



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD  
AT MOSSLEY MILL ON MONDAY 27 OCTOBER 2025 AT 6.30 PM**

- In the Chair** : Mayor (Councillor L Kirkpatrick)
- Members Present** : Aldermen – M Magill, P Michael, S Ross and J Smyth
- : Councillors – J Archibald-Brown, A Bennington, M Brady, M Cooper, H Cushinan, P Dunlop, R Foster, J Gilmour, N Kelly, R Kinnear, R Lynch, H Magill, E McLaughlin, V McWilliam, M Ní Chonghaile, M Stewart, S Ward, B Webb and S Wilson
- Members Present (Remotely)** : Aldermen – L Boyle, P Bradley, T Campbell, L Clarke and M Cosgrove
- : Councillors – J Burbank, S Cosgrove, S Flanagan, M Goodman, AM Logue, T McGrann, A O'Lone
- In Attendance (In person)** : Caroline Connor, Interim Director of the Strategic Housing Authority – Northern Ireland Housing Executive  
Breige Mullaghan, Antrim and Newtownabbey Area Manager – Northern Ireland Housing Executive
- In Attendance (Remotely)** : Carita Coulter, Head of Place Shaping North  
Ryan Brady, Town Planner (PSN)  
Darren Cameron, Tower Blocks Delivery Manager  
Nathan Bolton, Programme Delivery  
Kevin Logan, Procurement  
Conor Bell, Head of Grants North East
- Officers Present** : Deputy Chief Executive and Director of Economic Development and Planning – M McAlister  
Director of Sustainability, Operations – M Laverty  
Director of Finance and Governance – S Cole  
Director of Organisation Development (Interim) – H Hall  
Deputy Director of Governance – L Johnston  
Borough Lawyer and Head of Legal Services – P Casey  
ICT Systems Support Officer – C Bell  
ICT Helpdesk Officer – J Wilson

Member Services Manager – A Duffy  
PA to the Mayor and Deputy Mayor – L Molyneaux

**Officers Present (Remotely)** : Chief Executive – R Baker

## **1 BIBLE READING, PRAYER AND WELCOME**

The Mayor welcomed all present to the meeting and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by Reverend Gilkhurst.

*Alderman Boyle and Councillors Cushinan, Goodman, Kelly, Kinnear, Logue, McGrann, McLaughlin, Ní Chonghaile and O'Lone joined the meeting at this point.*

## **2 APOLOGIES**

Alderman - McGrath  
Councillor – Mallon, McAuley and L O'Hagan

## **3 DECLARATIONS OF INTEREST**

None

The Mayor advised that the presentation from the Northern Ireland Housing Executive would be taken at this point of the meeting.

*Councillor Cooper left and returned to the Chamber during the presentation.*

## **9 PRESENTATION**

### **9.1 G/MSMO/7 PRESENTATION BY NORTHERN IRELAND HOUSING EXECUTIVE**

#### **1. Purpose**

**The purpose of this presentation was to provide Members with an annual update on the 2025 Housing Investment Plan.**

#### **2. Introduction**

The Mayor welcomed Caroline Connor, Interim Director of the Strategic Housing Authority and Breige Mullaghan, Antrim and Newtownabbey Area Manager from the Northern Ireland Housing Executive to the meeting. Ms Connor provided Members with an annual update on the 2025 Housing Investment Plan.

Northern Ireland Housing Executive representatives responded to Members' queries and agreed to report back on questions relating to the correction of

development name Aspen View or Spring Water Park, provide a geographical breakdown of the 1526 single applications across Antrim and Newtownabbey, provide clarification on housing stress reflecting unsuitable accommodation not necessarily homelessness, and committed to update Alderman Clarke regarding a timeline on Red Ro properties.

The request from a Member to include indicative figures based on previous years to reflect ongoing demand relating to temporary accommodation was noted.

The Mayor and Members thanked Ms Connor, Ms Mullaghan and their team for the presentation, and they left the meeting.

Moved by Councillor Foster  
Seconded by Councillor Brady

**RESOLVED - that Members note the presentation.**

*NO ACTION*

#### **4 MINUTES OF THE ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL MEETING**

Moved by Councillor Wilson  
Seconded by Councillor Foster and

**RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 29 September 2025 be taken as read and signed as correct.**

#### **5 MINUTES OF THE OPERATIONS COMMITTEE MEETING**

Alderman Ross expressed his intention to raise a concern regarding Item 6.5 – Abbey Community College 3G Pitch and Changing Facilities of the Operations Committee meeting. It was agreed that this matter would be addressed during the Council's 'In Committee' session.

Moved by Alderman Smyth  
Seconded by Councillor Logue and

**RESOLVED – that the Minutes of the proceedings of the Operations Committee Meeting of Monday 6 October 2025 be approved and adopted.**

#### **6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING**

Moved by Councillor Webb  
Seconded by Councillor Magill and

**RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday 7 October 2025 be approved and adopted.**

#### **7 MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE MEETING**

Moved by Councillor Wilson

Seconded by Councillor Brady and

**RESOLVED - that the Minutes of the proceedings of the Community Development Committee Meeting of Monday 13 October 2025 approved and adopted.**

**8(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1**

Moved by Councillor Kinnear  
Seconded by Councillor Flanagan and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 20 October 2025 Part 1 be taken as read and signed as correct.**

**8(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2**

Moved by Councillor Kinnear  
Seconded by Councillor Flanagan and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 20 October 2025 Part 2 be approved and adopted.**

*Councillor Ward left and returned to the Chamber during Item 10.*

**10 NOTICE OF MOTION**

Proposed by: Councillor Foster  
Seconded by: Alderman Cosgrove

**Motion Text**

*That this chamber condemns the desecration of the Glengormley Cenotaph and calls upon this chamber to repudiate all attacks on our nation's war dead, regardless of religion or creed.*

**Background Notes**

*The Glengormley Cenotaph stands as a solemn monument to those who made the ultimate sacrifice in the service of freedom. Acts of vandalism or desecration against such memorials are deeply offensive to the memory of the fallen, to their families, and to the entire community.*

*This motion reaffirms the chamber's commitment to upholding mutual respect, remembrance, and unity across all traditions. It calls for collective condemnation of any attacks on war memorials, irrespective of the faith or background of those commemorated.*

**Proposed Decision**

*That the chamber issues a public statement condemning the desecration of the Glengormley Cenotaph.*

*That the chamber expresses solidarity with all who honour the memory of those who served, irrespective of religion or creed.*

*That steps be considered through existing budgets and resources by Officers in Community Planning to promote education, respect, and remembrance across the community to prevent such acts in future.*

## **AMENDMENT**

It was requested by Councillor Bennington that the following action be included in the motion.

*“that officers review the quality and positioning of all CCTV installations across the borough, in conjunction with the PSNI, and bring a report back to the relevant committee”*

Proposed by: Councillor Foster

Seconded by: Alderman Cosgrove

### **Motion Text**

*That this chamber condemns the desecration of the Glengormley Cenotaph and calls upon this chamber to repudiate all attacks on our nation's war dead, regardless of religion or creed.*

### **Background Notes**

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*This motion reaffirms the chamber's commitment to upholding mutual respect, remembrance, and unity across all traditions. It calls for collective condemnation of any attacks on war memorials, irrespective of the faith or background of those commemorated.*

### **Proposed Decision**

*That the chamber issues a public statement condemning the desecration of the Glengormley Cenotaph.*

*That the chamber expresses solidarity with all who honour the memory of those who served, irrespective of religion or creed.*

*That steps be considered through existing budgets and resources by Officers in Community Planning to promote education, respect, and remembrance across the community to prevent such acts in future.*

*That officers review the quality and positioning of all CCTV installations across the borough, in conjunction with the PSNI, and bring a report back to the relevant committee*

**RESOLVED – the amended Motion was declared carried.**

*ACTION BY: Richard Baker, Chief Executive, Ursula Fay Director of Community Development and Matt McDowell, Director of Estates and Recreation*

## **11 ITEMS FOR NOTING**

## 11.1 G/MSMO/024 REMEMBRANCE DAY SERVICES AND PARADES

### 1. Purpose

**Members were advised that a schedule of Remembrance Day Services and Parades taking place across the Borough had been compiled and was circulated for reference.**

Members who wish to wear robes may do so. Robes would be available from the Robing Room at Mossley Mill. Upon request, Member Services could arrange for robes to be transported to Antrim Civic Centre for collection.

Moved by Alderman Smyth  
Seconded by Councillor Brady and

**RESOLVED - that Members note the schedule of Remembrance Day Services and Parades taking place in the Borough.**

*ACTION BY: Member Services*

## 11.2 G/MSMO/14 MID ULSTER DISTRICT COUNCIL MOTION – ACCESS TO CAR-T THERAPY FOR NORTHERN IRELAND PATIENTS

### 1. Purpose

**The purpose of this report was for Members to note the correspondence from Mid Ulster District Council in relation to its' Motion regarding access to CAR-T therapy for Northern Ireland patients.**

### 2. Introduction

Members were advised that correspondence circulated had been received from Mid Ulster District Council regarding a Motion passed by that Council. The Motion was in relation to the urgent need for timely and local access to CAR-T cell therapy and highlighted the personal story of Catherine Sherry and the advocacy efforts of her family to improve access to treatment for others.

### 3. Key Points

Mid Ulster District Council had resolved to call upon the NI Department of Health to begin negotiations with the Republic of Ireland to secure access to CAR-T therapy at St James's Hospital, Dublin for NI patients and for the Irish Government to support and expedite this cooperation. The Council would write a formal letter to Ministers Mike Nesbitt and Jennifer Carroll MacNeill requesting their intervention.

Moved by Councillor Webb  
Seconded by Councillor Kelly and

**RESOLVED - that the correspondence from Mid Ulster District Council be noted.**

*ACTION BY: Member Services*

## **MOTION TO PROCEED 'IN COMMITTEE'**

Moved by Councillor Brady  
Seconded by Alderman Boyle and

**RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.**

Members were advised that the live stream and audio recording would cease at this point.

## **12 ITEMS IN CONFIDENCE**

### **12.1 IN CONFIDENCE FI/PRO/TEN/589 FRAMEWORK FOR THE SUPPLY DELIVERY AND MAINTENANCE OF A RANGE OF VEHICLES - FURTHER COMPETITION 2**

#### **1. Purpose**

**The purpose of this report was to obtain approval for the appointment of suitably qualified and experienced organisations to supply a range of vehicles to Council.**

#### **2. Introduction/Background**

At the Council Meeting in May 2025, Members approved the establishment of a framework for the supply, delivery and maintenance of a range of vehicles for the Council. In accordance with the operation of the framework, where one or more vehicles are required throughout the contract period, any relevant appointed suppliers would be invited to tender in a Further Competition exercise. Should the costs of any further competition exceed the relevant threshold, a report would be brought to Council to inform Members.

In line with the ongoing fleet replacement programme, Officers identified several vehicles that are currently required by Council departments, and these were included in a procurement exercise under the Framework, hereafter referred to as Further Competition 2. Any vehicles purchased under this framework would be within the approved capital fleet replacement programme.

#### **3. Procurement Process**

Further Competition 2 was procured in accordance with the terms and conditions of the Framework and included the following lots and vehicles.

##### Lot 1

Item 1 – 2 x 3.5T Highway Maintenance Fixed Body Vehicles

Item 2 – 1 x 3.5T Crew Cab Open Back Dropsided Fixed Body Vehicle

##### Lot 2

Item 1 – 1 x 5.2T Open Back Dropsided Tipping Vehicle

Item 2 – 1 x 7.5T Boxvan

Suppliers appointed to the Framework in the relevant lots were invited to tender via CiAnywhere on 14 August 2025.

Three tender responses were opened via the CiAnywhere Portal on 5 September 2025 and referred to the evaluation panel for assessment. The tenders were evaluated as follows:

#### Technical Assessment

For each item, the tenders were evaluated on a pass/fail basis for compliance with the specification. For Lot 1, one tender failed to meet the requirements of this stage for both items and did not proceed further in the evaluation. The remaining tenderers met the requirements of this stage for their respective lots and proceeded to the next stage of evaluation for their respective items. There was only one bid for Lot 2 item 1.

#### Commercial Assessment

The tenders were evaluated on the basis of cost (100%). Full details of the evaluation methodology were circulated.

The recommendation was as follows:

<b>Lot/Item</b>	<b>Supplier</b>	<b>Cost Assessment (out of 100%)</b>	<b>Estimated Total Cost (£) (excl. VAT)</b>
LOT 1 Item 1 – 2 x 3.5T Highway Maintenance Fixed Body Vehicles	RD Mechanical Services Ltd	100.00	████████
LOT 1 Item 2 – 1 x 3.5T Crew Cab Open Back Dropsided Fixed Body Vehicle	RD Mechanical Services Ltd	100.00	████████
LOT 2 Item 1 – 1 x 5.2T Open Back Dropsided Tipping Vehicle	RD Mechanical Services Ltd	100.00	████████
LOT 2 Item 2 – 1 x 7.5T Boxvan	RD Mechanical Services Ltd	100.00	████████

The full list of bidders and evaluation outcome was circulated.

#### 4. Social Value

Social Value in procurement was implemented by the Executive in June 2022 and incorporates all aspects of sustainable procurement including ethical and sustainable supply chains, community benefits and wealth building, job and skills creation and efforts to decarbonise. It is a mandatory requirement for the above threshold contracts. This procurement exercise does not meet the requirements for social value criteria to be applied.

Moved by Councillor Goodman  
Seconded by Alderman Smyth and

**RESOLVED - that, having achieved scores detailed above for Further Competition 2, an award be made to RD Mechanical Services Ltd for the abovementioned items at the tendered rates.**

*ACTION BY: Melissa Kenning, Procurement Manager*

*Councillor Burbank joined the meeting remotely.*

## **12.2 IN CONFIDENCE FI/PRO/TEN/549 FRAMEWORK FOR THE PROVISION OF MECHANICAL SERVICES– FURTHER COMPETITION 1**

### **1. Purpose**

**The purpose of this report was to obtain approval for the appointment of a suitably qualified and experienced organisation to install a parking barrier, ticket solution, and the associated software at Mossley Mill.**

**The works had a gross cost of £ [REDACTED] (excl. VAT) and would be funded from existing revenue budgets and capital programme as appropriate. The works were deemed affordable in the context of CAPEX and whole life revenue.**

### **2. Introduction/Background**

At the Council Meeting in April 2025, Members approved the establishment of a framework for the provision of mechanical works and services across the Council's estate. In accordance with the operation of the framework, where a distinct works project was required during the contract period, any relevant appointed suppliers would be invited to tender in a "Further Competition" exercise. Should the costs of this competition exceed the relevant threshold, a report would be brought to Council to inform Members.

A need for a traffic control system at Mossley Mill had been identified to maximise available parking while providing effective and efficient management of traffic on the Mossley Mill site. These works were included in a procurement exercise under the Framework, hereafter referred to as Further Competition 1.

Adequate parking provision at Mossley Mill had been a recurring challenge when hosting events and accommodating staff, visitors, and elected members. This issue had been exacerbated by a significant number of individuals parking on site and then leaving to use nearby public transport services, thereby reducing the availability of parking for genuine site users.

A recent survey of the car park, conducted over a three-month period, found that approximately 30–40 vehicles per day were being parked at Mossley Mill while their occupants left the site to access other transport links.

The proposed barrier system would grant access to authorised pass card holders and issue time-stamped parking tickets to all other users. The Council could then determine an appropriate free parking period for short-stay visitors (for example, one hour).

Parking tickets presented after the agreed free period would incur a parking fee, payable at on-site pay stations. The system also supported ticket validation for visitors attending meetings or events, and the barriers could be programmed to remain open after a specified time each evening, when required.

### 3. Procurement Process

Further Competition 1 was procured in accordance with the terms and conditions of the Framework. Suppliers appointed to the Framework in the relevant lot were invited to tender via CiAnywhere on 3 October 2025.

One tender response was opened via the CiAnywhere Portal on 17 October 2025 and referred to the evaluation panel for assessment. The tender was evaluated as follows:

#### Commercial Assessment

The tender was evaluated on the basis of cost (100%) and the recommendation is as follows:

<b>Contractor</b>	<b>Cost Assessment (out of 100%)</b>	<b>Tendered Total of the Prices (£) (excl. VAT)</b>	<b>Model Compensation Event Total (£) (excl. VAT)</b>	<b>Tender Assessment Total Price (£) (excl. VAT)</b>
<b>Precision Mechanical Contractors Ltd</b>	100.00	██████████	██████████	██████████

\* The model compensation event was included in the evaluation exercise to assess the cost impact of change resulting from future compensation events (variations due to unforeseen items). It included costs, for people, materials, and equipment.

While there was only one tender, the costs were in line with market rates and Officers were content that they represent value for money.

### 4. Social Value

Social Value in procurement was implemented by the Executive in June 2022 and incorporates all aspects of sustainable procurement including ethical and sustainable supply chains, community benefits and wealth building, job and skills creation and efforts to decarbonise. It is a mandatory requirement for the above threshold contracts. This procurement exercise does not meet the requirements for social value criteria to be applied.

Moved by Alderman Boyle  
Seconded by Councillor Lynch and

**RESOLVED - that:**

- a) **having achieved a score of 100%, an award be made to Precision Mechanical Contractors Ltd for installation of a parking barrier, ticket solution, and associated software at Mossley Mill at the tendered rates.**
- b) **The tendered full works cost of £[REDACTED] be approved.**

*ACTION BY: Melissa Kenning, Procurement Manager*

## **5 MINUTES OF THE OPERATIONS COMMITTEE MEETING**

Alderman Ross raised a concern regarding Item 6.5 – Abbey Community College 3G Pitch and Changing Facilities. He outlined the cost difference from the initial quote to the current cost presented and expressed his concerns that such significant information should be reported to Full Council for consideration as opposed to a Committee. He suggested that officers from the Capital team should be present at all future meetings involving capital expenditure and requested a specific breakdown of costs for option B Modular buildings. It was also suggested that Officers consider a policy for managing significant cost deviations in capital projects.

The Director of Sustainability acknowledged that the investment decision had not yet been made and assured Members that the matter would return to Council for final decision.

The Deputy Chief Executive agreed that the points raised would be considered and a response provided.

### **MOTION TO PROCEED 'OUT OF COMMITTEE'**

Moved by Councillor Dunlop  
Seconded by Councillor Lynch and

**RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.**

Members were advised that the audio recording would restart at this point.

The Mayor and Members expressed their sincere congratulations to Councillor Kinner on being "called to the bar" and now serves as a barrister.

The Mayor thanked everyone for attending and the meeting concluded at 7.55pm.

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**MAYOR**

***Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.***