



5 December 2018

Chairman: Councillor S Ross

Vice Chairman: Councillor M Maguire

Committee Members: Aldermen - P Barr, T Burns, M Cosgrove and M Girvan  
Councillors - P Brett, L Clarke, J Greer, A Logue, R Lynch,  
S McCarthy, J McGrath, V McWilliam, J Montgomery

Dear Member

**MEETING OF THE COMMUNITY PLANNING & REGENERATION COMMITTEE**

A meeting of the Community Planning and Regeneration Committee will be held in the **Council Chamber, Mossley Mill on Monday 10 December 2018 at 6.30pm**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**PLEASE NOTE: a fork buffet will be available in the Members Room from 5:30pm**

**For any queries please contact Member Services:**

Tel: 028 9448 1301 or Email: [memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## **AGENDA**

- 1 Apologies
- 2 Declarations of Interest
- 3 Report on business to be considered

## **ITEMS FOR DECISION**

- 3.1 Light up Charity requests
- 3.2 2018 European Year of Cultural Heritage – The Late Shift Project
- 3.3 Community Support Programme 2018/19 – Letter of Variance
- 3.4 Take 5 Steps to Wellbeing
- 3.5 Bonfire Management Programme Review 2018
- 3.6 Good Relations Grant Aid Programme 2018
- 3.7 Community Planning Partnership Minutes
- 3.8 Neighbourhood Renewal /Areas at Risk/Community Support Programme-Review
- 3.9 Dunanney Centre - Tenancy Update
- 3.10 DEA Funding Programme
- 3.11 Community Development Grant Aid Programme 2018/19 – Small Grants Funding Recommendations

## **ITEMS FOR INFORMATION**

- 3.12 Community Planning Section - Partnership Minutes
- 3.13 NI Hospice Christmas Coffee Morning at Sentry Hill
- 3.14 Land and Property Services Statistics for Housing Commencements and Completions
- 3.15 Building Control Matters for the Period 1-30 September 2018
- 3.16 Energy Performance of Buildings Directive Audit Report from Department of Finance

- 3.17 Garden Show Ireland 2019
- 3.18 Quarterly Update - Capital Programme
- 3.19 Draft Rates Estimates Update 2018/19

**ITEMS IN CONFIDENCE**

- 3.20 Peace IV Respecting Difference Programme
- 3.21 Tender for the Provision of Generalist Advice Services 2019-2022
- 3.22 Lough Neagh Rescue: Options for Funding

**REPORT ON BUSINESS TO BE CONSIDERED AT THE  
COMMUNITY PLANNING & REGENERATION COMMITTEE MEETING ON  
MONDAY 10 DECEMBER 2018**

**ITEMS FOR DECISION**

**3.1 AC/GEN/18 LIGHT UP CHARITY REQUESTS**

Members are reminded that a “Light Up” Policy was approved by the Operations Committee in November 2016 with a review to be carried out and reported to Committee in December 2017. At this meeting it was agreed that the continued operation of the “Light Up” Policy be approved with a further review carried out and reported to Committee in December 2018.

Since implementation of the policy requests for a variety of charity ‘Light Ups’ have continued to be made with officers able to respond quickly and as such the following light ups approved in 2018 and carried out with the accompanying PR activity:

<b>Date</b>	<b>Charity / Cause</b>
<b>17 May 2018</b>	<b>Neuro Foundation Awareness Day</b>
<b>10 October 2018</b>	<b>World Mental Health Day</b>
<b>26 October 2018</b>	<b>Stand Up To Cancer</b>
<b>11 November 2018</b>	<b>Remembrance Sunday</b>
<b>14 November 2018</b>	<b>Diabetes Day</b>

Prior to having a policy in place for ‘Light Ups’ individual requests were brought to committee as and when they were received, which as well as bringing additional administration also meant a slow decision making process given the meeting timetable and standing order framework. As the policy sets out clear criteria for the approval of requests it has enabled officers to respond to charities and advocates of good causes quickly and without the need to bring an individual report to Committee, a significant easing of an administration burden. Over the past two years the policy has enabled the processing of all such request to be carried out efficiently and effectively and it is proposed the ‘Light Up’ Policy continues to operate with a further review carried out and reported to Committee in December 2019.

**RECOMMENDATION: that the continued operation of the “Light Up” Policy be approved with a further review carried out and reported to Committee in December 2019.**

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### 3.2 AC/HE/23 2018 EUROPEAN YEAR OF CULTURAL HERITAGE – THE LATE SHIFT PROJECT

Members are reminded that it was agreed by Committee in September that Museum at The Mill participate in The Late Shift project, which was a new and innovative project being delivered as part of 2018 European Year of Cultural Heritage led by the Northern Ireland Museums Council in partnership with Thrive Audience Development Company. The project aimed to deliver unique interactive experiences in seven museums across Northern Ireland over the weekend of 26 to 28 October with the aim of attracting different audiences 'after hours' both in terms of age and interests. The project was funded by Tourism NI, Heritage Lottery Fund NI and the Historic Heritage Division of the Department of Communities with approximately £2,500 to £3,000 funding available to each of the participating museums to cover all costs including programming, marketing and equipment hire.

The Museum at The Mill event focused on Health and Well-being with a range of energising activities for both mind and body being provided in the beautiful surroundings of Mossley Mill with activities held in both the Museum and the Civic Square and lent itself to being held in the morning so was identified as being the Early Shift element within the overall project. The event took place on Saturday 27 October from 8am to 11am at a cost of £5 per participant. It proved very popular with a new audience of 100 participants taking part in Tai Chi and Yoga in The Civic Square and a range of activities in the museum including a 'Sound Bath' aimed at enhancing relaxation, inner calm and peace. This received a total investment of £5,130 from the Northern Ireland Museums Council.

One of the project partners Thrive are evaluating the project and have indicated that the initial response of participants has been extremely positive. Feedback received shows 100% satisfaction with the venue location and facilities, 95% satisfaction with atmosphere and 100% of survey respondents likely to attend another similar event at Mossley Mill. Feedback also indicates that in terms of spend, 59% would be willing to pay between £10 and £15 for a ticket in future with 30% of respondents reporting that this was their first visit to Mossley Mill.

The project team, led by the Northern Ireland Museums Council, now intend to develop a funding strategy for a second round of similar programming to take place in 2019 and has confirmed that this year's participating museums will be given first preference for involvement. The Museums Council had agreed with participants that income generated by the events be reinvested into the project to assist with the development of this second round of programming. In line with this programme principle it is proposed to transfer the £500 income generated by The Early Shift to the Northern Ireland Museums Council.

**RECOMMENDATION: that the transfer of income of £500 from The Early Shift to the Northern Ireland Museums Council to assist with development of the second round of programming for 2019 be approved.**

Prepared by: Samantha Curry, Culture and Heritage Manager

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### **3.3 CP/CD/241 COMMUNITY SUPPORT PROGRAMME 2018/19 – LETTER OF VARIANCE**

Members are advised that a letter of variance has been received from the Department for Communities (DFC) outlining additional support for the delivery of the Council's Community Support Programme 2018/19.

Members are reminded that the Council accepted a letter of variance from DFC in June 2018 bringing the total for the delivery of the Community Support Plan 2018/19 to £260, 587.61. This additional amount of £5,702.03 to support front line advice services brings the revised total for the Community Support Programme award for 2018/19 to £266, 289.64. A copy of the Letter of Variance is **enclosed** for Members' information.

**RECOMMENDATION: that the Letter of Variance from DFC for an additional amount of £5,702.03 be accepted.**

Prepared by: Elaine Manson, Community Services & Tackling Deprivation Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.4 CP/CP/048 TAKE 5 STEPS TO WELLBEING

As Members are aware, *Love Living Here* the Community Plan for Antrim and Newtownabbey was published in June 2017 and the related action plan agreed in December 2017.

A key action, which will contribute to Outcome 1: Our Citizens Enjoy Good Health and Wellbeing, is support for and promotion of the Take 5 Steps to Wellbeing framework.

This initiative for which the action lead is the Public Health Agency was officially launched in the Valley Leisure Centre in May of this year at an event which showcased the straightforward yet effective nature of the model.

As part of the continued roll out of the initiative, all Community Planning partners have been asked to pledge their support for Take 5 and to promote its messages to employees and the general public.

**Take 5 Steps to Wellbeing** is about taking simple actions and making deliberate choices to look after ourselves. The ideas that follow are simple evidence based actions that are applicable to people in all walks of life and of all ages. By way of example:

- **Give** – volunteering opportunities in the Borough
- **Be active** – go for a walk or cycle on one of our many paths and trails.
- **Connect** – join a class or a club or local group.
- **Keep learning** – learn a new skill with our arts and culture courses.
- **Take notice** – visit some of our tourism sites.

Operationally, the Take 5 model cuts across all sections of the Council which provides opportunities to frame initiatives and activities the Council is already involved in under the 5 steps.

Subject to Members' agreement, officers from relevant sections will collaborate on showcasing how Council staff and residents can "Take 5". Provision for this activity exists Community Planning budgets.

**RECOMMENDATION: that the Council pledges its support for Take 5 Steps to Wellbeing and commits to working with Community Planning partners to raise awareness of it with employees and residents.**

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.5 CP/CD/003 BONFIRE MANAGEMENT PROGRAMME REVIEW 2018

Members are reminded of the Bonfire Management Programme 2018 and the commitment within the programme to review it annually. A list of the 2018 participating sites is detailed below for Members' information:

#### **Antrim**

Neillsbrook - Bonfire  
Newpark and Caulside – No Bonfire or Beacon  
Parkhall (Kilgreel) – Beacon  
Steeple (Oaktree Drive) – No Bonfire or Beacon

#### **Newtownabbey**

Ballyduff (Forthill Drive) - Bonfire  
Burnside (Kelburn Park) - Beacon  
Doagh (Anderson Park) – Beacon  
Erskine Park - Bonfire  
Grange (Grange Drive) - Bonfire  
Monkstown (Abbeytown Square) - Bonfire  
Monkstown (Devenish Drive) - Bonfire  
New Mossley – Beacon  
Old Mossley - Bonfire  
Queenspark - Bonfire  
Rathcoole (Dunanney) – Bonfire  
Rathcoole (Foyle Hill) – Beacon  
Rathfern (Knockenagh Avenue) – Bonfire

Members are reminded that an Elected Members' workshop was held on 8 October 2018 to review the 2018 programme and discuss key issues. The following items were discussed:

- i. Sign up sessions to be held on 25/26 March 2019 with a deadline of 5 April 2019, after which groups will not be permitted to sign up;
- ii. The collection date would be no earlier than 17 May 2019;
- iii. The 3 day notification period for groups to have all materials removed from the site prior to 17 May will apply;
- iv. The amount of funding allocated to groups for the family fun events would remain at £2,700;
- v. The 3 day notification period for groups to have non-compliant materials removed from sites from the specified collection date until the family fun event;
- vi. The Council will continue to procure all goods and services for the family fun events;
- vii. Health and safety training will remain mandatory for groups responsible for the family fun events and who have not undertaken the training in the past 3 years.
- viii. It is estimated that 5 beacons will be utilised in 2019 at a cost of approximately £20,000 to include repairs, installation, filling and removal. Furthermore an additional beacon at a cost of £12,000 will need to be purchased to replenish existing stock.

Members are also aware that at the Members' Workshop in October 2018 the longer term objectives of the programme were discussed to include:

- Reduce the use of flags, images and effigies
- Promote wider cultural links throughout the Borough
- Tackle sectarianism, racism, homophobia and other forms of prejudice

It was discussed during the workshop that these objectives would be reviewed in time for the 2020 Bonfire Management Programme.

Members are advised that a request was received from Ballycraigy Environmental Development Association regarding the installation of a beacon at their Halloween event in October 2018 where they indicated that this would encourage the group to participate in the 2019 Bonfire Management Programme. If this progresses members may wish to consider increasing the budget to include an additional site at a cost of £2,700 which would bring the total number of designated sites availing of the programme to 18, from the list of 26 recognised sites. This being the case the total budget for 2019 would be £48,600 for family fun events.

**RECOMMENDATION: that**

- i. The Council approves the key items outlined in i-vii above for inclusion in the Bonfire Management Programme 2019;**
- ii. A budget of £68,600 be included in the 2019/20 estimates for the implementation of the 2019 programme to include the funding of 18 festival events and the repair, installation, filling and removal of 5 beacons.**
- iii. A capital budget of £12,000 be included in the 2019/20 estimates to purchase an additional beacon to replenish existing stock.**
- iv. The longer term objectives of the Bonfire Management Programme be reviewed in time for the 2020 programme.**

Prepared by: Jonathan Henderson, Community Support Officer

Agreed by: Elaine Manson, Community Services and Tackling Deprivation Manager

Approved by: Nick Harkness, Director of Community Planning

### **3.6 CP/GR/089 & CP/GR/090 GOOD RELATIONS GRANT AID PROGRAMME 2018**

Members are reminded that the annual Good Relations Action Plan submitted to The Executive Office includes a budget of £20,000 for the implementation of a Good Relations Grant Aid Programme to support community and race relations locally. This is a rolling programme open until November 2018 subject to budget availability.

Two applications were received, both successfully scored above the 50% threshold requesting a total amount of £5,000. A summary of all the applications received, the proposed award recommendations and an overview of the assessment and funding details are **enclosed** for Members' consideration.

**RECOMMENDATION: that the proposed funding award totaling £5,000 be approved.**

Prepared by: Marc Scott, Good Relations Support Officer

Agreed by: Louise Moore, Head of Community Planning & Andrew Irwin, Community Safety and Good Relations Manager

Approved by: Nick Harkness, Director of Community Planning

### **3.7 CP/CP/7 COMMUNITY PLANNING PARTNERSHIP MINUTES**

Members are reminded that the Community Planning Partnership operates as a working group of the Council. As such the minutes of the March 2018 and June 2018 meetings of the Partnership are **enclosed** for approval.

**RECOMMENDATION: that the Community Planning Partnership minutes for 13 March 2018 and 12 June 2018 be approved.**

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### **3.8 CP/CD/232, 233 & 247 NEIGHBOURHOOD RENEWAL /AREAS AT RISK/COMMUNITY SUPPORT PROGRAMME-REVIEW**

Members are reminded of the Neighbourhood Renewal, Areas at Risk and Community Support Programmes operating across the Borough and funded by the Department for Communities (DFC) and the Council. An outline of the programmes is provided below.

#### **NEIGHBOURHOOD RENEWAL IN RATHCOOLE AND GRANGE**

The Neighbourhood Renewal Programmes have been operating in Rathcoole and Grange since 2006. In 2018/19 the total budget for Rathcoole is £80,651 (£78,518 from DFC and £2,133 ANBC) and for Grange £44,462 from DFC. Both Programmes have associated action plans which are reviewed by the Neighbourhood Renewal Partnerships in each of the areas. Monitoring reports are also provided to the Partnerships, DFC and the Council. DFC undertook an evaluation of the regional Neighbourhood Renewal Strategy 'People and Place' in 2015 and implemented changes, which in Antrim and Newtownabbey translated into a reduction in the budget allocation to Synergy and the Newtownabbey Women's Group. Neither of the Rathcoole or Grange Action Plans have been subject to a comprehensive review since 2015.

#### **AREAS AT RISK**

The Areas at Risk Programmes have been delivered in Newtownabbey (Carnmoney, Monkstown and Mossley Super Output Areas) since 2013 and in Antrim (Farranshane, Ballycraigy and Steeple Super Output Areas) since 2015. The Programme in Antrim is fully funded by the Council and in 2018/19 an amount of £111,199 was allocated.

The Programme in Newtownabbey has an allocated budget of £126,920, (£66,750 from DfC and £60,170 from the Council). The Newtownabbey programme underwent an evaluation, carried out by Brendan Smith Consultancy in 2015 and a number of recommendations were implemented. Monitoring reports are provided to DFC and the Council on a six monthly basis. In addition, Council Officers facilitate twice yearly sessions with Elected Members wherein the programme delivery groups give presentations on the progress of the projects.

#### **COMMUNITY SUPPORT PLAN**

As part of the funding contribution (£266,289 in 2018/19) from DFC under the Community Support Programme, the Council is required to develop and submit a Community Support Plan outlining a programme of support for local community development in the Borough. Following the Council merger in April 2015 Antrim and Newtownabbey Borough Council adopted the legacy Newtownabbey Community Support Plan 2013-2017. In 2017 this Plan was extended indefinitely pending a regional review of the Community Support Programme by DFC, which to date has not yet been undertaken. Given that the current Plan is based on community consultation undertaken in 2013 it

may be appropriate to review in order to develop an up to date Plan to run from 1 April 2019.

Considering that all the above programmes have been in operation for a significant period of time without a comprehensive review process it is proposed that the Council appoints a suitable individual/organisation to undertake a review of the three programmes. It is anticipated that this process will begin in January 2019 and be completed by 31 March 2019 with revised plans ready for implementation from 1 April 2019. It is estimated that this would cost no more than £7,500, provision for which has been made within the department budget.

**RECOMMENDATION: that the Council approves an amount of £7,500, of which can be found in the current Community Services departmental budget, to appoint a suitable individual/organisation to undertake a review of the Neighbourhood Renewal Programme, Areas at Risk Programme and Community Support Plan.**

Prepared by: Jonathan Henderson, Community Support Officer

Agreed by: Elaine Manson, Community Services and Tackling Deprivation Manager

Approved by: Nick Harkness, Director of Community Planning

### 3.9 CP/CD/65 VOL 2 DUNANNEY CENTRE - TENANCY UPDATE

Members are reminded that the legal transfer of the Dunanney Centre from the Rathcoole Churches Community Group to the Council was completed in February 2018.

Since April 2018 there have been six long term tenants utilising the Centre. Recently however Bryson Future Skills has given notice of termination of its tenancy agreement with effect from 1 January 2019 the reason being that the organisation no longer requires the use of the facility.

Members are also advised that the Bytes Project will be terminating their contract as of the 31 December 2018.

Officers are currently liaising with two groups interested in renting space in the Centre; Ashton Community Trust Breakthrough Programme which works with young people aged 14 - 24 to develop new skills and Listening Ear which is a local Counselling Service. Potentially the space currently occupied by Bryson could be partitioned to accommodate both interested parties.

Alternatively, there could be other bodies over community organisations who could use the space to service community need. As a result Officers note two options:-

Option 1 Offer space to the current interested parties

Option 2 Advertise opportunity and invite respondents to articulate how they would meet community need. DEA Members to be given the opportunity to be involved in the evaluations.

**Members' instructions are requested.**

Prepared by: Elaine Manson, Community Services & Tackling Deprivation Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.10 CP/CP/085 DEA FUNDING PROGRAMME

Members are reminded of the DEA funding programme which commenced in December 2015. In the current financial year there is budget provision of £50,000 per DEA. Details of all the projects scheduled and current status is enclosed for Members' consideration.

Members are advised that a mid-year review took place in October to establish spend to date and to take Members' views, where appropriate, on how projected underspend should be utilised.

**RECOMMENDATION: that:**

- i. The schedule of projects at appendix 1 be noted.**
- ii. Painting and repair of the bus stop in Toome be agreed at a cost of £1270 utilising the underspend in Dunsilly DEA.**
- iii. To utilise any remaining underspend, for the Dunsilly DEA, to upgrade the footpath at Neillsbrook from the weir gate to the viewing point to meet the existing footpath works completed in 2017.**
- iv. Provision of a river side garden located under river bridge in Ballyclare to make connections between town and Park be agreed at a cost of £14,500 utilising the underspend in Ballyclare DEA.**
- v. A Members' workshop be arranged for January 2019 to allocate any underspend and to consider projects for the financial year 2019/2020.**

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.11 CP/CD/214 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2018/19 – SMALL GRANTS FUNDING RECOMMENDATIONS

Members are reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme is to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2018/19 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

During the months of October and November, four applications totalling £2,000 were received and were assessed by Officers as outlined below:-

Group Name/Project Promoter	Project Description/Title	Scored Percentage	Amount Requested	Amount Awarded	Notes
Abbey Allsorts	Small Activity Grant for hall rent and insurance	66%	£500.00	<b>£500.00</b>	–
Hollybank Pre-school	Small Activity Grant for Insurance	46%	£500.00	<b>£0.00</b>	Failed to meet scoring criteria
All About Us – ASD Teens	Small Seeding Grant for telephone, stationery, arts & crafts resources & sensory play charts	33%	£500.00	<b>£0.00</b>	Failed to meet scoring criteria
Randal Community Shed	Small Seeding Grant for electricity, insurance & tools	26%	£500.00	<b>£0.00</b>	Failed to meet scoring criteria

The total budget available for Small Grants for the 2018/19 financial year is £8,129.50. The total amount of financial assistance awarded to date is £6,171.30 leaving a balance of £1,958.20 to fund future applications that may be submitted to the Council during the remainder of the year.

**RECOMMENDATION: that the Small Grant award recommendation be approved and that feedback is provided to the unsuccessful applicants.**

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

## **ITEMS FOR INFORMATION**

### **3.12 CP/GEN/19 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES**

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on your I pads.

<b>Community Development</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Partnership</b>
D/Gen/91	1 March 2018	Antrim & Newtownabbey Citizens Advice Bureau
D/CSP/48	25 July 2018	Antrim & Newtownabbey Policing & Community Safety Partnership (PCSP)
D/DP/67	21 Aug 2018	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	13 June 2018 12 Sept 2018	Grange Neighbourhood Renewal Partnership
	-	Joint Cohesion Group
CP/GR/43	-	Traveller Issues Local Government Partnership

**RECOMMENDATION: that the Partnership Minutes be noted.**

Prepared by: Dawn Leonard/Wendy Donaldson

Agreed by: Nick Harkness, Director of Community Planning

### **3.13 AC/MU/8 NI HOSPICE CHRISTMAS COFFEE MORNING AT SENTRY HILL**

Members are advised that Sentry Hill has, since 2012, hosted a very successful coffee morning to raise funds for the Northern Ireland Hospice each December. Now well established as a Christmas tradition, this year's coffee morning is scheduled to take place on Wednesday 12 December from 10am until 12noon. An invitation to Council members has been issued.

Sentry Hill has developed a strong relationship with the Hospice over the years both through providing outreach and hosting visits from day patients, group visits from Hospice volunteers and is the venue used by the Hospice for its annual 'Legacy Day' fund raising event.

**RECOMMENDATION: that the report be noted.**

Prepared by: Samantha Curry, Culture and Heritage Manager

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness: Director of Community Planning

### **3.14 CPR/PBS/BC/005 LAND AND PROPERTY SERVICES STATISTICS FOR HOUSING COMMENCEMENTS AND COMPLETIONS**

The Building Control Section on a monthly basis send a range of statistical reports to Land and Property Services relating to a range of building regulations activity, including commencement and completion of applications received. On a quarterly basis LPS publishes their analysis of these reports relating to new housing and the latest version for July to September 2018 can be found on the following link <https://www.finance-ni.gov.uk/topics/statistics-and-research/new-dwelling-statistics>.

The tables highlighting the numbers of new dwelling commencements and completions under the Building Regulations for each of the 11 Council areas is **enclosed** for Members' information.

**RECOMMENDATION: that the report be noted.**

Prepared & Agreed: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

### 3.15 PBS/BC/002 BUILDING CONTROL MATTERS FOR THE PERIOD 1-30 SEPTEMBER 2018

#### **BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

#### **Applications Received**

Full Plans – 40                      Building Notices – 124                      Regularisation Certificates – 58

#### **Full Plans**

Approvals – 47                      Rejected applications requiring resubmissions – 49

#### **Commencements & Completions**

Commencements – 179                      Completions - 193

**Inspections** - A total of 816 Site Inspections were carried out.

**Regularisation Certificate** - 41 Regularisation Certificates issued.

**Building Notice**- 65 Completion Certificates issued

**Property Certificates**                      Received – 212

#### **Energy Performance of Building Regulations**

Display Energy Certificate's checked – 49 & 77% compliance

Air Conditioning Units Checked – 7 checked & 71% compliance

#### **Income**

Plan Fees Received for Month	£20,110.38
Inspection Fees Invoiced for Month	£2,7067.62
Building Notice Fees Received for Month	£8,326.00
Regularisation Fees Received for Month	£5,544.00
Property Certificate Fees Received for Month	<u>£14,725.00</u>
<b>TOTAL</b>	<b>£75,773.00</b>

**Projected Annual Income**  
**£515,414.00**

**Year to Date Actual Income**  
**£540,170.00**

#### **Postal Numbering & Development Naming**

Numbers of official postal numbers issued –29

Number of new developments named - 1

#### **LPS Partnership**

Commercial Vacancies – 60 (Commercial vacancy tranche received on September 2018 – Nearing Completion).

Property details surveys completed - 29

**RECOMMENDATION: that the report be noted.**

Prepared by: Vicky Jordan, Clerical Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

### **3.16 CPR/PBS/BC/2 ENERGY PERFORMANCE OF BUILDINGS DIRECTIVE AUDIT REPORT FROM DEPARTMENT OF FINANCE**

As Members will be aware the Building Control Section enforce the statutory legislation in relation to Energy Performance of Buildings (Certificate and Inspections) Regulations (Northern Ireland) 2008 and The Energy Performance of Buildings (Certificate and Inspections)(Amendment) Regulations(Northern Ireland) 2013.

The Building Standards Branch of the Department of Finance oversee the enforcement of this legislation within Northern Ireland. In September and October 2018 the Building Standards Branch audited the work of the Council in relation to the enforcement of this legislation. The audit report is favourable, commenting “.In conclusion and having completed audits in a number of Council areas, DOF can confirm that Antrim and Newtownabbey District Council are well structured, organised and methodical in their approach to EPB activities”.

The report is **enclosed** for Members' information.

**RECOMMENDATION: that the report be noted.**

Prepared & Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

### 3.17 AC/EV/3 GARDEN SHOW IRELAND 2019

Members are reminded that Garden Show Ireland (GSI) has been held in Antrim Castle Gardens annually since 2014 having moved to the Gardens from Hillsborough Castle where it had been held for a decade. Taking place in early May the Show is a three day festival of flowers, food and family fun themed around gardening and is aimed at a wide audience from enthusiastic growers, retirees, young couples, families and groups.

The Council has been providing financial support to GSI for delivery of the Show in Castle Gardens from 2014. This has risen from an initial annual contribution of £15,000 to £25,000 in 2016, and a further increase to £35,000 was approved by the Operations Committee in June 2018 in return for a commitment from GSI to continue to hold the Show in Castle Gardens in 2019 and 2020.

Over the five year period of the Show being held in Antrim Castle Gardens average attendances are approximately 25,000. A large proportion of visitors to the Show come from outside of the Borough as well as from outside of Northern Ireland. Specialist traders and exhibitors also participate in the Show from all over the UK and ROI. Tourism Northern Ireland (TNI), who support the event as part of their event sponsorship programme, have advised that they place a value of £18 per day on a day visit to an area. If this formula is used, the economic impact of the event over the past five years is estimated at £2.25 million or £450,000 annually. In addition, a post Show evaluation in 2018 revealed 5.8 million media opportunities (many with international reach) to see or hear about the Show and the Gardens.

GSI is a small business owned and managed by a sole trader. As a company, it has grown the Show annually from its inception and since relocating to Antrim Castle Gardens, the Show has achieved significant community engagement through the schools garden competition and community garden elements. It was reported to the Community Planning and Regeneration Committee in September that GSI were committed to delivery of the Show in 2019 and 2020. However, as preparations for the 2019 Show have begun, GSI has expressed reservations about its capacity to continue to deliver such a large-scale event given its limited resources and appetite for risk. The owner of the company however feels that the Show has found itself the perfect location in the historic setting of Antrim Castle Gardens with the support of the Council, excellent road infrastructure and the wider visitor retail and hospitality offer. She had asked if the Council would consider a future arrangement for delivery of the Show via a partnership approach proposing that Council lead on all the peripheral, logistical, entertainment and non-garden aspects of the Show while GSI would retain responsibility for the specialist garden elements. GSI proposed that this partnership approach would present the following opportunities for both parties:

- For Antrim Castle Gardens to host an annually major event on the Northern Ireland calendar during the shoulder season which is already supported by TNI.

- Further expansion and development of Northern Ireland's largest gardening event to create a wider festival for the spring.
- The opportunity to secure significant direct economic impact to Antrim and the Borough from the event and use the event to contribute to the Council economic development strategy.
- The opportunity to use the GSI brand to promote the wider Borough area and its tourism initiatives in particular the Castles and Gardens tourism theme.
- The opportunity to host a second major event, in addition to Enchanted Winter Garden, with appeal across Northern Ireland and beyond, at Antrim Castle Gardens with minimum cost to rate-payers through the event's ability to generate income and sponsorship.
- The opportunity to increase further promotion of Antrim Castle Gardens and the wider Borough as a regional and visitor destination.

However, following early discussions about the feasibility of this, GSI has concluded reluctantly that they have not allowed sufficient time for this process to be completed in order to deliver the show in 2019 and have advised that it is their intention instead to complete a detailed review of Garden Show Ireland and its future strategy and therefore defer running the Show in May 2019.

They have reaffirmed their commitment to running a show in the future in Antrim Castle Gardens and intend continuing the discussions with officers regarding the event review and potential for a future arrangement.

The dates which had been provisionally set for the 2019 Garden Show event were Friday 3 to Sunday 5 May which is the first May Bank holiday weekend. The Shane's Castle Annual Steam Fair event is also scheduled for Sunday 5 and Monday 6 May so there will be a large-scale regional event running in Antrim at this time and the potential for the Council to support the Shane's Castle event through tourism promotion.

The dates for Antrim Live 2019 have already been set with this outdoor festival scheduled for Friday 5 to Sunday 7 April. This year's festival is being developed with a carnival theme inspired by the popularity of the Greatest Showman and there is an opportunity to utilise the Garden Show budget to add events within Castle Gardens to supplement the Antrim Live offer.

**RECOMMENDATION: that the report be noted.**

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### **3.18 CD/PM/117 QUARTERLY UPDATE - CAPITAL PROGRAMME**

A Capital Projects Status Report for December 2018 is enclosed for Members' information.

**RECOMMENDATION: that the report be noted.**

Prepared by: Claire Minnis, Capital Projects Manager

Approved by: Nick Harkness, Director of Community Planning

### **3.19 FI/FIN/11 DRAFT RATES ESTIMATES UPDATE 2019/20**

Members are reminded that the Estimates Timetable as agreed by Council in July 2018 outlined that draft revenue estimates would be presented to the relevant committees in December 2018.

A detailed report on the 2019/20 Estimates for the Department of Community Planning and Regeneration is **enclosed** for Members' information.

**RECOMMENDATION: that the report be noted.**

Prepared by: Richard Murray, Management Accountant

Agreed by: John Balmer, Head of Finance

Approved by: Nick Harkness, Director of Community Planning