



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
ANTRIM CIVIC CENTRE ON MONDAY 26 SEPTEMBER 2016 AT 6:30 PM**

In the Chair : The Mayor (Councillor J Scott)

Members Present : Aldermen - F Agnew, W Ball, P Barr, T Campbell,
M Cosgrove, W DeCourcy, M Girvan and J Smyth

Councillors – D Arthurs, A Ball, T Beatty, J Bingham, J Blair, P Brett, L Clarke, B Duffin, T Girvan, M Goodman, P Hamill, T Hogg, D Hollis, N Kells, N Kelly, B Kelso, A Logue, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, M Rea, D Ritchie, S Ross and W Webb

In Attendance : Mr Dooley Harte – NIPSA

Officers Present : Chief Executive - Mrs J Dixon
Director of Community Planning & Regeneration -
Ms M McAllister
Director of Organisation Development - Mrs A McCooke
Director of Operations - Ms G Girvan
Media and Marketing Officer – Mrs J McIntyre
Legal Services Manager - Mr P Casey
Head of Governance – Mrs L Johnston
Systems Support Officer Officer - Mr J Higginson
Senior Administrative Assistant - Mrs S McAree
Member Services Officer – Mrs D Hynes

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

Councillors Goodman, Kelly and Logue joined the meeting.

MAYOR'S REMARKS

The Mayor expressed condolences to Councillor Cushinan and his family and members stood for a minute's silence.

The Mayor invited Councillor Duffin to give a brief report on his recent visit to the Somme.

Councillor Duffin thanked the Council for the opportunity to visit the Somme and experience this very memorable event. He had laid a wreath on behalf of the Council and he suggested that in future schoolchildren should be encouraged to visit the Somme to see this particular piece of history which in turn would help create a better understanding for the future.

The Mayor reminded Members that the Local Development Plan Meeting would be taking place on Tuesday 27th September 2016 at Mossley Mill.

2 APOLOGIES

Aldermen – T Burns and R Swann

Councillors – Councillor Cushinan and P Michael

3 DECLARATIONS OF INTEREST

Item 10.15 – The Mayor

Item 10.13 – Councillor Kelly

Item 10.13 – Alderman Cosgrove

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Councillor Duffin

Seconded by Alderman M Girvan and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting held on Monday 30 August 2016 be taken as read and signed as correct.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE

Moved by Councillor Montgomery

Seconded by Councillor Magill and

RESOLVED – that the Minutes of the proceedings of the Operations Committee Meeting of Monday 5 September 2016 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Councillor Duffin
Seconded by Councillor Bingham and

RESOLVED – that the Minutes of the Policy and Governance Committee Meeting of Tuesday 6 September 2016 be approved and adopted.

NO ACTION

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE

Moved by Councillor Logue
Seconded by Councillor Brett and

RESOLVED – that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on 12 September be approved and adopted.

NO ACTION

8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Councillor Alderman Agnew
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Monday 19 September 2016, Part 1 be taken as read and signed as correct.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Alderman Agnew
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Monday 19 September 2016, Part 2 be approved and adopted.

NO ACTION

9. MINUTES OF THE AUDIT COMMITTEE

Moved by Councillor Rea

Seconded by Councillor Girvan and

RESOLVED – that the Minutes of the Audit Committee Meeting of Tuesday 20 September 2016 be approved and adopted.

Noted: Councillor Rea congratulated Colette Archer on her new Role as Finance Director and thanked the Finance Team for all their hard work.

NO ACTION

10.1 ATTENDANCE BY NIPSA

Members were reminded that it was agreed at the July Council meeting to grant a request from NIPSA to address members.

Dooley Harte, a NIPSA HQ official made a presentation regarding proposals to close regional electoral offices and centralise functions to Belfast as well as plans for transfer of electoral services to Councils.

Following the presentation and members comments and questions it was

Moved by Alderman Cosgrove
Seconded by Councillor Brett and

RESOLVED – that the Chief Electoral Officer be invited to address the Council when the Consultation on the future of the electoral office is published.

ACTION BY: Member Services

10.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Randalstown Public Realm Scheme Memorandum of Understanding.
- Lease of office space at Mossley Mill to Toshiba Medical System Ltd.
- Form of Agreement with Earney Contracts for works at Carnmoney Cemetery – Northeast Extension.
- Acquisition of Vesting Order in relation to land adjacent to the existing Carnmoney Cemetery and bounded by Prince Charles Way, known as Carnmoney East, Newtownabbey.
- Contract for the refurbishment of Lower Ground Floor West, Mossley Mill.

Moved by Councillor Bingham
Seconded by Councillor Maguire and

RESOLVED – that the Sealing of Documents be approved.

ACTION BY: Paul Casey

10.3 G/MSMO/8/VOL2 DEPARTMENT FOR INFRASTRUCTURE – PROPOSAL FOR THE RAIL PASSENGERS' RIGHTS & OBLIGATIONS (DESIGNATION AND ENFORCEMENT) REGULATIONS (NORTHERN IRELAND) 2016

Members were advised of receipt of correspondence from the Department of Infrastructure outlining issue of a consultation paper setting out proposals to introduce legislation to give effect to Articles 30 and 32 of EC Regulation No. 1371/2007. The Regulations are entitled: The Rail Passengers' Rights and Obligations (Designation and Enforcement) Regulations (Northern Ireland) 2016. These Regulations provide for the operational implementation of Regulation (EC) No. 1371/2007 in relation to the complaints handling and enforcement of the rights of rail passengers in rail transport.

An electronic copy of the Consultation Paper was available on the Department's Web site at <https://www.infrastructure-ni.gov.uk/consultations/rail-passengers-rights-and-obligations-designation-and-enforcement-regulations-northern-ireland-2016>.

The closing date for receipt of responses is 21 November 2016.

Moved by Councillor Kells
Seconded by Councillor Webb and

RESOLVED – that members respond on an individual or party political basis.

NO ACTION

10.4 G/MSMO/17 VOL 2 ROADS PROGRAMME - AUTUMN CONSULTATION PRESENTATION REQUEST

It was reported that correspondence had been received from Transport NI requesting attendance at a meeting of Council during the period 1 – 30 November 2016. The purpose of attendance would be to give an update on the current year's work and to consult the Council about priorities for next year's programmes before they were finalised.

Moved by Councillor Blair
Seconded by Councillor Bingham and

RESOLVED – that Transport NI Representatives be invited to address the Council at the November Council meeting.

ACTION BY: Member Services

10.5 A/GEN /13 SCHEDULE OF MEETINGS OF ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL

The following schedule of dates for Council and Committee meetings were proposed for the period 1 January – 31 December 2016.

Meetings marked in **red** are held at Antrim Civic Centre, while those in black are held at Mossley Mill. All meetings commence at 6:30pm (exception - Annual Meeting).

Council / Committee Meetings	Date of Meeting
Operations Committee	Monday 9 January 2017 *
Policy & Governance Committee	Tuesday 10 January 2017
Community Planning & Regeneration	Monday 16 January 2017
Planning Committee	Monday 23 January 2017
Council Meeting	Monday 30 January 2017
Operations Committee	Monday 6 February 2017
Policy & Governance Committee	Tuesday 7 February 2017
Community Planning & Regeneration	Monday 13 February 2017
Special Council Meeting	Monday 13 February 2017
Planning Committee	Monday 20 February 2017
Council Meeting	Monday 27 February 2017
Operations Committee	Monday 6 March 2017
Policy & Governance Committee	Tuesday 7 March 2017
Community Planning & Regeneration	Monday 13 March 2017
Planning Committee	Monday 20 March 2017
Audit Committee	Tuesday 21 March 2017
Council Meeting	Monday 27 March 2017
Operations Committee	Monday 3 April 2017
Policy & Governance Committee	Tuesday 4 April 2017
Community Planning & Regeneration	Monday 10 April 2017
Planning Committee	Wednesday 19 April 2017*
Council Meeting	Monday 24 April 2017
Operations Committee	Monday 8 May 2017*
Policy & Governance Committee	Tuesday 9 May 2017
Community Planning & Regeneration	Monday 15 May 2017
Planning Committee	Monday 22 May 2017

Council Meeting	Tuesday 30 May 2017*
Annual Meeting	Monday 5 June 2017
Policy & Governance Committee	Tuesday 6 June 2017
Operations Committee	Wednesday 7 June 2017
Community Planning & Regeneration	Monday 12 June 2017
Planning Committee	Monday 19 June 2017
Audit Committee	Tuesday 20 June 2017
Council Meeting	Monday 26 June 2017
Planning Committee	Monday 17 July 2017
Council Meeting	Monday 31 July 2017
Planning Committee	Monday 14 August 2017
Council Meeting	Tuesday 29 August 2017 *
Operations Committee	Monday 4 September 2017
Policy & Governance Committee	Tuesday 5 September 2017
Community Planning & Regeneration	Monday 11 September 2017
Planning Committee	Monday 18 September 2017
Audit Committee	Tuesday 19 September 2017
Council Meeting	Monday 25 September 2017
Operations Committee	Monday 2 October 2017
Policy & Governance Committee	Tuesday 3 October 2017
Community Planning & Regeneration	Monday 9 October 2017
Planning Committee	Monday 16 October 2017
Council Meeting	Monday 30 October 2017
Operations Committee	Monday 6 November 2017
Policy & Governance Committee	Tuesday 7 November 2017
Community Planning & Regeneration	Monday 13 November 2017
Planning Committee	Monday 20 November 2017
Council Meeting	Monday 27 November 2017
Operations Committee	Monday 4 December 2017
Policy & Governance	Tuesday 5 December 2017
Community Planning & Regeneration	Monday 11 December 2017
Audit Committee	Tuesday 12 December 2017
Planning Committee	Wednesday 13 December 2017 *
Council Meeting	Tuesday 19 December 2017*

** Denotes change of date due to bank/public holiday.*

Moved by Councillor Bingham
Seconded by Councillor Webb and

RESOLVED – that the 2017 Schedule of Meetings for Antrim and Newtownabbey Borough Council be approved.

ACTION BY Member Services

10.6 CP/CP/15 CONSULTATION: TAKE-A-BREAK (SHORT BREAKS FOR ADULTS WITH A LEARNING DISABILITY AND THEIR CARERS)

Members were advised the Northern Health and Social Care Trust had recently completed a review of its short breaks service for people with a learning disability and their families.

The review had resulted in a number of recommendations as to how the Trust could achieve its aim of providing a more flexible and tailored short break service in the future.

The consultation document outlined the findings of the review and the recommendations. The Review concluded that:

- There is a high level of demand for short breaks.
- The Trust provides services for people with a wide range of needs and must prioritise those with the greatest need.
- People living in different areas of the Trust do not have equal access to short breaks.

The Review resulted in recommendations which are aimed at making sure that the money spent by the Trust on short breaks is targeted in the right way. The recommendations are set out below:

- Prioritisation of services for those who are most in need by developing and implementing a new operational policy which is based on a person centred approach and carers' assessed needs.
- Ensuring that a carer's needs are assessed to find out what type of short break service is required and we will provide better information for carers on the type of short break services available.
- Promoting choice in short breaks through the use of self-directed support which allows people to choose how their support is provided, and gives them as much control as they want of their individual budget.
- Developing the bed based short break service for people with challenging behaviours. We will make sure our buildings are fit for this purpose and that staff are properly trained to support people with challenging behaviour.
- Buying alternative short break services for people with complex needs who need nursing home care or care in specialist residential settings from the

independent sector. These will be longer term arrangements to allow for stability and continuity in care for these very vulnerable people.

- Developing the 'Share the Care' service across the Trust for those with less complex needs to provide more flexibility and choice for service users, their carers and families.
- Providing short break services that include day activities so that people will not have to attend their day care centre when they are on a short break.
- Continuing an engagement approach by developing a reference group inclusive of people with learning disability and their carers to help explore the development of innovative short break services delivered through community partnership approaches.
- Bringing to the attention of the DHSSPS and Commissioner(s) the increasing requirement for short break services to reflect the increasing needs of the population.

A draft response to the consultation has been prepared and was enclosed for Members' consideration.

Moved by Alderman M Girvan
Seconded by Councillor Logue and

RESOLVED – that

- a. the draft response as circulated be approved and submitted to the Northern Health and Social Care Trust with the following additions:**

Sufficient respite beds be provided in the Borough in particular respite beds for young adults

Feedback be provided to the Council so that the Council can provide assistance when necessary

Transport arrangements to and from the respite centre be provided

- b. Members respond on an individual basis if they so wish**

ACTION BY: Louise Moore

10.7 CE/STC/129 RESERVE FORCES AND CADETS ASSOCIATION ANNUAL DINNER

Members were advised that an invitation had been received for Alderman Ball and Councillor Michael to attend the Reserve Forces and Cadets Association Annual Dinner to be held on Thursday 27 October 2016 at 7pm in Cultra Manor, Holywood.

The dinner is one of the main annual events for the Association Members and gives them an opportunity to receive an update on issues affecting Reserve Cadets in Northern Ireland. The cost for the dinner is £40 per head.

Moved by Councillor Bingham
Seconded by Alderman Cosgrove and

RESOLVED: that the Council's representatives on the Reserve Forces and Cadets Association attend the Association's Annual Dinner on Thursday 27 October at 7pm, as an approved duty.

ACTION BY: Member Services

10.8 G/MSMO/38 ROYAL BRITISH LEGION (ANTRIM BRANCH)

It was reported that correspondence had been received from the Royal British Legion (Antrim branch) inviting members to the Annual Remembrance Day Service and Parade on Sunday 13 November.

The Service will be held in Antrim Forum at 3pm followed by a parade to the War Memorial where an act of remembrance will take place.

Following the parade light refreshments will be served in the club.

Moved by Alderman Cosgrove
Seconded by Councillor Arthurs and

RESOLVED: that any member wishing to attend do so as an approved duty.

ACTION BY: Member Services

10.9 CPR/PBS/BC/2 PROPOSED AMENDMENTS TO THE BUILDING (AMENDMENT REGULATIONS (NORTHERN IRELAND) 2016

It was reported that correspondence was received from the Building Standards Branch of the Department of Finance on the 25th August 2016 inviting a response to the aforementioned consultation documentation. The Department advised that the proposals included a number of minor amendments to Part F of the Building Regulations, as well as the introduction of a new Part M and the necessary associated amendments to Part A of the Building Regulations.

The introduction of the Proposed Part M to implement Article 8 of Directive 2014/61/EU on measures to reduce costs of deploying high speed electronic communication networks.

Proposed Amendments

- Seek the provision of ductwork or similar cabling without disruptive building works.
- The proposals will not require external infrastructure up to the building, wiring within the building or provisions for private network cabling within building units.

- Amendments to Part F to clarify transposition of Directive 2010/31/EU on the Energy Performance of Buildings more fully.

The officers have considered the proposals within this consultation document and broadly support the measures contained. A copy of the proposed response to the consultation paper which outlines officer's queries and requests for clarity was attached.

It is not anticipated that these proposed amendments to the Building Regulations will have any further significant impact on the resource requirements for the Building Control section.

Moved by Councillor Bingham
Seconded by Councillor Duffin and

RESOLVED: that the attached response to the consultation papers be approved.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

10.10 L/GEN/43 ACTION ON HEARING LOSS - CHRISTMAS 2016 5M RUN

Members were advised that correspondence had been received from a local charity called Action on Hearing Loss requesting permission for a Christmas 2016 5m run on Sunday 4th December. The charity has held the Walk for the last 4 years between Hazelbank and Belfast on the tow path working through Parks team. This year it has approached Council with a proposal that the entire Walk will be within the Borough on a loop route between Jordanstown Lough Shore Park and Hazelbank. It is proposed that a 'Kids 1 mile fun run' will take place first followed the main adult 5m event.

If approved Council can promote the event in the normal way through website, social media etc. in addition to the promotion by the Charity.

The legacy councils included Christmas charity based runs and walks including the Santa Stroll and Santa Saunter and it is proposed that this Run could replace those. Officers are currently exploring the potential to grow the event so that Runs are held at both Lough Shore Parks.

Following discussion it was

RESOLVED: that approval is given for the Action for Hearing Loss Christmas 2016 5m Run - Jordanstown Lough Shore Park to Hazelbank - on Sunday 4th December.

ACTION BY: Ivor McMullan

10.11 G/MSMO/8/VOL 2 INVITATION TO A JOINT NORTHERN IRELAND POLICING BOARD AND POLICE SERVICE OF NORTHERN IRELAND CONFERENCE - REFLECTING AND REFOCUSING: 15 YEARS ON

It was reported that the Northern Ireland Policing Board and the Police Service of Northern Ireland were holding a conference on Thursday 3 November in Riddel Hall, Queen's University Belfast (9am-3.30pm) to mark the 15th anniversary of policing reforms in Northern Ireland.

There is no delegate fee for attendance.

This event, comprising of the undernoted four sessions, provides an opportunity to explore the value of accountability as a confidence building measure in policing and examine the challenges police services now face in meeting public need. The conference also focuses attention on the future opportunities to improve service delivery through collaboration across public sector services to build on the progress to date.

- Models of police accountability;
- Perspectives and views on what works; Collaborative working: More than just a policing problem...the potential to improve public services;
- Measuring success: How do we know the police are effective?; and
- Future opportunities and challenges.

The event brings together representatives from Government, the Criminal Justice Sector, oversight and accountability agencies involved in the delivery of policing, delivery bodies and organisations who work closely with the PSNI, community representatives, appointed sector commissioners, Non-Government Organisations, Council Chief Executives and members of Policing and Community Safety Partnerships. It will also draw on a range of opinions and practitioner experiences to explore how the PSNI can effect real change and reduce harm in our community by working with other public sector organisations; the internal and external factors that support confidence building in service delivery; and how community outcomes are measured within policing and other agencies.

For information, to mark the 15th Anniversary a separate Seminar and Reception is also being held in the Isdell Courtyard, Riddel Hall on the evening of Wednesday 2 November from 5-9pm.

Moved by Alderman Cosgrove
Seconded by Councillor Kelly and

RESOLVED: that any member who wishes to attend do so as an approved duty.

ACTION BY: Member Services

10.12 G/MSMO/8/VOL 2 WORKSHOP: TENANT INVOLVEMENT IN GOVERNANCE - WHERE NEXT FOR NORTHERN IRELAND?

Members were advised of receipt of correspondence from the University of Birmingham and the Housing Executive regarding the undernoted three half day workshops on "Tenant Involvement in Governance - Where next for Northern Ireland".

There is no delegate fee for attendance.

- Wednesday 19th October 2016, Twickenham House, Ballymena 1pm – 4pm
- Thursday 20th October 2016, Belfast Castle, 1pm – 4pm
- Friday 21st October, Marlborough House, Craigavon, 10am – 1pm

These workshops are being organised to enable tenants of the Housing Executive and housing associations in Northern Ireland to discuss the relevance of recent research on models of tenant involvement in governance by the University of Birmingham.

Reservations are to be directed to Laura O'Dowd, Support Services Manager at Supporting Communities; laura@supportingcommunities.org 028 2564 5676.

Moved by Councillor T Girvan
Seconded by Councillor Hamill and

RESOLVED: that any Member wishing to attend do so as an approved duty and contact Member Services to progress a reservation.

ACTION BY: Member Services

(Having previously declared an interest Alderman Cosgrove and Councillor Kelly left during consideration of this item).

10.13 ED/GEN/1 PROPOSED NORTHERN IRELAND BUSINESS START PROGRAMME

Members were reminded that the Council agreed in July 2015 to collaborate with up to 10 other Councils in developing a joint funding bid to Invest NI to deliver a Business Start Programme (based on the 'Go for It' model which Invest NI has been delivering since 2012) over at least 4 years across Northern Ireland as part of the Transfer of Functions. The collaborative application for a business start-up programme was submitted to Invest NI last December with all 11 Councils involved and with Lisburn & Castlereagh City Council taking the lead role.

Invest NI has subjected the application to a full economic appraisal and has now indicated to the Councils its 'preferred option' for delivery of the new programme. By indicating its preferred option now Invest NI is trying to ensure that a letter of offer can be released and accepted by the Councils before 23 November, the date set by the Chancellor of the Exchequer to honour any EU funding that may be lost to Northern Ireland after the UK leaves the European

Union. It will also allow the Councils to commence the procurement process for the new programme through the European Journal.

Invest NI has asked all 11 Councils to submit their responses to the 'preferred option' by not later than 30 September so that the funding application can move to the final evaluation stages. Lisburn and Castlereagh City Council, as the lead Council in the consortium, is seeking clarification from Invest NI on a number of issues before the 'preferred option' in the economic appraisal can be progressed. Officers will keep Members informed of developments in this progress

Members were also reminded that that the Council agreed in July to put in place an 'interim' Business Start-up provision from the end of October this year to cover the gap between the end of the temporary service level agreement with Invest NI and the launch of the new 11 Council programme (expected to start from Spring 2017). Following a call for proposals one bid was received from Antrim Enterprise Agency and LEDCOM working in partnership. Their joint proposal has been evaluated and Antrim Enterprise Agency together with LEDCOM have been appointed to deliver an interim business start programme in the Antrim and Newtownabbey Council area to at least 31 March 2017 at a cost of £19,250 with the option to extend the contract monthly thereafter.

Moved by Councillor McWilliam
Seconded by Councillor Ritchie and

RESOLVED: that the Council agrees to appoint Antrim Enterprise Agency and LEDCOM to deliver an interim Business Start programme from 1 November 2016 to 31 March 2017, with the option to extend on a monthly basis thereafter, at a cost of £19,250, provision for which exists in the Economic Development budgets 2016-17.

ACTION BY: Paul Kelly – Head of Economic Development

Alderman Cosgrove and Councillor Kelly returned to the chamber.

10.14 ED/REG/15 BALLYCLARE CHRISTMAS MARKET - TEMPORARY CLOSURE OF THE SQUARE CAR PARK

Members were reminded that Council permission must be sought for any car park closures or changes in car park charges. Officers can then liaise with third party contractors to put in place the necessary arrangements for temporary closures.

Members were also reminded that a programme of town centre markets was proposed within the Ballyclare DEA action plan. It is proposed that a Christmas Market is held in The Square Car Park, Ballyclare on 25 - 26 November 2016. To facilitate the set up and operation of the market, The Square car park needs to be closed temporarily all day on the 24, 25 and 26 November and from 6.00am until 6.00 pm on 27 November 2016.

Further dates for markets will be set in March, May and during the summer months and a calendar will be circulated in due course.

Moved by Alderman M Girvan
Seconded by Councillor Bingham and

RESOLVED - that The Square Car Park, Ballyclare be closed temporarily all day on the 24, 25, 26 November and from 6.00am until 6.00pm on 27 November 2016 to facilitate the Ballyclare Christmas Market.

ACTION BY: Paul Kelly – Head of Economic Development

(Having previously declared an interest The Mayor (Councillor Scott) left during consideration of this item).

10.15 CP/CD/41 COMMUNITY CENTRES SERVICE MANAGEMENT AGREEMENTS – RATHFERN REGENERATION GROUP AND MONKSTOWN COMMUNITY ASSOCIATION

Members were reminded that the current Service Management Agreements (SMAs) with Rathfern, Monkstown and Ballyduff Community Centres will come to an end on 30 September 2016 and that a review was undertaken in March/April 2016, the outcomes of which were reported at the Community Planning and Regeneration Committee meeting in May 2016.

The Report contained twelve recommendations some of which were operational and have been addressed by Officers as appropriate. The remaining five recommendations which were considered would have an impact on the new SMAs and the actions taken to address these are listed below;

1. Additional information should be sought from Monkstown Community Association outlining income as well as expenditure for the period of the SMA as well as updated information on governance arrangements-Officers have been liaising with the group and agreed realistic targets in terms of income for the period of the SMA. The Group has also been invited to participate in the upcoming Capacity Building Programme in order to improve governance processes.
2. A review should be undertaken of additional maintenance costs incurred by centres to determine whether there are means by which they can be minimised-This is under review with the Council's Property and Building Services Section.
3. The Council should consider alternative options for centre management for Ballyduff Community Centre including whether the centre should be managed by the Council directly, or whether an alternative community based partner should be sought-It was agreed by the Council in May 2016 that the management of Ballyduff Community Centre would revert to the

Council at the end of the current SMA period. A report on performance against the agreed Business Plan will be presented to the Committee in due course.

4. The Council should require compliance with best practice published by the Charities Commission within any new SMAs to enhance governance structures and ensure effective policies, procedures and accounting practices- This clause has been included in the Terms and Conditions contained within the new draft SMAs and relevant training offered to the groups.
5. Consideration should be given to a new management arrangement between the Council and the Community Associations to replace the Advisory Group structure-Officers will meet with the relevant groups on a quarterly basis and provide an update to the Community Planning and Regeneration Committee.

Copies of the new SMAs which will run from 1 October 2016 - 31 March 2019 were enclosed for member's consideration

A further issue raised during the review process by Rathfern Regeneration Group was the level of support from the Council for annual running costs, which currently stands at £2,900. However as part of the Community Development Grant Aid Review in 2015 the Premises Grant was increased to £3, 500, the Group has asked that consideration is given to increasing the amount of assistance to this higher level. Members would also be required to consider this increase for Monkstown Community Association.

Members were reminded that quarterly progress reports for both centres would be reported through the Community Planning and Regeneration Committee.

Moved by Alderman Barr
Seconded by Councillor Blair and

RESOLVED - that

- I. the Service Management Agreements for Rathfern Social Activity Centre and Monkstown Jubilee Centre be approved.**
- II. The annual grant for running costs to both centres is increased from £2,900 to £3,500 in line with the Premises Grant available under the Community Development Grant Aid Programme.**
- III. A report on the performance of Ballyduff Community Centre against the agreed Business Plan be presented to the Committee as a matter of urgency.**

ACTION BY: Louise Moore

The Mayor (Councillor Scott) returned to the chamber.

10.16 G/MSMO/8 VOL2 PROBATION BOARD FOR NORTHERN IRELAND - CORPORATE PLAN CONSULTATION 2017 - 2020 REMINDER

It was reported that the Probation Board for Northern Ireland (PBNI) was currently consulting on the priorities for its next Corporate Plan for 2017 - 20 and feedback was invited on how well probation services were currently delivered and how you believe they can best contribute to creating safer communities in Northern Ireland into the future.

The deadline for responses is the 14 October 2016 and a copy of the document is attached for Members' convenience. Further material can be accessed via the undernoted link: <http://www.pbni.org.uk/corporate-plan-consultation-2017-20/>

The Probation Board for Northern Ireland have also offered to address Committee on any elements of their work.

Moved by Councillor Webb
Seconded by Councillor Lynch and

RESOLVED - that members respond on an individual or party political basis.

ACTION BY: Member Services

10.17 FI/PRO/TEN/83 REPAIR AND REPLACEMENT OF EXISTING CHRISTMAS LIGHTING

It was reported that an audit of the condition of the existing festive lights was under taken each year and a list of features and lighting which needed to be either replaced or repaired was compiled. The aim was to ensure that the Borough was properly dressed for the following festive season.

The lights have an expected lifespan of three to four seasons, and as such need to be replaced cyclically. This is staggered across the Borough to ensure as manageable a spend profile as possible is achieved. This does not account for new additions or upgrading the specification of existing lights and features, it is in order to maintain the status quo.

In addition to the general wear and tear, on occasions features and lights can be subject to extreme and unexpected weather, such as high winds, frost and also vandalism and large vehicular damage.

The proposed spend this year is under £30,000, which is detailed in Appendix A of this report.

The cost of the festive lighting repairs and amendments can be met from within existing revenue budgets.

Moved by Councillor Bingham

Seconded by Councillor Beatty and

RESOLVED - that the repair and replacement of existing Christmas lighting from within existing revenue budgets is approved.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

10.18 CE/GEN/4 TRANSPORT NI - MAYFIELD LINK - PROPOSED 40 MPH SPEED LIMIT

Members were advised that correspondence had been received from Jackson Minford of Traffic Management, transportni advising that meetings had been held with Elected Members on both 22 June and 27 July to address concerns regarding the Mayfield Link – proposed 40 mph Speed Limit.

Mr Minford advises that at these meetings, those present were content with the reasons for the new speed limit and for legislation to proceed and he agreed to write to Council to confirm.

Moved by Councillor Brett
Seconded by Councillor Maguire and

RESOLVED –that the report be noted.

NO ACTION

10.19 WM/WM/1 REFUSE & RECYCLING PUBLIC HOLIDAY COLLECTION ARRANGEMENTS 2017

It was reported that officers had been assessing refuse and recycling bin collection options for the Public Holidays in 2017 with the aim of minimising disruption to the service for residents.

While Officers have attempted to amalgamate Public Holiday collection arrangements across the Borough, the 4-day week in Antrim and collections over five days in Newtownabbey has meant that this is not possible on all occasions. Alternative collections days have been scheduled after the actual Public Holidays as much as possible, although it is not always possible especially when there are two in the week.

The proposed alternative collection days are set out below. Those dates already approved are included for completeness:

Public Holiday	Legacy Antrim	Legacy Newtownabbey
Already approved		
Monday 2 January 2017 (New Year's Day)	2 January 2017 (Monday)	2 January 2017 (Monday)

Public Holiday	Legacy Antrim	Legacy Newtownabbey
To be agreed		
Friday 17 March 2017 (St Patrick's Day)	No alternative collection required	17 March 2017 (St Patrick's Day)
14 April 2017 (Good Friday)	No alternative collection required	14 April 2017 (Good Friday)
17 April 2017 (Easter Monday)	21 April 2017 (Friday)	15 April 2017 (Saturday)
18 April 2017 (Easter Tuesday)	18 April 2017 (Tuesday)	No Service with collections knocked on to the following day
21 April 2017 (Friday)	No alternative collection required	22 April 2017 (Saturday)
1 May 2017 (May Bank Holiday)	1 May 2017 (Monday)	1 May 2017 (Monday)
29 May 2017 (Spring Bank Holiday)	29 May 2017 (Monday)	29 May 2017 (Monday)
Wed 12 July 2017 (Twelfth July)	14 July 2017 (Friday)	8 July 2017 (Saturday)
Thurs 13 July 2017 (13 th July)	13 July 2016 (Thursday)	No Service with collections knocked on to the following day
14 July 2017 (Friday)	No alternative collection required	15 July 2017 (Saturday)
28 August 2017 (Summer Bank Holiday)	28 August 2017 (Monday)	28 August 2017 (Monday)
Monday 25 Dec 2017 (Christmas Day Holiday)	22 December 2017 (Friday)	23 December 2017 (Saturday)
Tuesday 26 Dec 2017 (Boxing Day Holiday)	29 December 2017 (Friday)	No Service with collections knocked on to the following day
29 December 2017 (Friday)	No alternative collection required	30 December 2017 (Saturday)
Monday 1 January 2017 (New Year's Day)	1 January 2017 (Monday)	No Service with collections knocked on to the following day
5 January 2018 (Friday)	No alternative collection required	6 January 2018 (Saturday)

N.B. Legacy Antrim staff work a four day week – Monday – Thursday.

Residents in the Borough will be advised of their collection arrangements through the usual means of calendars, bin stickers, leaflets, public notices, and on the Council website.

The proposed arrangements relate to the bin collection service only and street cleansing operations may be reduced in order to ensure bins are collected on these dates. Any priority street cleansing requests will be actioned through a daily response process with resources allocated as and when required.

Moved by Councillor McWilliam
Seconded by Councillor Lynch and

RESOLVED - that the collection arrangements refuse and recycling bin collections for Public Holidays in 2017 are approved, subject to consultation with Trade Unions.

ACTION BY: Michael Lavery, Head of Waste Management

10.20 CP/CD/116 WELFARE REFORM SUPPORT PROGRAMME

Members were reminded of the Northern Ireland Executive's Fresh Start Agreement and the subsequent Welfare Reform (Northern Ireland) Order approved at Westminster in December 2015 which will introduce changes across the benefits system in Northern Ireland.

Correspondence has been received from the Department for Communities outlining the details of the Welfare Reform Support Programme which contains measures to support benefit claimants through the Welfare Reform process through access to frontline independent advice. The first stage in the Programme is a comprehensive training package for advice providers; A Welfare Reform Readiness Programme and a Welfare Reform Training Programme. It is proposed that funding for this element of the wider Support Programme will be channelled through local Councils who will then be responsible for allocating to frontline advice providers currently funded through the Council's Community Support Programme.

A further report will be brought to a future meeting when further details of funding allocations to Councils for these programme become available.

Moved by Alderman Agnew
Seconded by Councillor Duffin and

RESOLVED: that the report be noted.

NO ACTION

10.21 AC/EV/1 SPOOKED OUT AT V36 2016

Members were reminded that it was reported to the Operations Committee earlier this month that the Halloween event 'Spooked Out at V36' was planned for Saturday 29 October 2016.

Event plans have been further developed and members are now advised of the following event arrangements for information:

- ❖ The event will run from 6 pm until 8 pm, concluding at 8 pm with the grand finale fireworks display lasting for approximately 15 minutes.
- ❖ The Cool FM Roadshow will be in place throughout the event delivering entertainment, music and commentary as well as hosting the fancy dress competition.
- ❖ Various forms of amusements will be available in and around the upper event space delivering free family fun for all age groups such as Halloween themed inflatable attractions alongside a variety of hospitality outlets providing the usual refreshment service.

Members were further advised that whilst event planning had been underway an opportunity to bring a new activity to V36 at no cost has presented. One of the play equipment suppliers had indicated that they would like to operate a 'Funfair' on the large rectangular event space at V36 on the following basis:

- ❖ Running from Friday 28th October to Tuesday 1 November 2 pm until 9.30 pm daily with a charge for individual rides and attractions applied by the operator and based on market rates.
- ❖ The fair would consist of 5 or 6 family rides, 3 or 4 children's rides, 3 or 4 stalls and 1 continental novelty food unit selling donuts, candy floss, popcorn, etc.
- ❖ The funfair operator has committed to provision of all infrastructure including a perimeter fence around the fair area for added security and the provision of adequate security personnel from a reputable local company for the duration of the fair.
- ❖ The funfair operator intends to provide additional portable toilets including an accessible allocation as well as litter collection throughout the event.

In return for the free hire of the V36 event space for the funfair the supplier has offered to provide and fully staff all the family fun inflatable attractions and amusements for the 'Spooked Out' event, as referred to above, at no cost to the Council. A similar arrangement has operated previously for the May Fair and Shoreline Festival over a number of years and proved to be a successful means of added significant value at minimal cost to the Council. There is a potential £3,000 to £5,000 saving from planned budget which can be used to add significant value to the event in terms of provision of other event elements including entertainers such as stilt walkers, fire jugglers, walk about characters, children's entertainers and musicians including for instance a Vampire Samba Band and so greatly enhance the carnival feel of the event and visitor experience.

The costs of the Council hiring in such a large scale Funfair attraction would be in the region of £10,000 per day and therefore cost prohibitive to deliver an event of this nature. Given that the proposal contributes to ongoing efforts to maximise attendances at this new facility, it is proposed to accommodate the funfair at V36 on the basis outlined above.

Moved by Councillor Brett
Seconded by Councillor Beatty and

RESOLVED: that the report be noted.

NO ACTION

10.22 OA/RD/28/Vol 2 REQUEST FOR TRAFFIC CALMING MEASURES IN DOAGH VILLAGE

Members were advised that a petition to introduce a 20 mph speed limit through Doagh Village had been submitted via the Mayor.

The petition states that the undersigned of which there are 221 members would like to urge Antrim and Newtownabbey Borough Council to introduce a 20 mph speed limit through the village of Doagh. The petition goes on to state the following:-

"Doagh Primary School was recently awarded its Sustrans Active Travel silver award, meaning that there is a large number of children using their bicycles, scooters or walking to and from school and playgroup each day. There are high volumes of traffic commuting through the village as well as large numbers of traffic using it for a short cut for which there is not adequate infrastructure and by introducing such measures a large number of vehicles would take alternative routes. In addition, the traffic that would continue to use the route would be doing so in a much safer way. We feel there is a significant risk to safety and urge the Council to introduce traffic calming measures to ensure the safety of the children and their families".

As this request is relevant to Transport NI and not the Council it has been redirected to the relevant Officer in Transport NI.

Moved by Councillor Bingham
Seconded by Councillor Arthurs and

RESOLVED: that the report be noted.

NO ACTION

10.23 CP/P4/1 PEACE IV – STAGE 2 APPLICATION

Members were advised that approval for the submission of the Peace IV Action Plan was granted at the Community Planning & Regeneration Committee on 30 August 2016. Correspondence has been received from SEUPB indicating that a

Steering Committee will be held on 22 November 2016 at which the application will be assessed.

Moved by Councillor Arthurs
Seconded by Alderman Cosgrove and

RESOLVED: that the report be noted and officers be congratulated.

NO ACTION

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Arthurs
Seconded by Alderman Cosgrove and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Councillor Blair requested that his objection to taking items 10.25 and 10.26 'in committee' be noted. The Chief Executive informed members that a report on this matter would be submitted to the Policy and Governance Committee and various members stated that they looked forward to the report.

ITEMS IN COMMITTEE

10.24 IN CONFIDENCE (FI/PRO/TEN/86) TENDER FOR VILLAGE PLANS

Tenders were invited to appoint a multidisciplinary team to update existing village plans and create new village and hamlet plans across the Borough. This work will be completed in consultation with village residents, in preparation for a capital call for applications to GROW South Antrim under the Rural Development Programme and to support villages identified under the DEA scheme to put in place a plan.

Following adherence to the Council's Procurement Procedures, five tenders for the provision of a Village Plan assignment were opened via the E-Sourcing NI Portal on 30 August 2016 and referred to the Evaluation Panel for assessment. The Tenders were evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The Tenders were evaluated using criteria such as tenderers' professional conduct, economic and financial standing, management systems and practices, previous relevant experience, technical capacity and capability of the team and team leader and declarations and form of tender. All of the

tenders met the requirements of the Selection Stage and proceeded to the Award Stage.

STAGE 2 – AWARD STAGE

Technical/Commercial Assessment

The tenders proceeded to be evaluated on the basis of technical assessment (30%) and cost assessment (70%). As the required number of plans is not yet known, tenderers provided a cost per plan for the upgrading of an existing plan, and a cost per plan to create a new plan. Tenders were advised that the cost score would be awarded on the cost to update 4 plans and to create 5 plans.

Details of the stage 2 assessment are as follows:

Service Provider	Cost £ (excl VAT)	Overall Score Achieved %
Sector 3 Solutions	22,350.00	88.00
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

All service providers confirmed that the unit cost per plan will hold to 30th September 2017 for any additional plans required by Council in that period. Members are reminded that an application will be made to GROW South Antrim to apply for up to 75% of the costs to update a plan or create a new plan in eligible rural villages or hamlets in the Borough.

Moved by Councillor Webb
Seconded by Councillor McWilliam and

RESOLVED: that having achieved the highest score of 88.00%, at a total cost of £22,350.00 (excl. VAT), Sector 3 Solutions be appointed to provide undertake the Village Plan assignment.

ACTION BY: Sharon Logue

10.25 IN CONFIDENCE L/CEM/4 CARMONEY CEMETERY PROVISION

Background

Members were reminded that it was reported to Community Planning and Regeneration Committee in June that the evaluation of annual burial rates at that time indicated that the land to the south west boundary of Carnmoney Cemetery would be exhausted by September/October 2016. Development of the Carnmoney north east site was approved subject to planning approval and satisfactory tier 1 and tier 2 assessments.

In addition the Council also approved the piloting of a subterranean six unit burial system at Carnmoney south west with a view to making use of land

which would otherwise be problematic due to ground conditions. Some Members were able to attend a site visit to view the pilot system which was positively received.

Current Situation

Contractors are currently on site at Carnmoney north east and the development is expected to be completed by November/December. Due to the pressure on burial space the project will be completed on a phased basis with the first phase expected to be complete by October/November, weather permitting. There are 10 traditional plots remaining at Carnmoney. In addition, 6 plots provided within the pilot subterranean system, as detailed above, are ready to use, giving a total of 16 plots. Members will be given a weekly update on remaining plots numbers for information.

The potential for a further 15 plots (possibly 20) to be created, by removal of a small number of trees is being explored at the time of writing. Subject to planning, site investigations and other considerations, these plots could be developed relatively quickly - at an estimated cost in the region of £[REDACTED].

The burial rates from April 2015 until mid-September were enclosed as Appendix 1.

Over the last 3 months the purchase profile has been as follows: July (11), August (9) September (11 at the time of writing). Over the period from April 2015 until March 2016 the number of annual new burials was 205.

Given that there is at most only one month available space remaining, should purchase demand be high in October, there is the potential for the supply to be exhausted before the completion of the extension.

Officers have explored whether or not a further subterranean system could be installed to address this gap period however due to the lead in times for production this option would not be ready any earlier than the completion of the north east extension. The alternative therefore should it arise will be to direct customers to Ballyclare or Antrim on an interim basis.

Short Term Provision

On completion, Carnmoney north east will provide approximately 6 months of new burial space under current projections (April /May 2017). The new cemetery at Ashley Road is projected to open late in 2018 but is subject to planning, land purchase etc. With this in mind Officers have considered two options to address the anticipated gap period as outlined:

Option 1: Consider using land at Carnmoney south west (unsuitable for traditional burials), through the acquisition of the subterranean system currently being piloted at Carnmoney to gain additional plots.

A total of up to approximately 200 plots created through this system is estimated to cost in the region of £[REDACTED] (including fees and contingencies,

removal of excavated materials off site, tarmac surface paths, headstone plinths and turfing of top surface). Detailed site investigations will be required which may reveal unforeseen site conditions.

Modest additional costs will be incurred by the Parks staff in excavating material onto contractor vehicles and infilling of the subterranean structures. Costs are likely to be for overtime although this will be minimised through using staff downtime in the first instance.

This system makes more efficient use of land available as the plots are provided at 4 foot centres rather than 6 foot 6 inch centres. The system is expected to facilitate four burials per plot. The integrity of the system also addresses the health and safety issues being experienced at Carnmoney due to frequency of cave-ins.

In normal conditions this system costs two to three times that of a traditional system. However as the ground conditions are poor in Carnmoney south west a traditional grave system is not feasible.

Option 2. Redirect customers to available plots at Ballyclare or Antrim. This option whilst having no cost associated may attract dissatisfaction from residents who would wish to have more local access for burial of relatives

As there is likely to be a gap in provision, the potential to suspend the Procurement Policy to allow procurement of Option 1 would be desirable given the statutory and essential nature of the burial service. There is currently only one supplier in Northern Ireland.

Budgetary provision for cemeteries is available in the capital programme.

Moved by Councillor Brett
Seconded by Alderman Cosgrove and

RESOLVED:

that the Council agrees to:

- i. Procure Option 1 as set out above at an estimated cost of £[REDACTED] initially for approximately 200 plots
- ii. Suspend the Procurement Policy to allow procurement from the only Northern Ireland supplier
- iii. The development of an additional 15 (possibly 20) additional plots at an estimated cost of £[REDACTED], subject to all statutory requirements
- iv. Review the Cemetery Fees pricing policy and a report be made to the Policy & Governance Committee in October.

Noted: Budgetary provision is available through the capital programme.

ACTION BY: Ivor McMullan, Head of Leisure

10.26 IN CONFIDENCE L/LEI/AP/3 ALLEN PARK CAPITAL SCHEME

Background

Legacy Antrim Borough Council agreed to create 3 sports hubs in the Borough, one being in Antrim town. After exhaustive searches for land, with no success, it was agreed that development on the Allen Park site, although constrained, would proceed at a budget of £4.5m. At that point Council had imposed restrictions on the driving range at Allen Park due to stray balls falling on the golf course pending erection of a ball stop fence. The installation of the fence was subsequently deferred in favour of the larger capital scheme and restrictions remained in place. It was envisaged that a design solution to the issue of stray balls could be identified and implemented within the scheme. A 12m fence was included in the scheme between the driving range and the 3G pitches

Current Situation

Since the contractor handed over of the driving range during the summer, staff have been monitoring the effectiveness of the fence whilst the 3G pitches were being completed and noted that in certain circumstances a number golf balls were straying onto the new pitches Measures were put in place to mitigate the risk of stray balls including; changing the standard of golf ball (made no difference), relocation of the bunker and flag away from direction of the pitches and the installation of netting separating bays.

The number of stray balls has been reduced substantially and one of the golf professionals has also tested the driving range and confirmed that whilst these measures, particularly the dividers, have helped to reduce the risk of balls straying for a normal 'miss shot' they cannot stop people who purposely try to hit over the 12m fence. This is especially true from the bays closest to the pitches with use of a short iron.

In addition, balls from a small practice area adjacent to the driving range have strayed on to the pitches.

In the meantime, the complete scheme, including 3G pitches was handed over by contractors on Friday 16th September with local clubs waiting to book and use the new pitches. No bookings have been accepted for the pitches at this time.

Options to Consider

(a) Interim arrangements for the operation of the site

Since there is keen interest in the pitches and expectation amongst local clubs, Officers propose an interim set of arrangements whilst a solution is developed by the Capital Projects team. It is therefore proposed that the following arrangements are approved as an interim measure:

1. Driving range opening hours:
Monday to Friday 8am - 4.30pm (last person out by 6pm)

Saturday – 2pm to close (summer/winter hours)
Sunday normal hours (summer/winter)

2. Both 3G pitches

Open from 6pm – 10pm Monday to Friday
Saturday open for booked matches
Sunday – no demand expected

3. Small existing practice area adjacent to Driving Range

Closed at night from 6pm (minimal impact)

Situation to be continuously monitored.

(b) Long term solution

Given the time constraints initial options have been identified and provisionally costed by the Capital Projects Team through the scheme's consultants. It is important to note that any preferred option will require more detailed development/refinement.

Options explored are as follows:

- i. Increase the height of the ball stop fence from 12m to 20m
- ii. Increase the height of the ball stop fence from 12m to 30m
- iii. Putting a netting arrangement over the top of the driving range over its entire length
- iv. Putting a cantilever net roof over the nearside sections of the football pitches
- v. Fit additional high level ball stop netting to the existing floodlighting columns flanking the football pitches

At this stage consultants have recommended Option 1, however, the Head of Capital Development has advised that in his professional opinion a minimum fence height of 30m would be required to minimise risk. Based on a desk top exercise the estimated cost for a 30m fence could be in the order of £[REDACTED] due to the constraints of the site a detailed site investigation will be necessary. It is important to note that there is no totally risk free solution when dealing with a golf – driving range or course. Further work is required to develop proposals to find the optimum solution.

Other issues

Both planning and procurement issues need to be considered. The planning application could run concurrently with progressing the technical and procurement issues. It is envisaged therefore that it could be several months before the issue can be resolved and the facilities fully operational.

Currently the outturn costs for the project are approximately £[REDACTED] under budget.

Official Opening

The date of the official opening was scheduled for Tuesday 25th October at Allen Park. Members are reminded that the Enkalon Foundation is providing £350,000 in funding for the scheme with the new building being named in

honour of the late MD of British Enkalon, Roelof Schierbeek, 'the Schierbeek Pavilion'. Following consultation with the Mayor's diary both the Trustees of the Foundation and members of the Schierbeek family were given early notification of the date as the family needed to book flights to attend the official opening. Members have also received a Hold the Date for the event. If the Official opening goes ahead on this date, Officers will ensure that all facilities are being used to showcase Council's investment, taking all current issues into account.

Moved by Alderman Cosgrove
Seconded by Councillor Brett and

RESOLVED: that,

- (i) Interim operating hours, as set out above, are approved pending implementation of the solution to the fence issue at an estimated cost of £[REDACTED]**
- (ii) Members noted that these arrangements may need to be in place for 4-6 months at least**
- (iii) The official opening of Allen Park be on Tuesday 25 October 2016**
- (iv) A report be made outlining how the issue of the fencing had arisen and to note any legacy issues relating to the Allen Park project.**

ACTION BY: Ivor McMullan, Head of Leisure
Reggie Hillen, Head of Capital Development

10.27 IN COMMITTEE CE/STC/88 ORGANISATION STRUCTURE UPDATE REPORT

The Council's ambitions are set out in its Corporate Plan 2015-2030 and these are directly informed by the Community Development Plan and the Local Development Plan.

Our Corporate Improvement Plan articulates core annual improvement objectives to ensure that clear, tangible outcomes are achieved through the proper management and deployment of the Council's resources.

Members are aware that a review of staffing structures has been ongoing with monthly update reports being made to Council. Following the merge of legacy Councils, and to facilitate a reduction in the workforce, a severance scheme was made available to staff on a voluntary basis. The severance scheme was made available with some restriction applied to the access of pension enhancements so that the Scheme was affordable to the Council and at the same time sufficiently attractive to staff considering voluntary termination of employment.

So far, 58 cases have been approved through voluntary severance costing approximately £3.81m, resulting in annual salary savings of approximately £1.87m and an average payback of 2.03 years.

The restructuring exercise is extensive and at this stage a number of key areas have been identified as requiring additional skill sets, resource and focus. To realise the future ambitions of the Council, the known areas requiring additional tools, skills and resource are:

- Digital transformation: the Council's aim is to use digital platforms and technology to fundamentally transform service options for and delivery to customers, with efficiencies being realised through the streamlining of backend processes.
- Geographic Information System (GIS): the development of this system will capture, store, analyse, manage and present intelligent spatial and geographical data to inform the key stages of our Community Planning and Local Development Plan and the related strategic outcomes, including efficiency targets.
- Economic Development: to support the growth and strengthening of the business base across the Borough, the development and delivery of the Business Engagement Strategy across the business community network is now needed.
- Neighbourhood renewal: the Neighbourhood Renewal programme requires support and additional skills to deliver regeneration priorities across the seven District Electoral Areas.
- Corporate Performance Improvement: support is required for the practical implementation of the Local Government Act (Northern Ireland) 2014 and the associated new framework to support the continuous improvement of Council services. The Council's annual Corporate Improvement Plan is underpinned by eight project teams to ensure the delivery of agreed outcomes.

If approved, the establishment of 5 additional posts in the above areas would significantly increase the current capacity to deliver the Council's ambitious performance targets, and the associated costs would be offset by the significant salary savings realised through the severance programme.

Moved by Councillor Brett

Seconded by Councillor McWilliam and

RESOLVED: that approval be given in principle to establishing five posts in the areas requiring additional skills and focus, namely; Digital Transformation, Geographic Information System Development, Economic Development, Neighbourhood Renewal and Corporate Performance Improvement.

ACTION BY: Andrea McCooke, Director of Organisation Development

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor Arthurs

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Seconded by Councillor McWilliam and

RESOLVED: that approval be given in principle to establishing five posts in the areas requiring additional skills and focus, namely; Digital Transformation, Geographic Information System Development, Economic Development, Neighbourhood Renewal and Corporate Performance Improvement.

ACTION BY: Andrea McCooke, Director of Organisation Development

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor Arthurs

Seconded by Councillor Councillor Duffin and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

The Mayor thanked everyone for their attendance and the meeting concluded at 8.25pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.