



20 August 2025

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL

A meeting of Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill** on **Tuesday 26 August 2025** at **6.30 pm**.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink, appearing to read "Richard Baker".

Richard Baker, GM MSc
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries, please contact Member Services:

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AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies
- 3 Declarations of Interest
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of Antrim and Newtownabbey Borough Council held on Monday 28 July 2025, a copy of which is **enclosed**.
- 5(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 18 August 2025, a copy of which is **enclosed**.
- 5(b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 18 August 2025, a copy of which is **enclosed**.
- 6 NOTICE OF MOTION
- 7 ITEMS FOR DECISION
 - 7.1 Dual Language Street Sign Applications
 - 7.2 Annual Progress Report, Equality Commission
 - 7.3 Department for Agriculture, Environment and Rural Affairs (DAERA) Consultation on Proposed "New Rules for the Sale and Supply of Puppies and Kittens in Northern Ireland"
 - 7.4 Street Naming Submission – Jubilee Road, Ballyclare
 - 7.5 Street Naming Submission – The Burn Road, Doagh
 - 7.6 Request to Use V36 Event Space – Circus
- 8 ITEMS FOR NOTING
 - 8.1 Local Government Services Pay Agreements 2025/26
 - 8.2 Commencement Date for the Aligned Bye-Laws Prohibiting the Consumption of Intoxicating Liquor in Public Places
 - 8.3 Newry, Mourne and Down District Council Motion – Funding Cuts by Arts Council to National Youth Choir

- 8.4 Harmonisation of Waste Collection Services Update
- 8.5 Social Value in Council Contracts
- 9 ITEMS IN COMMITTEE
 - 9.1 Call-In of the Decision in Relation to the Dual Language Street Sign Policy
 - 9.2 Procurement for the Installation, Operation & Removal of Festive Lighting and Decoration 2025
 - 9.3 Procurement for the Supply, Delivery, Installation and Maintenance of a Fully Automated Golf Tee System at Ballyearl Golf Facility
 - 9.4 General Car Park Improvements, Refurbishment and New Works – Package 5, Allen Park and Stiles Community Centre
 - 9.5 Rural Business Development Grant Scheme Funding
 - 9.6 Organisational Structures

6 NOTICE OF MOTION

Proposed by: Councillor O'Hagan
Seconded by: Councillor Lynch

That this Council reaffirms its commitment, as agreed in August 2024, to oppose all forms of racism, hate and discrimination, and to support a peaceful, inclusive and respectful Borough for all.

Council recognises with concern the rising levels of racial intimidation and violence across the Borough. It acknowledges the threats and intimidation made to children and families in our towns and communities.

In line with our duties under Section 75 of the Northern Ireland Act 1998, and our shared responsibility to promote good relations, Council agrees to:

1. Restate that Antrim and Newtownabbey is a welcoming Borough to all and that it condemns racism in all its forms.
2. Promote anti-racism messaging, including the sharing of information which seeks to dispel myths, through collaboration with partners in order to counter misinformation and provide reassurance to all in our community that they are valued and supported.
3. Explore the development of an ethnic minority and migrant support hub in the Borough, taking inspiration from existing good practice across the region, with officers to bring back a report on proposals, including any resource implications, to a future meeting of the Community Development Committee.
4. Review the Equality and Diversity (E&D) plans and associated training to ensure they remain robust, up to date, and effective in promoting inclusivity and combating discrimination.
5. Enhance multi-agency and partnership working with PSNI, the Education Authority, Health Trusts, NIHE, and community and voluntary organisations to address racial intimidation, race hate crime, and to promote community safety.

7 ITEMS FOR DECISION

7.1 CCS/EDP/025 DUAL LANGUAGE STREET SIGN APPLICATIONS

1. Purpose

The purpose of this report is to recommend to Members to approve and note the Dual Language Street Sign applications as follows:

Stage 1

- Arthur Road, Newtownabbey, BT36 7EH be approved.
- Arthur Park, Newtownabbey, BT36 7EL be approved.
- Gallagher Road, Toome, BT41 3PD be approved.

Stage 2

- Shore Road, Toome, BT41 3NW be noted.
- Brae Terrace, Crumlin, BT29 4XW be noted.
- Glenville Green, Newtownabbey, BT37 0TT be noted.

Stage 3

- No applications at stage 3 be noted.

2. Background

Members are reminded that in accordance with the Dual Language Street Sign Policy, adopted by Council on 30 May 2022 (**enclosed**), the following update outlines the current status of applications received.

3. Application Update

STAGE 1: PETITION VERIFICATION

Three applications are at Stage 1.

1. ARTHUR ROAD, NEWTOWNABBEY, BT36 7EH
2. ARTHUR PARK, NEWTOWNABBEY, BT36 7EL
3. GALLAGH ROAD, TOOME, BT41 3PD

The occupiers signing the petitions have been evidenced by their listing on the current Electoral Register and meet the one third threshold as required within the approved Policy.

STAGE 2: RESIDENTS CANVASS

Three applications are at Stage 2.

1. SHORE ROAD, TOOME, BT41 3NW
2. BRAE TERRACE, CRUMLIN BT29 4XW
3. GLENVILLE GREEN, NEWTOWNABBEY, BT37 0TT

Canvass letters were issued to residents on 1 August 2025 for return by 29 August 2025. The canvass outcome will be reported to the September Policy and Governance Committee.

STAGE 3: STREET SIGN INSTALLATION

There are no applications at stage 3.

4. Recommendation

It is recommended that the Dual Language Street Sign applications at:

Stage 1

- **Arthur Road, Newtownabbey, BT36 7EH be approved.**
- **Arthur Park, Newtownabbey, BT36 7EL be approved.**
- **Gallagh Road, Toome, BT41 3PD be approved.**

Stage 2

- **Shore Road, Toome, BT41 3NW be noted.**
- **Brae Terrace, Crumlin, BT29 4XW be noted.**
- **Glenville Green, Newtownabbey, BT37 0TT be noted.**

Stage 3

- **No applications at stage 3 be noted.**

Prepared by: Ellen Boyd, Accessibility and Inclusion Officer

Approved by: Helen Hall, Director of Organisation Development (Interim)

7.2 CCS/EDP/14 ANNUAL PROGRESS REPORT, EQUALITY COMMISSION

1. Purpose

The purpose of this report is to recommend to Members to approve the Annual Progress Report to the Equality Commission (ECNI) for the period April 2024 to March 2025.

Members are reminded that Section 75 of the Northern Ireland Act 1998 requires public authorities to have due regard for the need to promote equality of opportunity between persons of different religious belief, political opinion, racial group, age, marital status or sexual orientation, men and women generally, persons with a disability and persons without and persons with dependants and persons without.

2. Introduction/ Background

The Council's Equality Scheme describes certain arrangements that as a public authority, the Council has set-up and is obliged to apply and follow as a means of fulfilling the duties imposed on it by Section 75(1) and (2) (i.e. the duties to have regard to the need to promote equality of opportunity, and regard to the desirability of promoting good relations).

This includes arrangements for training staff, assessing and consulting on the likely impact of policies adopted or proposed to be adopted by the authority on the promotion of equality of opportunity, and monitoring any adverse impact of those policies that have been adopted.

The Council must provide an Annual Progress Report to the Equality Commission and outline how those arrangements have been applied and to assess how effective they have been in supporting the Council to comply with the Section 75 duties.

The Annual Progress report for the period April 2024 to March 2025 is **enclosed** for approval.

3. Recommendation

It is recommended that the Annual Progress Report to the Equality Commission (ECNI) for the period April 2024 to March 2025 be approved.

Prepared by: Ellen Boyd, Accessibility and Inclusion Officer

Approved by: Helen Hall, Director of Organisation Development (Interim)

7.3 EH/EHS/EP/003 DEPARTMENT FOR AGRICULTURE, ENVIRONMENT AND RURAL AFFAIRS (DAERA) CONSULTATION ON PROPOSED “NEW RULES FOR THE SALE AND SUPPLY OF PUPPIES AND KITTENS IN NORTHERN IRELAND”.

1. Purpose

The purpose of this report is to inform Members of a consultation by the Department for Agriculture, Environment and Rural Affairs (DAERA) on proposed “new rules for the sale and supply of puppies and kittens in Northern Ireland”.

2. Background

The Department of Agriculture, Environment and Rural Affairs (DAERA) has launched a public consultation on proposed new rules governing the sale and supply of puppies and kittens in Northern Ireland. Council has been invited to respond as we have a responsibility for enforcing companion animal welfare laws.

The proposals aim to strengthen animal welfare protections by:

- Introducing a registration system for anyone selling, giving away, or otherwise transferring ownership of puppies or kittens under six months old;
- Prohibiting the sale and supply of puppies and kittens through third parties who are not the original breeders;
- administration and enforcement of the scheme through local authorities.

The public consultation is open until 25 August 2025. However, the deadline for council responses has been extended to 15 September 2025.

Full details of the consultation, including all supporting documentation can be found at the following link;

[Public Consultation on proposed new rules for the sale and supply of puppies and kittens in Northern Ireland | Department of Agriculture, Environment and Rural Affairs](#)

3. Key Issues

A key objective for DAERA is to introduce legislation to end third-party sales of puppies and kittens in Northern Ireland. Currently, anyone may sell, give away or transfer ownership of such animals. Since the introduction of ‘Lucy’s Law’ in England, Scotland and Wales, which prohibits these sales, there has been increased interest in reviewing Northern Ireland practices. Third-party sales occur when the seller has not bred the animal but has obtained it from a breeder for onward sale.

DAERA’s proposals would ban third-party sales and require anyone selling, giving away or transferring puppies or kittens under six months old to register with their local council. Statutory conditions would include restrictions on premature separation from the mother, and a requirement that sales take

place only at premises where the animals and their biological mother are kept. Additional measures include stricter advertising standards, a public register of sellers, and a registration fee (nil in the first year).

This will have implications for Council as we will act as the enforcing body, with powers to suspend, vary or revoke registrations and to inspect premises, although inspections would not be mandatory.

The consultation document has been reviewed by EHNI and there is a diverse range of views amongst council officers and as this is likely to be reflected with Members, a corporate response may be difficult to agree.

A draft corporate consultation response has been developed and included for Member information (**enclosed**) and highlights the following main points:

- Proposes a centralised puppy register managed by DAERA or animal charities rather than individual councils operated systems;
- Raises concerns over the implementation of a kitten register due to enforcement and practical challenges;
- Supports welfare-based sale conditions and exemptions for registered charities and council pounds;
- Raises concerns about the risk of criminalising responsible owners;
- Highlights the financial and resource implications for Council if we assume responsibility for puppy/kitten registration and associated duties.

Alternatively Members may wish to respond on an individual or party basis.

4. Summary

DAERA is currently consulting on proposals to establish new rules for the sale and supply of puppies and kittens in Northern Ireland with the aim of improving the current companion animal welfare laws. Due to the complexity of the issues included in DAERA's proposals, Members' may wish to respond on an individual or party basis rather than corporately.

5 **Recommendation**

Members' instructions are requested.

Prepared by: Mark Sloan, Deputy Head of Environmental Health

Agreed by: Colin Kelly, Head of Environmental Health

Approved by: Michael Laverty, Director of Sustainability

7.4 PBS/BC/003 VOL 2 STREET NAMING SUBMISSION – JUBILEE ROAD, BALLYCLARE

1. Purpose

The purpose of this report is to recommend to Members a new street name for a development at Jubilee Road, Ballyclare (access through Rushfield development).

2. Introduction/Background

A development naming application was received from Patrick Morwood on behalf of Simpson Developments regarding the naming of a residential development at Jubilee Road, Ballyclare. The development consists of 56 dwellings, being a mixture of detached and semi - detached. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan is **enclosed**.

1 – Castlegate – An Ordinance Survey Historical map from 1900 – 1932 shows the old place name of Castle Sod where the new development is located. The use of 'Castle' in the development preserves the historical context of the old place name

2 – Castleton – As above

3 – Castle Demesne – As above

Council should be made aware that there is an existing development in Templepatrick called Castleton.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

3. Recommendation

It is recommended that the Council approves a name for the above development.

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Sharon Mossman, Deputy Director of Planning and Building Control

Approved by: Majella McAlister, Director of Economic Development and Planning.

7.5 PBS/BC/003 VOL 2 STREET NAMING SUBMISSION – THE BURN ROAD, DOAGH

1. Purpose

The purpose of this report is to recommend to Members a new street name for a development at The Burn Road, Doagh.

2. Introduction/Background

A development naming application was received from Patrick Morwood on behalf of Orrson Developments regarding the naming of a residential development at The Burn Road, Doagh. The development consists of 44 units, being a mixture of detached, semi – detached and apartments. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

1 – Harbison Park – John Harbison was a well-known local resident within the estate of Ballyhamage House in 1833 and was a major factor in the addition of a church which was built onto the house by Rev George Johnstone in 1853 and was mainly used as a 'chapel of ease'.

2 – Harriets Gate – The Marquess of Donegall owned Ballyhamage House and most of the townland of Ballyhamage in the 1700s and 1800s. His son and heir married Lady Harriet Stewart who became Marchioness of Donegall

3 – The Parsonage – The Rev George Johnstone was the occupier of Ballyhamage House in the 1850s and added a church to the main house in 1853 which was used as a 'chapel of ease' and known as the parsonage

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

3. Recommendation

It is recommended that the Council approves a name for the above development.

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Sharon Mossman, Deputy Director of Planning and Building Control

Approved by: Majella McAlister, Director of Economic Development and Planning

7.6 PK/GEN/032 REQUEST TO USE V36 EVENT SPACE - CIRCUS

1. Purpose

The purpose of this report is to seek Members' approval for a circus event at V36.

2. Background

A request has been received from Tom Duffy's Circus to hold a circus event at V36 Event Space with access to the site requested from midnight on 15 September through to midnight on 21 September 2025. These dates include set up and recovery.

The circus owners had confirmed that there would be no animals included. As in previous years, a bond of £1,000 per site would be payable by the circus owners in lieu of any damage to the site, in addition to normal booking charges.

3. Recommendation

It is recommended that approval be granted to Tom Duffy's Circus to hold a circus event at V36 Event Space, between 17 September and 21 September 2025.

Prepared by: Glenda James, Parks and Leisure Administration Manager

Agreed by: Deaglan O'Hagan, Head of Leisure Operations

Approved by: Matt McDowell, Director of Parks and Leisure Operations

8 ITEMS FOR NOTING

8.1 HR/ER/024 LOCAL GOVERNMENT SERVICES PAY AGREEMENTS 2025/26

1. Purpose

The purpose of this report is to recommend to Members to note the Local Government Services Pay Agreements for 2025/26.

2. Local Government Pay Agreements

Members are advised that the Local Government pay agreements have been reached for period 1 April 2025 to 31 March 2026.

3. Financial Position/Implication

The new pay rates, each increased by 3.2% per annum, are effective from 1 April 2025 and have been applied for payment in August.

Provision for the pay award has been provided for within the 2025/26 estimates.

4. Recommendation

It is recommended that the Local Government Services Pay Agreements for 2025/26 be noted.

Prepared and Agreed by: Helen Hall, Director of Organisation Development (Interim)

Approved by: Richard Baker, Chief Executive

8.2 G/LEG/52/3 COMMENCEMENT DATE FOR THE ALIGNED BYE-LAWS PROHIBITING THE CONSUMPTION OF INTOXICATING LIQUOR IN PUBLIC PLACES

1. Purpose

The purpose of this report is to inform Members of the commencement date of the aligned Bye-Laws prohibiting the consumption of intoxicating liquor in public places.

2. Introduction/Background

Members are reminded that approval was granted at Operations Committee on 4 December 2023 for the proposed Bye-Laws and for Officers to take the necessary statutory steps for them to come into force. This was approved by Full Council on 18 December 2023.

As per the statutory process, the Bye-Laws were submitted to the Department for Communities for approval and setting of operative date. The Department have served a Notice on Council setting the operative date of these Bye-Laws as 1 August 2025. The Notice from the Department dated 10 July 2025 (**enclosed**) and a copy of the Signed and Sealed Bye-Laws which set out the designated areas where the consumption of alcohol is prohibited (**enclosed**) are attached for Members information.

In order to increase awareness among residents that these Bye-Laws are now in force, notices will be placed on Council social media sites as well as in the Borough Life Magazine. Local press will also be informed and copies of the Bye-Laws will be available at Mossley Mill and the Civic Centre for residents to view.

3. Recommendation

It is recommended that the report be noted.

Prepared by: Alison McDowell, Council Lawyer

Agreed by: Paul Casey, Borough Lawyer and Head of Legal Services and Colin Kelly, Head of Environmental Health

Approved by: Michael Laverty, Director of Sustainability

8.3 G/MSMO/14 NEWRY, MOURNE AND DOWN DISTRICT COUNCIL MOTION – FUNDING CUTS BY ARTS COUNCIL TO NATIONAL YOUTH CHOIR

1. Purpose

The purpose of this report is for Members to note the correspondence received from Newry, Mourne and Down District Council in relation to its' Motion regarding funding cuts by Arts Council to National Youth Choir.

2. Introduction

Members are advised that correspondence (enclosed) has been received from Newry, Mourne and Down District Council regarding a Motion adopted by that Council. The Motion is in relation to the funding cuts by the Arts Council to the National Youth Choir.

3. Key Points

In adopting this Motion Newry, Mourne and Down District Council intends to write to the Chief Executive of the Arts Council along with the Communities Minister asking for a way forward to be found to prevent the collapse of this institution.

4. Recommendation

It is recommended that the correspondence from Newry, Mourne and Down District Council be noted.

Prepared by: Member Services

Agreed by: Liz Johnston, Deputy Director of Governance

Approved by: Richard Baker, Chief Executive

8.4 WM/WM/037 HARMONISATION OF WASTE COLLECTION SERVICES UPDATE

1. Purpose

The purpose of this report is to update Members on the progress of the Harmonisation of Waste Collection Services in the Borough.

2. Background

Members will be aware that Officers are actively working on the Harmonisation of Waste Collection Services across the Borough along with key stakeholders including, third party waste companies, the Department of Agriculture, Environment and Rural Affairs (DAERA) and dedicated consultants.

As previously agreed, Members requested a monthly update on how the project is progressing.

3. Key Information

As reported to Members in July, all procurement of vehicles, containers and contract services has now been completed. Dedicated Kerbside sort vehicles are now in production with delivery of first vehicles accepted, all 16 vehicles are due to be delivered w/c 1 September. As previously reported the new vehicles incorporate new innovative mechanisms for litter prevention and collections of new materials and should decrease the number of mechanical issues with the current legacy Newtownabbey vehicles.

Officers have begun the delivery of the extensive communication plan. Residents have received their launch letters, press releases and media enquiries have been answered and Officers hosted 22 information public drop-in information sessions across the legacy Antrim areas with approximately 370 people attending. Billboards, adshels and ongoing social media will continue throughout August to further highlight the project and residents will receive a 2nd letter just a few weeks before their roll-out with further information. A timescale of all actions is included (**enclosed**) for Members information.

The phased rollout of the new collection service is still on target for w/c 15 September, and it is envisaged that the services will be fully implemented after nine weeks. Members will be notified of an indicative schedule of delivery at September Operations Committee.

As reported, there will be some day changes for bin collections in the Newtownabbey area, but these have been kept to a minimum and do help achieve improved collection efficiencies. Members in DEAs affected have been notified of the areas.

Council is continuing to work with AWS (Amazon) to establish a dedicated Customer Service assistant to support the Waste and Council customer service team during the project roll-out and provide residents with a 24-hour information service.

4. Recommendation

It is recommended that the report be noted.

Prepared by: Lynsey Daly, Head of Waste Strategy and Sustainability

Agreed & Approved by: Michael Laverty, Director of Sustainability

8.5 FI/GEN/037 SOCIAL VALUE IN COUNCIL CONTRACTS

1. Purpose

The purpose of this report is to update Members on the Social Value application to tender exercises.

The report is presented in the following sections;

- Background
- Approaches to Scoring Social Value
- Monitoring and Reporting
- Future Developments

2. Background

Members will recall that in June 2022, the Executive introduced Public Procurement Note (PPN) 04/21 – Scoring Social Value. This note makes it mandatory to score Social Value within 'over threshold' public procurement contracts.

'Social Value' within procurement contracts refers to the wider impacts on the well-being of individuals, communities and the environment that the contract may have. Unlike mainland UK, no specific legislation exists for Northern Ireland that requires public bodies to consider 'Social Value' in the commissioning of public contracts.

From 1st June 2022 NI public bodies must explicitly score Social Value as an award criterion together with cost and quality with a minimum of 10% of the total award attributed to Social Value.

The 10% minimum applies to:

- Services contracts greater than £179,087 (whole life cost),
- Construction contracts (works) greater than £4,477,174

Other mandatory Social Value measures, especially regarding compliance with relevant employment, equality and human rights standards and fair work practices had already been mandated from September 2021.

3. Approaches to Scoring Social Value

Council currently operates two mechanisms for scoring Social Value;

- Points Based Approach
- Alternative Approach

The approach used will typically be per the table below;

Value	Approach
Works over £4,477k	Points Based
Services over £1m	Points Based
Services - £179k to £1m	Alternative

Points Based Approach

For 'over threshold' and other larger contracts, bidders are asked to complete a points matrix of their Social Value commitments from a basket of measures under the general themes of:

- Employment and Skills
- Sourcing Strategies
- 'Zero' carbon delivery
- Well-Being promotion

For each Council contract a minimum points value must be committed to by the bidder. Council has the flexibility to influence bidders focus on particular aspects of the above themes by offering more points for those aspects.

It is the bidders' delivery plan that is then scored i.e. how they would deliver their Social Value commitment. This delivery plan is then monitored during the contract period to ensure Social Value has been delivered as per the tender.

The supplier must deliver a minimum of 100 Social Value points per £1 million of contract value.

Appendix A (**enclosed**) lists contracts awarded since June 2022, the Social Value points requirement and the main Social Value commitment within the bidders' delivery plan.

Alternative Approach

For service contracts below £1m over the contract term, Council stipulates one or more measures applicable to the contract which are linked to Councils priorities. In consultation with Council, bidders then propose how they could add Social Value against this measure and their response is scored up to the maximum 10%.

Contracts that have been awarded under this approach are listed in **Appendix B** (enclosed):

For example, 'Provision of Catering Services at Mossley Mill' included a scored question on how the contract could deliver additional environmental benefits through;

- Use of energy efficient equipment
- Use of sustainable products
- Reducing water consumption
- Adoption of circular economy principles
- Packaging reduction and recycling

- Working towards net zero greenhouse emissions e.g. using local suppliers
4. Monitoring and Reporting

For each contract with 'Social Value' scoring, Council collaborates with the Strategic Investment Board (SIB) to establish the contract on their central database. This facilitates monitoring of the social aspect of the Council contract and provides data for NI public sector generally.

Contractors update the SIB database, and reports are distributed by SIB for use at contract review meetings. Social Value is a standing item on the agenda at these meetings for the contractor to update Council on their Social Value commitments.

For example, in the 'Kerbside Sort Recycling Collection Service' tender, the contractor has fully delivered against the 300 points target - the main areas of SV delivery being around contract staff environmental awareness initiatives and staff mental health wellbeing initiatives.

5. Future Developments

It was the intention that the 10% social value award criteria for the public sector was to be reviewed with the potential that the criteria level increased to 20% from June 2023. To date no further direction has been received from the Executive.

6. Recommendation

It is recommended that the report be noted, and that Officers continue to evaluate progress on Social Value delivery within procurement and update Members on a regular basis.

Prepared by: John Balmer, Deputy Director of Finance

Approved by: Sandra Cole, Director of Finance and Governance