



3 March 2021

Chairman: Councillor M Cooper

Vice Chairman: Councillor M Goodman

Committee Members: Aldermen - J McGrath and P Michael
Councillors - P Dunlop, G Finlay, N McClelland, V McWilliam,
M Magill, N Ramsey, V Robinson, S Ross, L Smyth, M Stewart,
and R Wilson

Dear Member

MEETING OF THE COMMUNITY PLANNING COMMITTEE

A remote meeting of the Community Planning Committee will be held in the **Council Chamber, Mossley Mill on Monday 8 March 2021 at 6.30 pm**

All Members are asked to attend the meeting via "Zoom".

To ensure social distancing the Chairperson of the Committee may attend the Council Chamber.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE: no refreshments will be available

For any queries please contact Member Services:

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memberservices@antrimandnewtownabbey.gov.uk

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PRESENTATION BY ADVICE NI

4 ITEMS FOR DECISION

- 4.1 Northern Ireland Centenary Celebration Events Fund 2021
- 4.2 Carnegie UK Trust - Embedding Wellbeing in Northern Ireland
- 4.3 Bonfire Management Programme 2021
- 4.4 IPB Pride of Place Awards 2021
- 4.5 Street Naming – Knockenagh Avenue, Newtownabbey
- 4.6 Street Naming – Belfast Road, Antrim
- 4.7 Street Naming – Milewater Drive, Newtownabbey
- 4.8 Amended Street Naming – Rashee Road - Ballyclare
- 4.9 Regional Pipe Band Championships 2021 Antrim Castle Gardens
- 4.10 Northern Ireland Centenary Celebration Events Fund 2021
- 4.11 Arts and Culture Schedule of Charges 2021/22
- 4.12 Facility Closures for Arts and Culture Facilities
- 4.13 Borough Arts and Cultural Advisory Panel
- 4.14 Community Planning Schedule of Charges & Facility Closures 2021/22
- 4.15 Correspondence from The Home Office re Protect Duty Consultation Launch

5 ITEMS FOR INFORMATION

- 5.1 Community Planning Section - Partnership Minutes
- 5.2 Peace IV, Amendment to Letter of Offer re: Shared Spaces and Services Theme (PIV 4063)
- 5.3 Community Advice Antrim and Newtownabbey (Caan)

- 5.4 Covid-19 Community Support Fund Tranche 2 and Warm Well and Connected Programme
- 5.5 Building Control Matters for the Period December 2020 & January 2021

6 ITEMS IN CONFIDENCE

- 6.1 Surestart – Tenancy Agreement For Dunanney Centre And Extension To Rental At Hazelbank Pavilion

7 ANY OTHER RELEVANT BUSINESS

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING COMMITTEE MEETING ON MONDAY 8 MARCH 2021

3 PRESENTATION BY COMMUNITY ADVICE ANTRIM AND NEWTOWNABBEY

Following a letter from Advice NI highlighting the proposed reduction in funding by the Department for Communities, it was agreed at the Community Planning Meeting on 8 February 2021, that an invitation be extended to Advice NI to deliver a presentation to the Committee.

Lorraine Adamson, Area Manager for Community Advice Antrim and Newtownabbey (formerly Citizens Advice), the local affiliate for Advice NI will be in attendance via Zoom.

4. ITEMS FOR DECISION

4.1 CP/GEN/039 NORTHERN IRELAND CENTENARY CELEBRATION EVENTS FUND 2021

Members are reminded of the previous decision to ringfence £20,000 from the Community Festivals Fund to support constituted Community/Voluntary Groups wishing to host celebration events within their local areas.

To be successful in securing financial assistance, of up to a maximum of £1,000, applications would be required to demonstrate how their event/project meets the objectives of the programme under one or more of the following themes:

- Reflection
- Celebration
- Inspiration

A public call for applications to the fund opened on Monday 11 January 2021 with a closing date of Friday 19 February 2021 at 4pm.

32 requests for financial assistance were submitted by the 4pm deadline with one further application received a few minutes later from Randalstown District Lodge who reported a failed internet connection.

All applications have been assessed by Officers using a similar eligibility criteria and scoring matrix as that used to assess applications under the Community Development Small Grant Aid Programme.

A summary of the application score sheets and funding recommendations is **enclosed** for Members' consideration.

A budget of £20,000 was ring fenced under the Community Festivals Fund (Total Budget £80,000 of which DfC contribute £27,400) to support this programme.

Following assessment the total amount of eligible financial assistance requested is £32,546.49 which exceeds the initial budget by £12,546.49.

As a result of the current Covid-19 restrictions a number of festival events due to take place in the earlier part of the new financial year have had to be cancelled therefore it is anticipated that the saving from these will cover the shortfall indicated above. This is subject to DfC confirming their funding of £80k for 2021/22.

It will be a requirement of funding that all events ensure compliance with all relevant and applicable COVID-19 Government and Public Health Guidance and Regulations.

RECOMMENDATION: that the 33 applications requesting a total of £32,546.49 be approved.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.2 CP/CP/090 CARNEGIE UK TRUST - EMBEDDING WELLBEING IN NORTHERN IRELAND

Members are advised that correspondence has been received from the Carnegie UK Trust as a briefing for SOLACE NI regarding the 'Embedding Wellbeing in Northern Ireland' project **enclosed**.

The project is supporting the three Community Planning Partnerships in Armagh City, Banbridge and Craigavon Borough Council, Derry City & Strabane District Council and Lisburn and Castlereagh City Council to overcome challenges in implementing their Community Plan. The project will conclude with the publication of a final report in spring/summer 2021.

A summary of the recommendations for the NI Executive, Community Planning Partnerships and other organisations are highlighted in the briefing, some of the key recommendations include:

Summary of recommendations for NI Executive:

- To provide funding for Community Planning
- NI Executive budgets should align to Programme for Government (PfG)
- Regeneration, Responsibility and funding should move to local government
- Outcomes based approach for PfG to move to a statutory footing
- Move to a position where all public services/organisations required by law to participate in Community Planning
- Increased co-ordination between PfG and Community Planning and Civil Service training scheme to include training in Community Planning
- Strengthened relationships between central and local government with shared training and opportunities for secondments
- NI executive to fund NISRA staff in 11 councils
- NI Executive needs to learn from other regions on how to do community engagement better, example of COVID Community response. Scotland approach recommended
- NI Executive should follow examples from Community Planning in relation to citizen engagement
- NI Executive needs to improve how it communicates progress that is being made in the delivery of PfG

Summary of recommendations for Community Planning Partnerships:

- Partners need to align their corporate plans to the community plans.
- Programme of capacity building for Partnerships
- Better use of locality planning and DEA approach

- Better use of data from all partners for each Community Planning Partnership with a focus on improved wellbeing
- Need to invest in the capacity of the Community & Voluntary sector and involve in service delivery

Summary of recommendations for Other Organisations:

- NILGA should create a safe online space for all Partners to discuss challenges relating to Community Planning
- NISRA to raise awareness of the data sets that are available

RECOMMENDATION: that the Council endorses the recommendations made by the Carnegie UK Trust and writes to the Communities Minister accordingly.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.3 CP/CD/388 BONFIRE MANAGEMENT PROGRAMME 2021

Members are reminded of the Council's annual Bonfire Management Programme

A review of the Bonfire Management Programme was undertaken in October 2018 and approved by Council in December 2018 with a budget of £2,700 per site for family fun activities for groups who adhere to the Bonfire Management Protocol.

On 25 and 26 February 2020 Officers met with Bonfire Representatives from across the Borough to receive feedback in relation to the 2019 programme and to identify any issues that may exist in advance of the registration of participating sites for the 2020 programme. A similar meeting was held with members of the Community Planning Committee on Thursday 27 February 2020 at which feedback from the site representatives meetings was presented and discussed.

In summary, across all three meetings, there was a general consensus that the aims and objectives of the programme, as outlined in the Framework Document, and the way in which it is currently delivered is still fit for purpose. Moving forward however specific issues were raised at the meetings in relation to:

- The increase in the cost of obtaining one day event insurance for some groups has increased dramatically particularly if the event includes the hire of inflatables and a firework display. In some sites this has been in excess of £200.
- Statutory Agencies and Bonfire Builders be invited to attend pre-collection date inspections and not just those planned to take place in June and early July.
- Pre-event clean-ups be encouraged to take place across all sites prior to the family fun day/festival events taking place.

As a result of the COVID-19 pandemic the Bonfire Management Programme for 2020 was suspended.

Programme Delivery 2021

In light of current COVID-19 restrictions it is uncertain, at this time, whether or not it will be possible to deliver the Bonfire Management Programme in 2021.

In the event that restrictions are relaxed, Officers are currently compiling registration packs for dissemination to all potential participating sites. Sign up dates have been scheduled to take place in Antrim Civic Centre and Mossley Mill or via Zoom on 15/16 April respectively and the collection start date has been proposed as Friday 14 May 2021.

Taking into consideration the increased insurance costs for the family fun day/festival events experienced in recent years, it is proposed that the individual budget per site which currently sits at £2,700 be increased to £3,000

in 2021 and beyond. (Provision of which has been included within the 2021/2022 estimates).

Should Festival Events be permitted to take place in July 2021 participating sites will be required to ensure compliance with all relevant and applicable COVID-19 NI Executive and Public Health guidance and regulations.

Following the registration of sites on 15/16 April 2021 a further report will be brought to Committee in May 2021.

The Bonfire Management Programme was Equality screened in May 2018 and since there have been no material changes to the Programme, this still applies.

RECOMMENDATION: that

- a) the Bonfire Management Programme 2021 be approved as detailed above.**
- b) The individual budget per site be increased from £2,700 to £3,000 to off-set the increased costs of insurance.**

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.4 CP/GEN/040 IPB PRIDE OF PLACE AWARDS 2021

Members are reminded of The Annual IPB Pride of Place Awards in association with Co-operation Ireland the aim of which is to recognise the efforts and endeavours of communities throughout the Island of Ireland to make their place the best place in which to live.

In 2019 the Council nominated five groups for an award: Whiteabbey Community Group who won the Category 3 Population 1000-2000 award, Tidy Randalstown who received a runners up award in Category 5 Population over 5000 and Carnmoney Church, The Bridge Association and Newtownabbey Senior Citizens Forum all of whom received a Certificate of Participation. In addition Antrim and Newtownabbey Borough Council won the newly introduced 2019 Council Community Engagement Award.

In 2020 the Competition was held virtually, due to the Coronavirus Pandemic, but Council did not participate on this occasion.

This year it is hoped that the Competition will run both virtually and live although this will be dependent on the relaxation of restrictions as the year progresses.

Once again this year there are 12 categories in total; 5 Population categories, 4 Single Issue categories with designated themes, a Housing Estates category, an Islands and Coastal Communities category and an Urban Neighbourhood category. The Council can nominate groups in up to a maximum of five categories in all and one entry only in any individual category. The categories are listed below for Members' consideration:

Population

1. 0 - 300
2. 300 - 1,000
3. 1,000 - 2,000
4. 2,000 - 5,000
5. Over 5,000

Theme

6. Creative Place Initiative
7. Community Wellbeing Initiative
8. Community Resilience
9. Community Tourism Initiative

Non Population

10. Housing Estates
11. Islands and Coastal Communities
12. Urban Neighbourhoods
 1. Urban Neighbourhood under 3000
 2. Urban Neighbourhood over 3000 Theme
 3. Creative Place Initiative
 4. Community Wellbeing Initiative
 5. Community Resilience

6. Community Youth Led Initiative

The community resilience category is for Communities who have demonstrated extraordinary resilience in the face of adversity, for example a community's response to Covid-19, closure of a major business in the area or rural population loss etc.

Entry to the competition is by way of Council nomination. To nominate a group, a short application form has to be completed by the Council and submitted along with a short resume of the groups work and how it meets the entry criteria.

An assessment visit or online interview, dependent on Covid-19 restrictions, by the Pride of Place Judges will take place in July/August 2021 where nominees will demonstrate pride in their place by oral presentation, exhibition of community activities and culture and a tour of the area highlighting the aspects of which they are particularly proud. During this visit/interview it is also important that the community demonstrates real partnership with their local Council and shows that all sectors of the community are included. Successful nominees will be announced at the Gala Dinner and Awards Ceremony in November 2021. The entry fee per Council this year is £500 per group, provision for which has been made within the Community Planning budget. The closing date for nominations is Friday 21 May 2021.

Officers would propose that the following groups are nominated for the 2021 competition:

- Muckamore Parish Development Association
- Oasis Caring in Action
- Newtownabbey Arts and Cultural Network
- Community Relations Forum

Members may wish to nominate alternative and/or additional groups.

A short summary of the work of each of the groups is **enclosed** for Members' information.

Not taking into consideration previous nominees, who are generally excluded from being nominated again for a period of 3 years, the above four groups, at this moment in time, have been identified as those which best meet the aims and objectives of the 2021 awards criteria however Members may wish to nominate alternative and/or additional groups within their respective areas by Friday 16 April 2021.

RECOMMENDATION: that

- (i) Members approve the 4 proposed groups for nomination to the 2021 Pride of Place Awards. Members should inform Officers of any additional requests for nominations no later than Friday 16 April 2021;**

- (ii) Members approve an amount of £2,000 for nomination fees for which provision has been made in the 2021/22 Community Planning Budget.**

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.5 **PBS/BC/003 VOL 2 STREET NAMING – KNOCKENAGH AVENUE, NEWTOWNABBEY**

A development naming application from Rolsten Architects, on behalf of Terence McMullan, Mainline Contracts Ltd, regarding the naming of a residential development at Knockenagh Avenue Newtownabbey was received on 18 February 2021. The development consists of 63 units, a mix of detached/semi-detached dwellings and apartments.

The development names and developer's rationale have been submitted as outlined below, with the developer's location map and site plan **enclosed**.

1. Knockenagh Drive – access located off Knockenagh Avenue. We feel, as this is a residential development, "Knockenagh Drive" is in keeping with the surrounding street naming and is appropriate to the area
2. Knockenagh Lane – reflective of the long straight access road through the site, appropriate for residential development
3. Knockenagh Gardens – appropriate for residential development as the new proposal incorporates open space

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Committee approves an overall name for the above development.

Prepared by: William Richmond, Principal Building Control Surveyor

Approved by: Nick Harkness, Director of Community Planning

4.6 PBS/BC/003 VOL 2 STREET NAMING – BELFAST ROAD, ANTRIM

A development naming application was received from Stephen McCombe of McCombe Brothers regarding the naming of a residential development at Belfast Road, Antrim.

The development consists of 26 dwellings these being a mix of apartments and semi – detached. The development names and developer's rationale have been submitted as outlined below, with the developer's application form, location map and site plan **enclosed**.

1. Pinetree Grove – site boundary is conifers. Both this site and the adjacent one were originally wooded in the lower reaches hence Grove
2. Larchill Grove - as above
3. Cypress Grove – as above

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Committee approves a name for the above development.

Prepared by: William Richmond, Principal Building Control Surveyor

Approved by: Nick Harkness, Director of Community Planning

4.7 PBS/BC/003 VOL 2 STREET NAMING – MILEWATER DRIVE, NEWTOWNABBEY

A development naming application from Nadine McMahon, on behalf of Connswater Homes Ltd, regarding the naming of a residential development at Milewater Drive Newtownabbey was received on 18 February 2021. The development consists of 49 units, a mix of detached/semi-detached dwellings and apartments.

The development names and developer's rationale have been submitted as outlined below, with the developer's location map and site plan **enclosed**.

1. Earlview – We have arrived at this suggestion through engagement with the local community and political representatives. The primary school opposite the site is named Earlview and has played a key role in the community for quite some years
2. Manse View – taking cognisance of adjacent Manse Way
3. Earlcourt – taking cognisance of adjacent Ballyearl Court and Ballyearl Green

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Committee approves an overall name for the above development and that Officers be given delegated approval to use suffixes for ease of site numbering.

Prepared by: William Richmond, Principal Building Control Surveyor

Approved by: Nick Harkness, Director of Community Planning

4.8 PBS/BC/003 VOL 2 AMENDED STREET NAMING – RASHEE ROAD - BALLYCLARE

A development naming application from Patrick Morwood on behalf of Orrson Homes regarding the naming of a residential development at Rashee Road, Ballyclare was referred back to the developer from the Community Planning meeting on 8 February 2021.

Subsequently correspondence was received on 17 February with alternative proposals for the naming of this development.

The development consists of 12 dwellings these being a mix of detached and semi – detached. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan **enclosed**.

1. Richmond Square - Richmond McKay was a very well-known and respected businessman in Ballyclare and lived adjacent to the site for most of his life
2. Langhorne Square – Langhorne Clemens was the real name of the author Mark Twain who has many family ties in Ballyclare
3. Aiken Square – Catherine Aiken took over a small fee paying school in Doagh and moved it to Ballyclare in 1904. She was instrumental in the formation of Ballyclare High school.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Committee approves a name for the above development.

Prepared by: Liam McFadden, Principal Building Control Surveyor

Approved by: Nick Harkness, Director of Community Planning

4.9 AC/ACG/005 REGIONAL PIPE BAND CHAMPIONSHIPS 2021 ANTRIM CASTLE GARDENS

Members are advised that the Pipe Band Championships, organised by the Royal Scottish Pipe Band Association of Northern Ireland (RSPBNI), have been held in Antrim Castle Gardens annually since 2016 at a cost of £12,000 plus in kind support to the value of £5,000 each year.

The event planned for 2020 was suspended as a result of the Covid 19 pandemic having previously been approved by the Committee in January 2020 at an increased cost of £15,000 plus in kind support to the value of £5,000.

The RSPBNI has once again requested that the Council host a 2021 Antrim and Newtownabbey Regional Pipe Band Championships in Antrim Castle Gardens on Saturday 19 June 2021. This event was screened in 2019 and an Equality Impact Assessment was not recommended.

The RSPBNI are fully aware that this date may need to be pushed back depending on Covid 19 restrictions in place at the time; however, have requested approval for this date initially on the basis that it may need to be postponed to later in the summer or indeed may not be possible depending upon the future impact of Covid 19 in relation to large scale events.

RECOMMENDATION: that the Council hosts the Antrim and Newtownabbey Regional Pipe Band Championship event in Antrim Castle Gardens on Saturday 19 June 2021 at a cost of £15,000 plus in kind support to the value of £5,000.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.10 AC/EV/066 CENTENARY OF NORTHERN IRELAND

Members are reminded that the NI Centenary Working Group continues to meet regularly. A meeting was held on 4 February 2021 and the minutes of this meeting are **enclosed** for Members' information.

The Working Group has been developing the Council's NI Centenary Programme. The draft programme for delivery throughout the 2021 calendar year is **enclosed** for Members' information. Meetings with each DEA group were held on 21 January 2021 when Members had the opportunity to identify specific NI Centenary projects for their respective DEA's. These projects are attached to the enclosed NI Centenary Programme. A screening exercise on the programme has been carried out with the form **enclosed** for Members' information. An equality Impact Assessment is not recommended.

At the meetings on 21 January 2021 a number of the DEA's proposed renaming Council facilities with the addition of 'Centenary' within the name. It is proposed that the specific details of this be brought back to a future Committee meeting for final consideration.

Members are asked to note the planned lighting of Beacons on 3 May 2021 to mark the actual date of the Centenary.

RECOMMENDATION: that

- (a) the minutes of the NI Centenary Working Group of 4 February 2021 be approved;**
- (b) the NI Centenary Programme, including proposals for each DEA, be approved;**
- (c) the outcome of the Section 75 screening exercise be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.11 AC/GEN/001 ARTS AND CULTURE SCHEDULE OF CHARGES 2021/22

Members are advised that a review of Arts and Culture charges is carried out annually. The current Arts and Culture Schedule of Charges was approved by the Committee in March 2020. Given that the service has been largely suspended since this time, it is proposed to make no substantive changes to the schedule of charges for 2021/22 and the schedule is enclosed for Members' information.

However, as part of planning for the recovery of theatres, it is highly likely that the venues will initially be hired out to performers on a reduced capacity basis to achieve social distancing. Reductions in venue capacity directly impacts the financial model for performers and promoters by reducing potential ticketing income. Given this, it is proposed that Council offers a reduced venue hire fee, which will only apply whilst restrictions to capacity are in place.

It is anticipated that Department for Communities funding of £3M will be made available for Councils to support Arts facility recovery in 2021/22. The Council continues to make claims to the Department for its loss of income from the suspended Arts & Culture Programme.

RECOMMENDATION: that the 2021/22 Arts and Culture Schedule of Charges, including reduced theatre venue hire fees for the duration of capacity restrictions only, be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.12 AC/GEN/009 FACILITY CLOSURES FOR ARTS AND CULTURE FACILITIES

Members are reminded that annually in March a proposed schedule for the closure arrangements on Bank and Public Holidays for Arts and Culture facilities for the year ahead is brought to Committee for approval.

Whilst much of the Arts and Culture service remains disrupted and facilities continue to be closed a proposed schedule of bank and public holiday closures during 2021/2022, in preparation for anticipated recovery in the year ahead, is **enclosed** for Arts and Culture facilities.

RECOMMENDATION: that the arrangements for Bank and Public Holiday closures of Arts and Culture facilities as set out in the schedule for 2021/2022 be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.13 AC/GEN/010 BOROUGH ARTS AND CULTURAL ADVISORY PANEL

Members are reminded that the continuation of the Borough Arts and Cultural Advisory Panel, including nomination of five elected members and recruitment of up to twelve independent voluntary members to serve for the term of the Council, was approved by the Committee in February 2019. Current Panel elected membership consists of Councillor Webb (Chair), Councillor McClelland, Councillor Robinson, Councillor Montgomery, Councillor Goodman and up to twelve independent members for the duration of the Council term.

This Panel meets quarterly to review, guide and advise upon programmes for the Councils three theatres and other Arts and Cultural programmes, events and initiatives. The last quarterly meeting of the Panel was held on 11 March 2020 and the minutes of this meeting are enclosed for Members' information. It was agreed at the Committee in June 2020 that further meetings of the Panel be postponed with a communication to this effect issued to independent members of the Panel.

Members are advised that meetings of the Borough Arts and Cultural Advisory Panel resumed on Wednesday 24 February to coincide with commencement of planning for the recovery of the Arts Service including operation of theatres. The Panel approved the minutes of 11 March 2020 at this meeting.

At this meeting the Panel were updated on the Cultural Lounge Saturday Sessions of virtual music performances, which have been streamed by Facebook on Saturday evenings in January and February 2021. Due to the success of this initial pilot Arts recovery will continue with a second series of performances and the full schedule is enclosed for Members' information.

RECOMMENDATION: that the minutes of the Arts and Cultural Advisory Panel of 11 March 2020 be approved and the resumption of meetings be noted.

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.14 CP/CD/201 COMMUNITY PLANNING SCHEDULE OF CHARGES & FACILITY CLOSURES 2021/22

Members are advised that a review of Community Planning charges is carried out annually. Given that the service has been largely suspended due to COVID since April 2020 it is proposed to make no changes to the schedule of charges for 2021/22 and the schedule is **enclosed** for Members' information.

A proposed schedule for the closure arrangements on Bank and Public Holidays for Community Planning facilities for the year ahead is **enclosed**. Whilst much of the Community Planning service remains disrupted the proposed schedule of bank and public holiday closures during 2021/2022 is presented, in preparation for anticipated recovery in the year ahead.

RECOMMENDATION: that

- i) the 2021/22 Community Planning Schedule of Charges be approved;**
- ii) the arrangements for bank and public holiday closures of Community Planning facilities as set out in the schedule for 2021/22 be approved.**

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.15 CP/GEN/041 CORRESPONDENCE RECEIVED FROM THE HOME OFFICE PROTECT DUTY CONSULTATION LAUNCH

Members are advised that correspondence has been received from the Home Office, a copy of which is **enclosed**, in relation to the launch of the public consultation on Protect Duty.

The full consultation document and methods of responding can be obtained via <https://www.gov.uk/government/consultations/protect-duty>

The consultation closes on 2 July 2021.

RECOMMENDATION: that Members note and respond on an individual or party basis.

Prepared & Approved by: Nick Harkness, Director of Community Planning

5 ITEMS FOR INFORMATION

5.1 CP/GEN/019 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the electronic folder called "**Partnership Minutes for Members Information**" on your I pads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91		Antrim & Newtownabbey Citizens Advice Bureau
D/CSP/48	30 Sept 2020 - Draft	Antrim & Newtownabbey Policing & Community Safety Partnership (PCSP)
D/DP/67	18 Nov 2020	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	8 Dec 2020	Grange Neighbourhood Renewal Partnership
		Joint Cohesion Group
CP/GR/43		Traveller Issues Local Government Partnership

RECOMMENDATION: that the Partnership Minutes be noted.

Prepared by: Dawn Leonard, PA to the Director of Community Planning

Approved by: Nick Harkness, Director of Community Planning

5.2 CP/P4/010 PEACE IV, AMENDMENT TO LETTER OF OFFER RE: SHARED SPACES AND SERVICES THEME (PIV 4063)

Members are reminded that Antrim and Newtownabbey Peace IV Partnership submitted a request to SEUPB at the end of June in respect of reallocation of grant monies that were likely to remain unspent. It was proposed that these monies would be reallocated to the remaining Shared Spaces and Services capital projects, mainly the V36 Urban Sports Park.

This could potentially enable this project to commence with a 100% grant intervention rate, rather than the original intervention rate of 41.51%.

Initial negotiations with SEUPB resulted in a recommendation to submit a new application for the Shared Spaces and Services (SSS) theme, in order for it to be assessed and awarded at 100% Grant Intervention rate. This would result in the removal of any match funding requirement from Council.

This new application was submitted in November 2020. SEUPB updated officers on 2 February 2021 (enclosed) that the process outlined initially is not possible under the programme rules. In order to remain compliant with their regulations, SEUPB is unable to withdraw certified expenditure which has already been declared in payment applications to the European Commission.

SEUPB have suggested that the only viable solution is:

- The existing SSS Letter of Offer will cover the period from: activity starting up until 29 February 2020. All claims and/or expenditure relating to this period (P15) will be paid according to the conditions outlined in the original LoO, at the stated intervention rate (i.e. 41.51%). The value of the existing Letter of Offer will be reduced to match all expenditure confirmed through Council's finances up until end of February 2020.
- A new SSS Letter of Offer will be issued covering the period 1 March 2020 until the end date (i.e. proposed as 31 March 2022) at a higher percentage grant intervention rate possibly up to 100%. The value of the new Letter of Offer will be inclusive of European Regional Development fund (ERDF) + Government match funding.

Officers are currently working to provide information requested by SEUPB to clarify all expenditure incurred prior to the 29 February 2020. Confirmation of these amounts will allow SEUPB to determine the respective LoO allocations and proceed to seek Steering Committee approval.

RECOMMENDATION: that the report be noted.

Prepared by: Lynda Kennedy, Peace IV and PCSP Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

5.3 CP/GEN/032 COMMUNITY ADVICE ANTRIM AND NEWTOWNABBEY (CAAN)

Members will be aware of the three-year contract (2019-2022) with Community Advice Antrim and Newtownabbey for the provision of advice services for the Borough.

Members are advised that the **enclosed** Community Advice Antrim and Newtownabbey Annual Report 19-2020 has been received. This document highlights the impact and outcomes of the Council's investment (£312,000/yr.) for 2019 – 2020.

Further contracted work during Covid-19 has included £17,999 to assist with a large increase in the number of Covid-19 related enquiries. A Direct Award of £8,000 has also been made under the Warm, Well and Connected Fund to support fuel top-ups for vulnerable clients in need.

RECOMMENDATION: that the report be noted.

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

5.4 CP/CD/354 COVID-19 COMMUNITY SUPPORT FUND

Members are reminded of the financial assistance available to Community/Voluntary Groups under the COVID-19 Community Support Fund Tranche 2 Grant Aid Programme (£104,872.46) and the Warm Well and Connected Fund (£29,034.94) approved by Council in November and December 2020.

Delegated authority to approve applications for financial assistance under all strands of the COVID-19 Community Support Programme was granted to the Director of Community Planning in October 2020.

An update in relation to the current status of both funds is detailed below:

COVID-19 Community Support Fund Tranche 2

A further 6 applications totalling £10,426 have been received, assessed and approved and are **enclosed** for Members' information.

The total budget available for the COVID-19 Community Support Fund Tranche 2 Programme was £104,872.46. A total of 37 applications were approved representing an investment of £80,494. The Open Call for applications closed on Sunday 31 January 2021 leaving a budget of £24,378.46 remaining which will be used as detailed later in this report.

Warm Well and Connected Fund

The total budget available under the Well Warm and Connected Fund was £29,034.94.

Direct Awards to Citizens Advice Antrim and Newtownabbey, Good Morning Newtownabbey, Good Morning Antrim and a Safe Space To Be Me totalled £20,000. An additional £4,000 was awarded to the Neighbourhood Renewal Partnerships in Grange and Rathcoole leaving a balance of £5,034.94 to fund an open call for applications.

The deadline for the submission of applications under the open call was Sunday 31 January 2021. In total 16 applications requesting a total of £7,998.00 were received, assessed and approved and are **enclosed** for Members' information.

The total amount requested under this fund exceeded the initial budget by £2,963.06.

Approval was sought from the Department for Communities to utilise some of the underspend in Tranche 2 to cover this shortfall and the request was approved.

IT Connectivity Programme For Schools

A total of 28 iPads were distributed to schools during the month of February 2021. In addition 9 Letters of Offer totalling £25,000 were issued to schools who had requested laptops under the programme. The schools were offered a fixed maximum amount to facilitate the purchase of IT equipment. The Letter

of Offer stated an "up to" number of computers but some schools have requested approval to increase the number of devices bought with their award. This has been approved by Officers.

An initial budget of £35,000 was allocated to this project in November 2021. The total cost of delivery, taking into consideration the increase in the price of laptops was £43,556.52 leaving a shortfall of £8,556.52.

Similar to the Well Warm and Connected Programme, approval was sought from the Department for Communities to utilise some of the underspend in Tranche 2 to cover this shortfall and the request was approved.

Taking into consideration the underspend of £24,378.46 remaining under Tranche 2 and deducting the DfC approved overspend of £2,963.06 for the Warm Well and Connected Fund and £8,556.52 for the IT Connectivity Programme for Schools, this leaves a balance of £12,858.88 to be rolled over to the open call for applications under Tranche 3 which will now have a total budget of £41,083.36 to fund projects until 31 March 2021. The open call for applications to Tranche 3 closes on Sunday 28 February 2020 at 4pm.

RECOMMENDATION: that the report be noted.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

5.5 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD DECEMBER 2020 & JANUARY 2021

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

	DECEMBER 2020	JANUARY 2021
Full Plans	57	38
Building Notices	117	127
Regularisation Certificates	73	60

Full Plans

	DECEMBER 2020	JANUARY 2021
Approvals	39	36
Rejected applications requiring resubmissions	57	55

Commencements, Completions & Inspections

	DECEMBER 2020	JANUARY 2021
Commencements	182	258
Completions	197	155

Inspections

	DECEMBER 2020	JANUARY 2021
Total Site Inspections were carried out	808	779

Regularisation Certificate

	DECEMBER 2020	JANUARY 2021
Regularisation Certificates issued	50	51

Building Notice

	DECEMBER 2020	JANUARY 2021
Completion Certificates issued	83	65

Property Certificates

	DECEMBER 2020	JANUARY 2021
Number Received	213	211
Number Issued	335	193

Income

	DECEMBER 2020	JANUARY 2021
Plan Fees Received for Month	£21334.00	£11510.00
Inspection Fees Invoiced for Month	£14330.76	£20668.83
Building Notice Fees Received for Month	£6820.00	£8190.00
Regularisation Fees Received for Month	£6057.59	£4910.40
Property Certificate Fees Received for Month	£15050.00	£14770.00
TOTAL	£63592.35	£60049.23

	Projected Income To Date	Year to Date Actual Income
DECEMBER	£602,024	£547, 636
JANUARY	£694,793	£608,679

Postal Numbering & Development Naming

	DECEMBER 2020	JANUARY 2021
Numbers of official postal numbers issued	32	146
Number of new developments named	3	None required

LPS Partnership

	DECEMBER 2020	JANUARY 2021
Property details surveys completed	40	19

RECOMMENDATION: that the report be noted.

Prepared by: Vicky Jordan, Business Support Officer

Agreed by: William Richmond, Principal Building Control Surveyor

Approved by: Nick Harkness, Director of Community Planning