



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE OPERATIONS COMMITTEE HELD
IN ANTRIM CIVIC CENTRE ON MONDAY 7 JANUARY 2019 AT 6:30 PM**

In the Chair	:	Councillor D Ritchie
Members Present	:	Alderman - A Ball, T Burns, M Girvan, J Smyth, Councillors – L Clarke, S Flanagan, R Foster, N Kelly, J Greer, J Montgomery, J McGrath and M Rea
Non Committee Members	:	Councillor - D Hollis, M Magill, V McWilliam, B Webb
Officers Present	:	Director of Operations - Ms G Girvan Head of Leisure – Mr M McDowell Head of Parks - Mr I McMullan Head of Waste – Mr M Lavery Head of Environmental Health – Mr C Todd ICT Officer – J Higginson Media and Marketing Officer – J Heazley Member Services - Mrs S Fisher Member Services – Miss S Boyd Parks Development Officer – L Houston

CHAIRPERSON'S REMARKS

The Chair welcomed everyone to the January Operations Committee meeting, wished everyone a Happy New Year and reminded all present of recording requirements.

1 APOLOGIES

Councillors A Logue, N McClelland

2 DECLARATIONS OF INTEREST

None

3 REPORT ON BUSINESS TO BE CONSIDERED

PRESENTATION

3.1 PK/BIO/23 ENVIRONMENTAL MANAGEMENT SYSTEM

Introduction

As agreed at December Committee, a presentation on Council's Environmental Management System (EMS) was given by Lindsay Houston, Parks Development Officer.

Background

The EMS is externally audited annually under the ISO14001 international standard for Environmental Management. Implementation of the standard demonstrates the Council's commitment to meeting the requirements of environmental legislation and regulations, preventing pollution and striving for continued improvement with regard to environmental performance.

The ISO14001 Standard includes specific criteria around leadership and strategic direction. This requires that the EMS to fully embedded in the Corporate performance of the organisation. Members were reminded that it was previously agreed that Committee would receive annual updates. The presentation was this year's update.

Annual Audit

The annual external surveillance audit had been successfully completed demonstrating that the EMS was meeting the requirements of the standard. The audit included a number of sites (Crumlin Leisure Centre, The Old Courthouse, Valley Leisure Centre and Sentry Hill) and the system as a whole to include documentation and strategic leadership.

Council was congratulated by the auditor on successful implementation of the revised standard and the following points were highlighted:

- No non-conformances have been recorded during the audit and six Opportunities for Improvement have been highlighted
- The efforts to reduce plastic and the review of the types of cleaning chemicals purchased and used by Council are to be commended
- The self-assessment and monitoring of performance carried out is detailed and an extremely useful tool to track performance and encourage further improvement
- Staff are to be commended for their ongoing participation and enthusiasm for the environmental system and the pride they take in the sites they work in and manage
- The development of the EMS Working group and support from senior management both within this working group and dissemination of the information arising to senior and central management
- Future areas of continued improvement highlighted include water use and digitalisation.

A summary of audit report and Opportunities for Improvement (OFIs) were circulated.

Proposed by: Councillor Foster
Seconded by: Councillor Clarke and agreed that

the presentation be noted.

NO ACTION

Members congratulated the Lindsay and all the staff involved on achieving ISO 14001.

ENVIRONMENTAL HEALTH

3.2 EH/PHWB/10 NORTHERN OBESITY PARTNERSHIP FUNDING

Members were reminded that Council is a member of the Northern Obesity Partnership Group. The group develops an annual action plan, which supports local delivery of the Regional Obesity Prevention Implementation Group Action Plan. Other members include the Northern Health and Social Care Trust, the Public Health Agency, Mid and East Antrim, Causeway Coast and Glens and Mid Ulster Councils.

The Northern Obesity Partnership is running a "Choose to Live Better Festival" across the Northern Health and Social Care Trust area from 9th to 22nd January 2019. The Festival aims to promote and enhance opportunities for increasing physical activity, improving nutrition, tackling obesity and supporting breastfeeding across the Northern area.

Following approval of an application to the Partnership by the Health and Wellbeing Team, £3,000 has been offered. The basis of the application was to focus on office workers and particularly those who are desk based and have been identified as being at increased risk of long-term health conditions due to spending long periods sitting, this formed the basis of the application.

If approved, the funding will be used to encourage Council staff to be less sedentary at work. 'Healthy Cues' and a video will be used to encourage staff to move regularly and increase their water consumption. The Public Health Agency "Take the stairs initiative" will also be used to encourage staff, Members and visitors to be more active.

The Cues all based on the "Take 5 Steps to Wellbeing" Model, available on the following link <https://www.mindingyourhead.info/take-5-steps-wellbeing> will be quick and easy things employees can do to make healthy choices whilst at work.

The 5 Steps are:

Connect: Connect with the people around you: family, friends, colleagues and neighbours at home, work, school or in your local community. Think of these relationships as the cornerstones of your life and spend time developing them. Building these connections will support and enrich you every day.

Be active: Go for a walk or run, cycle, play a game, garden or dance. Exercising makes you feel good. Most importantly, discover a physical activity that you enjoy; one that suits your level of mobility and fitness.

Take notice: Be observant, look for something beautiful or remark on something unusual. Savour the moment, whether you are on a bus or in a taxi, eating lunch or talking to friends. Be aware of the world around you and what you are feeling. Reflecting on your experiences will help you appreciate what matters to you.

Keep learning: Don't be afraid to try something new, rediscover an old hobby or sign up for a course. Take on a different responsibility, fix a bike, learn to play an instrument or how to cook your favourite food. Set a challenge you will enjoy. Learning new things will make you more confident, as well as being fun to do.

Give: Do something nice for a friend or stranger, thank someone, smile, volunteer your time or consider joining a community group. Look out as well as in. Seeing yourself and your happiness linked to the wider community can be incredibly rewarding and will create connections with the people around you.

This builds on the existing work through the Council's Community Plan where partner organisations are being encouraged to promote the Take 5 Steps to Wellbeing Model with their employees.

Proposed by: Councillor Montgomery
Seconded by: Councillor Kelly and agreed that

the offer of £3,000 funding by the Northern Obesity Partnership is accepted and that the proposal is implemented as set out above.

ACTION BY: Wendy Brolly, Environmental Health Manager
(Health and Wellbeing)

3.3 EH/EHS/LR/3 BYELAWS FOR THE REGULATION OF SKIN PIERCING 2018

Members were reminded that under the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985, no person may carry out Acupuncture, Ear-piercing, Electrolysis, Tattooing, Cosmetic piercing and Semi-permanent skin colouring unless they are registered with the Council.

A business operator must carry out their practice at a registered premises. The purpose of registration is to ensure that essential health and hygiene standards are maintained in any premises where these activities are carried out. Comprehensive hygiene rules are enforced by Environmental Health Officers to ensure businesses carrying out the practice of skin piercing operate safely.

Both legacy Councils of Antrim and Newtownabbey had made byelaws for the regulation of businesses undertaking the practice of Acupuncture, Ear-

piercing, Electrolysis, Tattooing, Cosmetic piercing and Semi-permanent skin colouring.

A revised set of byelaws to regulate the business of Skin Piercing and which includes the practice of all the activities listed above was approved at the Operations Committee on 4th April 2016.

Following a review of the byelaws drafted by all eleven of the new Councils, by the Northern Ireland Health and Safety Liaison Group and, taking into account the Department of Health Social Services and Public Safety's template for the creation of such byelaws, a further revision was carried out to ensure consistency of standards across all Councils in Northern Ireland.

The Skin Piercing Byelaws 2018 were circulated with set hygiene standards relevant to cleanliness and hygiene of premises, staff and equipment. They aim to increase health protection and reduce the risk of transmission of infections such as Hepatitis.

In particular the revised Byelaws provide –

- definitions in relation to the skin piercing activities outlined above; and,
- details of those treatments that are exempt

Once approved and sealed by the Council and confirmed by the Department of Health Social Services and Public Safety, the following existing sets of byelaws will be revoked: -

Newtownabbey Borough Council

Byelaws for the Control of the Business of Tattooing	Dated 19/12/1988
Byelaws for the Practice of Acupuncture	Dated 19/12/1988
Byelaws for the Business of Ear-Piercing and Electrolysis	Dated 19/12/1988
Byelaws for the Regulation of Cosmetic Piercing	Dated 29/11/2006
Byelaws for the Regulation of Semi-permanent Skin Colouring	Dated 29/11/2006

Antrim Borough Council

Byelaws for the Control of the Business of Tattooing	Dated 25/03/1991
Byelaws for the Practice of Acupuncture	Dated 25/03/1991
Byelaws for the Business of Ear-Piercing and Electrolysis	Dated 25/03/1991
Byelaws for the Regulation of Cosmetic Piercing	Dated 25/02/2010
Byelaws for the Regulation of Semi-permanent Skin	Dated 25/02/2010

Colouring

Proposed by: Alderman Smyth

Seconded by: Councillor Kelly and agreed that

the Byelaws for the Regulation of Skin Piercing 2018 be made and sealed.

ACTION BY: Colin Kelly Environmental Health Manager (Commercial)

3.4 L/GEN/5 SCHEDULE OF CHARGES AND PRICING POLICY 2019-2020

A proposed schedule of charges and pricing for Leisure and Parks was circulated. These related to =1st April 2019 to 31st March 2020.

Leisure

Key Amendments for 19/20 pricing schedule:

1. Alignment of costs across all leisure sites including:
 - Bouncy Castle birthday party prices and length of sessions
 - Over 50s programmes to be renamed to 'Fit and Active' at all sites
 - Hockey pitch prices for Marks Arena, Valley and Foundry Lane
 - Pitch hire charges now include use of changing rooms and provision of floodlights where required.
2. In order to encourage retention of Health Matters referrals into full time membership and remove cost as a barrier to participation:
 - £2.50 per session charge for Health Matters has been removed
 - Introduction of a Year 2 membership price, £20 per month (£16 in year 1) to phase up to full membership cost (£25 per month) in year 3.
3. To offer savings for parents with children in Swimming and Gymnastics Courses, payments will move from full course fees paid up front, to Direct Debit at £15 per month for 10 months. This includes a certificate for each term. This will reduce upfront costs to parents and spread the cost over the course of the year.
4. To encourage use during off peak periods in all leisure sites:
 - 50% reduction in hire charges for schools who wish to use any indoor or outdoor facility between 9am and 4pm during term time.
 - Cost of creche at the Valley Leisure Centre to be included in 'MORE' membership package.

Following the annual review, Appendix 2 provided a more detailed summary of the key changes and was circulated.

Parks

All prices for Parks remain unchanged with the exception of a proposed price increase for commemorative benches from £550 to £600. This is more closely reflects the cost to Council for this service.

The reviewed Section 75 Screening Form was circulated and an EQIA was not required.

Proposed by: Councillor Flanagan
Seconded by: Councillor Foster and agreed that

approval is given for the 2019/2020 Schedule of Charges, Pricing Policy and Revised Section 75 Screening Form.

ACTION BY: Janine Beazley, Leisure Grants and Special Projects Officer

3.5 L/LEI/008 ALLEN PARK PITCHES

Members were reminded that the land adjacent to Allen Park returned to the control of Council in November 2017. The pitches are now managed by staff at Allen Park and are managed in line with Council's Pricing Policy and Schedule and made available for booking through the normal process.

Antrim Rovers Football Club had been using the site for some years through Antrim Rugby Club prior to the pitches returning to Council control. In December 2017 approval was given for Antrim Rovers to have priority booking status which also satisfies IFA requirements for the club to have home pitch status.

Currently the Club uses grass pitches, 3G pitches and changing facilities at Allen Park for training and matches.

Officers meet with the club representatives from time to time and the issue of the potential for the club to lease pitches has been raised. The Club has subsequently submitted a formal request to Council to lease pitches and this was circulated. A summary of the request is as follows:

- i. Lease of pitch 1 & 2 at Allen Park for 10 years (map circulated).
The club would have ambitions in the future to accept any potential promotion to a higher league and this would require works including fencing and access to meet IFA criteria for Intermediate League status
- ii. Permission for the Club to provide changing accommodation in portacabins to consist of 4x changing rooms with showers and toilets and separate referee changing accommodation, subject to planning approval being secured by the Club
- iii. Continued use of car parking at Allen Park for parents, visitors etc.
- iv. Continued access to adjacent grass training pitches at Allen Park during spring and summer at normal hire charges

Following receipt of the formal request, and to assist Members in considering the request, a valuation was obtained from Land & Property Services. The lease valuation received for the two pitches was a total of £4,000 per annum.

Subject to Members' approval, a lease would be drawn up including the following:

- i. Provision of a 10 year lease of Pitch 1 & 2 at Allen Park with a 5 year break clause
- ii. Rent of £4,000 per annum
- iii. Club to have responsibility for gaining all required statutory approvals on the area leased and all subject to Council approval
- iv. All proposed works to be approved by Council in advance
- v. Any sub-letting with prior approval by Council
- vi. Head of Leisure manage the lease directly

In relation to other land at Allen Park, land to the front of the site and to the east would be considered separately.

Proposed by: Councillor Montgomery

Seconded by: Councillor Kelly and agreed that

approval is given, in principle, for the leasing of pitches 1 and 2 at Allen Park to Antrim Rovers for 10 years with a 5 year break clause at £4,000 per annum subject to all legal and administrative requirements being completed to Council's satisfaction.

ACTION BY: Matt McDowell, Head of Leisure

3.6 L/LEI/002 LEISURE GRANTS SCHEME - REVIEW 2018

The Leisure Grant Scheme has been in place since May 2015 and has had minor changes approved since its establishment and approvals to vire budget between categories depending on uptake.

A comprehensive review has been undertaken over recent months which has taken into account, feedback from applicants, experience of issues by Officers and the need to simplify and standardise the language in the accompanying Terms and Conditions which were circulated for consideration.

If approved, the new scheme would come into effect on 1st April 2019. It is hoped that it would make the process be clearer for applicants and therefore the benefits to local athletes and clubs would be enhanced.

There are 4 key changes proposed:

1. Introduction of Bursaries

It is proposed to ring fence £10,000 within the Grants to Athletes category for applications from those demonstrating financial need. The applicants would be able to apply for 100% funded bursaries subject to provision of appropriate documentation.

2. New and revised categories

Rationale:

- To simplify the applications process
- To encourage increased numbers of elite coaches and officials to apply for support

- To allow more clubs to apply for grants for smaller amounts of money which more closely reflects the types of applications received to date.

Existing Category	Proposed Category
Grants to individuals	1.Grants to Athletes 2. Grants to Coaches and Officials (New)
Grants to Clubs	No Change. <i>However category now includes opportunity to apply for Specialist Equipment (Previously under 'Club minor works' category)</i>
Elite Athlete Bursary	Athletes Gold Card
Club Minor works Specialist equipment or minor refurbishment to facilities	It is proposed that this category is discontinued as there has been little interest in it over the last two financial years. Specialist equipment and Minor works can continue to be applied for under Grants to Clubs.
Events Grant Local & Events Grant Exceptional	Events Grant 3 strands: 1. Local events 2. National Events 3. International Events
Elite Athlete Bursary Scheme	Athletes Gold Card

3. Proposed funding limits by category:

Rationale:

Based on demand from applicants over the last two years, maximum grant allocation within categories would be increased in all categories except defibrillators. However, 100% funding is now being recommended rather than 75% previously in the defibrillator category.

There are no increases to the overall budget. If approved, this will:

- Allow applications from elite sports officials from within the Borough e.g. international Netball umpires
- Ring fence £15,000 for International events to ensure international events such as Cross Country and European Netball continue to be attracted to the Borough.
- Allow for applications for highly specialist equipment alongside coach education and competition costs.

Category	Previous category limit	New proposed category limit
Capital Grants	£40,000	£40,000
Grants to Athletes	£35,000	£50,000
Grants to Coaches and Officials	£0(New category)	£15,000
Events Grant	£0 (New Category)	£30,000
Events Grant exceptional	£25,000	£0 (merged into one Events Category)
Events grant local / regional	£20,000	
Club Minor works	£45,000	£0 It is proposed that this category is discontinued as

Specialist equipment or minor refurbishment to facilities		there has been little interest in it over the last two financial years. Specialist equipment and Minor works can continue to be applied for under Grants to Clubs.
Grants to Clubs	£0 (new individual Category)	£32,000
Defibrillator grants	£5,000	£3,000
Totals	£170,000	£170,000
Elite Athlete Bursary Scheme to change to Athlete Gold Card Category		

4. Terms and Conditions and Guidance notes simplified

A standard set of general guidelines has been developed alongside simplified guidance notes for the following categories:

1. Grants to Athletes
2. Grants to Clubs
3. Grants to Coaches and Officials
4. Defibrillator Grant
5. Capital Grant to Sports Clubs
6. Events Grant
7. Athletes Gold Card

Rationale:

- Provides simpler, more straightforward, user-friendly information for applicants

The Section 75 Screening Form was circulated and an EQIA is not required.

Proposed by: Alderman Smyth

Seconded by: Councillor Clarke and agreed that

the Committee approves the amendments as detailed together with the Section 75 Screening Form.

The Director of Operations advised that a final comparison to ensure alignment of these Guidelines with the Community Grant Scheme Guidelines may require some minor amendments.

ACTION BY: Janine Beazley, Grants and Special Projects Officer

3.7 PK/BIO/12 FOREST SCHOOL AWARDS SCHEME

Members were reminded that in May 2016 it was agreed that the Northern Ireland Forest School Association (NIFSA) would work with two schools per year from the Borough to develop a sustainable outdoor learning ethos. Council agreed to provide £5,000 per year until June 2019 (3 years).

Forest Schools is an international concept where schoolchildren are taught in outdoor locations making use of natural resources and developing a different way of learning within the national curriculum.

Since 2016, NIFSA has worked with 6 schools in total delivering full training and support to the teachers involved. These teachers are now certified as Forest School leaders, which ensures long-term sustainability of the project.

All schools in the Borough were invited to apply to take part in this project in 2016 and a panel of elected members selected the successful schools; Hillcroft Special School, Riverside Special School, Antrim Primary School, St Comgall's Primary School, St Joseph's Primary School and Tir-na-Nog and Ballyclare Primary Schools who shared the opportunity.

The schools were selected by a panel of elected members (Councillors V McWilliam, Councillor N Kelly and Alderman J Smyth) who assessed applications based on criteria including commitment to outdoor learning, arrangements for sustainable travel to a Council park and the number of children taking part in the programme.

In addition, NIFSA have delivered taster sessions, supported active schools and youth groups and provided training sessions for teachers in a range of schools, youth group leaders and Council staff.

The benefits of Forest Schools are far reaching for pupils and teachers involved impacting upon their families, school and community. This programme has helped sustain and develop a sense of ownership of Council parks and open spaces and it is hoped that it will contribute to a reduction in anti-social behaviour as children learn of the importance of our parks and open spaces and respect these sites as they mature.

Feedback from participant schools has been positive with many schools interested in taking part.

Proposed by: Councillor Kelly

Seconded by: Alderman Ball and agreed that

- (i) the Forest School project is continued at a cost of £5,000 per annum for a further 3 years.**
- (ii) The current panel of elected members is retained to assess the new applications in April 2019**

ACTION BY: Lindsay Houston, Parks Development Officer

3.8 PK/GEN/125 BELFAST HILLS PARTNERSHIP

Introduction

Members were reminded that Belfast Hills Partnership (BHP) had been working with relevant councils since 2004 (Belfast, Lisburn and Castlereagh and Antrim and Newtownabbey). The partnership also includes government departments, community groups, nature conservation organisations and

local businesses. The primary purpose of the group is to improve and manage the hills surrounding Belfast. The Belfast Hills boundary currently encompasses approximately 5,500 hectares. Of this, 1,243 hectares (22.6%) lies within the Borough. Council supports the Partnership financially in two ways;

- (i) an annual payment of £2,778 - agreed until 2020 - to support the Partnership's new Big Lottery programme, 'Our Environment, Our Future'. This programme focuses on young people aged 11-25 years, educating and empowering them to make significant positive impacts on their local environment.
- (ii) in 2016 Council agreed to provide £11,751 per annum to the Partnership for core funding. This part funds 3 Full Time members of staff.

Work in the Borough

The Partnership has undertaken a range of activities in the Borough including infrastructure works on Carnmoney Hill, work with schools, volunteer activities, promotions and events, etc. There has also been recent engagement and habitat improvement works in the Valley Park and details were circulated.

Request for funding

BHP is seeking to slightly increase the annual contribution to £11,865 towards its core activities, for the next three years.

In addition, due to the success of the Big Lottery programme, it is proposed to extend it for a further year - until 2021. To secure this funding, BHP is seeking a contribution of £2,778 for a further year. This will contribute to the Big Lottery project which is worth £713,000 and will enable a further 2,000 young people from across the partnership area to be engaged in the project.

Proposed by: Councillor Foster

Seconded by: Alderman Girvan and agreed that

Council approves a contribution of £11,865 per annum to Belfast Hills Partnership for the next 3 years and extends support for the Big Lottery Programme for a further year (until 2021) in the amount of £2,778.

ACTION BY: Elaine Upton, Countryside and Physical Activity Development Manager

3.9 PK/GEN/118 KILLEAD ENVIRONMENTAL IMPROVEMENT SCHEME

Background

Killead Development Association produced a Village Renewal Plan, funded by GROW South Antrim in 2016. Within the Plan, one of the key needs identified by residents was for a local outdoor community 'green' space. The Association recently contacted Council to request consideration of an environmental improvement scheme. Officers have visited the village and identified potential for an environmental improvement scheme on a disused road on the outskirts of the village. This area although overgrown and not

attractive, is currently used for walking and dog walking. A map showing the location of the road adjacent to Belfast International Airport was circulated.

Proposal

It is proposed to further investigate the following with a view to developing a proposal for the creation of an outdoor recreation space:

- the potential to secure permission from landowners
- if landowners are open to permitting such a proposal then the potential for external funding through the Alpha Programme and GROW South Antrim be explored

If approved, Officers will also need to provide estimated costs for Members' information and to assist in consideration of the proposal.

Proposed by: Alderman Girvan

Seconded by: Alderman Smyth and agreed that

approval is given for Officers to initiate discussions with the relevant landowners and if positive explore the potential for funding from GROW South Antrim and the Alpha Programme.

ACTION BY: Elaine Upton, Countryside and Physical Activity Development Manager

3.10 WM/WM/037/VOL2 CORRESPONDENCE FROM ARDS AND NORTH DOWN BOROUGH COUNCIL – SINGLE USE PLASTICS

Correspondence had been received and was circulated from Ards and North Down Borough Council (ANDBC) in regards to a call for action on single use plastics.

In their correspondence, ANDBC were seeking support from Council to join with them in calling upon large supermarket retailers to review their position on single use plastics, and recycling obligations.

ANDBC has already written to the main large supermarket retailers, copies of which were circulated, and to the Secretary of State for Environment, to advise them of their petition to collaborate with all Councils in a co-ordinated call upon these retailers to take urgent action on this matter.

The recently released strategy," Our Waste, Our resources" can be found at the following link:

<https://www.gov.uk/government/publications/resources-and-waste-strategy-for-england>

On initial review, the strategy appears to address these issues. There will be consultations arising from the issuing of this strategy, which will then be reported to Committee in due course.

Proposed by: Councillor Kelly

Seconded by: Alderman Smyth and agreed that

Large retailers are written to, particularly those who have a presence in the Borough, along similar lines to those letters sent by Ards and North Down Borough Council.

ACTION BY: Michael Lavery, Head of Waste Management

3.11 WM/WM/37/VOL2 REVIEW OF CLEANSING CHARGES 2019-20

A review of cleansing charges was carried out annually for:

1. Trade Waste Collection Service;
2. Waste Collection Containers;
3. Re-Chargeable Cleansing Work.

The Waste & Contaminated Land (NI) Order 1997 places a duty on each district council to arrange for the collection of commercial waste from premises within its district if requested by the occupier of such premises to do so.

Anyone who requests Council to provide a commercial waste collection service is liable to pay a reasonable charge for the collection and disposal of such waste. Council charges commercial waste customers on a volumetric basis for the collection of their commercial waste (i.e. per bin size).

A schedule of Proposed Charges was circulated for Members' consideration.

1. Trade Waste Collection Service

Despite increases in the Landfill Tax Rate and operating costs, it was proposed to maintain waste charges at their current levels by achieving service efficiencies.

Under current waste legislation, all movements of waste must be controlled through a Waste Transfer Note (WTN), which is provided by the Council on behalf of the trade customer. As previously, the cost of the WTN will be included in the collection rate. There is no increase in the cost of the WTN.

2. Waste Collection Containers

Council purchases waste collection containers through an arc21 contract and as there has been no increase in these rates, the current charges for new bins, boxes, and composters, it was proposed that these prices are maintained at current levels.

3. Re-Chargeable Cleansing Work

If a request is made to clear waste which is deemed to be outside the normal bulky waste items, that are collected free of charge, a Waste Supervisor will visit the customer and assess the collection requirements and what equipment is required. In line with the other charges it is proposed to maintain re-chargeable fees at 2018-19 rates.

Proposed by: Alderman Smyth

Seconded by: Councillor Greer and agreed that

the Review of Cleansing Charges for 2019-20 is approved.

ACTION BY: Michael Lavery, Head of Waste Management

3.12 WM/WM/37 REFUSE & RECYCLING PUBLIC HOLIDAY COLLECTION ARRANGEMENTS 2019

Officers have been assessing refuse and recycling bin collection options for the Public Holidays in 2019 with the aim of minimising disruption to the service for residents.

Officers have aligned Public Holiday collection arrangements across the Borough, where possible.

Alternative collection days have been scheduled after the actual Public Holiday as much as possible, although this has not been possible over the Christmas period in Newtownabbey when there were two rescheduled collections in the one week. The collection services will be provided by a combination of Council resources and Avenue Recycling through the provision of the residual and organic waste collection contract.

The proposed alternative collection days are:

<i>Public Holiday</i>	<i>Legacy Antrim Households</i>	<i>Legacy Newtownabbey Households</i>
St Patrick's Day – Monday 18 March	18 March 2019 (Monday)	18 March 2019 (Monday)
Good Friday – Friday 19 April	No Collection Required	19 April 2019 (Good Friday)
Easter Monday – Monday 22 April	26 April 2019 (Friday)	No Service with collections knocked on to the following day
Easter Tuesday – Tuesday 23 April	23 April 2019 (Tuesday)	24 April 2019 (Wednesday)
Friday 26 April	No normal collection on Friday. Easter Monday collection	27 April 2019 (Saturday)
May Bank Holiday – Monday 6 May	6 May 2019 (Monday)	6 May 2019 (Monday)
Spring Bank Holiday (Late May) – Monday 27 May	27 May 2019 (Monday)	27 May 2019 (Monday)
12 July – Friday 12 July	No normal collection on Friday	13 July 2019 (Saturday)
13 July – Monday 15 July	15 July 2019 (Monday)	15 July 2019 (Monday)

Summer Bank Holiday (Late August) – Monday 26 August	26 August 2019 (Monday)	26 August 2019 (Monday)
Christmas Day Holiday – Wednesday 25 December	27 December 2019 (Friday)	21 December 2019 (Saturday)
Boxing Day Holiday – Thursday 26 December	28 December 2019 (Saturday)	No Service with collections knocked on to the following day
Friday 27 December	No normal collection on Friday Christmas Day collection	28 December 2019 (Saturday)
New Year's Day – Wednesday 1 January	3 January 2020 (Friday)	No Service with collections knocked on to the following day
Friday 3 January	No normal collection on Friday New Year's Day collection	4 January 2020 (Saturday)

* Former Antrim staff work a four-day week – Monday – Thursday, with Avenue Recycling collecting bins Monday – Friday in legacy Newtownabbey.

Residents in the Borough will be advised of their collection arrangements through the usual means of Borough Life, bin stickers, social media, and on the Council website.

Proposed by: Councillor Clarke

Seconded by: Alderman Girvan and agreed that

the collection arrangements for refuse and recycling bin collections for Public Holidays in 2019 are approved.

ACTION BY: Michael Lavery, Head of Waste Management

ITEMS FOR INFORMATION

3.13 L/LEI/VLC/016: URBAN SPORTS PARK STAKEHOLDER WORKING GROUP

Members were reminded that at December Committee 2018, the minutes from the latest Urban Sports Park working group meeting were approved.

Officers have since met again with the design consultant and a final version of the preferred design option has been completed and circulated for information.

The next meeting of the Urban Sports Park working group will be scheduled early in 2019 to present the final design and discuss other elements of the park such as; naming, branding, and Urban Art ideas. Minutes of the meeting will again come to Operations Committee.

Proposed by: Alderman Girvan
Seconded by: Councillor Clarke and agreed that

the report be noted.

NO ACTION

3.14 PK/GEN/001/VOL2 COMMEMORATIVE PROGRAMME - UPDATE

10 benches have been installed and 6 trees were planted over the period 01 July to 31 December 2018.

Benches

Year	Total	Location
Qtr 2 2018	4	Carnmoney Cemetery, Hazelbank Park, Crumlin Cemetery
Qtr 3 2018	6	Carnmoney Cemetery, Hazelbank Park

Trees

Year	Total	Location
Qtr 2 2018	0	
Qtr 3 2018	6	Carnmoney Cemetery, Hazelbank Park

All requests were compliant with Council policy.

Proposed by: Councillor Foster
Seconded by: Councillor Flanagan and agreed that

the report be noted.

NO ACTION

3.15 WM/WM/37 WASTE MANAGEMENT PERFORMANCE ANNUAL UPDATE REPORT 2017-18

Council has two statutory waste targets that have to be complied with and they are as follows:

1. Recycle 50% of all household waste by 2020;
2. Limit the landfilling of biodegradable waste to no more than 16,358 tonnes in 2020.

Under the Landfill Regulations (Northern Ireland) 2003, Council submits waste data returns to the Northern Ireland Environment Agency. These are completed on a quarterly basis throughout the year and are used by the NIEA to calculate Council's recycling rate and compliance with the landfill diversion targets i.e. Northern Ireland Landfill Allowance Scheme (NILAS).

The annual waste data submission for 2017-18 was verified and published on 29th November 2018. The data lays out the performance of the Council for that year, in relation to both the Household and Municipal waste.

Below is a summary of the results of 2017/18 compared to the result published for 2016/17. The results also indicate the performance of Antrim and Newtownabbey Borough in relation to the other 10 Northern Ireland Local Authorities for reference.

	2016-17		2017-18	
	Tonnes	%	Tonnes	%
Total Household Waste Arisings	78,219		77,607	0.8
Household Waste Arisings to Recycling	37,185	47.5	40,519	52.2
Household Waste Arisings to Recovery	10,943	14	9,648	12.4
Household Waste Arisings to Landfill	30,091	38.5	27,440	35.4
Total Local Authority Collected Municipal Waste Arisings	91,631		93,023	1.5
Municipal Waste Arisings to Recycling	46,779	51.1	50,797	54.6
Municipal Waste Arisings to Recovery	11,537	12.5	11,331	12.2
Municipal Waste Arisings to Landfill	33,315	36.4	30,895	33.2
Biodegradable Waste to Landfill	17,609	87	14,235	75

*Local Authority Collected Municipal Waste is ALL the waste that the Council collects i.e. commercial, street sweepings, recycling centres as well as household waste.

The results show that Council had the best municipal waste recycling rate in Northern Ireland for 2017/18. There has also been a significant increase in the recorded Household Recycling Rate which has increased by 4.7%. Council also comfortably achieved its NILAS obligations only using 75% of the allowances available.

The Borough did experience an overall increase in both household and municipal waste arisings and this will result in additional financial burden on Council due to waste collection and treatment costs. This additional burden has been lessened by Council's ability to recycle much of the increase, with the recycling of the waste the most economically advantageous way of treating it.

Proposed by: Alderman Smyth

Seconded by: Councillor Montgomery and agreed that

the report be noted.

Some members commended staff for the significant achievements throughout the year.

NO ACTION

3.16 WM/WM/37/VOL2 WASTE MANAGEMENT PERFORMANCE UPDATE REPORT QUARTER 2 2018-19

WASTE TREATMENT:

Council has two statutory waste targets that have to be complied with and they are as follows:

1. Recycle 50% of all household waste by 2020;
2. Limit the landfilling of biodegradable waste to no more than 16,358 tonnes in 2020.

Under the Landfill Regulations (Northern Ireland) 2003, Council submits waste data returns to the Northern Ireland Environment Agency. These are completed on a quarterly basis throughout the year and are used by the NIEA to calculate Council's recycling rate and compliance with the landfill diversion targets i.e. Northern Ireland Landfill Allowance Scheme (NILAS).

The waste data for Quarter 2 of 2018-19 has been submitted and the waste data for the year to date is shown below compared to the same period in 2017-18:

	Q2 2017-18		Q2 2018-19	
Total Household Waste Arisings	20,956		21,061	0.5%
Household Waste Arisings to Recycling	11,601	55%	12,344	59%
Household Waste Arisings to Recovery	2,243	11%	2,962	14%
Household Waste Arisings to Landfill	7,112	34%	5,755	27%
Total Local Authority Collected Municipal Waste Arisings	24,684		25,627	4%
Municipal Waste Arisings to Recycling	13,868	56%	16,182	63%
Municipal Waste Arisings to Recovery	3,090	13%	3,123	12%
Municipal Waste Arisings to Landfill	7,726	31%	6,322	25%

* Local Authority Collected Municipal Waste is ALL the waste that the Council collects i.e. commercial, street sweepings, recycling centres as well as household waste.

Key points:

- The overall increase in municipal waste arisings is 4% for Quarter 2 and while this is down from the 11% increase recorded in Quarter 1, this continues to have an adverse impact on the Council's budgets due to collection and treatment costs.
- The increased waste handled by Council is being recycled rather than landfilled and therefore treated/disposed of in the most economically advantageous way;
- There is a significant increase in tonnage/percentage of both household and municipal waste recycled, with rates up 4-7% for both household and municipal waste;
- Energy recovery continues to be an important element of waste treatment and reduces Council dependency on landfill disposal;
- There is a significant reduction in the amount of waste landfilled.

In Quarter 2 2018-19, Council landfilled 2,562 tonnes of biodegradable waste which equates to 13.5% of its NILAS allocation.

Note – Council's waste data return for Quarter 2 of 2018-19 still has to be verified by DAERA and may be subject to change.

MISSED BINS:

Council has a Key Performance Indicator to ensure that 99% of bins are collected on the correct day. Every day Council and its contractors complete approximately 21,000 container and bin collections and this equates to nearly 1.4 million per quarter. During Quarter 2 of 2018-19 Council collected approximately 99.9% of bins on the designated day.

Those bins recorded as missed are where the Council is deemed at fault and the bins will have been collected by the Waste Section or contractors if the resident reports the issue within 24 hours of their designated collection day.

SUPPORT IN KIND REQUESTS:

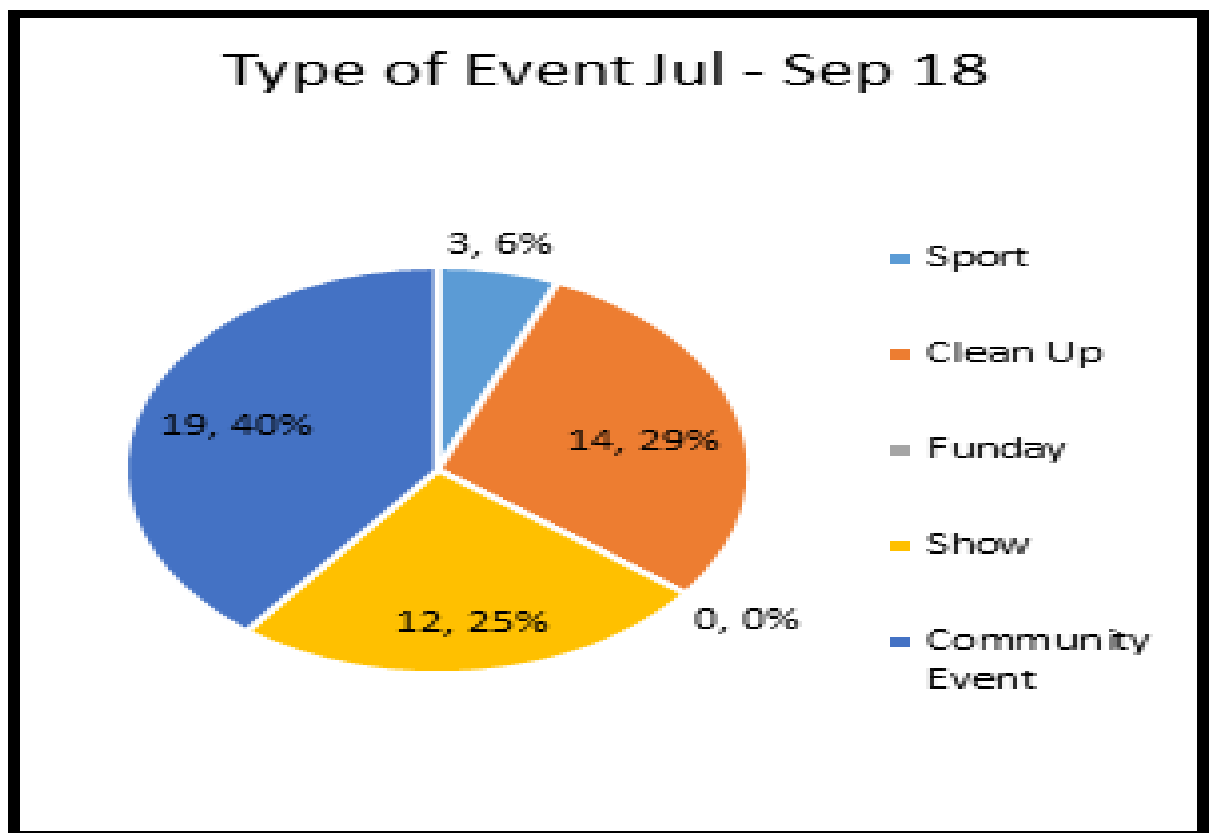
The Waste Management section operates a Support in Kind scheme for local organisations or individuals. Members were reminded that this service provides litter pickers, black bags, gloves, etc for community clean-ups, assistance at events, etc. The applications generally relate to requests for waste collection and disposal activities, although portable toilets are also included in the scheme.

In Quarter 2 of 2018-19, a total of 49 Support in Kind requests were approved, which was an increase of 9 events supported in the same period in 2017-18. The approximate cost of Support In Kind scheme this quarter was approximately £8,000.

The costs accrued are mainly from the provision of non-returnable items such as gloves and bags, the cost of waste disposal, post event sweepers and the hire of portaloos. The cost of delivering and collecting items, i.e. fuel and staff costs, are not included in this total.

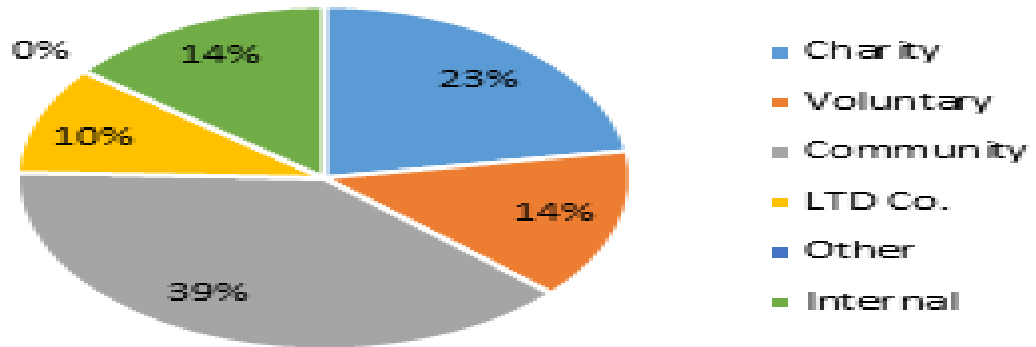
The graph below shows the breakdown of the type of events that were supported through the Support in Kind scheme in Quarter 2. Given the

summer period the largest proportion of the requests for assistance was through Community Events and then secondly with environmental clean-ups in the Borough.



The graph below shows the breakdown of the type of organisations that were supported through the Support in Kind scheme in Quarter 2. Again, given the summer period the largest proportion of the requests for assistance was by Community Groups and Organisations.

Type of Organisations using the Support in Kind scheme Jul - Sep 18



Proposed by: Alderman Smyth

Seconded by: Councillor Clarke and agreed that

the report be noted.

NO ACTION

3.17 WM/COMMS/01 WASTE MANAGEMENT PROMOTIONS PLAN 2019-20

As Council continues to maximise the waste and recycling collection schemes across the Borough to meet recycling and diversion from landfill targets, it is important that the focus on promotions, education and awareness continued.

This year, Council ran a successful #iRecycleRight campaign which resulted in an increase in the use of the correct recycling containers and in the quantities of waste collected for recycling by on average 5.5% in 2018.

To ensure this success continues, a Promotional Plan for 2019/20 has been drafted by officers and was circulated. The Plan details the campaigns, initiatives and messages that will be covered in each quarter of the year. Campaigns will follow the National and Regional campaigns in partnership with other Local Authorities. Local campaigns will be developed along with the Council's PR team and will be focusing particularly on service excellence across the Borough.

Some of the key points of focus will be:

- Reduce, Reuse and Recycle;
- Composting and Food Waste;
- Fairtrade;
- Schools Campaigns and Education;
- Community Events;
- Live Here Love Here;
- Household Recycling Centres.

It is envisaged that the continued focus on campaigns will ensure a further increase in the Recycling Rates and participation and support of Council-led environmental initiatives throughout 2019/20. The delivery of the Plan will be co-ordinated by the new Waste Strategy and Contracts Manager, Lynsey Daly, and will include quarterly update reports to Operations Committee.

Proposed by: Councillor Montgomery

Seconded by: Councillor Flanagan and agreed that

the report be noted.

In response to a query from the Deputy Mayor, the Head of Waste Management confirmed that a meeting of the Fair Trade Committee was due to be arranged within the month.

NO ACTION

3.18 DIR/OPS/003 PROVISION OF PUBLIC FOOTPATHS – BELFAST INTERNATIONAL AIRPORT

Members were reminded that at a previous Committee meeting, the Director was asked to contact the Department for Infrastructure (DfI) in relation to the potential for a footpath to be created, between the airport terminal and the car rental companies, petrol filling station and commercial units on the main A57 Airport Road.

Correspondence had been received from DfI in relation to the query and was circulated. In summary, DfI has advised that the planning approval for the development of the service station required the developer to provide a footway link across the road, to link in with the footway on the South side of the airport road.

It pointed out that the remainder of the route beyond the small roundabout at the entrance of the airport is owned and maintained by the airport authorities, and that any concerns should be addressed with them directly.

Proposed by: Councillor McGrath

Seconded by: Councillor Kelly and agreed that

A letter is written to Belfast International Airport to request provision of a pedestrian footpath from the terminal building across to the mini roundabout near the new service station and that the Director confirms that any planning requirements have been met.

ACTION BY: Vicki Kyles, Executive Assistant to Director of Operations

The undernoted supplementary item was taken at this point.

3.19 PK/GEN/30 FINALISTS' SEMINAR 2019

Members were reminded that both Antrim and Randalstown had been nominated for the Royal Horticultural Society (RHS) Britain in Bloom Awards 2019, following their success in the 2018 competition.

A finalists' seminar has been announced by RHS to provide information on the judging process and updated criteria.

The day will include the opportunity to participate in two workshops with the choice of:

- Self-Assessment & Marking Criteria
- Portfolios & Presentations
- Focus on Discretionary Awards
- Working with volunteers
- Communications & Social Media

The seminar also provides the opportunity to network with other finalists and an opportunity to meet the judges.

Attendance at this seminar in 2017 provided useful information on the competition including the development of portfolios and the organisation of judging day. The seminar also highlights the importance of community involvement and how this can be developed and enhanced.

The seminar will take place in Manchester on Friday 8th February 2019 during working hours. In the event that approval is given, travel there and back on the same day will work well.

Proposed by: Councillor Greer

Seconded by: Alderman Clarke and agreed that

approval be given for attendance at the Finalists' seminar for Britain in Bloom for one officer and one representative from each of the nominated towns at an approximate cost of £100 per person (total cost £300).

Action by: Lindsay Houston, Parks Development Officer

4. Any Other Relevant Business

Councillor Clarke thanked the Parks and Waste Management teams for their help with replacement bins and replanting during the recent vandalism in Randalstown.

Councillor McWilliam thanked the relevant staff for assisting with a fly-tipping incident and placing tipping signs on the Hillhead Road.

Proposed by: Councillor Kelly
Seconded by: Councillor McGrath and agreed that

A report on Car Parking be brought to Committee for consideration at the earliest opportunity.

ACTION BY: Ivor McMullan, Head of Parks

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by: Alderman Smyth
Seconded by: Councillor Montgomery and agreed that

the following Committee business be taken In Confidence.

3.19 IN CONFIDENCE WM/arc21/4 arc21 JOINT COMMITTEE PAPERS

As agreed at the November 2015 meeting of Council, the papers for the arc21 Joint Committee Meeting were circulated for:

- December 2018

Members were reminded that these documents are confidential and may be legally privileged or otherwise protected from disclosure so therefore Members should not disclose this information to any third party and the information must be kept secure.

Proposed by: Councillor Foster
Seconded by: Alderman Smyth and agreed that

the report be noted.

The Director advised that correspondence from arc21 in response to a request for clarification regarding grid connection had just been received and would be brought to the next meeting.

NO ACTION

3.20 IN CONFIDENCE WM/arc21/6 arc21 MATERIAL RECOVERY FACILITY CONTRACT

In January 2018 Council, along with the other 5 constituent members of arc21, approved an extension of the arc21 Material Recovery Facility (MRF) Contract at the existing contract rates to Bryson Recycling from April 2018 for a further 9 months until January 2019.

The Contract is split into two Lots:

1. The processing of mixed dry recyclables from Antrim and Newtownabbey, Ards and North Down, Belfast, Lisburn and Castlereagh, and Mid and East Antrim. This contract was awarded to Bryson Recycling Ltd until December 2018;

2. The processing of mixed dry recyclables, including glass, from Newry, Mourne, and Down District Council. This contract was awarded to Regen Ltd until March 2019.

A new MRF contract is currently in the procurement phase but due to delays will not be operational for the period January to March 2019. It was therefore necessary to seek a further extension in respect of Lot 1, from the current service provider Bryson Recycling Ltd, on the same terms as applied to the previous extension period, to run from January to March 2019. There will be no additional financial impact on Council budgets.

As per arc21's Terms of Agreement the contract was approved by the arc21 Joint Committee on 4 December 2018 and now requires ratification by the arc21 constituent Councils. The arc21 Joint Committee were unable to approve the contract extension at their October 2018 meeting due to a lack of a quorum.

Proposed by: Councillor Clarke

Seconded by: Alderman Smyth and agreed that

the contract extension to the arc21 Material Recovery Facility Contract with Bryson Recycling, on the existing terms for the period 1 January 2019 to 31 March 2019 be approved.

ACTION BY: Michael Lavery, Head of Waste Management

3.21 IN CONFIDENCE PK/GEN/088 DOG PARK FEASIBILITY STUDY

Background

Members were reminded that at the 2017 Corporate Workshop the proposal that a feasibility study be completed following interest in the development of a dog park was discussed and subsequently approved (November 2017). A feasibility study was subsequently commissioned, has been completed and was circulated. A dog park is a designated fenced area which provides owners the opportunity to safely allow their dogs off leads. Generally, there will be an area within the park specifically for smaller dogs. This type of provision relies on responsible dog owners using the space in accordance with the rules and guidelines set down for its success.

In summary, the study indicates widespread support for provision of a dog park in the Borough from those who responded to the consultation. The key components outlined by those consulted are set out below: -

- Secure grass area with airlock gates
- Separate zones for big and small dogs
- Signage with clear rules on use of area
- Appropriate provision for dog litter (bins bags etc.)
- Seats and benches for dog walkers
- Car parking
- Water stations for dogs

Whilst the survey tested a number of potential sites, it was clear that there is demand at both sides of the borough and locations would need to be explored in more details before proposals are brought to Committee for consideration.

2018 Corporate Workshop

At the recent Corporate Workshop, a total of £[REDACTED] was included in the list of potential new projects for 2019/2020. The list was approved at the November Council meeting.

Third Party Interest

Contact has been made recently from a group of people who are interested in developing a community led dog park scheme in the Newtownabbey end of the Borough initially. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The group has completed research into the market potential and is proposing to establish a Cooperative Community Share scheme to deliver the project. The group's vision is for a more elaborate project than what Council would be suggesting and would be run on a 'commercial' basis.

The requirements that the group has identified are:

- acquisition of a secure site suitable for purpose
- car parking
- fundraising for £[REDACTED] to develop facilities including through Cooperative Community Share scheme

Way Forward

At this early stage, the potential for a partnership with the [REDACTED] group requires more detailed consideration before any options can be presented to Committee for consideration. Officers propose to progress 'business model' management arrangements, potential locations, etc. and bring back an options paper. Options for the Antrim dog Park will also be progressed.

Proposed by: Councillor Montgomery

Seconded by: Councillor Kelly and agreed that

that Officers develop options and detailed cost estimates for the development of 2 dog parks, one in Antrim and one in Newtownabbey including an option for a partnership proposal with the interested group, [REDACTED].

Officers asked to consider other areas for exercising dogs.

ACTION BY: Ivor McMullan, Head of Leisure

3.22 IN CONFIDENCE PM/TEN/121 CATERING FRANCHISE AT ANTRIM FORUM

Contract period: 1 April 2015 to 31 March 2017 (with an option by the Council to extend for a further three periods of 12 months)

Members were reminded that the catering franchise for Antrim Forum was approved in 2015, and Sinnamon Coffee was successful in receiving the franchise from 1 April 2015 to 31 March 2017 with an option by the council to extend for a further three periods of 12 months. To date the contract has been extended for 2 further periods of 12 months.

Having reviewed the contract again, the Contract Manager has not experienced any significant issues with the services provided by the service provider under the terms of the contract.

As the market conditions are broadly similar, the Contract Manager recommends that the option to extend be exercised and that the contract be extended for a further period of 12 months to 31 March 2020. This is the final extension possible under the terms of the existing contract. If approved, it will require the opportunity to be advertised late in 2019 to facilitate a smooth transition for 1 April 2020.

Proposed by: Alderman Smyth

Seconded by: Councillor Greer and agreed that

the contract with Sinnamon Coffee, be extended on the same terms for a further 12 months to 31 March 2020.

ACTION BY: Melissa Kenning, Procurement

3.23 IN CONFIDENCE FI/PRO/QUO/453 QUOTATION FOR THE RIGHT TO SELL FOODSTUFFS AND DRINKS IN COUNCIL PARKS

Contract Period: 1 November 2018 to 31 October 2019 (with an option, by the Council, to extend for a further period of 12 months, subject to review and performance)

A procurement process has recently been completed for the provision of foodstuffs and drinks at Hazelbank Park.

Invitations to quote were issued to vendors who expressed an interest in providing these foodstuffs. Following assessment and having quoted the highest bid the following services have been awarded.

Ice Cream & Drinks
Foodstuffs

Mr George's Ices
The Good Food Box

Proposed by: Alderman Girvan

Seconded by: Councillor Clarke and agreed that

the report be noted.

Potential for bins to be located adjacent to vendors to be explored.

ACTION BY: Ivor McMullan, Head of Parks

3.24 IN CONFIDENCE PK/PG/003 PLAY PARKS ACCESSIBILITY AUDIT – RECOMMENDATIONS

Introduction

An access audit of council facilities was undertaken in 2017, including play parks. In relation to play parks the audit reviewed a range of elements including; entrances, paths, surfaces, ramps, steps and the range of accessible equipment.

Recommendations were made for each play park and following receipt of this report, the Parks team completed an assessment of the potential space available at each one specifically in relation to the potential for additional accessible play equipment as set out in the recommendations. Also considered in this report was provision of wheelchair accessible swings. A number of DEA groups identified the installation of a wheelchair accessible swing within a play park in their respective DEAs. This was following the success of the wheelchair accessible swing installed at V36 following representations by parents. Recommendations relating to this specific piece of equipment are set out below.

Recommended Actions

The audit considered each play park including the number of pieces of equipment, the number of pieces of accessible equipment already in place, any gaps and any modifications required.

Inclusive Equipment

There are currently 34 play parks in the Borough ranging in age, and scale. Of these the play park at V36 and Antrim Lough Shore are the newest and both contain accessible equipment (and wheelchair swings). Those play parks most recently approved for enhancement, Lilian Bland and Rathcoole also include both accessible equipment (and wheelchair swings). Of the remaining 30 play parks the correct mix of equipment was assessed as being in place in 5 play parks with recommendations made for the remaining 25. A summary was circulated.

The estimated cost of providing the additional inclusive equipment is £[REDACTED]. This will take into account the full range of ages.

Accessibility Modifications

Recommendations for improvements have been made in the audit for 29 of the 34 play parks. These works will improve accessibility including; improved signage, disabled parking and associated markings, dropped kerbing,

contrasting visual aids, path gradients etc. It is estimated that these works will cost £[REDACTED].

Wheelchair Accessible Swings

As mentioned above, there are currently wheelchair accessible swings in V36 (Macedon) and Lough Shore Antrim (Antrim); there are also wheelchair accessible swings planned for Rathcoole (Macedon) and Lilian Bland (Glengormley Urban). It is proposed to install a wheelchair accessible swing in Burns Memorial (Airport) Sixmilewater Park (Ballyclare), John Street Play Park (Dunsilly) and Loughshore Park (Three Mile Water). This will mean that each DEA has a play park containing a wheelchair accessible swing as well as other items of accessible equipment in all play parks. The estimated cost of the additional 4-wheel chair accessible swings is £[REDACTED].

The capital programme for 2019 has been approved and budgetary provision is included for accessible equipment and modifications. These proposals are a first phase in enhancing accessibility to play parks.

Proposed by: Councillor Kelly

Seconded by: Alderman Girvan and agreed that

inclusive equipment, including wheelchair accessible swings and accessibility modifications to play parks be approved at an estimated total cost of £[REDACTED].

A site visit to be arranged to an inclusive play park in Portstewart and the need for sensory impairment to be taken into account going forward was noted.

ACTION BY: Ivor McMullan, Head of Parks

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by: Councillor Montgomery

Seconded by: Alderman Smyth and agreed that

the remainder of Committee business be taken in Open Session.

The Chair advised that audio-recording would recommence at this point.

There being no further committee business the Chair thanked everyone for their attendance. The meeting concluded at 19.25 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.