

**PEACE IV PARTNERSHIP MEETING
THURSDAY 01 DECEMBER 2016
SKAINOS CENTRE, BELFAST
10AM – 3PM**

PARTNERSHIP DEVELOPMENT DAY

Present: Louise Moore (ANBC CP), Connor O'Dornan (ANBC PIV), Ken Nelson (SP), Valerie Adams (SP), Michelle Harris (SP), Emma Bond (PSNI), David Crooks (SP), Kathy Wolff (SP), John Read (NIHE), Mark Glover (SP), Cllr Stephen Ross, Cllr Jim Bingham and Cllr Audrey Ball.

Apologies: Cllr John Scott, Cllr Noreen McClelland, Cllr Jim Montgomery, Cllr David Hollis, Francis Loughlin (EA), Valerie Crozier Nicholl (ANBC GR), Claire Fox (GR ANBC), Andrew Irwin (GR/PCSP ANBC), Alyson Dunn (NHSCT), Cllr Neil Kelly, Cllr Linda Clarke, Cllr Nigel Kells, Cllr Michael Goodman.

Attending: Enda Young (Tides Training) and Gary Robb (Skainos Centre)

Time/Item	Minutes	Action
10am	Arrival (tea and coffee)	
10.15am	Skainos Centre Talk from Gary Robb (Centre Manager) about Skainos Centre Development. Partnership members had the opportunity to ask questions about the cost of the building, who funded it, what now goes on within it, what problems were experienced in the development, etc.	
10.25am	Welcome and Introduction from Connor O'Dornan (Peace IV Co-coordinator) for the Council. Apologies from other Partnership Members noted and a quick overview of the day's proposed agenda.	
10.30am	Tides Training (Enda Young) introduced and delivered a comprehensive interactive professional team building session to include: <ul style="list-style-type: none"> - Personal introductions – Who you are and why you wanted to sit on the Peace IV Partnership. - Perceptions – How we see the world, how this differs from person to person, what pre-conceived perceptions we may have about Peace IV or the Partnership. - Communication skills – An interactive exercise based around developing teamwork, communication and problem solving skills. 	

<p>12.30pm</p>	<p>- Learning and applying to Peace IV and the Partnership.</p> <p>Lunch</p>	
<p>1.15pm</p>	<p>Connor O'Dornan gave a presentation and update on the Peace IV Programme to date. Highlighting the process from consultation initiation, through action planning, application, clarification to an expected decision and LOO on 07 December 2016. COD highlighted the proposed spend areas, how much had been indicatively allocated per theme and per project.</p>	
<p>1.30pm</p>	<p>COD gave an overview of the documentation which would be required for the Partnership going forward and noted that these documents would be drafted (based on feedback from today's final session) and circulated to Partnership Members for their perusal prior to the next Partnership meeting. The expected documentation was noted as follows:</p> <ul style="list-style-type: none"> - Constitution - Partnership Agreement - Office Bearers - Code of Conduct - Communications Plan - Conflict of Interest Declaration <p>Partnership Draft Documentation to be circulated prior to and discussed at the next Partnership Meeting.</p> <p>COD noted that official approval for the Peace IV programme had been communicated from SEUPB on 24 November 2016 to confirm that the ANBC Peace IV application had been successful and to invite two representatives to the LOO session on 07 December 2016.</p>	<p>COD Action</p>
<p>1.45pm</p>	<p>Louise Moore introduced the final part of the workshop. A Co-Design Workshop looking at Partnership Code of Conduct and what Partnership Members would like to include. Attendees were split into two groups and asked to come up with the things they felt were most important to include in the Partnership Code of Conduct, then report back to the rest of the group.</p>	

	<p>Cllr Audrey Ball left the meeting.</p> <p>Flipchart information recorded in group exercise has been written up and is included in <u>Appendix 1</u>.</p> <p>When each group presented their proposed Code of Conduct inclusions back to the Partnership Members, there was a discussion around these and some additional points worth noting. These are as follows:</p> <ul style="list-style-type: none"> - Would support from Member Services be provided, similar to that of PCSP for the Secretariat function of the Peace IV Partnership. LM confirmed that this was the intention. - Would the full Peace IV Partnership minutes be required to be presented to ANBC Council or Committee. Could the Council Committee or Full Council overturn a decision? Understood that this would be a requirement. - Could the list of Peace IV Partnership Members be circulated to the rest of the Partnership. - Scoring and assessment process for assessment of any tenders would have to be uniform and consistent throughout any sub groups and across the Partnership. It would also have to align with the requirements of ANBC and SEUPB. - There would possibly be merit in meeting neighbouring Council Peace IV Partnerships to discuss projects or affected areas where the Council borders met. - Partnership Members to send COD days/times when they are always unavailable to assist with scheduling of future Partnership Meetings. - Would the website portal be available again as per Peace III. COD confirmed that was the intention. - Was an attendance quota required for your membership on the Partnership? LM offered the Members the opportunity to make this decision. - SEUPB and Council process for election of officer bearers to be clarified and reported to Partnership. - Would there be a memo of understanding between ANBC and the Peace IV Partnership? 	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>COD Action</p> <p>Noted</p> <p>Noted</p> <p>Members Action</p> <p>Noted</p> <p>Noted</p> <p>COD Action</p>
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<p>2.45pm</p> <p>2.55pm</p>	<p>As it is different from Peace III, what would that relationship be?</p> <ul style="list-style-type: none"> - Indemnity cover for the Partnership? <p>Partnership Members thanked for their participation. Asked to note feedback on a flipchart (Appendix 2).</p> <p>Meeting closed.</p>	<p>COD Action</p> <p>COD Action</p>
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