



2 December 2022

Committee Chair: Councillor J Gilmour

Committee Vice-Chair: Alderman J McGrath

Committee Members: Alderman P Michael

Councillors – P Bradley, M Brady, J Burbank, M Cooper,  
P Dunlop, R Lynch, N McClelland, T McGrann,  
V McWilliam, V Robinson, L Smyth and M Stewart

Dear Member

**MEETING OF THE COMMUNITY PLANNING COMMITTEE**

A meeting of the Community Planning Committee will be held in the **Council Chamber, Mossley Mill on Wednesday 7 December at 6.30 pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**PLEASE NOTE: Refreshments will be available in the Café from 5.20 pm**

**For any queries please contact Member Services:**

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## **A G E N D A**

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### **2 DECLARATIONS OF INTEREST**

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5.4 Proposed Development of a Dementia Choir for the Borough

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**REPORT ON BUSINESS TO BE CONSIDERED AT THE  
COMMUNITY PLANNING MEETING ON WEDNESDAY 7 DECEMBER 2022**

**4 PRESENTATION**

**4.1 PRESENTATION FROM LOUGH NEAGH PARTNERSHIP**

Members are advised that a presentation from Gerry Darby, Lough Neagh Partnership will be provided via ZOOM.

**RECOMMENDATION: that the presentation be noted.**

## 5 ITEMS FOR DECISION

### 5.1 CP/GR/162 – HOLOCAUST MEMORIAL DAY SERVICE 2023

Members are reminded that Holocaust Memorial Day is remembered annually on 27 January globally. The theme for Holocaust Memorial Day 2023 is 'Ordinary People'.

This year's theme highlights the ordinary people who let genocide happen, the ordinary people who actively perpetrated genocide, and the ordinary people who were persecuted. The theme will also prompt consideration of how ordinary people, can perhaps play a bigger part in challenging prejudice today.

Members are reminded that as part of Holocaust Memorial Day 2021 a permanent memorial was created for the Borough, and placed within Northern Ireland Centenary Garden, Monkstown Jubilee Centre.

It is proposed that the Holocaust Memorial Programme for 2023 will include a remembrance service at Monkstown Jubilee Centre on Sunday 22 January 2023, 3.30-6pm.

The service will include a presentation from Oliver Sears founder of Holocaust Awareness Ireland on 'Second Generation Reflection: The Objects of Love.' The event will conclude with a civic ceremony at the Holocaust Memorial followed by a light supper, with Elected Members to receive an invitation.

Provision for Holocaust Memorial Day has been made within the Good Relations Action Plan and budget 2022/23.

**RECOMMENDATION: that the 2023 Holocaust Memorial Day Event be approved.**

Prepared by: Jen Cole, Good Relations Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Ursula Fay, Director of Community Planning

## 5.2 CP/CC/004 NEILLSBROOK COMMUNITY CENTRE – NIE NETWORKS PROPOSED ALTERATIONS

Members are reminded that a NIE Wayleave Agreement to carry out alteration works at Neillsbrook Community Centre was approved at the June Committee Meeting.

NIE Networks originally planned to commence the work in July 2022 but this was delayed. A new proposed cabling route has been developed and will cause minimal disruption or disturbance to existing structures. The original route has been reduced and an additional cable is planned to be laid along the side of the rugby club along the playing field. NIE Networks has been in contact with Randalstown Rugby Club directly.

NIE Networks have provided a proposal map and revised Wayleave Agreement for approval by the Council **enclosed**.

NIE Networks will reinstate any ground excavated. The majority of the route will be on grassland with a trench dug across the entrance to the main car park and the car park extension.

Officers will continue to liaise with NIE Networks and any disruption to the Centre will be agreed with NIE Networks in advance and communicated to customers if there is an impact.

**RECOMMENDATION: that the revised NIE Networks Wayleave Agreement to carry out alteration works at Neillsbrook Community Centre be approved.**

Prepared by: Paul Townsend, Community Facilities Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Ursula Fay, Director of Community Planning

### 5.3 ED/TOU/064 CRANFIELD JETTY REDEVELOPMENT OPTIONS

Members are reminded that the Cranfield jetty is currently closed to the public and fenced off due to health and safety concerns.

At the Council meeting in January 2021 approval was given for works to the jetty to take place with an estimated budget of £330,000, subject to further evaluation and feasibility work being undertaken by Capital Development.

Capital Development then appointed structural and civil engineers Taylor+Boyd to carry out this evaluation, and a report was submitted in March 2022 (**enclosed**) outlining three options for redeveloping the jetty. Capital Development subsequently commissioned further work to establish the cost of demolishing and removing, rather than developing the jetty. Therefore, there are five options for Member's consideration in relation to the jetty:

**Option 1:** Replace the entire wooden jetty and the concrete slipway like-for-like.

Estimated cost: £420,000

**Option 2:** Replace the concrete slipway and part of the jetty; refurbish the remainder of the jetty.

Estimated cost: £297,000

**Option 3:** Replace the concrete slipway; refurbish part of the jetty; install a floating pontoon a little further out from the shoreline linked to the refurbished jetty with a galvanised walkway.

Estimated cost: £310,000

**Option 4:** Replace the concrete slipway, and demolish and remove the existing jetty completely, including concrete piles.

Estimated cost: £103,500

**Option 5:** Replace the concrete slipway; demolish and remove jetty but only partially remove concrete piles.

Estimated cost: £46,730

Whilst the Feasibility Report does not give a recommendation, it does note the high cost of option 1, the reduced life and shorter period to first maintenance of option 2, and the relatively long life (20 years) and period to first maintenance (10-15 years) of option 3. Given the relatively close cost between options 2 and 3, the floating pontoon of option 3 may be the best alternative if the jetty is to be retained.

**RECOMMENDATION: the Committee's instructions are requested.**

Prepared by: Simon Goldrick, Head of Arts, Culture, Tourism and Events

Approved by: Ursula Fay, Director of Community Planning

#### **5.4 AC/GEN/083 PROPOSED DEVELOPMENT OF A DEMENTIA CHOIR FOR THE BOROUGH**

Members are reminded that the Council was accepted as a member of the World Health Organisation's Global Network for Age-Friendly Cities and Communities in October 2020. A number of initiatives are already in place to foster healthy and active ageing in the Borough led by the Environmental Health team.

Linked to this and at the request of the Mayor officers have begun to explore how the Council might achieve Dementia Friendly Status for the Borough and as part of this idea to develop a Dementia Choir for the Borough evolved.

The choir would be open to people with all levels of dementia and their carers meeting every week at the Courtyard Theatre, the choir would rehearse songs chosen by choir members, facilitated by an experienced Musical Director. Once or twice a year, the choir would perform a concert for friends and family at the theatre, and once the choir is established opportunities for it to also perform in Care Homes and community settings throughout the Borough will be explored. For carers who would prefer to use the weekly rehearsals as respite time, complimentary use of Ballyearl Leisure Centre will be available during rehearsals.

Live Music Now – a UK-wide charity founded by Yehudi Menuhin to bring live music to those who would not usually have the opportunity to experience it – are interested in partnering with the Council to deliver the Dementia Choir, and have suggested an experienced Antrim – based singer/musician called Amanda St John to facilitate it. Live Music Now have an excellent track record of creating musical programmes for dementia patients across the UK.

The Northern Trust would also like to be involved in the running of the choir, and may be able to provide safeguarding staff for the choir members and a wellbeing team to provide advice to carers while rehearsals are taking place.

The Council already has strong relationships with the Alzheimer's Society and Dementia NI, and these organisations will be approached to help promote the choir and recruit members. Council staff with friends and relatives suffering from dementia will also be encouraged to take part.

Other organisations like Music Yard (who run a similar choir in Larne), the Newtownabbey Arts and Culture Network (who work with young people on arts projects and events), local choirs and senior citizens' groups will also be approached to provide help in establishing the Dementia Choir.

The neurological benefits to dementia sufferers of singing songs that resonate with their past are extensive and well documented. The social and wellbeing benefits of singing together are equally well understood. The Dementia Choir will offer carers much-needed respite, professional advice and / or an opportunity to participate in something enjoyable and meaningful with dementia sufferers.

The weekly cost of running the Dementia Choir would be around £200. It is proposed that the Choir begins recruiting members in January 2023, with rehearsals beginning in March 2023 and the first concert performance in the summer.

**RECOMMENDATION: that the proposal to establish a Dementia Choir at a weekly cost of £200, including complimentary use of Ballyearl for carers, be approved.**

Prepared by: Simon Goldrick, Head of Arts, Culture, Tourism and Events

Approved by: Ursula Fay, Director of Community Planning



## 5.5 CP/CD/345 Randalstown Rugby Club – Storage Container Request

Correspondence has been received from Randalstown Rugby Football Club enclosed requesting permission from the Council to install a metal storage container on Council land between the Rugby Club premises and Neillsbrook Community Centre.

The club aim to use the container to store new equipment to develop and support their underage sections.

There are currently two storage containers on the proposed land, a welfare hut for cleansing staff and a storage container for the community centre.

There is room to install another storage container in this area, subject to size. Costs associated with the purchase and insurance of the storage container would be the responsibility of the Rugby Club.

**RECOMMENDATION: that the installation of a storage container, purchased and insured by the Randalstown Rugby Football Club at Neillsbrook Community Centre be approved.**

Prepared by: Paul Townsend, Community Facilities Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Ursula Fay, Director of Community Planning

## 5.6 CP/GR/165/168/167/166 GOOD RELATIONS GRANT AID 2022-23

Members are reminded that the 2022/23 Good Relations Action Plan submitted to The Executive Office, includes a budget of £20,000 for the Good Relations Grant Aid Programme.

The aim of the Good Relations Grant Aid Programme is to improve day to day relationships by encouraging everyone to treat others fairly and encouraging a society in which cultures and traditions understood, respected and accepted.

Members are advised that applications are required to score higher than 50% to be deemed successful. Four applications were received in October 2022, scoring above the 50% threshold requesting a total amount of £9,256.90.

A summary of the applications received, the proposed award recommendations, overview of the assessments and funding details are **enclosed** for Members' consideration.

**RECOMMENDATION: that that the Good Relations grant aid applications outlined above be approved at a total cost of £9,256.90**

Prepared by: Jen Cole, Good Relations Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Ursula Fay, Director of Community Planning

## 5.7 AC/EV/025 BALLYCLARE MAY FAIR

Members are advised that the Ballyclare May Fair Working Group resumed in October 2022 to commence planning for the May Fair which will be delivered from 21 to 27 May 2023. The Minutes of the second meeting held on 30 November are **enclosed** for Members' information.

**RECOMMENDATION: that the minutes of the May Fair Working Group meeting of the 30 November 2022, be approved.**

Prepared by: Simon Goldrick, Head of Arts, Culture, Tourism & Event

Approved by: Ursula Fay, Director of Community Planning

**5.8 CP/CP/213 COMMEMORATION OF HER MAJESTY QUEEN ELIZABETH II AND CORONATION OF HIS MAJESTY KING CHARLES III**

Members are reminded that at the Council meeting on 26 September 2022 the following motion was declared carried:

“This Council commits thus to honour and enshrine her memory in tangible commemoration across the Borough and invites Council Officers to present an options paper to the relevant committee for consideration in due course.

This Council shall also establish a sub-committee proposition for the coronation of His Majesty, King Charles III”.

At the Council meeting in October the establishment of a Sub Committee of twelve Elected Members, to commemorate Her Majesty Queen Elizabeth II and to plan for the Coronation of King Charles III was approved with Members to be nominated by Group Leaders by D'Hont.

The first meeting of the Sub Committee was held in Mossley Mill on Tuesday 29 November 2022 and the minutes are **enclosed** for Members' information.

A screening exercise on the programme has been carried out with the form **enclosed** for Members' information. An equality Impact Assessment is not recommended.

**RECOMMENDATION: that**

- (a) the minutes of Her Majesty the Queen's Platinum Jubilee Working Group meeting of 29 November 2022 be approved.**
- (b) the outcome of the Section 75 screening exercise be approved.**

Prepared and Approved by: Ursula Fay, Director of Community Planning

## 5.9 HOLOCAUST MEMORIAL PROGRAMME

Members are reminded that Holocaust Memorial Day is remembered globally each year on 27 January. To mark the Holocaust Memorial it is proposed that a special programme is delivered that includes a series of learning workshops, followed by a visit to Europe.

Following the successful Youth Intervention Programme delivered by Impact Network NI in 2021 that included a visit to Poland, Impact Network NI were invited by officers to develop a proposal to deliver a Holocaust Memorial Programme.

This programme is **enclosed** for Members' information. It aims to promote an understanding of the impact of hate, division and inequality through the exploration of the Holocaust and other genocides, working to address issues around sectarianism and racism.

Anticipated costs for the programme are £28,000, to include facilitation, administration and one overseas visit to Krakow, Poland. Due to the current war in Ukraine and its proximity to Poland a contingency option has also been developed to visit Prague, Czech Republic.

Participation in the programme is proposed as follows:

- The Mayor and Deputy Mayor
- 7 x Elected Members (1 per DEA)
- 7 x Community representative's (1 per DEA) via a nomination process by DEA Member Engagement Groups
- 2 x Council Officers

Provision for this Holocaust Memorial Programme has been made within the Good Relations Action Plan 2022/23.

**RECOMMENDATION: that Holocaust Memorial Programme be approved.**

Prepared by: Jen Cole, Good Relations Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by Ursula Fay, Director of Community Planning

## 6 ITEMS FOR INFORMATION

### 6.1 CP/GEN/019 – COMMUNITY PLANNING SECTION – PARTNERSHIP MINUTES

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the electronic folder called “**Partnership Minutes for Members Information**” on your iPads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91		Antrim and Newtownabbey Citizens Advice Bureau
D/CSP/48		Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP)
D/DP/67	06/9/22	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	12/10/22	Grange Neighbourhood Renewal Partnership
		Joint Cohesion Group
CP/GR/43		Traveller Issues Local Government Partnership

**RECOMMENDATION: that the Partnership Minutes be noted.**

Prepared by: Wendy Donaldson

Agreed and Approved by: Ursula Fay, Director of Community Planning

## 6.2 CP/CP/207 COST OF LIVING CRISIS: LOCAL GOVERNMENT POSITION

Members are advised that the Northern Ireland Local Government Association (NILGA) has been engaging with Elected Members and Officers from all eleven Councils in relation to the impact of the Cost of Living Crisis and the Local Government response to the situation.

NILGA have produced a Local Government Position Paper on the Cost of Living Crisis, copy enclosed for Members' information.

This paper was presented to the NILGA Executive Meeting on 14 November 2022 when it was endorsed by the Executive.

This paper sets out sectoral issues and asks. NILGA is committed to lobbying to ensure cross government and cross party consensus on how progress can be made to mitigate this crisis on residents, businesses and communities.

**RECOMMENDATION: that the report be noted.**

Prepared and Approved by: Ursula Fay, Director of Community Planning

### 6.3 CP/CD/433 CENSUS 2021 RESULTS

Members are reminded that at the June Community Planning Committee the first results from Census 2021 were reported following publication on 24 May 2022. The first release of data consisted of headline population statistics by age, sex, number of households with usual residents, and communal establishment population.

Further results from Census 2021 will be published on 15 December 2022. The results will be available on the NISRA website. These results will be in relation to Health and Housing.

Other main Census 2021 statistics will be released in stages up to Summer 2023.

The results and further information on Census 2021 are available on the NISRA website; [www.nisra.gov.uk/Census2021](http://www.nisra.gov.uk/Census2021)

**RECOMMENDATION: that the report be noted.**

Prepared by: Conor Cuning, DEA Coordinator

Agreed by: Ronan McKenna, Head of Community Planning

Approved by: Ursula Fay, Director of Community Planning