

Local Development Plan | 2030

Draft Plan Strategy

Soundness Report - Appendix 5 of 6:
Soundness Evidence Base:
Timetable
March 2021

Forward Planning Team

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1 Introduction

- 1.1 The Council's DPS Soundness Report (DPS-S-007A) is supported by 6 no. Appendix documents (DPS-S-007B - DPS-S-007G) and should be read in conjunction with these.
- 1.2 Appendix 1 (DPS-S-007B) provides an inventory list of all soundness-related evidence including signposts to where this is available to view within the Council's Dfl Documents Submission Section.
- 1.3 This document, Appendix 5 (DPS-S-007F), contains all other soundness-related evidence¹ used by the Council to demonstrate soundness for the Timetable of the Local Development Plan process.

Section A	List of all other soundness-related evidence relating to the Timetable.
Section B	Evidence Base: All other Soundness Evidence relating to the Timetable.

¹For ease of reference each piece of evidence within this Appendix has been assigned a prefix T-SND-001 – Original Timetable – January 2020 etc.

- 1.4 Due to the ongoing coronavirus (COVID-19) pandemic, Local Development Plan documents (including all soundness-related documents) will be made available online at www.antrimandnewtownabbey.gov.uk or can be viewed by **appointment only**. Please contact the Planning Section via email planning@antrimandnewtownabbey.gov.uk or by telephone on 0300 123 6677 to arrange. Hard copies can be made available upon request. Please note that there may be charge for this service.

2 Section A: List of all other Soundness-Related Evidence relating to the Timetable.

Evidence Ref No	Evidence
T-SND-001	Original Timetable - January 2016
T-SND-002	Chief Planner's Update No.2 September 2017 - Timetable Guidance
T-SND-003	Revised Timetable 2018
T-SND-004	Original Timetable 2016 - Letter to PAC 12 Oct 2015
T-SND-005	Original Timetable 2016 - Letter to PAC 14 Jan 2016 Re: Launch 28 Jan 2016
T-SND-006	Revised Timetable 2018 - Letter to PAC for Approval 06 April 2018
T-SND-007	Revised Timetable 2019 Letter from PAC Approved 11 April 2018
T-SND-008	Original Timetable 2016 Planning Committee Minutes 21 Sept 2015
T-SND-009	Original Timetable 2016 Full Council Minutes 28 Sept 2015
T-SND-010	Original Timetable 2016 Letter to DOE for approval 12 Oct 2015
T-SND-011	Original Timetable 2016 Letter from DOE Approval 16 Nov 2015
T-SND-012	Revised Timetable 2018 Planning Committee Minutes 20 March 2018
T-SND-013	Revised Timetable 2018 Planning Full Committee Minutes 25 March 2019
T-SND-014	Revised Timetable 2018 Letter to DFI for Approval 02 May 2018
T-SND-015	Revised Timetable 2018 Letter from DFI Approved 26 June 2018
T-SND-016	Proof of Original Timetable 2016 on Webpage
T-SND-017	Revised Timetable 2018 Combined Press Adverts
T-SND-018	Proof of Revised Timetable 2018 on Website
T-SND-019	Chief Planner's Update Nov 2019 No.4
T-SND-020	Chief Planner's Update No 6 May 2020
T-SND-021	Revised Timetable 2020 Letter to PAC for Approval 04 Sept 2020
T-SND-022	Revised Timetable 2020 Letter from PAC Approved 04 Sept 2020
T-SND-023	Revised Timetable 2020 Letter to DfI for Approval 04 Sept 2020
T-SND-024	Revised Timetable 2020 Letter from DfI Approval 21 Sept 2020

T-SND-025	Revised Timetable 2020 Combined Press Adverts
T-SND-026	Proof of Revised Timetable 2020 on Website
T-SND-027	Revised Timetable 2020 Planning Committee Minutes 21 Sept 2020
T-SND-028	Revised Timetable 2020 Full Committee Minutes 28 Sept 2020

3 Section B: Evidence base - All other Soundness evidence relating to the Timetable.¹

¹ Soundness evidence included within Section 4 of the Council's DfI Submission Section.

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Antrim and Newtownabbey Local Development Plan 2030

Timetable

January 2016



Getting in Touch

Should you have a planning query, you can contact the Council's Planning Section in the following ways:

By email to: planning@antrimandnewtownabbey.gov.uk

By post to: Planning Section,
Antrim and Newtownabbey Borough Council,
Mossley Mill,
Newtownabbey.
BT36 5QA

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By text phone on: 18001 0289034 0000

Should you require a copy of this Timetable in an alternative format, it can be made available on request in large print, audio format, DAISY or Braille. It may also be made available in minority languages to meet the needs of those for whom English is not their first language.

Keeping you Informed

The Planning Section is keen to look at new methods of communicating with the community which would allow us to keep people informed about planning issues arising in the Borough, in particular, regarding progress on our new Local Development Plan.

The Planning Section has set up a community involvement database of persons with an interest in planning matters in the Borough. Should you wish to have your details added to this database, please complete our Community Involvement Form which is available on our website. You can also contact us to request a hard copy of this form, which you can return upon completion.

Further information on all of the Council's planning responsibilities can be found on our website www.antrimandnewtownabbey.gov.uk

1 Introduction

- 1.1 The purpose of this Timetable is to set out the key stages and the indicative timescale for the production of the Antrim and Newtownabbey Local Development Plan 2030 (LDP).
- 1.2 The Timetable has been prepared within the context of the Council's Corporate Plan, and meets the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, which require the Council to prepare and keep under review a Timetable for the preparation and adoption of its Local Development Plan .
- 1.3 The Timetable has been approved by resolution of the Council and has been agreed with the Department of the Environment in accordance with Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

2 Purpose of the Local Development Plan

- 2.1 The purpose of the Local Development Plan is to inform the general public, statutory authorities, developers and other interested parties of the policy framework and land use proposals that will guide development decisions within the Borough up to 2030.
- 2.2 Our new LDP will be prepared within the context of the Council's Corporate Plan and will co-ordinate with the community planning process to enable us to plan positively for the future of our Borough. It will ensure that lands are appropriately zoned and that our infrastructure is enhanced to develop the Borough for future generations.
- 2.3 The LDP must also take account of the regional policy context set by the Northern Ireland Executive and Central Government Departments. This includes, amongst others, the Sustainable Development Strategy, the Regional Development Strategy, the Strategic Planning Policy Statement and Planning Policy Statements.
- 2.4 The LDP will be produced in two stages and will comprise two separate documents that will shape development within our Borough in the period to 2030. The first new development plan document will be a Plan Strategy which will be followed by a Local Policies Plan.
- 2.5 Before the development plan documents are prepared, we will identify key planning issues and define a range of options for addressing these issues. This will culminate in the publication of a Preferred Options Paper.

- 2.6 The Plan Strategy will define the strategic objectives for the future development of the Borough. It will include a range of strategic policies to facilitate and manage development and a spatial strategy that indicates in broad strategic terms the locations where different types of development will be promoted.
- 2.7 Once the Plan Strategy is adopted, we will prepare a Local Policies Plan. This will include the site-specific proposals, policy designations and land-use zonings that will be required to deliver our vision, objectives, spatial strategy and strategic policies that will be defined in our Plan Strategy.
- 2.8 The LDP will, on adoption, replace the current development plans for the Borough and operational planning policies that were produced by the Department of the Environment. The Plans to be replaced are the Belfast Metropolitan Area Plan 2015 and the Antrim Area Plan 1984-2001.
- 2.10 We will undertake an ongoing process of Sustainability Appraisal which will run parallel to the preparation of the Preferred Options Paper, the Plan Strategy and the Local Policies Plan. This appraisal process aims to ensure that the policies and proposals in the LDP are socially, economically and environmentally sustainable. Relevant reports will be published at each of the key stages of the plan making process. This will include consultation on the scope of the appraisal at the Preferred Options Paper stage.

3 The Timetable

- 3.1 The Timetable provides indicative dates for a number of key stages in the production of the Local Development Plan. These are set out briefly below. The indicative Timetable is set out in Figure 1.
 - **Statement of Community Involvement** – This will set out how the Council intends to engage with the local community during the preparation of our new LDP.
 - **Preferred Options Paper** - The Preferred Options Paper (POP) is a public consultation document which will set out the key plan issues for the Borough and the preferred options available to address them.
 - **Draft Plan Strategy** - The draft Plan Strategy is a public consultation document which will give an indication of the Council's intentions regarding the future development of the Borough.
 - **Independent Examination** - An Independent Examination will be held to determine the soundness of the draft Planning Strategy, taking into account any representations or counter representations. Following the

Independent Examination, an Advisory Report of its findings will be issued to Central Government.

- **Binding Report** – following consideration of Advisory Report, Central Government will issue a Binding Report to the Council. The Council must incorporate any changes outlined in the Binding Report into the Plan Strategy.
 - **Adoption of Plan Strategy**- Following the Independent Examination, and direction from the Central Government, the Plan Strategy will formally adopted by the Council.
 - **Local Policies Plan** - The Local Policies Plan is the second document comprising the LDP. The draft Local Policies Plan is a public consultation document and will contain the Council's detailed land use proposes regarding the future development of the Borough.
 - **Independent Examination** - An Independent Examination will be held to determine the soundness of the draft Local Policies Plan, taking into account any representations or counter representations. Following the Independent Examination, an Advisory Report of its findings will be issued to Central Government.
 - **Binding Report** – following consideration of Advisory Report, Central Government will issue a Binding Report to the Council. The Council must incorporate any changes outlined in the Binding Report into the Local Policies Plan.
 - **Adoption of Local Policies Plan** - Following the Independent Examination and direction from Central Government, the Local Policies Plan will formally adopted by the Council.
- 3.2 The Council is also required to carry out a number of assessments to accompany preparation of the LDP. As indicated above a Sustainability Appraisal (SA) will be undertaken. This will help the Council to assess the sustainability of the LDP proposals and how the plan will contribute to the achievement of sustainable development, especially with regard to social, environmental and economic factors. As an integral part of the SA the Council will be required to undertake a screening to determine if the LDP requires a Strategic Environmental Assessment (SEA) – which will in turn examine the environmental effects of the LDP proposals.
- 3.3 Habitats Regulation screening will be required to determine if a Habitats Regulation Assessment is required for the LDP. This will consider the potential impact of LDP policies and proposals on European nature conservation sites.

- 3.4 Finally an Equality Impact Screening will be required to assess if the LDP is likely to have an impact on different sections of the community. If so, an Equality Impact Assessment will be undertaken in relation to the LDP.

4 Delivery of the Local Development Plan

- 4.1 There are a number of factors that could potentially impact upon the timescale for delivery of the Local Development Plan. This Timetable sets out a number of steps and safeguards to manage the plan making process and bring forward any early warning signs to the attention of the Council. These steps are set out below:

- A work programme will be presented to Council Members for each key stage of the plan process.
- Papers will be presented to Council Members on a regular basis regarding local development plan matters, including key planning topics and findings as they emerge.
- A Steering Group will be established comprising of nominated Members of the Planning Committee, the Chief Executive, the Director of Community Planning and Regeneration, and the Head of Planning. This is the high level co-ordinating body that will ensure oversight and strategic input on behalf of the whole community, as well as from planning professionals.
- A Project Management Team will be established comprising of Senior Council Officers and representatives from the key Statutory/Government Departments. The purpose of the team will be to ensure key consultees co-operate in the plan making process. The Project Management team will be consulted on and act as the screening and scoping group for the Sustainability Appraisal of the Plan.
- An annual monitoring report will be produced to inform Council Members and Central Government on progress in meeting the Timetable.
- Progress Reports on the LDP will be submitted on a quarterly basis to the Planning Committee.

5 Review

- 5.1 In the event that the Plan Timetable requires amendment, the Council has the power under the Planning Act 2011 to publish a revised Timetable. Any amendments will be publicised and made available on the Council's website (www.antrimandnewtownabbey.gov.uk/planning).

LOCAL DEVELOPMENT PLAN PROCESS KEY STAGES	SUSTAINABILITY APPRAISAL AND OTHER ASSESSMENTS	ESTIMATED TIMESCALES
Statement of Community Involvement		Sep 2015
Informal Community Engagement (4 weeks)		
Publication of Plan Timetable and Statement of Community Involvement		Jan 2016
Statutory Stakeholder engagement Informal Public and Member engagement on key issues	Invite comments from Consultation Body (NIEA) on draft Sustainability Appraisal (incorporating SEA) Scoping Report	First quarter 2016
Publication of Preferred Options Paper (POP)	Publication of Sustainability Appraisal Interim Report comprising Scoping Report and appraisal of alternatives.	Summer 2016
Statutory Public Consultation (8 – 12 weeks)	Screening for HRA and EQIA	
Publication of draft Plan Strategy (PS)	Publication of Sustainability Appraisal Report (incorporating SEA)	First quarter 2017
Statutory Public Consultation (8 weeks: Representations) (8 weeks: Counter-representations)	Publication of draft HRA & EQIA where relevant	
Independent Examination		Mid year 2017
Adoption of Plan Strategy	Publication of Sustainability Appraisal Adoption Report (incorporating SEA) Publication of Habitats Regulation Assessment and EQIA where relevant	End year 2017
Statutory Stakeholder engagement Informal Public and Member engagement on key issues	Invite comments from Consultation Body (NIEA) on draft Sustainability Appraisal (incorporating SEA) Scoping Report Publication of Sustainability Appraisal Interim Report comprising Scoping Report and appraisal of alternatives Screening for HRA and EQIA	First quarter 2018
Publication of draft Local Policies Plan	Publication of Sustainability Appraisal Report (incorporating SEA)	Spring 2018
Statutory Public Consultation (8 weeks: Representations) (8 weeks: Counter- representations)	Publication of draft HRA & EQIA where relevant	
Independent Examination		Summer 2018
Adoption of Local Policies Plan	Publication of Sustainability Appraisal Adoption Report (incorporating SEA) Publication of Habitats Regulation Assessment and EQIA where relevant	Early 2019
Monitoring and Review of LDP incorporating Public Engagement	Monitoring of Sustainability Appraisal and other Assessments	On going
<ul style="list-style-type: none"> Annual Monitor 5 & 10 Year Review 		

FIGURE 1

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50 STILES WAY, ANTRIM BT41 2UB
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Chief Planner's Office



Department for

Infrastructure

An Roinn

Bonneagair

www.infrastructure-ni.gov.uk

All Heads of Planning (Northern Ireland)

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Tel: (028) 7131 413

Our reference: CPU2

Date: 20 September 2017

Dear Colleague

CHIEF PLANNER'S UPDATE

Further to the launch of the inaugural Chief Planner's Update on 15 December 2016, and in keeping with my stated intention to update councils with information on particular planning issues, please find below a summary of the main areas which may be of interest to you at this time.

Regional Planning

The Regional Planning Unit is currently scoping the development of a Regional Infrastructure Delivery Plan. The Plan will support the spatial elements of the Regional Development Strategy, inform the long term delivery of infrastructure at a regional level and assist in achieving Programme for Government outcomes.

The Department is continuing to work with colleagues in the Department for Housing, Planning, Community & Local Government (ROI) as they develop their new National Planning Framework. It is intended that this collaborative approach, which was previously established via the 'Framework for Co-operation: Spatial Strategies of Northern Ireland and the Republic of Ireland,' will promote co-ordinated spatial planning and infrastructure delivery between both jurisdictions and will identify further opportunities for more co-operative working at a regional and local level.

In this context, both Departments recently facilitated a Cross Border forum for senior officials involved in preparing Local Development Plans in the Border region. The seminar provided participants with an opportunity to meet Plan colleagues in the South and to explore opportunities for enhanced co-operation on issues of mutual interest. It is intended that the Forum will continue to meet biannually with the next meeting of the group scheduled to take place in December 2017.



E-mail: planning@infrastructure-ni.gov.uk
Website: www.planningni.gov.uk

Planning Legislation

Notification Direction

The Department issued a Direction, which came into effect on 1 April 2017, amending the notification arrangements for when councils **intend to grant** listed building consent.

Under the previous arrangements councils were required to notify the Department in relation to **all** applications for listed building consent irrespective of the consultation response provided by the Department for Communities: Historic Environment Division (HED). Having reviewed how the process operated, the Department considered it was appropriate to remove the requirement for notification where there is no objection to the proposal from HED. The Department will continue to be notified on applications for LBC where there is an objection from HED. The Direction is available to view on the Planning Portal.

https://www.planningni.gov.uk/Primary%20Nav/lbc_notification_direction.pdf

This direction **does not** remove the statutory requirement imposed by Section 89 of The Planning Act (Northern Ireland) 2011 by virtue of Section 105, to notify the Department (DFI) if it is the intention of the council to grant approval for demolition in a conservation area.

District councils should also be mindful of the requirements of the other notification directions covering major applications and councils own applications. These statutory requirements must be complied with in full, including the information required to be submitted to the Department.

The notification directions can be found at:

https://www.planningni.gov.uk/index/policy_legislation.htm#ld

EIA Regulations 2017

As you will be aware, the Department has made the Planning (Environmental Impact Assessment) Regulations (Northern Ireland) 2017. The regulations transpose the amended EIA Directive (2014/52/EU) and came into operation on 16 May 2017. The 2017 Regulations can be viewed from the link below:

<http://www.legislation.gov.uk/nisr/2017/83/made>

The main aim of the 2017 Regulations is to continue to provide a high level of protection of the environment and to contribute to the integration of environmental considerations into the preparation and assessment of projects with a view to reduce their impact on the environment. Key changes introduced in the regulations include:

- A revision of the information developers need to provide when requesting a screening direction or scoping opinion. The information planners need to take

into account when making a screening determination and giving a scoping opinion has also been revised

- A new requirement to use competent experts. The developer must ensure that their environmental statement is prepared by competent experts, while the consenting authority must ensure that it has, or has access as necessary to, sufficient expertise to examine the environmental statement.
- The use of coordinated procedures when a development also requires assessment under the Habitats/Wild Birds Directive.
- The introduction of monitoring measures for developments which could potentially have significant negative effects on the environment.

Whilst the regulations replace and revoke the Planning (EIA) Regulations (NI) 2015, the 2015 Regulations will still apply in cases where a request for a screening direction or scoping opinion has been made or an Environmental Statement submitted before 16 May 2017.

The Department has drafted a practice note to accompany and complement the new EIA Regulations which shall be published on the Planning Portal in the near future. The Department is continuing to work on practical operational guidance on various aspects of the updated EIA process.

Planning Policy

Timetable for the preparation of Local Development Plans (LDPs) - Clarification

Diagram 2 (Page 30) of the SPPS provides a simple illustration of the new LDP system to everyone involved in the planning system. The Department wishes to stress that this diagram was produced for illustrative purposes only. The estimated timeframe it presents for the preparation of a council LDP is wholly indicative as the actual timeframe will ultimately depend on the specific circumstances and context of each plan and council area.

The timeframe for preparation of a council LDP is to be more accurately set out in the council LDP timetable required by section 7 of the 2011 Act and prescribed at Part 2 (Regulations 5-8) of The Planning (LDP) Regulations (NI) 2015.

Additional guidance is available in Development Plan Practice Note 03 at:

https://www.planningni.gov.uk/index/advice/practicenotes/dp_practice_note_3_timetable.pdf

A council is required to agree its timetable with the Department, and also to keep it under review. The purpose of the timetable is to advise the public and other key stakeholders of a council's programme for the production of the LDP. A council should not undertake a key stage in LDP preparation if their timetable is out of date. The regulations apply equally to a revision of a timetable as they would have applied to its preparation.

Planning Guidance

The Department of Infrastructure has, since the last update, published three further Development Management Practice Notes (DMPN).

Development Management Practice Note 21 'Section 76 Planning Agreements'

In January 2017 DMPN 21 'Section 76 Planning Agreements' was published to help relevant users through the legislative requirements relating to the use of planning agreements and deals primarily with procedures as well as good practice. A copy of the practice note can be found at:

http://www.planningni.gov.uk/index/news/dfi_planning_news/news_releases_2015_onwards/developmentmanagementpractice_note_21_section_76_planning_agreements_26.01.2017-2.pdf

Development Management Practice Note 6 'Hazardous Substances'

On the 21st February 2017 the Department published DMPN 06 'Hazardous Substances Controls'. This practice note is designed to guide relevant users through the legislative requirements to safely assess and mitigate the on shore major accident hazards associated with hazardous substances. A copy of the practice note can be found at:

http://www.planningni.gov.uk/index/news/dfi_planning_news/news_releases_2015_onwards/dmpn-06-hazardous-substances-controls.pdf

Development Management Practice Note 05 'Historic Environment'

On 5th September 2017, the Department issued DMPN 05 'Historic Environment'. This Practice Note is designed to guide planning officers and relevant users through the legislation provisions for the additional controls and considerations related to the Historic Environment, including Listed Buildings, Conservation Areas, Archaeological Sites and Monuments and Historic Parks, Gardens and Demesne. A copy of the practice note can be found at:

<http://www.planningni.gov.uk/index/advice/practice-notes/dmpn05-historic-environment.pdf>

Development Plan Practice Note 06 'Soundness' - Revised

In addition to the development management practice notes, the Department has released a revised Development Plan Practice Note 06 'Soundness'. Primarily, paragraph 4.1 has been amended to make clear that a development plan document submitted for independent examination has no presumption of soundness in legislation. A copy of the revised practice note can be found at:

http://www.planningni.gov.uk/index/news/dfi_planning_news/news_releases_2015_0_nwards/development_plan_practice_note_06_soundness_version_2_may_2017_.pdf

Performance Management

The Department recently issued a draft planning performance framework to all council chief executives. The framework includes a number of new planning indicators which will be used to measure and collect data, identify best practice and drive forward continuous improvement in order to achieve a more positive, efficient and effective planning system. The new framework will also help central and local government demonstrate planning's contribution to delivering the draft Programme for Government outcome-based indicators. This framework is an ongoing piece of work and the Department will continue to work with local government colleagues to refine and clarify any issues moving forward.

Data Protection

A data protection issue has come to my attention in relation to a Council in England which may be of interest to you. Basildon Borough Council has been fined £150,000 by the Information Commissioner's Office for publishing online an unredacted written statement in support of a static travelling family's planning application. The statement contained sensitive personal data, including mental health issues, the names of all the family members, their ages and the location of their home. The ICO investigation discovered failings in data protection procedures and training. The Council had attempted to argue that it was prevented from carrying out redactions due to planning law. But the ICO rejected this argument, saying planning regulations could not override people's fundamental privacy and data protection rights. Further information can be found at:

<https://ico.org.uk/media/action-weve-taken/mpns/2014149/mpn-basildon-borough-council-20170522.pdf>

Planning Case Law

The following judgment of 6 February 2017 in the case of Patrick Heffron v DOENI (Planning Service) [2017] may be of some interest in relation to the consideration of material policy considerations in a case officer's report. The judgment is relevant to planning decisions pre 1st April 2015 where case officers' reports informed corporate group decisions. It also deals with the timely submissions of applications for judicial reviews. The judgment can be accessed at:

[http://www.courtsni.gov.uk/en-GB/Judicial%20Decisions/PublishedByYear/Documents/2017/\[2017\]%20NIQB%2025/j_j_KEE10181Final.htm](http://www.courtsni.gov.uk/en-GB/Judicial%20Decisions/PublishedByYear/Documents/2017/[2017]%20NIQB%2025/j_j_KEE10181Final.htm)

New Northern Ireland Planning IT System

The Department has been working closely with colleagues in local government to consider the options for a new planning IT system(s) when the contract for the Northern Ireland Planning Portal ends in spring 2019.

We have recently completed a Discovery exercise that has identified the key functions of a new system(s) along with potential options on how this could be delivered. This was presented to the Planning Portal Governance Board earlier this month.

The next phase is to build on the work in Discovery to develop a business case. We have recently appointed consultants to assist with this work. It is expected that a business case will be developed during the autumn which will enable the Department and local government to identify the best way forward.

Other Government publications/initiatives

The Department's involvement in the Manor House Project, Rathlin Island, was recently recognised at the RICS Awards 2017. DFI and the Rathlin Development & Community Association were jointly nominated in two categories, Regeneration and Leisure & Tourism. The awards celebrate the region's most inspirational initiatives and developments in land, property, construction and the built environment. The Manor House Project was highly commended in the Regeneration category recognising that the scheme has conserved and improved the built environment in a way that has contributed to the viability of the area. The Manor House is an iconic and historic structure and a major landmark which greets new visitors to Rathlin. The refurbishment project was innovative in its integrated approach to multi-disciplinary working with the local community playing a key role in bringing the project to fruition.

The Project was also shortlisted in the RTPI Awards for Planning Excellence 2017 – Economically Successful Places Category.

This Chief Planner's Update will be made available on the Planning Portal. I hope you find this information useful.

Yours faithfully



Fiona McCandless
Chief Planner

Local Development Plan 2030

Revised Timetable

July 2018

Getting in Touch

Should you have a planning query, you can contact the Council's Planning Section in the following ways:

By email to: planning@antrimandnewtownabbey.gov.uk

By post to: Planning Section,
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Newtownabbey,
BT36 5QA.

By telephone on: 0300 123 6677

By text phone on: 18001 0289034 0000

Should you require a copy of this revised Timetable in an alternative format, it can be made available on request in large print, audio format, DAISY or Braille. It may also be made available in minority languages to meet the needs of those for whom English is not their first language.

Keeping Informed

The Planning Section is keen to look at new methods of communicating with the community that would allow us to keep people informed about planning issues arising in the Borough, in particular, regarding progress on our new Local Development Plan.

The Planning Section has a community involvement database of persons with an interest in planning matters in the Borough. Should you wish to have your details added to this database, **please complete our Community Involvement Form**, which is available on our website. You can also contact us to request a hard copy of this form, which you can return upon completion.

Further information on all of the Council's planning responsibilities can be found on our website www.antrimandnewtownabbey.gov.uk.

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Introduction

The purpose of the revised Timetable is to set out the key stages and the indicative timescale for the production of the Antrim and Newtownabbey Local Development Plan 2030 (LDP).

A copy of the revised Timetable is included in Appendix 1 and is based upon the financial year, which runs from 1st April one year to 31st March the following year.

The revised Timetable has been prepared within the context of the Council's Corporate Plan, and meets the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, which require the Council to prepare and keep under review a Timetable for the preparation and adoption of its Local Development Plan.

The revised Timetable has been approved by resolution of the Council and has been agreed with the Department of Infrastructure in accordance with Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

This publication also sets out further information on the new concept of 'soundness' to give interested parties early indication of the requirements should they wish to comment on the Local Development Plan.

Purpose of the Local Development Plan

The purpose of the Antrim and Newtownabbey Local Development Plan 2030 (LDP) is to inform the general public, statutory authorities, developers and other interested parties of the policy framework and land use proposals that will guide development decisions within the Borough up to 2030.

The new LDP will be prepared within the context of the Council's Corporate Plan and Community Plan to enable us to plan positively for the future of our Borough.



It will guide future development and use of land in our towns, villages and rural areas by addressing the spatial implication of social, economic and environmental change. The LDP will balance competing demands and aim to ensure that good development occurs in the right place and at the right time. It is therefore a powerful tool for place-shaping.

The LDP must also take account of the regional policy context set by the Northern Ireland Executive and Central Government Departments. This includes, amongst others, the Sustainable Development Strategy, the Regional Development Strategy, the Strategic Planning Policy Statement and Planning Policy Statements. The Council will continue to work in partnership with neighbouring councils to ensure policies and proposals are sustainably integrated.

The LDP will be produced in two stages and will comprise two separate development plan documents that will shape development within our Borough in the period to 2030. The first new development plan document will be a Plan Strategy, which will be followed by a Local Policies Plan.

The **Plan Strategy** will define strategic objectives for the future development of the Borough and will include a range of strategic policies and a spatial strategy that indicates in broad strategic terms the locations where different types of development will be promoted.

The **Local Policies Plan** will include site-specific proposals, policy designations, and land-use zonings that will be required to deliver the Plan Strategy vision, objectives, spatial strategy, and strategic policies.

On adoption, the new LDP will replace the current Plans for the Borough and operational planning policies that were produced by the previous Department of the Environment.

Further information on these Plans are available at www.planningni.gov.uk.

The Revised Timetable

The revised Timetable (**Appendix 1**) provides indicative dates for a number of key stages in the production of the Antrim and Newtownabbey Local Development Plan 2030. It shows how the LDP is progressing and when there will be opportunities to have your say.

The revised Timetable also sets out dates for the key assessments that will be undertaken as part of the plan preparation and when they will be consulted on. This will include a **Sustainability Appraisal** incorporating a **Strategic Environmental Assessment**; which aims to ensure that the policies and proposals in the LDP are socially, economically, and environmentally sustainable.

In addition, a Habitats Regulation screening will be required to determine if a **Habitats Regulation Assessment** is required for the LDP. This will consider the potential impact of LDP policies and proposals on European nature conservation sites.

Rural Proofing throughout the process will scrutinise whether LDP policies ensure fair and equitable treatment of rural communities and that the policies do not indirectly have a detrimental impact on rural dwellers and rural communities.

Finally, an **Equality Impact Screening** will be required to assess if the LDP is likely to have an impact on different

sections of the community. If so, an **Equality Impact Assessment** will be undertaken.

Progress so far

The Council continues to progress through the Local Development Plan preparation process and has accomplished a number of the key stages.

The first stage was the publication of the **Statement of Community Involvement** in January 2016.



This set out how we intend to engage with the local community during the preparation of our new LDP.

The publication of the Council's **Preferred Options Paper** (POP) in January 2017 set out the key plan issues for the Borough and the preferred options available to address them.



Responses received during the POP public consultation will be given full consideration during subsequent stages of the plan preparation process. A summary of the issues raised during this consultation are outlined in the POP Interim Consultation Report, which was published in August 2017.

The Council is currently working towards publishing the draft Plan Strategy, which will include a range of strategic and Borough wide policies to facilitate and manage development. A spatial strategy will indicate in broad strategic terms where different types of development will be promoted.

Have your say

We will continue to engage with you throughout the plan preparation process. Further details on how we will engage with interested parties throughout the plan process is set out in our **Statement of Community Involvement** (SCI) and is available on our website or by contacting the Planning Section.

Soundness

The Planning Act (Northern Ireland) 2011 sets out the general requirements for local development plans. Once the Council is satisfied the LDP is ready for Independent Examination (IE), the plan is submitted to the Department who will cause IE to be held.

The purpose of the IE is to determine whether the plan satisfies the requirements relating to the preparation of the plan and whether it is "sound".

Soundness is a new test in the Northern Ireland plan process and we have included information in this publication to make interested parties aware of the forthcoming new process for the examination of the plan.

A summary of the tests are set out in **Appendix 2 of this document for information**. The Department for Infrastructure has published advice relating to the soundness tests and further details are available on the Planning NI website at www.planningni.gov.uk.

The Planning Appeals Commission has also published guidance on their procedures for Independent Examination, which is available on their website, www.pacni.gov.uk. They explain in this guidance that those who make representation to the LDP and wish to participate at the Independent Examination will be required to identify how the LDP is unsound and provide supporting evidence.

Delivery of the LDP

There are a number of factors that could potentially impact upon the timescale for delivery of the Local Development Plan. This revised Timetable sets out a number of steps and safeguards to manage the plan making process and bring forward any early warning signs to the attention of the Council. These steps are set out below:

- A work programme will be presented to Council Members for each key stage of the plan process.
- Papers will be presented to Council Members on a regular basis regarding local development plan matters, including key planning topics and findings as they emerge.
- A Steering Group has been established and comprises of nominated Members of the Planning Committee, the Chief Executive, the Director of Community Planning and Regeneration, and the Head of Planning. This high-level co-ordinating body ensures oversight and strategic input on behalf of the whole community, as well as from planning professionals.
- A Project Management Team has been established and comprises of Senior Council Officers, nominated Elected Member party representatives, and members of key Statutory/Government

Departments. The purpose of the team is to ensure key consultees co-operate in the plan making process.

- Progress Reports on the LDP have been and will continue to be submitted on a quarterly basis to the Planning Committee. The reports show how the LDP is progressing through each of the key stages in the Timetable.

Review

The Forward Planning Team will review and update the Timetable as necessary, and in particular, will publish an update following the Plan Strategy adoption.

Appendix 1: Revised Indicative LDP Timetable

KEY STAGES IN LOCAL DEVELOPMENT PLAN PROCESS	ASSESSMENTS	ESTIMATED TIMESCALES
Publication of Plan Timetable and Statement of Community Involvement		Complete
Publication of Preferred Options Paper (POP) for public consultation	Publication of Sustainability Appraisal Interim Report (incorporating SEA & HRA) comprising Scoping Report and appraisal of alternatives plus publication of Equality Screening Assessment Interim Progress Report.	Complete
Publication of draft Plan Strategy (PS) PUBLIC CONSULTATION (8 WKS: REPRESENTATIONS) (8 WKS: COUNTER-REPRESENTATIONS)	Publication of Sustainability Appraisal Report incorporating SEA, HRA & Rural Proofing. Publication of draft EQIA if relevant.	4 th Quarter 2018/2019*
Soundness Based Independent Examination Followed by Advisory Report to Central Government Central Government issues Binding Report to Council Changes made to finalise Plan		4 th Quarter 2019/2020*
Adoption of Plan Strategy	Publication of Sustainability Appraisal Adoption Report (inc. SEA, HRA & Rural Proofing) & publication of final EQIA where required.	4 th Quarter 2020/2021*
Statutory Stakeholder Engagement; Member engagement on key issues and public consultation where required.	Invite comments from Consultation Body on draft Sustainability Appraisal (inc. SEA, HRA & Rural Proofing) and updating of Scoping Report.	mid 2021*
Publication of draft Local Policies Plan PUBLIC CONSULTATION (8 WKS: REPRESENTATIONS) (8 WKS: COUNTER-REPRESENTATIONS)	Publication of Sustainability Appraisal Report incorporating SEA, HRA & Rural Proofing. Publication of draft EQIA if relevant	4 th Quarter 2021/2022
Soundness Based Independent Examination Followed by Advisory Report to Central Government Central Government issues Binding Report to Council Changes made to finalise Plan		4 th Quarter 2022/2023*
Adoption of Local Policies Plan	Publication of Sustainability Appraisal Adoption Report (inc. SEA, HRA, EQIA)	4 th Quarter 2023/2024*
Monitoring and Review of Local Development Plan incorporating Public Engagement <ul style="list-style-type: none"> Annual Review 5 & 10 Year Review Commence Preparation of new Local Development Plan 	Monitoring of Sustainability Appraisal (inc. SEA, HRA, EQIA)	On going

* Dates follow the financial year, which runs from 1st April one year to 31st March the following year. The dates are indicative and may be subject to change due to factors outside the Council's control.

Appendix 2: Soundness Tests, as set by Department for Infrastructure**Procedural Tests**

- P1 Has the DPD been prepared in accordance with the council's timetable and the Statement of Community Involvement?
- P2 Has the council prepared its Preferred Options Paper and taken into account any representations made?
- P3 Has the DPD been subject to sustainability appraisal including Strategic Environmental Assessment?
- P4 Did the council comply with the regulations on the form and content of its DPD and procedure for preparing the DPD?

Consistency Tests

- C1 Did the council take account of the Regional Development Strategy?
- C2 Did the council take account of its Community Plan?
- C3 Did the council take account of policy and guidance issued by the Department?
- C4 Has the plan had regard to other relevant plans, policies and strategies relating to the council's district or to any adjoining council's district?

Coherence and Effectiveness Tests

- CE1 The DPD sets out a coherent strategy from which its policies and allocations logically flow and where cross boundary issues are relevant it is not in conflict with the DPDs of neighbouring councils;
- CE2 The strategy, policies and allocations are realistic and appropriate having considered the relevant alternatives and are founded on a robust evidence base;
- CE3 There are clear mechanisms for implementation and monitoring; and
- CE4 It is reasonably flexible to enable it to deal with changing circumstances.

Source: Dept. for Infrastructure Development Plan Practice Note 6, Soundness, May 2017

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Ms Elaine Kinghan
Chief Commissioner
Planning Appeals Commission
Park House
87-91 Great Victoria Street
Belfast
BT2 7AG

12 October 2015

Dear Ms Kinghan

Antrim and Newtownabbey Borough Council Local Development Plan Timetable

Under The Planning (Local Development Plan) Regulations (Northern Ireland) 2015 and the Planning Act (Northern Ireland) 2011, it is a legislative requirement that the Council must prepare, and keep under review a Timetable for the preparation and adoption of the Council's Local Development Plan. Under Regulation 5 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council must in the preparation of its Timetable, consult the Planning Appeals Commission. Further to Sharon Mossman's telephone call with Trevor Rue, please find the Timetable enclosed for information.

The Timetable was presented to the Council's Planning Committee on 21 September 2015 and full Council on 28 September 2015 for approval and has been fully ratified. A copy of the Timetable has now been forwarded to DOE for approval. Once agreed, I will arrange a final copy to be issued to you.

I should be grateful if you could confirm receipt of this letter by emailing Sharon.Mossman@antrimandnewtownabbey.gov.uk.

Yours sincerely


John Linden
Head of Planning

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@ANBorough

PAC (By email and post)
Park House
87/91 Great Victoria Street
BELFAST
BT2 7AG

14 January 2016
REF P/FP/LDP/62

Dear Chief Commissioner

Local Development Plan Timetable

Antrim and Newtownabbey Borough Council will be publishing its Local Development Plan Timetable on 28 January 2016. Please find enclosed a copy for your information. In the event that the Timetable is amended, the Council will contact you accordingly.

In addition, the Council will also be publishing its Statement of Community Involvement. I have also enclosed copies for your information.

Yours sincerely

A black rectangular box redacting the signature of Sharon Mossman.

Sharon Mossman
Principal Planning Officer
Forward Planning Section

ENC

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Miss Andrea Kells BA MSc LLB MRTPI – Chief Commissioner
The Planning Appeals Commission (PAC)
Park House
87-91 Great Victoria Street
Belfast
BT2 7AG

COPY

6 April 2018

Dear Andrea

**Re: Antrim and Newtownabbey Borough Council – Local Development Plan 2030
Revised Timetable (Draft) – Consultation**

We are writing to advise you that under the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council has revised its Timetable for publication of the Local Development Plan, previously published in January 2016.

The revised Timetable was presented to the Council's Planning Committee on 20 March 2018 and has been approved by resolution of the Council. In accordance with Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council will now submit the revised Timetable to the Department for Infrastructure for agreement. The Council will notify The Planning Appeals Commission of the final Timetable.

Please find enclosed a copy of the Council's revised Timetable for your information.

Kind regards,


John Linden
Head of Planning

Enc: Antrim and Newtownabbey Borough Council, Local Development Plan 2030 Revised
Timetable (Draft)

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Belfast
BT2 7AG

Phone: 028 9025 7226 (direct line)
Phone: 028 9024 4710 (switchboard)

Email: info@pacni.gov.uk

Website: www.pacni.gov.uk

Our Ref: A&N LDP

Date: 11 April 2018

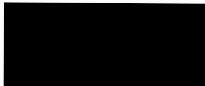
Mr John Linden
Head of Planning
Antrim and Newtownabbey Borough Council
Mossley Mill
Carnmoney Road North
Newtownabbey
BT36 5QA

Dear John

RE: ANTRIM AND NEWTOWNABBAY - LOCAL DEVELOPMENT PLAN

I refer to the letter dated 6 April enclosing a revised timetable for the above Local Development Plan. I greatly appreciate that the Council are keeping us up to date in respect of proposed changes. I note that you intend to continue to notify me of the final timetable and this is welcomed.

Yours sincerely



Andrea Kells
Chief Commissioner



INVESTORS IN PEOPLE

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15 September 2015

Chairman: Councillor R Swann
Vice Chairman: Alderman T Campbell

Committee Members: Aldermen - F Agnew and J Smyth
Councillors - T Beatty, J Bingham, H Cushinan, B Duffin,
T Hogg, D Hollis, S Ross and B Webb

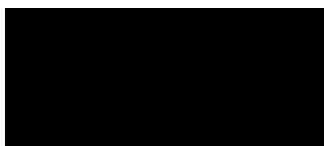
Dear Member

MEETING OF THE PLANNING COMMITTEE

A meeting of the Planning Committee will be held in the **Council Chamber, Mossley Mill on Monday 21 September 2015 at 6.30pm.**

You are requested to attend.

Yours sincerely



Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:

Kim Smyth 028 9448 1301 (kim.smyth@antrimandnewtownabbey.gov.uk)

Sharon McAree 028 9034 0098 (sharon.mcaree@antrimandnewtownabbey.gov.uk)

Part One - The Planning Committee has the full delegated authority of the Council to make decisions on planning applications and related development management and enforcement matters. Therefore the decisions of the Planning Committee in relation to Part One of the Planning Committee agenda do not require ratification by the full Council.

Part Two - Any matter brought before the Committee included in Part Two of the Planning Committee agenda, including decisions relating to the Local Development Plan, will require ratification by the full Council.

- 1 Apologies.
- 2 Declarations of Interest.
- 3 Report on business to be considered:

PART ONE

Decisions on Planning Applications

- 3.1 Planning Application No: U/2014/0301/O.
- 3.2 Planning Application No: LA03/2015/0138/F.
- 3.3 Planning Application No: LA03/2015/0151/F.
- 3.4 Planning Application No: LA03/2015/0038/F.
- 3.5 Planning Application No: LA03/2015/0149/O.
- 3.6 Planning Application No: T/2015/0062/O.

Decisions on Enforcement Cases

- 3.7 Planning Application No: T/2009/0116/CA. **In Confidence**
- 3.8 Planning Application No: T/2013/0075/CA. **In Confidence**

Other Planning Matters

- 3.9 Planning Application T/2014/0297/LDE. **In Confidence**
- 3.10 2015/0021/TPO: Provisional Tree Preservation Order.
- 3.11 Pre-Determination Hearings: LA03/2015/0014/F & LA03/2015/0051/F.
- 3.12 Update on legal challenge to Belfast Metropolitan Area Plan.
- 3.13 Delegated planning decisions and appeals.
- 3.14 DOE Planning Policy.
- 3.15 Non-Material Amendment to a Planning Approval.

PART TWO

- 3.16 Antrim and Newtownabbey Local Development Plan 2030 Timetable.



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE PLANNING COMMITTEE HELD
IN MOSSLEY MILL ON MONDAY 21 SEPTEMBER 2015 AT 6.30 PM**

- In the Chair** : Councillor R Swann
- Committee Members Present** : Aldermen - F Agnew and J Smyth
Councillors - D Arthurs, T Beatty, H Cushinan, B Duffin,
T Hogg and S Ross
- Non-Committee Members Present** : Alderman T Burns
Councillors - N McClelland and V McWilliam
- In Attendance** : Mr G Dunlop - Public Speaker
Ms G Hutchieson - Public Speaker
Ms K Watt - Public Speaker
Mr T Bell - Public Speaker
- Officers Present** : Chief Executive - Mrs J Dixon
Director of Community Planning & Regeneration -
Ms M McAlister
Head of Governance - Mrs L Johnston
Principal Planning Officer - Mr B Diamond
Senior Planning Officer - Mrs J McKendry
Senior Enforcement Officer - Ms J Winters
Legal Adviser (A&L Goodbody) - Ms J Corbett
Legal Adviser (A&L Goodbody) - Ms C Fearon
Legal Advisor - Mr Paul Casey
Systems Support Officer - Mr P Allan
Senior Mayor and Member Services Officer - Mrs K Smyth
Member Services Officer - Mrs D Hynes

CHAIRMAN'S REMARKS

The Chairman welcomed everyone to the meeting, reminded all present of the protocol for speaking and timeframes accorded. He welcomed Councillor Arthurs

to his first Planning Committee Meeting and explained that due to medical reasons Councillor Hollis would temporarily be unable to sit on the Planning Committee and as a result the position was currently vacant. In accordance with the Local Government Act the position remained with the TUV and Councillor Arthurs had been nominated and accepted, to take over the position of Councillor Hollis on the Planning Committee.

Councillor Arthurs thanked the Chairman, gave a brief update on Councillor Hollis and confirmed he would also assume the role of Group Leader. The Chairman conveyed best wishes for a speedy recovery to Councillor Hollis and, on behalf of their Political Parties, Councillors Hogg, Duffin, Cushinan and Alderman Agnew also endorsed these views.

1 APOLOGIES

Alderman Campbell and Councillors J Bingham, D Hollis and B Webb.
Mr J Linden, Head of Planning.

2 DECLARATIONS OF INTEREST

Item 3.2 - Aldermen Agnew and Smyth.
Item 3.8 - Councillors Cushinan and Duffin.

PART ONE - PLANNING APPLICATIONS AND RELATED DEVELOPMENT MANAGEMENT AND ENFORCEMENT ISSUES

DECISIONS ON PLANNING APPLICATIONS

ITEM 3.1 - APPLICATION NO: U/2014/0301/O

PROPOSAL:	Site for dwelling.
SITE/LOCATION:	Land to the rear of 9 Church Avenue Jordanstown Newtownabbey Co Antrim BT37 0PJ.
APPLICANT:	David Hutchison.

Barry Diamond, Principal Planning Officer, introduced the Planning Report to the Committee and made a recommendation to grant outline planning permission.

The undernoted public speakers addressed the Committee and responded to enquiries from Members as requested -

There was a standard application form available to allow someone to apply to the Council for such a non-material change and the Council had previously agreed that the determination of such applications be delegated to appointed Officers in accordance with the Council's agreed scheme of delegation.

Where a change sought was acceptable as a non-material amendment the Council would issue a decision letter that would specifically describe the change and stamp drawings as approved. The decision letter was not a reissue of the original planning permission, which still stood; rather the two documents should be read together.

The Planning Section had now prepared an Advice Leaflet, a copy of which was circulated, that provided guidance on how Antrim and Newtownabbey Borough Council would deal with applications for non-material amendments. This was intended to assist applicants and their agents, as well as other interested parties, including neighbours, to understand the basis for any decision taken by the Council.

The Planning Section now intended to make the Advice Leaflet available on the Council's website and would also forward copies to its list of planning agents who regularly undertake work in the Borough. In addition the availability of the Advice note would be advertised in the Newtownabbey Times and Antrim Guardian.

Proposed by Councillor Beatty

Seconded by Alderman Smyth and agreed unanimously

that the report be noted.

ACTION BY: John Linden.

PART 2 FORWARD PLANNING MATTERS - LOCAL DEVELOPMENT PLAN, PLANNING POLICY AND CONSERVATION

ITEM 3.16 P/PLAN/2 ANTRIM AND NEWTOWNABBEY LOCAL DEVELOPMENT PLAN 2030 TIMETABLE

The Council is required by the 2011 Planning Act to publish a timetable for the preparation of the new local development plan for the Borough. The timetable prescribed by legislation is required to provide indicative dates for key stages of the development plan process, including the accompanying Sustainability Appraisal, and must be submitted to the Department of the Environment (DOE) for consideration.

The Planning Section has now prepared the Timetable for preparation of the Council's Local Development Plan. This is an important stage of the plan process as it will provide an early indication to Members, the public and key stakeholders of the estimated timescale for delivery of key stages of the Plan. It highlights the important role of Members in the Plan preparation process. In addition it indicates the periods for public consultation required by legislation and takes account of the engagement opportunities set out in the Draft Statement of Community Involvement

which was recently issued for public consultation following Council approval in August.

In addition a number of steps have been built into the Timetable document to bring to Members' attention those issues which may have an impact on the indicative timescale. These will include factors such as availability of the Planning Appeals Commission to hold an Independent Examination of the key Plan documents, availability and input from consultees as well as any requirements arising from consultation with DOE.

Following submission of the indicative Plan Timetable to the DOE by the Council, DOE has the power to agree it or request amendments. If they do not reply to the Council within 4 weeks of the submission of the timetable, then it is deemed to be agreed. Once the Timetable is agreed by DOE the Council is required to monitor it and has the power to review it at any stage.

The Committee will be aware that the Timetable must be formally ratified by the full Council before submission to the DOE for approval. Once agreed by the DOE the Committee will be notified.

Proposed by Councillor Duffin

Seconded by Councillor Cushman and agreed unanimously

that the Plan Timetable be agreed and submitted to DOE in line with legislative provisions.

ACTION BY: Sharon Mossman.

The Chairman expressed appreciation to all Officers and there being no further Committee business under Part 2 of the agenda the Meeting concluded at 8pm.

MAYOR



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
MOSSLEY MILL ON MONDAY 28 SEPTEMBER 2015 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor Hogg)
- Members Present** : Aldermen - F Agnew, W Ball, P Barr, T Burns, T Campbell, M Cosgrove, W DeCourcy, M Girvan, J Smyth, R Swann
- Councillors - D Arthurs, A Ball, T Beatty, J Bingham, J Blair, P Brett, L Clarke, H Cushinan, B Duffin, T Girvan, M Goodman, P Hamill, N Kells, N Kelly, B Kelso, A Logue, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, D Ritchie, S Ross, J Scott and B Webb
- In Attendance** : Lough Neagh Partnership Representatives:
Charles Monaghan
Gerry Darby
- Officers Present** : Chief Executive - Mrs J Dixon
Director of Finance & Governance - Mrs C McFarland
Director of Organisational Development - Mrs A McCooke
Director of Operations - Ms G Girvan
Head of Governance - Mrs L Johnston
Legal Advisor - Mr P Casey
Head of Economic Development - Mr P Kelly
PCSP Co-ordinator - Ms E Manson
Senior Mayor/Member Services Officer - Mrs K Smyth
Member Services Officer - Mrs D Hynes
ICT Officer - Mr J Higginson

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Councillor Magill. Alderman Agnew, Councillors Beatty, Brett, Cushinan, Goodman, Kelly, Logue and Montgomery arrived following this item.

2 APOLOGIES

Councillor Hollis.
Ms M McAllister, Director of Community Planning & Regeneration.

MAYOR'S REMARKS

The Mayor expressed his deepest sympathy to Councillor Scott on the recent death of his sister.

The Mayor extended best wishes for a speedy recovery to Councillor Hollis.

Councillor T Girvan expressed his congratulations to Jonathan Rea on achieving Super Bike Champion status and requested that Council consider options to mark this occasion through the relevant Committee.

ACTION: Geraldine Girvan.

3 DECLARATIONS OF INTEREST

Item 10.18 - Councillor P Michael.

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Alderman Smyth
Seconded by Councillor Ross and

RESOLVED - that the Minutes of the proceedings of Antrim and Newtownabbey Borough Council Meeting of 24 August 2015 be taken as read and signed as correct.

NO ACTION.

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Alderman Smyth
Seconded by Councillor McWilliam and

RESOLVED - that the Minutes of the proceedings of the Operations Committee of 7 September 2015 be approved and adopted.

NO ACTION.

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Councillor Arthurs

Seconded by Alderman Barr and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee of 8 September 2015 be approved and adopted.

NO ACTION.

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE

Moved by Councillor Brett
Seconded by Councillor Lynch and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee of 14 September 2015, be approved and adopted.

NO ACTION.

8 MINUTES OF THE AUDIT COMMITTEE

Moved by Councillor Beatty
Seconded by Councillor McClelland and

RESOLVED - that the Minutes of the proceedings of the Audit Committee of 15 September 2015 be approved and adopted.

NO ACTION.

9(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Alderman Swann
Seconded by Councillor Duffin and

RESOLVED - that the Minutes of the proceedings of the Planning Committee of 21 September 2015, Part 1 be taken as read and signed as correct.

NO ACTION.

9(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Alderman Swann
Seconded by Councillor Duffin and

RESOLVED - that the Minutes of the proceedings of the Planning Committee of 21 September 2015, Part 2 be approved and adopted.

NO ACTION.

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@ANBorough

Suzanne Bagnall
Plan Scrutiny Team - SPD
Department of the Environment
5th Floor
Causeway Exchange
1-7 Bedford Street
Belfast
BT2 7EG

12 October 2015

Dear Suzanne

**Antrim and Newtownabbey Borough Council Local Development Plan
Timetable**

Under The Planning (Local Development Plan) Regulations (Northern Ireland) 2015 and the Planning Act (Northern Ireland) 2011, it is a legislative requirement that the Council must prepare, and keep under review a Timetable for the preparation and adoption of the Council's Local Development Plan. Under Section 7(2) of the Planning Act (Northern Ireland) 2011, the Council and the Department must attempt to agree the terms of the Timetable. In light of this please find a copy of the Timetable enclosed for DOE consideration.

The Timetable was presented to the Council's Planning Committee on 21 September 2015 and full Council on 28 September 2015 for approval and has been fully ratified. The PAC has also been consulted regarding the Timetable.

I should be grateful if you could confirm receipt of this letter by emailing Sharon.Mossman@antrimandnewtownabbey.gov.uk.

I look forward to hearing from you.

Yours sincerely


John Linden
Head of Planning

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**DOE**Department of
the Environment
www.doeni.gov.uk**Strategic Planning Division**4th Floor
Causeway Exchange
1-7 Bedford Street
Town Parks
BELFAST
BT2 7EG

Telephone: (028) 908233350

Email: carol.ramsey@doeni.gov.uk
una.nelson@doeni.gov.uk

Date: 16 November 2015

Mr John Linden
Head of Planning
Mossley Mill
Carnmoney Road North
Newtownabbey
Co Antrim
BT36 5QA

Dear John

Antrim and Newtownabbey Borough Council Local Development Plan Timetable

Thank you for your correspondence enclosing Antrim and Newtownabbey Borough Council's local development plan timetable which was received by the Department on 16 October 2015.

In accordance with Section 7(2) of the Planning Act (Northern Ireland) 2011 and Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Department hereby approves the Council's Local Development Plan timetable.

You are reminded of the publicity requirements regarding availability of the timetable under Regulation 8 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to myself or Suzanne Bagnall.

Yours faithfully

CAROL RAMSEY
Director of Strategic Planning
DoE Planning

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15 March 2018

Chairman: Councillor P Brett

Vice Chairman: Councillor J Bingham

Committee Members: Aldermen – F Agnew, T Campbell, J Smyth and R Swann
Councillors - H Cushinan, B Duffin, T Hogg, D Hollis, M Magill
and W Webb

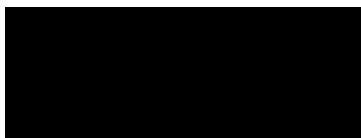
Dear Member

MEETING OF THE PLANNING COMMITTEE

A meeting of the Planning Committee will be held in the **Council Chamber, Mossley Mill on Tuesday 20 March 2018 at 6.00pm.**

You are requested to attend.

Yours sincerely



Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:

Tel: 028 9034 0098 / 028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

Part One - The Planning Committee has the full delegated authority of the Council to make decisions on planning applications and related development management and enforcement matters. Therefore the decisions of the Planning Committee in relation to Part One of the Planning Committee agenda do not require ratification by the full Council.

Part Two - Any matter brought before the Committee included in Part Two of the Planning Committee agenda, including decisions relating to the Local Development Plan, will require ratification by the full Council.

- 1 Apologies.
- 2 Declarations of Interest.
- 3 Report on business to be considered:

PART ONE

Decisions on Enforcement Cases

- 3.1 Enforcement Case: LA03/2017/0023/CA - In Confidence
- 3.2 Enforcement Case: LA03/2017/0204/CA - In Confidence
- 3.3 Enforcement Case: LA03/2017/0062/CA - In Confidence

Decisions on Planning Applications

- 3.4 Planning Application No: LA03/ 2017/0624/F
Construction of 44 No. dwellings with associated car parking and landscaping (the mix consists of 10 No. 3 Person 2 Bed Apartments, 2 No. wheelchair 3 Person 2 Bed Apartments, 4 No. 2 Person 1 Bed Apartments, 10 No. 5 Person 3 Bed Houses and 18 No. 3 Person 2 Bed Houses) on land bounded by Mount Street, Shore Road, Dandy Street and Newton Gardens, Newtownabbey
- 3.5 Planning Application No: LA03/2017/0709/F
Proposed erection of 4 No. detached dwellings with integral garages and associated landscaping at 4 Circular Road, Jordanstown
- 3.6 Planning Application No: LA03/2016/0704/F
Construction of 10 No. dwellings with associated car parking and landscaping (mix consists of 10 No. 3 Person 2 Bed Category 1 accommodation) on vacant land adjacent to Cunningham Way, Fennel Road and 60 Fountain Street, Antrim
- 3.7 Planning Application No: LA03/2017/0578/O
Proposed infill dwelling on land between 61 and 63 Glenavy Road, Crumlin
- 3.8 Planning Application No: LA03/2017/0836/F

Two replacement dwellings and associated garages on lands adjacent to 20
Umgall Road, Nutts Corner, Crumlin

3.9 Planning Application No: LA03/2018/0071/F

Erection of two polytunnels Antrim at Antrim and Newtownabbey Borough
Council Newpark Household Recycling Centre, Orchard Way, Greystone Road

PART TWO

Other Planning Matters

3.10 Delegated planning decisions and appeals February 2018

3.11 Proposal of Application Notice

3.12 Proposed Listing at 59, Loughview Road, Aldergrove, Crumlin

3.13 Chair of RTPI Northern Ireland Executive Committee 2018

3.14 Planning Portal Replacement – Update from DfI

3.15 Local Development Plan - LDP Steering Group

3.16 Local Development Plan - LDP Timetable

3.17 Local Development Plan – Landscape Character Assessment

3.18 Correspondence from Construction Employers Federation



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE PLANNING COMMITTEE
HELD IN MOSSLEY MILL ON TUESDAY 20 MARCH 2018 AT 6.00 PM**

In the Chair	:	Councillor P Brett
Committee Members Present	:	Aldermen – F Agnew, T Campbell, J Smyth and R Swann Councillors – J Bingham, B Duffin, H Cushinan, T Hogg, D Hollis, M Magill and W Webb
Non-Committee Members Present	:	None present
In Attendance	:	Mr David Donaldson - Public Speaker Ms Angela Wiggam - Public Speaker Mr Azman Khairuddin - Public Speaker Mr Warren McBride - Public Speaker
Officers Present	:	Chief Executive - Mrs J Dixon Principal Planning Officer – Mr B Diamond Senior Planning Officer – Mr K O'Connell Senior Planning Officer – Ms J Winters Borough Lawyer - Mr P Casey ICT Officer – Mr A Cole Member Services Officer – Mrs D Hynes

CHAIRPERSON'S REMARKS

The Chairperson welcomed Committee Members to the monthly Planning Committee Meeting and sought a resolution to consider the In Confidence items.

1 APOLOGIES

Director of Community Planning & Regeneration, Ms M McAlister and Head of Planning, Mr J Linden.

2 DECLARATIONS OF INTEREST

None declared.

Based on the timeline suggested it was anticipated that a draft business case should be with the Department by the end of March and hopefully agreed by all parties by the end of June.

Proposed by Councillor Duffin

Seconded by Councillor Hogg and unanimously agreed that

the report be noted.

ACTION BY: John Linden

ITEM 3.15

P/FP/LDP/PLAN/79 LOCAL DEVELOPMENT PLAN (LDP) STEERING GROUP

The quarterly meeting of the Local Development Plan Steering Group took place on 25 January 2018 in Mossley Mill.

A number of items were discussed, including the 2018 Work programme relating to the preparation of the Plan Strategy, housing and transport.

A copy of the minutes were circulated for information.

Proposed by Alderman Smyth

Seconded by Councillor Brett and unanimously agreed that

the report be noted.

ACTION BY: John Linden

ITEM 3.16

P/FP/LDP/2 LOCAL DEVELOPMENT PLAN: REVISED TIMETABLE

Members were reminded that the Council published a Local Development Plan Timetable in January 2016. The purpose of the Timetable was to advise the public and other stakeholders of the key stages and the indicative timescale for the production of the Antrim and Newtownabbey Local Development Plan 2030 (LDP).

The Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015 require the Council to keep under review the published Timetable for the preparation and adoption of its Local Development Plan.

The Forward Planning Team had now produced a Revised Timetable that would detail amended dates for key stages in the LDP preparation (copy circulated). These dates were indicative and were based on the 2018 Work Programme that was presented to Members in February 2018.

The Council's original timetable was based upon Departmental published guidance. In September 2017, the Chief Planner, Fiona McCandless issued a letter to all Councils which emphasised that the timescales indicated in Department's guidance was produced for illustrative purposes only. The letter outlined that the actual timeframe would ultimately depend on the specific circumstances and context of each plan and council area. The Chief Planner also reminded councils that key stages of LDP preparation should not be undertaken if their Timetable is out of date.

The Council's original Timetable had consequently been revised in accordance with the Chief Planner's advice and sets out a more realistic approach to the delivery of the next key stage of the LDP – the draft Plan Strategy. As much of the LDP preparation lies beyond the control of the Council, the indicative dates provided for the remainder of the LDP process must be regarded as flexible in response to this uncertainty.

The following matters had influenced the need for revision of the original Timetable published in January 2016:

Engagement Responses

Following engagement with the public and stakeholders during the Preferred Options Paper (POP) stage in early 2017, a number of further comprehensive studies were required to address issues raised in POP responses and also to update the evidence base for the next stage of the plan. These studies were regarded as essential to ensure the robustness of the plan during Independent Examination. The outcome of these studies required further engagement with Members and consultees.

Independent Examination Requirements

Following the publication of the Council's original Timetable in January 2016, the Planning Appeals Commission (PAC) had advised that the period for Independent Examination is estimated to be between 9 to 12 months. The Forward Planning Team had considered the PAC's advice and had subsequently added the extended timeframe to the Council's Revised Timetable. In addition, the extended time frame included the need for the Forward Plan Team to adequately consider all representations and counter representations received during the public consultation; the preparation of Topic Papers and the submission of the plan to the Department to cause the Independent Examination to be held.

Belfast Metropolitan Transport Strategy

The Department for Infrastructure had advised the Forward Plan Team that the Plan Strategy should take account of the forthcoming Belfast Metropolitan Transport Strategy. This was anticipated for public consultation in March 2018, with a final version expected in summer 2018.

Cross-Boundary Issues

A number of working groups had been initiated with neighbouring councils, and discussions had commenced on cross-boundary planning matters such as Lough Neagh, mineral resources, the landscape, and issues specific to the Greater Belfast area. By permitting time for these discussions now and allowing new matters to become apparent at this stage, it would address planning issues at an early stage and add to the robust evidence base that was required to underpin the LDP. The out workings of these groups was on-going.

Policy Review

There is a very large body of work associated with the ongoing review of planning policy that needs to be brought forward in the draft Plan Strategy. At the time the initial DfI guidance on the LDP Timetable was being drawn up it was anticipated that much of this work would come forward at the Local Policies Plan stage.

The Forward Planning Team wish to use the Council's Revised Timetable as an opportunity to remind the reader that the LDP would be tested on 'soundness'. This allows stakeholders advance notice of their requirements should they wish to make representation during the LDP preparation process. The onus would be on them to demonstrate why they believe the LDP is unsound.

As the LDP preparation progresses, the Forward Planning Team would further review and update the Timetable as necessary, and in particular, would publish an update following the Plan Strategy adoption.

Once the draft Timetable was agreed, it would be submitted formally to the Department for consideration before publication. In the event that any further adjustments were made, the Forward Plan Team would bring the Timetable back to Committee to update them of the changes.

Proposed by Councillor Bingham

Seconded by Councillor Webb and unanimously agreed that

Members approve the revised Timetable for submission to the Department of Infrastructure.

ACTION BY: John Linden

ITEM 3.17

P/FP/LDP/30 – LDP LANDSCAPE CHARACTER ASSESSMENT – PUBLIC CONSULTATION

Members were reminded that in order to inform the preparation of the new Local Development Plan, a Strategic Countryside, Coast and Minerals Assessment was being undertaken to develop a robust evidence base in relation to the Council's draft proposals. As part of this assessment, the Forward Planning Team was conducting a Landscape Character Assessment (LCA) to inform the capacity and sensitivity of the unique landscapes within our Borough.

To ensure the LCA process was robust, the Forward Plan Team intends to undertake a public stakeholder consultation exercise involving the following:

- An Online Questionnaire – available on the Council's Corporate Website via the Consultation Hub in April 2018 for a period of 8 weeks;
- An article in Borough Life;
- Pop-up stands with hardcopy questionnaires and a comments box will be made available in the foyers of Antrim Civic Centre and Mossley Mill; and



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
ANTRIM CIVIC CENTRE ON MONDAY 25 MARCH 2019 AT 6.30 PM**

- In the Chair** : The Mayor (Councillor P Michael)
- Members Present** : Aldermen – F Agnew, A Ball, P Barr, T Burns, T Campbell, M Cosgrove, W DeCourcy, M Girvan, J Smyth and R Swann
Councillors – D Arthurs, P Brett, L Clarke, H Cushinan, P Dunlop, S Flanagan, R Foster, T Girvan, M Goodman, J Greer, P Hamill, D Hollis, N Kelly, A Logue, R Lynch, M Magill, M Maguire, S McCarthy, N McClelland, J McGrath, V McWilliam, J Montgomery, M Rea, D Ritchie, S Ross, B Webb and R Wilson
- Officers Present** : Chief Executive – J Dixon
Deputy Chief Executive – M McAlister
Director of Organisation Development – A McCooke
Director of Operations – G Girvan
Director of Finance and Governance – S Cole
Director of Community Planning – N Harkness
Borough Lawyer and Head of Legal Services – P Casey
ICT Officer – J Higginson
Media and Marketing Manager – N McCullough
Member Services Officer – S Fisher
Member Services Manager – V Lisk

1 BIBLE READING, PRAYER AND WELCOME

The Mayor welcomed everyone to the meeting and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by The Venerable Dr Stephen McBride, Archdeacon of Connor.

Councillors Kelly, Cushinan, Logue and Goodman joined the meeting at this point.

MAYOR'S REMARKS

The Mayor expressed his sympathies on behalf of the Council to the families of Hamza Can, Ricky Swann and Diarmuid McFall who had passed away in the Borough as a result of incidents on the road and to the families of those who had died following the tragic incident at the Greenvale Hotel, Cookstown on St Patrick's Day. The Mayor called for a minute's silence as a mark of respect.

The Mayor congratulated Team Ireland on their achievements at the Special Olympics 2019 in Abu Dhabi and agreed to host an event.

2 APOLOGIES

Councillor Bingham

3 DECLARATIONS OF INTEREST

Item 13 – Councillor Kelly
Item 10.12 – Alderman Burns

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Alderman Smyth
Seconded by Councillor Hamill and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 25 February 2019 be taken as read and signed as correct.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Ritchie
Seconded by Councillor Greer and

RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday 4 March 2019 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING

Moved by Alderman Barr
Seconded by Councillor McClelland and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday 5 March 2019 be approved and adopted.

NO ACTION

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE MEETING

Moved by Councillor Ross
Seconded by Councillor Maguire and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting of Monday 11 March 2019 be approved and adopted.

NO ACTION

8(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1

Moved by Councillor Cushinan
Seconded by Alderman Agnew and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Tuesday 19 March 2019, Part 1 be taken as read and signed as correct.

Councillor Cushinan commended Officers and Members on the duration of this meeting.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2

Moved by Councillor Cushinan
Seconded by Alderman Agnew and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Tuesday 19 March 2019, Part 2 be approved and adopted.

NO ACTION

9. MINUTES OF THE AUDIT COMMITTEE MEETING

Moved by Councillor McCarthy
Seconded by Councillor Girvan and

RESOLVED - that the Minutes of the proceedings of the Audit Committee Meeting of Wednesday 19 March 2019 be approved and adopted.

NO ACTION

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E info@antrimandnewtownabbey.gov.uk
www.antrimandnewtownabbey.gov.uk
@ANBorough

Mr Alistair Beggs
Plan Scrutiny Team - SPD
Department of the Environment
5th Floor
Causeway Exchange
1-7 Bedford Street
Belfast
BT2 7EG



2 May 2018

Dear Alistair

**Re: Antrim and Newtownabbey Borough Council – Local Development Plan 2030
Revised Timetable**

We are writing to advise you that under the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, it is a legislative requirement that the Council must prepare, and keep under review a Timetable for the preparation and adoption of the Council's Local Development Plan, previously published in January 2016. Under Section 7 of the Planning Act (Northern Ireland) 2011, the Council must formally consult with the Department on any revision of the Timetable for the delivery of its Local Development Plan.

The Revised Timetable (draft) was presented to the Council's Planning Committee on 20 March 2018 and has been subsequently approved by resolution of the Council on 26 March 2018. A copy of the Revised Timetable (draft) was forward to the Planning Appeals Commission on 6 April 2018 for consideration.

As per Part 2, paragraph 7(2) of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015, if the Council does not hear from you within four weeks of the date of this letter it will be deemed that the Department has agreed the terms of the Revised Timetable (draft).

Kind regards,


John Linden
Head of Planning

Enc:

- Antrim and Newtownabbey Borough Council, Local Development Plan 2030 Revised Timetable (Draft)
- Copy of letter to Planning Appeals Commission (6 April 2018)
- Copy of letter from Planning Appeals Commission confirming acknowledgement (11 April 2018)

Miss Andrea Kells BA MSc LLB MRTPI – Chief Commissioner
The Planning Appeals Commission (PAC)
Park House
87-91 Great Victoria Street
Belfast
BT2 7AG

COPY

6 April 2018

Dear Andrea

**Re: Antrim and Newtownabbey Borough Council – Local Development Plan 2030
Revised Timetable (Draft) – Consultation**

We are writing to advise you that under the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council has revised its Timetable for publication of the Local Development Plan, previously published in January 2016.

The revised Timetable was presented to the Council's Planning Committee on 20 March 2018 and has been approved by resolution of the Council. In accordance with Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council will now submit the revised Timetable to the Department for Infrastructure for agreement. The Council will notify The Planning Appeals Commission of the final Timetable.

Please find enclosed a copy of the Council's revised Timetable for your information.

Kind regards,



John Linden
Head of Planning

Enc: Antrim and Newtownabbey Borough Council, Local Development Plan 2030 Revised
Timetable (Draft)



Mr John Linden
Head of Planning
Antrim and Newtownabbey Borough Council
Mossley Mill
Carnmoney Road North
Newtownabbey
BT36 5QA

Park House
87/91 Great Victoria Street
Belfast
BT2 7AG

Phone: 028 9025 7226 (direct line)
Phone: 028 9024 4710 (switchboard)

Email: info@pacni.gov.uk

Website: www.pacni.gov.uk

Our Ref: A&N LDP

Date: 11 April 2018

Dear John

RE: ANTRIM AND NEWTOWNABBEY - LOCAL DEVELOPMENT PLAN

I refer to the letter dated 6 April enclosing a revised timetable for the above Local Development Plan. I greatly appreciate that the Council are keeping us up to date in respect of proposed changes. I note that you intend to continue to notify me of the final timetable and this is welcomed.

Yours sincerely



Andrea Kells
Chief Commissioner

COPY

Local Development Plan 2030

Revised Timetable

March 2018

Getting in Touch

Should you have a planning query, you can contact the Council's Planning Section in the following ways:

By email to: planning@antrimandnewtownabbey.gov.uk

By post to: Planning Section,
Antrim and Newtownabbey Borough Council,
Mossley Mill,
Newtownabbey,
BT36 5QA.

By telephone on: 0300 123 6677

By text phone on: 18001 0289034 0000

Should you require a copy of this revised Timetable in an alternative format, it can be made available on request in large print, audio format, DAISY or Braille. It may also be made available in minority languages to meet the needs of those for whom English is not their first language.

Keeping Informed

The Planning Section is keen to look at new methods of communicating with the community that would allow us to keep people informed about planning issues arising in the Borough, in particular, regarding progress on our new Local Development Plan.

The Planning Section has a community involvement database of persons with an interest in planning matters in the Borough. Should you wish to have your details added to this database, **please complete our Community Involvement Form**, which is available on our website. You can also contact us to request a hard copy of this form, which you can return upon completion.

Further information on all of the Council's planning responsibilities can be found on our website www.antrimandnewtownabbey.gov.uk.

Introduction

The purpose of the revised Timetable is to set out the key stages and the indicative timescale for the production of the Antrim and Newtownabbey Local Development Plan 2030 (LDP).

A copy of the revised Timetable is included in Appendix 1 and is based upon the financial year, which runs from 1st April one year to 31st March the following year.

The revised Timetable has been prepared within the context of the Council's Corporate Plan, and meets the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, which require the Council to prepare and keep under review a Timetable for the preparation and adoption of its Local Development Plan.

The revised Timetable has been approved by resolution of the Council and has been agreed with the Department of Infrastructure in accordance with Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

This publication also sets out further information on the new concept of 'soundness' to give interested parties early indication of the requirements should they wish to comment on the Local Development Plan.

Purpose of the Local Development Plan

The purpose of the Antrim and Newtownabbey Local Development Plan 2030 (LDP) is to inform the general public, statutory authorities, developers and other interested parties of the policy framework and land use proposals that will guide development decisions within the Borough up to 2030.

The new LDP will be prepared within the context of the Council's Corporate Plan and Community Plan to enable us to plan positively for the future of our Borough.



It will guide future development and use of land in our towns, villages and rural areas by addressing the spatial implication of social, economic and environmental change. The LDP will balance competing demands and aim to ensure that good development occurs in the right place and at the right time. It is therefore a powerful tool for place-shaping.

The LDP must also take account of the regional policy context set by the Northern Ireland Executive and Central Government Departments. This includes, amongst others, the Sustainable Development Strategy, the Regional Development Strategy, the Strategic Planning Policy Statement and Planning Policy Statements. The Council will continue to work in partnership with neighbouring councils to ensure policies and proposals are sustainably integrated.

The LDP will be produced in two stages and will comprise two separate development plan documents that will shape development within our Borough in the period to 2030. The first new development plan document will be a Plan Strategy, which will be followed by a Local Policies Plan.

The **Plan Strategy** will define strategic objectives for the future development of the Borough and will include a range of strategic policies and a spatial strategy that indicates in broad strategic terms the locations where different types of development will be promoted.

The **Local Policies Plan** will include site-specific proposals, policy designations, and land-use zonings that will be required to deliver the Plan Strategy vision, objectives, spatial strategy, and strategic policies.

On adoption, the new LDP will replace the current Plans for the Borough and operational planning policies that were produced by the previous

Department of the Environment. The Plans to be replaced are the Belfast

Metropolitan Area Plan 2015 (insofar as it relates to the former Newtownabbey Borough Council area), and the Antrim Area Plan 1984-2001.



The Revised Timetable

The revised Timetable (**Appendix 1**) provides indicative dates for a number of key stages in the production of the Antrim and Newtownabbey Local Development Plan 2030. It shows how the LDP is progressing and when there will be opportunities to have your say.

The revised Timetable also sets out dates for the key assessments that will be undertaken as part of the plan preparation and when they will be consulted on. This will include a **Sustainability Appraisal** incorporating a **Strategic Environmental Assessment**; which aims to ensure that the policies and proposals in the LDP are socially, economically, and environmentally sustainable.

In addition, a Habitats Regulation screening will be required to

determine if a **Habitats Regulation Assessment** is required for the LDP. This will consider the potential impact of LDP policies and proposals on European nature conservation sites.

Rural Proofing throughout the process will scrutinise whether LDP policies ensure fair and equitable treatment of rural communities and that the policies do not indirectly have a detrimental impact on rural dwellers and rural communities.

Finally, an Equality Impact Screening will be required to assess if the LDP is likely to have an impact on different sections of the community. If so, an **Equality Impact Assessment** will be undertaken.

Progress so far

The Council continues to progress through the Local Development Plan preparation process and has accomplished a number of the key stages.

The first stage was the publication of the **Statement of Community Involvement** in January 2016.



This set out how we intend to engage with the local community during the preparation of our new LDP.

The publication of the Council's **Preferred Options Paper (POP)** in January 2017 set out the key plan issues for the Borough and the preferred options available to address them.



Responses received during the POP public consultation will be given full consideration during subsequent stages of the plan preparation process. A summary of the issues raised during this consultation are outlined in the POP Interim Consultation Report, which was published in August 2017.

The Council is currently working towards publishing the draft Plan Strategy, which will include a range of strategic and Borough wide policies to facilitate and manage development. A spatial strategy will indicate in broad strategic terms where different types of development will be promoted.

Have your say

We will continue to engage with you throughout the plan preparation process. Further details on how we will engage with interested parties throughout the plan process is set out in our **Statement of Community Involvement** (SCI) and is available on our website or by contacting the Planning Section.

Soundness

The Planning Act (Northern Ireland) 2011 sets out the general requirements for local development plans. Once the Council is satisfied the LDP is ready for Independent Examination (IE), the plan is submitted to the Department who will cause IE to be held.

The purpose of the IE is to determine whether the plan satisfies the requirements relating to the preparation of the plan and whether it is "sound".

Soundness is a new test in the Northern Ireland plan process and we have included information in this publication to make interested parties aware of the forthcoming new process for the examination of the plan.

A summary of the tests are set out in **Appendix 2 of this document for Information**. The Department for Infrastructure has published advice relating to the soundness tests and further details are available on the Planning NI website at www.planningni.gov.uk.

The Planning Appeals Commission has also published guidance on their

procedures for Independent Examination, which is available on their website, www.pacni.gov.uk. They explain in this guidance that those who make representation to the LDP and wish to participate at the Independent Examination will be required to identify how the LDP is unsound and provide supporting evidence.

Delivery of the LDP

There are a number of factors that could potentially impact upon the timescale for delivery of the Local Development Plan. This revised Timetable sets out a number of steps and safeguards to manage the plan making process and bring forward any early warning signs to the attention of the Council. These steps are set out below:

- A work programme will be presented to Council Members for each key stage of the plan process.
- Papers will be presented to Council Members on a regular basis regarding local development plan matters, including key planning topics and findings as they emerge.
- A Steering Group has been established and comprises of nominated Members of the Planning Committee, the Chief Executive, the Director of Community Planning and Regeneration, and the Head of Planning. This high-level co-

ordinating body ensures oversight and strategic input on behalf of the whole community, as well as from planning professionals.

- A Project Management Team has been established and comprises of Senior Council Officers, nominated Elected Member party representatives, and members of key Statutory/Government Departments. The purpose of the team is to ensure key consultees co-operate in the plan making process.
- Progress Reports on the LDP have been and will continue to be submitted on a quarterly basis to the Planning Committee. The reports show how the LDP is

progressing through each of the key stages in the Timetable.

Review

The Forward Planning Team will review and update the Timetable as necessary, and in particular, will publish an update following the Plan Strategy adoption.

Appendix 1: Revised Indicative LDP Timetable

KEY STAGES IN LOCAL DEVELOPMENT PLAN PROCESS	ASSESSMENTS	ESTIMATED TIMESCALES
Publication of Plan Timetable and Statement of Community Involvement		Complete
Publication of Preferred Options Paper (POP) for public consultation	Publication of Sustainability Appraisal Interim Report (incorporating SEA & HRA) comprising Scoping Report and appraisal of alternatives plus publication of Equality Screening Assessment Interim Progress Report.	Complete
Publication of draft Plan Strategy (PS)	Publication of Sustainability Appraisal Report incorporating SEA, HRA & Rural Proofing. Publication of draft EQIA if relevant.	4 th Quarter 2018/2019*
PUBLIC CONSULTATION (8 WKS: REPRESENTATIONS) (8 WKS: COUNTER-REPRESENTATIONS)		
Soundness Based Independent Examination Followed by Advisory Report to Central Government Central Government issues Binding Report to Council Changes made to finalise Plan		4 th Quarter 2019/2020*
Adoption of Plan Strategy	Publication of Sustainability Appraisal Adoption Report (inc. SEA, HRA & Rural Proofing) & publication of final EQIA where required.	4 th Quarter 2020/2021*
Statutory Stakeholder Engagement; Member engagement on key issues and public consultation where required.	Invite comments from Consultation Body on draft Sustainability Appraisal (inc. SEA, HRA & Rural Proofing) and updating of Scoping Report.	mid 2021*
Publication of draft Local Policies Plan	Publication of Sustainability Appraisal Report incorporating SEA, HRA & Rural Proofing. Publication of draft EQIA if relevant	4 th Quarter 2021/2022
PUBLIC CONSULTATION (8 WKS: REPRESENTATIONS) (8 WKS: COUNTER-REPRESENTATIONS)		
Soundness Based Independent Examination Followed by Advisory Report to Central Government Central Government issues Binding Report to Council Changes made to finalise Plan		4 th Quarter 2022/2023*
Adoption of Local Policies Plan	Publication of Sustainability Appraisal Adoption Report (inc. SEA, HRA, EQIA)	4 th Quarter 2023/2024*
Monitoring and Review of Local Development Plan incorporating Public Engagement <ul style="list-style-type: none">Annual Review5 & 10 Year ReviewCommence Preparation of new Local Development Plan	Monitoring of Sustainability Appraisal (inc. SEA, HRA, EQIA)	On going

* Dates are indicative and may be subject to change due to factors outside the Council's control

Appendix 2: Soundness Tests, as set by Department for Infrastructure**Procedural Tests**

- P1 Has the DPD been prepared in accordance with the council's timetable and the Statement of Community Involvement?
- P2 Has the council prepared its Preferred Options Paper and taken into account any representations made?
- P3 Has the DPD been subject to sustainability appraisal including Strategic Environmental Assessment?
- P4 Did the council comply with the regulations on the form and content of its DPD and procedure for preparing the DPD?

Consistency Tests

- C1 Did the council take account of the Regional Development Strategy?
- C2 Did the council take account of its Community Plan?
- C3 Did the council take account of policy and guidance issued by the Department?
- C4 Has the plan had regard to other relevant plans, policies and strategies relating to the council's district or to any adjoining council's district?

Coherence and Effectiveness Tests

- CE1 The DPD sets out a coherent strategy from which its policies and allocations logically flow and where cross boundary issues are relevant it is not in conflict with the DPDs of neighbouring councils;
- CE2 The strategy, policies and allocations are realistic and appropriate having considered the relevant alternatives and are founded on a robust evidence base;
- CE3 There are clear mechanisms for implementation and monitoring; and
- CE4 It is reasonably flexible to enable it to deal with changing circumstances.

Source: Dept. for Infrastructure Development Plan Practice Note 6, Soundness, May 2017

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Department for

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26 June 2018

Dear John

Antrim and Newtownabbey Borough Council Local Development Plan Timetable

Thank you for your correspondence of 2 May 2018, submitting the Antrim and Newtownabbey Borough Council Local Development Plan timetable for agreement and the attached correspondence between Council and the Planning Appeals Commission. The Department also notes the amended version of the timetable which was received on 25 June 2018.

In accordance with Section 7 (2) of the Planning Act (Northern Ireland) 2011 and Regulation 7 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Department hereby agrees the Council's Local Development Plan timetable.

Council must satisfy itself that any changes to the Timetable are, where necessary, reflected in the Statement of Community Involvement.

You are reminded of the publicity requirements regarding availability of the timetable under Regulation 8 of the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to myself or Suzanne Bagnall.

Yours sincerely



ALISTAIR BEGGS
Director



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Website: www.planningni.gov.uk

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Council

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- › Your Councillors
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Local Development Plan

Antrim and Newtownabbey Local Development Plan 2030

We are working on a new Local Development Plan for the Borough that will look forward to 2030. It will be prepared in two parts starting with the Plan Strategy which once adopted will be followed by the Local Policies Plan.

The purpose of the new LDP will be to inform the public, statutory authorities, developers and other interested parties of how the Borough should develop in the years ahead. The Plan will balance competing demands and aim to ensure that good development occurs in the right place, at the right time. It will contain policies and proposals that will be used in determining planning applications. A good plan will lead to decisions that are consistent and people will know what to expect in terms of change, and the locations where development will be encouraged.

The Plan will be prepared in the context of the Council's overall **Corporate Plan** and wider government policy including the **Regional Development Strategy 2035** and the **Strategic Planning Policy Statement**. It will also take account of the Council's emerging Community Plan.

Further guidance on the plan process can be viewed in the Towards Preferred Options Document or on the Department for Infrastructure website. The local development plan preparation process is specified in the Planning (Northern Ireland) Act 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

http://www.planningni.gov.uk/index/policy_legislation.htm

Related Downloads:

[Towards Preferred Options](#) (744Kb)

Preferred Options Paper

We published our Preferred Options Paper (POP) for a 12-week period of public consultation, running from 18 January 2017 to 12 April 2017. The Planning Section will now consider all responses received.

Related Page:

[Preferred Options Paper](#)

Local Development Plan Timetable

The Council is required to publish a Local Development Plan Timetable. Our Timetable was published in January 2016 and is currently under review. If you require further information regarding the current position on our Timetable please contact Principal Planning Officer Sharon Mossman using the details below.

Related Downloads:

[Timetable](#) (744Kb)

Statement of Community Involvement

The Council has published a Statement of Community Involvement (SCI) including how we will engage with you during the local development plan process. Details of the SCI can be [viewed here](#).

Current Development Plans and Planning Policy.

Until a new Plan is adopted, planning decisions must be taken in accordance with the provisions of the development plans and planning policy publications that were prepared by the Department of the Environment (DOE), unless material considerations indicate otherwise.

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REVISED TIMETABLE

Newspaper
Adverts
July 2018

PUBLIC NOTICES

Thursday, July 5, 2018 www.newtownabbeytimes.co.uk



Antrim and
Newtownabbey
BOROUGH COUNCIL

Planning Applications – Airport,
Ballyclare, Glengormley Urban,
Macedon and Three Mile Water DEAs

Local Development Plan Timetable

Notice is hereby given, that on 2nd July 2018 Antrim and Newtownabbey Borough Council published a Revised Local Development Plan Timetable. This document is available for examination during normal office hours in the Council Offices at Mossley Mill, Carrmoney Road North, Newtownabbey, BT36 5QA, and at Antrim Civic Centre, 50 Stiles Way, Antrim BT41 2UB. The document may also be viewed at www.antrimandnewtownabbey.gov.uk. Copies can be obtained by writing to the addresses above, by e-mail from: planning@antrimandnewtownabbey.gov.uk or by telephoning 0300 123 6677.

Planning Applications

The Planning Committee meets monthly to consider all non-delegated applications. The Council's Scheme of Delegation is available at: www.antrimandnewtownabbey.gov.uk. Full details of the following applications including plans are available to view via Public Access on the NI Planning Portal www.planningni.gov.uk or at the Council Planning Office. Telephone 0300 123 6677. Text Phone 18001 028 9034 000. Written comments should be submitted within 14 days and should quote the application number. Please note that all representations will be made available on Public Access.

APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2018/0581/F	88 Lisglass Road, Carrickfergus	Extension to domestic shed for storage of vintage tractors and extension to curtilage (Retrospective)
LA03/2018/0586/O	Land at 19 Rea Hill Road, Newtownabbey	Replacement dwelling
LA03/2018/0589/F	10 Hedgera Avenue, Newtownabbey	Single storey rear extension to dwelling
LA03/2018/0590/F	203 Seven Mile Straight, Nults Corner, Crumlin	Agricultural shed
LA03/2018/0594/F	581 Doagh Road, Newtownabbey	Closure of existing access and provision of new access
LA03/2018/0597/F	24 Mayfield Drive, Newtownabbey	Single storey rear extension to dwelling
LA03/2018/0598/F	43 Rashee Road, Ballyclare, Newtownabbey	Replacement dwelling and double garage with games room/store and widened access (to supersede approval LA03/2016/0158/F)
LA03/2018/0600/F	180m North of 80 Oldstone Road, Antrim	Bungalow and detached garage (change of house type from LA03/2017/0611/F)
Re-advertisements		
LA03/2018/0166/O	Land approx 20m west of 7 and 9 Exchange Avenue, Doagh	Site of 1½ storey dwelling and integral garage (AMENDED DESCRIPTION and ADDRESS - ADDITIONAL INFO RECEIVED JUNE 2018)

Thursday, July 12, 2018 • www.newtownabbeytimes.co.uk



**Planning Applications – Airport,
Ballyclare, Glengormley Urban,
Macedon and Three Mile Water DEAs**

Local Development Plan Timetable

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APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2018/0609/O	50m NW of 28 Ballykennedy Road, Nutts Corner, Crumlin	Site of dwelling
LA03/2018/0612/F	138 Monkstown Road, Newtownabbey	Extension to dwelling
LA03/2018/0614/F	Lands at 138-140 Belfast Road, Antrim	3 dwellings and garages (change of house type from previously approved application LA03/2016/0433/F)
LA03/2018/0616/F	8 Longlands Avenue, Newtownabbey	Retaining walls to NE and SW boundaries of site and amendment to 1.8m fence around bin store and drying area approved under planning permission LA03/2017/0414/F for 16 no social housing units
LA03/2018/0617/F	10 Oaklands Drive, Newtownabbey	Extension to dwelling
LA03/2018/0618/F	4 Liester Park, Ballyrobert	Single storey rear extension
LA03/2018/0619/F	Site approx. 40m south of 739 Shore Road, Newtownabbey	Demolish existing dwelling and construct new two storey dwelling with integral garage
LA03/2018/0621/F	401 Shore Road, Newtownabbey	Erection of dwelling and garage (Change of house type at site no. 9 from approval LA03/2016/1105/F)
LA03/2018/0622/F	Site 13 Mount Pleasant View, Jordansdown	Proposed dwelling
LA03/2018/0623/F	3 Church Avenue, Jordansdown, Newtownabbey	Two storey extension to rear and single storey extension and alterations to front of dwelling
LA03/2018/0624/F	11 Carwood Crescent, Newtownabbey	Rear extension to dwelling
LA03/2018/0625/F	20 Islandreagh Road, Dunadry, Antrim	Single storey extension to side of dwelling
LA03/2018/0626/F	95 Dunadry Road, Dunadry	Side extension

REVISED TIMETABLE



Planning Applications - Airport, Antrim and Dunsilly DEAs

Local Development Plan Timetable **THE GUARDIAN, 5th July 2018**

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APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2018/0536/F	Site either side of railway embankment between 105 Ballymena Road, 1 and 1a Dunsilly Road and 14 Niblock Road, Dunsilly, Antrim	GAA Centre of Participation (Variation of Condition 04 of T/2013/0085/F in relation to the provision of facilities for parking, servicing and circulating within the site).
LA03/2018/0584/F	Former site of Northern Regional College (Antrim Campus), Fountain Street, Antrim	2no. detached two storey dwellings and garages (Change of house types to sites 20 and 30 from approved 2 1/2 storey dwellings approved under LA03/2016/0266/F)
LA03/2018/0587/F	Lands at and to the rear of 20-22 Main Street, Toomebridge	Demolition of the former White House Hotel and redevelopment comprising two retail units, six apartments and 18 dwellings and associated site works with access onto Roguey Road and Main Street
LA03/2018/0590/F	203 Seven Mile Straight, Nutts Corner, Crumlin	Agricultural shed
LA03/2018/0697/F	24 Mayfield Drive, Newtownabbey	Single storey rear extension to dwelling
LA03/2018/0599/F	The Rattle Inn, 236 Lisnevagh Road, Antrim	Bedroom accommodation and rearrangement of car park layout
LA03/2018/0600/F	30m North of 80 Oldstone Road, Antrim	Bungalow and detached garage (change of house type from LA03/2017/0611/F)



Planning Applications – Airport, Antrim and Dunsilly DEAs

Local Development Plan Timetable

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Planning Applications

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APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2018/0609/O	50m NW of 28, Ballykennedy Road, Nults Corner, Crumlin	Site of dwelling
LA03/2018/0613/F	111 Ahoghill Road, Randalstown	Vehicular and pedestrian entrance
LA03/2018/0614/F	Lands at 138-140 Belfast Road, Antrim	3 dwellings and garages (change of house type from previously approved application LA03/2016/0433/F)
LA03/2018/0615/F	Former NI Water Site, Steeple PSNI Station, 3 Steeple Road, Antrim	3m high post and plank wall to secure the front elevation of the site
LA03/2018/0625/F	20 Islandreagh Road, Dunadry, Antrim	Single storey extension to side of dwelling
LA03/2018/0626/F	95 Dunadry Road, Dunadry	Side extension
LA03/2018/0627/F	35 Castle Lodge, Randalstown	Extension to rear of existing dwelling
LA03/2018/0629/F	Lands at the former Enkalon site, to the NW of Enkalon Sports and Social Club and Steeple Burn watercourse, SW of Enkalon Industrial Estate and NE of Plaskets Burn and Umy Gardens, Randalstown Road, Antrim	Proposed residential development of 124 no. dwellings (comprising 74 no. detached and 50 no. semi-detached dwellings) including garages, open space with equipped children's play area, landscaping and all associated site and access works
LA03/2018/0630/O	65m east of 120 Burn Road, Doagh	Site of dwelling and garage on a farm
LA03/2018/0631/O	15 Cherryhill Road, Muckamore	Replacement dwelling

Should you require a copy of this document in an alternative format, it can be made available on request in large print, audio format, DAISY or Braille. It may also be made available in minority languages to meet the needs of those whom English is not their first language. Our contact details are set out at the bottom of this page.

Publication of the draft Plan Strategy for public consultation

The Council has published the first key stage of the Local Development Plan 2030, the draft Plan Strategy for public consultation. Further information on this can be found by clicking [here](#)

Local Development Plan Timetable

The Council is required to publish a Local Development Plan Timetable under the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

The Council has published an updated Timetable with indicative dates for the main stages of the Local Development Plan. This updated Timetable replaces the Council’s previous Timetable, which was published in January 2016.

The revised Timetable also includes information on the new tests of soundness on which the Local Development Plan will be assessed during Independent Examination.

[To view the Timetable please click here](#)

Independent Examination and Soundness

Each stage of the Local Development Plan will be published in draft for a period of publication and will be subject to an Independent Examination. The next stage to be published will be the draft Plan Strategy.

The purpose of the Independent Examination is to determine whether the plan satisfies statutory requirements and is sound. Soundness is a new requirement in the Local Development Plan process and will be based on 12 tests set out in the Department of Infrastructure’s Development Plan Practice Note 06 Soundness.

If you are interested in the Local Development Plan and consider you may wish to make a representation to the plan during the period of public consultation, it is recommended that you read Development Plan Practice Note 06 which can be accessed [here](#) to familiarise yourself with the new tests that the plan will be assessed under.

It is also recommended that you read the Planning Appeals Commission “Procedures for Independent Examination of Local Development Plan” which can be accessed [here](#). This sets out the stages of the Independent Examination and how your response (known as a representation) to the



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Regional Planning Directorate



Department for

Infrastructure

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Your Reference:
Our Reference: CPU4

25 November 2019

Dear Colleague

CHIEF PLANNER'S UPDATE 4

In keeping with my intention to update councils on key planning issues, please find below a summary of the main areas which may be of interest to you at this time. I trust you find the update helpful.

Northern Ireland Planning Monitoring Framework

The first Northern Ireland Planning Monitoring Framework was published on 19 September. The framework has been developed in collaboration with councils and includes a number of new indicators around the planning system in Northern Ireland. I see this as an excellent starting point and look forward to continued collaboration with councils on further developing and improving the indicators.

Continuous improvement

As you are now no doubt aware, John Irvine's report into reviewing the efficiency and effectiveness of the planning system, with particular focus on the role of statutory consultees, has now been finalised. The report makes a number of recommendations aimed at improving the planning system as a whole. I see this as an opportunity for us to work together, through the Strategic Planning Group, to continuously improve the planning system as informed by the report.

E-mail: planning@infrastructure-ni.gov.uk
Website: www.planningni.gov.uk

Local Development Plans (LDPs)

All 11 councils have now published and consulted on their preferred options papers. Four councils (Belfast City, Fermanagh and Omagh, Mid Ulster, and Antrim and Newtownabbey) have published and consulted on their draft plan strategies. Mid and East Antrim published a draft plan strategy on 17 September with formal consultation commencing on 16 October and Lisburn and Castlereagh City Council published a draft plan strategy on 11 October with formal consultation commencing on 8 November. Furthermore, Derry City and Strabane District Council will publish a draft Plan Strategy for consultation on 2 December 2019. On 30 August Belfast City Council submitted its draft plan strategy and supporting documents to the Department to cause an independent examination.

LDP timetables

As stated in Development Plan Practice Note 3, the local development plan timetable should set out a council's programme for the production of its LDP, including indicative dates for each stage of the process. Indicative dates allow for a degree of flexibility to enable a council to effectively manage the LDP preparation process while reducing the potential for constant review and/or revision of the timetable. In line with the published guidance, any formal revision to the LDP timetable should state the plan preparation progress to date, what remains to be completed, reasons for the slippage and implications for the subsequent stages of plan preparation.

Building in a small amount of flexibility before triggering the need for a formal change in the agreed timetable is considered to be reasonable. However, it is not expected that the degree of flexibility would normally exceed 3 months. It is recommended that councils discuss any changes to agreed LDP timetables with the Department.

Draft BMAP

Following a decision of the Court of Appeal in March 2017, I wish to confirm that the draft Belfast Metropolitan Area Plan remains as an emerging plan and, as such, the draft plan, along with representations received to the draft plan and the PAC inquiry reports, **remain as material considerations** to be weighed by the decision-maker.

Refresh of housing growth indicators

The Department recently undertook an exercise to refresh the housing growth indicators (HGs) set out in the Regional Development Strategy. That work is now complete and a 2016-based housing growth indicators paper has been issued to councils and published on the Department's website. The paper sets out the revised figures, taking account of updated data for three of the components which previously made up the HGIs.

The updated HGIs cover the period to 2030, ensuring they better correspond with the timescale for the majority of local development plans currently under preparation. Councils should now take account of these revised indicators, alongside all other relevant evidence gathered to date, to justify the housing requirement in their draft plan strategies.

Environmental governance

Work continues to be taken forward under the Department's environmental governance work programme. Training on environmental impact assessments commenced on 21 October and further places will be available in February 2020.

Planning guidance

Since the previous CPU the following revised practice note has been published:

Development Management Practice Note 11 - Planning Fees (Version 2 / June 2019)

On 17 June 2019 the Department published the above practice note following the coming into operation of the Planning (Fees) (Amendment) Regulations (Northern Ireland) 2019. A copy of the revised practice note can be found at:-

<https://www.infrastructure-ni.gov.uk/publications/development-management-practice-notes>

The 'Planning Fees - Explanatory Notes for Applicants' guide was also revised and a copy can be found at:-

<https://www.infrastructure-ni.gov.uk/publications/planning-fees-explanatory-note-applicants>

Draft Development Plan Practice Note 10 - Submitting Development Plan Documents for Independent Examination

The Department is currently working towards publishing DPPN 10. Councils had sought clarification on the next steps after publishing draft development plan documents (DPDs) and this guidance is partly in response to those requests.

The guidance deals with the next stage of the process, where DPDs move towards independent examination (IE). It details the legislative requirements around submission of documents to the Department to cause an IE. In addition, some administrative steps have been introduced to assist with the process and the Department's role.

Councils should, of course, endeavour to prepare a sound DPD in the first instance, through taking account of relevant policies and strategies, preparation of a robust evidence base, and involving stakeholders and the community. However, the representations and counter representations made during the public consultation on the draft plan strategy are made on the basis of soundness, and the legislation requires councils to consider these. The guidance aims to ensure a consistent approach is undertaken in relation to the procedural and information requirements which are necessary for an effective and efficient process.

Extant planning guidance

The Department has clarified its position on the future of extant planning guidance (prepared by DoE under the unitary planning system).

First updated on 18 October 2019, the Department's website now sets out which guidance has been withdrawn, which will cease to have effect in a council area once that council adopts its plan strategy and which guidance is retained, unless and until replaced by the Department.

In relation to guidance which will cease to have effect when councils adopt their plan strategies, it is considered that this affords councils the opportunity to prepare local guidance on such matters, if so desired.

Additional updates issued on 20 November (in relation to draft supplementary planning guidance to PPS18 on Anaerobic Digestion) and on 22 November (in relation to best practice guidance to PPS23, Enabling Development). Going forward, and where appropriate, the Department will provide further updates on planning guidance on the DfI website.

Further detail on each piece of guidance can be found at:-

<https://www.infrastructure-ni.gov.uk/articles/guidance-update>

The Northern Ireland (Executive Formation and Exercise of Functions) Act 2018 (EFEF)

Reviews

The Permanent Secretary has agreed that the public interest continues to be served by deferring decisions on the following reviews so that they are taken by locally elected and accountable ministers and subjected to scrutiny in the Assembly. This approach will continue to be kept under review.

- Review of the Planning Act regulations
- Review of permitted development rights for mineral exploration
- Review of strategic planning policy on renewable energy
- Review of strategic planning policy on development in the countryside

Departmental determination of planning applications

Under the EFEF Act, the Department has issued 2 decisions (one refusal and one approval) and determined 14 applications (to the end of August 2019) (12 approvals / consents and 2 withdrawals). The Department will continue to progress planning applications to a point where a decision can be made. The Department will then consider, on a case by case basis, the provisions of the Act and associated guidance, and decide whether to issue a decision.

Call-in of planning applications to the Department

Under the EFEF Act, a decision was taken to issue directions requiring the referral (call-in) of applications relating to a development proposal at the Londonderry Hotel, Portrush, and a planning application relating to a development proposal at Lurgan Road, Moira. These applications will now be determined by the Department rather than the relevant council.

New Northern Ireland regional planning IT system

The Department and local government have commenced the procurement of a new regional planning IT system, with the intention of awarding a contract in early spring 2020. I would like to take this opportunity to thank councils for their ongoing support and hard work in taking forward this very challenging project.

BIC 20-year anniversary symposium: creating an inclusive future vision for our ageing population

The Department has been working with colleagues in the British Irish Council and Department for Communities to organise a one day symposium, which will be held in Belfast on 29 November 2019. Delegates will hear from a range of expert speakers and have an opportunity to explore the key implications of our changing demography for planning and housing.

Case Law

A recent judicial review (Stuart Knox v Causeway Coast and Glens Borough Council [2019] NIQB 34) concluded that councils in Northern Ireland should both welcome and embrace the legal duty to provide adequate, coherent and intelligible reasons for their decisions on planning applications. The link to this judgment is:-

https://www.causewaycoastandglens.gov.uk/uploads/general/PC_190417_Item_10.1_KNOX_Judgement_29_03_19_McC10904.pdf

I would like to draw your attention to the fact that the judge went on to encourage councils to review practices, procedures and cultures to ensure that the obligation to provide adequate, coherent and intelligible reasons for decisions on planning applications is being properly discharged. As you are aware, the lack of such clear planning reasons has a significant impact, not only on the effective implementation of regional policy across NI, but on the public's confidence in the planning system and may leave a council open to legal challenge.

Northern Ireland Audit Office (NIAO)

The NIAO has advised that it intends to carry out a review of the planning system at both a local and central level. I understand that scoping for this review will commence in early 2020 and I would be keen for us all to work closely on this.

This Chief Planner's Update will be made available on the planning portal and DfI website.

Yours faithfully

ANGUS KERR
Chief Planner &
Director of Regional Planning

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Regional Planning Directorate



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Our reference: CPU6

Date: 1 May 2020

Dear Colleague

CHIEF PLANNER'S UPDATE 6

Further to the last Chief Planner's Update (CPU5) of 27 March 2020, this letter provides further information and advice on the planning response to the COVID-19 situation. I would firstly like to express my sincere thanks to the councils and other stakeholders who have provided a great deal of information and assistance over the past few weeks and for supporting the proactive measures being pursued to try to 'keep the wheels turning' at this challenging time.

The Minister has asked me to convey her view that land use planning has a crucial part to play within and, particularly, beyond the immediate emergency as we hopefully enter the recovery phase of the crisis. The performance of the planning system will have a critical role in supporting our future economic and societal recovery. It is important that those of us involved in planning do what we can to keep plans and projects moving through the system, avoiding unnecessary delays to infrastructure, housing and other developments. Of course, we must do this while also adhering to the latest public health advice to keep staff and the wider community safe.

More broadly, the Department is doing everything it can to ensure essential services and connections are maintained for those using and reliant on our infrastructure network. We must all continue to work together and support each other to ensure we continue to deliver for all of those who rely on our public services.

Emergency Legislation and Guidance for Pre-application Community Consultation

You will be aware that the Planning (Development Management) (Temporary Modifications) (Coronavirus) Regulations (Northern Ireland) 2020 come into operation

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today. Also published today is accompanying practice guidance which provides an overview of the Regulations, setting out the temporary changes in terms of the suspension of the requirement for a Pre-application Community Consultation (PACC) public event. It also provides details of those requirements which remain in place during the emergency period and advice on appropriate measures to replace face to face public events. This will ensure that active pre-application public engagement in the absence of the PACC public event remains an important part of our planning system, will support longer term economic recovery and will facilitate a consistent approach across all council areas.

The Department expects prospective applicants to propose reasonable and appropriate alternatives based on the information outlined in the guidance document. The intention should be to find alternative ways to enable the exchange of views that would otherwise be achieved by face to face interaction. Local councils also retain the ability through the Planning Act NI 2011 to require additional consultation steps. However, when using these powers, councils should take into account the prevailing public health advice and the constraints this may put on a prospective applicant's ability to comply with any additional requirements. The published guidance is available to download at:

- <https://www.planningni.gov.uk/index/advice/practice-notes/covid19-epg-pacc.pdf>

Development Management System

Despite the extreme difficulties presented by the lock-down I am encouraged by councils' efforts to operate pragmatic contingency arrangements for the delivery of local planning services. This has meant adopting new and flexible ways of working to seek to ensure planning applications continue to be processed, taking account of the latest public health guidance. Examples include: providing planning staff with remote access to the planning portal; advising users of the planning system to submit applications, amended plans, representations and other general correspondence by email; and operating a skeleton and/or rota staff presence in council offices (with social distancing in place) to ensure back room functions continue, albeit at a reduced capacity.

Implementing such proactive and flexible approaches is vital to enabling the continued delivery of key tasks in the planning process such as: receipt, validation and consultation of applications, uploading of information onto the planning portal; advertising and neighbour notifications; as well as issuing planning decisions. Recent interventions such as removing the requirement for a public event for applications for major development will have limited impact if the applications are not being received into the system, processed and decision notices issued.

I understand that site visits present a challenge to planning officers at this time, but they may be possible in certain cases provided current public health guidelines are followed. The person responsible for the site visit will need to ensure that social distancing requirements are maintained between people on any land or buildings where the site visit is to take place. All site visits should, therefore, be subject to a risk assessment and any that will involve physical interaction should be by appointment only, with arrangements made with applicants to ensure suitable protection measures can be put in place.

In some cases, assessment of site conditions may be achieved remotely to avoid the need for a site visit. This could include satellite imagery, photographs and video of the site which

could be provided through engagement with the applicant. However, planning officers should be satisfied that the information is sufficient for an adequate assessment of the site.

As regards determination timescales for planning applications, we should again work pragmatically with other stakeholders in these challenging times to consider and agree reasonable extended periods for submitting information or making decisions, as appropriate.

Planning Committees and decision making

I am aware that the operation of Planning Committees and the decision making process has been impacted during this period. I have been liaising with the Department for Communities (DfC) as they prepare Regulations in relation to local authority committee meetings and it is anticipated that the Regulations will be in operation by early next week.

These new Regulations will enable councils to put in place arrangements for holding Planning Committee meetings remotely, including by (but not limited to) telephone conferencing, video conferencing, live webcast and live interactive streaming, in order to allow council business to proceed during the COVID -19 emergency. The Regulations will apply to all councils and all council meetings including committee or sub-committee meetings, executive meetings and joint committees of 2 or more councils.

In addition, there remains an option for councils to consider holding face to face meetings with social distance measures in place, if the venue and arrangements are suitable.

As mentioned in my previous update, another avenue open to councils is to review their Schemes of Delegation in order to reduce the number of applications which would be required to go before planning committees for decision-making. A number of councils have already done this for local applications by submitting amended schemes to the Department for approval, and we will continue to review these without delay. I am also aware that several councils have taken additional steps and are preparing amended protocols to allow decisions for major (and other) planning applications to be taken by Chief Executives, under the Local Government Act (NI) 2014, during these unprecedented times.

Planning Portal

As advised in my last update, the Northern Ireland Planning Portal remains operational to both the public and to planning staff working from home, where remote access has been provided by their own council. We are also continuing to address operational issues with the portal as best we can, such as increasing the number of concurrent licences and the advertising functionality.

We are also making good progress to replace the portal with a new and more modern regional planning IT System. This is a good example of central and local government working together to deliver an enhanced planning service for staff and the wider public. This will include the ability to submit planning applications on-line as well as via the normal routes. You will be aware that we have completed the procurement process and that we want to award a contract to enable us to get on with the work of delivering this new system by early 2022. I appreciate that each of you are working hard to obtain your councils'

approval of the business case and funding proposals, and it is important that this work is completed as soon as possible and preferably before 8th May.

Expiration of planning permissions

In my last update I encouraged councils to validate, process and determine renewal applications for permissions which are due to expire as expeditiously as possible. I have also been exploring other options for dealing with such cases including legislative change to extend existing permissions, and have taken the opportunity to discuss possible approaches with colleagues in other jurisdictions.

In terms of a legislative option, whilst the current provisions in the Planning Act (NI) 2011 governing the timeframe for commencing development could be amended, this would need to be done through primary legislation. This is not straightforward in the current crisis and would take some considerable time, which would not help individuals whose permissions are due to expire in the near future. Scotland and the Republic of Ireland have been able to extend planning permissions quickly through a centrally sponsored emergency Coronavirus primary legislative vehicle. This is not, however, an option currently available to us.

The best option, therefore, remains for applicants to seek the renewal of a permission before it expires. Alternatively, some applicants may be in a position to affect the commencement of a permission before expiry, while complying with public health guidance. There is a broad body of case law on what constitutes the commencement of development which might include, for example, meeting pre-commencement conditions, digging and pouring foundations etc. The onus rests with the applicant in such circumstances to obtain proper advice and to maintain a record of all associated evidence, in order to support any future claim that the permission had been commenced within the necessary timeframe.

Advertising requirements

Statutory requirements in relation to both newspaper advertisement and neighbour notification remain in place, which may require some alteration to councils' normal processes and timings. A number of councils have advised that some local newspapers, are facing particular challenges in trying to maintain their circulation in local areas. In the current circumstances a council may choose to advertise in whichever paper, or papers, that continue to circulate in its area, whether a regional title or a more local paper.

Statutory Consultees

Statutory consultees play a fundamental role in the planning process and consultation, is an important element in an open, transparent and effective planning system. I have been liaising regularly with a number of key statutory consultees and they have advised that they are able to conduct business as usual activities, in terms of processing statutory planning consultations, albeit subject to the Covid-19 restrictions. All are available to participate in virtual or telephone meetings and address any planning queries.

You will be aware that we recently forwarded detailed operating positions on a number of the key consultees for information.

Enforcement

In my last update I encouraged councils to take a pragmatic approach to enforcement in relation to the delivery of essential goods and the provision of takeaway services during the crisis period. This remains the case and the approach of councils to this issue has been recognised and widely welcomed.

I would also stress the importance of prioritising enforcement action. Priority at this time should focus on unauthorised activity which could result in significant environmental harm and on cases where a lack of enforcement action could result in the unauthorised development becoming 'immune'.

Local Development Plans

In light of the impact of COVID 19 pandemic, councils should consider how best to progress their LDPs. This will vary depending on what stage an emerging LDP has reached. The Department would encourage councils to liaise with statutory consultees and continue with any further technical work required to update or enhance the evidence base.

Statement of Community Involvement

The purpose of the Statement of Community Involvement (SCI) is to outline how a council proposes to engage the community and stakeholders in exercising its planning functions. It is a statutory requirement that both the Plan Strategy and Local Policies Plan must be prepared in accordance with the SCI and it is also a requirement of producing a sound plan.

The clear impact of Covid-19 that restricts, among other things, peoples movement and access, may mean that councils are unable to meet existing commitments in relation to public participation. Therefore, SCIs may require revision. The Department's emerging guidance in relation to pre-application community consultation may be of assistance in suggesting some possible alternative methods of engagement.

Local Development Plan timetable

The LDP timetable is a public statement of a council's programme for the production of its LDP. It ensures that the plan process is efficiently and effectively managed by key stakeholders and the Planning Appeals Commission (PAC). It is a statutory requirement that the LDP must be prepared in accordance with the timetable and also a requirement of producing a sound plan.

Current difficulties in fulfilling certain requirements of legislation and obligations of SCIs may mean that new LDPs will be unable to adhere to the agreed timetables. The Department acknowledges that this is beyond the control of councils. When the situation changes, there will be a need to review LDP timetables with adjusted timings to reflect the impacts.

At this time, the Department will allow greater flexibility to existing agreed LDP timetables providing a further 3 months flexibility from that already permitted in my letter of November

2019. This will allow for a maximum of 6 months until such times that a Council is in a position to formally revise their timetables. It is recommended that Councils discuss any proposed changes to timetables with the Department and the PAC.

The Department will undertake to prioritise the consideration of any revised SCIs or timetables and will endeavour to respond within a shorter period than the 4 weeks identified in the legislation.

DfI Planning casework

We continue to progress our present range of cases, including regionally significant and called in applications. All our casework officers have full access to the Planning Portal allowing them to continue a wide range of work from home.

Our offices are currently closed to the public, however, staff attend when necessary to check on things and progress matters while complying with current government advice. We will continue to work with the public, applicants, agents and consultees as best we can by using e-mail and teleconferencing facilities. This has been working well. Where information needs to be submitted, we suggest contacting us first to see how best this can be facilitated.

Planning Appeals Commission (PAC)

The Commission's offices and phone lines remain closed, but they are preparing guidance on how they intend to take the work of PACWAC forward during COVID-19 restrictions. We understand that they are setting up a small engagement group to take this work forward and have asked for volunteers from councils to help with this. This work will also inform how the Commission's hear and report functions can be undertaken. The PAC hope to be in a position to publish updated guidance on their website shortly.

NIEA Regulatory Position Statements – Authorised Waste Management Facilities

Continuing to regulate essential services such as the waste industry during this COVID-19 crisis is vitally important to protecting public health and the environment. NIEA has recently published a number of COVID-19 Regulatory Position Statements (RPSs) to give guidance on potential flexibility in the regulation of waste facilities for a defined period during the current COVID-19 emergency. This will be where it can be demonstrated that the requirement to operate outside the normal planning and/or environmental regulatory conditions (e.g. waste storage) is as a direct consequence of disruption caused by Covid-19.

The two most relevant RPSs for planning authorities are:-

- Authorised Waste Facilities – temporary variation of licence/permit conditions; and
- Waste Storage - temporary storage and/or treatment of waste at a site that does not hold a waste management licence or permit.

Full details of these and other RPSs are available to download at:-

- <https://www.daera-ni.gov.uk/publications/waste-regulations-temporary-covid-19-waste-regulatory-positions>

I would ask councils to familiarise themselves with the RPSs and work with NIEA colleagues to ensure a consistent approach in dealing with the waste industry, particularly where waste management licence/permit conditions are common to, or linked to planning permissions. These RPSs are designed to ensure continued protection of human health and the environment, whilst enabling authorised waste management facilities to continue operating during the COVID-19 emergency period. For further information, contact Jim Wright (jim.wright@daera-ni.gov.uk) or Theresa Kearney (theresa.kearney@daera-ni.gov.uk) at NIEA.

Yours faithfully



ANGUS KERR
Chief Planner
& Director of Regional Planning

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**ANTRIM CIVIC CENTRE**

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Ms Andrea Kells
Chief Commissioner
Planning Appeals Commission
Park House
87-91 Great Victoria Street
Belfast BT2 7AG

27 August 2020

Dear Andrea

Antrim and Newtownabbey Local Development Plan 2030 – Revised Timetable

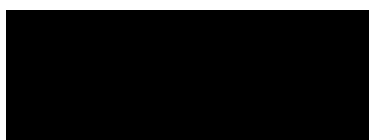
I am writing to advise you that the Council has agreed a revised timetable for the delivery of its Local Development Plan (LDP). The Council has agreed that it has been necessary to update its LDP timetable due to the ongoing impact of Covid 19 in relation to staffing and service delivery.

Under Regulation 5 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council must in the preparation of the timetable, consult the Planning Appeals Commission in the preparation of its timetable. I have enclosed for your attention a copy of the Council's draft revised timetable which is due to be submitted to the Department for Infrastructure for approval.

I should be very grateful if you could contact Sharon Mossman at Sharon.Mossman@antrimandnewtownabbey.gov.uk with regards to the Council's revised timetable within 14 days of receipt of this letter. A copy of the final timetable will be forwarded to you in due course.

Please note that as the Covid 19 situation remains fluid, further updates to the timetable may be required. If the timetable requires a further revision, the Council will contact you accordingly.

Yours sincerely



Jacqui Dixon BSc MBA
Chief Executive

Enc.

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Ms Sharon Mossman
Antrim and Newtownabbey Borough Council
Mossley Mill
Carnmoney Road North
Newtownabbey
BT36 5QA

Park House
87/91 Great Victoria Street
Belfast
BT2 7AG

Phone: 028 9025 7226 (direct line)
Phone: 028 9024 4710 (switchboard)

Email: info@pacni.gov.uk

Website: www.pacni.gov.uk

Our Ref: A&N LDP

Date: 4 September 2020

BY EMAIL

Dear Sharon

RE: ANTRIM AND NEWTOWNABBEY - LOCAL DEVELOPMENT PLAN

I refer to the letter dated 27 August 2020 enclosing a draft revised timetable for the above Local Development Plan.

I greatly appreciate that the Council are keeping us up to date in respect of proposed changes and I will incorporate the proposed amendment into our business planning. I appreciate that the situation remains fluid and note that you will keep us informed of any changes to the timetable during the course of the plan preparation which would impact on anticipated timings.

Yours sincerely



Andrea Kells
Chief Commissioner

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Mr. A Beggs
Director of Strategic Planning
Department for Infrastructure
Corporate Policy Unit
Clarence Court
10-18 Adelaide Street
Belfast
BT2 8GB

By email

4 September 2020

Dear Alistair

Antrim and Newtownabbey Local Development Plan 2030 – Revised Timetable

I am writing to advise you that the Council has agreed a revised timetable for the delivery of its Local Development Plan (LDP). The Council has agreed that it has been necessary to update its LDP timetable due to the ongoing impact of Covid 19 in relation to staffing and service delivery. Under Regulation 7 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council must agree the timetable with the Department. A copy is enclosed for your consideration.

Under Regulation 5 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Council must in the preparation of the timetable, consult the Planning Appeals Commission in the preparation of its timetable. A copy of the PAC's response is enclosed for information.

Please note that as the Covid 19 situation remains fluid, further updates to the timetable may be required. If the timetable requires a further revision, the Council will contact you accordingly.

Yours sincerely



Sharon Mossman
Principal Planning Officer
Antrim and Newtownabbey Borough Council

Enc.

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Strategic Planning Directorate

Department for

Infrastructure

An Roinn

Bonneagairwww.infrastructure-ni.gov.uk

Sharon Mossman
Principal Planning Officer
Antrim and Newtownabbey Borough Council
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NEWTOWNABBEY
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sharon.mossman@antrimandnewtownabbey.gov.uk

Clarence Court
10-18 Adelaide Street
BELFAST
BT2 8GB
Tel: 0300 200 7830

Email: susan.wilkin@infrastructure-ni.gov.uk
fiona.mccartan@infrastructure-ni.gov.uk

Your Reference:
Our Reference:

21 September 2020

Dear Sharon

Antrim and Newtownabbey Local Development Plan 2030 – Revised Timetable

Thank you for your correspondence received 4 September 2020 enclosing Antrim and Newtownabbey Borough Council's revised Local Development Plan timetable for agreement.

In accordance with Section 7(2) of The Planning Act (Northern Ireland) 2011 and regulation 7 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015, the Department hereby agrees the Council's Local Development Plan timetable.

It is noted that the Council has acknowledged a number of factors that could impact upon the timescale for LDP delivery, and 'impacts of a pandemic' is cited as an example. The Department would encourage the Council to continue to monitor the wider situation in respect of any impact on the LDP programme as a consequence of the current pandemic.

The Council must also be satisfied that any changes made to the timetable are, where necessary, reflected in the Statement of Community Involvement.

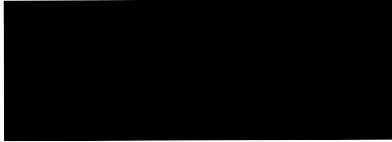
You are reminded of the publicity requirements regarding availability of the timetable under regulation 8 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

If you have any further queries regarding this matter please do not hesitate to contact

E-mail: planning@infrastructure-ni.gov.uk
Website: www.planningni.gov.uk

myself, Suzanne Bagnall or Claire Patton.

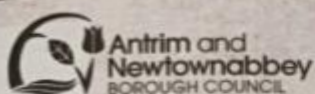
Yours sincerely



SUSAN WILKIN
Deputy Director

Press Advert for Revised LDP Timetable 2020
Antrim Guardian 29 October 2020

THE GUARDIAN, 29th October 2020



Planning Applications – Airport,
Antrim and Dunsilly DEAs

Local Development Plan Revised Timetable 2020

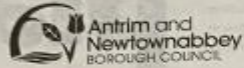
Notice is hereby given that the Council has now published a Revised Timetable for preparation of its Local Development Plan (LDP). The revised Timetable sets out indicative dates for the key stages of the LDP preparation. It is available to view online at www.antrimandnewtownabbey.gov.uk, or by appointment only during normal office hours at Mossley Mill, Cammoney Road North, Newtownabbey, and Antrim Civic Centre, 50 Stiles Way, Antrim. Copies are also available by post upon request. Please contact planning@antrimandnewtownabbey.gov.uk or by telephone 0300 123 6677.

Planning Applications

The Planning Committee meets monthly to consider all non-delegated applications. The Council's Scheme of Delegation is available at: www.antrimandnewtownabbey.gov.uk. Full details of the following applications including plans are available to view via Public Access on the NI Planning Portal www.planningni.gov.uk or at the Council Planning Office. Telephone 0300 123 6677. Text Phone 18001 028 9034 000. Written comments should be submitted within 14 days and should quote the application number. Please note that all representations will be made available on Public Access.

APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2020/0670/F	St Benedict's College, 5 Craigstown Road, Randalstown, Antrim	Demolition of condemned building and replaced with new double-modular classroom building with stores and additional 9, no new car parking spaces
LA03/2020/0697/F	22 Bush Manor, Antrim	2 storey side extension
LA03/2020/0699/O	50m SW of 24 Ardmore Road (Ground at junction of Diamond Road & Ardmore Road, Crumlin)	Site of replacement dwelling
LA03/2020/0701/RM	Approx 40m NE of 30 Rickamore Road, Templepatrick	Dwelling and garage
LA03/2020/0708/O	30m SE of 3 Lismacliskey Road, Antrim	Site for dwelling and garage
LA03/2020/0711/F	45 Tarragon Park, Antrim	Single storey rear extension
LA03/2020/0712/F	14 Tardree Road, Carnarney, Kells	Demolition of existing single storey return and new single storey rear extension.
Re-advertisements		
LA03/2020/0540/F	38 Ballyhill Lane, Crumlin	Extension to curtilage & construction of domestic garage & new lane
LA03/2020/0589/F	Rear of Unit J3, Enkalon Industrial Estate, Randalstown Road, Antrim	8 no. mixed use development units comprising Class B1 (offices), Class B4 (storage), car valeting and window tinting services (sui generis) with associated parking facilities

Press Advert for Revised LDP Timetable 2020 **Newtownabbey Times 29 October 2020**



Antrim and Newtownabbey BOROUGH COUNCIL

Planning Applications – Airport, Ballyclare, Glengormley Urban, Macedon and Three Mile Water DEAs

PUBLIC NOTICES

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Local Development Plan Revised Timetable 2020

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APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2020/0696/F	138 Monkstown Road, Newtownabbey	Alteration of existing vehicular and pedestrian access to public road
LA03/2020/0698/F	1 Moyra Road, Killybride, Doagh, Ballyclare	New access to serve existing dwelling
LA03/2020/0699/O	50m SW of 24 Ardmore Road (Ground at junction of Diamond Road & Ardmore Road, Crumlin)	Site of replacement dwelling
LA03/2020/0700/F	Rosstulla School, 2 Jordanstown Road, Newtownabbey	Construction of a new single storey double modular building to provide 2 no classrooms and ancillary spaces
LA03/2020/0701/RM	Approx 40m NE of 30 Rickamore Road, Templepatrick	Dwelling and garage
LA03/2020/0703/F	5 Milniew Drive, Ballyclare	Single storey extensions to rear and side of dwelling.
LA03/2020/0704/RM	240m west of 15 Rushvale Road, Ballyclare	Proposed dwelling with carport & detached garage/store
LA03/2020/0705/F	2 Berry Drive, Newtownabbey	Demolish existing sun lounge and erect new single storey rear extension
LA03/2020/0706/F	Land approx. 20m west of 7 and 9 Exchange Avenue, Doagh	Site of one and a half storey dwelling and integral garage. [Variation of Condition 6 from planning approval LA03/2018/0166/O - increase ridge height of proposed dwelling from 6.3m to 7m above finished floor level]
LA03/2020/0707/F	17 Lynda Meadow, Newtownabbey	Single storey extension to side of dwelling with balcony to rear
LA03/2020/0710/F	1 Abbeycroft Road, Newtownabbey	Single storey rear/side extension to dwelling
Re-advertisement LA03/2020/0540/F	38 Ballynill Lane, Crumlin	Extension to curtilage & construction of domestic garage & new lane



Planning Applications – Airport, Antrim and Dunsilly DEAs

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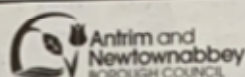
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APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2020/0714/F	34 Lylehill Road, Templepatrick, Ballyclare	Change of use from residential dwelling to tourist accommodation
LA03/2020/0717/F	48 Loughbeg Road, Toomebridge	New entrance and laneway to serve dwelling & farm yard
LA03/2020/0718/F	Lands 10m west of 27 Millbank Road, Templepatrick, Ballyclare	Dwelling and garage (in substitution to that approval LA03/2016/1076/F)
LA03/2020/0722/RM	Site approx. 20m NW of 41 Clonkeen Road, Randalstown	Two storey dwelling & detached single storey garage with rear courtyard, patio & paddock area
LA03/2020/0725/RM	40m west of 69 Parkgate Road, Kells	Dwelling and garage (infill)
LA03/2020/0727/F	78 Landgarve Manor, Crumlin	Telescopic Radio Mast 10m x 3m and internal alterations to detached garage with associated site works
LA03/2020/0728/F	151 Seven Mile Straight, Ballytwedy, Antrim	Retention of domestic curtilage and retention of sand school for private domestic use only
LA03/2020/0730/F	37 Ballysavage Road, Parkgate, Ballyclare	Replacement dwelling and garage
LA03/2020/0731/F	53 Crosskennan Road, Antrim	Single storey front and rear porch extensions to dwelling
LA03/2020/0733/F	150m NW of 34 Ballynoe Road, Antrim	Dwelling and garage (change of house type from approval T/2009/0142/RM)
LA03/2020/0734/F	CAFRE, Greenmount Campus, 45 Tigracy Road, Antrim	New vehicular access to the Greenmount site and single level carpark
LA03/2020/0735/F	Ballyharvey, Abbey Road, Antrim	Extension of cattle handling pen and infilling of land
LA03/2020/0736/F	5 Riverdale, Randalstown	Single storey gable extension to dwelling

PUBLIC NOTICES

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**Planning Applications – Airport,
Ballyclare, Glengormley Urban,
Macedon and Three Mile Water DEAs**

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APPLICATION NO	LOCATION	PROPOSAL (IN BRIEF)
LA03/2020/0714/F	34 Lylehill Road, Templepatrick, Ballyclare	Change of use from residential dwelling to tourist accommodation
LA03/2020/0715/F	Abbey Community College, 100 Bridge Road, Newtownabbey	4no. general classrooms (2 no. double single storey detached modular units) and 2400mm high fencing/gates and footpaths
LA03/2020/0718/F	Lands 10m west of 27 Milbank Road, Templepatrick, Ballyclare	Dwelling and garage (in substitution to that approval LA03/2016/1076/F)
LA03/2020/0719/F	12 Hartley Hall Park, Greenisland, Carrickfergus	Single storey rear extension to dwelling and conversion of garage to domestic living accommodation
LA03/2020/0720/F	Rear of 25 Glebecoole Park, Newtownabbey	Dwelling (Renewal of approval LA03/2015/0473/F)
LA03/2020/0727/F	78 Landgarve Manor, Crumlin	Telescopic Radio Mast 10m x 3m and internal alterations to detached garage with associated site works
LA03/2020/0728/F	151 Seven Mile Straight, Ballyweedy, Antrim	Retention of domestic curtilage and retention of sand school for private domestic use only
LA03/2020/0729/F	3 Wood Green, Jordantown, Newtownabbey	Erection of ABI (Acquired Brain Injury) Unit comprising 4no. 1 bed apartments on ground floor and 14no. bedrooms on first and second floor, with landscaping and associated parking
LA03/2020/0732/F	18 Collinbridge Road, Newtownabbey	Garden room to rear garden
LA03/2020/0734/F	CAFRE, Greenmount Campus, 45 Tigracy Road, Antrim	New vehicular access to the Greenmount site and single level carpark
LA03/2020/0735/F	Ballyharvey, Abbey Road, Antrim	Extension of cattle handling pen and infilling of land

Re-advertisement

LA03/2020/0373/F	308-310 Ballyclare Road, Newtownabbey	Front elevational changes with ATM to front of building
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Proof of Revised Timetable 2020 on Website

Local Development Plan - Antrim x +

antrimandnewtownabbey.gov.uk/residents/planning/local-development-plans/

Council Sites Gmail YouTube Planning - Antrim... Local Development... Development Plan...

The purpose of the Local Development Plan is to set the strategic direction for the Council's development and to ensure that the Council's development policies are consistent with the Strategic Planning Framework and the Council's overall Corporate Plan. The Plan will balance competing demands and aim to ensure that good development occurs in the right place, at the right time. It will contain policies and proposals that will be used in determining planning applications. A good plan will lead to decisions that are consistent and people will know what to expect in terms of change, and the locations where development will be encouraged.

The Plan will be prepared in the context of the Council's overall [Corporate Plan](#) and wider government policy including the [Regional Development Strategy 2035](#) and the [Strategic Planning Policy Statement](#). It will also take account of the Council's published Community Plan [Love Living Here](#).

The new Local Development Plan has a number of key stages. Further guidance can be viewed in the [Towards Preferred Options](#) Document or on the [Department for Infrastructure website](#). The local development plan preparation process is specified in the Planning (Northern Ireland) Act 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

The Council has published the first key stage of the Local Development Plan 2030, the draft Plan Strategy for public consultation. Further information on this can be found by clicking [here](#).

Local Development Plan Timetable

The Council is required to publish a Local Development Plan Timetable under the requirements of the Planning Act (Northern Ireland) 2011 and the Planning (Local Development Plan) Regulations (Northern Ireland) 2015.

Due to the impact of the COVID-19 pandemic and in compliance with the Chief Planner's update (DfI, May 2020), the Council has published a Revised Timetable with indicative dates for the main stages of the Local Development Plan. **This Revised Timetable (Revised Timetable 2020) replaces previous versions of the Council's LDP Timetable**, which were published in July 2018 and January 2016.

[To view the Timetable please click here](#)

Alternatively, it is available to view in person **by appointment only**, during normal office hours at Mossley Mill, Cammoney Road North, Newtownabbey, and Antrim Civic Centre, 50 Stiles Way, Antrim. Copies are also available by post upon request. Please contact planning@antrimandnewtownabbey.gov.uk or by telephone 0300 123 6677.

Statement of Community Involvement

The Council has published a Statement of Community Involvement (SCI) including how we will engage with you during the local development plan process. Details of the SCI can be [viewed here](#).

Statement of Community Involvement Update

The Statement of Community Involvement (SCI) refers to the project management team for the Local Development Plan being involved in the Sustainability Appraisal for the Plan.

The Department for Infrastructure (DfI) has now written to all councils following concerns regarding the extent to which statutory consultation bodies should provide input into the sustainability appraisal. The key issue relates to DAERA which, because it has a role in relation to the discharge of its functions as the consultation body for the purposes of the Environmental Assessment of Plans and Programmes Regulations (NI 2004), may be viewed as having a conflict of interest. DfI is currently considering reviewing its guidance.

It is considered that there is no detriment to the Council's Local Development Plan at this time. The Shared Environmental Service (SES), which has been appointed to carry out the necessary assessment, undertook the assessment of Preferred Options Paper with Council officers and nominated party representatives.

Feedback

11:48 28/10/2020

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16 September 2020

Committee Chair: Alderman T Campbell

Committee Vice-Chair: Councillor S Flanagan

Committee Members: Aldermen – F Agnew, P Brett and J Smyth
Councillors – J Archibald, H Cushinan, R Kinnear, R Lynch,
M Magill, R Swann and B Webb

Dear Member

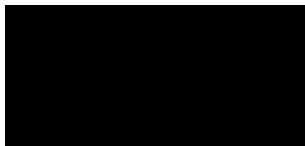
MEETING OF THE PLANNING COMMITTEE

A remote meeting of the Planning Committee will be held in the **Council Chamber, Mossley Mill on Monday 21 September 2020 at 6.00pm.**

All Members are requested to attend the meeting via "Zoom".

To ensure social distancing it is only possible to facilitate 11 Members in the Council Chamber. Priority admission will be given to Committee Members, this does not affect the rights of any Member participating in the meeting.

Yours sincerely



Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE: refreshments will not be available.

For any queries please contact Member Services:

Tel: 028 9034 0048 / 028 9448 1301
memberservices@antrimandnewtownabbey.gov.uk

AGENDA FOR PLANNING COMMITTEE – SEPTEMBER 2020

Part One - Any matter brought before the Committee included in this part of the Planning Committee agenda, including decisions relating to the Local Development Plan, will require ratification by the full Council.

Part Two - The Planning Committee has the full delegated authority of the Council to make decisions on planning applications and related development management and enforcement matters. Therefore the decisions of the Planning Committee in relation to this part of the Planning Committee agenda do not require ratification by the full Council.

- 1 Apologies.
- 2 Declarations of Interest.
- 3 Report on business to be considered:

PART ONE

- 3.1 Delegated planning decisions and appeals August 2020
- 3.2 Proposal of Application Notification
- 3.3 Publication of the Annual Housing Monitor 2019-20
- 3.4 LDP – Quarterly Update
- 3.5 Proposed Section 76 Planning Agreement for Planning Application LA03/2017/0310/F: Lough Neagh Sand Extraction – Consultation by DfI
- 3.6 Recent Publications by NI Heritage Delivers
- 3.7 Correspondence on the DAERA Protocol for Ammonia Emitting Projects
- 3.8 Correspondence from DfI re: Hazardous Substances Consent
- 3.9 Proposed Review of the Planning Scheme of Delegation
- 4 Any Other Business

PART TWO - Decisions on Planning Applications

- 3.10 Planning Application No: LA03/2019/0411/F
Proposed new residential development comprising 11 no. 3 bedroom townhouses together with associated car parking and landscaping (Variation of Condition 14 from approval LA03/2015/0601/F regarding visibility splays) at the Old Mill 53 Mill Road Crumlin
- 3.11 Planning Application No: LA03/2019/0361/F
Residential development comprising 11 no 3 bedroom townhouses with associated car parking and landscaping (change of house types to that approved under application ref LA03/2015/0601/F) at the Old Mill 53 Mill Road Crumlin



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE PLANNING COMMITTEE
HELD IN MOSSLEY MILL ON MONDAY 21 SEPTEMBER 2020 AT 6.00 PM**

- In the Chair** : Alderman T Campbell
- Committee Members Present** : Aldermen - F Agnew, P Brett and J Smyth
Councillors – J Archibald, H Cushinan, S Flanagan, R Kinnear, R Lynch, M Magill, R Swann and B Webb
- Non-Committee Members Present** : Councillors – A Bennington, V McWilliam and N Ramsay
- Public Speakers** : Raymond J Mairs In Objection (Items 3.10 & 3.11)
Karen McShane In Support (Agent/Items 3.10 & 3.11)
Barry Smith In Support (Agent/Items 3.10 & 3.11)
Stephen Hughes In Support (Agent/Items 3.10 & 3.11)
- Officers Present** : Deputy Chief Executive - M McAlister
Borough Lawyer & Head of Legal Services – P Casey
Head of Planning – J Linden
Principal Planning Officer – B Diamond
System Support Officer - C Bell
ICT Change Officer – A Cole
Member Services Officer – S Boyd

CHAIRPERSON'S REMARKS

The Chairperson welcomed Committee Members to the September Planning Committee Meeting, reminded all present of the protocol for speaking, timeframes accorded and of the audio recording procedures.

In order to protect public health during the current COVID-19 emergency it was not possible to allow the public or the press to attend the Planning Committee meeting. The minutes and audio recording will be published on the Council's website.

The Chairperson reminded Members that, in line with current operational procedures for the Committee, the meeting would commence at 6.00 pm to consider Part One Agenda Items, as well as any other pre-notified business arising, and that consideration of Planning Applications would commence at 6.30 pm.

The Chairperson further advised Members that Addendum reports relating to Items 3.10 and 3.11, and the Site Visit Report had been circulated to Members with hard copies being made available in the Chamber.

The Borough Lawyer and Head of Legal Services reminded Members about a number of issues in relation to their role as Members of the Planning Committee and their obligations under the Code of Conduct.

1 APOLOGIES

Chief Executive - J Dixon

2 DECLARATIONS OF INTEREST

Item 3.12 – Alderman Campbell

PART ONE GENERAL PLANNING MATTERS

ITEM 3.1

P/PLAN/1 DELEGATED PLANNING DECISIONS AND APPEALS

A list of planning decisions issued by Officers during August 2020 under delegated powers was circulated for Members' attention together with information relating to planning appeals.

Members noted that the list of delegated decisions for July omitted to include a refusal for the application highlighted below that was presented to the March meeting of the Committee. Members had agreed to defer the application to allow for further consultation with DfI Rivers in relation to additional information submitted regarding site levels and flood risk and also provided delegated authority to Officers to issue either a refusal or approval decision dependent on consideration of the additional information submitted on flood risk. DfI Rivers confirmed its view that land filling had occurred at the site without the benefit of planning permission and on this basis Officers issued a refusal of planning permission under the delegated authority provided by the Committee.

APPLICATION NO	LA03/2019/0902/F
DEA	DUNSILLY
PROPOSAL	Infilling of farm land with inert material (topsoil) for land improvement
SITE/LOCATION	Lands 50m north east of No. 8 Station Park Toomebridge
APPLICANT	Mr Eugene McCann

Proposed by Alderman Brett

Seconded by Councillor Cushinan and unanimously agreed that

the report be noted.

Proposed by Alderman Brett
Seconded by Councillor Lynch and unanimously agreed that

the report be noted.

NO ACTION

ITEM 3.3

P/FP/LDP/19 – PUBLICATION OF THE ANNUAL HOUSING MONITOR 2020

Members recalled that the Annual Housing Monitor for the Borough is undertaken by the Forward Planning Team annually. It assists the Planning Section in understanding the amount of housing land supply that remains available within the 30 settlements of the Borough and is an important resource that helps to inform the Local Development Plan process.

The Housing Monitor takes account of all sites within settlements, where the principle of housing has been established. As a result, it includes details of the number of dwellings approved on unzoned sites (whether through extant or expired permissions), as well as information on the number of dwellings approved or that could be provided on zoned housing land. Information from Building Control commencements and completions is inputted into the survey and used to inform the results of the Monitor.

The results of the 2020 Monitor (circulated) which covers the period 1 April 2019 to 31 March 2020, indicate that there is potential for some 11,363 dwelling units and 492 hectares of housing land remaining within the settlements of the Borough. Some 530 dwellings were completed during this period, which maintained the annual housing build rate from 2018-19. Details for the individual sites were set out in a series of maps and associated tables. It was intended that the findings of the 2020 survey would now be made available to the public on the Council's website.

Proposed by Alderman Brett
Seconded by Councillor Lynch and unanimously agreed that

the Annual Housing Monitor 2020 be approved and published on the Council website.

ACTION BY: *John Linden, Head of Planning*

ITEM 3.4

P/FP/LDP 1 LOCAL DEVELOPMENT PLAN: QUARTERLY UPDATE JULY TO SEPTEMBER 2020

The Council's Local Development Plan LDP Timetable advises that progress reports will be submitted on a quarterly basis to the Planning Committee. This report covered the second quarter of the 2020-21 business year (July 2020 to September 2020).

Coronavirus (COVID-19) Pandemic

During the ongoing COVID-19 period, the Council's Forward Planning team continued to work on the preparation of the Local Development Plan albeit within a more limited capacity.

Preparation for Independent Examination

In preparation for Independent Examination of the draft Plan Strategy before the Planning Appeals Commission (PAC), Officers were continuing to prepare the following documentation:

1. Collation of electronic and hard copies of LDP documentation (from publication of the Statement of Community Involvement through to publication of the draft Plan Strategy);
2. Draft Plan Strategy Public Consultation Spreadsheet and Main Issues Report: A detailed summary of all the issues identified as a result of representations to the draft Plan Strategy public consultation (including counter representations) has been captured in a spreadsheet. This document on completion will provide a draft response by Officers to all the issues raised. Members are reminded that a total of 122 written representations were made in response to the formal public consultation (undertaken from 26 July to 30 September 2019) on the Council's Local Development Plan draft Plan Strategy. In addition, a summary of the main issues raised is being prepared in a separate Main Issues Report. Following consultation to be programmed with Members during October and subject to formal Council approval, it is now expected that both these documents will be submitted to the Department for Infrastructure (DfI) by the end of December. A report is being prepared for the September Council meeting detailing the key actions to be undertaken to meet the anticipated December deadline;
3. Soundness Report: In compliance with DfI's Development Plan Practice Note 6 'Soundness' (May 2017) Officers, following liaison with the Council's Legal Services team, are finalising work on a comprehensive Soundness Report relating to the draft Plan Strategy; and
4. Position Papers: A number of position papers are being finalised in relation to matters raised in consultation responses relating to the Council's approach to housing in the draft Plan Strategy with a particular focus on the implications of the refreshed Housing Growth Indicators published by the Department for Infrastructure and affordable housing. In addition, a position paper is being prepared to consider the impact of COVID 19 on the Council's evidence base for the economy.

Revised LDP Timetable

Taking account of the Chief Planner's update (No. 6) issued on 1 May 2020, in which the Department for Infrastructure permitted a further 3 months flexibility for LDP Timetables from that previously agreed, the Council agreed a revised timetable for the delivery of its Local Development Plan at its August 2020 meeting (circulated). Officers considered that it was necessary to update the LDP timetable due to the ongoing impact of COVID-19 in relation to staffing and service delivery. Based on this revision and subject to Member engagement and agreement, the anticipated submission date of the draft Plan Strategy to DfI to cause an Independent Examination before the PAC is now December 2020.

In accordance with the provisions of Part 2 of The Planning (Local Development Plan) Regulations (Northern Ireland) 2015, consultation on the revised Timetable had now taken place with the PAC which raised no comments, and it was recently submitted to DfI seeking its agreement to the revision.

Other Matters

A draft LDP Annual Housing Monitor 2020 had now been prepared that covers the period 1 April 2019 to 31 March 2020 (Committee Item 3.3 refers).

Whilst the Forward Planning Team continued to engage electronically with statutory agencies during the pandemic regarding Plan matters and cross boundary issues, no formal meetings took place during this quarter.

Proposed by Councillor Magill

Seconded by Alderman Brett and unanimously agreed that

the report be noted.

NO ACTION

ITEM 3.5

REGIONALLY SIGNIFICANT PLANNING APPLICATION REFERENCE LA03/2017/0310/F: LOUGH NEAGH SAND EXTRACTION – CONSULTATION BY DEPARTMENT FOR INFRASTRUCTURE UNDER SECTION 76 (3) OF THE PLANNING (NI) ACT 2011

Members recalled that a report was taken to the June Special Council meeting on the following regionally significant planning application submitted in March 2017 (details below) relating to sand extraction at Lough Neagh that was currently being processed by DfI.

Application Reference: LA03/2017/0310/F

Proposal: Application for the extraction, transportation and working of sand and gravel from Lough Neagh. Sand and gravel to be extracted from within two distinct areas totalling some 3.1km², in the north-west of Lough Neagh situated approximately east of Traad Point, north of Stanierds Point, west of Doss Point and south of Ballyronan and the ancillary deposition of silt and fine material.

Location: Lough Neagh within the Mid Ulster District Council Antrim and Newtownabbey Borough Council Armagh, Banbridge and Craigavon Borough Council and Lisburn and Castlereagh City Council Areas

Applicant: Lough Neagh Sand Traders Ltd

Full details of the application, including the application forms, relevant drawings, consultation responses and any representations received are available to view at the Planning Portal www.planningni.gov.uk

The report in June provided information on the background to this case as well as general information relating to Planning Agreements under Section 76 of the

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**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD
AT MOSSLEY MILL ON MONDAY 28 SEPTEMBER 2020 AT 6.30 PM**

In the Chair : Mayor (Councillor J Montgomery)

Members Present : Aldermen – F Agnew, P Brett, T Burns, T Campbell, L Clarke
M Cosgrove, M Girvan, J McGrath, P Michael and J Smyth

Councillors – J Archibald, A Bennington, M Cooper,
H Cushinan, P Dunlop, G Finlay, S Flanagan, R Foster,
M Goodman, P Hamill, L Irwin, N Kelly, R Kinnear, AM Logue,
R Lynch, V McAuley, N McClelland, T McGrann,
V McWilliam, M Magill, N Ramsay, V Robinson, S Ross, L
Smyth, M Stewart, R Swann, B Webb and R Wilson

Officers Present : Chief Executive - J Dixon
Director of Economic Development and Planning – M McAlister
Director of Operations – G Girvan
Director of Finance and Governance – S Cole
Director of Community Planning – N Harkness
Director of Organisation Development – A McCooke
Head of IT – G Smyth
Borough Lawyer and Head of Legal Services – P Casey
ICT Change Officer – A Cole
ICT Projects Officer – J Higginson
Member Services Manager – V Lisk

In order to protect public health during the current COVID-19 emergency it was not possible to allow the public or the press to attend the Council meeting. The Council minutes and audio recording would be published on the Council's website.

1 BIBLE READING, PRAYER AND WELCOME

The Mayor welcomed all present to the meeting, and advised Members of the audio recording procedures.

Due to a technical issue, the Bible reading and prayer by the Mayor's Chaplain was unable to proceed and the Chaplain had asked that an apology be recorded.

The Mayor welcomed Councillor Norrie Ramsay to the meeting.

2 APOLOGIES

Councillor Gilmour

3 DECLARATIONS OF INTEREST

Item 10.5 – Councillor Foster

Item 12.3 – Councillor Cooper

Item 12.10 – Alderman McGrath

Item 12.10 – Councillor Wilson – non-pecuniary interest

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Members noted that, in respect of Item 3 of the Minutes, the Chief Executive and Borough Lawyer had reviewed the decision and were of the opinion that the proper body to deal with this would be the Local Government Commissioner for Standards.

Moved by Alderman Smyth

Seconded by Alderman Cosgrove and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday, 24 August 2020 be taken as read and signed as correct.

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Foster

Seconded by Alderman Burns and

RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday, 7 September 2020 be approved and adopted.

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING

Moved by Alderman Brett

Seconded by Councillor Ross and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday, 8 September 2020 be approved and adopted.

7 MINUTES OF THE COMMUNITY PLANNING COMMITTEE MEETING

Moved by Councillor Cooper

Seconded by Councillor Goodman and

RESOLVED - that the Minutes of the proceedings of the Community Planning Committee Meeting of Monday, 14 September 2020 be approved and adopted.

8(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1

Moved by Alderman Campbell
Seconded by Councillor Flanagan and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday, 21 September 2020 Part 1 be approved and adopted.

8(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2

Moved by Alderman Campbell
Seconded by Councillor Flanagan and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday, 21 September 2020 Part 2 be taken as read and signed as correct.

Alderman Brett's concern regarding the planning applications considered by the Committee was noted.

9 MINUTES OF THE AUDIT COMMITTEE MEETING

Moved by Councillor McWilliam
Seconded by Councillor Bennington and

RESOLVED - that the Minutes of the proceedings of the Audit Committee Meeting of Tuesday, 22 September 2020 be approved and adopted.

10 ITEMS FOR DECISION

10.1 G/MSMO/007 VOL 5 ROADS PROGRAMME – AUTUMN CONSULTATION PRESENTATION REQUEST

Members were advised that Correspondence had been received from David Porter, Divisional Roads Manager, Department for Infrastructure (DfI) Roads, requesting attendance at a meeting of Council to give Members an overview of the work undertaken by DfI Roads and the future plans.

Proposed by Councillor Foster
Seconded by Alderman Cosgrove and

RESOLVED – that DfI Roads be invited to present to a future meeting of Council.

ACTION BY: Member Services

10.2 G/MSMO/007 VOL 5 FIRMUS ENERGY – REQUEST TO BRIEF MEMBERS

Members were advised that correspondence had been received from Michael Scott, Managing Director of firmus energy, requesting an opportunity to brief Members on how firmus energy's natural gas network can deliver significant carbon savings for the Borough.

- Stakeholder mapping;
- Development of new messaging framework including key themes for the city and city region's real estate proposition;
- Development of new positioning and messaging for a new and sustained PR/Comms strategy;
- Development of a real estate investment social impact tool for the city and region [Real Social Impact];
- A new independent piece of market research on real estate/market outlook for Belfast/NI.
- Webinars with global real estate Investment Thought Leaders and on key themes including technology, sustainability and new workspace requirements;
- Webinar/Podcasts focusing on occupier attractiveness and criteria;
- Investor Showcases
- Support to Team Belfast if attending MIPIM 2021, for example, attending in partnership with DIT;
- Delivery of a sustained PR campaign targeting national, global and trade media;
- Delivery of a new digital engagement campaign targeting key stakeholders;
- Ongoing development of content for InvestinBelfast.com website portal.

It was expected that collective funds would support attendance at MIPIM in March 2021 in some format, potentially participating on the DTI stand. Officers would update Members on developments regarding MIPIM 2021 as the situation developed.

Key stakeholders including property developers, Queen's University Belfast, Invest Northern Ireland and all Belfast City Region Deal Councils had confirmed participation in the Renewed Ambition Programme.

Proposed by Alderman Brett
Seconded by Alderman Cosgrove and

RESOLVED - that the report be noted.

NO ACTION

11.7 P/FP/LDP/001/VOL4 LOCAL DEVELOPMENT PLAN UPDATE

Preparation of the Local Development Plan was now at an advanced stage of development, albeit progress had been impacted since March by COVID-19. Despite this, preparations were being made for Independent Examination of the draft Plan Strategy which would be conducted by the Planning Appeals Commission (PAC) in due course. In light of the delays which had been experienced, the Council sought and was granted approval of an amended timetable, as confirmed in the letter circulated from the Department for Infrastructure.

Preparation for Independent Examination

In preparation for this next key stage of the process, Officers were continuing to prepare the following documentation:-

1. Collation of electronic and hard copies of LDP documentation (from publication of the Statement of Community Involvement through to publication of the draft Plan Strategy);
2. Draft Plan Strategy Public Consultation Spreadsheet and Main Issues Report: A detailed summary of all the issues identified as a result of representations to the draft Plan Strategy public consultation (including counter representations, assessments such as the Sustainability Appraisal incorporating Strategic Environment Assessment; draft Habitats Regulations Assessment, Equality (Section 75) and Rural Needs Assessment) has been captured in a spreadsheet. This document provides a draft response by Officers to all the issues raised. Members are reminded that a total of 122 written representations were made in response to the formal public consultation (undertaken from 26 July to 30 September 2019) on the Council's Local Development Plan draft Plan Strategy and 26 submissions during the counter-representation period. In addition, a summary of the main issues raised was being prepared in a separate Main Issues Report.
3. Soundness Report: In compliance with DfI's Development Plan Practice Note 6 'Soundness' (May 2017) Officers and the legislative requirement to provide evidence that the Council has complied with its Statement of Community Involvement, following liaison with the Council's Legal Services team, were finalising work on a comprehensive Soundness Report relating to the draft Plan Strategy; and
4. Position Papers: A number of position papers are being finalised in relation to matters raised in consultation responses relating to the Council's approach to housing in the draft Plan Strategy with a particular focus on the implications of the refreshed Housing Growth Indicators published by the Department for Infrastructure and affordable housing. In addition, a position paper is being prepared to consider the impact of COVID-19 on the Council's evidence base for the economy.

Once complete and approved internally the documents noted above (1 to 4) would be uploaded to Members' iPads for review however they will remain as confidential documents until approved by Council and therefore must not be shared.

Update Workshops

In order to update Members on the representations made to the draft Plan Strategy public consultation (including counter representations) and to present the recommendations being made by the Planning Section in response, a number of update workshops would be scheduled for Members in October and a calendar invite issued.

The workshops would focus on the key points of feedback received, for example where an amendment to a draft policy had been requested as well as providing a summary of more general issues such as typographical errors which had been highlighted.

A comprehensive report would then be presented to the Council in November/December for approval, prior to submission to the Department for Infrastructure by the end of December requesting that an Independent Examination be requested.

Proposed by Alderman Brett
Seconded by Alderman Cosgrove and

RESOLVED - that the report be noted.

NO ACTION

11.8 G/GEN/001 CORRESPONDENCE FROM ARDS AND NORTH DOWN BOROUGH COUNCIL

Members were advised that correspondence had been received from Stephen Reid, Chief Executive, Ards and North Down Borough Council, in relation to the Royal British Legion's decision to close Bennet House, Portrush.

A copy of the correspondence and the letter sent to the Royal British Legion, was circulated for Members' information.

Proposed by Alderman Brett
Seconded by Alderman Cosgrove and

RESOLVED – that the correspondence be noted.

NO ACTION

11.9 PK/GEN/179 PUBLIC RIGHT OF WAY ENQUIRY: TRENCH LANE (MALLUSK)

In 2013, Newtownabbey Borough Council asserted Trench Lane, Mallusk, as a Public Right of Way, under the Access to the Countryside (NI) Order, 1983. The decision was based on the evidence provided by members of the public as users, and extends from A to B, and C to D of the laneway, totalling 731 metres in length, as marked on the map circulated.

Council has a legal duty to ensure that this laneway remains free from obstruction, and that it remains accessible to the general public at all times.

Following a recent inspection of the lane, Officers had noted that it has been partially closed off at point C, thus rendering it impassable. Also, a diversion sign has been placed at the entrance to the laneway, which suggests that the closure will remain in place while the new Hyde Park Mews development is under construction.

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Antrim Antrim Civic Centre
50 Stiles Way,
Antrim,
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