



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
ANTRIM CIVIC CENTRE ON 25 SEPTEMBER 2017 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor P Hamill)
- Members Present** : Aldermen – F Agnew, W Ball, P Barr, T Burns, T Campbell, M Cosgrove, W DeCourcy, M Girvan, J Smyth and R Swann
Councillors – D Arthurs, A Ball, J Bingham, J Blair, P Brett, L Clarke, H Cushinan, B Duffin, T Girvan, M Goodman, J Greer, T Hogg, D Hollis, N Kells, N Kelly, B Kelso, A Logue, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, S Ross, J Scott and W Webb.
- In Attendance** : Colm McQuillan – Director of Landlord Services
Frank O'Connor – Regional Director
Sharon Crooks – Area Manager
Fiona McGrath – Head of Place Shaping
- Officers Present** : Chief Executive - J Dixon
Director of Operations - G Girvan
Director of Finance and Governance – C Archer
Director of Community Planning and Regeneration – M McAlister
Director of Organisation Development – A McCooke
Legal Services Manager – P Casey
ICT Officer – J Higginson
Media and Marketing Officer – T White
Senior Administrative Officer – S McAree

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev Dr Ivan Neish.

Councillors Brett, Cushinan, Goodman, Kelly and Logue joined the meeting at this point.

MAYOR'S REMARKS

The Mayor welcomed everyone to the meeting and advised Members of the audio recording procedures.

On the request of the Mayor, Members stood for a minute's silence as a mark of respect for the victims of the recent natural events in the Caribbean and in Mexico.

The Mayor invited Councillor Arthurs to address the meeting.

Councillor Arthurs informed Members that Jonathan Rea would be competing at the weekend in his third Superbike World Championship. If he wins, he requested that the Council mark this achievement by organising a timely and suitable event.

The Mayor requested the support of the Council to enter into hosting a visit from a Chinese delegation with a view to doing business, or possibly developing a twinning arrangement.

Proposed by Councillor Blair
Seconded by Councillor Webb and

RESOLVED – that the Mayor hosts any visits as requested and use his own discretion in these instances in future.

The Mayor congratulated Randalstown on winning the best small town and Ballynure in coming third in the small village category in the Ulster in Bloom 2017 competition.

The Mayor congratulated Sharon McAree following her recent marriage and offered his best wishes, on behalf of the Council, on her imminent retirement following 28 years' service,

2 APOLOGIES

An apology was recorded from Councillor Ritchie

3 DECLARATIONS OF INTEREST

Item 11.1 Councillor Brett
Item 11.5 Councillor Michael

4 UPDATE ON BELFAST INTERNATIONAL AIRPORT – RATES APPEAL

The Mayor informed Members that Land and Property Services had confirmed that the Airport was due a substantial refund of which the Council was liable for almost £1m.

He stressed that this was totally outside the control of the Council and it would have a significant impact on this year's budget and future estimates.

He continued that unfortunately, there were other similar outstanding issues which might also have a significant impact on the Council's finances – the quantum of this was uncertain at this stage. He expressed the need to be careful about spend in this year and next year's estimates until the implications had been clarified.

He assured the staff that the Council was committed to the policy of No Compulsory Redundancies and that the Chief Executive and Directors were working tirelessly to identify in year and future savings

He thanked the Chief Executive and Directors for all of their work to date in helping the Council to resolve this issue and assured Members that they would be updated on this issue at the Corporate Workshop.

The Mayor informed members that he had asked the Chief Executive to review some of the decisions due to be made at the meetings and asked Members to defer some decisions relating to spend for future discussion in Committee at the end of the meeting.

The Mayor ended on a positive note that Mr Graham Keddie had written to the Chief Executive to assure the Council that a substantial proportion of the savings derived from this situation would be re-invested in the airport business to stimulate further growth on the airport site and additional investment by enterprises operating on the site.

5 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Councillor Duffin
Seconded by Alderman Burns and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Tuesday 29 August 2017 be taken as read and signed as correct.

NO ACTION

6 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Kelly

Seconded by Councillor Rea and

RESOLVED - that

- a) the Minutes of the proceedings of the Operations Committee Meeting of Monday 4 September 2017 be approved and adopted subject to Items 3.33 and 3.34 being deferred for further discussion at the end of the meeting
- b) the Leisure Capital Projects List be discussed at the Corporate Workshop.

ACTION BY: Geraldine Girvan, Director of Operations

7 MINUTES OF THE POLICY & GOVERNANCE COMMITTEE MEETING

Moved by Councillor Hollis
Seconded by Councillor T Girvan and

RESOLVED - that the Minutes of the proceedings of the Policy & Governance Meeting of Tuesday 5 September 2017 be approved and adopted.

NO ACTION

8 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION MEETING

Moved by Councillor Logue
Seconded by Councillor Clarke and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Meeting of Monday 11 September 2017 be approved and adopted subject to Items 4.5, 4.11 and 4.17 being deferred for further discussion at the end of the meeting

ACTION BY: Majella McAlister, Director of Community Planning and Regeneration.

9(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Councillor Brett
Seconded by Councillor Bingham and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Wednesday 18 September 2017, Part 1 be taken as read and signed as correct.

NO ACTION

9(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Councillor Brett
Seconded by Councillor Bingham and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Wednesday 18 September 2017, Part 2 be approved and adopted.

NO ACTION

10 MINUTES OF THE AUDIT COMMITTEE MEETING

Moved by Councillor T Girvan
Seconded by Councillor Bingham and

RESOLVED - that the Minutes of the proceedings of the Audit Meeting of Tuesday 19 September 2017 be approved and adopted.

NO ACTION

11.1 NI HOUSING EXECUTIVE

A presentation was made by representatives of NI Housing Executive regarding Housing Investment Plans.

The representatives answered Members questions and undertook to come back to individual Members on several issues.

The Mayor thanked the NI Housing Executive representatives for their presentation and they left the meeting.

Alderman Cosgrove arrived at this point.

11.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised there were no documents for signing and sealing this month.

11.3 CE/GEN/4 Vol2 DEPARTMENT FOR INFRASTRUCTURE – PARKING AT LYNDA AVENUE

Correspondence had been received from the Department for Infrastructure requesting comments on the proposals to alleviate parking problems along Lynda Avenue (copy circulated).

Moved by Councillor Ross
Seconded by Alderman Barr and

RESOLVED- that the Council supports the proposal to alleviate parking problems along Lynda Avenue

ACTION BY: Member Services

11.4 CE/OA/10 BOUNDARY COMMISSION FOR N IRELAND

Correspondence had been received from the Boundary Commission for N Ireland (copy circulated) in relation to the 2018 review of Parliamentary Constituencies Secondary Consultation commencing on 5 September 2017 and closing on 2 October 2017.

Members were reminded that the Council wrote to the Boundary Commission in November 2016 advising that:

"Following consideration the Council's view is that the division of the Borough into so many parliamentary constituencies would be detrimental.

The Council believes that the proposed boundary changes would weaken its position to engage with the Northern Ireland Assembly and Westminster on issues of concern to the Borough.

Specifically the Council would draw attention to the division of urban Newtownabbey into multiple parliamentary areas, and the specific example of Glengormley, which would now be divided into four.

These changes if enacted would cause confusion for local residents and their ability and willingness to engage."

Moved by Councillor Brett
Seconded by Councillor Hogg and

RESOLVED – that the Council responds as per the November 2016 response.

ACTION BY: Member Services

11.5 ROYAL BRITISH LEGION – NI FESTIVAL OF REMEMBRANCE

Correspondence had been received (copy circulated) from The Royal British Legion regarding the Northern Ireland Festival of Remembrance. This event is being held in the Belfast Waterfront Hall on Saturday 4th November 2017.

The Council had been invited to show their support for the event and The Royal British Legion by placing an advertisement in the 2017 Northern Ireland Festival of Remembrance official programme. All profits made from the Festival and the programme will go directly to the Poppy Appeal.

The suggested donation support rates are as follows:

Full page outside back cover advert in the A4 event programme (303mm x 216mm):	£1200
Full page inside front cover or inside back cover advert in the A4 event programme (303mm x 216mm):	£1000
Half page advert in the A4 event programme (190mm x 133mm):	£600
Quarter page advert in the event programme (92mm x 133mm):	£300

The Royal British Legion created the Poppy Appeal to support those returning from the First World War. Almost a century on from the end of that conflict, we are still helping veterans, serving personnel and their families to Live On, whether coping with bereavement, living with disability, or finding new employment. The Royal British Legion would be delighted if Antrim and Newtownabbey Borough Council could assist in some small way.

The Legion is recognised as one of the UK's most trusted charity brands, with the Poppy Appeal standing out as the best-known charity campaign. By supporting this charity, the Council could support a timely and emotive cause which impacts our Borough, makes a real difference to the Armed Forces Community and their families, and reaches a wide and varied potential new customer base.

Moved by Councillor Kells
 Seconded by Alderman Ball and

RESOLVED – that the placing of a half page advert, at a cost of £600, in the 2017 Northern Ireland Festival of Remembrance official programme be approved.

ACTION BY: Member Services

11.6 CE/GE/40 CORPORATE IMPROVEMENT PLAN PERFORMANCE REPORT AND ANNUAL REPORT ON PERFORMANCE

Members were reminded that in March 2015 the Council approved its Corporate Plan 2015-2030 and on an annual basis publishes a report of progress towards the delivery of the Plan.

In addition, Members were aware that Part 12 of the Local Government Act (Northern Ireland) 2014 (the Act) puts in place a framework to support the continuous improvement of Council services. The development of an annual Performance Report is a requirement of Section 92 of the Act which requires Councils to publish information on its performance by 30 September each year.

Both documents were circulated for Members' consideration.

Moved by Alderman Smyth
Seconded by Councillor Blair and

RESOLVED - that the Annual Report 2016-17 and the Corporate Improvement Performance Report 2016-17 be approved.

ACTION BY: Helen Hall, Head of Performance and Transformation

11.7 AC/HE/15 THE SANDFORD AWARDS FOR HERITAGE EDUCATION

Members were reminded that it was reported to the September Operations Committee meeting that Sentry Hill had for the third time been awarded the Sandford Award for Heritage Education.

Members were advised that Council had been invited to attend the presentation of the award at a ceremony on 21 November 2017 in the Fashion House Museum, Bath. The Council had been allocated two places at the event with additional tickets available to purchase at a cost of £20 per person. The cost of air travel to the event to Bristol airport, including transfer, is approximately £83 per person, however the event is scheduled to finish only 90 minutes ahead of the final flight of the day, therefore overnight accommodation is likely to be necessary at an additional cost of £50 per person.

Moved by Councillor Brett
Seconded by Alderman Smyth and

RESOLVED - that the Mayor and Chairperson of the Operations Committee, or their nominees, along with an officer attend the awards ceremony as an approved duty.

ACTION BY: Member Services

11.8 CE/GEN/38 NHSCT 2017/2018 FINANCIAL SAVINGS PLAN – RESPONSE TO CONSULTATION

Members were reminded of correspondence from the Northern Health and Social Care Trust regarding proposals under its 2017/2018 Financial Planning Savings Plan. The Trust had been tasked by the Department of Health with providing a savings plan to the value of £13m which represents the Northern Trust's share of the £70m in savings required across Northern Ireland.

The proposals are currently out for public consultation and the consultation document was circulated for Members' information. The closing date for submission of responses is Thursday 5th October.

A members working group was established to develop a response on behalf of the Council and the draft response was circulated.

Moved by Councillor Lynch
Seconded by Alderman Smyth and

RESOLVED - that the response to the consultation be approved and submitted to the Northern Health and Social Care Trust.

ACTION BY: Alison Keenan, Community Planning Manager

11.9 G/MSMO/2 NOMINATIONS TO EXTERNAL BODIES

Following recent membership changes within the Democratic Unionist Party vacancies now exist in respect of Council's membership of two external bodies:

1. National Association of Councillors (1 Member)
2. Lough Neagh Partnership (1 Member)

The National Association of Councillors meet 6 times per year and the venue rotates across Northern Ireland.

The Lough Neagh Partnership meet 7 to 8 times per year at Ballyronan Marina.

Moved by Councillor Brett
Seconded by Alderman Smyth and

RESOLVED – that Councillor Greer fill the vacancies in the National Association of Councillors and the Lough Neagh Partnership

ACTION BY: *Member Services*

11.10 L/SAP/CL/11 BALLYCLARE RUGBY CLUB

Correspondence had been received from Ballyclare Rugby Club regarding a pre-match lunch event and rugby tournament taking place on 7 October 2017.

In 2016, Council took a table for 8 DEA members, the Mayor and an appropriate Officer were invited to attend. The cost was £350.

The club had requested that Council considers taking a table for 8 people at a cost of £350 to attend the 2017 event.

Moved by Councillor T Girvan
Seconded by Councillor Bingham and

RESOLVED – that a table for 8 people at a cost of £350 be booked at the Ballyclare Rugby Club event on 7 October 2017.

ACTION BY: Ivor McMullan, Head of Leisure

11.11 L/GEN/32 LEISURE STRATEGY 2017-2030

Members were reminded that approval was granted for the development of a Strategy for Leisure for the period 2017-2030.

An extensive consultation was undertaken over a period of twelve weeks which included a survey published in Borough Life, focus groups at the Council's Leisure Centres and three workshops were held with governing bodies, sports clubs and Section 75 groups. Members' comments were also invited.

A final draft Strategy and the associated Equality Impact Assessment documentation were circulated.

Moved by Alderman Smyth
Seconded by Councillor Lynch and

RESOLVED - that the final draft of the Leisure Strategy 2017-2030 and Equality Impact Assessment be approved.

*ACTION BY: Helen Hall, Head of Performance and Transformation
Roberta Flaherty, Leisure Manager, Caroline Douglas, Transformation
Manager*

11.12 CE/GEN/4/VOL2 ROADS PROGRAMME – AUTUMN CONSULTATION PRESENTATION REQUEST

Correspondence had been received from the Department of Infrastructure, a copy of which was circulated requesting attendance at a meeting of the Council in November 2017. The purpose of attendance would be to introduce the new Divisional Roads Manager, David Porter, and to provide an update on the current year's work and to consult the Council about priorities for next year's programme before they are finalised.

Moved by Councillor McClelland
Seconded by Councillor Greer and

RESOLVED - that representatives from the Department for Infrastructure, Roads Service Division, be invited to make a presentation to the November 2017 Council meeting.

Councillor Logue requested that the Department be asked to provide Members with details on progress with unadopted roads in developments prior to the meeting.

Councillor Michael suggested that questions from elected members could be forwarded to the Department prior to their presentation.

ACTION BY: Member Services

11.13 G/MSMO/21 NATIONAL ASSOCIATION OF COUNCILLORS

Members were advised that correspondence had been received (copy circulated) from the National Association of Councillors advising that the Annual General Meeting would take place on Friday 6 October 2017 in the Glenavon Hotel, Cookstown.

Moved by Councillor Duffin
Seconded by Councillor Arthurs and

RESOLVED - that any Member who wishes to attend the Annual General Meeting of the National Association of Councillors do so as an approved duty.

ACTION BY: Member Services

11.14 G/MSMO/2 APPOINTMENTS TO EXTERNAL BODIES BY THE DEMOCRATIC UNIONIST PARTY

Following recent membership changes within the Democratic Unionist Party, the Nominating Officer had advised of changes to membership of two external bodies as outlined below:

External Body	Name
arc21	Councillor Kells
NILGA	Alderman DeCourcy

Moved by Councillor Scott
Seconded by Councillor McClelland and

RESOLVED - that the changes to the membership of arc21 and NILGA by the Democratic Unionist Party be noted.

ACTION BY: Liz Johnston, Head of Governance

11.15 FI/FIN/4 BUDGET REPORT – APRIL 2017 TO AUGUST 2017

A budget report for July 2017 was circulated for Members' information. For the period the Council's variance on Net Cost of Services was £1.04 million favourable.

Adjustments arising from the recent notification by Land and Property Services in relation to the rates income derived from Belfast International Airport have not been factored into this budget summary as the full impact of this is not yet known.

Moved by Councillor Duffin
Seconded by Alderman Smyth and

RESOLVED - that the report be noted.

ACTION BY: Richard Murray, Management Accountant

11.16 G/MSMO/7/VOL3 COMMISSION FOR VICTIMS & SURVIVORS

Members were advised that a request to present to Council was received from the Commission for Victims and Survivors on 25 August 2017. At the Policy and Governance Committee meeting on 5 September 2017 it was agreed that the Commission be invited to present to the next Policy and Governance Committee meeting.

Further correspondence had been received from the Commission (copy circulated) requesting deferment of the presentation.

Moved by Councillor Duffin
Seconded by Councillor Lynch and

RESOLVED - that the request from the Commission for Victims and Survivors to defer the presentation be noted.

ACTION BY: Member Services

11.17 CD/PM/51 CARNVIEW CHILDREN'S HOME

Members were reminded that it was agreed at the July 2017 Council meeting to write to NHSCT to request an extension to enable the Council to produce a detailed business case for the purchase of Carnview Children's Home.

Correspondence had been received (copy circulated) from NHSCT in response to Council's letter of 30 August 2017 advising that an extension would not be given and that the Council would be able to consider the purchase of Carnview Children's Home through the open market process.

Moved by Councillor Webb
Seconded by Councillor Hogg and

RESOLVED - that

- a) the NHSCT correspondence regarding Carnview Children's Home be noted pending the open market process**

- b) a detailed business case be progressed as a matter of urgency and every effort be made for the Council to acquire Carnview Children's Home.

ACTION BY: Majella McAlister, Director of Community Planning and Regeneration Committee

12 MOTION

Proposed by Councillor Noreen McClelland
Seconded by Councillor John Blair

"This council notes with concern the decision by the Northern Ireland Civil Service in the absence of Ministerial and Executive authorisation to approve plans for the Hightown Waste Incinerator.

The council calls for an urgent meeting with the Head of the Civil Service to clarify concerns regarding the process, rationale and timing given the way in which this decision on the Hightown Waste Incinerator was taken."

Various Members spoke to the Motion and on the Motion being put to the meeting and a recorded vote being requested Members voted as follows:

In favour of the Motion 35 Members viz	Against the Motion 4 Members viz	Abstention 0 member viz
Aldermen Agnew, W Ball, Barr, Burns and Campbell, Cosgrove, DeCourcy, M Girvan and Smyth Councillors Arthurs, A Ball, Blair, Brett, Cushinan, Duffin, T Girvan, Greer, Hamill, Goodman, Hogg, Hollis, Kells, Kelly, Kelso, Logue, Lynch, Magill, Maguire, McClelland, McWilliam, Michael, Montgomery, Ross, Scott and Webb	Alderman Swann Councillors Bingham, Clarke and Rea	

The Motion was accordingly declared carried.

ACTION: Chief Executive, to write to Head of Civil Service.

Councillor Brett informed Members that this was the last meeting that Councillor Kelso would be attending and he paid tribute to him as a great champion for his party and his constituents.

Various Members paid tribute to Councillor Kelso and he responded that he wanted to thank members for their support across the Chamber and thanked the staff and his constituents for their support.

The Mayor called a short recess and Alderman Ball and Campbell and Councillors Ball, Logue and Rea left the meeting at this point.

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Hollis
Seconded by Councillor Arthurs and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the audio recording would cease at this point.

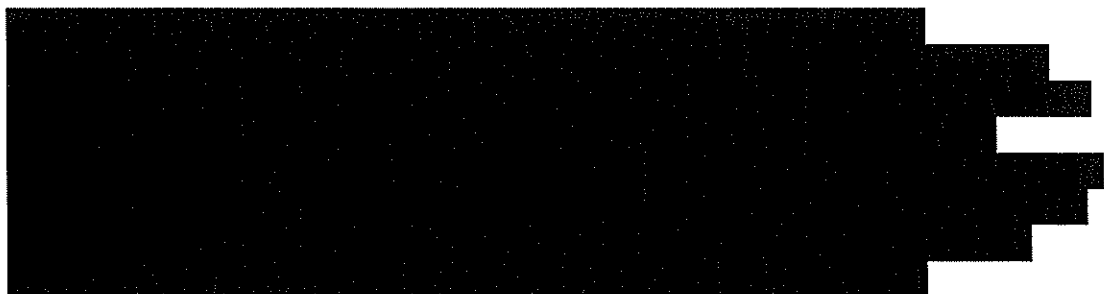
ITEMS IN COMMITTEE

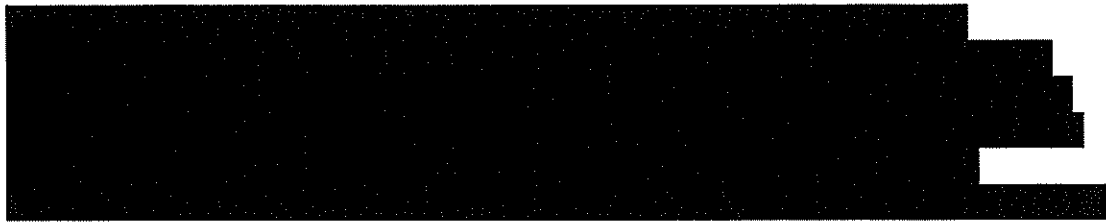
The Chief Executive informed members that Land and Property Services had accepted the Council's request to repay the amount owed over a five-year period.

She also informed Members that full clarification on the issue was still outstanding and that Members would be updated when further information was received.

She stated that further discussions on where savings could be made would take place at the Corporate Workshop.

11.18 IN CONFIDENCE AC/ACG/16 TREE WORKS ANTRIM CASTLE GARDENS





Moved by Councillor Kelly
Seconded by Alderman Swann and

RESOLVED - that the matter be deferred until the Council's financial situation has been clarified.

ACTION BY: Ursula Fay, Head of Arts and Culture

11.19 IN CONFIDENCE FI/PRO/TEN/128 TENDER FOR THE PROVISION OF SECURITY SERVICES - Contract Period 1 November 2017 to 31 October 2020 (with an option to extend for a further two years subject to review and performance)

Two tenders for the provision of security services were opened via the E-Tenders NI Portal on 18 August 2017 and referred to the Evaluation Panel for assessment. The tenders were evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The tenders were evaluated on a pass/fail basis for tenderers' professional conduct, economic and financial standing, management systems and practices, previous relevant experience and declarations and form of tender. Both tenders met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2. The tenders were evaluated as follows:

STAGE 2 – AWARD STAGE

Stage 1 – Technical Assessment

Both tenderers confirmed that their tenders met all the requirements of the Specification of Services.

Stage 2 Quality/ Commercial Assessment (40%/ 60%)

Supplier	Quality Assessment (out of 40%)	Cost Assessment (out of 60%)	Total % Score	Total Estimated Annual Cost of Provision of all the Services (£) (Excl VAT)
Sword Security (NI) Limited	██████	██████	94.00%	353,051.66
██████	██████	██████	██████	██████

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Moved by Councillor Kells
 Seconded by Councillor Webb and

RESOLVED - that, having achieved the higher score of 94.00%, Sword Security (NI) Limited be appointed for the provision of security services for the period 1 November 2017 to 31 October 2020, with an option by the Council to extend for a further two years on a year by year basis at the tendered rates.

ACTION BY: Sharon Logue, Procurement Manager

11.20 IN CONFIDENCE FI/PRO/TEN/102 TENDER FOR THE INSTALLATION AND OPERATION OF FESTIVE LIGHTING AND DECORATION

One tender for the installation and operation of festive lighting and decoration was opened via the E-Tenders NI Portal on 6 September 2017 and referred to the Evaluation Panel for assessment. The tender was evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The tender was evaluated on a pass/fail basis for tenderers' professional conduct, economic and financial standing, management systems and practices, previous relevant experience, NICEIC membership, and declarations and form of tender. The tender met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2. The tender was evaluated as follows:

STAGE 2 – AWARD STAGE

Commercial Assessment (100%)

Supplier	Cost Assessment (out of 100%)	Total % Score	Total Overall Cost (£) (Excl. VAT)
Blachere Illumination UK Limited	100.00%	100.00%	180,000.00

Moved by Alderman Cosgrove
 Seconded by Councillor Hogg and

RESOLVED - that,

- a) **having achieved the score of 100.00%, Blachere Illumination UK Limited be appointed for the installation and operation of festive lighting and decoration, at the tendered rates**

- b) proposals for future Christmas Programmes be reviewed, incorporating a 50% reduction in costs, excluding staff time, be submitted to a Council meeting before the end of the year. Relevant Community Groups to be advised accordingly. Consultation process to be undergone once Council has agreed options.

*ACTION BY: Sharon Logue, Procurement Manager/Majella McAlister
Director of Community Planning and Regeneration*

11.21 IN CONFIDENCE L/GEN/34 PROCUREMENT OF LEISURE MANAGEMENT SYSTEM

As Members were aware, implementation of the new leisure pricing and memberships was agreed in July. Whilst significant progress had been made with configuration of the Leisure Management system there are limitations with the current software which means that it does not allow the public access to new and innovative ways of using leisure services such as apps or integrated kiosks. It also restricts improvements that could be made in making the customer journey quicker and more streamlined through centres such as connections to access barriers and swipes.



Officers have viewed several software systems available in the marketplace through an 'Expression of Interest' exercise and there was a good variety of systems that could meet the Council's needs. A detailed specification had been developed with key stakeholders throughout Council.

An Economic Appraisal and Business Case were circulated.

It was anticipated that complete replacement of the software and access equipment for leisure centres would cost approximately £[REDACTED] to £[REDACTED] with a contractual review after 5 years.

Moved by Councillor Brett
Seconded by Alderman Smyth and

RESOLVED - that approval be granted to replace the current leisure management and access systems at an estimated cost of £[REDACTED] - £[REDACTED].

ACTION BY: Caroline Douglas, Transformation Manager

11.22 IN CONFIDENCE L/LEI/AP/5 ALLEN PARK RESTAURANT FRANCHISE

It was recommended at the September meeting of the Operations Committee that the request from the current catering contractor in Allen

Park, Big Occasions, to reduce the month notice period for termination of the contract from 6 months to 1, be considered subject to interim arrangements being made. Officers had approached the second ranked contractor in the tender process and they have agreed to provide services for an interim 3-month period or until a new contractor has been appointed.

Mann's Catering had indicated that it would offer a 5 day per week service. Details are being worked through regarding menu, opening hours, etc. Mann's Catering offers no franchise fee during the interim arrangement, however electricity costs would be met by the company.

This arrangement would meet the immediate needs of customers, as the restaurant opening hours are currently reduced to Friday, Saturday and Sunday opening.

The procurement process had been followed to the satisfaction of Council Officers.

Should Members approve the proposal, the restaurant would need to close for up to 5 days to facilitate the changeover in contractor. In the meantime, a specification would be drawn up to secure a new catering contractor. All legal and administrative issues to be completed to Council's satisfaction.

Moved by Councillor Brett
Seconded by Councillor McClelland and

RESOLVED - that Council approves a reduction in the notice period for Big Occasions to 1 month, subject to Mann's Catering providing an interim catering service at a nil franchise fee during the interim period. Officers to proceed with the procurement of a new catering contractor for Allen Park Restaurant.

ACTION BY: Roberta Flaherty, Leisure Manager

11.23 IN CONFIDENCE CE/STC/88 ORGANISATION STRUCTURES

There were no organisation structures to be tabled.

The Chief Executive referred to the item deferred earlier in the meeting

OPERATIONS COMMITTEE MINUTES

ITEM 3.33 L/LEI/VLC/5 VALLEY LEISURE CENTRE
ITEM 3.34 AC/GEN/22 BALLYCLARE TOWN HALL

These items were deferred pending clarification on the Council's' financial position excluding any Health and Safety Issues which will be progressed.

COMMUNITY PLANNING AND REGENERATION COMMITTEE MINUTES

ITEM 4.5 BUSINESS AWARDS

This item was deferred pending clarification on the Council's financial position.

ITEM 4.11 TOURISM STRATEGY

The strategy be approved in principle and the expenditure be deferred pending clarification of the Council's financial position.

ITEM 4.17 DEA FUNDING PROGRAMME 2017/18

Proposed by Councillor Brett
Seconded by Councillor Duffin and

RESOLVED – that any projects approved by CPRC in September be deferred pending clarification on the Council's' financial position.

Alderman DeCourcy addressed the Council on an issue relating to the Motion carried earlier in the meeting.

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor Scott
Seconded by Councillor Hollis and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone for attending and the meeting concluded at 9.35pm.

Mayor

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.

