



MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE OPERATIONS COMMITTEE HELD IN ANTRIM CIVIC CENTRE ON MONDAY 8 JANUARY 2018 AT 6:30 PM

In the Chair : Councillor N Kelly

Members Present : Aldermen – W Ball, M Girvan and J Smyth
Councillors – A Ball, J Blair, L Clarke, M Magill, J Montgomery, N McClelland, D Ritchie and M Rea

Non-Committee Members Present : Councillors – D Hollis, N Kells and V McWilliam

Officers Present : Director of Operations - Ms G Girvan
Head of Parks - Mr I McMullan
Head of Waste Management - Mr M Lavery
Head of Arts & Culture - Ms U Fay
Head of Environmental Health - Mr C Todd
Head of Leisure – Mr M McDowell
Environmental Health Manager (Health & Wellbeing) – Ms W Brolly
Wellbeing Manager – Ms A Briggs
ICT Officer – Mr J Higginson
Media and Marketing Officer – Ms J Coulter
Governance Support Officer - Ms D Conlan

CHAIRMAN'S REMARKS

The Chairman welcomed everyone to the January Operations Committee Meeting and offered his good wishes for the new year. The Committee was reminded of recording requirements.

The Chairman expressed his condolences on behalf of the Committee to Councillors Webb and Rea and their families on their recent bereavements.

1 APOLOGIES

Alderman Swann and Councillor Scott.

2 DECLARATIONS OF INTEREST

None declared.

3 REPORT ON BUSINESS

PRESENTATIONS

3.1 PRESENTATION – ENVIRONMENTAL HEALTH

Members were reminded that in September 2017 it was agreed that ten minute presentations would be made to the Operations Committee on the work of the Health and Wellbeing, Commercial and Environment Sections of the Environmental Health Service on a quarterly basis.

Wendy Brolly, Environmental Health Manager was in attendance, along with Alison Briggs, Wellbeing Manager. The presentation given outlined the work of the team, how they were making a difference to people in the Borough through the co-production or person centred approach to finding solutions, on individual, community and strategic levels.

Members' questions were answered by Ms Brolly and a number of members commended her and her team on the very positive work they do in the community.

The Chairman thanked Ms Brolly for her presentation and she and Ms Briggs left the meeting.

Councillors Blair and Montgomery joined the meeting during the presentation.

ITEMS FOR DECISION

ARTS AND CULTURE

3.2 AC/HE/019 COMMONWEALTH HEADS OF GOVERNMENT MEETING LONDON 2018

BACKGROUND

Members were advised that the Commonwealth Heads of Government Meeting was being held in London in April 2018. During the week of 16 April, Commonwealth leaders will attend sessions to discuss shared global challenges, attend a dinner hosted by HRH Queen Elizabeth at Buckingham Palace and gather at Windsor Castle for the Leaders' Retreat – a day when leaders will engage in frank dialogue and set the course for future Commonwealth cooperation.

In the run up to the meeting at the end of the week, leaders' discussions will be informed and enriched by a variety of events. These will centre on the forums for "people", "business", "women" and "youth".

MARKING THE EVENT

The Lord Lieutenant for County Antrim Mrs Joan Christie OBE CVO had asked the Council to consider marking this important event and celebrating the Commonwealth and its diversity.

The following projects were proposed for consideration;

- Schools Project - Engagement with schools across the Borough early in 2018 to secure their participation in a cultural project to celebrate the Commonwealth culminating in an exhibition, which would be, displayed across a number of arts venues in the Borough during the week of 16 April.
- Big Lunch - Organisation of a "Big Lunch" community event, on Saturday 14th April 2018, venue to be confirmed once interest is established. Officers would contact local schools, churches and groups on coordinating invitations to the lunch events with a view to ensuring as many citizens of the Borough, with ties to Commonwealth nations, as possible were invited to these events.

If approved, it was proposed to develop further the plans for both the Schools Project and the "Big Lunch" events with further details to be reported to a future meeting of the Committee.

Proposed by Alderman Smyth

Seconded by Councillor Clarke and agreed that

the outline proposals to mark the 2018 Heads of the Commonwealth meeting in London in April be approved with further details brought back to a future meeting of the Committee.

ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department

ENVIRONMENTAL HEALTH

3.3 EH/PHWB/3 DEPARTMENT FOR COMMUNITIES – CONSULTATION ON CHANGES TO THE AFFORDABLE WARMTH SCHEME

Members were reminded that the Council in partnership with the Department for Communities and the Northern Ireland Housing Executive delivers the Affordable Warmth Scheme.

The Affordable Warmth Scheme was introduced in September 2014 and is the Department's Domestic Energy Efficiency Improvement Programme for vulnerable low income households.

This consultation seeks comments on proposed changes to the Affordable Warmth Scheme. The consultation proposes:

- One installer will manage the installation of all measures to the household. This will still allow for a wide range of installers to take part in the scheme but with one installer taking the lead for each installation project.
- Raising the eligible income threshold for the scheme from £20,000 to £23,000 for households with more than one person and reducing it from £20,000 to £18,000 for all single person households.
- Removal of Disability Living Allowance, Attendance Allowance, Personal Independence Payment and Carer's Allowance from the calculation of income.
- Removal of age-related and disability-related eligibility criteria from the boiler replacement element of the scheme. (In the current scheme the boiler must be at least 15 years old and within the household there must be a member over 65 or a child under 16 years of age).

A draft response to the Department for Communities Consultation was circulated.

Proposed by Alderman Smyth

Seconded by Alderman Girvan and agreed that

the response to the Department for Communities Consultation on Changes to the Affordable Warmth Scheme be approved.

*ACTION BY: Wendy Brolly, Environmental Health Manager
(Health and Wellbeing)*

LEISURE

3.4 L/LEI/2 LEISURE GRANT AID

A total of 98 eligible leisure grant applications had been received to date in this financial year with 4 eligible applications this call. Applications received between September and November 2017 had been scored and recommendations were circulated.

Approved to date				Applications June – August 2017		Funding Balance
Grant	No.of apps.	Annual budget	Approved spend to date 17/18	No.of apps.	Requests	
Capital Grants for Sports Clubs	4	£40,000: • 4 grants awarded annually (£20k, paid in 2 instalments over for 2 years)	£40,000: • Moneyglass Boxing Club £10k Payment 2 • Antrim Boxing Club £10k Payment 2 • Ballyclare comrades FC £10k- Payment 2 • Flight Gymnastics Academy £10k Payment 1 17/18	0	£0	£0
Club Minor Works Grants	5	£45,000	£42,299	1	£871	£1829

Grants to Individuals and Clubs	69	£39,338	£39,338	0	£0	£0
Events Grant (Exceptional/Regional)	2	£22,831	£18,014	0	£0	£4817
Events Grant (Local)	5	£17,831	£11,467	3	£4,499	£1864
Defibrillator Grant	1	£5,000	£1098.80	0	£0	£3,981
Totals	86	£170,000	£152,337	4	£5,370	£12,291
Total spend to date including this call, if approved: £152,216						
Elite Athlete Training Bursary	18		12 approved	1 Proposed	5 Remaining	

Notes:

- A summary of grant award recommendations was circulated (Appendix 1)

Proposed by Councillor Montgomery
Seconded by Councillor Ritchie and agreed that

the grant awards as detailed be approved.

ACTION BY: Janine Beazley, Grants and Special Projects Officer

3.5 L/LEI/418 LEISURE GRANT AID: EVERY BODY ACTIVE GRANTS

A total of 13 eligible Every Body Active (EBA) grant applications had been approved to date, with 2 additional applications for this call. The EBA grants continue to be publicised through Council and Sport NI and social media outlets.

Every Body Active 2020 Small grants	Approved to date (13 applications)		2 Applications this call (December 2017)		
	Annual budget	Approved spend to date	No.of apps.	Proposed funding award this call	Funding balance after approvals
	£35,907	£12,288	2	£1900	£21,718
Totals					
Total spend to date including this call, if approved: £14,188					

Number of participants benefitting from funding, including this call.

Women and Girls	491
People with a Disability	93
People from areas of High social Need	476
Total number of Participants	1060

A summary of Every Body Active grant award recommendations was circulated (Appendix 1)

Due to the Sport NI deadline for processing applications and spend, the fund will close for applications at the end of January 2018. This would allow time for project delivery, spend and vouching by the deadline. Additional promotion would take place to maximise additional uptake.

Programme enhancement:

Members noted that Sport NI had recommended that Council explore the potential for the remaining grant to be used to provide projects focussed on the Disability Sports Hubs funded by Disability Sport NI (DSNI), detail of which was reported to Council in September 2017. In Summary, the equipment provided by Disability Sport NI for the Hubs, will help to realise the aim of developing an innovative sports and leisure programme, which gives people with disabilities an equal opportunity to lead a fit and active lifestyle. This project, encourage and support people with a disability to take part (and remain involved) in sport and physical recreation. The three facility Hubs identified by DSNI were V36, Antrim Forum and Allen Park.

Officers are currently working up projects; 'Wheelie Active' (Wheelchair based activity) and Futsal (B1 Blind Football).

Proposed by Councillor Montgomery
Seconded by Councillor Magill and agreed that

the grant awards as detailed be approved.

ACTION BY: Janine Beazley, Grants and Special Projects Officer

3.6 L/LEI/2 MARY PETERS TRUST – REQUEST FOR ASSISTANCE

The Mary Peters Trust had been supported annually (£2,000 in 2016/17 and £2,000 in 2017/18). The Trust provides encouragement and financial support to young sports men and women and recipients from the Borough continue to be supported in a range of sporting disciplines including: Gymnastics, Hockey, Triathlon, Canoeing, Basketball, Boxing, Shooting, Table Tennis, Judo, Athletics, Swimming and Motor Sport. Central Government Sports funding had reduced to Sports Governing bodies and Clubs, resulting in an increase in demand being placed upon the Trust from applicants.

Correspondence had been received requesting a contribution to the Trust (circulated).

A list of those athletes from the Borough who have received support was set out in the letter.

Proposed by Alderman Girvan
Seconded by Councillor McClelland and agreed that

a contribution of £2,000 be made to support the work of the Mary Peters Trust within the Borough for 18/19.

ACTION BY: Janine Beazley, Leisure Grants and Special Projects Officer

PARKS

3.7 PK/GEN/045 DEEP RIVER ROCK BELFAST MARATHON

Correspondence had been received in relation to the Deep River Rock Belfast Marathon indicating the proposed route for the marathon, part of which would be in the Borough. The event would be held on the Bank Holiday Monday, Monday 7 May 2018 would have an initial circuit of the city but would enter the Borough at Arthur Bridge travelling along Arthur Road, Mill Road, Shore Road as far as Whitehouse Park and Gideon's Green, returning along the cycle path to Belfast. As with previous years, there would be a relay change over point at Gideon's Green. Members were reminded that the event had been coming through the Borough for the last 14 years and this year would be the final year, as the course will change from 2019. The map for the event was circulated. As this is a Belfast City Council event any approvals relating to Roads would be completed by Belfast.

Council would have the opportunity to place promotional banners along the route and would be named as a supporting partner for the event.

Staff from the Parks Team are required to ensure the route is cordoned off and kept tidy for runners. Cost of the 6 staff is around £1,400 and can be met from existing budgets.

The organisers would work closely with officers to ensure effective delivery of the event and to build on the considerable success of previous years.

Proposed by Alderman Smyth
Seconded by Councillor Blair and agreed that

approval be given for support to be provided by the Parks Department for the relay point at Gideon's Green to accommodate the Deep River Rock Belfast City Marathon on Monday 7 May 2018.

ACTION BY: Mark Wilson, Parks Manager

3.8 PK/BIO/026 THE DEPARTMENT OF AGRICULTURE, ENVIRONMENT AND RURAL AFFAIRS (DAERA) ASH DIEBACK DISEASE CONSULTATION

INTRODUCTION

The Department of Agriculture, Environment and Rural Affairs (DAERA) is consulting on the approach adopted to date to control and manage Ash Dieback disease. This is a disease that was first detected in Northern Ireland in 2012 from imported ash trees and which has been monitored since then. The consultation response is detailed below and further information can be found at www.daera-ni.gov.uk/articles/ash-dieback-disease.

BACKGROUND

Ash is an important component in the landscape in Northern Ireland however, Ash dieback is now widely dispersed across Northern Ireland despite the management approach adopted by the Department – to contain and eradicate. This means that significant numbers of trees are felled which is having a negative biodiversity and ecological impact.

The Department believes that the disease will continue to spread through the native Ash population just as it has done in GB and Continental Europe despite the strategy it jointly adopted with the Irish government's Department of Agriculture, Food and Marine. Its evidence suggests that containment and eradication is no longer practicable.

The Forestry Commission, Woodland Trust and The Department for Environment, Food and Rural Affairs seem to be adopting a similar approach to that proposed by DAERA, namely:-

- Retention of non-imported mature ash trees to "maximise the potential for regeneration of a new population of disease resistant trees".
- Not to take action on infected trees unless the ash trees becomes unsafe
- Disposal of infected plants and leaves through burning or burying

A copy of Frequently asked questions from the Woodland Trust is a useful reference document and was circulated.

PROPOSED MANAGEMENT

Consequently, the consultation is around the Department's proposal to adopt a less intrusive and more reasonable cost methods of control that would help the disease to be lived with. Support would continue for landowners and those with responsibility for ash Trees through guidance and consideration of limited financial support for restitution of infected woodlands. They are suggesting that the emphasis of finding and reporting disease on a statutory basis should change to a voluntary one and be expanded to include training volunteers to observe the spread of disease and gather evidence about the natural resistance of native trees to the disease. In common with GB and the Republic of Ireland the Department would retain the legislation controlling the importation of potentially infected ash plants for planting and are reviewing measures on the importation of ash wood.

PROPOSED RESPONSE

Question: The Department intends to modify its approach to the management of Ash die back by discontinuing the use of Statutory Plant Health Notices, in favour of a voluntary approach. Do you agree?

Answer: Yes, on the basis that current practices impacts negatively on biodiversity and limits the potential for the development of disease resistant populations

Proposed by Alderman Smyth

Seconded by Councillor Montgomery and agreed that

approval is given to respond to the consultation as set out above.

ACTION BY: Ruth Wilson, Biodiversity Officer

3.9 AC/ACG/12 TOURISM NI BOARD MEETING

Members were advised that an invitation was extended to Tourism NI to host one of their Board Meetings at Clotworthy House, Antrim Castle Gardens. The Board have now been in contact to request that their next meeting be held in the Gardens on Thursday 25 January 2018. It was proposed to invite them for a tour of the Gardens and a photo opportunity with the Mayor and Chair of the Operations Committee after the meeting.

In response to a query, the Director agreed to explore potential for promotion of Antrim Castle Gardens with Tourism Ireland.

Proposed by Councillor Rea

Seconded by Councillor Magill and agreed that

that the report be noted.

*ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department/
Karen Hood, PA to Mayor and Deputy Mayor*

3.10 AC/EV/3 GARDEN SHOW IRELAND 2018 - BEST OF NORTHERN IRELAND SHOW GARDEN

Members were reminded that it was agreed at the December meeting of the Committee that the 2018 Garden Show Ireland be held in Antrim Castle Gardens on Friday 4, Saturday 5 and Sunday 6 May 2018. Building on the success of an initiative introduced in 2016 Garden Show Ireland are once again creating a "**Best of Northern Ireland**" area in the Show and are inviting garden displays from each Council depicting special features from that part of Northern Ireland. Garden Show Ireland want to once again celebrate Northern Ireland's unique local landscape in the garden displays created by councils at the 2018 Show.

The theme for the 2018 Best of Northern Ireland gardens would be: "**Northern Ireland's Eco Landscape**" depicting each area's special ecology and providing show visitors with ideas on how to create gardens that are rich in biodiversity and local wildlife.

The Heritage Gardening Team work with the Parks Team to produce an entry for the 2018 Garden Show Ireland Best of Northern Ireland Show Garden competition at an approximate cost of £3,000 from existing budget.

Proposed by Councillor Montgomery

Seconded by Councillor Ball and agreed that

the report be noted.

NO ACTION

3.11 AC/GEN/10 BOROUGH ARTS AND CULTURAL ADVISORY PANEL

Members were advised that the third quarterly meeting of the Borough Arts and Cultural Advisory Panel of 2017/2018 was held in Theatre at The Mill on Wednesday 6 December October 2017 and the minutes were circulated for information.

The Director of Operations confirmed that work was ongoing with regard to commemorations to mark the anniversary of the end of WW1 and this would be reported to a future meeting.

Proposed by Councillor Montgomery
Seconded by Councillor Blair and agreed that

the minutes of the meeting of 6 December 2017 be noted.

NO ACTION

3.12 L/LEI/VLC/12 VALLEY LEISURE CENTRE – PITCH REFURBISHMENT

Background:

In July 2016, Council agreed to the refurbishment and reconfiguration of four of the 5-a-side synthetic soccer pitches (Zest Pitches) located at the Valley Leisure Centre. It was agreed to reconfigure the pitches to provide four 5-a-side, and two, 7-a-side soccer pitches and at an estimated cost of £[REDACTED].

To this end, consultation had now been completed with user groups (including; Governing Bodies, Junior and Senior Football Clubs and casual users) to ensure that any reconfiguration as part of the refurbishment met the needs of customers.

Consultation revealed that the preferred configuration by users was to retain 6 x 5-a-side courts and create 1 x 7-a-side pitch.

Works are expected to be completed by April 2018.

Proposed by Councillor Blair
Seconded by Councillor Ball and agreed that

the report be noted.

NO ACTION

3.13 L/LEI/VLC/ DARKNESS INTO LIGHT CHARITY WALK V36

Members were reminded that the Darkness into Light Charity Walk had taken place for the last two years in V36 at The Valley.

The Darkness into Light concept encourages people to walk in memory of loved ones lost through suicide and in doing so to raise awareness about suicide prevention services as well as funds for charities involved in this vital work. The previous events at V36 were part of a growing number taking place in Northern Ireland along with approximately 80 similar events, which take place on the same date worldwide. The events in V36 had attracted several hundred participants each year, raised funds for this worthwhile cause and promoted lifesaving suicide prevention services in the Borough.

The 2018 worldwide programme of Darkness Into Light Charity Walks are planned for Saturday 12 May 2018, when another 80 or so such events would be held in both Northern Ireland, Republic of Ireland and throughout the world. A third Darkness into Light Charity Walk would be held as part of this on Saturday 12 May 2018 at 4.15am in V36 at The Valley.

Proposed by Councillor McClelland
Seconded by Councillor Blair and agreed that

the report be noted.

NO ACTION

3.14 PK/BIO/23 ENVIRONMENTAL MANAGEMENT SYSTEM

INTRODUCTION

The Council's Environmental Management System (EMS) is externally audited annually under the ISO14001 international standard for Environmental Management. Implementation of the standard demonstrates the Council's commitment to meeting the requirements of environmental legislation and regulations, preventing pollution and striving for continued improvement with regard to environmental performance.

The ISO14001 Standard had been revised and now includes leadership and strategic direction criteria. This requires the EMS to be fully embedded in the Corporate performance of the organisation. With this in mind a process was put in place whereby a report would be made to the Operations Committee annually, together with a report to the Corporate Leadership Team and the Director of Operations chairs the internal working group, as reported to Committee in December 2016.

This had started to bed in well and as a result a transition audit had been completed and the positive feedback demonstrated that the EMS had been appropriately updated to meet the requirements of the revised standard.

The audit included a number of sites (Allen Park, Antrim Castle Gardens, Newpark HRC and Sixmile Leisure Centre) and the system as a whole to include documentation and strategic leadership.

SUCCESSFUL AUDIT

The Council was congratulated on successful implementation of the revised standard. The following processes were commended: -

- **Internal audit procedures**

Utilising staff from across all departments demonstrated an effective method for internal audit ensuring impartiality. The internal audit process continues to identify issues and opportunities for improvement which are actioned on a continuous basis.

- **EMS working group**

As with the internal audit, the inclusion of staff from all departments ensures that the responsibility for Environmental management does not lie with one

department or member of staff. This was viewed by the auditors as an invaluable part of the EMS process.

- **Reporting structures**

The inclusion of Environmental Management in both the Corporate Plan and Annual Business Plan demonstrated how fully embedded environmental management is within the organisation.

Proposed by Councillor Clarke

Seconded by Councillor Montgomery and agreed that

the report be noted.

NO ACTION

3.15 WM/arc21/4 arc21 WASTE MANAGEMENT CONFERENCE

arc21, with the approval of the Joint Committee, would be holding its annual half day waste management conference on 2 March 2018 at Belfast Metropolitan College, Titanic Campus, Belfast. The Conference would concentrate on the topical issues relating to municipal waste and the challenges facing councils.

arc21 Officers are currently finalising the conference agenda with speakers from across the UK and Ireland. The conference would offer a unique opportunity to hear from eminent and highly respected experts in the waste industry and it would also enable councillors to informally chat about the issues with their colleagues over a light lunch at the end of the morning conference.

This event is free and open to all our Councillors and Officers. Attendance would be by prior registration. Councillors and Officers wishing to attend can register via the Head of Waste or by notifying arc21 directly (info@arc21.org.uk or Tel 028 90373000). A copy of the invite from arc21 was circulated.

Proposed by Councillor Ritchie

Seconded by Alderman Smyth and agreed

that the report be noted.

ACTION BY: Michael Lavery, Head of Waste Management

ANY OTHER RELEVANT BUSINESS

- (1) Councillor McWilliam requested details of Council football pitches and usage.

ACTION BY: Matt McDowell, Head of Leisure

- (2) *Members congratulated staff on their resilience during the adverse weather conditions over the holiday period both in maintaining services and by keeping residents updated.*
- (3) *Councillor Blair raised the issue of arc21 minutes being taken in confidence.*
- (4) *Councillor Clarke thanked the Head of Arts and Culture and her team for the Enchanted Winter Gardens.*

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Alderman Smyth

Seconded by Councillor Montgomery and agreed that

the following Committee business be taken In Confidence.

ITEMS IN CONFIDENCE

3.16 IN CONFIDENCE PK/CEM/004 CARMONEY CEMETERY HOUSE

Carmoney Cemetery House, which is owned by Council, is located on the West site of the cemetery. Built over 50 years ago, the property was the home of the Cemetery Supervisor until the post holder left under voluntary severance in September 2016.

Prior to putting the property on the rental market, an assessment of its condition was completed in 2016 by the Facilities team. The assessment revealed that the house needs refurbishment (replacement of some double glazing units, repainting, new carpets and exterior works) and modernisation (kitchen refurbishment, rewiring) before it can be advertised for rental.

It was estimated that works would cost in the region of £[REDACTED] and if approved, could be completed by April 2018.

An asset valuation completed by an agent in September 2017 indicated that with these improvements rental income was likely to be in the region of £[REDACTED] p.a. Annual rates on the property are £[REDACTED].

An Economic Appraisal and Business Case were circulated.

A number of options were discussed including sale of the property, demolishing to provide additional burial plots or car parking and other uses.

Proposed by Councillor Blair

Seconded by Alderman Girvan and agreed that

this item be deferred to allow Officers to investigate all options available and report back to the Committee at a future date.

ACTION BY: Ivor McMullan, Head of Leisure

3.17 **IN CONFIDENCE** WM/arc21/6 EXTENSION OF THE arc21 MATERIAL RECOVERY FACILITY CONTRACT

The arc21 Dry Material Recovery Facility Contract for the treatment and processing of dry recyclables, including those collected in the legacy Antrim blue bins is due for renewal on 31 March 2018. The contract does include an option to extend the current terms for up to a further 12 months.

The contract was divided into two geographical lots as follows:

Lot 1: Covering all areas except the area of the legacy Newry and Mourne District Council

Lot 2: The area covering legacy Newry and Mourne District Council.

Lot 2 does not relate to Antrim and Newtownabbey Borough Council and details were circulated.

The contract has been operating successfully and Council has not experienced any significant issues with the service provision. [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED] arc21 has recommended an extension of the current contract for additional 9 months for Lot 1 and an additional 12 months for Lot 2.

arc21 Joint Committee Approval

As per arc21's Terms of Agreement the contract was approved by the arc21 Joint Committee on 5 December 2017 and now requires approval by the arc21 constituent Councils.

Proposed by Alderman Smyth

Seconded by Councillor Montgomery and agreed that

the extension of the arc21 Materials Recovery Facility Contract be approved for a period of 9 months for Lot 1 to Bryson Recycling and 12 months for Lot 2 to Regen Waste Ltd from 1 April 2018 at the current tender rates.

ACTION BY: Michael Laverty, Head of Waste Management

3.18 **IN CONFIDENCE** WM/arc21/9 EXTENSION OF THE arc21 BRING BANK CONTRACT

The arc21 Bring Bank Contract for the collection and processing of dry recyclables from Bring Sites, Civic Amenity Sites, and Household Recycling Centres is due to expire on 31 March 2018. The contract includes an option to extend at the current terms for a further 12 months.

The contract is split into 4 Lots with the following companies collecting the listed materials:

Lot	Bring Material	Service Provider	Current Rate
1	Mixed Glass	Glassdon Recycling	£[REDACTED] per tonne

2	Clothes	Cookstown Textile Recyclers	£■■■ per tonne (income)
3	Mixed Paper	Wastebeater	£■■■ per tonne
4	Mixed Cans	Glassdon Recycling	£■■■ per tonne (income)

arc21 had reviewed each Lot of the contract individually and had recommended the following extension periods:

Lot	Bring Material	Service Provider	Proposed Extension Period
1	Mixed Glass	Glassdon Recycling	12 months
2	Clothes	Cookstown Textile Recyclers	12 months
3	Mixed Paper	Wastebeater	3 months
4	Mixed Cans	Glassdon Recycling	12 months

■■■■■■■■■■
■■■■■■■■■■
■■■■■■■■■■ Therefore, a three-month extension was proposed and the situation would be re-assessed at that point.

arc21 Joint Committee Approval

As per arc21's Terms of Agreement the contract was approved by the arc21 Joint Committee on 5 December 2017 and now required approval by the arc21 constituent Councils.

Proposed by Alderman Smyth
Seconded by Councillor Montgomery and agreed that

the extension of the arc21 Bring Bank Contract be approved as follows for each specific Lot; Lot 1 & 4 to Glasdon Recycling Ltd for 12 months; Lot 2 to Cookstown Textile Recyclers for 12 months; and Lot 3 to Wastebeater for 3 months; at the current tender rates from 1 April 2018.

ACTION BY: Michael Laverty, Head of Waste Management

3.19 IN CONFIDENCE WM/ arc21/4 arc21 JOINT COMMITTEE PAPERS

As agreed at the November (2015) meeting of Council, the papers for the arc21 Joint Committee Meeting were circulated for:

- December 2017

Members were reminded that these documents were confidential and may be legally privileged or otherwise protected from disclosure so therefore Members should not disclose this information to any third party and the information must be kept secure.

Proposed by Councillor Montgomery
Seconded by Alderman Smyth and agreed that

the papers be noted

ACTION: Geraldine Girvan, Director of Operations

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Alderman Smyth

Seconded by Councillor Montgomery and agreed that

the remainder of Committee business be taken in Open Session.

The Chairman advised that audio-recording would recommence at this point.

There being no further committee business the Chairman thanked everyone for their attendance. The meeting concluded at 7.40 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.