



24 April 2019

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBIEY BOROUGH COUNCIL

A meeting of the Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill on Monday 29 April at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA

Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE:

Fork buffet will be available from 5.30 pm in the cafe.

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

A G E N D A

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies.
- 3 Declarations of Interest.
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 25 March 2019, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operations Committee Meeting of Monday, 1 April 2019, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday, 2 April 2019, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on Monday, 8 April 2019, a copy of which is **enclosed**.
- 8(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 15 April 2019, a copy of which is **enclosed**.
- (b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 15 April 2019, a copy of which is **enclosed**.

9. ITEMS FOR DECISION

- 9.1 To Approve the Signing and Sealing of Documents
- 9.2 Breast Assessment Services Public Consultation
- 9.3 Reshaping Stroke Care Consultation
- 9.4 Letter from ABF The Soldiers' Charity (NI) – D-Day Commemoration Concert – 8 June 2019
- 9.5 Community Development Grant Aid Programme 2019/20 – Small Grants Funding Recommendations
- 9.6 Disposal of Land at 131 Shore Road, Newtownabbey
- 9.7 Waste Management Consultations

- 9.8 Ballyduff Green Pitch
- 9.9 Corporate Improvement Plan 2018-2019 Quarter 3 Progress Report
- 9.10 Economic Development Partnership and Working Group Minutes
- 9.11 Town Teams Action Planning 2019-2020
- 9.12 Visit Belfast Proposed Service Level Agreement 2019-2020
- 9.13 European Social Fund: Match Funding
- 9.14 Young Enterprise Schools Entrepreneurship Masterclasses
- 9.15 Rural Development Programme: Applications
- 9.16 Rural Business Development Grant Scheme - Tackling Rural Poverty and Social Isolation (TRPSI)
- 9.17 Rathfern Community Centre, Business Case for Extension
- 9.18 Request to use Council Facilities – Circuses
- 9.19 Hazelbank Park
- 9.20 Leisure Schedule of Charging and Pricing Policy 2019/20
- 9.21 Roads Programme – Spring Consultation Presentation Request
- 9.22 Department for Infrastructure - Notices of Opinion relating to applications for a major urban extension in Ballyclare including first phase of the Ballyclare relief road
- 9.23 Invitation to Rybnik 13 to 16 June 2019

10. **ITEMS FOR INFORMATION**

- 10.1 Future Leaders Programme
- 10.2 Motion - Newry, Mourne and Down District Council
- 10.3 Motion - Muckamore Abbey Hospital
- 10.4 Correspondence from Mrs Azimkar
- 10.5 Disabled Persons (Badges for Motor Vehicles) Regulations
- 10.6 Motion - Ards and North Down Borough Council

- 10.7 Northern Ireland Agribusiness Conference 2019
- 10.8 Social Enterprise World Forum
- 10.9 Budget Report – March 2019
- 10.10 Correspondence from the Secretary of State regarding NI Policing Board
- 10.11 Carnmoney Hill Development
- 10.12 Data Protection Registration

11. **ITEMS IN COMMITTEE**

- 11.1 Supply and Delivery of Horticultural Materials 2019
- 11.2 Tender for the Supply and Delivery of Cleaning and Sanitation Products for Pools and Spas 2019
- 11.3 Tender for the Provision of Executive Search Services
- 11.4 Tender for Neillsbrook Car Park and Landscape Works
- 11.5 Administration of WDR and RT Taggart
- 11.6 Tender for Alterations and Refurbishment of Sixmile Leisure Centre Fitness Suite
- 11.7 Tender for Fitness Equipment at Sixmile Leisure Centre
- 11.8 Extension of Sportsturf Maintenance throughout the Antrim and Newtownabbey Borough
- 11.9 Small Business Procurement Programme
- 11.10 Local Development Plan – Draft Plan Strategy 2030
- 11.11 Queens Award for Voluntary Service
- 11.12 Consultation by the Department For Infrastructure on further environmental information submitted voluntarily by the applicant for Application T/201/0114/F – Residual Waste Treatment Facility at Hightown Quarry
- 11.13 Croí Éanna

12. Motion in the name of Councillor Ryan Wilson, seconded by Councillor Roisin Lynch

"This Council supports the Right to Work: Right to Welfare (R2W) group's "People's Proposal" aim at introducing a simple but vital checklist for social security decision makers.

This Council supports this aim and will write to the Permanent Secretary for the Department for Communities calling for the issuance of guidance to all Decision Makers, requiring them to ensure that both due process and impact assessments are undertaken and fully complied with in the decision making process."

ITEMS FOR DECISION

9.1 TO APPROVE THE SEALING OF DOCUMENTS

Members are advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Form of Agreement for Valley Leisure Centre Spa Refurbishment Works
- Release of charge between Antrim and Newtownabbey Borough Council and the Trustees of Erin's Own Cargin GAC

Prepared by: Deirdre Nelson, Paralegal

Agreed by: Paul Casey, Borough Lawyer and Head of Legal Services

9.2 G/MSMO/008 BREAST ASSESSMENT SERVICES PUBLIC CONSULTATION

Members are advised that correspondence has been received from the Department of Health to advise that a public consultation has been launched on the future of Breast Assessment Services in Northern Ireland. Consultation responses must be received by 5pm on Monday 17 June 2019.

The consultation documentation and response questionnaire are available at: <https://www.health-ni.gov.uk/consultations/reshaping-breast-assessment-services> or <https://consultations.nidirect.gov.uk/>

A copy of the consultation document is **enclosed** for Members' information.

Members may note the correspondence, respond on an individual/party political basis or formulate a corporate response on behalf of the Council.

The Council's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.3 G/MSMO/008 RESHAPING STROKE CARE CONSULTATION

Members are advised that correspondence has been received from the Department of Health to advise that a consultation has been opened on the future of Stroke care services in Northern Ireland. Responses must be received by 5pm on Tuesday 18 June 2019.

The consultation documentation and response questionnaire are available at:

<https://www.health-ni.gov.uk/consultations/reshaping-stroke-care> or
<https://consultations.nidirect.gov.uk/> <<https://consultations.nidirect.gov.uk>

A copy of the consultation document is **enclosed** for Members' information.

Members may note the correspondence, respond on an individual/party political basis or formulate a corporate response on behalf of the Council.

The Council's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

**9.4 G/MSMO/048 LETTER FROM ABF THE SOLDIERS' CHARITY (NI) – D-DAY
COMMEMORATION CONCERT – 8 JUNE 2019**

Correspondence (copy enclosed) has been received from ABF The Soldiers' Charity (NI) advising of a Flagship Concert taking place at Belfast Waterfront Hall on Saturday, 8 June 2019 at 8 pm to mark ABF The soldier's Charity 75th Anniversary which also coincides with the 75th Anniversary of the Operation Overlord and inviting attendance by Councillors and staff.

VIP tickets are £48 per person and will include top show seats, entry to a pre-show VIP reception and interval drinks and nibbles.

Members are advised that the Charity held a similar event in March 2018 to which the Council approved the attendance of the Mayor, Deputy Mayor and one representative from each of the remaining parties. Members are further advised that the Charity also invited Officers and staff to attend the 6th Annual Ladies Lunch in September 2018 and Council decided that any Member wishing to attend do so at their own expense.

The Council's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.5 CP/CD/281 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2019/20 – SMALL GRANTS FUNDING RECOMMENDATIONS

Members are reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme is to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2019/20 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

During the months of March & April, four applications totalling £2,000 were received and assessed by Officers as outlined below.

Group Name/Project Promoter	Project Description/Title	Scored Percentage	Amount Requested	Amount Recommended	Notes
Dungonnell Ulster Scots Society	Small Activity Grant for insurance costs	66%	£500	£500	-
Newtownabbey Road Safety Committee	Small Activity Grant for insurance costs, schools quiz, headlamp testing & poster competition	66%	£500	£500	-
Parkgate & District Community Group	Small Activity Grant for insurance costs	66%	£500	£500	-
Pakenham Project	Small Seeding Grant for insurance costs	0%	£500	£0	Did not answer the questions

The total budget available for Small Grants for the 2019/20 financial year is £14,812.34. The total amount of financial assistance awarded to date, including the above applications, is £5,000, leaving a balance of £9,812.34 to fund future applications that may be submitted to the Council during the remainder of the year.

RECOMMENDATION: that the Small Grant award recommendations be approved and that feedback is offered to the unsuccessful applicant.

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

9.6 CP/CD/305 DISPOSAL OF LAND AT 131 SHORE ROAD, NEWTOWNABBEY

At the March 2019 Council meeting, Members were advised of the disposal of land shown in the enclosed map by the Northern Ireland Housing Executive at 131 Shore Road, Newtownabbey, via the D1 disposal process.

Members were also advised that the Council had previously supported the Bawnmore & District Residents Association in 2014 with an unsuccessful planning application for a sports pitch on the site. The group however continue to be interested in the site for that purpose and are seeking the Council's support.

Members agreed that Council had no identified use for the site.

Since that meeting, Officers have been approached by a further 2 groups seeking the Council's 'sponsorship' for their Expressions of Interest in the site, therefore there are 3 interested parties as follows:

Group	Purpose	Notes
Bawnmore & District Residents Association, in association with Ben Madigan Football Club	Sports grounds and associated facilities	Recently completed a community needs audit, funded by Community Foundation, confirming support for such a project. Currently in receipt of £5,000 support from Clanmill Housing Association to update an earlier business case. No capital contributions have been secured for this project which is likely to exceed £2m.
Mallusk Enterprise Park	Workspace	The creation of a second "LEA/Enterprise" site to build a mix of industrial units/office space which will result in increased levels of entrepreneurial activity in the Borough and job creation. *See letter enclosed.
Cycling Ulster	Cycling Hub	The acquisition of the proposed site would enable Cycling Ulster and Cycling Ireland in partnership with various relevant bodies develop a BMX Track a Pump Track and a centre of excellence for the sport at the site with changing and coach education facilities. *See letter enclosed.

Members may wish to note that agreeing to 'sponsor' an Expression of Interest in the D1 disposal process, is simply to confirm that the proposed use is

consistent with Council's strategic plans and priorities and is not an indication of any financial support with the acquisition of the asset or the proposed future project.

If Members see merit in more than one proposal there is no limit to the number of submissions which can be supported.

RECOMMENDATION: that the Council sponsors the 3 interested groups, Bawnmore & District Residents Association, Mallusk Enterprise Park and Cycling Ulster in their applications to the D1 disposal process for the acquisition of the lands at 131 Shore Road, Newtownabbey.

Prepared & Approved by: Nick Harkness, Director of Community Planning

9.7 WM/WM/40 WASTE MANAGEMENT CONSULTATIONS

As reported to Members in March, there are a number of ongoing waste management consultations, issued by the UK Government and devolved administrations. These consultations cover a range of key waste management issues and in particular packaging waste, and have the potential for significant impact on Council waste collection services in the future.

The consultations are as follows:

- **Consultation on Reforming the UK Packaging Producer Responsibility System** – to provide a mechanism that will obligate packaging producers to pay the full net cost recovery for the collection and management of household packaging waste to local authorities. The full document can be found at https://consult.defra.gov.uk/environmental-quality/consultation-on-reforming-the-uk-packaging-produce/supporting_documents/packagingepconsultdoc.pdf;
- **Consultation on Introducing a Deposit Return Scheme in England, Wales and Northern Ireland** – the introduction of a deposit return scheme for drinks containers to reduce littering and increase the recycling of plastic bottles, cans, coffee cups, etc. The consultation document can be found at <https://www.daera-ni.gov.uk/sites/default/files/consultations/daera/depositreturnconsultdoc.pdf>;
- **Consultation on Consistency in Household and Business Recycling Collections in England** – aims to establish a core set of dry recyclable materials to be collected from households and a separate weekly food waste collection service. This consultation is only applicable to England. The consultation document can be found at https://consult.defra.gov.uk/environmental-quality/consultation-on-consistency-in-household-and-busin/supporting_documents/recycleconsistencyconsultdoc.pdf;
- **Consultation on a Plastic Packaging Tax** – aim to introduce an economic incentive for businesses to use recycled material in the production of plastic packaging and greater demand for this material. The consultation document can be found at <https://www.gov.uk/government/consultations/plastic-packaging-tax>.

Responses for the consultations have to be submitted by Mid May 2019 and there are 306 questions in total across all four consultations. While Officers have been developing consultation responses in association with colleagues from other councils, these responses have not been finalised to date. Therefore, delegated powers are requested for the Chief Executive in order to submit the consultation responses by the required dates and copies of the responses will be reported to Council in May 2019 – this is in line with what other Councils are doing.

In addition, if Members have any comments that they would like incorporated into the responses, please contact the Head of Waste Management, Michael Laverty.

Consultation documents were uploaded to Flux as enclosures to the agenda report for the March Operations Committee meeting.

RECOMMENDATION: that powers are delegated to the Chief Executive to approve responses to Consultations on Reforming the UK Packaging Producer Responsibility System, Introducing a Deposit Return Scheme in England, Wales and Northern Ireland and Consultation on a Plastic Packaging Tax, in order to submit responses by the deadlines.

Prepared by: Michael Laverty, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

9.8 PK/GEN/133 BALLYDUFF GREEN PITCH

Members are reminded that an area of green space in Ballyduff (map enclosed) has been used for informal recreation and football practice for many years with goal posts in place during that time. This land is owned by the Northern Ireland Housing Executive and they have permitted the area to be used for this purpose.

The local football groups using the area have asked for goal posts to be put in place again, and also provision of safety fencing to protect the site particularly at the boundary near the road. As NIHE no longer has a remit for recreation provision, they are unable to support the request.

In order to progress, and ensure that the land can continue to be used as a recreation space, the land would need to be in Council's ownership (e.g. lease or purchase). It is understood that NIHE would be willing to facilitate a land transfer subject to a formal application and valuation.

A consultation exercise has recently been completed and residents in the area are supportive of this use of open space.

RECOMMENDATION: that approval be given to formalise existing recreation arrangements.

Prepared by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

9.9 PT/CI/019 CORPORATE IMPROVEMENT PLAN 2018-19 QUARTER 3 PROGRESS REPORT

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a framework to support the continuous improvement of Council services.

A third quarter progress report is **enclosed** for Members' attention.

The report provides an overview on how we performed against:

- Our corporate improvement objectives, as set out in the 2018-19 Corporate Improvement Plan, which was approved by Council in June 2018;
- The seven statutory indicators and standards that were set by Central Government Departments for Planning Services, Economic Development and Waste Management – as defined in the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015; and
- A range of self-imposed improvement objectives across all service areas.

The Quarter 3 progress report was presented to and reviewed by the Audit Committee on 20 March 2019.

RECOMMENDATION: that the Corporate Improvement Plan 2018-19 Quarter 3 Progress Report is approved.

Prepared by: James Porter, Performance Improvement Officer

Agreed by: Helen Hall, Head of Performance and Transformation

Approved by: Sandra Cole, Director of Finance and Governance

9.10 ED/ED/140 ECONOMIC DEVELOPMENT PARTNERSHIP AND WORKING GROUP MINUTES

Members are advised that the Partnership and Working Group Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on Members iPads.

Tourism, Town Centres		
File Ref	Date of Meeting	Name of Partnership
ED/REG/002	15 January 2019	Ballyclare Town Team
ED/REG/009	30 January 2019	Crumlin Town Team

RECOMMENDATION: that the Town Team Meeting Minutes as listed be approved.

Prepared by: Kim Murray, Business Support

Approved by: Majella McAlister, Director of Economic Development and Planning

9.11 ED/REG/045 TOWN TEAMS ACTION PLANNING 2019-20

Members are advised that following recent meetings of the five Town Teams, (Antrim, Ballyclare, Crumlin, Glengormley and Randalstown) proposals for the Town Centre Action Plans for 2019-20 have been developed. The proposed action plans set out in this report include a programme of events, networking, town centre improvements, marketing initiatives and support for local retailers.

The plans are subject to consideration of project proposals being brought forward by DEAs. Where possible mentoring of local traders will be facilitated by the Council's Economic Development team to the value indicated in the plans in the tables below.

The Town Teams have proposed not to organise individual business awards events this year which presents an opportunity for the Council to promote a Borough-wide Business Awards event profiling the Borough's full complement of businesses, social enterprises and entrepreneurs. Officers recommend that a report on a Borough-wide Business Awards event be brought back to a future meeting of the Council for consideration.

Through recent engagement with the Town Teams, the need for greater clarity of role and remit has been raised by some representatives. It is proposed that Officers carry out a review of the Town Teams to consider strategic fit, remit, geography and objectives and undertake an evaluation of projects delivered to date to inform the approach for supporting the Town Teams activities 2020-21 financial year and beyond. Members and Town Team representatives will be engaged in this process.

Antrim Town Team Action Plan - £22,000

Project details	Indicative value
Town gift card scheme.	£17,000
Shop local campaign promotion.	£2,000
Social media 1:1 training.	£2,000
Mystery shop visits and service feed-back scheme.	£1,000

Ballyclare Town Team Action Plan - £22,000

Project details	Indicative value
Data analysis project – potentially footfall counters.	£6,000
Business breakfast networking events.	£500
Website support for LoveBallyclare.com.	£1,000
Mentoring support for local businesses (Mentoring & Google Business Tours).	£6,000
Christmas market/associated events.	£8,500

Crumlin Town Team Action Plan - £22,000

Project details	Indicative value
Window merchandising.	£9,000
Environmental improvements to include shutters, welcome feature wall and flowerbed feature.	£6,200

Shop local videos for promotion on social media.	£4,000
Business networking events.	£300
Consultancy support for Crumlin Town Team.	£1,500
Quarterly printed Newsletter.	£1,000

Glengormley Town Team Action Plan - £22,000

Project details	Indicative value
Destination promotional videos for use on social media.	£5,500
Hanging baskets.	£500
Business networking events.	£500
Consultancy support for Glengormley Chamber of Commerce.	£2,000
Support for local businesses (Mentoring and visual Improvement of shutters).	£13,500

Randalstown Town Team Action Plan - £22,000*

Project details	Indicative value
Christmas Market contribution.	£2,000
Business networking event.	£1,000
Randalstown promotional merchandise.	£6,500
Shopping promotional week.	£1,500
Tour guide promotion – new heritage trail.	£500
Promotion of Randalstown at large events.	£2,000
World host programme training.	£1,000
Social media mentoring.	£1,000
Environmental improvements (relocating Mill machinery and virtual graphics on derelict properties).	£1,500

* Balance of £5k to be finalised at the next Town Team meeting

Crumlin and Glengormley Town Teams have requested consultancy support at a combined cost of £3,500. During 2018-19 this service has helped support business representatives, building their capacity, encouraging the development of strategic projects and generating more private sector buy-in towards initiatives. Officers are supportive of this approach and feel that the resource would also be of value to the other Town Teams. Officers will endeavour to manage the collective budget across the Town Teams and ensure consultancy services are utilised effectively to the betterment of all.

RECOMMENDATION: that

- a) the Council approves the 2019-20 Town Team Action Plans for Antrim, Ballyclare, Crumlin, Glengormley and Randalstown at a maximum cost of £110,000, provision for which exists in the 2019-20 Economic Development budget.

- b) a summary report on a proposed approach for a Borough-wide Business Awards event be brought back to a future meeting of the Council for Members consideration.**
- c) Officers undertake an initial review of the Town Teams and report back to the Council to inform an approach for supporting the Town Teams from 2020-21 onwards.**

Prepared by: Karen Steele, Tourism, Town Centre & Regeneration Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

9.12 ED/TOU/35 VISIT BELFAST: PROPOSED SERVICE LEVEL AGREEMENT 2019-20

Members are reminded that the Council agreed in July 2018 to enter into a Service Level Agreement (SLA) for one year with Visit Belfast at a cost of £20,000 giving the Council access to a wide range of marketing networks and media to promote the Borough. Visit Belfast operates the Welcome Centre in Belfast and also Visitor Information Services at Belfast International Airport and George Best Belfast City Airport.

Visit Belfast have asked the Council to consider upgrading its membership to a Regional Tourism Partnership Member alongside Ards and North Down Borough Council, Lisburn and Castlereagh and Belfast City Councils at a higher annual cost of £30,000. Officers recommend that the SLA for 2019-20 is maintained at the current cost of £20,000. This proposal recognises that private-sector support is drawn-in by Visit Belfast from 19 local tourism and accommodation providers. Over the coming months Officers will be engaging with our Tourism Forum stakeholders to ensure promotional and marketing activities are business-led and meet their needs. Members are also reminded that a new Strategic Visitor Experience Manager is being recruited and a new micro-tourism website is being created. Further development and implementation of the Council's Tourism Strategy over the next six months will inform our future relationship with Visit Belfast in readiness for the next financial year. To support us throughout this process Visit Belfast has agreed to attend the Borough's Tourism Forum to ensure our partners remain aware of the strategic opportunities and projects across Belfast Metropolitan Area.

The previous SLA supported a presence at Visit Belfast's Belfast International Airport (BIA) Visitor Information Centre (VIC) located in the arrivals lounge. Antrim and Newtownabbey Borough Council benefitted from local imagery on digital screens, Borough branding on the information desk and a Visit Belfast staff member responding to enquiries about the Borough including accommodation bookings. The SLA also included promotion of the Council's literature and destination images on the current electronic kiosk at the Applegreen Service Station on the M2 Motorway.

Visit Belfast has provided Officers with a full evaluation report for the year ending March 2018. Key performance statistics for this aspect of the SLA are noted below:

- Visit Belfast Welcome Centre's BIA Visitor Information Centre handled a total of 251,627 enquiries (7.3% up on 2017/18) from BIA's 6.27 million passengers in 2018;
- The VIC at BIA had a positive influence on visitors with many of those surveyed commenting that having visited the VIC they were more likely to increase their spend (67%), visit somewhere they hadn't previously thought of (77%), increased their length of stay (72%) or would visit again (89%);
- 77% of those surveyed commented that they were 'very satisfied' with the service, while 23% said that they were satisfied; giving an overall satisfaction rating of 100%;

- Throughout the year BIA VIC distributed 5,174 pieces of Antrim and Newtownabbey Borough Council '*It's in our nature*' branded literature;
- The Borough was included in Cruise Belfast Promotion;
- The Borough's Tourism and Leisure Sector benefitted from two Visit Belfast facilitated sector development workshops; and
- The Borough and selected attractions were promoted across a range of platforms including the Visit Belfast City Guide.

The proposed SLA for 2019-20 will continue to support the VIC at BIA and the electronic kiosk at the Applegreen Service Station on the M2 Motorway. Promotional activities will support implementation of the Council's Tourism Strategy across the three thematic areas of (i) Business Tourism, (ii) Castles, Parks and Gardens and (iii) Heritage, Activities and Trails. This will include enhanced promotion of Antrim Castle Gardens, a *Castles and Gardens feature* in the Belfast Visitor Guide, an events feature in the Belfast City Guide and attendance by Visit Belfast at the Council's Tourism Forum throughout 2019-20.

The 2019-20 SLA does not preclude the Council from participating in projects being supported by Visit Belfast's Regional Tourism Partnerships at a later date should the Council wish to avail of such a collaborative opportunity.

RECOMMENDATION: that the Service Level Agreement with Visit Belfast be renewed at a cost of £20,000 (plus VAT) for 2019-20, provision for which exists in the 2019-20 Economic Development budget.

Prepared by: Karen Steele, Tourism, Town Centre & Regeneration Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

9.13 ED/ED/102 EUROPEAN SOCIAL FUND: MATCH FUNDING

Members are reminded that in January and March 2018 the Council agreed to provide match funding over four years to seven organisations that had successfully secured European Social Funding (ESF) to support employability programmes to be delivered across a number of Council areas including Antrim and Newtownabbey Borough Council. The Council approved the four-year project subject to an annual review of performance.

The aim of the Northern Ireland ESF Programme (2014-20) is to combat poverty and enhance social inclusion by reducing economic inactivity and increasing the skills base of the current and emerging workforce. The targets for the projects being supported by the Council over the four-year funding period are set out in the table below.

Total Four-Year Performance Targets

Organisation	Project	Target Group	Total ANBC Participants	Total Local Jobs Created
Workforce Online	Path 2 Employment	Long term unemployed / Economically Inactive	72	16
Network Personnel	Jobmatch	Long term unemployed / Economically Inactive	391	68
NOW Group	Verve Project	Disability	128	32
USEL (Ulster Supported Employment)	Stride Project	Disability	80	24
Enterprise NI	Exploring Enterprise	Long term unemployed / Economically Inactive	175	35
GEMS NI Limited	Co-Ment Project	Young people, NEET's	60	16
People Plus NI	Skills Plus Academies	Long term unemployed / Economically Inactive	192	32
TOTAL			1,098	223

Progress to date against the targets outlined are detailed in the enclosed Year One Progress report. All projects are anticipated to meet or exceed the expected job outputs for Year One. The final project, People Plus NI chose to discontinue their ESF project for business reasons and as a result their Letter of Offer will be terminated. Members are advised that there are no outstanding issues relating to funding awarded by the Council to this project and no Council funding has been claimed by the project to date. As the six projects are all performing well against their targets, it is recommended that the Council approves project funding for 2019-20,

provision for which exists in the 2019-20 Economic Development budget. A breakdown of the project costs and funding are as follows:

Organisation	Project	Total Project Cost	Total ANBC Match funding (over 4 years)	Year 2 ANBC Funding
Workforce Online	Path 2 Employment	966,144	25,400	6,350
Network Personnel	Jobmatch	3,181,360	41,328	10,332
NOW Group	Verve Project	3,994,000	50,000	12,500
USEL	Stride Project	3,703,391	47,942	12,500
Enterprise NI	Exploring Enterprise	2,069,931	31,617	9,156
GEMS NI Limited	Co-Ment Project	1,321,890	31,606	7,902
TOTAL			270,369	58,740

Members are reminded that each project seeks to deliver key outcomes within the Council's Corporate and Community Plans and the Council's Economic Development Strategy in terms of increasing employability, improving skills, supporting those who are economically inactive and those with disabilities into sustainable jobs.

RECOMMENDATION: that

- I. **the Council approves 2019-20 match funding for 6 projects (Workforce Online, Network Personnel, NOW Group, USEL, Enterprise NI and GEMS NI Ltd) at a maximum cost of £58,740, provision for which exists in the 2019-20 Economic Development budget.**
- II. **a further annual review of performance be provided at the end of the 2019-20 financial year.**

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

9.14 ED/ED/152 YOUNG ENTERPRISE SCHOOLS ENTREPRENEURSHIP MASTERCLASSES

Members are reminded that Young Enterprise Northern Ireland (YENI) is a charity that delivers a series of enterprise and financial education programmes to children and young people from all backgrounds, ranging from one day masterclasses to year-long activities. In 2018 the Council appointed YENI to provide masterclasses for schools throughout the Borough during Global Enterprise Week in November. 945 school pupils from 28 schools attended the events and feedback from all the events was extremely positive. The evaluation report on the event was presented to the Council in January 2019 highlighting the attendees and feedback received.

YENI has submitted a proposal to the Council to run a further series of entrepreneurship masterclasses to schools in the Antrim and Newtownabbey area to coincide with Global Entrepreneurship Week 2019; This year's Global Entrepreneurship Week will take place from 18-24 November 2019 which aims to promote entrepreneurship and raise awareness of self-employment opportunities to young people.

YENI's proposal to the Council is to deliver another series of workshops to primary, secondary and special education needs schools in the Borough. At primary school level, workshops will introduce the concept of entrepreneurship using a variety of practical and interactive tools to demonstrate how businesses can collaborate through supply chains to create jobs for the local economy. At secondary school level, an example of one of the workshops offered will challenge students to come up with a new 'app' for the digital market. At the end of the workshops students will present their ideas and related business plans at a 'Dragon's Den' style event to a panel of judges, including the Mayor and local business representatives.

All schools in the Council area will be offered the opportunity to participate on a 'first come first served' basis. YENI is seeking support from the Council in the sum of up to £3,000 to deliver potentially 8 workshops to a minimum of 4 secondary level schools and 12 primary level schools, a minimum of approximately 480 pupils; this proposal will contribute to the Council's objective to promote entrepreneurship to young people. A relationship with YENI will also help inform the work-plan for implementation of the Economic Development Strategy which will have an enhanced focus on skills, particularly working with schools on the development of a schools to career pathway model for young people.

YENI will provide the following services at a maximum cost of £3,000 to the Council:

- recruitment of the schools;
- management of the schools attendance at the events;
- design of the workshop content and materials;
- staff resources to prepare and deliver the workshops;
- a final report detailing the programme results against anticipated outputs and if appropriate recommendations for future programmes.

In addition, the Council's consideration is sought regarding meeting the hospitality costs estimated at £3,400 along with prizes and equipment at an approximate cost of £600. Where necessary, to remove barriers to participation by schools due to limited resources Officers recommend that the Council covers the cost of transporting the children and young people to and from the workshops (up to £2,000). The total estimated cost for delivery of a YENI Programme and support costs to the Council is £9,000.

Provision for the costs outlined have been made within the 2019-20 Economic Development budget.

RECOMMENDATION: that

- a) **YENI be appointed to deliver the schools entrepreneurship programmes during Global Entrepreneurship Week 2019 for a minimum of 480 school pupils from local primary, secondary and special education needs schools in the Borough at a cost of up to £3,000, provision for which exists within the 2019-20 Economic Development budget.**
- b) **funding for the costs of hospitality, prizes and equipment at an estimated cost of £4,000 be approved, provision for which exists within the 2019-20 Economic Development budget.**
- c) **the supply of transport to and from the events at a maximum cost of £2,000, if required by the participating schools be approved, provision for which exists within the 2019-20 Economic Development budget.**

Prepared by: Michelle Pearson, Economic Development Project Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development and Planning

9.15 ED/EUP/2 RURAL DEVELOPMENT PROGRAMME: APPLICATIONS

Members are reminded that it was agreed at a previous meeting of the Council in February 2019 to apply to the Rural Development Programme in partnership with GROW South Antrim to deliver a Craft Markets Project with partners in Finland, Latvia and Mexico.

This project has been developed with Cooperation partners to help local crafters in the Borough to explore and promote the craft that they offer, to develop craft skills from crafters in other areas and to test market their products in international markets, thereby improving their business.

The project will include actions whereby crafters from the local area will be encouraged to explore the origin of their craft and of traditions and cultures in the area involving craft and to build this into their branding and promotional materials to help them to generate sales and to achieve realistic prices when considering the time involved in making the craft item. This story and branding will be tested with crafters from other partner areas during each Festival Exchange, giving local crafters a sounding board for their story. Each partner country in the project will host a Festival Exchange which will be a 3-5 day visit in the partner area which will allow participating crafters to meet and exchange best practice, to improve their business skills through skills workshops and to test market their craft products by participating in a local craft fair. As such, the festival exchange will include as a minimum a one-day craft market, a business workshop a skills exchange workshop and a craft roots workshop. It is intended that up to 8 crafters (to include a local craft teacher) will attend the Exchange festivals in Latvia and Finland, one of them offering craft demonstrations at the fair, and up to 3 (to include a local craft teacher) will attend the festival planned for Mexico. The crafters will be accompanied on each visit by up to 2 persons representing the applicant and co-applicant (ie. an Officer and Local Action Group member).

It is envisaged that the project will have a positive economic impact on each partner area through the creation and strengthening of the local craft sector, thus sustaining existing jobs and creating new jobs within this sector. As well as the benefits of the exchange visit, the project will encourage the development of craft markets in the local area by providing the capital items required to host markets and by developing crafters in the area who are able to service craft markets with products developed and tested. This will give a lasting legacy to the project by providing the facilities to continue to support crafters through market type initiatives for many years.

It was also agreed that the Council would provide match funding of £6,500 and further support the project by hosting the festival and providing staff resources. The Project will be delivered through the Cooperation Scheme of the Rural Development Programme and involves an Exchange Festival to be hosted by each country. The Exchange Festival will be attended by crafters from each of the other partner areas.

Officers have undertaken the required procurement, working with the partners to develop the full project. This included procurement of capital

infrastructure for the Exchange Festival to be hosted by the Council and GROW at Mossley Mill in September 2019. This equipment can also be used by the Council for future craft events and festivals.

Advancement of the project to meet the needs of partners and procured project costs have increased the eligible project from £65,000 to £88,000 and it is proposed to apply to GROW for up to 75% of the revised eligible project costs (£66,000). Whilst the overall project costs have increased, the Council's match funding remains the same (£6,500) due to the project being eligible for increased grant aid and the contribution in-kind generated by the project in terms of staff and volunteer costs and contributions from the crafters taking part in the foreign exchanges.

As per the guidelines of the Rural Development Programme, an application for funding under the Cooperation Scheme should come formed as a partner application between the Council and GROW South Antrim.

RECOMMENDATION: that the Council proceeds with an application for 75% of eligible project costs (£66,000) to the Rural Development Programme in partnership with GROW South Antrim for a Craft Markets Cooperation Project, which has a revised total of £88,000.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by Majella McAlister, Director of Economic Development & Planning

9.16 ED/EUP/154 RURAL BUSINESS DEVELOPMENT GRANT SCHEME - TACKLING RURAL POVERTY AND SOCIAL ISOLATION (TRPSI)

The Department of Agriculture, Environment and Rural Affairs (DAERA) has approached 10 local authorities (excluding Belfast City Council) to explore the potential for rolling out a pilot Rural Business Development Grant Scheme to micro businesses through the Tackling Rural Poverty and Social Isolation programme. Approval of the programme by DAERA is subject to the outcome of a Business Case which is currently being prepared (led by Mid Ulster District Council) and the agreement of the 10 Councils to deliver the programme in their areas.

The key aim of the proposed programme is to provide small capital grants of up to £4,999 to support rurally based micro businesses to invest in new equipment or capital items to enable them to remain sustainable or to grow. The grant funding will be offered at a maximum 50% grant rate, so at least 50% of project costs will be provided by the participating business. The current Rural Development Programme being delivered through GROW South Antrim has a minimum capital grant of £5,000 so this proposed programme does not duplicate the support already on offer.

It is anticipated that up to £50,000 of funding will be made available to Antrim and Newtownabbey Borough Council in the 2019-20 financial year to deliver this pilot programme to micro businesses in the rural area, and that approximately 10 rural businesses will benefit from grant aid. There is no direct financial contribution required from the Council. A micro business is a business with up to 10 full-time equivalent employees and the rural area is defined as any village or area with less than 5,000 residents. Up to 15% of the allocated funds can be used for administration purposes to promote and deliver the programme, which will be managed by the Economic Development team.

RECOMMENDATION: that the Council agrees to participate in the pilot Rural Business Development Grant Scheme, subject to the award of funding from DAERA through the Tackling Rural Poverty and Social Isolation programme.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Strategic Director of Economic Development and Planning

9.17 CD/PM/134 RATHFERN COMMUNITY CENTRE, BUSINESS CASE FOR EXTENSION

Members are reminded that it was agreed at the Corporate Workshop in October 2018 and subsequently approved at Council in November 2018, to commission a business case to evaluate the options relating to an extension to Rathfern Community Centre. Members agreed an indicative budget of £800,000 subject to a business case being approved. Following a procurement exercise, Lorraine McCourt Consulting was appointed to undertake this assignment, which involved reviewing current and future use of the centre, income generation, operational costs, twinned with a needs analysis and mapping of other assets in the area.

The Centre is located on Knockenagh Avenue in Newtownabbey adjacent to Carnmoney Hill. The current bookable space comprises a training room, dance studio, main hall and boardroom.

Members are reminded that Rathfern Community Centre, has operated under a Service Management Agreement with Rathfern Regeneration Group, since June 2013. This translates that Council own and maintain the building and the group operate the Centre, managing bookings and volunteers. Council currently provide an annual grant of £5,000 to the group to help run the Centre and the group retain any income generated. Subject to the Council's approval of the Community Planning & Regeneration Minutes of 8 April 2019, Council will soon delegate the responsibility and budget for cleaning services directly to the Group.

The assignment evaluated 5 options, which are detailed in the table below. A copy of the full Business Case is **enclosed** for Members' consideration.

Option	Detail	Outline Costs
Option 1	Do nothing	£0
Option 2	This option would result in an additional 371 sqm encompassing the following additional facilities: - 2 large activity rooms (2 nd dance hall; and a youth club facility) - 1 disabled toilet - 3 female toilets - 1 male toilet and 2 urinals - New and extended storage - Removal of the MUGA - A 17-space car park (located to the left-hand side of the existing building)	£715,000
Option 3	This option would result in an additional 235 sqm encompassing the following additional facilities: - 1 large room (a youth club facility) - 1 disabled toilet - 3 female toilets - 1 male toilet and 2 urinals	

	<ul style="list-style-type: none"> - New and extended storage - A 17-space car park (located to the left-hand side of the existing building) 	£440,194
Option 4	<p>This option would result in an additional 371 sqm encompassing the following additional facilities:</p> <ul style="list-style-type: none"> - 2 large rooms (2nd dance hall; and a youth club facility) - 1 disabled toilet - 3 female toilets - 1 male toilet and 2 urinals - New and extended storage - A 21-space car park (located to the front of the existing building) - Removal of MUGA 	£802,000

A value for money assessment based on the ability to facilitate current levels of unmet demand among existing and future users has identified **option 2** as the preferred option with an approximate capital cost of £715,000. Members are advised that this cost is only approximate as it will have to be costed via more detailed design work and a procurement process, the results of which will be brought back to Council for an investment decision at a later date.

The Business Case concludes that on the basis of the over-riding social benefits which the Centre can and does deliver, **option 2** could therefore be considered to represent value for money on the basis of the non-monetary benefits offered.

RECOMMENDATION: that the Business Case for Option 2 be progressed.

Prepared/Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

9.18 PK/GEN/032 REQUEST TO USE COUNCIL FACILITIES - CIRCUSES

Two requests have been received to use Council facilities to hold circus events at Jordanstown Lough Shore Park and V36 in Glengormley. Details are provided below:

Date* and Location	Circus Provider	Type of Circus
Midnight on Wednesday 19 June 2019 to Midnight on Sunday 23 June 2019. Jordanstown Loughshore Park	Duffy's Circus	Traditional big top circus with horses, ponies, llamas and dogs.
Midnight on Friday 24 May 2019 to Midnight on Tuesday 28 May 2019 (tbc) V36 Park	Circus Vegas on Wheels	Magic / Acrobatic style circus with dogs.

****These dates include set up and recovery of site.***

Council previously agreed that each individual application for a circus on council-owned land would be considered on its own merits.

As in previous years, a bond of £1,000 per site will be payable by the circus owners in lieu of any damage to the site, in addition to normal booking charges.

RECOMMENDATION: that permission is granted to

- i. Tom Duffy's Circus to hold a circus event in Lough Shore Park, between midnight on Wednesday 19 June 2019 through to Sunday 23 June 2019.**
- ii. Circus Vegas to hold a circus event in V36 between midnight on Friday 24 May 2019, through to Monday 27 May 2019.**

Prepared by: Mark Wilson, Parks Manager

Agreed by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

9.19 PK/GEN/134 HAZELBANK PARK

Hazelbank Pavilion

Newtownabbey Bowling Club has recently informed Council that, further to not being able to field teams in 2017 and 2018, it will no longer be booking the Pavilion.

Other than bookings by the club, the Pavilion is seldom used. Located just off the entrance, near the car park, the building comprises a function room, changing rooms, a kitchen and toilets (plan enclosed).

Officers propose to consider alternative uses for the building, which could be complementary for users of this very popular park as well as for staff accommodation for the team working in the area. This could be considered at the corporate workshop later in the year together with other potential improvements in the Park.

In the meantime, a request has just been received from Abbey Sure Start, (enclosed) currently based in Rathcoole, for a short-term let of the building from June 2018 to December 2019 or March 2020 at the latest. The Group has alternative accommodation planned for the Diamond in Rathcoole.

Should this request be approved in principle, officers will establish the fee and complete all necessary arrangements.

RECOMMENDATION: that approval is given

- (i) for Officers to develop proposals for Hazelbank Pavilion, in keeping with the Park and including staff accommodation and,**
- (ii) in principle, for Abbey Sure Start to rent Hazelbank Pavilion on a temporary basis from June 2019 to March 2020, subject to all legal and administrative issues being addressed to Council's satisfaction.**

Prepared by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

9.20 L/GEN/5 LEISURE SCHEDULE OF CHARGES AND PRICING POLICY 2019/20

Introduction

Members are reminded that in June 2017 new leisure pricing was proposed, including both the introduction of new More memberships and casual prices. Through the consultation, there was feedback given on a wide range of issues. Officers assessed these and the majority of responses related to three key proposals; proposed changes to Over 50s Club prices, the need for a concession price for the new family membership for low income families/families on benefits and a review of programming and classes in Crumlin Leisure Centre. These were highlighted in a report to Council in July 2017 and each one was considered and as a result, a number of changes subsequently approved. The new prices were introduced in October that year with an agreement that they would be reviewed annually. This annual review has been done and reported to the Operations Committee with only minor changes made since 2017.

Complaint

The feedback on other issues included a number regarding the proposed increase in the price of a casual family swim from £7/£8 to £12 with an increase in the number of children included within that price to an unlimited number from a household. Among those commenting at the time was a resident who has since made a formal complaint.

Family Swims

Since the new prices were introduced in October 2017 there has been a 44% reduction in casual family swim usage (9,895 to 5,576) and over the same period an increase in the number of family memberships with 7,191 of the 16,477 leisure centre members across the Borough accessing facilities through a family membership.

In income terms the comparison for family swims before and after the price change is:

2016/17: 9,895 family swims @ £7/£8 = £69,265

2017/18: 5,576 family swims @£12 = £66,912

Investment

In the last year the refurbishment of the slides at the Valley and Sixmile Leisure Centres has been completed and more recently inflatables have been purchased for the Valley and the Forum (Sixmile Leisure Centre not suitable for inflatables) to improve the customer experience. "Aqua Splash", as the swim experience for children has been branded, is proving to be very popular.

Going Forward

In considering the way forward it is useful to note that the proposal to offer membership packages including family memberships was driven by the vision of helping improve the health and wellbeing of people within the Borough as set out in the Leisure Strategy to 'make more people, more active, more often'. Helping to make our residents healthier is also a central tenet of the Community Plan, Love Living Here. This needs to be balanced with the cost of the leisure service and the need to continuously invest and keep centres and

programmes current and attractive.

Taking the figures above, if we take a view that a reduction in price would increase the volume of family swim sessions from 2017/18 depending on the level of reduction, the following estimates could be applied:

Reduction to Income	Increase	Estimated Ticket sales	Estimated
£11	15%	6,412	£70,532
£10	25%	6,970	£69,970

Any resulting impact on the "MORE" family memberships is more difficult to quantify as this depends on a family's use of the many other activities and facilities which are offered as part of the membership package. Officers predict that the reduction of the price to £10 will result in an increase of casual family swims, but is unlikely to negatively impact family membership levels. To note that the proposed price of £10 is comparable with prices for family swimming in other local authority facilities, with Carrickfergus and Larne Leisure Centre priced at £8.90 for a family swim but having no leisure swim facilities such as aqua slides, inflatables etc. Ballymena is the most comparable to Council facilities and is priced at £10.

RECOMMENDATION: that Council approves a reduction to the casual family swimming price from £12 to £10 with immediate effect.

Prepared/Agreed by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

**9.21 G/MSMO/007 (Vol 3) ROADS PROGRAMME – SPRING CONSULTATION
PRESENTATION REQUEST**

Correspondence has been received from Department for Infrastructure (DfI) (**enclosed**) requesting attendance at a meeting of Council to give Members an overview of the work undertaken by DfI Roads during the last financial year and to outline the proposed work for this financial year.

RECOMMENDATION: that DfI Roads Representatives be invited to address Council.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.22 CE/OA/024/VOL2 DEPARTMENT FOR INFRASTRUCTURE - NOTICES OF OPINION RELATING TO APPLICATIONS FOR A MAJOR URBAN EXTENSION IN BALLYCLARE INCLUDING FIRST PHASE OF THE BALLYCLARE RELIEF ROAD

- (A) RESERVED MATTERS PLANNING APPLICATION REFERENCE LA03/2018/1011/RM – MAJOR URBAN EXTENSION, BALLYCLARE**
- (B) SECTION 54 PLANNING APPLICATION REFERENCE LA03/2018/0601/O – TO VARY PLANNING CONDITIONS ATTACHED TO OUTLINE PERMISSION U/2006/0377/O**
- (C) SECTION 54 PLANNING APPLICATION REFERENCE LA03/2019/0149/O – TO VARY PLANNING CONDITIONS ATTACHED TO OUTLINE PERMISSION U/2006/0377/O**

The Department for Infrastructure has written to the Council to advise that it has issued Notices of Opinion that approval should be granted to the three applications outlined below (copies of the letters and the accompanying Notices of Opinion are **enclosed**) alongside a map indicating the site.

APPLICATION A: LA03/2018/1011/RM
Proposal: Major urban extension to include residential neighbourhood, southern section of Ballyclare Relief Road, local centre, riverside park and other open spaces, children's play areas and associated works.
Location: Lands extending from north of Doagh Road (opposite No. 141 Doagh Road) to the Templepatrick Road, Ballyclare immediately west of the cemetery, Huntingdale and Dennisons Industrial Estate.
Applicant: Ballyclare Developments Ltd

APPLICATION B: LA03/2018/0601/O
Proposal: Application to vary condition 3 (Phasing Plan), condition 10 (occupation of dwellings), condition 19 (Travel Card), condition 21 (cycle infrastructure), condition 31 (Environmental Management Plan), condition 42 (landscaping details), condition 44 (Landscape Masterplan), and non-compliance with condition 4 (Phasing Plan), condition 9 (access arrangements), condition 11 (road drainage), condition 16 (TAS approval), condition 17 (geotechnical approval) and condition 18 (road safety audit) of planning permission U/2006/0377/O for major urban extension to include: residential neighbourhood, southern section of Ballyclare Relief Road, local centre, riverside park and other open spaces, children's play areas and associated works.
Location: Lands extending from north of Doagh Road (opposite No. 141 Doagh Road) to the Templepatrick Road, Ballyclare immediately west of the cemetery, Huntingdale and Dennisons Industrial Estate.
Applicant: Ballyclare Developments Ltd

<u>APPLICATION C:</u>	LA03/2019/0149/O
Proposal:	Application to Vary Condition 3 (revised Transport Statement), and Condition 10 (delivery of the entire relief road prior to commencement) and removal of Condition 8 (400 Unit limit) of Planning Permission U/2006/0377/O for major urban extension to include; residential neighbourhood, southern section of Ballyclare Relief Road, local centre, riverside park and other open spaces, children's play areas and associated works.
Location:	Lands extending from north of Doagh Road (opposite No. 141 Doagh Road) to the Templepatrick Road, Ballyclare immediately west of the cemetery, Huntingdale and Dennisons Industrial Estate.
Applicant:	Ballyclare Developments Ltd

Full details on the above applications, including the application forms, relevant drawings, consultation responses and any representations received are available to view at the Planning Portal www.planningni.gov.uk

As previously reported to the Planning Committee the overall intent of the above applications submitted to DfI is to introduce a phasing plan for the major urban extension in the western part of Ballyclare previously approved by the then Department of the Environment in 2011. The phasing plan includes delivery of the first phase of the Ballyclare Relief Road between the Templepatrick Road and the Doagh Road together with associated housing development, although maintaining a stipulation that none of the housing or other buildings proposed in this part of the development can be occupied until the first phase of the road link is completed.

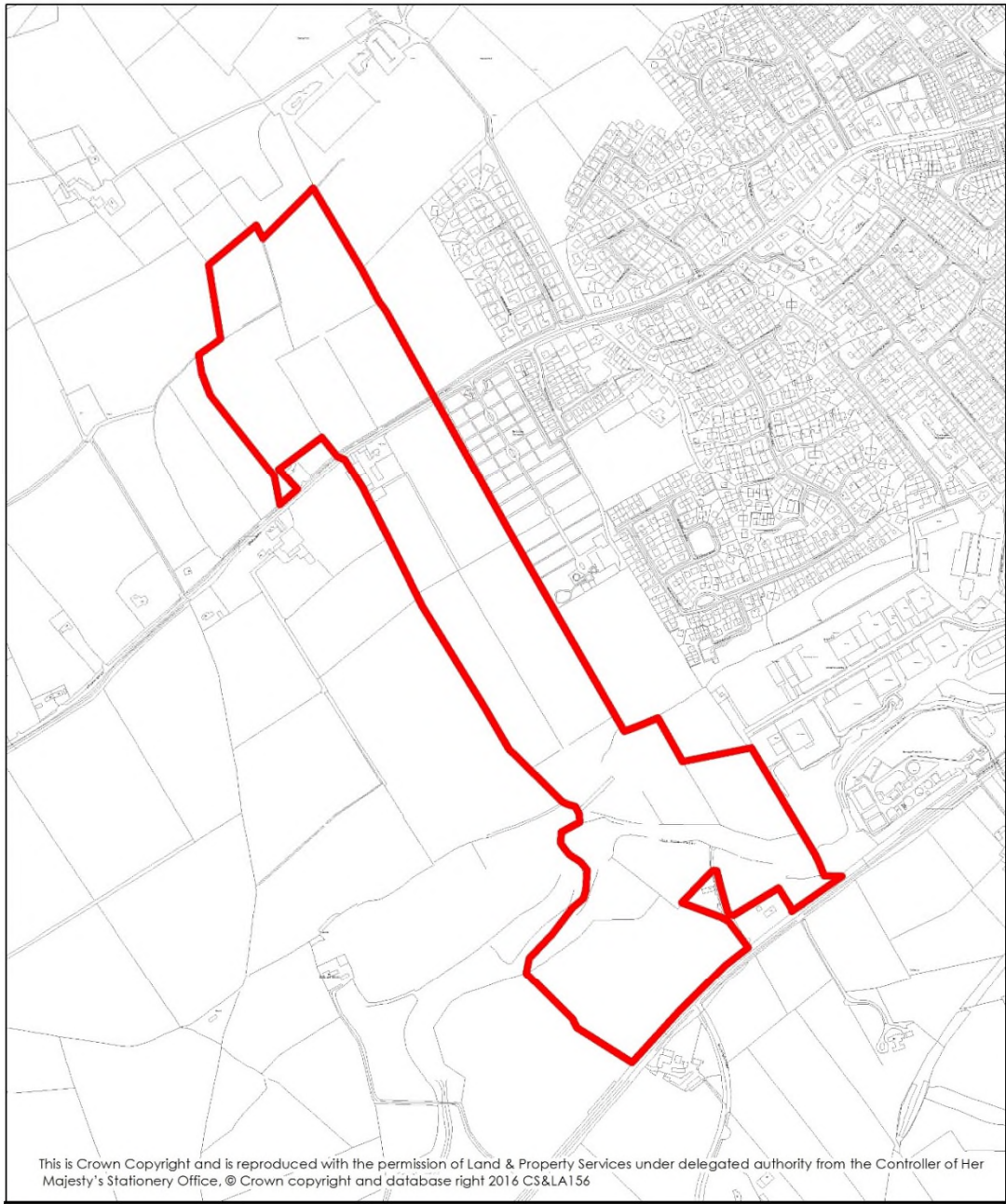
The Reserved Matters application indicates that a total of 272 dwellings are proposed together with a local centre, riverside park and other open spaces to accompany the first phase of the relief Road.

Following an earlier consultation by the Department on these applications the Council agreed not to provide a corporate view and this position was subsequently conveyed to the Department in writing.

Having now issued its opinion that approval should be granted to these applications the Department, has written to the Council to ascertain if it wishes to request an opportunity of appearing before and being heard by the Planning Appeals Commission on all or any of the applications. It should be noted that the Department has also written to the applicant in similar fashion.

If a hearing before the Planning Appeals Commission is requested by the Council or the applicant, the Department must take into account the report of this hearing. However the final decision in relation to these applications will rest with the Department.

The Council's instructions are requested.



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Location Map

Scale: 1:7500

Application References:

- LA03/2018/0601/O
- LA03/2018/1011/RM
- LA03/2019/0149/O



For Information Only



Prepared and Agreed by: John Linden, Head of Planning

Approved by: Majella McAlister, Director of Economic Development and Planning

9.23 ED/ED/021 INVITATION TO RYBNIK 13 TO 16 JUNE 2019

Members are advised that an invitation has been received from the Mayor of Rybnik, Mr Piotr Kuczera, to participate in an outward visit from the 13 to 16 June 2019. A copy of the letter is **enclosed**. The purpose of the visit will be to celebrate cooperation and friendship through the twinning link and will form part of the Days of Rybnik programme.

Members are advised that the delegation should include no more than two or three representatives from the Council. Accommodation and hospitality will be provided by Rybnik during the visit. The cost to the Council will be for transportation to and from Poland, estimated to be £300.00 per person.

The Council's instructions are requested.

Prepared by: Emma Stubbs, Rural & Economic Development Manager

Approved by: Majella McAlister, Director of Economic Development and Planning

ITEMS FOR INFORMATION

10.1 CP/P4/022 FUTURE LEADERS PROGRAMME

Members are advised that correspondence has been received from the European Committee of Regions, the European Commission and HM Treasury with regard to the funding of future LEADER programmes following the UK's withdrawal from the European Union (EU).

A copy of the correspondence is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from the European Committee of Regions, the European Commission and HM Treasury be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.2 G/MSMO/14 MOTION – NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Members are advised that correspondence has been received from Newry, Mourne and Down District Council regarding a Motion adopted by that Council requesting that Antrim and Newtownabbey Borough Council consider ways in which it could financially support the Air Ambulance Service.

A copy of the letter is enclosed for Members' information.

RECOMMENDATION: that the correspondence from Newry, Mourne and Down District Council be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.3 CE/GEN/015 MOTION - MUCKAMORE ABBEY HOSPITAL

Following the Motion moved by Councillor Magill, seconded by Alderman Campbell and carried unanimously at the Council meeting of 25 March 2019, the Chief Executive wrote to the Secretary of State to call for a public inquiry to be held into the Muckamore Abbey Hospital abuse cases.

A response has been received and is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from the Secretary of State be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.4 G/MSMO/074 CORRESPONDENCE FROM MRS AZIMKAR

Members are advised that correspondence has been received from Mrs Azimkar to thank the Mayor and Council following the 10th Anniversary Service of Remembrance for Sapper Patrick Azimkar and Sapper Mark Quinsey (copy enclosed).

RECOMMENDATION: that the correspondence be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.5 DISABLED PERSONS (BADGES FOR MOTOR VEHICLES) REGULATIONS

Members are advised that correspondence has been received from the Department for Infrastructure to advise that the Regulations will amend the Disabled Persons (Badges for Motor Vehicles) Regulations (Northern Ireland) 1993 by prescribing a new format of a Blue Badge as a consequence of the United Kingdom leaving the European Union.

The amendments are being made to mirror changes to the Blue Badge to be used in England, Scotland and Wales.

A copy of the Regulations is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from the Department for Infrastructure be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.6 G/MSMO/14 MOTION - ARDS AND NORTH DOWN BOROUGH COUNCIL

Members are advised that correspondence has been received from Ards and North Down Borough Council regarding a Motion adopted by that Council requesting support for the creation of a national monument to act as a symbol of eternal gratitude for all emergency service personnel who have served or been killed in the course of their duties.

A copy of the letter is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from Ards and North Down Borough Council be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.7 G/MSMO/15 NORTHERN IRELAND AGRIBUSINESS CONFERENCE 2019

It was agreed at a previous meeting of the Council that an Officer would attend the Northern Ireland (NI) Agribusiness Conference, held in Craigavon on Friday 8 February 2019. A report for Members information on the event is provided.

Conference Report:

The conference was opened and proceedings hosted throughout the day, by **Richard Halleron, Agricultural Journalist**. In the opening session, Mr Halleron informed attendees that whilst agricultural gross output in NI had increased in 2018 by 1% to £2.13 billion, the total income from farming (TIFF) in NI fell by 23%, from £467 million in 2017 to £360 million in 2018, showing that a significant increase in costs had affected income. The estimated values of the 2018 direct subsidies was £286 million, in other words, direct subsidies from the EU accounted for 79.4% of total income generated. Mr Halleron commented that if production agriculture isn't functioning, the economies in so many of our rural towns and villages will take a direct hit.

In relation to trade, it was stated that Brexit works for agriculture in NI only if the UK government takes a "fortress UK" approach when it comes to potential food imports from countries like the US, Brazil, New Zealand, Australia and Canada. Conference speakers expressed that this was a remote possibility. The agricultural industry in NI prides itself on producing quality food – adhering to many standards concerning: employment; food production; food security and animal welfare. Unfettered food imports into the UK and zero access to the EU27 will have significant detrimental impact on most NI farming sectors. This concern was echoed throughout the conference by subsequent presenters representing the meat and dairy industries.

NFU Scotland informed attendees that within the agricultural sector, the money coming from the EU has been taken for granted for years. However, there may be opportunity to capitalise on people's interest in the provenance and history of their food and drink products. This is something which Scotland and NI do well.

NFU Scotland has the following strategic objectives:

- Double turnover by 2030 - £30 billion
- Build on Scottish provenance, enhance reputation, and increase the value of Scotland's food and drink
- Increase the number of customers and consumers buying Scottish food and drink
- Increase the number of businesses producing what the market wants at pricing and timings that work through the supply chain.

Dr Sally Shortall, Duke of Northumberland, Chair of Rural Economy, Newcastle University spoke about Rural Policy / Rural Proofing in NI. Main observations: Rural Development Policy in NI has been challenging; the first Rural Development Programme in 1990 grew out of the 'Action Poverty'

movement, which in her view distorted the strengths and benefits of rural communities by always focussing on poverty; rural proofing creates an urban-rural binary that is not the reality in NI.

Dr Mary Dobbs, Law, QUB spoke on the challenges surrounding Brexit. Whilst much is still unknown, a 'no deal' or 'hard' Brexit will mean:

- EU law will no longer apply
- Common Agricultural Policy (CAP) will no longer apply
- Free movement of goods (FMG) will no longer apply
- Free movement of workers (FMW) will no longer apply
- WTO & international law generally will apply

Dr Dobbs also noted the following points:

- Finance from CAP has been temporarily guaranteed until Dec 2020 (end of transition period), and to facilitate the withdrawal agreement during the transition period, law and payments will continue as they have been.
- DAERA have a NI Engagement Document;
- Dr Dobbs concluded by stating that with over 80,000 working in the sector, farming is so important in NI that it should be given support for its own sake.

Further presentations were delivered by: Nick Whelan, Chief Executive of Dale Farm discussing opportunities for the dairy industry; Ian Stevenson, Chief Executive, Livestock and Meat Commission NI; John Martin, Chair of the Sustainable Land Use Sub Group, Nature Matters NI; and Deirdre Maguire, Brexit Support Manager, InterTrade Ireland.

Presentations from the conference are available by contacting the Officer.

RECOMMENDATION: that the conference report be noted.

Prepared by: Lynda Kennedy, Rural Development Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development & Planning

10.8 ED/ED/020 SOCIAL ENTERPRISE WORLD FORUM

Members are reminded that it was agreed at a previous meeting of the Council in July 2018, that a Member and an Officer would attend the Social Enterprise World Forum 2018 in Edinburgh.

The Forum was held in Edinburgh from 12-14 September hosted by the Scottish Government, The British Council, Community Enterprise in Scotland and Social Enterprise UK. Attendees included social enterprise leaders, academics, government officials, investors and students. Councillor Arthurs, (nominee of the Chairperson of Community Planning & Regeneration Committee) attended the Forum with Seonaid Rooney, Economic Development Officer.

Attendance at the event offered a unique learning opportunity, bringing together those operating in the sector and those supporting the sector, to network and share best practice. The main themes of the forum were sustainability, young people, the environment and supply chains. The forum consisted of seminars, educational workshops and discussion panels to explain best practice and share information.

Sustainability themes explored:

- Growth of the sector via educating consumers on the ethos of social enterprise (not for profit) and social benefits. Highlighting use of community structures and initiatives such as Buy Social and Brand ambassador marketing campaigns.
- Social Enterprise as a standard business model (not an alternative), embedding the social enterprise model as the main way to do business. Models of social enterprise businesses included: a craft brewery, a printing company, an architectural practice, a chocolatier and digital/media companies.
- Government support such as 'Just Enterprise', which is a Scottish Government funded programme providing business support to social entrepreneurs and third sector organisations.

Young people themes explored:

- Setting up youth workshops, getting young people involved in key social topics relevant today (health & advancement of information technology), and using these platforms to engage with government departments and influence future strategies.
- Educational programmes running in schools through the British Council. The programmes provide children with the opportunities to set up and trade under the banner of social enterprise. Empowering the next generation, who will be drivers of change.

Environmental themes explored:

- Educating the consumer, providing more environmentally friendly options (e.g. compostable packaging/cutlery for food), circular economies, zero waste and zero carbon goals.

Supply Chain themes explored:

- Procurement initiatives such as the Social Enterprise UK, Buy Social Corporate Challenge. This taps into corporate purchasing chains, by imposing a requisite for making a positive impact on society.
- Policy change around purchasing and the creation of social value in contracts/social value differentiation was also highlighted.

The forum also provided an opportunity for informal networking with a group of representatives from the social enterprise sector in NI. Organisations included Social Enterprise NI, GLL, USEL, IncredABLE and smaller social enterprises such as credit unions, community groups and educational providers.

Presentations and further information on the conference are available at <https://sewfonline.com/sewf2018/>

RECOMMENDATION: that the report be noted.

Prepared by: Seonaid Rooney, Economic Development Officer

Agreed by: Colin McCabrey, Head of Economic Development

Approved by: Majella McAlister, Director of Economic Development & Planning

10.9 FI/FIN/4 BUDGET REPORT – MARCH 2019

A budget report for March 2019 is enclosed for Members' information.

The budget report for Period 12 does not include final adjustments required to arrive at the final financial position of the Council for the 2018/19 financial year. These adjustments include; final accruals of expenditure incurred and grants and debts invoiced after 31 March 2019, prepayments of expenditure and income, the costs of future severance agreed by Council, any proposed contributions/allocations from reserves and any finalisations required in respect of the District Rates and De-Rating Grant income.

These adjustments shall be made and reflected in the Statement of Accounts presented to the Audit Committee in June.

The Council's variance on Net Cost of Services for the period to the end of March is £39k favourable, with income from District Rates and the De-Rating grant being on budget for the period, resulting in an increase to the Council's General Fund of £39k.

This includes a contribution of £747k to the Council's Strategic Projects and Rates Appeal Reserves.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Management Accountant

Agreed By: John Balmer, Head of Finance

Approved by: Sandra Cole, Director of Finance and Governance

10.10 CE/OA/039 CORRESPONDENCE FROM SECRETARY OF STATE REGARDING NI POLICING BOARD

Correspondence (**enclosed**) has been received from the Secretary of State advising that, with the agreement of the Commissioner for Public Appointments in Northern Ireland, it has been decided to reappoint the current independent members of the Policing Board, with terms due to expire in June 2019 for a further period of nine months to finish on 31 March 2020.

This is due to a number of unique and exceptional circumstances facing the Policing Board and is to allow adequate time to make the necessary preparations for a new competition to replace these members when they do stand down.

RECOMMENDATION: that the correspondence from the Secretary of State be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

10.11 CD/PM/124/VOL2 CARMONEY HILL DEVELOPMENT

Members will be aware of a recent approach to the Council by Michael Ferguson, Carnhill Developments in April 2018 suggesting a revised scheme for the development of housing and open space on Carnmoney Hill. Essentially the proposal includes the transfer of a reduced area of land, from that proposed under the Belfast Metropolitan Area Plan (BMAP) to the Council to facilitate the creation of a Country Park (or similar facility for public use) alongside the development of housing.

The proposal indicated that the developer/s would be willing to meet some of the costs associated with the development e.g. paths, signage etc. The Council considered this request and agreed to appoint Outdoor Recreation NI to undertake a feasibility study to explore the concept of a country park on this reduced area of land; consider the facilities, paths, signage etc. that would be required, the implications of creating further access points onto the Hill and the related management issues for the Council or its appointed operator. The study should also consider the recurrent cost implications for the Council or its appointed operator and public access indicating existing asserted Rights of Way and other non-asserted paths and if/how these might be linked to maximise the visitor experience.

This report is nearing completion and a briefing was held for Members on 8 April 2019. A final version of the report will be presented to Members in due course.

On 19 March 2019 the **enclosed** correspondence was received by the Council outlining a number of complaints concerning recent issues on the Hill including the removal of stiles and the denial of access across certain land. Officers provided a response to this correspondence **enclosed** and directed the outstanding queries to MBA Planning who are acting as Planning Consultants for Carnhill Developments. A copy of their response dated 11 April 2019 is **enclosed** for Members' information.

RECOMMENDATION: that the report be noted.

Prepared/Approved by: Majella McAlister, Director of Economic Development and Planning

10.12 G/DPFI/1 DATA PROTECTION REGISTRATION

Members will recall the Information Commissioner's Office (ICO) had previously highlighted the requirement for Councillors to have individual registration under the Data Protection Act 1998 in relation to work undertaken on behalf of constituents. Councillors who needed to be individually registered were required to complete a registration form and pay a £35 fee (recently increased to £40). Councillors were able to claim the fee back through expenses.

New legislation came into effect on the 1 April 2019 – The Data Protection (Charges and Information) (Amendment) Regulations 2019. The effect of this legislation is to remove the requirement for members of the House of Lords, elected representatives and prospective representatives to register and pay the Data Protection fee to the Information Commissioner. The duty to comply with the Data Protection Act 2018 when processing personal data still applies.

However, if a Councillor processes personal data for any other non-exempt purpose, for example as a business owner, or if they have CCTV at their offices for crime prevention purposes, then as that processing is not exempt, they must renew their registration/pay the data protection fee in respect of that processing.

RECOMMENDATION: that the changes to the registration requirements are noted, ie Members are no longer required to register with the ICO or pay the registration fee provided that personal data processed is in connection with their function as elected representatives.

Prepared by: Helen McBride, Information Governance Manager

Agreed by: Liz Johnston, Head of Governance

Approved by: Sandra Cole, Director of Finance and Governance