



9 September 2020

Chairman: Councillor M Cooper

Vice Chairman: Councillor M Goodman

Committee Members: Alderman - J McGrath
Councillors - P Dunlop, G Finlay, N McClelland, V McWilliam,
M Magill, P Michael, N Ramsay, V Robinson, S Ross, L Smyth, M
Stewart, and R Wilson

Dear Member

MEETING OF THE COMMUNITY PLANNING COMMITTEE

A remote meeting of the Community Planning Committee will be held in the **Council Chamber, Mossley Mill on Monday 14 September 2020 at 6.30 pm**

All Members are asked to attend the meeting via "Zoom".

To ensure social distancing, it is only possible to facilitate 11 Members in the Council Chamber. Priority admission will be given to Committee Members on a first come, first served basis. This does not affect the rights of any Member participating in the meeting.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE: no refreshments will be available

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301 memberservices@antrimandnewtownabbey.gov.uk

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 ITEMS FOR DECISION

- 3.1 Consultation On Proposed Building (Amendment) Regulations (Northern Ireland) 2020 Amendment To Parts A, B And C And Subsequent Guidance Changes To Technical Booklets B, C And E.
- 3.2 Mrs Joan Christie CVO OBE Legacy Bursary Scheme
- 3.3 Centenary of Northern Ireland
- 3.4 'Engage' Exhibition In the Oriel Gallery, Antrim Castle Gardens
- 3.5 Ulster-Scots Leid Week 23 to 28 November 2020
- 3.6 Christmas Tree Switch On Events 2020
- 3.7 Community Capacity Building Programme 2020/2021
- 3.8 Queen's Award for Voluntary Service 2021
- 3.9 Community Planning Partnership Minutes
- 3.10 Good Relations Grant Aid
- 3.11 Holocaust Permanent Memorial
- 3.12 COVID-19 Community Support Fund
- 3.13 Access and Inclusion Programme
- 3.14 Multi-Agency Support Hub

4 ITEMS FOR INFORMATION

- 4.1 School Uniform Recycle Pilot Update
- 4.2 Community Planning Partnership Membership
- 4.3 Correspondence to the Health Minister, Robin Swann MLA
- 4.4 Community Planning Section - Partnership Minutes
- 4.5 Correspondence from Womens Aid
- 4.6 Tourism Northern Ireland Good To Go Certificate

4.7 Building Control Matters for the Period 1-30 June 2020

5 ITEMS IN CONFIDENCE

5.1 Building Control Recovery Plan

5.2 Enchanted Winter Garden Lighting Contract

5.3 Good Relations Audit & Strategy

5.4 The Gateway Catering Lease

5.5 Tender for Provision of Mechanical Plant Improvements at Antrim Forum and Sixmile Leisure Centres

5.6 Lands at Steeple and Springfarm

6. ANY OTHER RELEVANT BUSINESS

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING COMMITTEE MEETING ON MONDAY 14 SEPTEMBER 2020

3 ITEMS FOR DECISION

3.1 PBS/BC/001 CONSULTATION ON PROPOSED BUILDING (AMENDMENT) REGULATIONS (NORTHERN IRELAND) 2020 AMENDMENT TO PARTS A, B AND C AND SUBSEQUENT GUIDANCE CHANGES TO TECHNICAL BOOKLETS B, C AND E.

Correspondence **enclosed** has been received from the Department of Finance Building Standards Branch to invite responses to a consultation on proposed amendments to Parts, A, B, C and E of the building regulations and/or technical booklets.

The amendments are technical in nature with some relating to the outworking's and recommendations from Grenfell enquiries and associated working groups and others updating references in the current building regulations. The main proposed changes are as follows:

- Amendment to Part B (Materials and workmanship) and consequential amendment to Part A as well as amendments to Technical Booklet E which will introduce a ban on the use of combustible materials on the external walls of a wide range of building types including dwellings, hospitals, nursing homes, student accommodation etc. which have a floor over 18 m from floor level.
- The proposal is that this change in legislation will apply both to newly erected buildings and to those formed from a change of use, as well as to alternations or extensions to these high rise buildings.
- The consultation also includes proposals to include guidance around the use of AILOTS (Assessment in lieu of tests) and tighten up the use of same.
- The consultation proposes an amendment to Part C of the Building Regulations as well as guidance changes in Technical Booklet C relating to radon preventative measures - it provides a reference to a revised document produced by Public Health England which provides maps for Northern Ireland highlighting areas when radon gas may be prevalent. The previous iteration of this document showed none of the Antrim and Newtownabbey Borough required any radon prevention measures – this has changed in the new revised document. A radon barrier will be required for domestic properties only as part of the construction of new dwellings, extensions, alteration and material change of use to a dwelling in some areas of the Borough if these recommendations are introduced.

A copy of the proposed technical response to the consultation is **enclosed** for Members' information and consideration.

As Council has currently only a small number of buildings which have a floor over 18m from ground level the impact relating to ban on the use of

combustible material will be relatively low. Regarding the radon prevention measure we will need to train all our staff on what is required both at plan assessment stage and for on-site inspections. We may also need to run training sessions for builders and architects to bring this to their attention but I am hopeful, as most work in other Council areas, they will have previous experience in provision of radon prevention measures.

RECOMMENDATION: that Council agrees to submit the technical response compiled and supports all legislation and any training required which seeks to improve the health, safety, access and/or welfare of persons using buildings within the Borough.

Prepared and agreed by: Bronagh Doonan, Head of Property and Building Services

Approved by: Nick Harkness, Director of Community Planning

3.2 AC/EV/015 MRS JOAN CHRISTIE CVO OBE LEGACY BURSARY SCHEME

Members are reminded that it was agreed at the August 2018 Council meeting to establish the Mrs Joan Christie CVO OBE Legacy Bursary Scheme, with detailed proposals on the selection process brought to a future meeting, with provision for the bursaries be made in the future community development budget. It was also agreed that once established the bursaries would be launched at a civic event in 2019.

At the Council meeting in February 2019 the detail of the scheme was approved to include the following categories to be awarded on an annual basis:

- Two bursaries of £1,000 to be awarded to talented young musicians from the Borough to further their career
- Two bursaries of £1,000 to be awarded to young volunteers who play an active role in a group in the Borough
- Two bursaries of £1,000 to be awarded to the groups in which these two young people volunteer
- Two bursaries of £1,000 to be awarded to special schools for horticulture projects

The scheme was launched at a civic event in Theatre at The Mill on 3 April 2019 and following promotion of the opportunity over the summer period, an application and selection process was carried out in autumn 2019 involving Mrs Christie. Bursary awards as outlined above were made at an event in Theatre at The Mill on 30 January 2020.

The delivery of the Joan Christie Legacy Bursary Scheme in 2020/21 has been considered by officers and following key factors have been taken into account:

- The 2019/20 awards were made in January 2020 and soon after this the COVID-19 restrictions put in place, which will have restricted bursary award recipients in making use of their awards.
- Ongoing COVID-19 restrictions are likely to continue to impact upon musical performances, opportunities to volunteer and the delivery of horticulture projects in special education settings.
- Constraints on the ability to host any bursary award event both due to social distancing and capacity as well as financial resource pressures.

Mrs Christie has been consulted and her view sought about delivery of the Bursary Scheme in the current year. She is very understanding of all of the above challenges and their impacts upon the scheme and taking all factors into consideration supports a proposal to defer delivery of this scheme in 2020/21, with a resumption of the opportunity in the next financial year.

RECOMMENDATION: that delivery of the Mrs Joan Christie CVO, OBE Legacy Bursary Scheme be deferred in 2020/21 and resumed in 2021/22.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

3.3 AC/EV/66 CENTENARY OF NORTHERN IRELAND

Members are reminded that at its January 2019 meeting the Council agreed to make preparations to mark the Centenary of Northern Ireland in 2021 by forming a working group of Councillors and other local key stakeholders to explore a variety of proposals which could be made to ensure this significant year will be commemorated within the Borough.

The following elected Members were nominated to fill the 8 places on the Working Group by their respective parties:

Councillor Stephen Ross
Councillor Paul Dunlop (Chair)
Councillor Mark Cooper
Alderman Mark Cosgrove
Councillor Robert Foster
Alderman Julian McGrath
Councillor Michael Goodman and
Councillor Roisin Lynch

It was agreed by the Community Planning Committee in October to carry out a recruitment exercise to appoint community representatives with the following appointments approved by the Committee in December and February 2020 respectively:

- Brian Kerr Carnmoney LOL
- Jordan Greer of Impact Network NI (Formerly South Antrim Community Network)
- Nathan Anderson of Dalriada Historical and Culture Group
- Stephen Scott of Burnside Village Committee
- Richard McLaughlin of Muck and More Antrim
- Darren Richardson of Sperrin/Randallstown Cultural Awareness Association

The first full meeting of the Working Group was held on Wednesday 4 March in Antrim Civic Centre. The Head of Arts and Culture along with other members of the Culture and Heritage and Community Planning team attended as the officer representation.

Give the impact of the COVID-19 pandemic and suspension of all non-essential services operation of the Working Group was suspended in March. As part of the ongoing recovery of services the Working Group resumed meetings on Wednesday 5 August with a meeting held in Mossley Mill and via zoom. At this meeting the minutes of 4 March were approved and are enclosed for Members' information.

A variety of programme ideas were discussed at the meeting of 5 August and the programme will be developed in the coming months. However, given that estimates for 2021/22 are currently being prepared the Group discussed in particular a budget for this programme. It is proposed that £50,000 be allocated for the NI Centenary Programme to be delivered in 2021 on and around the Centenary which falls on 3 May 2021.

RECOMMENDATION: that

- (a) the resumption of the work of the NI Centenary Working Group be noted and the minutes of the meeting of 4 March 2020 be approved**
- (b) a budget allocation of £50,000 for the NI Centenary programme be approved for inclusion in the 2021/22 arts and culture estimates.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

3.4 AC/GEN/041 'ENGAGE' EXHIBITION IN THE ORIEL GALLERY, ANTRIM CASTLE GARDENS

Members are reminded that it was agreed by the Council in July, as part of ongoing gradual recovery of services, to reopen the galleries at Antrim Castle Gardens including the Oriel Gallery. The 'Engage' exhibition programme for all the Councils Gallery spaces is usually planned six to twelve months in advance and approved by the Borough Arts and Culture Advisory Panel at its quarterly meetings. When non-essential services were suspended on 18 March 2020 due to COVID-19 all planned programming including forthcoming exhibitions were cancelled.

As part of the recovery of this service element, exhibitors who had been previously booked have been contacted as priority to determine whether they would like to proceed with their exhibition as originally planned.

One such exhibitor had planned to hold a photography exhibition in the Oriel Gallery is Doctor Turk Goh. Dr Goh is a 59-year-old associate specialist who has worked in the Ulster Hospital's Emergency Department for 23 years as well as having travelled extensively pursuing his lifetime love of street photography.

During the height of the COVID-19 pandemic he was working as a doctor on the coronavirus front line which refocused his passion for photography as he documented his hospital's battle with the virus. Tuck Goh, who always carries a small camera in his pocket, captured candid shots of his colleagues in the emergency department of the Ulster Hospital as they responded to the COVID-19 crisis.

At the outset of the pandemic, as the hospital undertook a major reconfiguration in preparation for the virus's surge, he decided to keep a visual record of the events for generations to come. He would now like to exhibit this collection as the content of his October 2020 exhibition.

Members are advised that the content has been viewed and there is nothing of a sensitive nature to be included and this exhibition complies with the Councils exhibition policy. The Council would incur no costs by hosting this exhibition.

RECOMMENDATION: that the exhibition of COVID-19 photography by Dr Turk Goh planned for the Oriel Gallery in October 2020 be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

3.5 AC/GEN/067 ULSTER-SCOTS LEID WEEK 23 TO 28 NOVEMBER 2020

Members are reminded that in October 2019 the Council agreed to participate in the first ever Ulster-Scotch Leid Week in November 2019.

Correspondence has been received from the Ulster-Scots Agency, a copy of which is **enclosed**, informing the Council of their plans to run another Ulster-Scotch Leid Week from 23 to 28 November 2020 with the aim of increasing awareness and appreciation of Ulster-Scots language and building upon the success of last year. The Agency would like the Council to participate with both live events and digital content.

It is proposed to participate in the Ulster-Scotch Leid Week 2020 with content developed utilising in house resources and complies with current restrictions in relation to services and gatherings. As part of this officers will engage with the Agency regarding potential events and access their support where possible. Programme costs will be no more than £1,000.

The programme was equality screened in 2019 and did not need to have an Equality Impact Assessment carried out.

RECOMMENDATION: that participation in Ulster-Scotch Leid Week 23 to 28 November 2020 be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

3.6 CP/CD/353 CHRISTMAS TREE SWITCH ON EVENTS 2020

Members are reminded of the success of the Christmas Celebration Events Programme delivered across the Borough in November and December 2019 which attracted in excess of 30,000 people. Christmas Trees were switched on in each of the 7 district electoral areas accompanied by live entertainment and a short carol service.

In addition, Civic Carol Services were held in Mossley Mill and Antrim Forum and a Senior Citizens Tea Dance in Ballyclare. Financial assistance was also provided to local groups to deliver senior citizens tea dances and local switch on events in various neighbourhoods across the Borough.

Over recent weeks, Council Officers have been starting to plan for this year's events. Taking into consideration the impact of the COVID-19 pandemic restrictions on events and social distancing, it will not be possible to deliver a similar programme to that delivered in 2019.

Current COVID-19 regulations state that "up to 15 people can meet up outdoors but should maintain social distancing by being at least 2 metres apart" bearing in mind the popularity of these events in 2019 it would not be possible to meet this legislative requirement at any of our 7 locations.

Planning ahead for Christmas 2020 it is proposed to deliver a "Virtual" Christmas Tree Switch On Ceremony for each of the seven district electoral areas within the Borough. Each ceremony will be pre-recorded and released online on a specific date. The "Virtual" Events will be advertised and promoted through an electronic and direct marketing campaign to encourage residents to log on to the event relating to their specific DEA.

The proposed 15 minute format for the "Virtual" Switch On Ceremony is detailed as follows:

- Welcome and Introduction – Local Radio/Television Presenter
- Interactive Children's Superhero Story
- Christmas Tree Switch On - Mayor
- Festive musical Item performed by a group specific to the area

All virtual events will include signing for the deaf.

It is estimated that the total cost of delivering the seven "Virtual" Christmas Tree Switch On Ceremonies, as outlined above, will be in the region of £15,000. In light of the current COVID-19 regulations it will not be possible to deliver the Civic Carol Services, the Senior Citizens Tea Dances or the Community led Switch on Ceremonies, funded through the Councils Christmas Celebration Events Fund, in 2020.

Should the proposed 7 DEA "Virtual" Christmas Tree Switch On Ceremonies be agreed then a further report will be brought to Council in October 2020 detailing specific release dates and times.

RECOMMENDATION: that the 7 DEA “Virtual” Christmas Tree Switch On Ceremonies be approved at a total cost of £15,000.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.7 CP/CD/352 COMMUNITY CAPACITY BUILDING PROGRAMME 2020/2021

Members are reminded that provision was made in the estimates for a Community Capacity Building Programme to be delivered in 2020/2021. The purpose of this programme is to develop the capacity and skills of individuals and groups within the Borough, to equip them to participate more fully in society and have a positive impact on the number and quality of successful community development projects delivered across the Borough.

The basis for this year's Community Capacity Building Programme is derived from the results of a Needs Analysis which was conducted online in June 2020 the aim of which was to explore ways in which Council could help support community organisations moving forward post COVID-19. In addition to this a pilot virtual training session was delivered to 40 groups in July 2020 entitled "Let's Get Talking – Starting Your Community Activities Safely. This session was facilitated by Lara Goodall Consulting and provided support and guidance to community organisations to navigate the ever changing waters surrounding COVID-19 with a particular focus on current government guidelines, risk assessments, health and safety considerations when re-opening community premises etc. This session proved very popular with all participants receiving a "Welcome Back Pack" and indicating on their evaluation forms that similar courses delivered virtually would be welcome moving forward.

Taking into consideration the changes brought about by COVID-19 and the feedback received from the Needs Analysis and the Pilot Programme it is proposed to deliver this year's Community Capacity Building Programme both virtually (September – November 2020) and if possible face to face (January – March 2021) as outlined in the table below:

COURSE	Estimated Costs
1. Domestic Violence and Abuse Awareness Training	Funded through Council/PCSP
2. Sexual Abuse Awareness Training	Funded through Council/PCSP
3. Getting the most out of Zoom for your community organisation	£300.00
4. Maximising the use of Social Media Platforms	£300.00
5. Risk Assessment and Planning for the Future	Delivered through Environmental
6. COVID- Safe Training for Volunteer Managers	£336.00
7. Food Safety in Catering*	£280.00
8. Emergency First Aid*	£284.00
9. Protecting Children and Vulnerable Adults	£300.00
Printing and Hospitality	£1,000.00
Total Costs	£2,800.00

*Accredited courses

All of the above courses will be delivered during the period September 2020 – March 2021. Exact dates have yet to be decided but it is anticipated that, as a result of COVID-19, all face to face training will take place in early 2021, with appropriate social distancing measures.

The Community Capacity Building Programme 2020/21 will be advertised and promoted through the Council's website and through an electronic and direct marketing campaign to all community and voluntary groups within the Borough. Places will be allocated on a first come first served basis and a non-refundable deposit of £5.00 will be required to secure a place on all courses.

The total budget available for the Community Capacity Building Programme 2020/2021 is £7,000, all of which is funded by the Department for Communities.

The cost of delivering the Virtual Training Session and the provision of 40 Welcome Back Packs was £1,200 leaving a balance of £5,800. The total cost of delivering the Programme outlined above is £2,800 which leaves a balance of £3000 for training identified before the end of the current financial year.

RECOMMENDATION: that the Community Capacity Building Programme 2020/21 be approved at a total cost of £2,800.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.8 CP/CD/106 QUEEN'S AWARD FOR VOLUNTARY SERVICE 2021

Members will be aware of the Queen's Award for Voluntary Service which operates on a UK wide basis. The Award is the highest accolade given to local volunteer groups to recognise the outstanding work done in their communities. It was created in 2002 to celebrate the anniversary of the Queen's Coronation.

Any organisation that is doing volunteer work in the local community, whether social, economic or environmental, can be nominated for an award. Assessment is based on the benefit that it brings to the local community and its standing within that community. Organisations must have been running for three years or more to be nominated.

Nominations must be submitted by Friday 25 September 2020 for the 2021 Awards. Awards are published annually on 2 June, the Anniversary of Her Majesty's Coronation. Winners will receive a certificate signed by the Queen and a domed glass crystal presented at a ceremony organised by the recipient organisation. Representatives from the group may also be invited to attend a Royal Garden Party.

Previously nominated groups cannot be re submitted for 3 years, but can be considered for future years, in ANBC this would apply to the following groups:

- Good Morning Newtownabbey (2019)
- Community Advice Antrim & Newtownabbey (2019)
- Girls Brigade NI (2018)
- Monkstown Boxing Club (2018)
- Tidy Randalstown (2018)
- Antrim Festival Group (2017)
- Antrim Rovers Football Club (2017)

These groups will be kept under consideration for future nominations.

The following organisations have been proposed by Officers for nomination to the 2021 Awards based on the extent of volunteering that takes place within their respective organisations;

- A Safe Space to be Me
- Carnmoney Church (Newtownabbey Food Bank)
- Rathfern Community Regeneration Group

RECOMMENDATION: that the three organisations proposed above be nominated for the Queens Award for Voluntary Service in 2021.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.9 CP/GEN/005/VOL2 COMMUNITY PLANNING PARTNERSHIP MINUTES

Members are reminded that the co-ordination and administration of the Community Planning Partnership is managed by of the Council. As such the minutes of the 19 March 2019, 11 June 2019 and 10 September 2019 meetings of the Partnership are **enclosed** for information.

RECOMMENDATION: that the Community Planning Partnership minutes for March 2019, June 2019 and September 2019 be approved.

Prepared by: Laura Campbell, Community Planning Assistant

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.10 CP/GR/117 GOOD RELATIONS GRANT AID

Members are reminded that the 2020/21 Good Relations Action Plan submitted to The Executive Office, includes a budget of £23,000 for the Good Relations Grant Aid Programme. The remaining budget available for the 2020/21 year is £23,000.

The aim of Good Relations Grant Aid Programme is to improve day to day relationships by encouraging everyone to treat others fairly and encouraging a society in which our own cultures and traditions as well as other people's cultures and traditions are understood, respected and accepted.

Members are advised that applications are required to score higher than 50% to be deemed successful. One application was received during the period of 21 July and 6 August 2020, scoring above the 50% threshold requesting a total amount of £2,400.

A summary of the application received and the proposed award recommendations overview of the assessment and funding details are **enclosed** for Members' consideration.

The Applicant will be required to confirm that a suitable COVID-19 risk assessment is in place for the event and to ensure that it complies with the relevant Government guidance in both jurisdictions at the time.

RECOMMENDATION: that a total of £2,400 be approved for Listening Ear – North South Educational Visits.

Prepared by: Jen Cole, Good Relations Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.11 CP/GR/088 HOLOCAUST PERMANENT MEMORIAL

Members are reminded of the Council Holocaust memorial programme of events during 2019/2020 to recognise those who lost their lives during the Holocaust. The Mayor recorded a video address through our social media channels and an artist was commissioned to work with a group of residents to produce a mosaic using the Holocaust flame as the theme which could then be used to establish a permanent memorial within the Borough. The mosaic has been completed and is ready to be placed in an appropriate location within the Borough.

Good Relations Officers have explored possible sites where the memorial could be located and after consultation with those who created the mosaic, a site has been identified within the grounds of the Community Garden adjacent to the Jubilee Community Centre in Monkstown. It is felt that this location would give the memorial adequate protection and a suitable location to reflect with an already established seating and planting area.

The works to establish a lasting memorial and incorporate the holocaust mosaic would include excavation works, supply of materials, building of walls, brackets made to fit to base of mosaic and secure to concrete base and fill around with decorative gravel. The total cost of the works has been quoted at £1,730 + VAT.

With the mosaic in place and appropriate signage installed it is proposed a small memorial service would be held at the site on Holocaust Memorial Day on 27 January 2021 under the theme for 2021 "The light in the darkness".

The costs for the Holocaust memorial and service would be funded through the 2020/21 Good Relations Action Plan under the historical commemorations budget.

RECOMMENDATION: that

- a) a lasting Holocaust mosaic memorial is installed in the Community Garden of Jubilee Community Centre in Monkstown at a cost of £1,730 + VAT funded through the Good Relations programme under their historical commemorations budget;**
- b) a Memorial Service is held on this site during Holocaust Memorial Day on 27 January 2021.**

Prepared by: Mark Kent, Good Relations Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.12 CP/CD/354 COVID 19 COMMUNITY SUPPORT FUND

Members are advised that correspondence (enclosed) has been received from Department for Communities (DfC) outlining their commitment for additional funding for the COVID-19 Community Support Fund, administered through the Community Support Plan, (CSP). Previously Council received an in-year uplift of £69,450 from DfC to support communities with regards to the COVID-19 pandemic.

DfC have outlined that the funding will be allocated in three strands, as detailed below:

- COVID-19 Community Support Fund £1.75m – Support for grassroots voluntary and community sector organisations.
- COVID-19 Access to Food Fund £750k – Help deliver a more strategic response to access food relief
- COVID-19 Financial Inclusion Fund £700k – Target those adversely impacted by the economic fallout during the pandemic.

Members are advised that a Letter of Variance has been received (enclosed) from the Department for Communities (DfC) regarding additional funding for the delivery of the COVID-19 Community Support Fund - Tranche 2 targeting need and alleviating poverty.

Members are reminded that the Council accepted a revised letter of offer from DfC in April 2020 for an amount of £352,437.61, including an increase of £69,450 for COVID Relief – 1st Tranche.

Subsequently the Letter of Variance received, amends the Letter of Offer to £447,969.07 with Council offered a further £95,531.46 (from the regional budget of the £1.75m) for COVID-19 Community Support Fund - Tranche 2, which must be spent by 31 March 2021.

The COVID-19 Community Support Fund - Tranche 2 must align to the programme objectives and support actions in line with the following interventions:

- Financial
- Food
- Connectivity

Officers will develop a delivery plan for this Fund to be reported back to the Community Planning Committee.

With regards to the other funding strands, Council officers are attending virtual meetings with DfC officials to discuss approaches on how to co-design the investment strategy for both the Financial Inclusion Fund and the Food Fund while incorporating the ongoing review and co design of the formula and outcomes framework for the Community Development element within the Community Support Programme.

It is intended that a series of parallel workshops will closely follow to enable the design of the COVID-19 Financial Inclusion Partnership Fund and the Food strand. Once agreed, a delivery plan will be developed and reported to the Community Planning Committee.

RECOMMENDATION: that the Letter of Variance (COVID-19 Community Support Fund) from DfC for an additional amount of £95,531.46 be accepted.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.13 AC/GEN/065 ACCESS AND INCLUSION PROGRAMME

Members are advised that the Department for Communities (DfC) had previously invited applications from Councils for capital funding from their Access and Inclusion Programme 2018/19 and 2019/20. This funding was aimed at improving access to and therefore participation in arts and cultural activities by people with disabilities across Northern Ireland with a maximum 100% funding of £30,000 per project available.

It was reported to the Committee in February 2019 that an application to DfC for £29,000 to replace the Old Courthouse Theatre doors had been submitted and approved with the new doors installed as required by the funding by end March 2019. It was further reported to Committee in November 2019 that a further three applications to the fund for a Mobility Scooter Hub, Sound equipment for Theatre at The Mill and Trail in V36 at the Valley had been successful achieving funding of approx. £80,000 for the three projects. All projects were completed by March 2020.

Members were advised that the DfC has invited applications for funding once again from their Access and Inclusion Programme for 2020/21 with 100% funding still available with applications to be submitted by 11 September 2020. Eligible projects must be delivered by end March 2021. The eligibility criteria of the scheme has been widened to include recreation venues.

Members are reminded that a DfC Review on the Access and Inclusion programme had been submitted to the Department and this review was approved at the June 2020 Committee. At this meeting Members expressed a desire for consultation with the disability sector to be carried out in order to inform any future applications to this fund.

Members are advised that a consultation process was carried out in August to identify potential Access and Inclusion projects, ideas and works which would improve access to arts culture and recreation facilities for people with disabilities. Equally the consultation was open to ideas from constituted groups with their own property who had a small capital project in mind that would improve access and inclusion to arts, culture and active recreation in the community.

The survey responses have identified a number of non-capital projects that have been referred to the relevant Head of Service for consideration in future service delivery but are ineligible for this grant process. V36 at The Valley was highlighted as best practice and an excellent facility for access and inclusion with views expressed that Council should consider further opportunities for inclusive outdoor leisure provision. Some capital projects were proposed that are already at an advanced stage including, upgrading of playparks, which is currently underway with circa £400,000 spend planned for September 2020. A number of other projects identified are not deliverable under the scope of works and budget available at this time.

Members are advised that officers have submitted applications to the DfC Access and Inclusion Fund for 2020/21 for the following projects:

Hazelbank Park Sensory Garden – Creation of a sensory garden in this park which will provide wheelchair access, raised beds and sensory planting to enhance the experience of this Park for people with various disabilities. It is estimated that the project will cost up to £30,000.

Antrim Castle Gardens – Creation of accessible and sensory garden areas within Clotworthy House which will benefit both the Friends of Antrim Castle Gardens volunteer group who have many members with access needs and any visitors to the Gardens with a range of disabilities. It is estimated that this project will cost up to £30,000.

Museum at The Mill Entrance Doors – The large wooden entrance doors from the civic square are in need of replacement and are currently not accessible to wheelchair users and those with other mobility challenges. It is estimated that replacement doors will cost £15,000.

Valley Park – ½ Km of new accessibility trails at northern end of Park– to address Disability Sport NI and Valley Parkrun requirements. It is estimated that this project will cost up to £30,000.

Rea's Wood – improving accessibility from Antrim Loughshore Park – this stretch of trail is frequently undermined by winter storms, proving impassable for people with mobility issues and wheelchairs. Previous funding allowed us to upgrade part of the section closest to Rea's Wood. This project would allow us to storm proof the remaining section closest to the carpark, and is estimated to cost up to £15,000.

Threemilewater Park – extension of accessibility trails into meadow grassland area. The new trail will connect with the Newtownabbey Way, and forms part of the overall masterplan for the site. It is estimated that this project will cost up to £30,000.

The outcome of the applications will be reported to a future meeting of Committee.

RECOMMENDATION: that applications to the DfC's Access and Inclusion Programme 2020/2021 for accessible and sensory gardens at Hazelbank Park and Antrim Castle Gardens, replacement doors to Museum at The Mill, and accessibility trails at Valley Park, Rea's Wood and Threemilewater Park, to a total value of £150,000 be retrospectively approved.

Prepared by: Ursula Fay, Head of Arts and Culture/ Ivor McMullan, Head of Parks

Approved by: Nick Harkness, Director of Community Planning

3.14 CP/CP/074 MULTI AGENCY SUPPORT HUB

Members are reminded of the ongoing work of the Multi-Agency Support Hub (MASH) that was established within Antrim and Newtownabbey Borough in July 2017. The Support Hub aims to provide vulnerable individuals with the right support at the right time via the most appropriate organisation.

The Antrim and Newtownabbey MASH is led by the Council's PCSP Co-ordinator and includes representation from statutory organisations. This includes Policing & Community Safety Partnership, Police Service of Northern Ireland, Northern Ireland Fire & Rescue Service, Northern Ireland Housing Executive, Youth Justice Agency, Northern Health & Social Care Trust, Northern Ireland Ambulance Service, Northern Ireland Probation Board & Council (Environmental Health).

Following the launch of the Support Hub, the Department for Justice provided an annual financial contribution of up to a maximum of £3,600 per annum, towards their administration costs of the Hub for up to three years. It was anticipated the Hubs would have proved their worth and be subsumed within normal running costs of Council operations after this initial three year period.

The Department of Justice has recently written to the Council **enclosed** to advise that the three year funding period for the Support Hub will end on 30 September 2020.

Since its inception in July 2017 the MASH has received 103 referrals, of these 84 were accepted. The Antrim and Newtownabbey MASH currently has 8 live cases, where service users are receiving continuing support and 8 review cases (service users who have already benefitted but are monitored for a period of time). There have been 36 service user cases closed.

RECOMMENDATION: that the Multi Agency Support Hub administration costs be subsumed within normal running costs of the Community Planning Department.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4 ITEMS FOR INFORMATION

4.1 CP/CD/347 SCHOOL UNIFORM RECYCLE PILOT UPDATE

Members are reminded of the decision taken in February 2020 to develop a school uniform recycle pilot scheme. Despite disruption to planning with the COVID-19 pandemic, Officers were able to identify three existing community based schemes and support four new community based schemes across the seven DEAs. This allowed complete DEA coverage with a scheme accessible to the public in each DEA. The following schemes committed to the pilot:

- First Antrim Presbyterian Church*
- Crumlin Community Hub*
- Carnmoney Presbyterian Church*
- Dunanney Centre, Rathcoole
- Monkstown Village Centre
- TIDAL, Toome House
- St John's Church of Ireland, Ballyclare

(*scheme already established but formed part of the Borough-wide pilot)

From 20 – 24 July, all locations received donations of uniforms from the public. The campaign was amplified and marketed on Councils website and social media platforms. The week that followed, allowed a quieter time for the volunteers at the schemes to sort and tidy uniforms and prepare for collections.

Access to the public to receive the recycled uniforms was then available from 3 - 7 August at all venues. An appointment system at the venues allowed for both social distancing to be accommodated and also provided a level of privacy for those concerned about the stigma of accessing recycled uniforms. With the success of the schemes, all venues were able to extend the collection period for another week until 14 August, with many of the venues choosing to retain any remaining stock to continue to support their communities based on need throughout the year.

As a Borough wide pilot there is a lot of learning to come from the schemes and a full evaluation will be carried out with each Group during September. Initial discussions have indicated some potential gaps that may still exist in areas and possible solutions to filling these gaps. Links between the schemes have also started to improve and this is an element that Officers are keen to explore further into 2021 to strengthen the provision of the schemes. A full report following the evaluation with the Schemes will be brought to the Community Planning Committee at a later date.

RECOMMENDATION: that the report be noted.

Prepared by: Lara Townsend, Tackling Deprivation Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.2 CP/CP/026 COMMUNITY PLANNING PARTNERSHIP MEMBERSHIP

In May 2019 Members appointed 10 Members to the Community Planning Partnership for the term of Council using d'Hondt and agreed that the Chair of the Community Planning Committee also be the Chair of the Community Planning Partnership.

Members were nominated to the Community Planning Partnership for the Term of Council as follows:-

	PARTY	NOMINATION
1	DUP	Cllr S Ross
2	UUP	Cllr L Smyth
3	Alliance	Ald J McGrath
4	DUP	Cllr M Cooper (Chair)
5	Sinn Fein	Cllr A Logue
6	DUP	Ald M Girvan
7	UUP	Cllr V McWilliam
8	SDLP	Cllr R Wilson
9	Alliance	Cllr G Finlay
10	DUP	Cllr M Magill

RECOMMENDATION: that the membership of the Community Planning Partnership be noted.

Prepared by: Laura Campbell, Community Planning Assistant

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.3 CP/CP/009 CORRESPONDENCE TO THE HEALTH MINISTER, ROBIN SWANN MLA

Officers have received a copy of correspondence from Alison McCullagh, CEO of Fermanagh & Omagh District Council, to the Health Minister, Robin Swann MLA on the subject of domiciliary care services across Northern Ireland.

The correspondence is enclosed for Members' information.

RECOMMENDATION: that the correspondence be noted.

Approved by: Nick Harkness, Director of Community Planning

4.4 CP/GEN/019 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the electronic folder called "**Partnership Minutes for Members Information**" on your I pads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91	-	Antrim & Newtownabbey Citizens Advice Bureau
D/CSP/48	20/02/2020 – Public Meeting 29/01/2020 – Full Partnership	Antrim & Newtownabbey Policing & Community Safety Partnership (PCSP)
D/DP/67	05/05/2020	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	20/01/2020	Grange Neighbourhood Renewal Partnership
	-	Joint Cohesion Group
CP/GR/43	-	Traveller Issues Local Government Partnership

RECOMMENDATION: that the Partnership Minutes be noted.

Prepared by: Wendy Donaldson, Clerical Officer

Approved by: Nick Harkness, Director of Community Planning

4.5 HR/GEN/033 CP/CP/009 CORRESPONDENCE FROM WOMEN'S AID

Officers have received a copy of correspondence from Rosemary Magill MBE, Women's Aid on the subject of Women's Aid ABCLN support work with children and young people.

The correspondence is enclosed for Members' information.

RECOMMENDATION: that the correspondence be noted.

Approved by: Nick Harkness, Director of Community Planning

4.6 AC/ACG/012 TOURISM NORTHERN IRELAND GOOD TO GO CERTIFICATE

Members are reminded that the general recovery of additional visitor services at Antrim Castle Gardens from 1 August 2020 was approved at the July 2020 Council meeting. As part of this a variety of COVID-19 secure measures were put into place to ensure that Executive guidance on the operation of visitor attractions during recovery was fully complied with and visitors were given every reason to feel confident about the management and operation of the attraction during recovery.

Members are advised that the UK wide tourism industry standard 'We're Good to Go' has been recently launched UK wide and is a mechanism to provide reassurance to customers and demonstrate commitment to implementing relevant government and public health guidance in relation to COVID-19.

Tourism Northern Ireland (TNI) working in partnership with Visit England, Visit Scotland and Visit Wales have developed this standard to ensure a common approach across the UK to provide reassurance that safe working guidelines in relation to COVID-19 have been adopted.

Businesses operating within the visitor economy including accommodation, visitor attractions, restaurants and pubs, business conference and events venues and tour and coach operators are currently eligible to apply for the 'We're Good To Go' industry standard.

An application for 'We're Good To Go' was submitted for Antrim Castle Gardens and Members are advised that this has been successful. The certificate is enclosed for Members' information. This can be displayed at the venue and online and be used in marketing activities.

The accreditation is free and requires agreement from organisation's to operate in accordance with national guidance, including the social distancing and cleanliness protocols that must be in place. There will be a process of spot checks for establishments that join "We're Good to Go".

RECOMMENDATION: that the 'We're Good To Go' status achieved for Antrim Castle Gardens be noted.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.7 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD 1-30 JUNE 2020

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

	JUNE	JULY
Full Plans	51	47
Building Notices	46	88
Regularisation Certificates	24	51

Full Plans

	JUNE	JULY
Approvals	18	14
Rejected applications requiring resubmissions	48	25

Commencements, Completions & Inspections

	JUNE	JULY
Commencements	152	148
Completions	87	84

Inspections

	JUNE	JULY
Total Site Inspections were carried out	641	697

	JUNE	JULY
Regularisation Certificates issued	16	15

Building Notice

	JUNE	JULY
Completion Certificates issued	25	28

Property Certificates

	JUNE	JULY
Number Received	113	183
Number Issued	88	188

Income

	June	July
Plan Fees Received for Month	£ 12412.75	£ 11004.00
Inspection Fees Invoiced for Month	£ 33058.38	£ 17221.05
Building Notice Fees Received for Month	£ 3986.00	£ 7200.00
Regularisation Fees Received for Month	£ 1951.20	£ 4404.60
Property Certificate Fees Received for Month	£ 7980.00	£ 12740.00
TOTAL	£ 59388.33	£ 52569.65

	Projected Income To Date	Year to Date Actual Income
June	£230,564	£111,648
July	£262,916	£161,767

Postal Numbering & Development Naming

	JUNE	JULY
Numbers of official postal numbers issued	72	41
Number of new developments named	1	4

LPS Partnership

	JUNE	JULY
Property details surveys completed	3	3

RECOMMENDATION: that the report be noted.

Prepared by: Vicky Jordan, Business Support Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning