



3 April 2019

Chairman: Councillor S Ross

Vice Chairman: Councillor M Maguire

Committee Members: Aldermen T Burns, M Cosgrove, M Girvan, J Smyth
Councillors P Brett, L Clarke, J Greer, A Logue, R Lynch,
J Montgomery, S McCarthy, J McGrath, V McWilliam

Dear Member

MEETING OF THE COMMUNITY PLANNING & REGENERATION COMMITTEE

A meeting of the Community Planning and Regeneration Committee will be held in the **Council Chamber, Mossley Mill on Monday 8 April 2019 at 6.30pm**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA

Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE: a fork buffet will be available in the Members Room from 5:30pm

For any queries please contact Member Services:

Tel: 028 9448 1301 or Email: memberservices@antrimandnewtownabbey.gov.uk

AGENDA

- 1 Apologies
- 2 Declarations of Interest
- 3 Presentation
 - 3.1 Presentation from Retail NI

ITEMS FOR DECISION

- 4.1 The John Hewitt International Summer School 2019
- 4.2 Summer Sunday Music Programme 2019
- 4.3 Arts and Culture Artisan Markets 2019
- 4.4 Brighter Nights Programme 2019
- 4.5 Spooked Out Halloween Event at V36
- 4.6 Property Details Surveys Contract with Land and Property Services
- 4.7 Arts Council Challenge Fund Update – Final Quarter
- 4.8 Community Development Grant Aid Programme 2019/20
- 4.9 Community Planning Partnership Minutes
- 4.10 Dunanney Centre – Lift Access Options Appraisal
- 4.11 Community Festivals Fund Grant Aid Recommendations 2019/2020
- 4.12 Community Development Grant Aid Recommendations 2019/2020
- 4.13 Fairy Tale Woodland Trails
- 4.14 Peace IV – BPR Programme 7, Leadership for Peacebuilding
- 4.15 East Antrim Old Vehicle Cavalcade 2019
- 4.16 Dunanney Centre – Tenancy Update
- 4.17 Areas at Risk Funding 2019/20
- 4.18 Community Relations Forum Event

- 4.19 Enchanted Winter Garden 2019
- 4.20 Street Naming
- 4.21 Shane's Castle Steam Rally 2019
- 4.22 Leadership and Peacebuilding In NI

ITEMS FOR INFORMATION

- 5.1 UK Experience Survey – Audience Feedback
- 5.2 Building Control Matters for the Period 1-31 January 2019
- 5.3 PCSP Strategic Plan 2019-2022 and PCSP Action Plan 2019/20
- 5.4 DEA Funding Programme

ITEMS IN CONFIDENCE

- 6.1 Arts and Culture Box Office and Ticketing Services
- 6.2 Service Management Agreements
- 6.3 Peace IV Moving Forward Together Programme

7 ANY OTHER RELEVANT BUSINESS

**REPORT ON BUSINESS TO BE CONSIDERED AT THE
COMMUNITY PLANNING & REGENERATION COMMITTEE MEETING ON
MONDAY 8 APRIL 2019**

PRESENTATION

3.1 PRESENTATION – RETAIL NI

Members are advised that a presentation will be given by Glyn Roberts, Chief Executive of Retail NI regarding regeneration and how to create 21st century town and city centres.

ITEMS FOR DECISION

4.1 AC/GEN/039 THE JOHN HEWITT INTERNATIONAL SUMMER SCHOOL 2019

Correspondence has been received from the John Hewitt Society, a copy of which is **enclosed** for Members' information. The letter relates to the annual John Hewitt International Summer School held in the Market Place Theatre on the last week of July.

This is a cross community festival celebrating culture and creativity through literature and creative writing. A significant part of the society's ethos is to encourage attendance from those who would not normally attend, or whose socio-economic circumstances would not allow them to attend.

The society has requested that the Council shows its support for the Summer School by awarding two bursary places for residents to attend at a cost of £400 each. The John Hewitt International Summer School provides challenging and informed ideas, discussion and learning in a safe environment and by participation in the school has the potential to have benefits for residents and the Borough. More information on the society and programmes for previous years can be viewed at www.johnhewittsociety.org

The Council has supported the provision of bursaries to attend this event in the past and participants who have attended have found it very beneficial. Recipients of the 2019 bursaries will be asked to provide a written report of their experience which will be brought to a future meeting of the committee.

It is proposed to offer two bursaries of £400 each for arts practitioners', who are residents of the Borough, to attend the 2019 John Hewitt International Summer School, with these opportunities advertised publically and funded from the 2019/20 Arts Grants Budget.

RECOMMENDATION: that

- i. the provision two bursaries of £400 each for residents to attend the 2019 John Hewitt International Summer School, which are advertised publically and funded from within the 2019/20 Arts Grant budget, be approved.**
- ii. bursary recipients provide a written report of their summer school experience which will be brought to a future meeting of the committee.**

Prepared by: Bernard Clarkson, Art Services Manager

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.2 AC/EV/011 SUMMER SUNDAY MUSIC PROGRAMME 2019

Members are reminded that the Summer Sunday Music outdoor music programme was approved at the March 2018 Operations Committee on the following basis:

- Concerts to be held in the 2 venues that attract larger audience numbers namely Antrim Castle Gardens and Jordanstown Loughshore Park, each Sunday from mid May until the end of August.
- Concerts programmed in May to be contemporary acts with the traditional band concerts commencing in both venues from June.
- All Concerts to be held from 3pm to 4pm
- The total cost for the delivery of 6 contemporary music concerts and 26 summer band concerts across both venues to be £8,200. Members are advised that a satisfaction survey with participating bands be carried out at the end of the programme.

Following a review in 2017 this programme combined the previous Sunday Treats programme of contemporary music which was delivered in Antrim Castle Gardens only and the Summer Band programme which was delivered in a number of parks in the Borough. The combined programme was rebranded in 2017 as Summer Sunday Music.

The Summer Sunday Music programme in 2018 attracted good audience numbers and was well received so it is proposed to deliver the programme in 2019 on the following basis:

- i. 6 contemporary music concerts in Antrim Castle Gardens and Jordanstown Loughshore Park from Sunday 12 May to Sunday 26 May 2019 at a total cost of £3,000
- ii. 26 traditional band concerts in both venues from Sunday 2 June until Sunday 25 August 2019 at a total cost of £5,200.
- iii. All concerts to be held from 3pm until 4pm and will be free of charge.

RECOMMENDATION: that

- i. **the delivery of the proposed Summer Sunday Music 2019 programme as outlined, at a cost of £8,200, be approved**
- ii. **a satisfaction survey with participating bands be carried out at the end of the programme.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.3 AC/EV/017 ARTS AND CULTURE ARTISAN MARKETS 2019

Members are reminded that the delivery of two Artisan markets in the Civic Square Mossley Mill during summer 2018 in June and August, with an admission charge of £2 per person and Under 16's free, was approved by the Operations Committee in June 2018. The popularity of Artisan Markets as part of the Arts and Culture offer has been demonstrated by inclusion of this element within Antrim Live in 2017 and 2018 and the two summer markets held in 2018. Entertainment including inflatables, storytelling and music was provided alongside the markets to add value to the experience with both events well attended.

The benefit of the Civic Square as a venue is that event infrastructure and therefore costs of the event are minimal as the Mill facilities provide necessary amenities as well as a poor weather option. It is proposed to hold a further two Artisan Market events in the Civic Square Mossley Mill on Saturday 15 June and Saturday 17 August 2019 from 11am until 5pm with an admission charge of £2 per person and U16's free. The markets will include a range of local food and drink as well as indigenous craft and novelty products with promotion of local produce and craft a priority and be complimented once again by family entertainment in the form of music, arts, children's entertainment and inflatables.

Members are advised that the Arts and Culture team will also be supporting delivery of a special Artisan Craft Market in the Civic Square at Mossley Mill on Saturday 14 September 2019 from 11am to 5pm which is being delivered as part of the GROW Rural Development Programme.

RECOMMENDATION: that the delivery of Artisan markets in the Civic Square Mossley Mill on Saturday 15 June and Saturday 17 August 2019 from 11am to 5pm, with an admission charge of £2 per person and Under 16's free, be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.4 AC/EV/12 BRIGHTER NIGHTS PROGRAMME 2019

Brighter Nights is a summer programme of arts and culture activity, delivered since 2012 on Friday evenings throughout July and August in Lilian Bland Community Park Glengormley.

The programme commenced in 2012 with the award of Peace III funding to deliver it as a pilot over two years. Through the delivery of a targeted programme of culture and arts for a family audience from tots and teens through to senior citizens there has been a reduction in incidents of anti-social behaviour and a huge increase in the positive use of a community space.

The programme has continued successfully as part of the arts and cultural annual programme and has been one of a number of initiatives including the Beat Programme (July and August) and Glengormley Christmas Market in December, which have contributed to the Lilian Bland Community Park becoming a focal point for positive community use in recent years.

It is proposed that Brighter Nights Programme 2019 will run weekly in Lilian Bland Community Park from Friday 5 July until Friday 30 August 2019 (with the exception of Friday 12 July) from 6.30pm until 8.30pm at a total cost of £16,000, provision for which exists in the 2019/20 Arts and Culture budgets, with the following programme themes:

Week	Date	Time	Theme
1	Friday 5 July	6.30pm-8.30pm	Schools Out For Summer
2	Friday 19 July	6.30pm-8.30pm	Superheroes Come Out to Play
3	Friday 26 July	6.30pm-8.30pm	Animal Antics
4	Friday 2 August	6.30pm-8.30pm	Dance & Fitness
5	Friday 9 August	6.30pm – 8.30pm	Science & Nature
6	Friday 16 August	6.30pm-8.30pm	Sports
7	Friday 23 August	6.30pm-8.30pm	Circus
8	Friday 30 August	6.30pm – 8.30pm	Final Fling Best Bits Back!

Brighter Nights has grown year-on-year with visitor numbers of approximately 3,000 throughout the summer in 2018. It is now an important fixture in the annual calendar of events at Lilian Bland Community Park.

The PCSP has recently confirmed there has been a reduction in the number of reported incidents of youth disorder in Glengormley. It is hoped that due to the success of Brighter Nights Programme and similar initiatives, in engaging the local community, that it can once again play its important role, along with the various other measures that have been deployed in achieving positive outcomes. These interventions have been endorsed by community stakeholders including the local community police, community representatives, teachers and youth leaders.

RECOMMENDATION: that the delivery of the proposed Brighter Nights 2019 Programme as outlined above, at a cost of £16,000, be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.5 AC/EV/001 SPOOKED OUT HALLOWEEN EVENT AT V36

Members are reminded that the 'Spooked Out at V36' Halloween event incorporating a fireworks display has been successfully delivered in V36 at The Valley since 2015 with an audience of around 10,000 attending. This large-scale seasonal family event including fireworks is one of the Council's two Halloween celebration events, the other being 'Spooktacular' which is held annually at The Junction, Antrim. As part of the Halloween programme a funfair / fairground has also been held in V36 for the last two years in the run up to the Spooked Out event, which has also been well attended and provided a popular activity over the school holidays for the local community.

Having considered the scheduling of other Halloween activities, including the Council's own annual 'Spooktacular' event planned for The Junction on Thursday 24 October 2019 and 'The Monster Mash' planned for The Odyssey on Sunday 27 October 2019, it is proposed that 'Spooked Out at V36' be held on Thursday 31 October 2019 at a cost of £20,000. This includes £10,000 from the Peace IV funding approved for delivery of a V36 events programme in 2019. It is also proposed to run the 'Screams and Tricks at V36' funfair once again from Friday 25 October until Thursday 31 October 2019 at no cost to the Council.

The Spooked Out event format will be similar to previous years with a range of free family fun building up to a spectacular fireworks display. The funfair will include special discounted sessions, a 'Sensory Sunday' session adapted for children and adults with specific needs and be used to promote the Spooked Out event as a grand finale.

RECOMMENDATION: that

- (i) the 'Spooked Out at V36' Halloween event including fireworks display be held on Thursday 31 October 2019 in V36 at the Valley and**
- (ii) the 'Screams and Tricks at V36' funfair to operate in V36 at The Valley from Friday 25 October until Thursday 31 October 2019 at no additional cost.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning

4.6 PBS/BC/005 PROPERTY DETAILS SURVEYS CONTRACT WITH LAND AND PROPERTY SERVICES

Members will be aware of the numerous strands of work the Building Control section undertakes in partnership with Land and Property Services (LPS) section of Department of Finance. Last year the Council agreed a new contract with LPS for the property details surveys undertaken by the Building Control section, Council has received correspondence on the 15 March from LPS a copy of which is enclosed requesting we extend the current contract from April 2019 until the end of March 2020.

The aim of this strand of the LPS partnership is to deliver greater efficiency (lower unit cost of assessment), and effectiveness (increased valuation list growth) in the rate revenue generating process while reducing disruption to the ratepayer and minimising the backdating of the rates bill. This activity will enhance the timeliness, accuracy and thus fairness of the valuation list and consequently the distribution of rate liability. It is an example of collaborative working across central and local government, optimising the use of resources.

RECOMMENDATION: that the Property details surveys contract with Land and Property Services be extended until April 2020.

Prepared & Agreed by: Bronagh Doonan, Head of Property and Building Services

Approved by: Nick Harkness, Director of Community Planning

4.7 AC/GEN/21 ARTS COUNCIL CHALLENGE FUND UPDATE – FINAL QUARTER

Members are reminded that it was agreed at the October 2017 Council meeting to accept an offer of £122,640 from the Arts Council of Northern Ireland (ACNI), following a successful application to their Arts Challenge Fund, for the delivery of the Love Living Here through the Arts Project Plan for arts development across the Borough in 2018/19. It was agreed within the overall DEA Funding Plan that the required match funding of £122,640 to be provided in equal contributions from each of the seven DEAs.

It was reported to the Operations Committee in June 2018 that the project was officially launched by the then Mayor Councillor Paul Hamill in Museum at The Mill on 23 May 2018 when lead artists for each of the five project strands were announced. Members were advised that each Lead Artist would be working closely with the Community Planning Manager and the Arts Service Manager to identify suitable locations and to set up groups in line with the outcomes determined in Community Plan and in order to ensure an even spread of activity across the seven DEA's.

The Arts Services Manager and four of the Lead Artists working on the project delivered a presentation to Members on Thursday 28 February 2019, and as work on each of the five strands of the project nears completion a final quarterly update on the project is set out below.

Love Living Here: Twenty-five schools expressed an interest in participating in the project, three schools subsequently decided that they were unable to incorporate the project into their programme. Since then, twenty-one schools have completed their projects, and a further two schools are scheduled to be completed by May 2019. The principals of each of the schools have expressed an interest in launching the art works and invitations will be circulated to all Members and the Arts Council of Northern Ireland once each school has decided upon a date. Each school has completed an evaluation and all schools have expressed a strong desire for future opportunities to work with artists within their school.

Arts Apprenticeship Scheme: The Lead Artist has worked with Community Planning, and local agencies to help identify and recruit candidates to the scheme. A list of organisations contacted in an attempt to identify young people for the scheme includes: Valley Job Fair, Creative Culture Skills, Creative Employment Programme, CAMHs (Children and Adolescents with Mental Health), Careers Advisors in schools and colleges, Community Officers, Northern Regional College, Newtownabbey and Ballymena, Newtownabbey Training Centre, the Department for Economy, Network Personnel, Antrim Job Centre, Newtownabbey Job Centre, Careers Services with Department of Economy in Antrim, Barnardos, Newtownabbey Family Connections, Children in Looked After Care, Northern Trust, Rutledge Recruitment, Youthways, Specialisterne, Oh Yeah, Red Box Studios, STRIDE, Education welfare officers, Home schooling, Network NI, Monkstown Guidance centre, New Horizons, Clotworthy, Youth Action Partnership, Community Arts Partnership, Community organisations and local schools. Additionally, the scheme has been widely publicised in the media, including two radio interviews, social media, Borough

Life, local press and by attendance at local job fairs. Five young people were recruited to the scheme, with four young people continuing on the scheme which is due to end in May 2019. Disappointed with the limited up take on a scheme that was viewed as particularly progressive by the Arts Council of Northern Ireland, nonetheless the Arts Council kindly agreed to a request to re-profile £10,000 of the underspend to meet additional expenditure identified as part of the Village Artist in Residence Programme. Undoubtedly this strand of the Arts Challenge Fund proved to be the most challenging, and with hindsight, would have benefitted from a greater lead in period and from an infinitely deeper knowledge of the needs and support required by a targeted young group of people living in the Borough.

Older People's Project: Weekly classes have been delivered in eleven different areas, with capacity and enthusiasm continuing to increase over the life of the programme. Seven groups are fully subscribed with a further four groups in Monkstown, Mossley, Ballyduff and Glengormley continuing to increase. Two schemes in Killead and Crumlin have been particularly successful and it is suggested that these schemes be extended with the agreement of Council, Arts Council, and the facilities in Crumlin and Killead to run until June 2019, and funded from the existing budget. Members are advised that the funding for this extension will be managed so as to ensure the DEA portion of funding is spent as required by end March 2019 and the Arts Council funding used for expenses incurred beyond March given it is not year end sensitive.

Members have expressed a desire that if at all possible that this programming element should be continued beyond the project and officers are going to explore the potential to do this from within current budgets and report back to committee.

Village Artist in Residence: Work is underway with representatives from the local community organisations in the ten villages identified, which are Burnside, Straid, Ballynure, Ballyrobert, Templepatrick, Monkstown, Killead, Creggan, Moneyglass and Doagh. Each artist is working with the local schools and community organisations to determine the content of the art work for each project. Templepatrick village has taken a phased approach to their project with the Arts Challenge Fund realising the design and casting of tiles for their project, the additional £2,000 budget reinvested from the Arts Apprentice Scheme will allow construction of the cement platform, with the third phase to be completed after a fundraising campaign by the Village Society. Ballyrobert village were keen to realise an arts shelter for the village, the additional £8,000 budget will ensure this vision is realised subject to gaining consent from the Department of Infrastructure, early indications are proving very positive. This project is expected to be completed by early April 2019. A diary invite will be circulated to all Members, and the Arts Council for the launch of each of the 10 village projects.

Issue Based Theatre Project: All four projects are progressing well with a private showing to the peers of the participants on school premises. The project will culminate in a special performance at the Theatre at the Mill on the 4 April 2019. The project includes 20 hours of post-performance work with

participants which will be delivered by May 2019. The four groups taking part include: one project devised with the involvement of Autism NI; a second project at Antrim Grammar School; a third at the Northern Regional College; with a fourth project at Abbey Community College. A diarised invite was extended to all Members and the Arts Council of Northern Ireland to attend the gala evening at the Theatre at the Mill on the 4 April 2019.

In closing the report, Members are advised that the allocation of each art work was informed directly from the findings of the Community Plan, *Love Living Here*, and the cost of each project has been matched equally between the relevant DEA and the Arts Council of Northern Ireland, and with each DEA paying for the projects delivered in their particular area. Detailed below is a breakdown of the projects delivered in each DEA.

THREE MILE WATER

Older Peoples Programme: *Monkstown Jubilee Community Centre; Ballyduff Community Centre; Mossley Pavilion.*

Love Living Here: *Rostulla.*

Issue based theatre: *Mossley Pavilion; Abbey Community College.*

Village Artists in Residence: *Monkstown*

BALLYCLARE

Love Living Here: *Ballynure.*

Village Artist in Residence: *Ballyrobert; Ballynure; Doagh; Burnside; Straid*
Arts Apprenticeship x 1

MACEDON

Older Peoples Programme: *Inniscoole Day Centre.*

Love living Here: *Rathcoole; Abbotts Cross; St James'; King's Park*

Issue Based Theatre: *Northern Regional College*

Arts Apprenticeship x 1

AIRPORT

Older Peoples Programme: *Crumlin Leisure Centre; Killead St Judes;*

Love Living Here: *Straidhaven; Crumlin; Templepatrick; Loanends*

Village Artist in Residence: *Templepatrick; Killead*

ANTRIM

Older Peoples Programme: *Antrim Day Centre, Greystone Community Centre, Stiles Community Centre.*

Love Living Here: *Ballycraigy; Six Mile Intergrated.*

Issue Based Theatre: *Antrim Grammar School; Parkhall College.*

Arts Apprenticeship x 1

DUNSILLY

Older Peoples Programme: *Tidal Toome.*

Love Living Here: ***Duneane;*** *Creavery; Groggan; Maine; Tildarg; Tannaghmore.*

Village Artist in Residence: *Moneyglass; Creggan.*

Arts Apprenticeship x 1

GLENGORMLEY

Older Peoples Project: Lillan Bland.

Love Living Here: *Glengormley Integrated; Mossgrove; St Bernard's; St Mary's on the Hill; Carnmoney*

Village Artists in Residence: *Glengormley Village*

Arts Apprenticeship x 1

RECOMMENDATION: that

- a) **the Older People's Project be extended for a further period of 15 weeks in Killead and Crumlin and that approval be extended for free use of the Community Centre in Killead and Crumlin Leisure Centre.**
- b) **Officers explore potential to continue with this programming beyond the project with a report to be brought to a future meeting of the committee.**
- c) **the final update on the Arts Challenge Fund be noted.**

Prepared by: Bernard Clarkson Arts Service Manager

Agreed by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.8 CP/CD/281 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2019/20 – SMALL GRANTS FUNDING RECOMMENDATIONS

Members are reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme is to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2019/20 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

During the month of March, six applications totalling £3,000 were received and assessed by Officers as outlined below.

Group Name/Project Promoter	Project Description/Title	Scored Percentage	Amount Requested	Amount Awarded	Notes
Creggan Local Heritage Group	Small Activity Grant for Family Fun Day	73%	£500	£500	–
Happy Tots Antrim	Small Activity Grant for Insurance & Room Hire Costs	66%	£500	£500	–
Muckamore Women's Institute	Small Activity Grant for Hall Hire, Printing & Transport	66%	£500	£500	–
Templepatrick Action Community Group	Small Activity Grant for Big Lunch Event	66%	£500	£500	–
Crumlin Men's Shed	Small Seeding Grant for Insurance	53%	£500	£500	–
Ballynure Women's Institute	Small Activity Grant for an Outing	0%	£500	£0	Limited information provided

The total budget available for Small Grants for the 2019/20 financial year is £14,812.34. The total amount of financial assistance awarded to date, including the above applications, is £3,500, leaving a balance of £11,312.34 to fund future applications that may be submitted to the Council during the remainder of the year.

RECOMMENDATION: that the Small Grant award recommendations be approved.

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

4.9 CP/CP/007 COMMUNITY PLANNING PARTNERSHIP MINUTES

Members are reminded that the Community Planning Partnership operates as a working group of the Council. As such the minutes of the 11 December 2018 meeting of the Partnership are **enclosed** for approval.

RECOMMENDATION: that the Community Planning Partnership minutes of 11 December 2018 be approved.

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

4.10 CP/CD/289 DUNANNEY CENTRE - LIFT ACCESS OPTIONS APPRAISAL

Members are reminded that, in March 2016, the Rathcoole Churches Community Group, sought interest from the Council regarding the gifting of the Dunanney Centre, Rathcoole. Following a procurement exercise, Lorraine McCourt Consulting was appointed and undertook a review of the Centre which was presented to the Council 30 August 2016, where the Council approved to accept the 'the gift' of the Centre. Following a legal process, the Council took ownership of the Dunanney Centre in February 2018.

Members are reminded that in January 2019 Council approved, the commissioning of a feasibility study to explore current and future community need, assets and programme mapping, models of excellence, in order to produce a report with a number of design concept options for the Dunanney Centre. This will be carried out collaboratively with Council's Capital team in order to produce a report, which outlines community need and future demands, twinned a number of capital options. Members are advised that this is currently in a live procurement process and further updates will be brought to future Community Planning and Regeneration Committee meetings.

Since the approval of the feasibility study, feedback has been obtained indicating that the lift within the Centre, at times does not work correctly. A most recent incident saw users trapped in the lift for approximately 40 minutes. Given the serious and immediate nature of this, Officers have prepared an economic appraisal which considers options from the repair and replacement of the current lift. The economic appraisal is **enclosed** and presents 3 options which are ranked to include monetary, non monetary and risks. The options are detailed below. The appraisal indicates that the most feasible option is Option C, which is the replacement of the existing 25 year old lift. Members are advised that these are only approximate costings and that a formal procurement process would need realised in order to establish exact costs.

3. Options

Option A – Upgrade - £12,500

Removal and replacement of the controller panel, board and wiring.

Option B – Overhaul - £21,000

Removal and replacement of the controller panel, board and wiring, along with mechanical refurbishment.

Option C – Replacement with new lift - £24,500

Removal of existing lift assembly and replacement with a completely new lift to include all electrical and mechanical services.

RECOMMENDATION: that option C, the removal of existing lift in the Dunanney Centre and replacement of a new lift at a cost of £24,500 to the repairs and renewal fund be approved.

Prepared by: Louise Moore, Head of Community Planning & Bronagh Doonan
Head of Property Services and Building Control

Approved by: Nick Harkness, Director of Community Planning &
Regeneration

4.11 CP/CD/030 COMMUNITY FESTIVALS FUND GRANT AID RECOMMENDATIONS 2019/2020 SECOND CALL

Members are reminded of the Council decision in February 2019 to invite the 8 groups who were unsuccessful in their Community Festivals Fund applications under the first call (October –December 2018) to re-submit their applications. The closing date for re-submitted applications was 19 March 2019.

To support groups prior to the re-submission deadline Officers delivered a grant information seminar in Antrim Civic Centre on 7 March 2019 and offered one-to-one support to all eight groups. Following the submission deadline eight applications were received requesting a total of £39,170. The total budget available for the second call is £39,570. The maximum award for a Community Festivals Grant under the current programme is £5,000.

Applications were assessed by Officers and a summary of the applications and score sheets are detailed below for Members' consideration.

Organisation	Project Brief	% Scored	Amount Requested	Amount Awarded
A Safe Space to be Me	Series of Summer Events	50	£5,000	£5,000
Antrim Festival Group	10 Day Festival in Antrim Town	58	£5,000	£5,000
Ballyhenry Presbyterian Church	One day 'Meet the neighbours' event	62	£5,000	£5,000
Whiteabbey Community Group	Series of Seasonal Events	54	£5,000	£5,000
Crumlin Community Group	3 day Christmas Themed Winter Festival	64	£5,000	£5,000
Rathfern Regeneration Group	Inter-generational Christmas Themed Event	52	£4,570	£4,570
Tir Na Nog GAC	3 day festival sport, music, dance and culture	50	£5,000	£5,000
Moneyglass Community Centre	1 week Christmas Festival	44	£4,600	£ 0
TOTAL			£39,170	£34,570

Following assessment 7 applications requesting a total of £34,570 successfully achieved the required 50% scoring threshold leaving a balance of £5,000 to be

utilised under other areas of the Community Planning and Regeneration budget.

RECOMMENDATION: that the 7 applications totalling £34,570 which successfully achieved the required 50% threshold be approved.

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning and Regeneration

Approved by: Nick Harkness, Director of Community Planning

4.12 CP/GEN/031 COMMUNITY DEVELOPMENT GRANT AID RECOMMENDATIONS 2019/2020 SECOND CALL

Members are reminded of the decision taken in February 2019 to invite the twelve groups who were unsuccessful in their Community Development Grant Aid Applications under the first call (October –December 2018) to re-submit their applications. The closing date for re-submitted applications was 19 March 2019.

To support groups prior to the re-submission deadline Officers delivered a grant information seminar in Antrim Civic Centre on 7 March 2019 and offered one-to-one support to all twelve groups. Following the submission deadline seven applications were received requesting a total of £19,490. The total budget available for the second call is £31,008.50. The maximum awards for Community Development Grants are Premises £3,500, Community Outreach and Involvement £2,000, Insurance £500 and Technical Assistance £3,000 under the current programme.

Applications were assessed by Officers and a summary of the applications and score sheets are detailed below for Members' consideration.

Organisation	Project Brief	% Scored	Amount Requested	Amount Awarded	Insurance
A Safe Space to be Me	Afternoon Tea and Spa Pamper for Carers	64	£2500	£2500	Yes
Mae Murray	Connecting Diverse Communities Project	68	£2500	£2500	Yes
Rathfern Community Regeneration Group	Housing Rights Project for Private Tenants	44	£1950	£ 0	-
Glengormley Ambulance & Rescue Unit	Provision of Premises in Glengormley	72	£3500	£3500	n/a
Glengormley Amateur Boxing	Provision of Premises	76	£2850	£2850	n/a
CLASP	Provision of Premises	64	£3210	£3210	n/a
Rathfern Community Regeneration Group	Rathfern Beyond 20/20 Action Plan	60	£2980	£2980	n/a
TOTAL			£19,490.00	£17,540.00	

Following assessment 6 applications requesting a total of £17,540 successfully achieved the required 50% scoring threshold leaving a balance of £13,468.50 to be utilised under other areas of the Community Planning and Regeneration Budget.

RECOMMENDATION: that the 6 applications totalling £17,540 which successfully achieved the required 50% threshold be approved.

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning and Regeneration

Approved by: Nick Harkness, Director of Community Planning

4.13 AC/EV/054 FAIRY TALE WOODLAND TRAILS – ANTRIM CASTLE GARDENS AND NEWTOWNABBEY WAY

Members are reminded that the design, development and installation of Fairy Tale Woodland Trails in Antrim Castle Gardens and the Newtownabbey Way on a phased basis at an estimated cost of £10,000 was approved by the Operations Committee in April 2018.

Members are advised that the procurement exercise for the first trail to be installed in Antrim Castle Gardens is now complete with installation planned for April when the trail can be tried with a soft opening as part of the Antrim Live Festival on 6 and 7 April. A further procurement exercise for the trail for the Newtownabbey Way is progressing and it is hoped that this installation will follow in the months ahead.

Members were advised that these trails involve the installation of attractive wooden features in natural settings in particular among trees and some images of these structures are **enclosed** for Members' information. The features are supported with appropriate interpretation and it is proposed to brand them as 'Wonderland Wood' at Antrim Castle Gardens and 'Wonderland Way' at Mossley Mill. Visitors can engage with the trails informally on a casual basis however in order to appreciate the full experience it is proposed that access to the trails is promoted through ticketing at £3 per child, £1.50 per adult with Under 2's free. This ticket will include the interactive booklet and guidance which brings the trails to life. Ticketing will be available online using the ticketing system and visitors can also access the facilities without advance booking through both Antrim Castle Gardens and Theatre at The Mill receptions.

It is also proposed to develop birthday party packages linked to both trails in the coming months with a further report including financial projections to be brought back to committee. Birthday packages will be developed in line with other offers currently available in leisure facilities with a view to enhancing and complimenting the Councils current provision. The Policy has been equality screened with a copy of the screening form **enclosed** for Members' information. It does not need to have an Equality Impact Assessment carried out.

RECOMMENDATION: that

- i. the operation of the trails in Antrim Castle Gardens and the Newtownabbey Way branded as Wonderland Wood and Wonderland Way respectively, including charges of £3 per child £1.50 per adult and Under 2's free, be approved with a further report on birthday party packages to be brought back to a future meeting of the committee.**
- ii. the equality impact screening form be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.14 CP/P4/033 PEACE IV – BPR PROGRAMME 7, LEADERSHIP FOR PEACEBUILDING

Members are reminded that Antrim and Newtownabbey Borough Council are currently delivering a PEACE IV Local Action Plan; which included the Building Positive Relations Programme 7 – Leadership for Peacebuilding with a budget allocation of £44,890.

The Programme includes a number of elements delivered to 20 participants; which includes the delivery of a leadership programme, an international good relations study visit, follow up workshops, resource allocation, and the establishment of a mediation and dialogue skills sharing forum. A thread of this was accredited training. SEUPB have communicated that unfortunately this has been deemed ineligible due to being vocational in nature. As vocational training is covered by other funders this, in the view of SEUPB, could be a duplication of training input.

In order to deliver the desired high quality training opportunity to programme participants and in order to promote educational attainment and employability the PEACE IV Partnership on 12 Feb 2019 recommended that a formal request be presented to Community Planning and Regeneration Committee to fund the ILM Accreditation element of the Leadership for Peacebuilding Programme.

Members may wish to consider that Community Planning and Regeneration Committee cover cost to BPR Programme 7 Leadership for Peacebuilding to include accreditation; with approximate costs of £4,000 to cover the ILM. Members are advised of available funds within departmental budgets.

RECOMMENDATION: that £4,000 is approved to resource the ILM accreditation of the Leadership for Peacebuilding Programme.

Prepared by: Jen Cole, PEACE IV Implementation Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

4.15 CP/CD/285 EAST ANTRIM OLD VEHICLE CAVALCADE 2019 – REQUEST FOR ASSISTANCE

Members are advised that correspondence has been received from the East Antrim Old Vehicle Club requesting sponsorship for its Annual Portrush Cavalcade, Charity Classic Car Run 2019. This event has been supported by Antrim and Newtownabbey Borough Council since 2015 and previously by Newtownabbey Borough Council. Each year the Old Vehicle Club donates all sponsorship raised to a nominated charity.

Last year the event attracted approximately 125 vintage vehicles, more than 200 participants and raised £5,000 for the Northern Ireland Children to Lapland Trust. A similar amount is anticipated this year for their chosen charity "The Welcome Organisation" that provides vital and potentially life-saving services to people who are homeless and at risk of repeat homelessness. Whilst a Belfast based organisation, this project works with individuals across NI

Following the event at Mossley Mill the Cavalcade will travel to the West Strand Car Park, Portrush, to showcase the vehicles in a static display, passing through Mallusk, Templepatrick, Dunadry, the outskirts of Antrim Town, Ballymena and finally arriving in Portrush. This is a popular event which has potential benefits for the Borough in terms of Marketing and Tourism.

East Antrim Old Vehicle Club has requested the use of the car parks at Mossley Mill to host the event on Sunday 4 August 2019, from 7.30am to 11.00am and has asked that the Council meets the cost of breakfast for all participants.

Should Members wish to approve the support requested, sufficient provision exists within the Community Planning and Regeneration Budget 2019/20.

RECOMMENDATION: that Members approve hosting the Portrush Cavalcade, Charity Classic Car Run at Mossley Mill on Sunday 4 August 2019 from 7.30am until 11.00am and provide a breakfast for approximately 200 participants in the Yarns Bistro.

Prepared by: Jonathan Henderson, Community Services Officer

Approved by: Nick Harkness, Director of Community Planning

4.16 CP/CP/289 DUNANNEY CENTRE – TENANCY UPDATE

Members are reminded that in March 2016 the Rathcoole Community Churches Group sought interest from the Council regarding the gifting of the Dunanney Centre for which the Council approved to accept the gift in August 2016. The Council took ownership of the Dunanney Centre in February 2018.

Members are reminded that there are a number of offices in the Dunanney Centre and rental was approved at a cost of £104 per square metre per annum. All tenancy agreements are subject to review after 6 months and can be terminated by either tenant or the Council at this stage.

Members are advised that there are currently 3 rooms available for rent with Bryson House and Bytes terminating their contract. The remaining tenants include Citizens Advice Bureau, Sure Start, Barnardo's, and Rathcoole Regeneration Project.

Two groups, the Listening Ear Project, who are a community run voluntary organisation and provide a counselling service, and the HUBB Community Resource Centre who provide mentoring in community relations, community development and social enterprise, have responded to the advertisement and have requested to rent office space.

The Listening Ear Project wish to rent the office area previously used by Bryson House, which is 37.08 square metres in size. The annual rental for which would be £3,856.32 per annum. The group would be initially interested in a 1 year tenancy agreement initially.

The HUBB Community Resource Centre wish to use a small office previously used by The Bytes Project, which is 12.7 square metres in size. The annual rent for which would be £1,320.80 per annum. They would be interested in a 1 year tenancy agreement to be review after 6 months dependent on their obtaining further funding.

RECOMMENDATION: that tenancy agreements with the Listening Ear Project and the HUBB Community Resource Centre are approved, subject to review, to April 2020.

Prepared by: David Jordan, Community Facilities Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

4.17 CP/CD/232 AREAS AT RISK FUNDING 2019/20

Members are reminded that the Areas at Risk programme is delivered across 6 Super Output Areas in Antrim and Newtownabbey. In 2018/19 the programme made investments as follows:-

- Newtownabbey - (Monkstown, Carnmoney and Mossley) had an allocation of £124,920 (Department for Communities £66,750 and the Council £58,170)
- Antrim - (Farranshane, Ballycraigy and Steeple) had an allocation of £113,210 from Council.

Members are advised that whilst a formal letter of offer from the Department for Communities (DfC) is yet to be received in relation to the 2019/20 programme, email correspondence from DfC has indicated that the funding should remain as per 2018/19 level of £66,750. Continuing the Areas at Risk projects within the Antrim and Newtownabbey Borough for delivery in 2019/20 it is therefore proposed at a total of £238,130 with a Council contribution of £171,380 (unchanged from 18/19) as per the Council estimates. The 2019/20 Areas at Risk Programme is **enclosed** for Members consideration.

Members are advised that the Areas at Risk Programme will be reviewed in 2019 to ascertain the current status and progress of projects twinned with identifying projects for the 2020/21 programme. Members are advised that a workshop for Members will be organised in due course.

RECOMMENDATION: that

i.The Areas at Risk programme 2019/20 is approved.

ii.The Council budget allocation of £171,380 is approved for 2019/20.

iii.The Areas at Risk Programme, projects and areas be reviewed.

Prepared by: Karin McKinty, Neighbourhood Renewal Co-ordinator

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

4.18 CP/F/CD/CFF/063 COMMUNITY RELATIONS FORUM EVENT

Members are reminded that the Council agreed in February 2019 to fund the Community Relations Forum in the sum of £5,000 through Community Festivals programme for a 'The Great Glengormley Get Together'.

Funding has been secured and the Community Relations Forum has for the second year in a row asked the Council for support to deliver the event which will now be called to be held at the start of September 2019. A copy of the letter is **enclosed**.

The assistance requested includes free use of Lillian Bland Community Park and Pavilion, loan of the Council's gazebos, staff support to advise and assist with the event and potentially assistance with insurance if needed.

RECOMMENDATION: that the request be approved.

Prepared by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

4.19 AC/EV/17 ENCHANTED WINTER GARDEN 2019

It was agreed by the Operations Committee in February 2018 that following the success of the 2017 Enchanted Winter Garden event, that an event of similar size, scale and net cost to the Council (£46,000) be approved in principle for 2018.

Overall, the event was once again very successful with 60,736 attending which is a slight increase on 2017. In terms of financial performance, the net cost was £49,559 against an approved budget of £46,000. However, the anti-social behaviours encountered incurred additional unplanned expenditure of £6,373. Without this additional expense, the event would have come in under budget.

A detailed review including recommendations for 2019 is enclosed for Members' information with the recommendations highlighted as follows:-:

- i. Retain higher specification lighting for future events with expansion into other areas of the Gardens to add to the experience and value of the event.
- ii. Retain attraction arrangements with the 'vintage' brand on a hire basis so that the Council controls the charges.
- iii. Consider an Increase online prices to either Option A or Option B as detailed in point 3 with a greater increase of walk up prices to encourage customers to book online in advance.
- iv. Outsource the Festive Fayre element of the event in 2019
- v. Locate the Festive Fayre in one location within the Gardens with the 2018 branding used to create distinct areas within the Fayre.
- vi. Provide seating and some covering such as a tepee or canopy alongside the traders to enhance the experience for customers
- vii. Engage PSNI early in planning 2019 event along with key local community reps to address anti-social behaviour risk.
- viii. Plan for a repeat of the security issues in 2019 with similar additional security measures as put in place post opening in 2018.
- ix. Expand marketing plan and spend for greater impact outside of the Borough
- x. Develop partnership and packages with the local hospitality sector.

In addition having carried out a detailed analysis of all aspects of the event and given the Council ambition for the event to become Northern Ireland premier Christmas event the following arrangements for Enchanted Winter Garden 2019 are proposed for Members' consideration:

1. Event Duration - Operate the event from Friday 6th December until Sunday 22nd December but close on Monday, Tuesday and Wednesday of week beginning 9th December and on week beginning 16th December, it is recommended to close on Monday and Tuesday but hold the inclusive evening on Wednesday 18th December 2019. This will not increase the number of evenings of the event or therefore cost, which will remain as 12. However, there will be 9 weekend evenings and 3 weekday evenings as

opposed to 6 of each in 2018.

2. Opening Times and Sessions – It is proposed to alter opening times to 4.30pm until 9.30pm to increase the number of booking sessions from 3 at 4pm, 5.30pm and 7pm to every 30 minutes from 4.30pm until 7.00pm.

3. Admission Prices This event started out as a free event so admission charges were introduced at very low levels to bring in this policy change gently and keep access to the event as open as possible. However given the review findings and research it is proposed to increase tickets to £5 per adult and £2.50 per child with Under 2's free and a family ticket £12 for 4 and keep these rates fixed for the next Council term. In addition it is proposed to increase for walk up prices to £6 Adult/£3.00 Child to encourage customers to book online in advance which facilitates improved queue and capacity management of the event.

It is further recommended to introduce a policy of no date changes/refunds unless the event is cancelled.

4. Budget Retain the budget of £46,000 for delivery of the event however financial projections have been carried out which estimate a more favourable outturn should the ticket increase be approved.

RECOMMENDATION: that the recommendations as outlined from the Enchanted Winter Garden 2018 Review and the proposed arrangements for the 2019 event be approved with Members' direction on ticket prices requested.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.20 PBS/BC/003 STREET NAMING

An application was received on 28 March 2019 from Lorna Blair on behalf of Montgomery Developments, regarding the naming of a residential development at Hillhead Road, Ballyclare. The development consists of 3 units, these being a mixture of detached and semi – detached. The development names have been submitted as outlined below, with the developer’s rationale, a site location map and site plan enclosed.

- 1 – Forest Lane
- 2 – Ballygallagh Lane
- 3 – Hillhead Mews

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Committee selects a name for this development.

Prepared by: Liam McFadden, Principal Building

Agreed by: Bronagh Doonan, Building and Property Services

Approved by: Nick Harkness, Director of Community Planning

4.21 AC/ACG/011 SHANE'S CASTLE STEAM RALLY 2019

Members are reminded that the Council agreed at its meeting in March 2019 to award £10,000 to the Shane's Castle May Day Steam Rally as part of the Corporate Event Sponsorship programme. This event takes place on Sunday 5 and Monday 6 May 2019 the Bank Holiday at Shane's Castle.

The organisers have been in contact to advise that they are planning a Road Run with some of the Steam Engines on Saturday 4 May 2019. This will involve a mixture of local exhibitors and those who have travelled up from the South of Ireland. They plan to leave the estate mid-morning and travel a distance of 10-15 miles in total in the surrounding Antrim and Randalstown area.

The engines create a lot of attention when on the road and organisers have offered to spend a few hours parked up on display in Antrim Castle Gardens to allow people to view the engines, which would create a bit of interest in the town and provide engagement with the local community.

RECOMMENDATION: that permission for steam engines participating in the 2019 Steam Rally to go on display in Antrim Castle Gardens Large Parterre area on Saturday 4 May 2019 be granted.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.22 CP/CP/009 CO3 LEADERSHIP & PEACEBUILDING IN NI - HONORARY AWARDS DINNER

Correspondence has been received from Chief Officers 3rd Sector (CO3) inviting Council to participate in an event being held on 14 May 2019 in La Mon Hotel, Belfast a copy of which is **enclosed**.

As Members will note, the event is designed to honour Senator George Mitchell who will receive an honorary leadership award from CO3. The event is presented as an opportunity to engage directly with Senator George Mitchell to hear his leadership story to date.

Members' instructions are requested.

Prepared and Approved by: Nick Harkness, Director of Community Planning & Regeneration

ITEMS FOR INFORMATION

5.1 AC/GEN/042 UK EXPERIENCE SURVEY – AUDIENCE FEEDBACK

Members are advised that the arts and culture service has been participating in a UK wide theatre experience survey which asks audience Members to assess the experience they have had after a visit to the theatre. The study asks customers to complete an outline survey as soon as possible after their visit and aims to capture both artistic and operational feedback and therefore the total customer experience.

The survey is carried out annually between August and January as this is traditionally a very busy season for the theatre, which by including the Christmas audience captures the widest possible range of all theatre goers within the study sample.

The results of previous surveys have been reported to the Operations Committee annually and have shown that the Council's theatres have performed very well when compared with participating venues.

The Council is one of 13 organisations who participated in the 2018/19 survey with audience members of The Old Courthouse, Theatre at The Mill and The Courtyard Theatre taking part. The main purpose of the survey is to:

- Assess the impact of the artistic experience.
- Quantify service levels within the venue.
- Compare performance with other organisations.

Over the period, 501 members of the theatres audiences completed the experience survey, compared with 384 the previous year, and results compared data taken from 38,309 respondents throughout the UK, compared with 20,007 the previous year.

The Council's theatres once again have performed very well achieving ratings out of 5 as follows:

- Quality of Service 4.3 equal to the UK average of 4.3
- Quality of Facilities 4.4 against an UK average of 4.2
- Value for Money 4 against an UK average of 3.7
- Overall Experience 4.3 equal to the UK average of 4.3

In general terms the results achieved across all the survey areas shows that Council theatres are performing very well against the national average across all quality and service areas measured.

RECOMMENDATION: that the report be noted.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

5.2 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD 1-31 JANUARY 2019

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

- Full Plans – 43
- Building Notices – 160
- Regularisation Certificates – 104

Full Plans

- Approvals – 39
- Rejected applications requiring resubmissions – 41

Commencements & Completions

- Commencements – 278
- Completions - 259

Inspections - A total of 824 Site Inspections were carried out.

Regularisation Certificate - 62 Regularisation Certificates issued.

Building Notice- 122 Completion Certificates issued

Property Certificates Received – 197

Energy Performance of Building Regulations

- Energy Performance Certificate's checked – 3 & 1000% compliance
- Display Energy Certificate's checked – 1 & 0% compliance (this had went out of date but has since been updated)
- Air Conditioning Units Checked – 1 & 100% compliance

Income

Plan Fees Received for Month	£
Inspection Fees Invoiced for Month	14540.50
Building Notice Fees Received for Month	£
Regularisation Fees Received for Month	34042.02
Property Certificate Fees Received for Month	£
TOTAL	11372.00
	£
	7764.00
	£
	<u>11760.00</u>
	£
	79478.52

**Projected Annual
Income
£741,663**

**Year to Date Actual
Income
£852,366**

Postal Numbering & Development Naming

Numbers of official postal numbers issued – 60

LPS Partnership

Commercial Vacancies – 60 (Commercial vacancy tranche received on 15/11/2017).

Property details surveys completed 50

RECOMMENDATION: that the report be noted.

Prepared by Vicky Jordan, Clerical Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

5.3 CP/GR/077 PCSP STRATEGIC PLAN 2019-2022 AND PCSP ACTION PLAN 2019/20

Members are reminded of the requirement for Antrim and Newtownabbey PCSP to produce a Strategic Plan for the 2019-2022 period and an annual Action Plan for 2019-2020. The Joint Committee (Department of Justice and Northern Ireland Policing Board) advised that the submission date for the finalised plan was the 8 February 2019, however no indication of available budget was offered.

Members are advised that PCSP Members attended two plan development sessions on 14 and 21 January 2019, which helped facilitate the development of the Strategic Plan and Action Plan. The Strategic Plan and Action Plan is **enclosed** for information. The agreed Strategic Plan and Action Plan was submitted to the Joint Committee for approval on 6 February 2019.

The PCSP Strategic Plan 2019-2022 and Action Plan 2019/2020 has been equality screened and a Rural Needs Impact Assessment has been carried out. A copy of the Equality Screening document and Rural Needs Impact Assessment is **enclosed** for Members' consideration. To date there is no requirement to complete a full Equality Impact Assessment.

RECOMMENDATION: that the report be noted.

Prepared by: Amy Dunlop, PCSP Support Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

5.4 CP/CP/085 DEA FUNDING PROGRAMME

Members are reminded of the DEA funding programme which commenced in December 2015. In the financial year 2018/2019 there was budget provision of £50,000 per DEA.

The appendix **enclosed** details, for each DEA, the projects which were scheduled for completion in the financial year 2018/2019 and their status.

RECOMMENDATION: that the report be noted.

Prepared by: Alison Keenan, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning