



21 August 2024

**To: Each Member of the Council**

Dear Member

**MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL**

A meeting of Antrim and Newtownabbey Borough Council will be held in the Council Chamber, Mossley Mill on Tuesday 27 August 2024 at 6.30 pm.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink, appearing to read "Richard Baker".

Richard Baker, GM MSc  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**For any queries please contact Member Services:**

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## AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies
- 3 Declarations of Interest
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of Antrim and Newtownabbey Borough Council held on Monday 29 July 2024, a copy of which is **enclosed**.
- 5(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 19 August 2024, a copy of which is **enclosed**.
- 5(b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 19 August 2024, a copy of which **enclosed**.
- 6 NOTICE OF MOTION

Proposed by Councillor Webb  
Seconded by Councillor Gilmour

*"That this Council recognises the vital role of Good Relations programmes in supporting reconciliation in a society recovering from conflict, bringing communities together, creating shared spaces, challenging sectarianism, racism Islamophobia and all forms of xenophobia, and promoting respect for all cultural identities. This Council strongly condemns the recent violence and targeting of businesses; encourages greater support and investment for sporting and cultural events as a mechanism for uniting local communities; registers its disappointment that an enhanced and fully-funded regional Good Relations Strategy has not been prioritised since the restoration of the NI Assembly; and calls for a review of the progress of Good Relations programmes in Antrim and Newtownabbey Borough Council to be completed within 6 months".*

- 7 NOTICE OF MOTION

Proposed by Councillor Logue  
Seconded by Councillor O'Hagan

*"That this Council unreservedly condemns and deplors the racist attacks and intimidation in Antrim and Newtownabbey and Belfast over the past month.*

*We further deplore the targeting of NHS health workers in this Borough.*

*There is no place for racism, hatred, discrimination and intimidation anywhere in our society.*

*Therefore; This Council will work together with all councils, government departments, Health Trusts, the executive and the police to oppose racism and deliver a shared, peaceful and inclusive society."*

8 ITEMS FOR DECISION

8.1 Integrated Care System for Northern Ireland – Request for Local Government Representatives to be Members of Shadow Area Integrated Partnership Boards

8.2 APSE Service Awards 2024

8.3 UK Active Awards 2024

9 ITEMS FOR NOTING

9.1 Corporate Workshop and 2025/2026 Estimates Timetable

9.2 Derry City and Strabane District Council Motion – QR Codes of Menus for Blind or Partially-Sighted Residents at Hospitality Venues

10 ITEMS IN CONFIDENCE

10.1 Provision of Grass Cutting Services across the Borough

10.2 Strategic Asset Management – Sale of land at Nursery Park, Antrim

10.3 Waste Harmonisation Project - Supply and Delivery of Kerbside Sort Recycling Collection Vehicles

10.4 Chief Executive's Performance Appraisal

## 8 ITEMS FOR DECISION

### 8.1 G/MSMO/14 INTEGRATED CARE SYSTEM FOR NORTHERN IRELAND – REQUEST FOR LOCAL GOVERNMENT REPRESENTATIVES TO BE MEMBERS OF SHADOW AREA INTEGRATED PARTNERSHIP BOARDS

#### 1. Purpose

The purpose of this report is to advise Members that correspondence has been received from the Department of Health in relation to Integrated Care System for Northern Ireland (ICS NI) requesting for Local Government representatives to be members of Area Integrated Partnership Boards (AIPB).

#### 2. Introduction

Members are advised that correspondence (enclosed) has been received from the Department of Health referring to their previous correspondence of 28 June 2024, when it was agreed that Council representations on AIPBs would be undertaken by local councillors. The Department of Health are now seeking to secure one local government representative from each relevant council within each shadow AIPB area.

#### 3. Key Points

The Department are seeking a single councillor nomination from each relevant Council in the AIPB area as detailed below:

**Belfast AIPB** – Belfast City Council and Lisburn and Castlereagh City Council

**Northern AIPB** – Antrim and Newtownabbey Borough Council; Causeway Coast and Glens District Council, Mid and East Antrim Borough Council and Mid Ulster District Council.

**South Eastern AIPB** – Ards and North Down Borough Council, Lisburn and Castlereagh City Council, Newry Mourne and Down District Council.

**Western AIPB** – Causeway Coast and Glens District Council, Derry City and Strabane District Council, Fermanagh and Omagh District Council.

The (enclosed) information pack provides further detail for prospective applicants on the expression of interest process, and applications can be completed online via the following link: [ICS NI - Area Integrated Partnership Boards - Local Government representative - Expression of Interest - NI Direct - Citizen Space](#)

Applicants must ensure they meet the following criteria:

#### Eligibility Criteria

- Councillors must be serving on a local Council with the area of AIPB as of July 2024;

- Applicants must not be employed by the Department of Health, a health and social care body or a health service body

#### Essential Criteria

Applicants must ensure they demonstrate that they have met the criteria. This needs to be clearly detailed otherwise they will not be considered for the role.

- Broad understanding of current health and social care structures and services and appreciation of key issues affecting population health and social wellbeing,
- Experience in working effectively with a broad range of stakeholders from across the statutory and voluntary/community sectors, as well as with local communities, to achieve agreed objectives in a challenging and changing environment, and
- Demonstration of effective listening and communication skills – including negotiation and influencing skills, and interpersonal communication.

The following information should also be noted:

- Applications are to be submitted by 5pm on 6 September 2024 and will be considered by a panel consisting of representation from the Department, NILGA and an independent lay person;
- Depending on number of applications, the selection process may be extended to include an interview and it is anticipated these will be conducted week commencing 9 September;
- It is anticipated the shadow AIPB member will undertake a term of four years pending regulations approval;
- Typically the shadow member will be required to commit to one day per month to attend meetings;
- The position is not remunerated however expenses can be claimed at the appropriate rates.

#### **4. Recommendation**

**It is recommended that Members agree a single Councillor nomination to proceed via the expression of interest process, as Antrim and Newtownabbey Council's member, on the shadow Northern Area Integrated Partnership Board**

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Sandra Cole, Director of Finance and Governance

## 8.2 PT/CI/061 APSE SERVICE AWARDS 2024

### 1. Purpose

**The purpose of this report is to note the Council success in the APSE Service Awards and seek approval for attendance at the Awards Ceremony.**

### 2. Introduction/Background

APSE (Association for Public Service Excellence) is a networking community and works with over 300 councils across the UK. It promotes excellence in public services and is the foremost specialist in local authority front line services.

### 3. APSE Service Awards & Council of the Year

The APSE Service Awards uniquely recognises the profound contribution of local council frontline services to local communities and local people. These awards celebrate those contributions to the delivery of excellence on the frontline and striving to achieve continuous improvement in public sector delivery.

Members are advised that the Council has been shortlisted in the following categories.

1. Best Community Neighbour Initiative – Family Support Social Supermarket, prepared by Stef Buchanan, Community Development Manager
2. Best Health and Wellbeing Initiative – The Food Programme, prepared by Alison Briggs, Deputy Head of Environmental Health
3. Best Services Team – Bereavement and Cemetery Services, prepared by Paul Mawhinney, Head of Parks
4. Best Services Team, Leisure – Sports, Leisure & Cultural Service, prepared by Conor McCallion, Leisure Development Manager
5. Street Cleansing & Street Scene Service – Waste Operations Street Cleansing, prepared by Leanne Smits, Waste Operations Manager
6. Best Public Private Working Initiative – Work Experience 2024 Programme, prepared by Jill Murray, Executive Officer, Economic Development

In addition to this, the Council has been shortlisted for the **prestigious Overall Council of the Year Award**.

This Award **recognises the best and most innovative local authority in the UK**. Focusing on their delivery of frontline services, **the Award seeks to celebrate those councils who are achieving excellent results in a wide range of different service areas**.

Mo Baines, APSE Chief Executive, said: *“After much deliberation, our expert panel has shortlisted eight authorities for the Overall Council of the Year Award. At a time of unprecedented pressure on local authorities, each finalist has demonstrated a steadfast commitment to excellence in frontline public services. Now more than ever, communities across the UK rely on these*

*services, and our finalist councils have all gone above and beyond to achieve this."*

The winners will be announced at the APSE Annual Charity Awards Dinner on Thursday 12<sup>th</sup> September 2024 in Bristol.

#### 4. Financial Position

Attendance and associated travel costs to the Award Ceremony will equate to approximately £4k, which will be met within existing budgets.

#### 5. Award Ceremony Nominations

It is proposed that the Mayor, Chair of Community Development, Economic Development and Operations Committees, or their nominees, attend along with the relevant Officers.

#### 6. Recommendation

**It is recommended that:**

- a. Council success at being shortlisted for 6 award categories plus the prestigious Council of the Year 2024 is noted.**
- b. The Mayor, Chair of Community Development, Economic Development and Operations Committees, or their nominees, attend along with the relevant Officers as an approved duty.**

Prepared by: Allen Templeton, Performance Improvement Officer

Agreed by: Katherine Young, Organisation Development & Employee Engagement Manager

Approved by: Helen Hall, Director of Corporate Strategy

### 8.3 L/LEI/001 UK ACTIVE AWARDS 2024

#### 1. Purpose

**The purpose of this report is provide an update on the submission to the 2024 UK Active Awards, and seek approval for nominees to attend the awards in Birmingham on 3 October 2024.**

#### 2. Introduction

UK Active is a leisure industry body with over 4,000 members ranging from public, private and third sectors. The UK Active Annual Awards are the largest and most prestigious accolades in the leisure industry, designed to recognise and celebrate excellence and innovation across health, wellbeing and fitness in the UK. To be shortlisted as a finalist, entries must pass a two stage assessment process with the third stage of a mystery shop deciding the overall winner.

Members are reminded that in 2023, Ballyearl Arts and Leisure Centre was shortlisted, and subsequently awarded the Regional and National Leisure Centre of the Year. In 2022 the Valley Leisure Centre was awarded Regional Leisure Centre of the Year.

#### 3. Awards Ceremony

The award ceremony is scheduled to take place on 3 October 2024 at the International Convention Centre in Birmingham. Ballyearl Arts and Leisure Centre has again been shortlisted as a finalist in Regional and National Leisure Centre of the Year categories. In addition, Joe Hughes, a volunteer at the Valley Leisure Centre has been nominated for the 'Physical Hero of the Year' award for his ongoing contribution to Council's "Live Long" programme which promotes physical and mental well-being for older residents.

#### 4. Recommendation

**It is recommended that Council approves the attendance of the Mayor, Chair of the Operations Committee or their nominees, relevant Council Officers and the community volunteer at the UK Active Awards Ceremony at the International Convention Centre in Birmingham on 3 October 2024.**

Prepared by: Paula Robinson, Executive Officer to Director of Parks and Leisure Operations

Agreed by: Deaglan O'Hagan, Head of Leisure Operations

Approved by: Matt McDowell, Director of Parks and Leisure Operations



## 9 ITEMS FOR NOTING

### 9.1 FI/FIN/011 CORPORATE WORKSHOP & 2025/2026 ESTIMATES TIMETABLE

#### 1. Purpose

The purpose of this report is to note the schedule of annual Corporate Workshops during the Autumn / Winter period, including the 2025/2026 Estimates Preparation Timetable.

#### 2. Background

Each year, the Corporate Leadership Team (CLT) present a review of the previous year's performance to Members and initiates the financial planning process for the next Financial Year.

Based upon the need to engage Members in key areas of strategic work in the Autumn / Winter Period, it is proposed that the aforementioned annual review process be incorporated within the 10-Year Review and Celebration of the Council in 2025.

This allows a series of member's workshops to be scheduled in the 2024/25 Autumn / Winter period.

#### 3. Proposal

It is therefore proposed that a series of corporate workshops which focus on key strategic work, occur from September 24 to March 25, as follows:

- ARC21 and Review of Civic Facilities: 26 September 2024
- Revenue and Income Finance: 22 October 2024
- Capital Finance: 14 November 2024
- Grant Funding 12 December 2024
- Rates Setting Finance: 9 January 2025
- 10 Years of Council Celebration: 10 April 2025

The schedule of proposed Corporate Workshops is **enclosed**. The Finance related workshops have also been included in the detailed Timetable for 2025/26 Estimates Preparation, also **enclosed**.

#### 4. Recommendation

**It is recommended that Elected Members note the schedule of annual Corporate Workshops during the Autumn / Winter period, including the 2025/2026 Estimates Preparation Timetable.**

Prepared by: Sandra Cole, Director of Finance and Governance

Approved by: Richard Baker, Chief Executive

## 9.2 G/MSMO/14 DERRY CITY AND STRABANE DISTRICT COUNCIL MOTION – QR CODES OF MENUS FOR BLIND OR PARTIALLY-SIGHTED RESIDENTS AT HOSPITALITY VENUES

### 1. Purpose

**The purpose of this report is to advise Members that correspondence has been received from Derry City and Strabane District Council in relation to its Motion to resolve to work with local hospitality venues to ensure they have a QR code of their menu available at the door or upon entry, welcoming all residents who are blind or partially-sighted.**

### 2. Introduction/Background

Members are advised that correspondence (enclosed) had been received from Derry City and Strabane District Council regarding a Motion passed by that Council to their agreement to work with local hospitality venues to ensure they have a QR code of their menu available at the door or upon entry, welcoming all residents who are blind or partially-sighted.

### 3. Summary

Derry City and Strabane District Council have resolved to work with Royal National Institute of Blind People and Angel Eyes NI to ensure the project's success and that all menus and menu formats are accessible, in line with visual impairment best practice guidelines.

Derry City and Strabane District Council seeks collaboration from all Northern Ireland Councils to encourage them to become visually aware districts and promote a similar project.

### 4. Recommendation

**It is recommended that the correspondence from Derry City and Strabane District Council be noted.**

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Richard Baker, Chief Executive