



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COMMUNITY PLANNING COMMITTEE
HELD IN MOSSLEY MILL ON 7 DECEMBER 2022 AT 6.30 PM**

- In the Chair** : Councillor J Gilmour
- Committee Members (In Person)** : Alderman J McGrath
Councillors – M Brady, P Dunlop, R Lynch, N McClelland,
V Robinson
- Members Present (Remote)** : Councillors – T McGrann, V McWilliam, L Smyth and
M Stewart
- Non Committee Members: (In person)** : Councillor B Webb
- Non Committee Members: (Remote)** : Councillor N Ramsey
- Officers Present** : Director of Community Planning – U Fay
Head of Community Planning – R McKenna
Head of Arts, Culture, Tourism & Events – S Goldrick
ICT Change Officer – A Cole
Mayor & Member Services Officer – S Fisher
- In attendance** : Gerry Darby, Lough Neagh Partnership

CHAIRPERSON'S REMARKS

The Chairperson welcomed Members to the December meeting of the Community Planning Committee and reminded all present of the audio recording procedures.

Although the COVID restrictions had been relaxed, to manage numbers and minimise risk, members of the public and press could continue to access those parts of the Council meetings which they are entitled to attend through the livestream on the Council's website.

1 APOLOGIES

Councillors Bradley, Burbank and Cooper

2 DECLARATIONS OF INTEREST

None

3 INTRODUCTION OF NEW STAFF

None

4 PRESENTATION

4.1 PRESENTATION FROM LOUGH NEAGH PARTNERSHIP

Representative Gerry Darby from Lough Neagh Partnership was in attendance via Zoom. He provided Members with a presentation on the LNP Strategic Plan 2023 – 2028.

The Chair and Members thanked Mr Darby for his presentation and he left the meeting.

Proposed by Councillor Dunlop
Seconded by Councillor Lynch and agreed that

the presentation be noted.

5 ITEMS FOR DECISION

5.1 CP/GR/162 – HOLOCAUST MEMORIAL DAY SERVICE 2023

Members were reminded that Holocaust Memorial Day was remembered annually on 27 January globally. The theme for Holocaust Memorial Day 2023 is 'Ordinary People'.

This year's theme highlights the ordinary people who let genocide happen, the ordinary people who actively perpetrated genocide, and the ordinary people who were persecuted. The theme would also prompt consideration of how ordinary people, can perhaps play a bigger part in challenging prejudice today.

Members were reminded that as part of Holocaust Memorial Day 2021 a permanent memorial was created for the Borough, and placed within Northern Ireland Centenary Garden, Monkstown Jubilee Centre.

It was proposed that the Holocaust Memorial Programme for 2023 would include a remembrance service at Monkstown Jubilee Centre on Sunday 22 January 2023, 3.30-6pm.

The service would include a presentation from Oliver Sears founder of Holocaust Awareness Ireland on 'Second Generation Reflection: The Objects of Love.' The event would conclude with a civic ceremony at the Holocaust Memorial followed by a light supper, with Elected Members to receive an invitation.

Provision for Holocaust Memorial Day had been made within the Good Relations Action Plan and budget 2022/23.

Proposed by Councillor Robinson
Seconded by Councillor Brady and agreed that

that the 2023 Holocaust Memorial Day Event be approved.

ACTION BY: Jen Cole, Good Relations Coordinator

5.2 CP/CC/004 NEILLSBROOK COMMUNITY CENTRE – NIE NETWORKS PROPOSED ALTERATIONS

Members were reminded that a NIE Wayleave Agreement to carry out alteration works at Neillsbrook Community Centre was approved at the June Committee Meeting.

NIE Networks originally planned to commence the work in July 2022 but this was delayed. A new proposed cabling route had been developed and will cause minimal disruption or disturbance to existing structures. The original route had been reduced and an additional cable is planned to be laid along the side of the rugby club along the playing field. NIE Networks had been in contact with Randalstown Rugby Club directly.

NIE Networks had provided a proposal map and revised Wayleave Agreement for approval by the Council (circulated).

NIE Networks would reinstate any ground excavated. The majority of the route would be on grassland with a trench dug across the entrance to the main car park and the car park extension.

Officers would continue to liaise with NIE Networks and any disruption to the Centre would be agreed with NIE Networks in advance and communicated to customers if there is an impact.

Proposed by Councillor Lynch
Seconded by Councillor McClelland and agreed that

the revised NIE Networks Wayleave Agreement to carry out alteration works at Neillsbrook Community Centre be approved.

ACTION BY: Paul Townsend, Community Facilities Coordinator

5.3 ED/TOU/064 CRANFIELD JETTY REDEVELOPMENT OPTIONS

Members were reminded that the Cranfield jetty was currently closed to the public and fenced off due to health and safety concerns.

At the Council meeting in January 2021 approval was given for works to the jetty to take place with an estimated budget of £[REDACTED], subject to further evaluation and feasibility work being undertaken by Capital Development.

Capital Development then appointed structural and civil engineers Taylor + Boyd to carry out this evaluation, and a report was submitted in March 2022 (circulated) outlining three options for redeveloping the jetty. Capital Development subsequently commissioned further work to establish the cost of demolishing and removing, rather than developing the jetty. Therefore, there are five options for Member's consideration in relation to the jetty:

Option 1: Replace the entire wooden jetty and the concrete slipway like-for-like.

Estimated cost: £ [REDACTED]

Option 2: Replace the concrete slipway and part of the jetty; refurbish the remainder of the jetty.

Estimated cost: £ [REDACTED]

Option 3: Replace the concrete slipway; refurbish part of the jetty; install a floating pontoon a little further out from the shoreline linked to the refurbished jetty with a galvanised walkway.

Estimated cost: £ [REDACTED]

Option 4: Replace the concrete slipway, and demolish and remove the existing jetty completely, including concrete piles.

Estimated cost: £ [REDACTED]

Option 5: Replace the concrete slipway; demolish and remove jetty but only partially remove concrete piles.

Estimated cost: £ [REDACTED]

Whilst the Feasibility Report did not give a recommendation, it does note the high cost of option 1, the reduced life and shorter period to first maintenance of option 2, and the relatively long life (20 years) and period to first maintenance (10-15 years) of option 3. Given the relatively close cost between options 2 and 3, the floating pontoon of option 3 may be the best alternative if the jetty is to be retained.

Proposed by Councillor Lynch

Seconded by Councillor Robinson and agreed that

Option 3: Replace the concrete slipway; refurbish part of the jetty; install a floating pontoon a little further out from the shoreline linked to the refurbished jetty with a galvanised walkway, be approved.

ACTION BY: Simon Goldrick, Head of Arts, Culture, Tourism and Events

5.4 AC/GEN/083 PROPOSED DEVELOPMENT OF A DEMENTIA CHOIR FOR THE BOROUGH

Members were reminded that the Council was accepted as a member of the World Health Organisation's Global Network for Age-Friendly Cities and Communities in October 2020. A number of initiatives were already in place to foster healthy and active ageing in the Borough led by the Environmental Health team.

Linked to this and at the request of the Mayor, officers had begun to explore how the Council might achieve Dementia Friendly Status for the Borough and as part of this idea to develop a Dementia Choir for the Borough evolved.

The choir would be open to people with all levels of dementia and their carers meeting every week at the Courtyard Theatre, the choir would rehearse songs chosen by choir members, facilitated by an experienced Musical Director. Once or twice a year, the choir would perform a concert for friends and family at the theatre, and once the choir is established opportunities for it to also perform in Care Homes and community settings throughout the Borough would be explored. For carers who would prefer to use the weekly rehearsals as respite time, complimentary use of Ballyearl Leisure Centre would be available during rehearsals.

Live Music Now – a UK-wide charity founded by Yehudi Menuhin to bring live music to those who would not usually have the opportunity to experience it – were interested in partnering with the Council to deliver the Dementia Choir, and have suggested an experienced Antrim – based singer/musician called Amanda St John to facilitate it. Live Music Now have an excellent track record of creating musical programmes for dementia patients across the UK.

The Northern Trust would also like to be involved in the running of the choir, and may be able to provide safeguarding staff for the choir members and a wellbeing team to provide advice to carers while rehearsals are taking place.

The Council already has strong relationships with the Alzheimer's Society and Dementia NI, and these organisations would be approached to help promote the choir and recruit members. Council staff with friends and relatives suffering from dementia would also be encouraged to take part.

Other organisations like Music Yard (who run a similar choir in Larne), the Newtownabbey Arts and Culture Network (who work with young people on arts projects and events), local choirs and senior citizens' groups would also be approached to provide help in establishing the Dementia Choir.

The neurological benefits to dementia sufferers of singing songs that resonate with their past are extensive and well documented. The social and wellbeing benefits of singing together are equally well understood. The Dementia Choir would offer carers much-needed respite, professional advice and / or an opportunity to participate in something enjoyable and meaningful with dementia sufferers.

The weekly cost of running the Dementia Choir would be around £200. It was proposed that the Choir begins recruiting members in January 2023, with rehearsals beginning in March 2023 and the first concert performance in the summer.

Members requested that the name chosen reflect the positive attributes and accessible nature of the Choir.

Proposed by Councillor McClelland
Seconded by Councillor McWilliam and agreed that

the proposal to establish a Dementia Choir at a weekly cost of £200, including complimentary use of Ballyearl for carers, be approved.

ACTION BY: Simon Goldrick, Head of Arts, Culture, Tourism and Events

5.5 CP/CC/004 RANDALSTOWN RUGBY CLUB – STORAGE CONTAINER REQUEST

Correspondence had been received from Randalstown Rugby Football Club (Circulated) requesting permission from the Council to install a metal storage container on Council land between the Rugby Club premises and Neillsbrook Community Centre.

The club aim to use the container to store new equipment to develop and support their underage sections.

There are currently two storage containers on the proposed land, a welfare hut for cleansing staff and a storage container for the community centre.

There is room to install another storage container in this area, subject to size. Costs associated with the purchase and insurance of the storage container would be the responsibility of the Rugby Club.

Proposed by Councillor Lynch
Seconded by Councillor Dunlop and agreed that

the installation of a storage container, purchased and insured by the Randalstown Rugby Football Club at Neillsbrook Community Centre be approved.

ACTION BY: Paul Townsend, Community Facilities Coordinator

5.6 CP/GR/165/168/167/166 GOOD RELATIONS GRANT AID 2022-23

Members were reminded that the 2022/23 Good Relations Action Plan submitted to The Executive Office, included a budget of £20,000 for the Good Relations Grant Aid Programme.

The aim of the Good Relations Grant Aid Programme was to improve day to day relationships by encouraging everyone to treat others fairly and encouraging a society in which cultures and traditions were understood, respected and accepted.

Members were advised that applications were required to score higher than 50% to be deemed successful. Four applications were received in October 2022, scoring above the 50% threshold requesting a total amount of £9,256.90.

A summary of the applications received, the proposed award recommendations, overview of the assessments and funding details were (circulated) for Members' consideration.

Proposed by Councillor Robinson
Seconded by Councillor Lynch and agreed that

the Good Relations grant aid applications outlined above be approved at a total cost of £9,256.90

ACTION BY: Jen Cole, Good Relations Coordinator

5.7 AC/EV/025 BALLYCLARE MAY FAIR

Members were advised that the Ballyclare May Fair Working Group resumed in October 2022 to commence planning for the May Fair which would be delivered from 21 to 27 May 2023. The Minutes of the second meeting held on 30 November were circulated for Members' information.

Proposed by Councillor Brady
Seconded by Councillor Lynch and agreed that

the minutes of the May Fair Working Group meeting of the 30 November 2022, be approved.

ACTION BY: Simon Goldrick, Head of Arts, Culture, Tourism & Event

5.8 CP/CP/213 COMMEMORATION OF HER MAJESTY QUEEN ELIZABETH II AND CORONATION OF HIS MAJESTY KING CHARLES III

Members are reminded that at the Council meeting on 26 September 2022 the following motion was declared carried:

"This Council commits thus to honour and enshrine her memory in tangible commemoration across the Borough and invites Council Officers to present an options paper to the relevant committee for consideration in due course.

This Council shall also establish a sub-committee proposition for the coronation of His Majesty, King Charles III".

At the Council meeting in October the establishment of a Sub Committee of twelve Elected Members, to commemorate Her Majesty Queen Elizabeth II and to plan for the Coronation of King Charles III was approved with Members to be nominated by Group Leaders by D'Hont.

The first meeting of the Sub Committee was held in Mossley Mill on Tuesday 29 November 2022 and the minutes were circulated for Members' information.

A screening exercise on the programme had been carried out with the form circulated for Members' information. An equality Impact Assessment was not recommended.

Proposed by Councillor Brady
Seconded by Councillor Dunlop and agreed that

- (a) the minutes of the King Charles III Coronation Sub Committee meeting of 29 November 2022 be approved.**
- (b) the outcome of the Section 75 screening exercise be approved.**

ACTION BY: Ursula Fay, Director of Community Planning

5.9 HOLOCAUST MEMORIAL PROGRAMME

Members were reminded that Holocaust Memorial Day is remembered globally each year on 27 January. To mark the Holocaust Memorial it was proposed that a special programme be delivered that included a series of learning workshops, followed by a visit to Europe.

Following the successful Youth Intervention Programme delivered by Impact Network NI in 2021 that included a visit to Poland, Impact Network NI were invited by officers to develop a proposal to deliver a Holocaust Memorial Programme.

This programme was circulated for Members' information. It aims to promote an understanding of the impact of hate, division and inequality through the exploration of the Holocaust and other genocides, working to address issues around sectarianism and racism.

Anticipated costs for the programme are £28,000, to include facilitation, administration and one overseas visit to Krakow, Poland. Due to the current war in Ukraine and its proximity to Poland a contingency option had also been developed to visit Prague, Czech Republic.

Participation in the programme was proposed as follows:

- The Mayor and Deputy Mayor
- 7 x Elected Members (1 per DEA)
- 7 x Community representative's (1 per DEA) via a nomination process by DEA Member Engagement Groups
- 2 x Council Officers

Provision for this Holocaust Memorial Programme had been made within the Good Relations Action Plan 2022/23.

Following discussion, it was

Proposed by Councillor Dunlop
Seconded by Councillor Robinson and agreed that

the item be deferred and brought back to the January Committee meeting.

ACTION BY: Jen Cole, Good Relations Coordinator

6 ITEMS FOR INFORMATION

6.1 CP/GEN/019 – COMMUNITY PLANNING SECTION – PARTNERSHIP MINUTES

Members were advised that the quarterly update Partnership Minutes as listed below could be viewed in the electronic folder called “**Partnership Minutes for Members Information**” on your iPads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91		Antrim and Newtownabbey Citizens Advice Bureau
D/CSP/48		Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP)
D/DP/67	06/9/22	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	12/10/22	Grange Neighbourhood Renewal Partnership
		Joint Cohesion Group
CP/GR/43		Traveller Issues Local Government Partnership

Proposed by Councillor Lynch
Seconded by Councillor McClelland and agreed that

the Partnership Minutes be noted.

NO ACTION

6.2 CP/CP/207 COST OF LIVING CRISIS: LOCAL GOVERNMENT POSITION

Members were advised that the Northern Ireland Local Government Association (NILGA) had been engaging with Elected Members and Officers from all eleven Councils in relation to the impact of the Cost of Living Crisis and the Local Government response to the situation.

NILGA have produced a Local Government Position Paper on the Cost of Living Crisis, copy circulated for Members' information.

This paper was presented to the NILGA Executive Meeting on 14 November 2022 when it was endorsed by the Executive.

This paper sets out sectoral issues and asks. NILGA is committed to lobbying to ensure cross government and cross party consensus on how progress can be made to mitigate this crisis on residents, businesses and communities.

Proposed by Councillor Robinson
Seconded by Councillor McWilliam and agreed that

the report be noted.

NO ACTION

6.3 CP/CD/433 CENSUS 2021 RESULTS

Members were reminded that at the June Community Planning Committee the first results from Census 2021 were reported following publication on 24 May 2022. The first release of data consisted of headline population statistics by age, sex, number of households with usual residents, and communal establishment population.

Further results from Census 2021 would be published on 15 December 2022. The results would be available on the NISRA website. These results would be in relation to Health and Housing.

Other main Census 2021 statistics would be released in stages up to Summer 2023.

The results and further information on Census 2021 are available on the NISRA website; www.nisra.gov.uk/Census2021

Proposed by Councillor Robinson
Seconded by Councillor McWilliam and agreed that

that the report be noted.

NO ACTION

There being no further Committee business, the Chairperson thanked everyone for their attendance, wished the Committee and Officers a Happy Christmas and the meeting concluded at 7.24pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.