



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN  
MOSSLEY MILL ON MONDAY 27 JUNE 2016 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor J Scott)
- Members Present** : Aldermen - W Ball, B DeCourcy, T Campbell, M Cosgrove, P Barr, T Burns, M Cosgrove, B DeCourcy, M Girvan and R Swann  
Councillors - D Arthurs, A Ball, T Beatty, J Bingham, P Brett, L Clarke, H Cushinan, B Duffin, P Hamill, N Kells, N Kelly, A M Logue, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, S Ross and W Webb
- In Attendance** : Transport NI Representatives:  
Deidre Mackle, Divisional Manager  
Stephen Gardiner, Section Engineer
- Officers Present** : Chief Executive - Mrs J Dixon  
Director of Community Planning & Regeneration - Ms M McAllister  
Director of Organisation Development - Mrs A McCooke  
Head of Governance - Mrs L Johnston  
Media & Marketing Manager - Mrs N McCullough  
Media & Marketing Officer - Ms J Heasley  
Legal Advisor - Mr P Casey  
Senior Admin Officer - Mrs S McAree  
Senior Mayor & Member Services Officer - Mrs K Smyth  
Senior ICT Officer - Mr P Allan

**1 BIBLE READING, PRAYER AND WELCOME**

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

Councillors Cushinan, Kelly and Logue joined the meeting.

### **MAYOR'S REMARKS**

Members stood for one minute's silence as a mark of respect for Joe Cox MP, the people of Orlando and for the two Northern Ireland fans who died in France.

The Mayor and several members congratulated the former Mayor, Councillor Hogg, on being recently awarded an MBE.

The Mayor congratulated the Northern Ireland and Republic of Ireland football teams, managers and fans on their recent performances at the European Championships in France.

The Mayor and several members also congratulated the staff for the excellent organisation of Armed Forces day and also for the successful Fanzones at Mossley Mill and Castle Gardens.

The Mayor expressed wishes for a speedy recovery for Councillors Bingham and Ritchie and Hollis.

### **2 APOLOGIES**

Aldermen Agnew and Smyth  
Councillor T Girvan, Goodman, Hollis, Kelso and Ritchie

### **3 DECLARATIONS OF INTEREST**

None

### **4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING**

Moved by Alderman Cosgrove  
Seconded by Councillor Duffin and

**RESOLVED - that the Minutes of the proceedings of Antrim and Newtownabbey Borough Council Meeting of 31 May 2016 be taken as read and signed as correct.**

*NO ACTION*

**5 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH SPECIAL COUNCIL MEETING**

Moved by Councillor Duffin  
Seconded by Councillor Kelly and

**RESOLVED - that the Minutes of the proceedings of Antrim and Newtownabbey Borough Special Council Meeting of 2 June 2016 be taken as read and signed as correct.**

*NO ACTION*

**6 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL ANNUAL MEETING**

Moved by Councillor Duffin  
Seconded by Councillor Webb and

**RESOLVED - that the Minutes of the proceedings of Antrim and Newtownabbey Borough Council Annual Meeting of 6 June 2016 be taken as read and signed as correct.**

*NO ACTION*

**7 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE**

Moved by Councillor Duffin  
Seconded by Alderman DeCourcy and

**RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee of 7 June 2016 be approved and adopted subject to the following amendment**

Moved by Alderman Cosgrove  
Seconded by Councillor Brett and

**RESOLVED – that item 3.8, NILGA Annual Conference be amended to read**

**'the Chair and Vice-Chair of the Policy and Governance Committee, or their nominees, and any of the Council's representatives appointed to serve on NILGA, attend the NILGA Annual Conference and Exhibition on Thursday 6 October 2016 as an approved duty'.**

*ACTION BY: Member Services*

**8 MINUTES OF THE OPERATIONS COMMITTEE MEETING**

Moved by Councillor Montgomery

Seconded by Councillor Magill and

**RESOLVED - that the Minutes of the proceedings of the Operations Committee of 8 June 2016 be approved and adopted subject the amendment to Item 3.7 Grass Management that Councillor Clarke be added to the membership of the Grass Management Sub Group.**

*ACTION BY: Geraldine Girvan, Director of Operations*

**9 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE**

Moved by Councillor Logue  
Seconded by Councillor Kells and

**RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee of Monday 13 June 2016 be approved and adopted.**

*NO ACTION*

**10(a) MINUTES OF THE PLANNING COMMITTEE, PART 1**

Moved by Councillor Webb  
Seconded by Councillor Duffin and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee of 20 June 2016, Part 1 be taken as read and signed as correct.**

*NO ACTION*

**10(b) MINUTES OF THE PLANNING COMMITTEE, PART 2**

Moved by Councillor Webb  
Seconded by Councillor Duffin and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee of 20 June 2016 be approved and adopted.**

*NO ACTION*

**11 MINUTES OF THE AUDIT COMMITTEE**

Moved by Councillor Rea  
Seconded by Councillor Beatty and

**RESOLVED - that the Minutes of the proceedings of the Audit Committee of 21 June 2016 be approved and adopted.**

NO ACTION

## 12.1 G/MSMO/17 VOL 2 TRANSPORT NI - SUMMER CONSULTATION

Members were reminded that it was noted at the May Council Meeting that Transport NI representatives would be in attendance at the June Council Meeting to present their Roads Programme.

A copy of the Roads Programme was enclosed.

The undernoted representatives were in attendance:

- Mrs Deidre Mackle, Divisional Manager
- Mr Stephen Gardiner, Section Engineer

The Divisional Manager introduced the new Section Engineer for the area, Stephen Gardiner and updated members on the work undertaken in the previous year and the schemes to be undertaken in the coming year.

The Divisional Manager answered members' questions and noted *members' comments*

NOTED: *It was agreed that*

- a) a meeting to be set up regarding the Management of Nutt's Corner Roundabout with Airport DEA members*
- b) officer liaise with Transport NI regarding the potential to combine grass cutting and litter picking in appropriate areas while safety measures are in place*

**ACTION BY:** *Member Services*

(Alderman Cosgrove left the meeting and Alderman Campbell arrived at this point).

## 12.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Memorandum of Sale – NIHE to ANBC land at Rathmullan Drive
- Catering Franchise Agreement for Civic Centre Café
- Disaster Recovery Licence with Texthelp
- Catering Franchise Agreement for Allen Park Café
- Affordable Warmth Scheme

Moved by Councillor Bingham  
Seconded by Councillor Magill and

**RESOLVED - that the sealing of documents be approved.**

*ACTION BY: Paul Casey, Legal Advisor*

### **12.3 CE/GEN/4 TRANSPORT NI - PROPOSED SPEED RESTRICTIONS ON BALLYCRAIGY ROAD AND BALLYVESEY ROAD**

It was reported that correspondence had been received from the Department for Infrastructure advising that they were proposing to reduce the speed on the Ballycraigy Road, Newtownabbey and Ballyvesey Road, Newtownabbey to 30mph following approaches by residents and local representatives.

Comments to be forwarded to Traffic Management at County Hall, Ballymena, BT42 1QG.

Moved by Councillor Magill  
Seconded by Councillor Blair and

**RESOLVED- that the proposal be welcomed.**

*ACTION BY: Member Services*

### **12.4 CCS/REG/2 APPLICATION FOR RENEWAL OF PLACE APPROVAL**

Members were advised that under the terms of the Marriage (NI) Order 2003 and the Civil Partnership Act (2004), the Council had the responsibility to approve appropriate applications for Place Approvals for Civil Marriages and Civil Partnerships.

It was reported that an application had been received from the owner of White River Hotel, Toomebridge for the re-approval of a specific area (Ballroom) within the hotel to hold Civil Ceremonies.

Part of the process required that a Notice of Interest was displayed for a three week period in a prominent place at the complex to allow for public objection.

Members were further advised that no objections had been received to any of the notifications to apply for Place Approval and the premises had been formally inspected and no problems had been found with regard to the application.

Moved by Councillor Duffin  
Seconded by Councillor Kelly and

**RESOLVED - that White River Hotel, Toomebridge is re-approved to hold Civil Ceremonies under the terms of the Marriage (NI) Order 2003 and Civil Partnership Act (2004)**

**White River Hotel, Toomebridge**

**(a) Ballroom**

*ACTION BY Tracey White, Head of Communication and Customer Services*

**12.5 G/MSMO/17 PRESENTATION REQUEST - PUBLIC PROTECTION ARRANGEMENTS NORTHERN IRELAND (PPANI)**

Members were advised that PPANI bring together a number of agencies including the Police, Probation, Prison Service, Health Trusts and others to work together to provide effective assessment and management of the risks posed by sexual and certain violent offenders.

A request had been received from PPANI, a copy of which was enclosed, to make a presentation to the Council to explain some of the work the organisation was currently undertaking.

Moved by Councillor Brett  
Seconded by Councillor Webb and

**RESOLVED – that PPANI be invited to make a presentation to the Policy and Governance Committee.**

*ACTION BY: Member Services*

**12.6 CE/GEN/4 DISABLED PARKING BAYS**

It was reported that correspondence had been received from transport NI regarding the provision of disabled parking bays in the following locations:

[REDACTED]  
[REDACTED]  
[REDACTED]

A copy of the map for each location was enclosed.

Any comments the Council might wish to make should be forwarded to Traffic Management.

Moved by Councillor Ross  
Seconded by Councillor Webb and

**RESOLVED – that members respond on an individual or party political basis.**

*NO ACTION*

**12.7 CE/GEN/4 COLLISION REMEDIAL MEASURE – DOAGH ROAD AT FERNAGH ROAD**

It was reported that correspondence had been received from transport NI regarding proposed measures to address a history of shunt type collisions on Doagh Road at Fernagh Road. The measures would include the provision of road markings to dedicate right turn lanes along with the application of high friction surfacing material

A copy of a plan detailing the proposed measures was enclosed.

Any comments the Council might wish to make should be forwarded to Traffic Management.

Moved by Alderman W Ball  
Seconded by Councillor Webb and

**RESOLVED – that the report be noted.**

*ACTION BY: Member Services*

## **12.8 2016 SCHEDULE OF COUNCIL / COMMITTEE MEETINGS**

Members were reminded that the Schedule of Council/Committee Meetings was previously revised in March 2016.

With reference to the summer period and particularly, the Bank Holiday, it was proposed to reschedule the date of the monthly meeting of Council in August from Monday 22 August 2016 to Tuesday 30 August 2016.

Accordingly, if approved, calendar updates would be progressed.

Moved by Councillor Lynch  
Seconded by Councillor Beatty and

**RESOLVED – that the Council Meeting in August be changed from Monday 22 August 2016 to Tuesday 30 August 2016.**

*ACTION BY: Member Services*

## **12.9 ED/ED/22 NEWTOWNABBEY FAMILY CONNECTIONS : REQUEST TO MAKE A PRESENTATION TO THE COUNCIL**

Members were reminded that the Council had provided financial assistance in the sum of up to £48,665 to Barnardo's Newtownabbey Family Connections to run a pilot Family Learning programme in primary and post primary schools in Rathcoole and Monkstown. The aim of the pilot was to work with underachieving children, including providing support for their parents and the Council's funding covered the period from 1 November 2015 to 30 June 2016.

It was reported that Barnardo's Newtownabbey Family Connections had now completed the pilot programme and had asked to present the results, and also



recommendations for taking the project forward, to the July meeting of the Council.

Moved by Councillor Hamill  
Seconded by Councillor Hogg that

**RESOLVED –that**

- a) Newtownabbey Family connections be invited to make a presentation to the July Council meeting**
- b) A report on the issue be submitted to the same meeting.**

*ACTION BY: Member Services/Louise Moore Head of Community Planning*

**12.10 UPDATE - FRACKING PRESENTATION**

Members were reminded that the background information associated with the request to address Council from Mrs Dawn Patterson from 'No Fracking Northern Ireland'. Mrs Patterson had previously addressed the legacy NBC Planning and Consultation Committee and welcomed the opportunity to provide an update on the issue.

In order to give a balanced view Members had asked for a Pro Fracking representative to also present to Council.

Following investigation by officers, a non-generic speaker with knowledge of local geology issues associated with fracking has been identified, namely, Dr Alastair Ruffell from the School of Geography, Queen's University of Belfast.

Members were advised that officers are now in a position to proceed to extend an invitation to both speakers to address Members a future meeting.

Moved by Councillor Montgomery  
Seconded by Alderman Swann that

representations on fracking be invited to take place at the September Council Meeting

On the proposal being put to the meeting 13 members voted in favour of the proposal and 17 against.

**The proposal was accordingly declared lost.**

*ACTION BY: Geraldine Girvan, Director of Operations*

The Mayor declared an interest and left the chamber and the Deputy Mayor (Councillor McClelland) took the Chair for this item.

### **COUNCILLOR MCCLELLAND IN THE CHAIR**

#### **12.11 CE/STC/125 ALL QUIET ON THE WESTERN FRONT**

Members were reminded that in June 2014 the Council agreed to participate in the 2015/16 "All Quiet on the Western Front Programme" which aimed to bring young people aged between 16 and 21 years old and living in Europe to look at the Great War and explore issues around peace, democracy and European citizenship. Partners include organisations from Belgium, Estonia, Germany, Italy, Republic of Ireland, and Spain. Funding had been secured from the European Commission 'Europe for Citizen Programme' for the implementation of this Programme. A total of €170 per person had been allocated for travel per delegate per visit with an additional match funding of €530 from the Council to allow participants to take part in the programme. Each delegate country had been offered places for 6 participants (5 participants and 1 supervisor) with all participants having completed phase 1 of the programme in July 2015.

It was reported that in July 2015, the then Mayor, Councillor Thomas Hogg, accompanied the young people recruited onto the Antrim and Newtownabbey delegation on the programme to Messines, Belgium as part of his official Mayoral duties. In 2016 the young people would complete the programme in Leuven, Belgium between 26 July and 1 August. The young people and officers participating would be staying at the Youth Hostel in Leuven which would be a shared dormitory set up. Should the Mayor wish to attend, alternative accommodation is available in the Leuven area at an approximate cost of £350 to £400 for six nights. Additional costs for flights and transfers would total approximately £200. A total budget of £2,000 was available for the project in 16/17 from the Good Relations Programme (subject to approval by OFMDFM) to cover required match funding of €530, any additional travel and subsistence costs for participants and any preplanning project activity.

Moved by Councillor Brett  
Seconded by Councillor McClelland and

#### **RESOLVED - that**

- (a) the Council participates in the final Phase of the 'All Quiet on the Western Front' Programme from 26 July - 1 August 2016**
- (b) the Mayor attends the event as an approved duty.**

Action by: Louise Moore, Head of Community Planning

### COUNCILLOR SCOTT IN THE CHAIR

#### 12.12 ED/TOU/23 ULSTER CANOE FESTIVAL: REQUEST FOR FINANCIAL ASSISTANCE

It was reported that a corporate financial assistance application had been completed by the organisers of an Ulster Canoe Festival which was to take place for the first time in Toomebridge from 16-18 September 2016. This event, which was being organised in collaboration with the Canoe Association of Northern Ireland (CANI), aimed to promote canoeing in the Borough and attract canoeists of all abilities from throughout Ireland and Great Britain. The organisers had booked coaches to run canoeing workshops at the event aimed at newcomers to the sport through to advanced paddlers.

Members were advised that the organisers estimated that 150 participants would take part in the event and participants were expected to stay 3 nights in the Borough; some would be visiting the Borough and Northern Ireland for the first time to experience the Lower Bann River which was regarded as one of the top canoeing destinations in the UK and Ireland. 80 participants were expected to stay in tents at camping facilities with up to 50 staying in local hotels, guest houses and B&Bs. The organisers also had plans to link the event with a similar event in Dublin the following weekend. Council Officers had now assessed the application which had reached the threshold for funding, with a recommendation of £2,000 to be granted.

Moved by Councillor Kelly  
Seconded by Councillor Webb and

**RESOLVED – that the Council awards the Ulster Canoe Festival up to £2,000 towards the event in Toomebridge from 16-18 September 2016, provision for which exists in the agreed estimates for 2016-17.**

NOTED: a report on the terms and conditions for the Corporate Financial Assistance Policy together with an update on the budget available be submitted to the Council.

*ACTION BY: Paul Kelly, Head of Economic Development*

#### 12.13 D/PMC/39/VOL3 BELFAST HILLS PARTNERSHIP

At the Community Planning and Regeneration Committee on 13 June 2016 it was agreed to defer the following report to the full Council.

Members were reminded that Councillor Thomas Hogg was nominated at the Annual Council Meeting to serve on the Belfast Hills Partnership. Unfortunately

Councillor Hogg was unable to take up this position therefore members were asked to nominate an alternative member.

Moved by Councillor Arthurs  
Seconded by Councillor Brett and

**RESOLVED – that Councillor Bingham be appointed to serve on the Belfast Hills Partnership for the year 2016/17**

*ACTION BY: Member Services*

#### **12.14 CE/GEN/54 YOUNG ENTERPRISE**

It was agreed at the June meeting of the Community Planning and Regeneration Committee that the following item be deferred to this meeting with details of when and where the group met.

Members were advised that correspondence had been received from Young Enterprise Northern Ireland, inviting the Council to nominate two members to join the Local Areas Boards, which operated in the Antrim and Newtownabbey area.

Young Enterprise would like to invite a member from Newtownabbey to sit on the East Antrim Area Board and a member from Antrim to sit on the Castle & Towers Area Board.

It was reported that the East Antrim Area Board meets at Carrickfergus Town Hall on the last Wednesday of the month at 9.30am. The next meeting would be in August.

The Castle and Tower's Area Board meets at Antrim Enterprise Agency on the first Monday of the month at 1.00pm. The next meeting would be in September.

Moved by Alderman Campbell  
Seconded by Councillor Kelly and

**RESOLVED – that Councillor Webb be appointed to the East Antrim Area Board.**

Moved by Councillor Brett  
Seconded by Councillor Duffin and

**RESOLVED – that Councillor Lynch be appointed to the Castle and Tower's Area Board.**

*ACTION BY: Member Services*

**12.15 ED/ED/27 DUNANNEY CENTRE - SECURING OF WINDOWS DURING 12<sup>TH</sup> JULY**

Members were advised that a request had been received from the Rathcoole Community Churches Group asking the Council to consider securing the Dunanney Centre over the July holidays, specifically boarding up the windows to protect them from potential heat damage on the 11<sup>th</sup> night resulting from the nearby bonfire.

It was reported that based on previous years the estimated cost of this was £890. Consideration of the potential gifting of the Centre to the Council was ongoing, with a report expected in July.

Moved by Councillor Webb  
Seconded by Councillor Brett and

**RESOLVED – that the Council liaise with the Housing Executive to ensure that the Dunanney Centre and the synthetic pitch are protected from heat damage from the nearby bonfire.**

*ACTION BY: Majella McAlister, Director of Community Planning & Regeneration*

**12.16 HR/HR/11 RECRUITMENT & SELECTION - DIRECTOR OF FINANCE AND GOVERNANCE**

Members were advised that the recruitment and selection process was currently underway to fill the vacant post of Director of Finance and Governance.

Members were reminded that, in accordance with the Local Government Staff Commission's Code of Procedures on Recruitment and Selection, a suitable recruitment panel, to include two Members, would now be established to complete the recruitment exercise.

Consistent with the Code of Procedures, it was proposed that the Mayor and Deputy Mayor were nominated to the recruitment panel.

Moved by Councillor Webb  
Seconded by Councillor Duffin and

**RESOLVED - that the Mayor and Deputy Mayor be nominated to the recruitment and selection panel to fill the vacant post of Director of Finance and Governance.**

*ACTION BY: Andrea McCooke, Director of Organisation Development*

## 12.17 CCS/GEN/7 SUMMER SCHEME ACCESSIBILITY

It was reported that the Council offered an extensive Summer Scheme Programme during the months of July/August and a number of Summer Schemes were already fully booked.

From the applications received so far, 11 children had noted a disability which required assessment to establish what, if any, reasonable adjustments could be made to enable their participation in the Summer Scheme for which they had applied.

Historically, where one to one care was required, the Council offered the parent and/or carer the opportunity to accompany their child to a Summer Scheme and it was proposed that this option would remain in place. A number of Special Schools in the Borough offer Summer Schemes and in addition to this, the Council had also worked with Hillcroft School to pilot it running a Summer Scheme. This year Hillcroft School successfully applied for funding through the Council's Grant Programme, which would support the school to run a Summer Scheme this year.

In the long term, the Community Planning Partnership would be well placed to properly explore and agree how the provision of Summer Schemes could be best delivered across the Borough.

Members were advised that for this year, to practically progress applications where it was not possible for a parent / carer to accompany their child, the Council might consider, as an interim measure, funding the cost of carer support up to a maximum cost of £5000, which could be provided for within existing budgets.

A copy of the proposed Council process for assessing applications noting disability / Medical Conditions was outlined in Appendix 1.

Moved by Councillor Kelly  
Seconded by Councillor Logue and

### **RESOLVED -that**

- (1) the Council adopts the new process for progressing applications for summer schemes noting a disability/medical condition**
- (2) the Council promotes the Grant Programme to the range of Special Schools in the Borough as a means for them to apply for funding support relating to summer scheme provision**
- (3) as an interim measure, funding up to a maximum cost of £5000 be approved for carer support**
- (4) the issue of Summer Scheme provision across the Borough be referred to the Community Planning Partnership for consideration and that a further report be made to Members in due course**

**(5) Staff be commended on the initiative.**

*ACTION BY: Andrea McCooke, Director of Organisation Development*

**12.18 APPLICATION FOR A FIREWORKS DISPLAY - DIAMOND PLAYING FIELD**

Members were advised of a booking request from East Way Friends of the Fallen for a Fireworks Display on the Diamond Playing Field on Saturday 1 July 2016 as part of the local Somme Commemorations. It was anticipated the Fireworks Display would take place from 10.45pm until 11.15pm.

It is reported that Environmental Health officers had confirmed that an application had been submitted for the necessary licensing by the group.

Moved by Councillor Hogg  
Seconded by Councillor Webb and

**RESOLVED – that the above booking is approved subject to compliance with the required legislative licencing, Health and Safety and insurance documentation.**

*ACTION BY: Ivor McMullan, Head of Leisure*

**12.19 CP/GR/22, 29&31 GOOD RELATIONS SUMMER INTERVENTION GRANT AID PROGRAMME 2016/17 - FUNDING RECOMMENDATIONS**

Members were reminded that the annual Good Relations Action Plan submitted to the Office of the First Minister and Deputy First Minister included a budget of £22,000 for the Summer Intervention Grant Aid Programme to support diversionary summer activities and Good Relations projects for young people living in areas affected by community tensions.

The Programme initially opened in April 2016 with five successful applications requesting a total of £11,300, as reported at the Committee meeting in May 2016. As there was a remaining budget of £10,700 members agreed to re-open the Programme for a second call with a closing date of 20 May.

Members were advised that under the second call a further 3 applications were received, 2 applications successfully scored above the 50% threshold requesting a total amount of £5,000. A summary of the applications received and the proposed award recommendations and an overview of the assessment and funding details are outlined below for members' consideration.

It was proposed that the remaining budget of £5,700 was allocated to supplement the BEAT Programme which engaged detached young people in targeted areas who were at risk of becoming involved in anti-social behaviour

and providing a combination of positive physical, developmental and educational activities throughout the summer.

**SUMMER INTERVENTION 2016**

**TABLE ONE – APPLICATIONS SCORING 50% AND OVER**

	<b>Group Name/ Project Promoter</b>	<b>Project Description/Title</b>	<b>Scored (%)</b>	<b>Amount Requested</b>
1	Bawnmore & District Residents Association	The programme aims to encourage young people to participate and engage in diversionary activities and keep them in the local area around key dates 12 July and 27 August when young people have previously been engaged in anti-social behaviour. The project will include outdoor activities, DJs and sports activities as well as a multicultural workshop and performance.	60	£2,500
2	Monkstown Community Association	'Away to Ganaway'- the proposed project will involve a weekend residential to Ganaway in County Down for approximately 15 young people between the ages of 14 - 24 years. The young people have been identified through referrals from the Community Triage Centre, Delta Youth Project and Lifeline as 'at risk'. The residential is planned from Friday 7 August until Sunday 9 August 2016. The overall programme will extend beyond the residential with sessions in July and August and will include sessions around the two World Wars and 'The Troubles' in Northern Ireland.	54	£2,500

Moved by Alderman Barr  
Seconded by Councillor Kells and

**RESOLVED - that**



- a. **the proposed funding awards totaling £5,000 be approved**
- b. **The remaining £5,700 be allocated to the BEAT Programme.**

*ACTION BY: Louise Moore, Head of Community Planning*

**12.20 CE/OA/5 NILGA DRAFT PROGRAMME FOR GOVERNMENT FRAMEWORK  
2016-2021**

Members were advised that correspondence had been received from NILGA regarding the Draft Programme for Government Framework 2016-2021, the consultation for which runs until 22 July 2016.

NILGA planned to issue a Framework Guidance Response by 24 June 2016 and this would be forwarded to Members when received.

Moved by Alderman Campbell  
Seconded by Councillor Bingham and

**RESOLVED - that the correspondence be noted.**

*NO ACTION*

**12.21 G/GEN/1 PARKHALL POST OFFICE**

It was reported that correspondence had been received from the Post Office regarding the change of the Parkhall Post Office to one of the new style local branches.

The branch closed for refurbishment on 14 March and re-opened on 18 March 2016.

Members were reminded that in line with their current practice the Post Office always aimed to give customers two weeks' notice of the change to the branch and the Post Office in this correspondence offered sincere apologies that this did not happen on this occasion.

A copy of the changes to the branch was enclosed.

Moved by Councillor Hamill  
Seconded by Councillor Kelly and

**RESOLVED – that the report be noted.**

*NO ACTION*

## **12.22 EDUCATION AUTHORITY (EA)**

It was reported that correspondence had been received to inform members that the transition from the five Education and Library Boards to the EA has been successfully completed.

Members were advised that the correspondence also provided an update on developments to ensure that members were aware of key personnel changes and contact details.

It was reported that as the change programme progresses, the EA would keep members informed of any significant changes to structure, services and key personnel.

Moved by Councillor Kelly  
Seconded by Councillor Magill and

**RESOLVED – that the report be noted.**

*NO ACTION*

## **MOTION TO PROCEED 'IN COMMITTEE'**

Moved by Councillor Arthurs  
Seconded by Councillor Hamill and

**RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.**

## **ITEMS IN COMMITTEE**

### **12.23 IN COMMITTEE CD/PM/49 & C/CS/28 DEVELOPMENT OF LAND AT KNOCKENAGH AVENUE, RATHFERN**

Members were reminded that in September 2014, a budget of £150,000 was approved to develop land at Knockenagh Avenue, Rathfern. The original concept for this site was approved by Newtownabbey Borough Council and sought to positively develop this site for the benefit of residents and visitors, taking advantage of the location at the foot of Carnmoney Hill.

Members were further reminded that at the Community Planning and Regeneration meeting 11 January 2016, the sum of £20,000 was approved for the removal of Japanese knotweed, giving a total overall budget of £170,000. The removal of the knotweed was required to satisfy the NIHE/NEELB who agreed to transfer the land to the Council.

In April 2016, a full appointment was approved for a Landscape Consultant. Through local consultation carried out by the Rathfern Community Regeneration Group opportunities were identified to enhance the scheme and maximise the site.

It was reported that a full design incorporating all proposed elements had now been developed and was enclosed. This might require adjustment following further consultation with key stakeholders including those in the immediate vicinity of the development.

**SCOPE**

The scope of the scheme at present included the following:

ITEM	COST	
Access road and car parking	£ [REDACTED]	16 spaces
Allotments	£ [REDACTED]	14 large, 14 small
Footpaths	£ [REDACTED]	
Event space	£ [REDACTED]	
Community Garden (to those killed in World War I and World War II (not War Memorial or Cenotaph)	£ [REDACTED]	
Landscape works	£ [REDACTED]	

**COSTS**

- Option 1: Maximise the potential of the site by delivery of the scheme in full
- Option 2: Reduced scheme in line with approved budget of £170,000

**OPTION 1: Enabling works and current design**

ITEM	COST
Enabling Works (Removal of knotweed) Works	£ [REDACTED]
Professional Fees	£ [REDACTED]
Contingency	£ [REDACTED]
Total predicted Option 1 scheme cost:	£ [REDACTED]

Members were advised that a high level review of the cost plan had been undertaken to indicate potential areas for cost savings to bring the development cost in line with the current approved budget of £170,000. Potential reductions were as detailed below.

**REDUCTIONS:**

ITEM	COST SAVING
Reduce car parking by 8 spaces	£ [REDACTED]
Reduce allotments by 50%	£ [REDACTED]
Omit event space	£ [REDACTED]
Omit Community Garden	£ [REDACTED]
Total cost reductions for the current design	£ [REDACTED]

**OPTION 2: Enabling works and reduced design**

ITEM	COST
Enabling Works (Removal of knotweed) Works	£ [REDACTED]

Professional Fees	£ [REDACTED]
Contingency	£ [REDACTED]
Total predicted Option 2 scheme cost:	£ [REDACTED]

**POTENTIAL COST IMPLICATIONS FROM RECENT COMMUNITY FEEDBACK**

Capital Development Officers met with the representatives from the Rathfern Community Regeneration Group on site on 2<sup>nd</sup> June 2016. The representative indicated a requirement for:

1. Junior outdoor trim trail
2. Path upgrade for vehicular access to the event space
3. Strong demand for allotments

The following are estimated additional budget cost should Members wish to include them in the Scheme:

ITEM	COST
Trim trail	£ [REDACTED]
Vehicular access	£ [REDACTED]
Total additional costs:	£ [REDACTED]

**POTENTIAL FUNDING**

It was reported that the community representatives indicated that the following items might be externally funded. Officers would work with the group to look at potential funding streams to reduce the overall costs.

ITEM	COST
Community Garden interpretation panels	£ [REDACTED]
Woodland and planting	£ [REDACTED]
Total potential funding:	£ [REDACTED]

Based on the information provided the potential cost options are as follows:-

**SUMMARY OF COST OPTIONS**

	OPTION 1	OPTION 2
Scheme cost	£ [REDACTED]	£ [REDACTED]
Additional community requirements	£ [REDACTED]	£ [REDACTED]
Total cost	£ [REDACTED]	£ [REDACTED]
Potential funding	£ [REDACTED]	£ [REDACTED]
Potential net. cost to Council	£ [REDACTED]	£ [REDACTED]

Please note, at this inception stage, all costs are indicative (±20%) until detailed site investigation and design are developed.

**PLANNING**

A Planning submission is required for the development and approval is estimated to take approximately 3 months.

**PROGRAMME**

Assuming that the Council approval is achieved to proceed with the scheme in June 2016, an indicative programme for delivery with the key milestone dates is set out below:

<b>ITEM</b>	<b>DATE</b>
Council Approval	June 2016
Stakeholder Approval	August 2016
Detail design complete	October 2016
Enabling Works complete	February 2017
Planning Approval	February 2017
Tender award	May 2017
Works complete	October 2017

#### **ENABLING WORKS**

Further assessment of the site is required to establish any potential Biodiversity issues. Council Officers are currently progressing the most effective solution to removing the Japanese knotweed. Discussions are currently being undertaken with the Council's Consultant with the view to undertaking the works as soon as possible.

#### **LAND ISSUE**

Members were reminded that in January 2016, approval was granted for Council Officers to complete the transfer of land at Knockenagh Avenue from the Housing Executive and Education Authority to the Council. This process was in the final stages and was expected to be concluded by the end of July 2016.

A further option for Members consideration might be to phase the development over an agreed period and seek additional external funding.

Moved by Councillor Hogg  
Seconded by Councillor Webb

**that Option 1 at a cost of £ [REDACTED] (less any potential external funding which may be secured) be approved.**

On a recorded vote being requested members voted as follows:

<b>In favour of the Motion 27 Members viz</b>	<b>Against the Motion 1 Members viz</b>	<b>Abstention 1 member viz</b>
Aldermen – Barr and Campbell, DeCourcy, M Girvan, and Swann Councillors – Arthurs, A Ball, Beatty, Blair, Brett, Clarke, Cushinan, Duffin, Hamill, Hogg, Kells, Kelly, Logue, Lynch, Magill, McClelland, McWilliam, Michael, Montgomery, Ross, Scott and Webb	Councillor Maguire	Councillor Rea

**The Motion was accordingly declared carried.**

*ACTION BY: : Reggie Hillen, Head of Capital Development*

**12.24 FI/PRO/TEN/62 IN COMMITTEE TENDER FOR WEIGHBRIDGE SOFTWARE, HARDWARE CALIBRATION AND MAINTENANCE**

**Introduction**

Members were advised that at the Council Meeting on 27 July 2015, the business case for the procurement of weighbridge software, hardware calibration and maintenance for Bruslee Recycling Centre and with the option of adding handheld devices to record tonnages to the other recycling centres was approved.

Following an original tender process in late 2015 there was insufficient information on the options submitted by bidders and therefore a new tender process was commenced in April 2016.

Three tenders were opened via e-SourcingNI on 20 May 2016 and referred to the evaluation panel for assessment.

**Tender Evaluation**

The tenders were evaluated on a two-stage basis as follows:

**Stage 1 (Selection Stage)** comprised of selection criteria which included questions on mandatory exclusion, insurances, previous experience and declarations and form of tender. The tenders met the requirements of the Selection Stage and proceeded to Award Stage.

**Stage 2 (Award Stage)**

One tender did not meet the tender specification in full and therefore did not proceed further in the evaluation process. The remaining two tenders did meet the specification and therefore were evaluated on the basis of cost (100%) as follows:

<b>Tenderer</b>	<b>Total Cost for Weighbridge System and Maintenance over 2 Years for Bruslee Recycling and Civic Amenity Site (£) (excl. VAT)</b>	<b>Cost Score %</b>
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Precia Molen Ireland Limited	16,380.00	100.00%

It was reported that the tender allowed for a remote system using handheld devices which would link tonnage collected into the weighbridge software to be introduced to the other four recycling centres. The software and weighbridge would be implemented at Bruslee Recycling Centre initially with the other four sites being added following a review of the new systems. The additional cost to the Council of the other 4 sites moving to the new service during the contract period would be £2000.00 (excl VAT). A review report would be brought back to Committee for approval for the additional sites.

Moved by Councillor Bingham  
 Seconded by Councillor Webb and

**RESOLVED – that having achieved the higher score of 100%, the tender submitted by Precia Molen Ireland Limited, at a cost of £16,380, for the provision of weighbridge software, hardware calibration and maintenance for the period 1 August 2016 to 31 July 2018 (with an option by the Council to extend for a further 3 periods of 12 months, subject to review and performance), be accepted.**

ACTION BY: Geraldine Girvan, Director of Operations

**12.25 FI/PRO/TEN/44 IN COMMITTEE      TENDER FOR MECHANICAL SERVICES TERM CONTRACT**

**Introduction**

Four tenders for the mechanical services term contract were opened via e-SourcingNI on 24 May 2016 and referred to the evaluation panel for assessment.

**Tender Evaluation**

The tenders were evaluated on a two-stage basis as follows:

**Stage 1 (Selection Stage)** comprised of selection criteria which included questions on mandatory exclusion, economic and financial standing, wage compliance, management systems and practices, professional membership, previous experience, technical capacity and capability of at least two key personnel, declarations and form of tender. All tenders met the requirements of the Selection Stage and proceeded to Award Stage.

**Stage 2 (Award Stage)**

The tenders were evaluated on the basis of service delivery proposals (30%) and cost (70%). Details are as follows:

<b>Rank</b>	<b>Contractor</b>	<b>Estimated Annual Cost £ using Appendix 1 Evaluation of Rates Matrix in The Tender Document * (£) (excl. VAT)</b>	<b>Total Score %</b>
1	Combined Facilities Management Ltd	██████████	██████
2	Devlin Mechanical Limited	██████████	██████
3	TMC Gas Services Limited	██████████	██████
4	CHC Group Limited	██████████	██████

- Quantities and material values were for evaluation purposes only.

Moved by Councillor Duffin  
 Seconded by Councillor McWilliam and

**RESOLVED - that**

**A For contracts up to £2999.99 (excl VAT), having achieved the highest score of 94.00%, the tender submitted by Combined Facilities Management Limited be accepted for the period 1 July 2016 to 31 March 2018 (with an option by the Council to extend for a further period of 12 months in 3 months' increments subject to review and performance). However, the Council reserves the right to seek quotations for these services from the contractors listed on the framework below**

**B For contracts between £3000.00 (excl VAT) and £29,999.99 (excl VAT), competitive quotations be sought from the four contractors appointed to the framework for period 1 July 2016 to 31 March 2018 (with an option by the Council to extend for a further period of 12 months in 3 months' increments subject to review and performance) namely:**

<b>Combined Facilities Management Ltd</b>
<b>Devlin Mechanical Limited</b>
<b>TMC Gas Services Limited</b>
<b>CHC Group Limited</b>

*ACTION BY: Sharon Logue, Procurement Manager*



**12.26 FI/PRO/TEN/45 IN COMMITTEE TENDER FOR PAINTING WORKS TERM CONTRACT**

**Introduction**

Nine tenders for a painting works term contract were opened via e-SourcingNI on 6 May 2016 and referred to the evaluation panel for assessment.

**Tender Evaluation**

The tenders were evaluated on a two-stage basis as follows:

**Stage 1 (Selection Stage)** comprised of selection criteria which included questions on mandatory exclusion, economic and financial standing, wage compliance, management systems and practices, professional membership, previous experience, technical capacity and capability of at least two key personnel, declarations and form of tender. Five of the tenders did not meet the requirements of the Selection Stage and therefore did not proceed to Award Stage.

**Stage 2 (Award Stage)**

The remaining tenders proceeded to be evaluated on the basis of service delivery proposals (30%) and cost (70%). Details are as follows:

<b>Rank</b>	<b>Contractor</b>	<b>Estimated Annual Cost £ using Appendix 1 Evaluation of Rates Matrix in The Tender Document * (£) (excl. VAT)</b>	<b>Total Score %</b>
1	AJC Electrical	██████████	██████
2	Henderson's Decorators	██████████	██████
3	Alan Clarke Joinery Works Limited	██████████	██████
4	Décor- Wright Paints Limited	██████████	██████

- Quantities and material values were for evaluation purposes only.

Moved by Councillor Blair  
 Seconded by Councillor Beatty and

**RESOLVED - that**

**A. For contracts up to £2,999.99 (excl VAT), having achieved the highest score of 100.00%, the tender submitted by AJC Electrical be accepted for the period 1 July 2016 to 31 March 2018 (with an option by the Council to extend for a further period of 12 months in 3 months' increments subject to review and performance). However, the Council reserves the right to seek quotations for these services from the contractors listed on the framework below.**

**B. For contracts between £3,000.00 (excl VAT) and £29,999.99 (excl VAT), competitive quotations be sought from the top four highest scoring contractors appointed to the framework for period 1 July 2016 to 31 March 2018 (with an option by the Council to extend for a further period of 12 months in 3 months' increments subject to review and performance) namely:**

<b>AJC Electrical</b>
<b>Henderson's Decorators</b>
<b>Alan Clarke Joinery Works Limited</b>
<b>Décor- Wright Paints Limited</b>

ACTION BY: Sharon Logue, Procurement Manager

#### **12.27 IN COMMITTEE CE/STC/88 ORGANISATION STRUCTURE**

Members were reminded that a Departmental Structure for Waste was approved at the Council meeting on 21 March 2016.

A revised structure for Waste was enclosed.

Moved by Councillor Kelly  
Seconded by Councillor Montgomery and

**RESOLVED – that the revised structure for the Waste Section be approved, subject to consultation with staff and trade unions.**

ACTION BY: Andrea McCooke, Director of Organisation Development

#### **12.28 IN COMMITTEE ARC21 RESIDUAL WASTE TREATMENT PROGRAMME**

An update on the response for Arc21 in relation to the Residual Waste Treatment Facility was tabled at the meeting.

Moved by Alderman Campbell  
Seconded by Councillor Duffin and

**RESOLVED – that the Chief Executive respond appropriately to the correspondence.**

ACTION BY: Jacqui Dixon, Chief Executive

**MOTION TO PROCEED 'OUT OF COMMITTEE'**

Moved by Councillor Kells  
Seconded by Councillor Duffin and

**RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.**

The Mayor thanked everyone for their attendance and the meeting ended at 8.55pm.

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MAYOR

***Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.***