



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
ANTRIM CIVIC CENTRE ON MONDAY 28 NOVEMBER 2016 AT 6:30 PM**

In the Chair : The Mayor (Councillor J Scott)

Members Present : Aldermen –W Ball, T Burns, T Campbell, M Cosgrove, W DeCourcy, M Girvan, J Smyth and R Swann

Councillors – D Arthurs, A Ball, T Beatty, J Bingham, J Blair, P Brett, L Clarke, H Cushinan, B Duffin, T Girvan, M Goodman, P Hamill, T Hogg, N Kells, N Kelly, A M Logue, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, D Ritchie, S Ross and W Webb

In Attendance : Roads Service Representatives
Cathal Brown – Network Planning Manager
Stephen Gardiner – Section Engineer

Officers Present : Chief Executive - J Dixon

Director of Organisation Development - A McCooke
Director of Operations - G Girvan
Director of Community Planning and Regeneration –
M McAlister
Media and Marketing Officer – J Heasley
Systems Support Officer Officer – J Higgins
Legal Services Manager – P Casey
Head of Governance – L Johnston
Senior Administrative Officer - S McAree

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

Councillors Cushinan, Goodman and Logue joined the meeting.

2 APOLOGIES

Councillors –Aldermen Agnew and P Barr and Councillors Kelly, Kelso and Hollis

3 DECLARATIONS OF INTEREST

None

MAYOR'S REMARKS

The Mayor expressed his delight that Antrim castle Gardens had been shortlisted for the prestigious Fields in Trust, UK's Best Park award 2016.

He informed members that following a public vote four parks had made it to the final with Antrim Castle Gardens shortlisted to represent Northern Ireland.

He congratulated TIDAL and Ram's Island for receiving runner up in the prestigious Pride of Place All Ireland Awards.

The Mayor expressed condolences, on behalf of the Council, to Kim Smyth as her father had recently passed away.

Having received a request from Councillor Webb to present a report on the recent visit by a Council delegation to Gilbert the Mayor invited Councillor Webb to make his presentation.

Councillor Webb's report noted the following points:

- The visit was busy and successful and included discussions on a variety of topics including investment with a number of business people. There will be an invitation extended to the Town of Gilbert, Gilbert Sister Cities Group, Investors, economic development agencies and other stakeholders who will visit us in 2017.
- A full discussion with Councillors and staff in Gilbert about the socioeconomic; demographic and community characteristics of our respective areas including land use and development plans. It was also reported that the Borough will benefit as a result of the range of contacts made during the visit, including a follow up contact between their and our Head of Planning.
- Development strategies and the use of social media for economic development have provided pointers to benefit Antrim and

Newtownabbey, and an expert in social media will give the Council free consultancy on how to extend its use of social media.

- Insight of the benefits of a strong and effective Chamber of Commerce was something which will be pursued in our Borough
- Some other useful visits included a school visit which had some 2,400 pupils, providing new ideas to share and a visit to a leisure centre which provided examples of best practice opportunities for our Borough facilities, all of which will be reported to the relevant Departments.
- Links have been established with the Gilbert Historical Society which will be developed with the societies in our Borough.

Councillor Magill arrived at this point.

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Councillor Beatty

Seconded by Councillor Lynch and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting held on Monday 31 October 2016 be taken as read and signed as correct.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE

Moved by Councillor Montgomery

Seconded by Councillor Ritchie and

RESOLVED – that the Minutes of the proceedings of the Operations Committee Meeting of Monday 7 November 2016 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Alderman DeCourcy

Seconded by Councillor Brett and

RESOLVED – that the Minutes of the Policy and Governance Committee Meeting of Tuesday 8 November 2016 be approved and adopted.

NO ACTION

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE

Moved by Councillor Brett
Seconded by Councillor Clarke and

RESOLVED – that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on Monday 14 November 2016 be approved and adopted subject to the following amendment to Item 3.10.

AMENDMENT

Proposed by Councillor Blair
Seconded by Councillor Montgomery that

- i. the following be added to Point 4 of the recommendation:

In special circumstances where additional, exceptional or separate funding is required, a report on the funding request be presented to the Community Planning and Regeneration Committee or the Council for consideration.

- ii. The lower limit of £3000 for funding be removed.

The Amendment was accordingly declared carried.

NOTED: Councillor Brett requested that it be recorded that financial assistance was in place for Lough Neagh Rescue until March 2017. Their business case will come forward to the Committee for the next year's funding and the decision of the Committee in no way undermines the financial position of Lough Neagh Rescue.

ACTION BY: Paul Kelly, Head of Economic Development

8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Councillor Webb
Seconded by Alderman Campbell and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Tuesday 22 November 2016, Part 1 be taken as read and signed as correct.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Councillor Webb
Seconded by Alderman Campbell

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Tuesday 22 November 2016, Part 2 be approved and adopted.

NO ACTION

PRESENTATION

9.1 ATTENDANCE BY TRANSPORT NI – AUTUMN CONSULTATION

Members were reminded that it was agreed at the September Council meeting to grant a request from Transport NI to address members.

Cathal Brown and Stephen Gardiner were in attendance to make the presentation.

The representatives provided an update on the current year's work.

A copy of the interim report 2016/17 was enclosed.

The representatives answered various members' questions and undertook to come back with further information for some members.

Mr Brown urged members to complete the enquiry forms for local issues or to ring or email the office.

The Chairman thanked the representatives for their presentations and they left the meeting.

The Mayor invited Councillor Webb to present again his earlier report on the Gilbert visit.

Councillor Arthurs left the meeting at this point.

9.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised that there were no items for signing and sealing this month.

9.3 SUSTAINABLE WATER – A LONG TERM WATER STRATEGY FOR NORTHERN IRELAND

It was reported that correspondence had been received from the Department for Infrastructure advising that the Long-Term Water Strategy was approved by the Northern Ireland Executive in February 2016.

A draft Strategy Implementation Action Plan had now been prepared, a copy of which was enclosed and any comments the Council might wish to make should be forwarded to the Department by Wednesday 30 November 2016.

Moved by Councillor Webb
Seconded by Councillor Kells and

RESOLVED – that members respond on an individual or party political basis.

NO ACTION

9.4 CE/GEN/4 TRANSPORT NI - PROPOSED WAITING RESTRICTIONS – MALLUSK

It was reported that correspondence had been received from TransportNI outlining their proposal to introduce waiting restrictions to a number of roads in the Mallusk area - Cloughmore Road, McKinney Road and Mallusk.

Any comments the Council might wish to make should be forwarded to Transport NI.

Moved by Councillor Magill
Seconded by Councillor Kells and

RESOLVED – that members respond on an individual or party political basis.

NO ACTION

9.5 G-LEG EXTINGUISHMENT OF PUBLIC RIGHT OF WAY AT OLD IRISH HIGHWAY NEWTOWNABBAY

Members were advised that the Council received notification from the Northern Ireland Housing Executive (NIHE) about the extinguishment of a public right of way at Old Irish Highway Newtownabbey. The NIHE made an order on 17 October 2016 that certain Public Rights of Way in this area are to be extinguished. Approval for the extinguishment is currently being sought by NIHE from the Department for Communities. The letter from the NIHE, Press Notice regarding the making of the Order, together with the Order and map showing the areas affected are **enclosed**.

The specific areas in question were portions of the footway in front of number 56 Old Irish Highway and to the rear of numbers 29-45 Glenbane Avenue, Newtownabbey.

Members were advised that the NIHE require any objections to be with them by 2 December 2016.

RESOLVED – that the report be noted.

NO ACTION

9.6 CP/CD/112 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2016/17 – FUNDING RECOMMENDATIONS (SMALL GRANTS)

Members were reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants Programme is to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2016/17 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of relevant supporting documentation or the offer of funding will be withdrawn.

During the months of October and November 3 applications were received requesting a total of £1500.00 and were assessed by Officers as outlined below:

Group Name/Project Promoter	Project Description/Title	Scored %	Amount Requested	Amount Awarded
Forget Me Not Friends Memory Cafe	Small Seeding Grant for support towards establishing an informal meeting place for those with memory problems and their carers.	53%	£500	£500
Doagh Cultural Society Ltd	Small Activity Grant to assist with costs for a 4 Course Christmas Dinner for Seniors	53%	£500	£500
Mossley Community Forum	Small Seeding Grant for support towards insurance costs and a Christmas Event	40%	£500	£0

It was reported that the total budget available for Small Grants for the 2016/2017 financial year was £9,500. The total amount of financial assistance awarded to date, including the 2 successful applications outlined above, is £6,752.73 leaving a balance of £2,747.27 to fund future applications that might be submitted to the Council during the remainder of the year.

Moved by Alderman Cosgrove
Seconded by Councillor Brett and

RESOLVED - that the Small Grant award recommendations be approved.

ACTION BY: Louise Moore, Head of Community Planning

9.7 CP/CD/65 DUNANNEY CENTRE TENANCY RENTAL

Members were reminded that correspondence had been received on 8 March 2016 from Rathcoole Churches Community Group (RCCG) seeking the Council's interest in the 'gifting' of the Dunanney Centre, Rathcoole. At the Council meeting on the 21 March 2016 it was agreed that £5,000 support be approved to explore this offer. Following this, Lorraine McCourt Consulting was appointed to undertake this review and a report was presented to the Council on 30 August 2016 following which the Council approved to accept 'the gift' of the Dunanney Centre.

Members were advised that Officers had been working closely with RCCG in order to progress this handover, which had involved undertaking legal considerations, operational transfer of utility bills and staff/tenants transfer. A provisional date of the 1 January 2017 had been agreed for the transfer of the Dunanney Centre and this would be reviewed in parallel with any emerging legal considerations.

Members were reminded that the tenants operating within the Dunanney Centre are Citizens Advice Bureau (CAB), Bryson House and Sure Start. This left a suite of offices which were currently vacant, twinned with 2 small training rooms, seating 10-24 people and the ICT suite which seats 18-24 people. There was a larger training room that holds up to 50-60 seats and this was the main room booked by external organisations.

Members were advised that Sure Start had expressed an interest in renting all of the vacant offices, the 2 small training rooms and the ICT suite for approximately 2 years. This would leave the main training room available for daily/short term hire which was currently the main source of additional income in addition to the tenancy rental.

Within the report provided by Lorraine McCourt Consulting, the financial income from current tenants was outlined as follows:-

Room	Sq m equivalent	Annual Charge Based on 15/16 income
Bryson House	37.08	£5,492

CAB 1 st Floor	29	£18,221
CAB Ground Floor	136.13	
CAB Storage	12.04	£500
Sure Start front office	28.04	£5,500
Sure Start Rear Office	42	

Service charges are apportioned to the tenants as follows:

Tenant	Utility		
	Gas	Electric	Water
Bryson Future Skills	8%	8%	25%
CAB	34%	12%	23%
Early Years	5%	5%	%
Sure Start	16%	Separate bill	16%

All tenants have paid £1 per item for Pat testing.

Lease agreements had included provision for rental charges to be reviewed annually and a 3% increase levied each year to account for inflationary increases. However due to the difficulties in attracting tenants for the last 2-3 years the pattern has been to adjust rental charges based on the ability of tenants to pay and taking into account the market rates in the area.

Members were reminded that in the report, provided by Lorraine McCourt Consulting, noted a drop in rental income from 2014-15 to 2015/16 of £25,505 was due to vacant office space.

If this available space, excluding the main training room, was leased to Sure Start based on £78.53 per square metre (the rate at which the organisation was currently charged) the annual rental charge for the additional space would be £16,742. As with other tenants within the Centre, to provide continuity, the current charging rates plus service charges and Pat testing would apply until 31 March 2018. During this period a new pricing schedule and lease arrangement to reflect current market trends, utilising a suitably qualified estate agent would be developed.

Members were reminded that a review and audit of all Council owned community centres was commencing in December 2016 and all findings and recommendations for future usage of the centres would be reported to Members on completion.

Moved by Alderman Cosgrove
Seconded by Councillor Brett and

RESOLVED - that

- a) approval is granted for Sure Start to rent all vacant offices, 2 small training rooms, ICT suite and the Annex for 1 year at an annual rental charge of £16,742.
- b) a pricing schedule and leasing arrangements be explored to reflect current market trends and be reviewed in line with all Councils community centres

c) the outcome of the review be reported to the Committee in 12 months.

ACTION BY: Louise Moore, Head of Community Planning

9.8 L/P/BIO/19 GREENWAY FEASIBILITY STUDY – FUNDING UPDATE

Following the report to Operations Committee in June highlighting that an Expression of Interest had been submitted to the former Department for Regional Development now the Department for Infrastructure (DfI) funding scheme for the development of Greenways. The greenways identified within the Borough were:

Ballyclare – Larne – identified as a primary route and,
Ballyclare – Lough Neagh following the Sixmile Water River, identified as a secondary route.

Members were advised that correspondence had been received from DfI indicating that the application for funding to carry out a feasibility study (stage 1) had been successful and extended to include Doagh to Larne Greenway (Primary Route).

This funding is stage 1 in the DfI Greenway competition as follows:-

Stage 1	Expression of interest	8 expressions of interest selected to receive £8,000 to develop a feasibility study. This stage has been completed and funding has been awarded to the Council for Doagh: Larne Greenway
Stage 2	Feasibility Study	Up to 4 of the feasibility studies will be selected to receive a grant of £25,000 to finalise detailed design.
Stage 3	Detailed Design	<ul style="list-style-type: none">• A fully worked project bid• Presentation to an assessment panel
Capital Grant		After completion of the stage 1 – 3 successful councils will be eligible to apply for capital funding from DfI to develop the proposed greenway.

Further to this success, an application submitted by Mid and East Antrim Borough Council to the same grants programme, has resulted in funding for a feasibility study for a greenway between Monkstown and Greenisland and a greenways development working group was set up to develop this and the Glens of Antrim Greenway. The members from the Threemilewater DEA are involved in the group. It was proposed that this group extended its Terms of Reference to include the Doagh: Larne Greenway and that the Ballyclare DEA members join the group. Officers will liaise with colleagues in Mid and East Antrim Borough Council to confirm arrangements.

Moved by Councillor Ross

Seconded by Councillor T Girvan and

RESOLVED that

- a) the members from the Ballyclare DEA join the working group to explore the feasibility of the Doagh – Larne Greenway to represent the views of the key stakeholders
- b) the timings of the meetings be reviewed.

ACTION BY: Geraldine Girvan, Director of Operations

9.9 AC/ACG/12 UK'S BEST PARK SHORTLIST

It was reported that following Antrim Castle Gardens' having been shortlisted for the Fields in Trust UK's Best Park Award, Council had been invited to send representation to the Awards ceremony on 30 November 2016 in Lord's Cricket Ground.

Castle Gardens is one of only 4 Parks which have been shortlisted for this prestigious award.

Moved by Councillor Lynch
Seconded by Councillor Blair and

RESOLVED: that the Deputy Mayor, Councillor Noreen McClelland and Chair of the Operations Committee, Councillor Jim Montgomery, attend the event as an approved duty, accompanied by the Head of Arts and Culture.

ACTION BY: Member Services

9.10 CE/OA/1 TRANSPORT NI – THE PRIVATE STREETS (NI) ORDER 1980 DEVELOPMENT AT ROSS'S AVENUE, BALLYCLARE

It was reported that correspondence had been received from Transport NI advising that the streets at the above development had now been adopted.

Moved by Alderman Campbell
Seconded by Councillor Brett and

RECSOLVED: that the correspondence be noted.

NO ACTION

9.11 G/MSMO/14 LISBURN AND CASTLEREAGH CITY COUNCIL'S RESOLUTION IN SUPPORT OF ME AND FIBROMYALGIA

Members were advised that correspondence had been received from Lisburn and Castlereagh City Council seeking support for their resolution to lobby the NI Assembly on the subject of ME and Fibromyalgia.

Lisburn and Castlereagh City Council had unanimously passed the undernoted Notice of Motion in support of ME and Fibromyalgia:

"Lisburn & Castlereagh City Council calls on the Health Minister to support the ongoing and productive work of 'Hope 4 ME & Fibro Northern Ireland' for the provision of a Specialist Consultant with biomedical knowledge and experience for the 7000 plus ME and 17,000 fibromyalgia sufferers in Northern Ireland".

Moved by Alderman Campbell
Seconded by Councillor Brett and

RECSOLVED: that the report be noted.

NO ACTION

9.12 CE/PER/34 MEETING WITH THE FINANCE MINISTER – BALLYCLARE RELIEF ROAD

Members were advised that Paul Girvan MLA had arranged a Meeting with the Finance Minister for Thursday 1 December 2016 in Mossley Mill to consider a stimulus package which was planned to be made available to Local Government.

The meeting has been arranged mainly to discuss the Ring Road in Ballyclare but Officers intend to raise the potential for the Department to fund a number of other projects and will prepare a presentation for the Minister with this in mind.

The Mayor, Deputy Mayor, Chair and Vice-Chair of Community Planning and Elected Members from the Ballyclare District Electoral Area have been invited to attend.

It was reported that correspondence had also been received from the South Antrim MLAs seeking Council support for the Ballyclare Relief Road.

Moved by Alderman Campbell
Seconded by Councillor Brett and

RESOLVED: that the report be noted.

NO ACTION

9.13 G/MSMO/18 NORTHERN IRELAND HUMAN RIGHTS COMMISSION

Members were advised that correspondence had been received from the Northern Ireland Human Rights Commission, informing members that the Commission was conducting an investigation into Travellers accommodation in Northern Ireland.

If members wish to engage with the investigation please contact Fiona O'Connell (Fiona.oconnell@nihrc.org) or Hannah Russell (hannah.russell@nihrc.org).

Moved by Alderman Campbell
Seconded by Councillor Brett and

RESOLVED: that the report be noted.

NO ACTION

9.14 DRAFT ASSET REGISTER – LAND, BUILDINGS AND STRUCTURES (NOVEMBER 2016)

Members were advised that work had been ongoing to produce a combined Asset Register for the new Council. To date the main land, buildings and other key structures which the Council owns, leases or maintains have been recorded. A copy of the draft register was enclosed for members' information.

Moved by Alderman Campbell
Seconded by Councillor Brett and

RESOLVED that the report be noted.

NO ACTION

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Hamill
Seconded by Alderman Smyth and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

ITEMS IN COMMITTEE

9.15 IN COMMITTEE CE/STC/88 ORGANISATION STRUCTURE

A report relating to organisational structure was tabled at the meeting.

Moved by Councillor Kells
Seconded by Alderman Cosgrove and

RESOLVED – that

a) The final structures be approved for:

- **Governance Department, Member Services**
- **Chief Executive Department, Business Change Section**

b) Approval be given in principle, subject to consultation with staff and trade unions.

Members extended best wishes to the new Director of Finance, Collette Archer, when she takes up her post in December.

ACTION BY: Andrea McCooke, Director of Organisation Development

9.16 IN COMMITTEE HR/GEN/4 CHRISTMAS EVE 2016

Members were reminded that in line with the requirements of the Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE), employees from the former Antrim and Newtownabbey Borough Councils and the former Northern Ireland Civil Service Planning Department, transferred to the new Council on 1 April 2015.

Members were advised that the purpose of TUPE was to protect employees if the organisation in which they were employed changes hands. Its effect was to transfer employees and any liabilities associated with them, from the old employer to the new employer by operation of law.

To this end, all employees from the former Antrim and Newtownabbey Borough Councils and the former Northern Ireland Civil Service Planning Department, had transferred to the new Council in accordance with their existing terms and conditions, in line with our legal obligations.

Whilst there is no legal requirement to review the pay, grading, terms and conditions for existing staff, the Council recognises the importance of building on the efficiencies envisaged through the RPA. Also, in the interests of creating a cultural environment that engages our staff to deliver service excellence, a provisional review of pay, grading, terms and conditions is almost complete and an update report will be made to Members in due course.

Last year Members considered a request made by the Trade Unions to extend to all staff a half day holiday for Christmas Eve.

Historically, legacy Newtownabbey Borough Council had a half day for Christmas Eve. When Christmas Eve was on a Saturday or Sunday, the half day was taken on the preceding Friday. Where it was not possible to close the service early, a half day leave in lieu was awarded, to be taken by agreement at a later date.

Last year Members approved the half day Christmas Eve for all staff as a good will gesture and Members may wish to consider granting a half day Christmas Eve this year as a further good will gesture for the continued staff achievements.

Moved by Alderman Cosgrove
Seconded by Councillor Webb and

RESOLVED – that as a goodwill gesture, a half day be granted for Xmas Eve and awarded to all staff, or a half day in lieu if it is not possible for the service to close early.

ACTION BY: Andrea McCooke, Director of Organisation Development

9.17 IN COMMITTEE FI/PRO/TEN/89 TENDER FOR APPOINTMENT OF CONTRACTORS FOR ANTRIM AND BALLYCLARE PUBLIC REALM SCHEMES

At the Community Planning and Regeneration Committee in May 2016 Members approved match funding in the sum of £265,000 for four public realm schemes. This along with funding from the Department for Communities (DfC) gave a total approved budget of £1,265,000 for the four schemes, of which £580,000 was approved for the Antrim and Ballyclare schemes

Following detailed design for the Antrim and Ballyclare schemes the cost estimate for the schemes increased. DfC approved additional monies of £32,970 to meet the increased cost giving a revised budget of £612,970. No additional money is required from Council.

PROCUREMENT PROCESS

McAdam Design Ltd were appointed as consultants for the schemes in August 2016.

Nineteen completed Pre-Qualification Questionnaires (PQQs) were received from Contractors via the eSourcing NI portal on 7 October 2016 as detailed below and referred to the evaluation panel for assessment. As required by DfC's advisors, Central Procurement Directorate, the Contractors who responded to the competition were randomly sorted and evaluated on a Pass/Fail basis until six contractors achieved a 'Pass'. The PQQs were evaluated using criteria including Past Performance, Economic & Financial Standing and Professional Conduct, Health and Safety and Technical and Professional Ability.

Contractor	Evaluation	Contractor	Evaluation
[REDACTED]	Pass	[REDACTED]	Not Assessed
[REDACTED]	Pass	[REDACTED]	Not Assessed
[REDACTED]	Pass	[REDACTED]	Not Assessed
[REDACTED]	Pass	[REDACTED]	Not Assessed

Patrick Bradley Ltd	Pass		Not Assessed
	Pass		Not Assessed
	Fail		Not Assessed
	Fail		Not Assessed
	Fail		Not Assessed
	Fail		Not Assessed

failed to meet the requirements at this stage and were not considered further in the competition. The nine remaining contractors were not assessed. The six contractors whose PQQs were assessed as a 'Pass' were selected for Invitation To Tender (ITT).

Five completed ITTs were received via the eSourcing NI portal on 14 November 2016 and referred to the evaluation panel for assessment. All passed the completeness and compliance checks and are listed below in ascending order. Active Maintenance Solutions Ltd did not submit a response.

Contractor	Total of the Prices	Model Compensation Event Total*	Tender Assessment Total Price	Rank
Patrick Bradley Ltd	£370,385**	£44,000	£414,385**	1
				2
				3
				4
				5

**The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

TENDER ANALYSIS

The highest ranked tender was checked for arithmetical errors and as a result the Total of the Prices was corrected to £366,500** and Tender Assessment Total Price corrected to £410,500**. Patrick Bradley Ltd confirmed their corrected tender.

COST SUMMARY

The extent of the street lighting and utility works is still to be fully evaluated and a firm cost cannot be established until works are undertaken.

It would be prudent to retain the budget of £612,970 giving a contingency of £19,431 to cover unforeseen works.

Total of the Prices	£ [REDACTED]
Street Lighting Costs	£ [REDACTED]
Utility Costs	£ [REDACTED]
Statutory/Professional Fees	£ [REDACTED]
Contingency	<u>£ 19,431</u>
Total Budget	£612,970

Available budget from DfC and Council is as follows.

DfC	£482,970
Council	<u>£130,000</u> (as approved at CP&R Committee May 2016)
	£612,970

PROGRAMME

Works are due to commence on site for both Antrim and Ballyclare Public Realm Schemes in January 2017 with completion due in March 2017 subject to planning permission being received.

Moved by Alderman Girvan
Seconded by Councillor McWilliam and

RESOLVED – that

- a) **The offered total of the Prices submitted by Patrick Bradley Ltd in the sum of £366,500 be approved.**
- b) **The total estimated budget for the works and fees of £612,970 be approved.**

ACTION BY: Sharon Logue, procurement Manager

The Director of Community Planning and Regeneration undertook to follow up on issues raised by the Ballyclare Traders regarding the timing of the consultation.

ACTION BY: Majella McAlister, The Director of Community Planning and Regeneration

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor Duffin
Seconded by Alderman Girvan and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

The Mayor thanked everyone for their attendance and the meeting concluded at 7.55pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.