

**PEACE IV PARTNERSHIP MEETING
TUESDAY 10 JULY 2018
SPINNING ROOM, MOSSLSEY MILL
6.30PM – 7.30PM**

Present: Cllr David Hollis, Cllr Jim Bingham, Cllr Stephen Ross, Cllr Audrey Ball, Cllr Linda Clarke, Sgt Stephen Moore, Francis Loughlin (EA), Kathy Wolff (SP), Valerie Adams (SP), Dorothee Wagner (SP), Andrew Irwin (PIV ANBC)

Apologies: Cllr Michael Maguire, Ken Nelson (SP), Mark Glover (SP), Brian Byrne (SP), Cllr David Arthurs, Alyson Dunn (NHSCT), Connor O'Dornan (PIV ANBC), Carly Long (PIV ANBC)

Non-Attending: Ald Thomas Burns, Cllr Neil Kelly, Cllr Nigel Kells, Cllr Michael Goodman, Amanda Ashe (NIHE),

Item	Minutes	Action
	Arrival (tea/coffee)	
1	<p>Welcome and apologies Cllr David Hollis (Elected Member) in the Chair.</p> <p>Chair welcomed everyone and thanked them for attending. Chair extended a special welcome to new Partnership members Sgt Stephen Moore (PSNI) and Dorothee Wagner (Social Partner).</p> <p>Apologies received noted as per above. Members advised to sign the attendance sheet being circulated.</p>	
2	<p>Communications/Council Update All informed members that 2 new Project Implementation staff members have been appointed and staff are working with HR to progress a start date.</p> <p>Members were reminded of the modification requests submitted to SEUPB in June 2018 and were informed that no formal decision has yet been received. Further detail has been provided under item 5.2.</p>	
3	<p>Minutes from previous Partnership meeting (12 June 2018) Comments invited from the Chair on Partnership Meeting Minutes. No additional comments offered.</p> <p>Proposed by Cllr J Bingham Seconded by V Adams</p>	
4	<p>Matters Arising and Declarations of Interest No matters arising and no declarations of interest.</p>	

5 Report on Business to be considered:

5.1 BPR Programme 4 – Cultural Expressions Key Institutions Programme - IN CONFIDENCE

Members were reminded that tenders for the Building Positive Relations Programme 4 – Key Institutions Programme (including Cross-border Key Institutions, Williamite and Cultural Expressions Projects) were invited on 18th April via e-SourcingNI and sign-posted on e-SourcingIE and e-TendersNI. The closing date was 18th June 2018.

One tender submission was received for this programme.

Members were advised that the scoring panel considered the submission in two stages:

Stage 1 – Selection Stage: The tender was evaluated using criteria such as tenderers' professional conduct, economic and financial standing, management systems and practices, previous relevant experience, Technical Capacity and Capability of the Team and of the Team Leader, and declarations and form of tender. The tender met all the requirements of Stage 1 of the assessment and therefore proceeded to Stage 2.

Stage 2 – Award Criteria – Quality/ Cost Assessment: The tender met the requirements and therefore was evaluated on the basis of: Design and Methodology (10%), Recruitment Plan (15%), Implementation Plan (35%), Delivery Timetable (5%), Quality Management (5%), Cost (30%) as follows:

Tenderer	Total Cost (£) (excl. VAT)	Total Score %	Rank
Tides Training Agency	£307,150	75%	1

RECOMMENDATION

It was recommended that Tides Training Agency be appointed to deliver the BPR Programme 4 – Key Institutions Programme at a cost of £307,150 (excl VAT) subject to Council and SEUPB approval.

Proposed by Cllr J Bingham

Seconded by V Adams

5.2 Modification Request Updates

Members were reminded that three modification requests were submitted to SEUPB and presented to the steering committee on 26 June 2018. These modification requests were agreed by the Partnership as follows:

- CYP Prog 2 –Moving Forward Together Programme – £225,000 (Re-design)
- SSS Prog 3 – New Shared Space Programme - £50,000 (Equipment Uplift)
- BPR Prog 7 – Leadership Programme for Peace Building - £99,662 (Change to outputs)

Formal confirmation of the decision on these modification requests is expected from the SEUPB Joint Secretariat in early July 2018 and will be communicated to the

Partnership in due course.

RECOMMENDATION

It was recommended the report be noted.

Proposed by Cllr J Bingham

Seconded by Cllr A Ball

5.3 Phase IV Procurement Exercise

Members were reminded that the final Terms of Reference documentation for the programmes listed below were developed by Working Groups on 10 May 2018 and approved by Full Partnership on 12 June 2018. Following approval, the draft Terms of Reference were issued to SEUPB who responded advising of a number of minor amendments. These amendments have been made and the following tender documentation is now ready for issue as part of the Phase IV Procurement exercise:

- CYP Prog 1c – Respecting Difference Programme (Public Tender) – **NEW**
- BPR Prog 8c – Recreation Engagement Programme (Public Tender) – **RE-ISSUE**

Officers will continue to liaise with the Procurement Section to make any suggested amendments to the tender documentation before issue. As per Procurement Phases I - III, tender opportunities will be publicly advertised in line with the agreed procurement protocols of Antrim and Newtownabbey Borough Council and which have been adopted by the PEACE IV Partnership. Assessment, approval and reporting processes will also follow those employed in previous phases of PEACE IV public procurement.

Members were asked to indicate their availability for tender assessments from Monday 3rd to Wednesday 5th September to allow officers to establish assessment panels.

RECOMMENDATION

It was recommended that the report be noted.

Proposed by Cllr J Bingham

Seconded by Cllr A Ball

5.4 New Partner Welcome

Members were reminded that communication of resignation was received from two social partners in January and April 2018 respectively. It was agreed at 13 February 2018 Partnership meeting to initiate the process for recruitment of replacement social partners. The recruitment process took place between April and June 2018 and it was agreed on 12 June 2018 that the following social partners would be appointed:

- Dorothee Wagner
- Brian Byrne

The Partnership recommendation to appoint two new social partners was reported to Full Council on 25 June 2018 and following approval, a letter was issued to each social partner. Following acceptance, Dortehe Wagner and Brian Byrne will take up their posts as social partners on the PEACE IV Partnership effective immediately.

Members were reminded that communication was received from SI Emma Bond (PSNI statutory representative) on 25 May 2018 that she would no longer be able to represent the PSNI on the PEACE IV Partnership [REDACTED]. As per the Partnership Agreement, the PSNI were asked to nominate a replacement officer to fill the role of Statutory Partner.

Sgt Stephen Moore was confirmed as the new PSNI statutory representative on the PEACE IV Partnership effective immediately.

Members were reminded that communication was received from elected member Cllr Noreen McClelland on 25 June 2018 that she would no longer be able to sit on the PEACE IV Partnership as an elected member. As per the Partnership Agreement, the Social Democratic and Labour Party was required to nominate a replacement elected member partner.

Alderman Thomas Burns (SDLP) has been confirmed as the new elected member representative on the PEACE IV Partnership effective immediately.

RECOMMENDATION

It was recommended that the report be noted.

Proposed by K Wolff

Seconded by Cllr L Clarke

5.5 Video, Media and Web Content Specification Appointment

Members were reminded that a decision was taken by the Partnership in March 2018 to utilise the budget originally allocated for a dedicated PEACE IV website for media content of the PEACE IV Projects instead. This approach was approved by SEUPB and a quotation exercise has since been completed with support from Council's Marketing and PR and Procurement Sections.

As a result, George and Evans Ltd have been appointed to produce a range of videos of the PEACE IV Projects over the next 18 months.

Partnership members are likely to be contacted over the coming months by George and Evans Ltd for their input into the video production process. Project delivery agents and responsible Council Departments will also be approached for their input and support.

It was recommended that the report be noted.

	<p>Proposed by K Wolff Seconded by Cllr L Clarke</p> <p>5.6 SSS Engagement Event for Capital Projects Members were reminded that a commitment was made to SEUPB to complete 26 hours of cross community engagement as an element of the Shared Space Engagement Programme. On 20th June 2018 a School's Engagement Day was held at Allen Park Leisure Centre in relation to the 3G Pitch capital project at Antrim Grammar School/Parkhall Integrated College. 28 pupils attended in total along with staff members from Antrim Grammar School, Parkhall Integrated College and St. Benedict's College.</p> <p>The event was hosted by PEACE IV and delivered by the Flexible Education team at Ulster University. The programme subject matter included team building games, a capital projects study and site visit of a 3G pitch, teamwork exercises and included a good relations element.</p> <p>PEACE IV staff carried out monitoring for equality and baseline questionnaires electronically with each pupil who attended. It is anticipated that more sessions will be held with the same group of children and exit questionnaires will be carried out again to identify any changes in attitudes and opinions. Feedback from the schools was positive highlighting that pupils were well engaged and enjoyed the interactive approach.</p> <p>Members were advised that as part of the Council's responsibility to notify residents of any major capital projects, a public meeting took place in Antrim Grammar School on 27 June 2018 where local residents within close proximity were invited to view plans for the 3G Pitch and listen to a presentation from the key project stakeholders. Those in attendance were offered the opportunity to ask questions or raise concerns about the capital development project. Members who attended the public meeting discussed and considered complaints that had been raised by residents.</p> <p>RECOMMENDATION It was recommended that the report be noted.</p> <p>Proposed by K Wolff Seconded by Cllr A Ball</p>	
6	<p>AOB None</p>	
7	<p>Meeting Close Next Partnership Meeting on Tuesday 14th August 2018 at 6.30pm, Steeple Suite, Antrim Civic Centre.</p>	