



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
COMMUNITY PLANNING AND REGENERATION COMMITTEE HELD IN MOSSLEY MILL ON
MONDAY 12 JUNE 2017 AT 6.30 PM**

- In the Chair** : Councillor A Logue
- Committee Members Present** : Aldermen – P Barr and T Burns
Councillors – P Brett, T Beatty, L Clarke, N Kells, R Lynch,
M Maguire, P Michael, J Montgomery, S Ross, J Scott
- Non-Committee Members Present** : Councillors D Arthurs, D Hollis, N McClelland and W Webb
- Officers Present** : Director of Community Planning and Regeneration -
M McAlister
Head of Property and Building Services – B Doonan
Head of Economic Development – P Kelly
Project Manager – C Minnis
Media and Marketing Officer – V Walsh
Community Services and Tackling Deprivation Manager
– E Manson
ICT Officer – A Cole
Senior Admin Officer – S McAree

CHAIRPERSON'S REMARKS

The Chairperson welcomed Members to the June meeting of the Community Planning and Regeneration Committee and reminded all present of the audio recording protocol.

1 APOLOGIES

Alderman Cosgrove and Councillor Blair.

2 DECLARATIONS OF INTEREST

Councillor McClelland – Item 3.14

3.1 PBS/PS/1 STRUCTURAL REPAIRS TO RANDALSTOWN VIADUCT

Randalstown Viaduct is a 19th Century former railway route which is in the ownership of Antrim and Newtownabbey Borough Council. In the late 1990's, the top of the Viaduct and part of the railway track were converted into a walkway and cycle path leading from Station Road to New Street in Randalstown.

Following routine structural inspections of the Viaduct, works were identified which are required to avoid deterioration of the structure. Of these works, a number were deemed urgent, and as such were undertaken by Property Services immediately at a cost of £9,000. There were however further works still required to ensure the safe upkeep of the structure.

The total costs for the remaining repair works, including road closure licences and traffic management arrangements, was anticipated to be approximately £16,000, provision for which existed in the Capital Estimates.

Proposed by Councillor Clarke
Seconded by Councillor Beatty and agreed that

the remaining recommended structural works to Randalstown Viaduct be carried out at a cost of approximately £16,000.

ACTION BY: Graham Reid, Senior Assets Officer

3.2 CE/GEN/17 DISPOSAL OF LAND AT GREENVIEW PLACE, ANTRIM

Correspondence had been received from Land & Property Services, indicating that an area of land at 12-13 Greenview Place Antrim had been declared surplus. The land was currently zoned by the NI Housing Executive (a map was circulated). Officers had not identified any specific need for this land.

Proposed by Councillor Scott
Seconded by Councillor Kells and agreed that

no interest be expressed in this land.

ACTION BY: Majella McAlister, Director of Community Planning & Regeneration

3.3 CP/CD/139 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2017/18 – FUNDING RECOMMENDATIONS (SMALL GRANTS)

Members were reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme was to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members were advised that groups who apply for a small grant were not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2017/18 financial year.

To be successful in securing a small grant, groups applying must score a minimum of 50% in their application assessment and all proposed awards were subject to the receipt of all relevant supporting documentation or the offer of funding may be withdrawn.

During the month of May 1 application was received requesting £500 and was assessed by Officers as outlined below:

Group Name/Project Promoter	Project Description/Title	Scored Percentage	Amount Requested	Amount Awarded
Steeple Housewives Club	Small Activity Grant to provide a six week programme of holistic treatments/therapies for club members.	60%	£500	£500

The total budget available for Small Grants for the 2017/18 financial year was £6,570.93. The total amount of financial assistance awarded to date, including the above application, was £6,167.07 leaving a balance of £403.86 to fund future applications that may be submitted to the Council during the remainder of the year.

Given the limited remaining budget to fund small grants until 31 March 2018 Members may wish to allocate an additional amount of £5,000 to the Small Grants Programme, provision for which will be made available within the Departmental budget.

Proposed by Councillor Montgomery
Seconded by Councillor Kells and agreed that

- i. **the Small Grant award recommendation be approved**
- ii. **an additional £5,000 be allocated to the Small Grants Programme for 2017/18**

ACTION BY: Kerry Brady, Community Support Officer

3.4 CP/GR/63, CP/GR/64, CP/GR/65 GOOD RELATIONS SUMMER INTERVENTION GRANT AID PROGRAMME 2017

Members were reminded that the annual Good Relations Action Plan submitted to the Executive Office included a budget of £18,000 for the Summer Intervention Grant Aid Programme to support diversionary activities and good relations projects for young people living in areas affected by sectarian conflict.

The funding stream was reopened until Friday 19 May and invited applications for projects which would help to reduce potential sectarian clashes and promote positive community relations during July and August 2017.

A total of 3 applications were received and each successfully scored above the 50% threshold requesting a total amount of £7,500. A summary of all the applications received and the proposed award recommendations and an overview of the assessment and funding details was circulated for Members' consideration.

Proposed by Alderman Barr
Seconded by Councillor Scott and agreed that

the proposed funding awards totaling £7,500 be approved.

ACTION BY: Claire Fox, Good Relations Officer

3.5 CP/PCSP/26 APPOINTMENT OF CHAIRPERSON TO THE POLICING AND COMMUNITY SAFETY PARTNERSHIP

Members were advised that the Justice Act 2011 states that the position of Chairperson of the Policing and Community Safety Partnership (PCSP) is held by an Elected Member for a period of 12 months at a time and in turn by each of the 4 largest parties represented on the Council immediately after the last local general election. The position of Vice Chairperson is held by an Independent Member, elected by the Independent Members.

Members were reminded that Councillor Paul Michael was appointed to the position of Chairperson at the Community Planning and Regeneration Committee in June 2016 for a period of 12 months. However, given that there

was an initial delay in establishing the Partnership which was reconstituted on 24 August 2015, it was agreed that each subsequent Chairperson would hold the position for a period of 12 months starting on 25 August each year.

Members were therefore requested to appoint a Chairperson from 25 August 2017 for a period of 12 months from the third largest party represented on the Council. At that time, two parties shared the same number of seats for this position and each had one representative currently serving on the Policing and Community Safety Partnership as follows:

SDLP - Councillor Noreen McClelland
Alliance - Councillor Neil Kelly

According to the provisions in the Local Government Act (NI) 2014, Part 1, Filling Positions of Responsibility, Paragraph 3 (3), in a situation wherein 2 or more parties are equal, the Council should then look at the number of first preference votes cast for the Party at the last Local General Election. As a result, the Alliance Party's Councillor Neil Kelly should assume the position of Chairperson of the PCSP for 12 months.

Proposed by Councillor Clarke
Seconded by Councillor Kells and agreed that

Councillor Neil Kelly be appointed to the position of Chairperson of the PCSP for a period of 12 months from 25 August 2017

ACTION BY: Connor O'Dornan (Acting PCSP, GR and PEACE IV Manager)

3.6 CS/4 RATHENRAW YOUTH SCHEME 2017: USE OF RATHENRAW COMMUNITY CENTRE

Members were advised that a written request has been received, (a copy of which was circulated) from Rathenraw Youth Scheme for free use of the facilities in Rathenraw Community Centre. The request was to support a Summer Scheme planned from 17 to 28 July 2017. The programme will cater for over 100 children from the ages of 5 to 16 years. The cost if charged for the Summer Scheme would be £511.

Members were advised that the Rathenraw Youth Scheme had not applied for any funding from the Council for this activity. The Summer Scheme takes place annually and traditionally free use of Rathenraw Community Centre had been granted.

Proposed by Councillor Lynch
Seconded by Councillor Montgomery and agreed that

the Council grants free use of facilities at Rathenraw Community Centre to Rathenraw Youth Scheme in support of its Summer Scheme for the period 17 to 28 July 2017.

ACTION BY: David Jordan, Community Facilities Officer

3.7 D/HS/4: SPARK 2017: USE OF BALLYDUFF COMMUNITY CENTRE

Members were advised that a request had been received from SPARK Newtownabbey for free use of the facilities in Ballyduff Community Centre. The request was to support a Summer Scheme planned from 7 to 11 August 2017 between 1.00pm to 5.30 pm and 6.30 pm to 9.30pm daily. The programme would cater for local children and teenagers from the ages of 4 to 18 years. The cost if charged to the group would be £375.

Members were advised that the SPARK group had not applied for any funding from Council for this activity. The Summer Scheme had taken place annually for the previous 4 years and traditionally free use of Ballyduff Community Centre had been granted.

Proposed by Alderman Barr
Seconded by Councillor Scott and agreed that

the Council grants free use of facilities at Ballyduff Community Centre to SPARK in support of its Summer Scheme during the hours 1.00pm – 5.30pm and 6.30pm – 9.30pm for the period 7 to 11 August 2017.

ACTION BY: David Jordan, Community Facilities Officer

The Community Services and Tackling Deprivation Manager undertook to follow up on a similar request for the Shine Group from Councillor Scott.

ACTION BY: Elaine Manson, Community Services and Tackling Deprivation Manager

3.8 C/GEN/4 SPEED LIMIT EXTENSION

Correspondence had been received from the Department for Infrastructure regarding a proposal to extend the 40mph speed limit on the Rougery Road, for a distance of 440m north east towards the Ballydonnelly Road.

A plan detailing the proposal was circulated.

Proposed by Councillor Lynch
Seconded by Councillor Clarke and agreed that

the Department be informed that the Council supports the proposal.

ACTION BY: Sharon McAree, Senior Admin Officer

3.9 CP/CP/3 DEA FUNDING PROGRAMME 2017/18

Members were reminded of the workshops on 21 February and 18 May regarding allocation of DEA Funding for the financial year 2017/18.

The initial schedule of projects to be supported was circulated (Appendix 1) for Members' consideration. Members were advised that this initial list included those projects which could now be progressed by Officers.

Members were reminded that the Council previously agreed that each DEA would contribute £10,000 per year for 2 years as match funding for the Arts Challenge Fund and £5,000 for one year initially towards the cost of employing an officer to assist with the co-ordination and implementation of the DEA programme.

Members were aware of other projects which had been proposed for funding through the DEA programme as per Appendix 2 (Circulated). These were not currently included as it was considered that either the costs could be met through existing budgets or that further development of the project was required before a budget could be proposed. Proposals for such projects would be presented to a further workshop for Members' consideration on 30 August.

It was anticipated that the Community Planning Place Shaping Forum meetings in each DEA in June and the action planning process for the Community Plan over the summer would assist with the generation of further proposals for the allocation of DEA funding.

Proposed by Councillor Montgomery
Seconded by Councillor Beatty and agreed that

the schedule of projects shown in Appendix 1 be funded through the DEA programme 2017/18 and be approved.

ACTION BY: Alison Keenan, Community Planning Manager

3.10 G/LEG/14-38 & CD/PM/49 ENVIRONMENTAL IMPROVEMENT WORKS AT KNOCKENAGH AVENUE, RATHFERN

Members were reminded that in September 2014, it was approved to develop land at Knockenagh Avenue, Rathfern (outlined in green in the circulated map). The original concept for this site was approved by Newtownabbey Borough Council and sought to positively develop this site for the benefit of residents and visitors, taking advantage of the location at the foot of Carnmoney Hill.

The land is in the final stages of being transferred to the Council from Northern Ireland Housing Executive (NIHE) and the Education Authority at nil cost to the Council.

In order to better access the site the Council required a strip of adjacent land (shaded yellow in the circulated map) which was owned by the NIHE.

The Council's in-house lawyer had provisionally informed the NIHE of the Council's interest in this piece of land. It was hoped that the NIHE would also transfer this land to the Council at nil cost.

Proposed by Councillor Scott
Seconded by Councillor Lynch and agreed that

Members approve the acquisition of the strip of land as identified in the circulated map in yellow subject to legal agreement and price agreement (if any).

ACTION BY: Paul Casey, Legal Services Manager

3.11 CP/PCSP/42 BEAT AND YOUTH ZONE SUMMER YOUTH INTERVENTION PROGRAMMES

Members were reminded that the Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP), supported by the Council's Good Relations Programme and Leisure Services Department, operated a youth intervention programme during July and August 2016. Both legacy Councils had operated similar schemes since 2010.

BEAT ('Be Educated, Be Active, Be Together') would also receive support from the Education Authority (EA), through the use of its Youth Centres and staff.

Both programmes were designed to engage young people at risk of becoming involved in anti-social behaviour and provide a mix of positive physical, developmental and educational activities. Young people were encouraged to participate in activities that include drugs/alcohol awareness, fire safety, team building, mental health and suicide awareness, developing healthy inter-personal relationships, arts and music, good relations, and sports.

The 2017 Summer BEAT Programme would target specific areas within Antrim and Newtownabbey Borough that had been highlighted by PSNI and Youth Service as having ongoing anti-social behaviour issues. Officers would endeavour to engage local community groups in the planning and implementation process to ensure local ownership and support for the Programme. A team of temporary BEAT staff was currently being recruited to deliver the Programme of activities.

To support the delivery of the BEAT Programme Members were requested to approve free use of the Council's Community Centres in those areas in which BEAT will be implemented. This would equate to £1,584 for the use of Rathenraw Community Centre and £350 for the use of Lilian Bland Pavilion. Details of the proposed areas for the 2017 programme were included below:

Every Monday, Wednesday and Friday 7-10pm from 3 July-25 August 2017 in the following locations:

- Bawnmore-Mill Green Youth Centre
- Rathenraw- Rathenraw Community Centre
- Glengormley-Lilian Bland Pavilion
- Rathcoole-Youth Centre
- Glenville-Whiteabbey Community Centre

Areas proposed for delivery of Youth Zone 2017: Sessions would run from 7-10 pm each Saturday night

- Crumlin Leisure Centre-July
- Valley Leisure Centre -August

The Council was requested to approve free use of the Council Leisure Centres (Valley Leisure Centre and Crumlin Leisure Centre) along with staff support in both locations, namely the presence of a duty manager and 2 leisure centre attendants on the nights the Youth Zone will be operating. This would equate to approximately £3,000 for the use of Valley Leisure Centre and Crumlin Leisure Centre including staff costs.

Proposed by Councillor Montgomery
Seconded by Councillor Clarke and agreed that

the Council approves;

I.the 5 areas proposed for the BEAT Programme 2017;

II.free use of Rathenraw Community Centre and Lilian Bland Pavilion for the B.E.A.T Programme;

III.free use of both the Valley and Crumlin Leisure Centres, with associated relevant staff members, for the Youth Zone Programme 2017.

ACTION BY: Elaine Manson, Community Services and Tackling Deprivation Manager

3.12 PBS/PS/1 CONDITION SURVEYS OF COUNCIL BUILDINGS

Members were advised that Antrim and Newtownabbey Borough Council maintain a building estate of approximately 75,000m², ranging from Leisure and Civic Centres through to smaller buildings such as public conveniences. The portfolio also included historical and listed buildings, theatres, arts centres and community centres.

The condition, suitability and sustainability of the estate had a direct bearing on the delivery and quality of frontline services. It was therefore important that the assets were managed in a proactive and efficient manner, to meet the expectations and requirements of Members, staff, customers and visitors

to the Borough. Condition surveys of buildings provided detailed information on the status of the building which was essential for asset management, financial planning and to facilitate any future benchmarking. It was crucial that relevant property data was collected, analysed and then an acceptable programme of works was developed.

Due to the potential costs of in-depth condition surveys for all buildings the Property Services Team, proposed to programme the procurement of the condition surveys over a 36 month period with the highest risk buildings as listed at Tranche 1 and 2 prioritised first and those listed under tranche 3 following at a later stage. The highest risk buildings had been classified as those which were either key public facing properties or the most complex, which included the largest properties; Leisure Centres, Civic Centres and Art Centres or most in need of an in-depth survey due to their age or the limited data held on them. Any building which had been either constructed or had an extensive refurbishment programme recently was not included within the first two tranches of surveys. Total estimated costs for Tranche 1 and 2 was approximately £[REDACTED]. Provision had been made through the Council's repairs and renewals fund for the completion of the condition surveys.

Tranche One

- Mossley Mill & Theatre
- Antrim Civic Centre
- Valley Leisure Centre
- Antrim Forum
- Ballyearl
- Sixmile Leisure Centre – Condition survey already procured and underway as a pilot

Tranche Two

- Ballyclare Town hall
- The Whitehouse
- Sentry Hill
- Threemilewater changing facilities
- Hazelbank toilets and stores
- Rathcoole Pavilion
- Monkstown Pavilion
- Pogue's Entry Offices, Craft Studio and Cottage
- Cemetery Houses

Tranche Three

- Castle Gardens Buildings
- Environmental Services Depot
- Community Centres
- Public Conveniences
- Remaining Pavilions
- Crumlin Leisure Centre
- Allen Park Golf Clubs
- Cemetery building/stores
- Any additional parks buildings and stores.

- Household Recycling Centres
- Old Courthouse
- Sixmile Caravan Park Buildings
- Jordanstown Loughshore Buildings

Proposed by Councillor Scott
 Seconded by Councillor Beatty and agreed that

Members approve the procurement of a programme of condition surveys of Council buildings over the next 36 months, with the highest risk buildings as listed at Tranche 1 and 2 prioritised first at a cost of £[REDACTED] and those listed under tranche 3 following thereafter.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

3.13 CE/GEN/17 DISPOSAL OF LAND AT MAIN STREET, TOOME

Correspondence was circulated from Land & Property Services, regarding the disposal of land at Main Street, Toome currently owned by Northern Ireland Water Ltd and surplus to its requirements.

This land may be of interest to the TIDAL group in Toome, which would like to develop the site into a seated public space for residents and visitors. It was understood that the value of the land was not significant and Officers would propose that an expression of interest be submitted. The Director would provide a further a further update at the Committee.

Proposed by Councillor Kells
 Seconded by Councillor Lynch and agreed that

an expression of interest be submitted.

ACTION BY: Majella McAlister, Director of Community Planning & Regeneration

3.14 ED/ED/70 ECONOMIC THINK TANK AND DEVELOPMENT STRATEGY FOR ANTRIM AND NEWTOWNABBEY

Members were reminded that at the last Corporate Workshop it was agreed that the Council should establish an Economic 'Think Tank' for the Borough involving local business leaders and other key stakeholders. In tandem, it was proposed to undertake a comprehensive economic development strategy incorporating objectives that reflect the Council's ambitions to attract new investment, grow the local economy and create new job opportunities.

It was proposed to appoint an external facilitator who would help establish the Think Tank. The facilitator would directly engage with leaders of local industry and other key employers and business organisations who wished to play an important part in shaping and transforming the local economy to help ensure the Borough is ready for the opportunities and challenges that lie

ahead. Membership of the Think Tank would be expected to reflect the urban/rural balance of the Borough.

A key outcome of economic development strategy was to develop bold and radical approaches that would bring about the conditions necessary to position the Borough as the best place to locate and grow a business supported by a modern transport infrastructure, access to skills development and prime investment sites such as Antrim Technology Park and Global Point. It was proposed that the strategy was commissioned in two phases. Phase 1 would provide the Council with the necessary up to date baseline data and relevant econometrics, appropriately analysed, that clearly defined the Borough's assets, strengths and potential as a strategic location for economic investment and long term growth; phase 1 would also include primary research data on land use, capacity and availability that would link in with the Council's emerging local development plan to help identify strategic employment areas and opportunities for new industrial and commercial investment.

Phase 2 of the strategy would focus on a comprehensive action plan of interventions and projects that would be delivered by 2030 to achieve the strategic objectives.

To support and supplement this strategic approach Council Officers were also engaging with Antrim Enterprise Agency and Mallusk Enterprise Park to identify and agree how their expertise and assistance to businesses can be maximised. As previously agreed by the Council a new position would also be recruited in the Economic Development Team, focused on developing strategic investment opportunities for the Borough through the direct engagement with local employers and which would provide a direct resource to concentrate on this work.

Proposed by Councillor Kells
Seconded by Councillor Michael and agreed that

the establishment of the Economic 'Think Tank' and production of an Economic Development Strategy for the Borough be progressed as outlined.

ACTION BY: Paul Kelly, Head of Economic Development

Councillor McClelland declared an interest in this item.

3.15 ED/TOU/2 TOURISM ACTION PLAN 2016-17: OUTCOMES

Members were reminded that the Council approved the setting up of a Tourism Team made up of representatives from the local tourist industry. The purpose of the Tourism Team was to work in partnership with the Council to design and deliver projects and programmes that would help develop the offer to visitors and grow the local tourism sector.

An action plan was proposed by the Tourism Team in 2016-17 and subsequently approved by the Council. A list of the agreed actions and outcomes was circulated. Members were advised that the proposed annual action plan for the Tourism Team going forward was to assist with the implementation of the actions set out in the Council's new tourism strategy.

Proposed by Councillor Kells
Seconded by Councillor Beatty and agreed that

the report be noted.

ACTION BY: Karen Steele, Tourism, Town Centre & Regeneration Manager

3.16 PBS/BC/1 LAND AND PROPERTY SERVICES STATISTICS FOR HOUSING COMMENCEMENTS AND COMPLETIONS

Building Control send a range of monthly statistical reports to Land and Property Services relating to the volume of building regulations activity. On a quarterly basis they published the findings from these reports and the latest version could be found on the following link <https://www.finance-ni.gov.uk/topics/statistics-and-research/new-dwelling-statistics>.

The tables highlighting the numbers of new house commencements and completions under the Building Regulations for each of the 11 Council areas were circulated for Members' information.

Proposed by Councillor Kells
Seconded by Councillor Scott and agreed that

the report be noted.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

3.17 PBS/BC/2 BUILDING CONTROL MATTERS FOR THE PERIOD 1- 30 APRIL 2017

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

Full Plans – 47 applications and 30 subsites

Building Notices – 127

Regularisation Certificates – 63

Full Plans

Approvals – 30

Rejected applications requiring resubmissions – 54

Commencements & Completions

Commencements – 204

<p>Completions - 162</p> <p>Inspections A total of 619 Site Inspections were carried out</p> <p>Regularisation Certificate 42 Regularisation Certificates issued</p> <p>Building Notice 80 Completion Certificates issued</p>
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<p><u>Property Certificates</u> Received – 227 Completed – 186 & 18.3% completed within timescale</p>
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<p><u>EPB</u> EPC's checked – 3 & 100% compliance DEC's checked – 11 & 100% compliance Air Conditioning checked – 3 & 33 % compliance – (Building Control are currently liaising with Junction One to finalise compliance)</p>

<p><u>Income</u></p> <table> <tr> <td>Plan Fees Received for Month</td> <td>£9,940.50</td> </tr> <tr> <td>Inspection Fees Invoiced for Month</td> <td>£18,772.80</td> </tr> <tr> <td>Building Notice Fees Received for Month</td> <td>£9,774.00</td> </tr> <tr> <td>Regularisation Fees Received for Month</td> <td>£3,096.00</td> </tr> <tr> <td>Property Certificate Fees Received for Month</td> <td><u>£11,100.00</u></td> </tr> <tr> <td>TOTAL</td> <td>£52,683.30</td> </tr> </table>	Plan Fees Received for Month	£9,940.50	Inspection Fees Invoiced for Month	£18,772.80	Building Notice Fees Received for Month	£9,774.00	Regularisation Fees Received for Month	£3,096.00	Property Certificate Fees Received for Month	<u>£11,100.00</u>	TOTAL	£52,683.30
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Regularisation Fees Received for Month	£3,096.00											
Property Certificate Fees Received for Month	<u>£11,100.00</u>											
TOTAL	£52,683.30											

Proposed by Councillor Beatty
Seconded by Councillor Lynch and agreed that

the report be noted.

ACTION BY: Louise McManus, Business Support

3.18 ED/TOU/36 ATLANTIC CHALLENGE BANTRY BAY GIG WORLD CHAMPIONSHIPS 2018

Antrim Boat Club had confirmed that it had successfully applied to bring the Atlantic Challenge's Bantry Bay Gig World Championship to Northern Ireland for the first time. The international event, which would take place from 21-28 July 2018, was expected to attract up to 300 young people from approximately 12 countries including the USA and Russia with a local crew from Northern Ireland also taking part.

A key element of the week long programme would be the cultural exchange between the crews. Antrim Boat Club was proposing to hold the formal opening ceremony at Antrim Castle Gardens with Dame Mary Peters who is the patron of Atlantic Challenge Northern Ireland followed by a parade of

competitors into Antrim town centre. Participants and their support staff would be accommodated in tents at Shane's Castle Estate.

Officers would present a further report with more details of the event and the full programme in due course.

Proposed by Councillor Montgomery
Seconded by Councillor Lynch and agreed that

Antrim Boat Club be congratulated on their successful bid to host the event and the Council engage with the Club to offer support.

ACTION BY: Paul Kelly, Head of Economic Development

3.19 FI/PRO/TEN/90 COMPLETION REPORT FOR BALLYEARL RECEPTION AND MAIN ENTRANCE REFURBISHMENT WORKS

Members were reminded that in July 2016, the Council approved £268,000 (incl. fees) for the refurbishment of the reception area and main entrance of Ballyearl Arts and Leisure Centre.

PROJECT SCOPE

Work involved the complete refurbishment of the main reception area and access corridor of Ballyearl Arts and Leisure Centre, including removal of the existing reception area and relocation of mechanical and electrical, including lighting and heating, new reception desk, new kitchen and office space, additional storage space, flooring, ceilings, decorating and signage. The refurbishment of the main entrance works included wall cladding, lighting, hard and soft landscaping, path works, painting and signage.

PROJECT PERFORMANCE

Work began on site on 13 February 2017 and completed on 5 May 2017 as per the agreed programme (see Annex circulated). The project was handed over to the Council on 5 May 2017 with some minor defects that would be completed in the coming weeks.

COST SUMMARY

The final accounts for the schemes were currently being finalised and it was anticipated all works would be delivered within budget, with no increase in contribution from Council required.

Proposed by Alderman Barr
Seconded by Councillor Lynch and agreed that

the report be noted.

ACTION BY: Neil Luney, Capital Projects Officer

3.20 CD/PM/5 & CD/PM/87 COMPLETION REPORT FOR RANDALSTOWN AND GLENGORMLEY PUBLIC REALM SCHEMES

Members were reminded that the Council and the Department for Communities (DfC) agreed to deliver Public Realm Schemes in Randalstown and Glengormley at a total cost of £685,000. DfC provided funding of £550,000 with the Council contributing the remaining £135,000.

PROJECT SCOPE

The schemes involved environmental improvements in New Street, Moores Lane, Arches Lane and John Street Randalstown and the lower end of Carnmoney Road in Glengormley. The works included the provision of granite paving and kerbs, utilities, street lighting, street furniture and soft landscaping.

PROGRAMME

Working collaboratively with TransportNI utilising their works maintenance contract, works began on site in October 2016 and January 2017 in Randalstown and Glengormley respectively. The Public Realm Works in Randalstown and Glengormley achieved completion in May 2017. Annex 1 (circulated) showed photos of the completed schemes.

COST SUMMARY

Through prudent risk management as the works progressed, it became apparent that the original scope of works was deliverable within budget and the overall schemes achieved the added value of including the resurfacing of the carriageways at no additional cost to the Council. The final accounts for the schemes were currently being finalised and it was anticipated all works would be delivered within budget, with no increase in the contribution from the Council required.

CUSTOMER SATISFACTION

As a requirement of the funding the Economic Development Section would be undertaking a Customer Satisfaction Survey in the near future.

Proposed by Councillor Beatty

Seconded by Councillor Scott and agreed that

the report be noted.

ACTION BY: Denis O'Donnell, Project Officer

3.21 CD/PM/89 & CD/PM/90 COMPLETION REPORT FOR ANTRIM AND BALLYCLARE PUBLIC REALM SCHEMES

Members were reminded that the Council and the Department for Communities (DfC) agreed to deliver Public Realm Schemes in Antrim and Ballyclare at a total cost of £612,970. DfC provided funding of £482,970 with the Council contributing the remaining £130,000.

PROJECT SCOPE

The schemes involved environmental improvements in Bridge Street, Antrim and North End and Rashee Road, Ballyclare. The works included the provision of granite paving and kerbs, concrete and resin bound paving, upgrading works to utilities, street lighting, street furniture and soft landscaping.

PROJECT PERFORMANCE

Works began on site in February 2017 and were substantially completed in May 2017.

COST SUMMARY

The final account for the schemes were currently being finalised and it was anticipated all works would be delivered within the approved budget with no increase in contribution from the Council required. Annex 1 (circulated) showed photos of the completed schemes.

CUSTOMER SATISFACTION

As a requirement of the funding the Economic Development Section would be undertaking a Customer Satisfaction Survey in the near future.

Proposed by Councillor Kells

Seconded by Councillor Scott and agreed that

the report be noted.

ACTION BY: Andrew McKeown, Capital Projects Officer

3.22 CD/PM/47 COMPLETION REPORT FOR VALLEY PAVILION PUBLIC TOILETS

Members were reminded that in June 2015 the Council approved £128,000 (incl fees) for the reconfiguration of a section of the existing Pavilion to provide additional toilet facilities for V36.

PROJECT SCOPE

The works involved external and internal refurbishment as follows:

- the construction of an entrance lobby
- internal reconfiguration of existing walls
- creation of male and female toilets incorporating accessible toilets and baby changing facilities
- new floor walls and ceiling finishes
- access path

PROGRAMME

The works began in February 2017 and the toilets were handed over to the Council at the beginning of June 2017. The start of the works was delayed due to confirmation of insurances and further delayed due to additional structural modifications required.

COST SUMMARY

The final account for the scheme was currently being finalised and it was anticipated that the works would be delivered within budget with no increase from the Council required.

Proposed by Councillor Beatty
Seconded by Councillor Kells and agreed that

the report be noted.

ACTION BY: Denis O'Donnell, Project Officer

3.23 ED/OA/47 INVEST NORTHERN IRELAND: BUSINESS STRATEGY (2017-2021)

Invest Northern Ireland (INI) had published its 4-year Business Strategy (a copy of which was circulated) which sought to support and encourage the creation of up to 40,000 jobs by 2021. The strategy had been released in the absence of a budget and INI recognised that the targets may have to be adjusted in line with the NI Executive's priorities once these were known.

INI had reported exceeding its employment target for its last Corporate Plan (2011-2016) by promoting 42,488 jobs. The focus of the new strategy would be on targeting fast growth sectors, on innovation and entrepreneurship, helping more businesses to export their goods and services outside Northern Ireland, ensuring that companies have access to the right skills, attracting more quality foreign and direct investment (FDI) and selling NI globally as a prime location in which to invest and work.

INI's strategy recognises the importance of developing its relationships with its economic development partners, including Councils. In particular, it highlights the expanded role of Councils in delivering local economic development as part of the Community Planning process by promoting entrepreneurship and supporting small and micro-businesses to start up and grow. Key to this will be the delivery of a new business start-up programme that will be launched later this year and which is to support at least 393 new businesses in the Borough over the next 4 years and providing INI with a pipeline of firms with growth potential.

Members were aware that Officers had been engaging with INI through its regional office to take forward the economic and prosperity outcomes projected in the Council's draft Community Plan in partnership with other key stakeholders including Ulster University, the Strategic Investment Board and the Northern Regional College. An action plan was being developed to bring to the Council after the summer. In the meantime, Officers were also working with INI to roll out practical supports that would provide existing local small businesses with access to expertise that would create up to 200 new jobs through the EU Jobs and Growth Programme.

Proposed by Councillor Scott
Seconded by Councillor Montgomery and agreed that

the report be noted.

ACTION BY: Paul Kelly, Head of Economic Development

3.24 CP/CD/45 2016-17 BUSINESS PLANS FINAL UPDATE

Members were reminded that departmental Business Plans were approved in June 2016.

Final, fourth quarter progress reports for Business Support Community Development, Capital Development, Economic Development, Planning and Property and Building Services were circulated for Members' attention.

Proposed by Councillor Lynch
Seconded by Councillor Beatty and agreed that

the progress reports for Business Support Community Development, Capital Development, Economic Development, Planning and Property and Building Services be noted.

ACTION BY: Helen Hall, Business Change Manager

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor Kells
Seconded by Councillor Scott and agreed that

the following Committee business be taken 'In Confidence'.

Members were advised that the audio recording would cease at this point.

3.25 IN CONFIDENCE FI/PRO/TEN/104 TENDER FOR NEILLSBROOK TRAINING PITCH

Antrim and Newtownabbey Borough Council at the Full Council meeting in August 2016 approved £135,000 for works and fees for the conversion of the three existing MUGAs at Neillsbrook, to one large 3G practice pitch.

PROCUREMENT

R. Robinson & Sons were appointed as design consultants for the scheme in November 2016.

For the works, the following fourteen firms returned completed Pre-Qualification Questionnaires (PQQs) on 3 February 2017 for inclusion in a select list of contractors. The completed PQQs were evaluated on a Pass/Fail basis using criteria of general information, past performance, economic and financial standing and professional conduct, Health and Safety and

Declarations. All firms passed this stage of the assessment and proceeded to be evaluated on the basis of technical ability as follows:

Contractor	Evaluated Score (0-5)	Invited to Submit Tenders
[REDACTED]	2	No
[REDACTED]	3	No
[REDACTED]	4	YES
[REDACTED]	4	YES
[REDACTED]	3	NO
[REDACTED]	4	YES
[REDACTED]	5	YES
[REDACTED]	3	NO
McAvoy Construction	4	YES
[REDACTED]	3	NO
[REDACTED]	4	YES
[REDACTED]	4	YES
[REDACTED]	2	NO
[REDACTED]	3	NO

The 7 firms achieving the highest scores were invited to submit tenders for the project.

Tender Documents were issued to the 7 firms on 9 May 2017 with three tenders being submitted by the closing date of 25 May 2017.

The tenders were assessed on cost only as detailed below:

Contractor	Tendered Total of the Prices (exc. VAT)	Model Compensation Event Total*	Tender Assessment Total Price	Rank
McAvoy Construction	£125,616.43	£20,600	£146,216.43	1
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	2
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3

**The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It included costs for people, materials and equipment.*

TENDER ANALYSIS

The lowest tender assessment total price of £146,216.43 from McAvoy Construction was evaluated in detail. This included the compensation event total of £20,600 to cover unforeseen items which may not be fully utilised.

The tender from McAvoy Construction also included the cost for 5m high ball stop fencing behind each goal end, which was not part of the original scope.

The tender from McAvoy Construction was consistently priced and met the works specification.

COST SUMMARY

The current approved budget was £135,000.

The following predicted outturn cost was based on the tender from McAvoy Construction.

Tendered Total of the Prices	£125,616.43
Model Compensation Event Total (contingency for unforeseen items)	£20,600.00
Tender Assessment Total Price	£146,216.43
Professional & planning fees	£7,151
Total Predicted Project Cost	£153,367.43
Approved Budget	£135,000.00
Shortfall	£18,367.43

The predicted project cost was £18,367.43 above the approved budget (**if contingency fully utilised**).

PROGRAMME

It was envisaged that work would commence in late July 2017 and be completed by September 2017.

Proposed by Councillor Kells
Seconded by Councillor Clarke and agreed that

The full scope of works for the estimated tendered total of the prices of £125,616.43 (Excl. Vat) from McAvoy Construction be approved giving a tendered assessment total price of £146,216.43.

The additional budget of £18,367.43 be approved giving a total predicted project cost of £153,367.43 to cover works, fees and contingency.

ACTION BY: Sharon Logue, Procurement Manager/ Neil Luney, Capital Project Officer

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor Beatty
Seconded by Councillor Kells and agreed that

any remaining Committee business be taken in Open Session.

The Chairperson advised that audio-recording would re-commence at this point.

The meeting ended at 6.55pm.

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.