

Small Settlements Shop Front Revitalisation Scheme Privacy Notice

The Council is collecting information from you for the purposes of processing your application regarding the Small Settlements Shop Front Revitalisation Scheme. This is in accordance with Section 6(1)(e) of the UK General Data Protection Regulation (GDPR)- the performance of a task carried out in the public interest or in the exercise of official authority vested in the Council. Information collected may be shared with the Council's appointed Quantity Surveyor, the Department for Communities, the Department for Agriculture, Environment and Rural Affairs, the Department for Infrastructure and the Northern Ireland Audit Office.

We will ask for personal information about you or your organisation in order to process your grant application and any subsequent grant payments. When you provide this information it is processed in adherence with the UK GDPR/Data Protection Act 2018 to enable us to communicate with you about the application and vouch costs associated with the funding.

Information will not be transferred to countries outside the European Economic Area. All information collected and processed may be subject to audit. The Council may also process the information for research purposes carried out in the public interest.

All information will be held in accordance with the Council's retention and disposal schedule (see <http://www.antrimandnewtownabbey.gov.uk/Council>) and will be disposed of securely when no longer required.

You have a number of rights with regard to data we hold on you – for further information see the Information Commissioner's website <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

If at any point you believe the information we hold on you is incorrect you can request to see this information and even have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

Data Protection Officer
Antrim Civic Centre, 50 Stiles Way, Antrim, BT41 2UB
T: 028 94 463113
E: DPO@antrimandnewtownabbey.gov.uk

If you are not satisfied with our response, or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner's Office (ICO).