



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COMMUNITY PLANNING AND
REGENERATION COMMITTEE HELD IN MOSSLEY MILL ON MONDAY 10 JUNE 2019
AT 6.30 PM**

- In the Chair** : Councillor P Dunlop
- Committee** : Aldermen - D Kinahan and J McGrath
Councillors - L Clarke, P Dunlop, G Finlay, R Kinnear,
D McCullough, T McGrann, P Michael, S Ross, M Stewart,
L Smyth and R Wilson
- In Attendance** : Councillors A Bennington; M Cooper, R Lynch, N
McClelland, B Webb
- Officers Present** : Director of Community Planning – N Harkness
Head of Property & Building Services – B Doonan
Head of Arts & Culture – U Fay
Head of Community Planning – L Moore
Head of Capital Development – R Hillen
ICT Change Officer – A Cole
Media and Marketing Officer – J Heasley
Mayor and Member Services Officer – S Fisher

CHAIRPERSON'S REMARKS

The Chairperson welcomed Members to the June meeting of the Community Planning and Regeneration Committee and reminded all present of the audio recording protocol.

1 APOLOGIES

Alderman Girvan
Councillor McWilliam

2 DECLARATIONS OF INTEREST

Item 3.19 - Alderman Kinahan

Item 3.11 - Councillor Stewart
Item 3.16 - Councillor Bennington
Items 3.5, 3.19, 3.27, 5.1 and 5.4 - Councillor Cooper
Item 5.1 – Councillor Ross

3. ITEMS FOR DECISION

3.1 PBS/BC/003 STREET NAMING

An application was received on 30 April 2019 from Sean Walsh on behalf of Orrson Homes, regarding the naming of a residential development at Nursery Park, Antrim. The development consists of 29 units, these being a mixture of detached dwellings and apartments. The development names had been submitted as outlined below, with the developer's rationale, a site location map and site plan (circulated).

- 1 – Moylinney Mill
- 2 – Moylinney Meadow
- 3 – Kirbys Meadow

Members were advised that Moylinney had been used as a prefix for an existing development/street name in Antrim and that should the Council not wish to select one of the above names; the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Clarke
Seconded by Councillor Ross and agreed that

the name Kirbys Meadow be selected for this development.

ACTION BY: William Richmond, Principal Building Control Surveyor

3.2 PBS/BC/003 STREET NAMING

An application was received on 15 May 2019 from Ron Quinn (Wilson and Mawhinney), regarding the naming of a residential development at Doagh Road, Ballyclare. The development consists of 11 units, these being a mixture of detached and semi-detached. The development names had been submitted as outlined below, with the developer's rationale, a site location map and site plan (circulated).

- 1 Forge Lane
- 2 Belmont Lane
- 3 Churchfields

Members were advised that there are two existing developments in Antrim Town called Belmont Heights and Belmont Hall and that should the Council not wish to select one of the above names; the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Stewart
Seconded by Alderman Kinahan and agreed that

the name Forge Lane be selected for the development.

ACTION BY: Liam McFadden, Principal Building Control Surveyor

3.3 PBS/BC/003 STREET NAMING

An application was received on 22 May 2019 from Ryan Dougan (Vision Design Architects) on behalf of McAlister Builders Ltd, regarding the naming of a residential development at Creggan, Staffordstown Road, Randalstown. The development consisted of 24 units, these being a mixture of detached and semi-detached. The development names had been submitted as outlined below, with the developer's rationale, a site location map and site plan (circulated).

- 1 Cranfield Park
- 2 Cranfield Meadow
- 3 Termon Cross

Members were advised that should the Council not wish to select one of the above names; the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Ross
Seconded by Councillor Clarke and agreed that

the name Cranfield Park be selected for the development.

ACTION BY: Liam McFadden, Principal Building Control Surveyor

3.4 CP/PCSP/88 PCSP LETTERS OF OFFER 2019/20

Members were reminded that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) receives an annual Letter of Offer from the Joint Committee (Department of Justice and Northern Ireland Policing Board).

A formal letter of offer had been received (circulated) for delivery against the PCSP Action Plan in 2019/20 of £303,540, which is the same allocation as was received in 2018/19. In addition to this, £18,000 from the Northern Ireland Policing Board is included to fund members' expenses and meeting allowances, this is the same allocation as was received in 2018/19. Members were aware that Council provides a contribution of £106,484 towards delivery of the 2019/20 PCSP Action Plan and that provision for this had been made within the 2019/20 estimates.

Members noted that Letters of Offer had been received from Northern Ireland Housing Executive (circulated) against specific projects within the 2019/20

PCSP Action Plan. An offer of £21,000 had been received to assist with delivery of the Community Safety Wardens Scheme, £10,000 to assist with delivery of the 4 Tier Security Scheme and £10,000 to assist in delivery of the 'BEAT' Summer Intervention programme.

Proposed by Councillor Ross
Seconded by Councillor Clarke and agreed that

- a) the Letter of Offer from the Joint Committee (Department of Justice and Northern Ireland Policing Board) be approved;**
- b) the three Letters of Offer from the Northern Ireland Housing Executive are noted.**

ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager

Having declared an interest in the next item, Councillor Cooper left the Chamber.

3.5 CP/CD/282 BONFIRE MANAGEMENT PROGRAMME 2019

Members are reminded that 18 recognised sites across the Borough have signed up to the Bonfire Management Programme in 2019 as follows:

Area	Bonfire Location	Type
Antrim	Ballycraigy	Bonfire
	Kilgreel (Parkhall Lower)	Beacon
	Oaktree	None
	Newpark & Caulside	None
	Neilsbrook	Bonfire
Newtownabbey	Ballyduff	Bonfire
	Burnside	Beacon
	Doagh	Beacon
	Erskine & Rashee	Bonfire
	Grange	Bonfire
	Monkstown – Abbeytown Square	Bonfire
	Monkstown – Devenish Drive	Bonfire
	New Mossley	Bonfire
	Old Mossley	Beacon
	Queen's Park	Bonfire
	Rathfern – Knockenagh Avenue	Bonfire
	Rathcoole – Foyle Hill	Bonfire
	Rathcoole – Dunanney	Bonfire

At the Community Planning and Regeneration Committee in April 2019 it was agreed that if additional sites from the list of recognised sites wished to participate after the deadline, then these requests would be brought to the Council for approval on a site by site basis.

Following the sign up date deadline of Friday 5 April 2019 a request had been received from representatives of the Mallusk Gardens site in Steeple, Antrim

seeking their inclusion in this year's programme. In addition they had requested the use of a double base beacon for their 11th July celebration event. At present Council currently have 5 beacons in stock 3 singles and 2 doubles, 4 of which have been allocated as per the table above with 1 double remaining which could meet this request should it be approved.

At present all participating groups are developing their 11th July Family Fun Day Events and are completing all the relevant paperwork. Members were reminded that funding will be administered by the Council up to a maximum of £2,700 per group and it was expected that the procurement of all goods and services in relation to each site will be completed by the end of June 2019.

Interagency site inspections involving the NIFRS, NIHE, PSNI and Council representatives were planned to take place on Friday 14 June and Monday 8 July 2019 from 10am until 3pm.

A Health and Safety and Risk Assessment Seminar would also be held on Thursday 13 June 2019 from 6.30pm until 9.30pm to which all participants will be invited to attend. Information detailing the dates, times and venues of all the family fun events would be reported to Council in June 2019.

Members congratulated all those who had worked together to achieve this result.

Proposed by Councillor Michael
Seconded by Alderman McGrath and agreed that

- i. **Mallusk Gardens site in Steeple, Antrim be included in the 2019 Bonfire Management Programme and**
- ii. **A double base beacon be loaned to the group for their 11th July celebration event subject to the completion of the relevant paperwork.**

ACTION BY: Jonathan Henderson, Community Services Officer

Councillor Cooper returned to the Chamber.

3.6 CP/GR/095 GOOD RELATIONS INTERVENTION ACTIVITY FUND

Members were reminded that the Good Relations Action Plan submitted to the Executive Office included a budget of £2,700 for reactionary intervention/diversionary activity fund. The nature of this fund is promote positive relations across the Borough, by providing a quick reaction to promote Good Relations when necessary. There is potential for this budget to increase if underspends are identified throughout the year within the overall Good Relations budget.

It was proposed that if the timeframe permits, reports will be provided to CPRC and/or CLT however, as this is a reactionary budget, Members may wish to consider the following options to implement an alternative process to

expedite decision making for allocation of the budget. Members were reminded that any funding provided must meet at least one of the four themes identified within 'Together: Building a United Community', which are 'Our Children and Young People', 'Our Shared Community', 'Our Safe Community', 'Our Cultural Expression'. Members considered the following options:

Option 1

1. Need for intervention activity identified by communities, Elected Members, statutory partners and/or key stakeholders .
2. Issue evaluated by the Good Relations Officer and Community Safety and Good Relations Manager (in consultation with DEA Members).
3. Head of Service consultation and approval sought.
4. Director and CEO approval sought.
5. Update report provided to Community Planning and Regeneration Committee for information (or approval if timescale permits).

Option 2

1. Need for intervention activity identified by communities, Elected Members, statutory partners and/or key stakeholders .
2. Issue evaluated by the Good Relations Officer and Community Safety and Good Relations Manager (in consultation with DEA Members).
3. Head of Service, Director and CEO consultation.
4. Mayor approval sought (similar procedure to repairs and renewal emergency works).
5. Update report provided to Community Planning and Regeneration Committee for information (or approval if timescale permits).

Proposed by Councillor Clarke

Seconded by Alderman McGrath and agreed that

option one be approved.

ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager

3.7 CP/GR/087 DISTRICT COUNCIL GOOD RELATIONS PROGRAMME 2019-20 LETTER OF OFFER

Members were advised that the 2019-20 Antrim and Newtownabbey Council Good Relations Action Plan received approval by The Executive Office (TEO). Members may wish to note that Council receives an annual Letter of Offer from TEO in support of the Good Relation Programme.

The Good Relations Programme delivers against four key themes to include:

- Children and Young People
- Our Shared Community
- Our Safe Community
- Our Cultural Expression

A formal letter of offer had been received and was circulated for delivery against the Good Relations Action Plan in 2019/20 of £144,896.33, which is the same allocation as the 2018/19 allocation. Members were aware of the Council contribution of £63,145 in support of the Good Relations Programme and that provision for this has been made within the 2019/20 estimates.

Proposed by Councillor Ross
Seconded by Alderman Kinahan and agreed that

the Letter of Offer from the Executive Office of £144,896.33 is accepted.

ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager

3.8 CP/CD/310 COMMUNITY FESTIVALS FUND 2019/20 – LETTER OF OFFER

Members were advised that a Letter of Offer had been received from the Department for Communities (DfC) for the delivery of the Council's Community Festivals Fund 2019/20.

The total amount awarded by DfC is £27,400, this represents an increase of £200 from that awarded in 2018/19. A copy of the Letter of Offer was circulated for Members' consideration.

Members were reminded that there were 2 calls for applications under the Community Festivals Fund for 2019/20. In total 22 applications were successful and the total amount awarded was £102,873 of which £27,400 was funded by DfC and £75,473 by the Council.

Proposed by Councillor Clarke
Seconded by Councillor Smyth and agreed that

the Letter of Offer from DfC for delivery of the Community Festivals Fund in 2019/20 be accepted.

ACTION BY: Jonathan Henderson, Community Services Officer

3.9 CP/CD/309 COMMUNITY SUPPORT PROGRAMME 2019/20 - LETTER OF OFFER

Members were advised that a letter of offer has been received from the Department for Communities (DfC) for the delivery of the Council's Community Support Programme 2019/20.

The total amount awarded is £205,518.33 which includes £123,826.08 for Community Support in general to include staff salaries, community development grant aid and capacity building and £81,692.25 for Advice Services. The award was congruent to the amount awarded in 2018/19. A copy of the Letter of Offer was circulated for Members' consideration.

Members were reminded that a review of the Community Support Plan is scheduled for Autumn 2019.

Proposed by Councillor Michael
Seconded by Councillor Clarke and agreed that

the Letter of Offer from DfC for the delivery of the Community Support Programme 2019/20 be accepted.

ACTION BY: Jonathan Henderson, Community Services Officer

3.10 CP/P4/017/VOL3 PEACE IV PARTNERSHIP MINUTES FEBRUARY 2019

Members were reminded that the PEACE IV Partnership operates as a Working Group of Council. As such the minutes of the PEACE IV Partnership meeting held on 12 February 2019 were circulated for consideration.

Proposed by Councillor Ross
Seconded by Councillor Clarke and agreed that

the minutes of the PEACE IV Partnership held on 12 February 2019 be approved.

ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager

Having declared an interest in the next item, Councillor Stewart left the Chamber.

3.11 CP/CD/607 & CP/F/CD/650 AMENDMENT TO COMMUNITY DEVELOPMENT GRANT AID APPLICATIONS

Members were reminded that the 2019-20 Grant Aid applications were assessed and presented to the Community Planning & Regeneration Committee on 11 February 2019 for approval. Subsequent to approval correspondence had been received from Oasis Caring in Action, Antrim and Burnside Village Committee in relation to a misunderstanding in each of their applications for funding for the 2019/20 financial year as detailed below.

Oasis Caring in Action

Oasis Caring in Action submitted a premises grant to Council in December 2018 requesting a total of £3,500 towards the running costs of their premises for the financial year 1 April 2019 – 31 March 2020.

The Group had been receiving financial assistance from Antrim and Newtownabbey Borough Council since 2014/2015 and were previously supported by Antrim Borough Council.

Oasis Caring in Action had been delivering services from 10D High Street in Antrim for approximately 17 years. They are a Christian based community outreach group established to:

- Build relationships in Antrim in an effort to address social exclusion.

- Tackle the root causes which make families vulnerable and put them at risk.
- Provide opportunities for individuals to acquire new skills and interests.
- Empower families to seek a positive future and reach their potential.
- Deliver a collective action approach involving partnerships between Oasis and other external organisations, local agencies and government.

This grant was approved by Council on Monday 25 February 2019.

At the time of submission there was a misunderstanding by the group and they did not tick the box provided to indicate that they wished to be considered for funding for a period of up to three years. At a recent meeting the group highlighted this issue and have emailed requesting that their application be amended to cover the maximum 3 year period.

Burnside Village Committee

In December 2018 the group submitted a Community Outreach and Involvement grant application to Council requesting a total of £1,633.50 towards Study Visits and a Local History Programme to be delivered during the financial year 1 April 2019 – 31 March 2020.

At the time of submission there was a misunderstanding by the group and they did not tick the box provided to indicate that they wished to be considered for insurance of up to a maximum of £500 over and above the costs of the programme. At a recent meeting the group highlighted the issue and have emailed requesting that their application be amended to include the additional cost of insurance.

The Group's current Public and Employers Liability Insurance expires on 29 June 2019 and without this the proposed programme cannot be delivered.

Burnside Village Committee was established in 2011 with the aim of encouraging residents to get involved in community development activities, to address social exclusion, build the capacity of the wider community and engage with the youth in an effort to tackle antisocial behaviour.

The Group have been in receipt of financial assistance from Council since 2014/15 through the auspices of our small grants programme.

This grant was approved by Council on Monday 25 February 2019.

Budget was available for both the above requests and both would have been eligible requests within the programme if the misunderstandings at application stage had not occurred.

Proposed by Alderman Kinahan
Seconded by Councillor Clarke and agreed that

- i) **the application received from Oasis Caring in Action, Antrim for a Premises Grant be approved for a 3 year period;**
- ii) **Financial Assistance up to a maximum of £500 be awarded to Burnside Village Committee toward the cost of Public and Employers Liability Insurance**

ACTION BY: Jonathan Henderson, Community Services Officer

Councillor Stewart returned to the Chamber.

3.12 CP/GR/092 GOOD RELATIONS SUMMER INTERVENTIONS GRANT AID PROGRAMME 2019

Members were reminded that the Good Relations Action Plan submitted to the Executive Office included a budget of £10,000 for the Summer Intervention Grant Aid Programme to support diversionary activities and good relations projects to provide opportunities to enhance good relations.

The funding stream which closed on Monday 27 May invited applications for projects which would help to promote positive community relations during July and August 2019.

A total of 2 applications were received namely Oasis Antrim and Glengormley Amateur Boxing Club who both successfully scored above the 50% threshold requesting a total amount of £4,700. A summary of all the applications received, the proposed award recommendations and an overview of the assessment and funding details was circulated for Members' consideration.

Proposed by Alderman McGrath

Seconded by Alderman Kinahan and agreed that

the proposed funding award(s) totaling £4,700 be approved.

ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager

3.13 CP/CD/281 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2019/20 – SMALL GRANTS FUNDING RECOMMENDATIONS

Members were reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme is to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2019/20 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

During the month of May, four applications totalling £2,000 were received and assessed by Officers as outlined below.

Group Name/Project Promoter	Project Description/Title	Scored Percentage	Amount Requested	Recommended Amount Awarded	Notes
Ballyeaston Village Committee	Small Activity Grant for insurance & planters & compost	86%	£500	£500	–
Solas Community Support Network	Small Activity Grant for Facilitator for Fresh Little Minds Course for local school children	86%	£500	£500	–
Antrim Community Choir	Small Activity Grant for weekly Room Rental	53%	£500	£500	–
Synergy at JVC	Small Activity Grant for Bus Hire, Lunch & materials for reminiscing work	46%	£500	0	Insufficient evidence of need provided

The total budget available for Small Grants for the 2019/20 financial year is £14,812.34. The total amount of financial assistance awarded to date, including the above application, is £6,500 leaving a balance of £8,312.34 to fund future applications that may be submitted to the Council during the remainder of the year.

Proposed by Councillor Michael
Seconded by Councillor Ross and agreed that

the Small Grant award recommendation be approved.

ACTION BY: Kerry Brady, Community Support & Governance Officer

Alderman Kinahan and Councillors Ross and Cooper left the Chamber.

3.14 CP/CD/138 DIPLOMA IN COMMUNITY DEVELOPMENT PRACTICE

Members were reminded of the decision taken by Council in October 2017 to continue to deliver the Diploma in Community Development Practice in

association with the National University of Ireland Galway, on a biannual basis, commencing on Tuesday 11 September 2018.

Eleven individuals as detailed by organisation below representing a diverse range of community/voluntary groups from across the Borough had participated on the course over the past nine months and have submitted five written assignments, including one practical research project, as well as taking part in an Oral Communication assessment.

Organisation
Toome Men's Shed
Hill Croft PTA
Ballynure & District Community Association
Ballyhenry Presbyterian Church
South Antrim Community Network
Bawnmore & District Residents Association
Moneyglass Community Centre
A Safe Space To Be Me
Community Relations Forum
Monkstown Community Association
A Safe Space To Be Me

The participants had now completed their course of study and subject to the Academic Committees approval of the results in July 2019 it was expected that all 11 participants will be invited to attend the University's Graduation Ceremony in Galway on Saturday 9 November 2019.

Similar to previous years it was proposed that two Elected Members and a Council officer attend the ceremony along with the course participants.

The total budget available to deliver the Diploma including administration, registration, tuition and the cost of 3 Council representatives attending the graduation ceremony is £16,800, to date £15,733.83 had been expended leaving a balance of £1,066.17.

At the time of registration participants agreed to make a financial contribution to the programme themselves in terms of paying for their own transportation to and from the Graduation Ceremony and the cost of one night's accommodation in Galway. In addition there will also be a cost of approximately 50 Euros per person to hire academic gowns for the ceremony. Members considered that Council covers the cost of gown hire from the remaining budget of £1,066.17.

Members were reminded that the Diploma in Community Development Practice focuses on key areas such as: Community Development Theory and Practice, Communication, Group Work and Leadership Skills, Social Analysis, Project Planning Development and Evaluation, Research Techniques and Public Policy.

Participation on the Diploma had helped to strengthen community capacity and infrastructure within the Borough in line with the Community Plan "Love

Living Here" and the participants have requested the opportunity to meet with elected representatives to discuss and share their learning experiences prior to the Graduation Ceremony. Members may wish to consider having this meeting on Monday 14 October 2019 at 5pm prior to the Community Planning and Regeneration Committee.

Proposed by Councillor Wilson

Seconded by Alderman McGrath and agreed that

- i. **The Mayor and the Chairperson of the Community Planning and Regeneration Committee or their nominees together with an appropriate Council officer attend the Graduation Ceremony at the National University of Ireland Galway to recognise the effort and hard work given by participants and to represent the Borough of Antrim and Newtownabbey to which the Chancellor of the University has family connections.**
- ii. **The cost of academic gown hire, at a cost of approximately 50 Euros per person, be paid for by the Council from the remaining budget of £1,066.17.**
- iii. **Course participants be invited to meet with Members, to discuss and share their learning experiences, on Monday 14 October 2019 at 5pm in Mossley Mill.**

ACTION BY: Jonathan Henderson, Community Services Officer

Alderman Kinahan, Councillors Ross and Cooper returned to the Chamber.

3.15 AC/GEN/004 ELECTED MEMBERS MEETING ROOM BOOKING POLICY

Members were advised that the Council has a range of meeting rooms, function rooms and event spaces in its facilities, which are available for corporate and community hire, including both Civic centres, leisure centres, pavilions and community centres.

Members were reminded that a Meeting Room Booking Policy for Arts and Culture Facilities was approved at the Council meeting in June 2015. A review of this policy has been carried out with a view to extending the policy across all council facilities and having a revised policy in place for the commencement of the new Council. A draft policy was circulated for Members' information with the following revisions highlighted:

- The policy now applies to all arts and culture, leisure, parks and community facilities, which can be used for meetings having previously covered arts and culture and leisure facilities only.
- All facilities are available free of charge to elected Members (subject to availability) for constituency business the definition of which has been broadened to include private constituent meetings as well as issue based and open to all Members meetings as previously.

- Arts and Culture facilities are available at standard hire charges for party political use.
- The Councils leisure centres, pavilions and community centres cannot be booked for party political use.
- All costs for hospitality are chargeable and must be booked in advance using specific arrangements for individual sites in relation to hospitality.
- Mobile constituency offices or party branded vehicles are not permitted in the external environments of Council facilities.

The revised policy had been equality screened with a copy of the form circulated for Members' information. There was no need to carry out an Equality Impact Assessment.

Proposed by Councillor Finlay

Seconded by Councillor Michael and agreed that

(i) the revised Elected Member Meeting Room Booking Policy be approved;

(ii) the Section 75 Equality Screening form be approved.

ACTION BY: Ursula Fay Head of Arts and Culture

Having declared an interest in the next item, Councillor Bennington left the meeting.

3.16 AC/GEN/008 REQUEST FOR FREE USE OLD COURTHOUSE THEATRE

Members were advised that a local resident had booked the Old Courthouse Theatre for a fundraising event on Friday 6 September 2019 in aid of the neonatal unit in Antrim Area Hospital. A comedy evening is planned with tickets being sold at £21.50 and performers donating their time free of charge to support the fundraising. The resident has asked for the facility hire charge to be waived. The existing policy on requests for free facility use, approved by the Council in September 2017, is as follows:

Requests For Free Use

Within the both the Leisure and Arts and Culture Pricing Policy the Council has made provision for consideration of requests for free use of facilities on the following basis:

Should requests for free use of either a leisure facility or an arts and culture facility be made the respective Head of Service can consider as follows:

- For an event or activity which does not have an admission fee/tickets sold or a fund raising purpose and which can be shown to contribute to the Corporate Plan – free use will be considered for requests from community or charitable organisations based in or operating in the Borough.
- For an event or activity which has an admission charge and/or fundraising purpose but is not for profit, requests will be considered only from

individuals (fundraising for a charity), community or charitable organisation based in or operating in the Borough. Applicants must demonstrate a how they contribute to the Corporate Plan – a maximum discount of 75% available for consideration.

As per the policy a 75% discount for hire of the facility has already been offered to this resident however the resident has asked for the remaining 25% fee to be set aside. The usual hire fee for this venue would be £400 and the current fee due after discount is £100. The Council will incur operational costs in terms of both technical and staff costs to support the event.

Proposed by Councillor Clarke
Seconded by Alderman McGrath and agreed that

the venue be discounted by 75% as per the policy.

ACTION BY: Ursula Fay, Head of Arts and Culture

Councillor Bennington returned to the meeting.

3.17 AC/EV/13 NORTHERN IRELAND AND VE DAY 75 2020

Correspondence had been received from Her Majesty The Queen's Pageant Master a copy of which was circulated for Members' information. The correspondence advised of the events that are being organised UK wide to celebrate the 75th Anniversary of the end of World War II. Due to the fact that the Anniversary falls on Friday 8 May 2020 celebrations/commemorations have been extended to include the 9 and 19 May in 2020.

Full details of the planned activities are included in the correspondence however, in summary the Council is being asked to participate in the following:

- The Playing of Battle's O'er and VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches and cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, hotels, in towns and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post.

The charity for **VE Day 75** is SSAFA, the Armed Forces Charity, which also supports the Merchant Navy.

It was proposed to support the planned programme of celebration and commemoration activity as requested by the Pageant Master from 8 May to 19 May 2020 and as part of this host two street party events in Mossley Mill Civic Square on Saturday 9 May 2020 and Antrim Castle Gardens on Sunday 10 May 2020.

A Section 75 Screening exercise had now been completed and it was the recommendation of Officers that an Equality Impact Assessment is not required. The screening form was circulated for Members' information.

If Members agreed to the Council's participation in this programme, Officers would work up more detailed proposals and budgets and bring to a future meeting of the Committee.

The Director of Community Planning and Regeneration confirmed that a proposal for this would now be worked up further and brought back to Committee for future consideration and that suitable partners would be sought.

Proposed by Councillor Ross
Seconded by Councillor Clarke and agreed that

- i. **participation in Northern Ireland VE Day 75 as outlined above be approved;**
- ii. **the outcome of the screening exercise be approved.**

ACTION BY: Ursula Fay, Head of Arts and Culture

3.18 CP/GR/086 VULNERABLE PERSON RELOCATION SCHEME – REQUEST FOR PROVISION OF SOCIAL/MEETING SPACE

In 2015 the UK Government committed to accept 20,000 vulnerable Syrian refugees, and the Northern Ireland Executive agreed to be part of the resettlement effort. Approximately 2,000 Syrian refugees are expected to be relocated to Northern Ireland, and the resettlement in Northern Ireland is led by the Department for Communities (DfC).

There are currently 20 families located within the Antrim area.

A request has been made to Council through Bryson Charitable Group, a copy of which was circulated, advising that a need has arisen amongst the families living in Antrim for a space they can meet socially and express their religious customs. The group are looking for a space on a weekly basis that could accommodate 30-40 adults free of charge.

Proposed by Councillor McGrath
Seconded by Alderman Kinahan and agreed that

this item be deferred for further information.

ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager

Having declared an interest, Councillor Cooper left the Chamber. Alderman Kinahan and Councillor Clarke left the Chamber.

3.19 CP/CD/106 QUEEN'S AWARD FOR VOLUNTARY SERVICE 2020

Members were be aware of the Queen's Award for Voluntary Service which operates on a UK wide basis. The Award is the highest award given to local volunteer groups to recognise the outstanding work done in their communities. It was created in 2002 to celebrate the anniversary of the Queen's Coronation.

Any organisation that is doing volunteer in the local community, whether social, economic or environmental, can be nominated for an award. Assessment is based on the benefit that it brings to the local community and its standing within that community. Organisations must have been running for three years or more to be nominated.

Nominations must be submitted by 13 September 2019 for the 2020 Awards. Awards are published annually on 2 June on the Anniversary of Her Majesty's Coronation. Winners will receive a certificate signed by the Queen and a domed glass crystal present at a ceremony organised by the recipient organisation. Representatives from the group may also be invited to attend a royal garden party.

Given that these awards recognise excellence in volunteering, have very high standards and that previous unsuccessful organisations cannot be re-nominated for 3 years, Members considered the following organisations based on their high levels of volunteering:

- Community Advice Antrim and Newtownabbey (formerly Citizens Advice)
- Good Morning Newtownabbey

Members also considered nominating groups that they were aware have extensive volunteers.

Proposed by Councillor McCullough
Seconded by Councillor Michael and agreed that

the 2 proposed organisations for nomination to the 2020 Awards be approved.

ACTION BY: Kerry Brady, Community Support & Governance Officer

Alderman Kinahan and Councillors Clarke and Cooper returned to the Chamber.

3.20 AC/GEN/037 ARTS AND CULTURE GRANT AID PROGRAMME

Members were reminded that a revised Arts and Culture Grant Aid Programme was approved by the Operations Committee in March 2017. The purpose of the grant programme is to provide financial assistance to individuals and groups in the Borough for a range of arts and heritage purposes.

To be successful applicants must score a minimum of 50% in their application and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

The grants are delivered on a rolling funding programme linked to the financial year or until the funding for the year is exhausted. Four applications has been assessed by officers under the appropriate funding category and maximum award available. A summary of the application is set out below along with the proposed award:

Ref	Group Individual	Funding Category	Funding Purpose	Score	Recommended Amount Awarded
4530	Siobhan Murray	Participation in specialist training or study	To attend residential Irish Language and Cultural course	50%	£250
4439	Victoria McClements	Participation in specialist training or study	To attend Junior Theatre Festival in Birmingham	60%	£250
4608	Matthew Milner	Participation in specialist training or study	To attend Ulster Youth Choir residential	55%	£250
4511	Ballyclare Musical Festival	The delivery of an event or festival, which must be held in the Borough and open to the public	To hold Ballyclare Musical Festival	55%	£1000

The budget available for arts grants in 2019/2020 is £13,200. The total amount proposed for this award is £1,750 leaving a balance of £11,450 to fund any future applications in the current financial year.

Proposed by Councillor Michael
Seconded by Councillor Finlay and agreed that

RECOMMENDATION: that the Arts and Culture Grant Awards be approved.

ACTION BY: Leeann Murray, Arts Development Officer

3.21 CP/GEN/001 THE THRIVE PROJECT

Members were advised that correspondence has been received from Barnardo's, Thrive Project a copy of which was circulated requesting the opportunity to brief Members about The Thrive Project operating in Rathcoole and Monkstown.

Members may wish to invite representatives from The Thrive Project to present to the Community Planning and Regeneration Committee on 9 September 2019.

Proposed by Councillor McGrath
Seconded by Councillor Ross and agreed that

Barnardo's Thrive Project are invited to the 9 September CP&R Committee meeting.

ACTION BY: Louise Moore, Head of Community Planning

Councillor Finlay left the Chamber

3.22 PBS/PS/017 TENANT CHANGE OF LOCATION IN MOSSLEY MILL

Members were aware that Council has over the last 4 years, leased out a number of areas within both Mossley Mill and Antrim Civic Centre, to both support local business and maximise the usage of our Civic Buildings and income for Council.

One of the current long-term tenants in Mossley Mill has approached Council looking to lease a larger space than they currently occupy from the 1 July 2019, due to business expansion.

Officers had identified two potential locations within Mossley Mill (the Gallery space in the Museum and the Museum Office) and are determining the capital costs associated with any required changes. The tenant is agreeable to have a 5-year lease and the full costs of any capital expenditure will spread across the period of the lease. The lease costs will be broadly in line with the lease valuation received from Land and Property Services and the current per metre square changes. With the annual income from rental (exclusive of service charge and capital costs) to be approximately £14,400 (including rates) for the Gallery area and £9,300 (including rates) for the Museum Office.

The tenant had expressed a preference for the Gallery space but it is unlikely to be available for 1 July. There was existing gallery space at Clotworthy House and Officers can arrange gallery space at lower floor at the Theatre at the Mill.

Committee members sought reassurance that exhibition space would still be available and the Director of Community Planning and Regeneration confirmed this would still be the case.

Proposed by Councillor Michael
Seconded by Alderman Kinahan and agreed that

the tenant is offered the Gallery space in the Museum for lease, with the Museum Office as an interim location, with the tenant paying all the required Capital costs in both locations.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

Councillor Finlay returned to the Chamber

3.23 AC/TH/001 THEATRE AT THE MILL SOUND SYSTEM

Members were advised that there is provision within the 2019/20 Capital Budgets of £150,000 for an upgrade of the Theatre at The Mill sound system. The original system was installed in December 2009 with funding from the Arts Council Northern Ireland as part of the fit out of Theatre at The Mill.

An economic appraisal was circulated for Members' information along with the Section 75 Policy Screening Form. If approved the project would be subject to a formal procurement process with the final investment decision coming back for Committee approval at a future date.

Proposed by Councillor Michael
Seconded by Alderman Kinahan and agreed that

the Economic Appraisal and Section 75 Screening Form for the Theatre at The Mill sound system be approved.

ACTION BY: Bernard Clarkson, Theatre Manager

3.24 AC/EV/066 CENTENARY OF NORTHERN IRELAND

Members were advised that at its January 2019 meeting the Council agreed to make preparations to mark the Centenary of Northern Ireland in 2021 by forming a working group of Councillors and other local key stakeholders to explore a variety of proposals which could be made to ensure this significant year will be commemorated within the Borough.

Draft Terms of Reference for the Working Group have been drawn up and were circulated for Members' information. Members' direction in particular is being sought about the Membership of the Group both in relation to the number of elected Members and how they are nominated as well as what stakeholders should be invited to join the group.

Members are advised that in 2015 a similar Working Group was set up to plan a programme for the Centenary of the Battle of the Somme in 2016 and there were eight elected Members' nominated to it which included the Mayor, Deputy Mayor and at one representative of each political party. External representatives on this group came from local branches of the Royal British Legion and the Somme Association.

A Section 75 Screening exercise had now been completed and it is the recommendation of officers that an Equality Impact Assessment is not required. The screening form was circulated for Members' information.

Proposed by Councillor Ross
Seconded by Councillor McCullough and agreed that

the outcome of the screening exercise be approved.

Proposed by Councillor Ross

Seconded by Alderman Kinahan and agreed that

Members to the Working Group be allocated by the d'Hondt method and the nominations and suggestions for Independent members be progressed via Group Leaders.

ACTION BY: Ursula Fay, Head of Arts and Culture

3.25 AC/GEN/10 BOROUGH ARTS AND CULTURAL ADVISORY PANEL

Members were advised that the continuation of the Borough Arts and Cultural Advisory Panel, including nomination of 6 Elected Members and recruitment of up to 12 independent voluntary Members to serve for the term of the Council was approved by the Committee in February 2019. At this meeting, a revised Constitution for this Panel was also approved and was circulated for Members' information.

A recruitment exercise to appoint the 12 independent members of the Panel was carried out in May 2019 with the opportunity publicly advertised. Ten applications were received by the closing date, which were then assessed against the essential criteria for the role. All ten applicants met the criteria and therefore it is proposed that they are invited to take up the position as independent members of the Panel with immediate effect. A brief biography of the ten applicants was circulated for Members' information.

The revised Constitution states that in terms of Elected Member representation the Panel will consist of 6 Elected Members with at least 1 per political party nominated to serve for the term of the Council. It is proposed that Party Group Leaders be asked to make nominations on behalf of the parties for the term of the Council.

Proposed by Councillor Clarke

Seconded by Councillor McCullough and agreed that

- i. the appointment of the 10 independent voluntary members to the Borough Arts and Cultural Advisory Panel for the term of the Council be approved.**
- ii. nominations be made to the Panel from Party Group Leaders on behalf of the parties for the term of the Council.**

ACTION BY: Ursula Fay Head of Arts and Culture

3.26 CP/CD/233 NEIGHBOURHOOD RENEWAL PARTNERSHIP FUNDING 2019/20

Members were aware that the Grange and Rathcoole Neighbourhood Renewal Partnerships were formally established in April 2006 under funding from the Department for Communities (DfC). These are inter-sectoral partnerships, tasked with driving the delivery of the neighbourhood renewal strategy in Grange (Ballyclare North and South) and Rathcoole (Macedon).

The strategic priorities for Neighbourhood Renewal had been identified as:

- Community renewal – to develop confident communities that are able and committed to improving the quality of life in their areas.
- Economic renewal – to develop economic activity in the most deprived neighbourhoods and connect them to the wider urban economy;
- Social renewal – to improve social conditions for the people who live in the most deprived neighbourhoods through better coordinated public services and the creation of safer environments;
- Physical renewal – to help create attractive, safe, sustainable environments in the most deprived neighbourhoods.

Rathcoole Neighbourhood Renewal Partnership Funding 2019/20

Members were advised that the Neighbourhood Renewal Programme has been operating in Rathcoole since 2006. The 2019/20 Letter of Offer has now been received from the Department for Communities. A copy was circulated for Members' consideration.

The offer of funding for 2018/19 shows a slight reduction of £55, from £78,518 in 2018/19 to £78,463 in 2019/20.

Members were advised that this programme comprises a Neighbourhood Renewal officer, a number of projects twinned with managing service level agreement with Synergy and Newtownabbey Women's Group in order to deliver the actions detailed in the Rathcoole Neighbourhood Renewal Action Plan. Members may wish to note that the Action Plan is due to be approved by the Rathcoole Neighbourhood Renewal Partnership in June and will subsequently be presented to Council for consideration.

Grange Neighbourhood Renewal Partnership Funding 2019/20

Members are also advised that the Neighbourhood Renewal Programme has been operating in Grange since 2006. The 2019/20 Letter of Offer has now been received from the Department for Communities (DfC) for Grange Neighbourhood Renewal Community Development Project and a copy was circulated for Members' consideration.

The offer of funding sees a slight reduction from £44,462 in 2018/19 to **£41,261** in 2019/20.

DfC has reduced the budget by £3,201. The budget reductions have been taken from operational elements: meeting costs, PR & Marketing, Print costs and best practice visits.

Members are advised that this programme comprises a Neighbourhood Renewal officer who co-ordinates a number of projects with the local community and key stakeholders. Members are advised that the 2019/20 Grange Neighbourhood Renewal Action Plan will be presented to the Partnership in June and will be reported to Council for consideration.

Membership of Neighbourhood Renewal Partnerships 2019/20

Members may wish to note that Members within Macedon DEA (Rathcoole) and Ballyclare DEA(Grange) are invited to be represented on the relevant partnership.

Proposed by Councillor McCullough

Seconded by Alderman Kinahan and agreed that

- i. **The Letter of Offer from Department of Communities for £78,463 be approved for Rathcoole Neighbourhood Renewal Partnership 2019/20.**
- ii. **The Letter of Offer from Department of Communities for £41,261 be approved for Grange Neighbourhood Renewal Community Development Project 2019/20.**
- iii. **That Members from Macedon DEA are invited to be represented on the Rathcoole Neighbourhood Renewal Partnership.**
- iv. **That Members from Ballyclare DEA are invited to be represented on the Grange Neighbourhood Renewal Community Development Project partnership.**

ACTION BY: Karin McKinty, Neighbourhood Renewal Co-ordinator

Having declared an interest in the next item, Councillor Cooper left the Chamber. Councillor Smyth also left the Chamber.

3.27 CP/CD/306 AREAS AT RISK FUNDING 2019/20

Members noted that the Areas at Risk programme was delivered across six Super Output Areas in Antrim and Newtownabbey and the 2019/20 Programme was approved by Council in April 2019. In 2018/19 the programme made investments as follows:

- Newtownabbey – (Monkstown, Carnmoney and Mossley) had an allocation of £124,920 (Department for Communities £66,750 and the Council £58,170).
- Antrim – (Farranshane, Ballycraigy and Steeple) had an allocation of £113,210 from Council.

A Letter of Offer has now been received from the Department for Communities a copy of which was circulated. The offer remains at £66,750 for 2019/20. There is no change from 2018/19 funding.

Members are reminded that the Areas at Risk Programme will be reviewed in Autumn 2019 to ascertain the current status and progress of projects, twinned with identifying projects for the 2020/21 programme.

Proposed by Councillor Ross

Seconded by Councillor Clarke and agreed that

the Letter of Offer from DfC for the Areas at Risk project 2019/20 be accepted.

ACTION BY: Karin McKinty, Neighbourhood Renewal Co-Ordinator

Councillor Smyth returned to the Chamber.

4 ITEMS FOR INFORMATION

4.1 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD FEBRUARY & MARCH 2019

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

Full Plans – 111

Building Notices – 316

Regularisation Certificates – 171

Full Plans

Approvals – 85

Rejected applications requiring resubmissions – 100

Commencements & Completions

Commencements – 550

Completions - 470

Inspections - A total of 1861 Site Inspections were carried out.

Regularisation Certificate - 104 Regularisation Certificates issued.

Building Notice- 211 Completion Certificates issued

Property Certificates Received – 437

Energy Performance of Building Regulations

Display Energy Certificate's checked – 9 & 100% compliance

Air Conditioning Units Checked – 2 & 100% compliance

Income

Plan Fees Received for Month	£ 26716.25
Inspection Fees Invoiced for Month	£ 93883.57
Building Notice Fees Received for Month	£ 26192.00
Regularisation Fees Received for Month	£ 8685.59
Property Certificate Fees Received for Month	£ <u>25440.00</u>
TOTAL	£ 180917.41

Projected Annual Income

£863,500

Year to Date Actual Income

£1,022,009

(£128,802.20 will be accrued as

Postal Numbering & Development Naming

Numbers of official postal numbers issued – 77

Number of new developments named - 3

LPS Partnership

Property details surveys completed 99

Proposed by Councillor Michael

Seconded by Councillor Ross and agreed that

the report be noted.

NO ACTION

Councillor Cooper returned to the Chamber.

4.2 CP/PCSP/073 PCSP YOUTH AWARDS 2019

Members were aware that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) organised a Youth Awards event that took place on Friday 29 March 2019 in Mossley Mill. A total of 100 nominations were received and over 150 guests gathered to celebrate the valuable contributions made by young people in Antrim and Newtownabbey Borough. The event was hosted by Cool FM's Pete Snodden, the awards ceremony highlighted the outstanding achievements made by many young people across the Borough.

The recipients of the 2019 Youth Awards were:

- Youth Champion Award: Michael Henderson
- Heart of Gold Award: Aimee Adams
- Community Champion Award: Niall McCaffrey
- Sport Champion Award: Ethan Harris-O'Neill
- Entrepreneurship Award: Lewis Robinson
- Creativity Award: James Stirling
- Grit Award: Blaze Shields-Pettitt
- Volunteer Champion Award: Craig Bowers

Proposed by Councillor Wilson

Seconded by Councillor Clarke and agreed that

the report be noted.

NO ACTION

4.3 CP/PCSP/097 BEE SAFE 2019/20

Members were advised that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) organise an annual 'Bee Safe' event for Primary 7 pupils from across the Borough. The event is focused at providing vital community safety information to help prepare the pupils for their transition to secondary education.

The topics covered include; fire safety, drug and alcohol awareness, inclusion and diversity, personal safety on public transport, home safety, awareness of anti-social behaviour and 'Take 5' Steps to Wellbeing under Community Planning.

The event this year took place in two venues; Antrim All Saints Hall, 30 April – 3 May and Theatre at The Mill, 14-16 May. The event was delivered to 840 pupils in Antrim and to 1063 pupils in Newtownabbey. A total of 1,903 Primary 7 pupils benefited from the event, a list of the schools who attended was included for members' information (circulated).

Proposed by Alderman Kinahan
Seconded by Councillor Clarke and agreed that

the report be noted.

NO ACTION

4.4 CP/PCSP/072 ROADS SAFE ROADSHOW 2019

Members were aware the Roadsafe Roadshow organised by the Police Service for Northern Ireland in partnership with key stakeholders, including Antrim and Newtownabbey Borough Council, Antrim and Newtownabbey Policing and Community Safety Partnership, local secondary schools/training colleges, Northern Ireland Fire and Rescue Service and Northern Ireland Ambulance Service.

The Roadshow uses powerful personal accounts of road traffic collisions and dramatic film footage to deliver road safety messages. The event aims to have a positive influence on the driving behaviours of 17 and 18 year olds as they begin to take to the roads. It also highlights the difficult and challenging job that our emergency services complete as they assist at the scene of a collision and the personal impact a serious incident can leave with people who work to help us when we need them most.

Participants also experience a re-enactment of a fatal collision and experience first-hand the devastating impact that dangerous or careless driving can have on themselves and others.

Antrim and Newtownabbey PCSP hosted the 'Road Safe Roadshow' on Wednesday 6 March 2019 at The Theatre at The Mill and was attended by 300 Year 14 pupils from across the Borough.

Proposed by Councillor Michael
Seconded by Councillor McGrann and agreed that

the report be noted.

NO ACTION

4.5 CP/CP/125 YOUR SCHOOL YOUR CLUB – EXPRESSION OF INTEREST

An Expression of Interest invitation letter has been received from Sport NI for the Your School Your Club initiative. The Your School Your Club is an initiative to promote club and community use of schools sports facilities. Sport NI on behalf of the Your School Your Club Joint Working Group (which includes representation of District Councils) is seeking to identify a list of potential school projects that are seeking funding to enhance their sports facilities over the next 3 financial years.

Members are reminded that at the Corporate Workshop in October 2018 it was approved to look at a business case for an upgrade to the sports pitch at Hollybank Primary School. Capital Development has already been involved with initial costings and options for this project.

An expression of interest will be submitted for the potential upgrade of the sports pitch at Hollybank Primary School in Monkstown.

Proposed by Councillor Ross
Seconded by Councillor Clarke and agreed that

the report be noted.

NO ACTION

4.6 CD/PM/117 QUARTERLY UPDATE - CAPITAL PROGRAMME

A Capital Projects Status Report for June 2019 (up to 17th May 2019) was circulated for Members information.

Proposed by Councillor Clarke
Seconded by Councillor Ross and agreed that

the report be noted.

NO ACTION

4.7 CP/CP/124 HEALTHY NORTH BELFAST

Members were advised that *Healthy North Belfast*, a new project looking at how local people and the statutory, voluntary and community sectors can work together to improve health and wellbeing outcomes for people living in North Belfast has been facilitated through the Ashton Centre in North Belfast since November 2019. The project terms of reference were circulated for Members' information.

The project catchment area is the Belfast North Assembly Area, which, as Members are aware, includes a number of wards in Antrim and Newtownabbey Borough Council and including Rathcoole, Cloughfern and Glengormley.

To date the project has focused on community engagement and survey work focusing on the health needs and experiences of residents of the area.

The project is due to present the findings from the "inquiry" stage on 27 June at an event in Girdwood Community Hub. It is anticipated that the findings will identify key issues and that a "design" stage will follow for innovative solutions to these issues. An invitation to this event has been issued to members for the Macedon and Glengormley DEAs.

Officers from the Health and Wellbeing team represent the Council on the steering group and task group of the project and officers have facilitated discussions with key Community Planning Partners as to the alignment of *Healthy North Belfast* with the Health and Wellbeing strand of the Community Plan. Links have also been made to the Rathcoole Neighbourhood Renewal Partnership and to the Glengormley Place Shaping Forum

The Council has not contributed financially to this project which is funded primarily by the Departments for Health and for Communities, however an approach to Council has been made to provide match funding. Currently the budget shortfall is for delivery of prototype projects. As the nature, scope and cost of such projects remains unknown at this time, officers intend to refer proposed projects to the Community Planning Partnership in the first instance to ensure alignment with Community Planning actions and those of Community Planning Partners.

Proposed by Councillor McGrath
Seconded by Councillor Finlay and agreed that

the report be noted.

NO ACTION

4.8 CP/CP/19 DEPARTMENT OF HEALTH – HEALTH INEQUALITIES ANNUAL REPORT 2019

Members are advised that the Department of Health published its Annual Report on Health Inequalities on 27 March 2019.

The report assesses the gaps which exist between the 20% most deprived areas and either the 20% least deprived areas (for regional statistics) or the average figures for the relevant Trust/Council area.

Regionally, deprivation related inequality was most prominent in indicators relating to alcohol and drugs; self-harm and smoking during pregnancy, which were among the largest inequality gaps for most Council areas.

Large inequality gaps relating to suicide and lung cancer mortality were seen in many Council and Trust areas. Suicide was among the 5 largest inequality gaps for Belfast Trust, Causeway Coast and Glens and Antrim and Newtownabbey.

Drug related mortality was the largest inequality gap seen in 6 of the 11 Council areas.

For the Antrim and Newtownabbey area, it is of note that:

- 5 health outcomes are worse than the NI Average, most notably Primary 1 Pupils who are overweight or obese and circulatory admissions.
- 5 health outcomes were better than the NI Average most notably alcohol related admissions, respiratory admissions and potential years of life lost
- The largest inequality gaps are drug related mortality, alcohol specific mortality, admissions for self-harm, alcohol related admissions and suicide
- The most notably widened gaps relate to suicide, cancer incidence and Year 8 students who are overweight or obese.

The full report is available on the following link <https://www.health-ni.gov.uk/articles/public-health-statistics>

Members are advised that this report will be explored at a future Community Planning Partnership meeting.

Proposed by Alderman Kinahan
Seconded by Councillor McCullough and agreed that

the report be noted.

NO ACTION

4.9 CP/PCSP/087 BEAT SUMMER INTERVENTION 2019

Members are advised that the Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) supported by Council's Good Relations Programme are operating a youth intervention programme during July and August.

BEAT ('Be Educated, Be Active, Be Together') is designed to be more than a conventional summer scheme by engaging with detached young people who are at risk of becoming involved in anti-social behaviour and providing a mix of positive physical, developmental and educational activities.

Young people are encouraged to participate in activities that include drugs/alcohol awareness, fire safety, team building, mental health awareness, developing healthy inter-personal relationships, arts and music, good relations, and sports. The BEAT programme is aimed at young people aged 11+ and will aim to operate every Monday, Wednesday and Friday evening from 7-10pm for 6-8 weeks during July and August.

The BEAT programme is targeted in areas within Antrim and Newtownabbey Borough that have been highlighted through a multi-agency forum as experiencing increased levels of anti-social behaviour.

The agreed programme delivery areas for the 2019 programme are Rathenraw, Rathcoole, Glengormley and Crumlin. Venues are currently being booked and on completion of bookings, Members will be notified. Local community groups are encouraged to participate in the planning and implementation process to ensure local ownership and support for the programme.

Proposed by Councillor Michael
Seconded by Councillor McGrann and agreed that

the report be noted.

NO ACTION

4.10 CP/GR/093 GOOD RELATIONS – MOVING FORWARD TOGETHER, ONE MILE CHALLENGE 2019

Members are reminded that the Good Relations Action Plan submitted to the Executive Office included a budget of £15,500 for education programmes to include and adult skills programme, a schools' skills programme and supporting the Moving Forward Together (MFT) programme. The MFT Partnership includes 21 schools with the objectives:

- To promote partnership, sharing and collaboration within and between school communities in the Antrim and Randalstown Area.
- To explore the roles of schools within the Antrim and Randalstown Area as Community Centres and Community Builders.
- To explore and develop area based approaches to Community Relations

On 17 May, the MFT programme in partnership with Council and Community Relations in Schools facilitated the One Mile Challenge in Antrim Castle Gardens. The day was successful with 20 of the 21 schools involved in the MFT programme participating in the event. For the first time, the event included a 'One Mile Toddle' including nursery school children and their family members. The following is a breakdown of participants:

- One Mile Toddle: 170 nursery pupils and their family members
- Primary School Challenge: 600 pupils from 14 schools
- Post Primary Challenge: 280 year 8 pupils from 3 schools.

Proposed by Councillor Ross
Seconded by Councillor Clarke and agreed that

the report be noted.

NO ACTION

4.11 CP/GR/043 RESPONSE TO NORTHERN IRELAND HUMAN RIGHTS COMMISSION REPORT ON TRAVELLER ACCOMMODATION IN NORTHERN IRELAND

Members were advised that Antrim and Newtownabbey Borough Council is represented on the Northern Ireland Local Government Partnership on Traveller Issues. The Partnership provides support for member Councils in dealing with issues such as unauthorized encampments and inappropriate allocation of accommodation. Elected members were nominated to represent Antrim and Newtownabbey Borough Council on the Partnership at the Annual General Meeting held on 13 May 2019. The members nominated were:

- Alderman Burns
- Councillor McAuley
- Councillor Goodman

The Antrim and Newtownabbey Borough Council, Good Relations Officer also attends the Partnership meetings. Members are advised that in March 2018, the Northern Ireland Human Rights Commission (NIHRC) published a report 'Out of Sight, Out of Mind: Travellers' Accommodation in Northern Ireland', a copy of which was circulated.

The report contained a number of recommendations to be considered by all public authorities, including four recommendations specific to Local Councils.

A response to the recommendations had been submitted and was circulated.

Proposed by Councillor Finlay
Seconded by Councillor Clarke and agreed that

the report be noted.

NO ACTION

4.12 CP/GEN/19 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on your I pads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91	-	Antrim & Newtownabbey Citizens Advice Bureau
D/CSP/48	30 Jan 2019	Antrim & Newtownabbey Policing & Community Safety Partnership (PCSP)
D/DP/67	5 Feb 2019	Rathcoole Neighbourhood Renewal Partnership

D/DP/67	-	Grange Neighbourhood Renewal Partnership
	-	Joint Cohesion Group
CP/GR/43	-	Traveller Issues Local Government Partnership

Proposed by Councillor Clarke
Seconded by Councillor Ross and agreed that

the Partnership Minutes be noted.

NO ACTION

4.13 AC/ACG/016 NORTHERN IRELAND TOURISM AWARDS 2019

Members are advised that the Northern Ireland Tourism Awards 2019 in association with Diageo Northern Ireland were held on Thursday 30 May 2019 in Armagh Palace Demesne with a Gala Dinner and Awards Presentation in 12 categories. This annual award ceremony is about recognising the very best within the tourism industry, and Tourism NI encourages businesses of all sizes and shapes to enter with the achievement of an award proven to bring business benefits and positive publicity.

Members are reminded that it was reported to the May Council meeting that Antrim Castle Gardens was one of only three to make it to the final in the Authentic Northern Ireland Experience of The Year Site Based, which was one of the most competitive categories in the 2019 Awards.

We are delighted to report that Antrim Castle Gardens won Authentic NI Experience of the Year (Site Based). The Council was represented at the Gala Dinner and Awards by the Mayor, the Chair and Vice Chair of the Committee along with the Head of Arts and Culture and Gardens Operations Manager.

Proposed by Councillor Michael
Seconded by Councillor Clarke and agreed that

the report be noted.

NO ACTION

4.14 PT/CI/021 CORPORATE IMPROVEMENT PLAN 2019-20 SELF-IMPOSED INDICATORS

Members were reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a new framework to support the continuous improvement of Council services, in the context of strategic objectives and issues.

Section 85 of the Act requires a Council, for each financial year, to set itself

improvement objectives for improving the exercise of its functions and to have in place arrangements to achieve those objectives. These objectives must be framed so that each improvement objective bring about improvement in at least one of the specified aspects of improvement as defined in Section 86: Strategic Effectiveness; Service Quality; Service Availability; Fairness; Sustainability; Efficiency; Innovation.

A Corporate Improvement Plan (Draft for Consultation) 2019-20 was brought for Members' consideration in January 2019 and following a 12 week public consultation a final draft of the Corporate Improvement Plan 2019-20 will be brought to Council in June 2019.

The Corporate Improvement Plan 2019-20 includes:

- Improvement objectives and measures of success;
- Corporate improvement Indicators for all Council services;
- Statutory Indicators and measures of success;
- Governance arrangements.

A copy of the Corporate Improvement indicators for the Community Planning Directorate, under the scrutiny of the Community Planning & Regeneration Committee, was circulated for Members' attention.

Proposed by Councillor Michael
Seconded by Councillor Wilson and agreed that

the report be noted.

NO ACTION

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor Michael
Seconded by Alderman Kinahan and agreed that

the following Committee business be taken In Confidence.

The Chairperson advised that audio recording would now cease.

Having declared an interest in the next meeting, Councillor Cooper left the Chamber. Alderman McGrath and Councillor Ross left the Chamber.

5.1 IN CONFIDENCE CP/CP/278 SERVICE MANAGEMENT AGREEMENTS – RATHFERN COMMUNITY CENTRE & CP/CP/279 THE JUBILEE COMMUNITY CENTRE – CLEANING SERVICES

Members were reminded that at the Community Planning & Regeneration Committee on 8 April 2019 it was agreed to transfer cleaning services to operate within the Service Management Agreements for both Rathfern Community Centre and Monkstown Jubilee Centre in a way that would be cost neutral for the facility.

The transfer of cleaning services to Monkstown Community Association has now been completed as per the circulated addendum. The breakdown of costs is as follows:

Transfer of budget for staff costs	£9,500
Transfer of budget for cleaning materials	£ 500

Members were reminded that Rathfern Regeneration Group extended their Service Management Agreement until July to allow time until they close out the review of their current structure. This may not be completed within the anticipated timeframe and it is recommended to extend the current Service Management Agreement by up to a further 3 months. As such, the transfer of cleaning services is progressing.

The new Service Management Agreement for Rathfern will be brought to Council for signing and sealing in due course.

Proposed by Councillor McCullough
Seconded by Councillor Clarke and agreed that

the current Service Management Agreement for Rathfern Community Centre be extended by up to an additional 3 months to facilitate Rathfern Community Association's structure review.

ACTION BY: Paul Townsend, Community Facilities Co-ordinator

Councillors Ross and Cooper returned to the Chamber.

5.2 IN CONFIDENCE FI/PRO/TEN/237 & CP/P4/033 PEACE IV – BUILDING POSITIVE RELATIONSHIPS PROGRAMME 7, LEADERSHIP FOR PEACEBUILDING

Members were aware that a letter of offer for £3,063,346.40 was received from the Special European Union Programmes Body (SEUPB) in August 2017 for delivery of the PEACE IV Local Action Plan in Antrim and Newtownabbey. The approved Local Action Plan includes 16 programmes (encompassing 31 projects) under the three key themes of Children and Young People, Shared Spaces and Services, and Building Positive Relations.

Members were reminded that Council are currently delivering a PEACE IV Local Action Plan; which included the Building Positive Relations Programme 7 – Leadership for Peacebuilding with a budget allocation of £[REDACTED] (excluding VAT), which is to include a Resource Allocation budget of £[REDACTED] (excluding VAT).

An invitation to tender for the Building Positive Relationships Programme 7 – Leadership for Peacebuilding was published on 12 April 2019 via eSourcingNI and sign-posted on eTenders.ie and eTendersNI. The closing date was 10 May 2019.

One tender submission was received for this programme. The evaluation panel considered the submission in two stages:

Stage 1 – Selection Stage: The tender was evaluated using criteria such as tenderer's professional conduct, economic and financial standing, management systems and practices, previous relevant experience, technical capacity and capability of the team and team leader, declarations and form of tender. The tender met all the requirements of Stage 1 of the assessment and therefore proceeded to Stage 2.

Stage 2 – Award Criteria – Quality/ Cost Assessment: The tender was evaluated on the basis of: Design and Methodology (10%), Recruitment (15%), Implementation Plan (35%), Delivery Timetable (5%), Quality Management (5%), Cost (30%) as follows:

Tenderer	Quality Score % (out of 70%)	Cost Score % (out of 30%)	Total Score % (out of 100%)	Total Cost (£) (excl. VAT)	Rank
Co-Operation Ireland	■	■	79%	£64,230	1

Proposed by Councillor Clarke

Seconded by Alderman Kinahan and agreed that

having achieved a score of 79%, Co-Operation Ireland be appointed to deliver the Building Positive Relations Programme 7 – Leadership for Peacebuilding Programme at a cost of £64,230.00 (excl VAT) subject to PEACE IV Partnership and SEUPB approval. The cost is within the maximum budget available of £■ (excl VAT).

ACTION BY: Andrew Irwin, Community Planning and Good Relations Manager

5.3 **IN CONFIDENCE** FI/PRO/TEN/274 TENDER FOR THE PROVISION OF A PCSP – HIGH RISK YOUTH INTERVENTION PROGRAMME 2019-2022

CONTRACT PERIOD: Year 1 - 8 July 2019 to 31 March 2020

Year 2 – 1 April 2020 to 31 March 2021

Year 3 – 1 April 2021 to 31 March 2022

Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) was established in 2012 as a statutory body under Part 3, Schedules 1 and 2 of the Justice Act (Northern Ireland) 2011. The aim of the PCSP is to work towards safer communities by delivering community focused solutions in helping to reduce crime, fear of crime and anti-social behaviour.

In developing its 2019-22 Strategic Plan, Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) identified a range of priorities. This process identified the need to procure a 'High Risk Youth Intervention' programme.

One tender for the provision of a PCSP High Risk Youth Intervention programme was opened via the eSourcingNI Portal on 17 May 2019 and referred to the evaluation panel for assessment. The tender was evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The tender was evaluated on a pass/fail basis for mandatory exclusion, economic and financial standing, previous relevant experience, management systems and practices, GDPR and declarations and form of tender. The tender met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2. The tender was evaluated as follows:

STAGE 2 – AWARD STAGE Quality/Commercial Assessment (70%/30%)

The tender was evaluated on the basis of: Understanding of the Brief (10%), Implementation Plan (20%), Quality of Programme (Approach & Methodology) (35%) and Timetable (5%) as follows:

Programme Provider	Quality Assessment (out of 70%)	Cost Assessment (out of 30%)	Total % Score	Year 1 Maximum Cost (pro rata for 9 months) (£) (Excl. VAT)
The Bytes Project	████	████	72%	£████

Funding for this programme is provided on an annual basis, subject to satisfactory performance and availability of funding.

Proposed by Councillor Clarke
Seconded by Alderman Kinahan and agreed that

having achieved an acceptable score of 72%, The Bytes Project be appointed for the provision of a PCSP high risk youth intervention programme for the period 8 July 2019 to 31 March 2022. The pro rata cost for Year 1 (8 July 2019 to 31 March 2020) is a maximum of £████(Excl. VAT).

*ACTION BY: Julia Clarke, Procurement Officer/
Andrew Irwin, Community Safety & Good Relations Manager*

Having declared an interest in the next item Councillor Cooper left the Chamber. Councillor Smyth also left the Chamber.

5.4 IN CONFIDENCE CP/CD/201 COMMUNITY CENTRES REVIEW – UPDATE ON EXPRESSION OF INTEREST FOR MANAGEMENT TRANSFER

Members were reminded that following the review of the Council's Community Centres, by Deidre Fitzpatrick and Associates in 2017, it was approved by Council in May 2018 to initiate an Expression of Interest (EOI) process across the Borough to determine interest in a Service Management

Agreement process for the operation of Council owned Community Centres. Two public workshops were held in August 2018 where groups were given an overview of Council's Community Centres and details of a Service Management Agreement.

Members were advised that 8 groups are currently engaged in the EOI process. This includes receipt of two new EOI submissions to include [REDACTED] who have expressed an interest in Neillsbrook Community Centre and [REDACTED] who have submitted an EOI for Parkhall Community Centre. Members may wish to note that [REDACTED] [REDACTED] have expressed an interest in 3 Community Centres. [REDACTED] have withdrawn their EOI submission. A list of the 8 interested groups is listed below for Members' consideration

Centre of Interest	Organisation Submitting EOI
Ballyduff	[REDACTED]
Parkhall	[REDACTED] [REDACTED]
Muckamore	[REDACTED] [REDACTED] [REDACTED]
Stiles	[REDACTED]
Rathenraw	[REDACTED] [REDACTED]
Greystone	[REDACTED]
Neillsbrook	[REDACTED]

Officers met with interested groups on Tuesday 26 February 2019 at Parkhall Primary School to provide an update on progress and to outline the SMA currently in practice with Monkstown Community Association and Rathfern Regeneration Group. Subsequent site meetings and information sessions have been held with individual groups.

Members were reminded that the 4 stage process which was approved in November 2018 includes the following:

1. Expression of Interest (completed)
2. Training and mentoring
3. Business Plan
4. Formal Application

Members noted that a needs analysis has been completed to identify key elements needed to procure a suitable training provider to deliver the training and mentoring element. Members were aware that in October 2018, Council approved a budget of £[REDACTED] to appoint a suitably qualified individual/organisation to deliver a robust training programme. Members were advised that on completion of the needs analysis and exploration of best practice, a procurement process was being progressed and further updates would be provided to Members. The procurement exercise would also involve sourcing

a suitable provider who can support interested parties with the development of business plans.

At Stage 3 of the process, a report would be tabled for Members to consider a budget for the total number of interested groups wishing to progress to the business plan.

Councillor Wilson asked that his opposition to this process be noted.

Proposed by Councillor Ross
Seconded by Councillor Michael and agreed that

the report be noted.

ACTION BY: Paul Townsend, Community Facilities Coordinator

Alderman McGrath and Councillors Cooper and Smyth returned to the Chamber.

5.5 IN CONFIDENCE FI/PRO/TEN/265 TENDER FOR BURNSIDE ENVIRONMENTAL IMPROVEMENTS

Members were reminded that in August 2018 the Council approved a budget of £[REDACTED] to carry out improvements to an existing grass bank in Burnside village to environmentally enhance the area.

Members were reminded that GROW funding totalling £ [REDACTED] has been approved for this scheme. This funding only covers the construction work of the project but excludes professional fees.

PROCUREMENT

Kevin McShane Ltd were appointed as design consultants for the scheme in November 2018.

Twelve firms returned completed Pre-Qualification Questionnaires (PQQs) by 20 February 2019 for the works contract via the eSourcingNI portal and were referred to the evaluation for assessment. The contractors who responded to the competition were randomly sorted and evaluated in order on a Pass/Fail basis. The first six contractors whose PQQ responses were assessed as a 'Pass' were selected for Invitation to Tender (ITT).

The PQQs responses were evaluated using the criteria of past performance, economic and financial standing and professional conduct, health and safety, declarations and technical and professional ability.

Invitation to Tender (ITT) Documents were issued to the six contractors week commencing 26 April 2019. Five completed tenders were received via the eSourcingNI portal by the closing date of 20 May 2019.

TENDER ANALYSIS

The five tenders were evaluated on the basis of Tender Assessment Total Price only and Adman Civil Projects Ltd submitted the lowest tender as detailed below:

TENDER FOR BURNSIDE ENVIRONMENTAL IMPROVEMENTS				
Rank	Contractor	Tendered Total of the Prices (excl. VAT)	Model Compensation Event Total* (excl. VAT)	Tender Assessment Total Price (excl. VAT)
1	Adman Civil Projects Ltd	£ [REDACTED]	£ [REDACTED]	£ [REDACTED]

**The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

Adman Civil Projects Ltd has confirmed that they can deliver the works in full compliance with the specification and at the Tender Total of the Prices submitted.

PROGRAMME

It was envisaged that work will commence in July 2019 and be completed by late September 2019.

COST SUMMARY

The current approved budget is:

£ [REDACTED]

The predicted cost for the project based on the lowest tender is as follows:

Tendered Total of the Prices	£	[REDACTED]
Model Compensation Event Total	£	[REDACTED]
Tender Assessment Total Price	£	[REDACTED]
Alterations to existing services (BT, NIE)	£	[REDACTED]
Professional fees	£	[REDACTED]
Planning, site survey and site investigation costs	£	[REDACTED]
TOTAL PREDICTED PROJECT COST	£	[REDACTED]
GROW FUNDING	£	[REDACTED]
TOTAL NET COST TO COUNCIL	£	[REDACTED]

Proposed by Alderman Kinahan

Seconded by Councillor Clarke and agreed that

- i. **The tendered total of the prices of £ [REDACTED] (excl VAT) from Adman Civil Projects Ltd be approved giving a Tendered Assessment Total Price of £ [REDACTED] (excl VAT).**
- ii. **The total estimated budget for the works and fees of £ [REDACTED] be approved giving an estimated cost to the Council of £ [REDACTED].**

ACTION BY: Des McFaul, Project Development Officer

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor Michael
Seconded by Alderman Kinahan and agreed that

the remainder of Committee business be taken in Open Session.

The Chairperson advised that audio-recording would recommence at this point

There being no further committee business the Chairperson thanked everyone for their attendance and the meeting concluded at 7.46 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.