



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
COMMUNITY PLANNING AND REGENERATION COMMITTEE HELD IN MOSSLEY MILL ON
MONDAY 13 JUNE 2016 AT 6.30 PM**

- In the Chair** : Councillor A M Logue
- Committee Members Present** : Alderman W Ball
Councillors A Ball, J Blair, L Clarke, T Girvan, N Kells, N Kelly,
R Lynch, P Michael, J Montgomery, V McWilliam and
J Scott
- Non Committee Members Present** : Alderman T Burns
Councillors - D Arthurs, N McClelland and S Ross
- Officers Present** : Director of Community Planning and Regeneration -
M McAlister
Head of Property and Building Services - B Doonan
Head of Economic Development - P Kelly
Head of Community Planning - L Moore
Head of Capital Development - R Hillen
Senior ICT Officer – P Allan
Media & Marketing Officer – A Doherty
Senior Admin Officer – S McAree

CHAIRMAN'S REMARKS

The Chairman welcomed Members to the June meeting of the Community Planning & Regeneration Committee and reminded all present of the audio recording protocol.

The Chairman offered congratulations to Councillor Thomas Hogg for recently receiving an MBE.

She expressed condolences to the family of Darren Rodgers, the young Northern Ireland fan who lost his life in Nice.

She also extended best wishes to the Northern Ireland and Republic of Ireland football teams.

1 APOLOGIES

Alderman Cosgrove and Councillor Brett

2 DECLARATIONS OF INTEREST

Councillor McWilliam – Item 3.12

3.1 PBS/BC/2 WATER AND SEWERAGE SERVICES ACT (NORTHERN IRELAND) 2016

It was reported that the previous Department of Regional Development had written to the Council to advise that on the 23 March 2016 the aforementioned Act received Royal Assent, copies available <http://www.legislation.gov.uk/nia/2016/7/contents>. A Copy of the correspondence was enclosed. The Department of Regional Development which is now part of the Department of Infrastructure was responsible for the setting of policy for the delivery of water and sewerage services in Northern Ireland by the sole licensed water and sewerage undertaker, Northern Ireland Water (NI Water). The Council responded to both consultations relating to this Bill in August and October 2014.

Objectives of legislation

- Extension for the existing arrangements to pay subsidy to NI Water up to 31 March 2017 and the ability to make subordinate legislation to extend the period that a subsidy is paid in the future if necessary.
- Introduces requirement for NI Water to produce a combined Water and Resources Management Plan and Drought Plan, which would need to be revised every two years and revised at least every six years.
- Gives the Department power to remove the requirement on NI Water to install meters at domestic properties on first connection.
- Seeks to promote more sustainable means of managing surface water and reduce the volume of surface water requiring treatment by NI Water sewerage system. The Bill defines sustainable drainage systems and extends NI Waters' power to adopt infrastructure. It also confers a power on NI Water to require the construction of sustainable drainage systems as a condition of agreeing to adopt a drain or sewer.
- Following recommendations by the Committee for Regional Development in its Inquiry into Unadopted Roads in 2012, the Act included powers to require new sewerage, which will be connected to the public sewerage network to be constructed to standards which allow NI Water to adopt (become responsible) to protect householders. This amounts to restricting the 'right' to connect and sets out a further ground for refusal on the basis that there is an alternative means of dealing with surface water.

- The measures within the Act support the aims of the Executives Sustainable Water - A long term water strategy (2015-40), which seeks to deliver a sustainable water sector in Northern Ireland.

Comments

Although broadly the intent of the Act is to be welcomed and the desire to sustainably manage the water resource in Northern Ireland is recognised and commended, there are a number of comments which still require clarification and had previously been raised in Councils' consultation responses.

- Where specific measures are proposed for developments regarding the use of sustainable drainage systems both soft and hard, the Council would suggest that there should be a condition on a planning approval that the design should be based on consultation with a single, qualified sustainable drainage approval body such as NI Water.
- The Council feels that there should be one organisation for assessing flood control, water quality and the amenity aspects of sustainable drainage systems in new developments as recommended within the Northern Ireland Environment Agency's Managing storm water report of 2011. The one body, within central government, would require effective legislation to enforce as well the continuing control to assist with the ongoing maintenance required for successful sustainable drainage systems.

Proposed by Councillor Montgomery
Seconded by Councillor Kells and agreed that

the comments, as outlined, be approved and submitted to the Department of Infrastructure.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

3.2 PBS/BC/3 STREET NAMING PROPOSAL – BALLYROBERT ROAD

It was reported that correspondence had been received on 25 May 2016 from Cailleán Developments, regarding the naming of a residential development at Ballyrobert Road, Ballyclare. The development is for approximately 13 detached dwellings. Three development names have been submitted as outlined below with a site location and site layout plan which was enclosed

- 1 – Lisnalinchy Halt
- 2 – Rushfield
- 3 – Ballyrobert Manor

Members were advised that should the Committee not wish to select one of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor McWilliam
Seconded by Councillor T Girvan and agreed that

the name Ballyrobert Manor be approved for this development.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

3.3 PBS/BC/3 STREET NAMING PROPOSAL - HIGHTOWN ROAD

It was reported that correspondence had been received on 23 May 2016 from Latner10 Developments regarding the naming of a residential development at Hightown Road, Glengormley. The development was for forty dwellings, a mix of detached and semi detached units. The three development names proposed were outlined below with a site location map and site layout plan was enclosed.

- 1 – Cashelton Manor
- 2 – Viewfort Drive
- 3 – Highstone Drive

Members were advised that should the Committee not wish to select one of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Blair
Seconded by Councillor Kelly and agreed that

the name Cashelton Manor be approved for this development.

Councillor Blair congratulated the Chairman and Vice Chairman on being elected to the posts.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

3.4 PBS/BC/3 STREET NAMING PROPOSAL - BELFAST ROAD

It was reported that correspondence was received on 16 May 2016 from Country Estates on behalf of Beechview Developments, regarding the naming of a residential development at Belfast Road, Antrim. The development was for two blocks of apartments, with 13 individual units. The three development names proposed were outlined below with a site location map and site layout plan enclosed.

- 1 – Hawthorn Hall
- 2 – Hawthorn Heights
- 3 – Hawthorn Gate

Members were advised that should the Committee not wish to select one of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Scott
Seconded by Councillor Kelly and agreed that

the name Hawthorn Hall be approved for this development.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

3.5 PBS/BC/3 STREET NAMING PROPOSAL – MOYRA ROAD

It was reported that correspondence had been received on 23rd May 2016 from Mr Gary Murphy (Beechview Developments), regarding the naming of a residential development at Moyra Road, Burnside, Doagh. The development was for twenty seven detached and semi – detached dwellings. The three development names proposed are outlined below with a site location map and site layout plan enclosed.

- 1 – Douglas Hill
- 2 – Duncans Hill
- 3 – Rowans Green

Members were advised that should the Committee not wish to select one of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Scott
Seconded by Councillor T Girvan and agreed that

the name Douglas Hill be approved for this development.

ACTION BY: Bronagh Doonan, Head of Property and Building Services

3.6 PBS/BC/3 STREET NAMING PROPOSAL – OLD MANSE ROAD

It was reported that correspondence had been received on 20 May 2016 from Mr and Mrs John McKinstry, regarding the naming of a residential development at Old Manse Road, Newtownabbey. The development is for four detached dwellings. The three development names proposed are outlined below with a site location map and site layout plan enclosed.

- 1 – Kirkhill Manor
- 2 – Old Manse Manor
- 3 – Rectory Lane

Members were advised that should the Committee not wish to select one of the above names, the matter will be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Scott

Seconded by Alderman W Ball and agreed that

the name Old Manse Manor be approved for this development.

Action by: Bronagh Doonan, Head of Property and Building Services

3.7 CP/CP/15 DRAFT PROGRAMME FOR GOVERNMENT FRAMEWORK 2016-2021

Members were advised that a consultation on the draft Programme for Government (PfG) Framework 2016-21 was launched on Friday 27 May 2016. The PfG Consultation document is available to view on the NI Executive website at: <http://tinyurl.com/pfgni>

The closing date for receipt of responses to the consultation is 5.00pm on Friday 22 July 2016. Responses can be submitted by using the link to the questionnaire on the website.

Proposed by Councillor Kelly
Seconded by Councillor Kells and agreed that

members respond to the consultation on an individual or party political basis.

NO ACTION

3.8 CP/GR/20 GOOD RELATIONS ACTION PLAN 2016/2017

Members were reminded that on an annual basis a submission was made to the Office of the First Minister and Deputy First Minister (OFMDFM) detailing the Good Relations actions to be delivered within that particular year and requesting financial support for these actions. In January 2016 following approval from the Council, an action plan totalling £187,090.96 was submitted to OFMDFM requesting financial assistance of £140,317.40 (75% of total cost). A summary of the Action Plan was enclosed for Members information.

It was reported that a Letter of Offer had been received from OFMDFM advising that a full award had been made of £140,317.40, contingent upon an agreed match fund of £46,772.74 (25%) by the Council, provision for which had been made in the 2016/17 estimates.

Proposed by Councillor Kells
Seconded by Councillor Scott and agreed that

- 1) The funding award for £140,317.40 from OFMDFM be accepted**
- 2) Match funding of £46,772.74, be approved by the Council, provision for which has been made in the 2016/17 estimates.**

ACTION BY: Louise Moore, Head of Community Planning

The Director undertook to provide members with future copies of the monitoring reports.

3.9 CP/CD/44 MONKSTOWN COMMUNITY ASSOCIATION PROPOSED BIG LOTTERY BID

Members were advised that a request had been received from Monkstown Community Association seeking financial assistance from the Council to engage the services of a consultant to assist in the completion of a funding application to the Big Lottery People and Communities Programme through which the group can apply for financial assistance of £30,000 - £500,000.

It was reported that the Big Lottery People and Communities Programme was investing £60 million in projects lasting up to five years. The Programme would provide financial assistance to support groups to work with local people to bring about positive changes in their community. In particular it would fund activities that would help people to make changes that would improve their lives and to help communities to build on their strengths and share learning.

All projects submitted to the fund must embrace three key themes:

- **People-led:** People within the local community must be meaningfully involved in the development, design and delivery of the project.
- **Strengths-based:** The fund would like to support people and communities to build on the knowledge, skills and experience which they already have to make the changes they want.
- **Connected:** Groups must have a good understanding of other activities and services within their community and demonstrate how their proposed project will complement these.

Members were advised that research had shown that early childhood had a strong influence on well-being and achievement during the rest of a child's life and into adulthood. At present in the Monkstown area there was a growing culture of self-harm, drug and alcohol misuse and both young and old alike need to build resilience and strength to be able to address these issues. Monkstown Community Association therefore wished to develop and deliver a programme for 6 – 90 year olds which would bring about a positive change in the lives of participants and the community in which they lived by helping to:

- Empower, embed and develop the skills and resilience of the local community against drugs and alcohol in the area, building on its knowledge of local people and their current needs.
- Enable a more effective transition between primary and secondary school for young people in the area.
- Build resilience amongst young people.
- Support the delivery of the project through the appointment of one full time co-ordinator and two part time outreach officers.
- Address positive mental health issues and signpost people to local service providers.
- Help to create pathways to healthier lifestyles (both mentally and physically) for the community with particular focus on the youth and their parents using

programmes and methods like talking therapy, focused therapy, confidence building courses and ways of addressing self-harm.

- Create a greater sense of place, of hope and belief in self-amongst the community and build on the positive aspects of the area.
- To build leadership skills.

In order to further develop the Project and examine how the other activities and programmes delivered within the centre, such as the Good Morning Project and the DELTA Programme, can add value and complement this project the Group requires the services of a consultant to assist in the preparation of a detailed, comprehensive and high quality funding application.

Initial research has indicated that the cost of engaging a consultant to undertake this work would be in the region of £2,000 however, the Group has included an overnight residential in the costings, where the project would be developed in greater detail with input from all the relevant stakeholders, the total cost including 1 night's accommodation would be in the region of £2,995 for 12 attendees. If the request is approved members may wish to consider awarding either the full amount of £2,995 which includes an overnight residential or the lesser amount of £2,000 to engage a consultant to complete the application form.

Proposed by Alderman W Ball

Seconded by Councillor Scott and agreed that

the full amount of £2,995 be awarded, which includes engaging of a consultant to undertake the work at a cost of £2,000, plus £995 for a 1 night residential for 12 attendees, where the project would be developed in greater detail with input from all the relevant stakeholders with the Community Group Members

ACTION BY: Louise Moore, Head of Community Planning

3.10 CD/PM/84 PROPOSED RANDALSTOWN PITCH DEVELOPMENT

Members were reminded that discussion had been ongoing with key sports groups in Randalstown regarding the potential for pitch development at Neillsbrook. In particular Randalstown Rugby Club, Youth Football and the Football Clubs themselves had been involved in discussions.

Currently there are 3 grass pitches and 3 small Multi Use Games Area (MUGA's) owned by the Council. Two of the grass rugby pitches are leased to the Rugby Club and the Council takes bookings directly for the football pitch, usage of the MUGA's is limited and charged on an 'ad hoc' basis through the Community Centre. The enclosed plan shows the existing provision at Neillsbrook.

Through the consultation to date consensus has emerged regarding the MUGA's in that they are not 'fit for purpose' in terms of local need. The limited bookings is attributed to the fact that they are too small even for training purposes and are generally used on an 'ad hoc' basis at no charge by local children. The proposal is therefore to convert these into a practice pitch and to resurface with a 3G

carpet. The indicative cost to do this on the current footprint is £75,000 including contingency and professional fees.

Members were advised that officers had been asked by the sports groups to explore the potential to extend the footprint of the new practice pitch and to include room for storage. The cost of this option was being investigated and this scheme was likely to require planning permission.

With regard to the proposed development of a 3G pitch, the option which appears most likely is the development of this pitch on one of the grass pitches currently leased to the Rugby Club. Other options for example, developing to the rear of the Community Centre have been excluded due to the limited space available and developing on the football pitch in the front of the Centre which the football clubs have rejected, due to their reliance on it. The Rugby Club has expressed an interest in developing 3G provision on one of its pitches but has sought further information from the Council in relation to charging etc.

Members were advised that provision of £750,000 was made in the capital estimates based on a likely total project cost of £1.5 million.

In order to progress it was proposed that a phased approach be adopted as outlined below:-

- a) the MUGAS's be converted to a practice pitch with a new 3G carpet either on the current footprint or a larger one. Final design and costs to be reported to the Council in August.
- b) A design for car parking and landscaping of the remaining site be developed and reported to the Committee when available.
- c) A draft pricing schedule for the new practice pitch and proposed 3G pitch be developed and reported to the Operations Committee in due course.

Proposed by Councillor Kelly

Seconded by Councillor Clarke and agreed that

- a) the MUGAS's be converted to a practice pitch with a new 3G carpet either on the current footprint or a larger one. Final design and costs to be reported to the Council in August.**
- b) A design for car parking and landscaping of the remaining site be developed and reported to the Committee when available.**
- c) A draft pricing schedule for the new practice pitch and proposed 3G pitch be developed and reported to the Operations Committee in due course.**

ACTION BY: Reggie Hillen, Head of Capital Development and Ivor McMullan,
Head of Leisure.

3.11 ED/ED/GEN 2 GLOBAL ENTREPRENEURSHIP WEEK: YOUNG ENTERPRISE SCHOOLS MASTERCLASSES

Members were reminded that Young Enterprise NI (YENI) was a charity that delivered a range of enterprise and financial education programmes to children and young people from all backgrounds from one day masterclasses to year-long activities. YENI had written to the Council proposing to run a series of school masterclasses during Global Entrepreneurship Week 2016 in the Antrim and Newtownabbey area a copy of the correspondence was enclosed.

This year's Global Entrepreneurship Week will take place from 14-20 November 2016 to help promote entrepreneurship and raise awareness of self-employment opportunities to young people.

In 2015/6 the Council awarded YENI NI £1,800 to provide workshops for 4 Primary schools involving 550 Primary 6 pupils and for 1 secondary school involving 90 pupils. Feedback from all the events was extremely positive and the Council was awarded a 'High Impact' award for Global Entrepreneurship Week 2015 from Global Entrepreneurship Week UK, in recognition of the Council's contribution to the 2015 campaign.

YENI is now proposing to deliver another series of workshops to primary, secondary and special education needs schools in the Borough. The primary school workshops will introduce the concept of entrepreneurship using a variety of practical and interactive tools to demonstrate how businesses can collaborate through supply chains to create jobs for the local economy. At the secondary school workshops students will be challenged to come up with a new 'app' for the digital market. At the end of the event students will present their ideas and related business plans at a 'Dragon's Den' style event to a panel of judges, including the Mayor of Antrim and Newtownabbey Borough Council and local business representatives.

All schools in the Council area will be offered the opportunity to participate on a 'first come first served' basis. YENI is seeking support from the Council in the sum of £1,800 to deliver 5 workshops to a minimum of 4 secondary schools and 8 primary schools, a minimum of approximately 340 pupils. This proposal will help to support the Council's function for promoting enterprise awareness to young people.

Young Enterprise will provide the following at a maximum cost of £1,800 to the Council:

- recruitment of the schools,
- management of the schools attendance at the events,
- design of the workshop content and materials,
- staff resources to prepare and deliver the workshops,
- a final report detailing the programme results against anticipated outputs and if appropriate recommendations for future programmes.

Members were advised that in addition, the Council was requested to sponsor the hospitality costs, estimated at £3,200 along with prizes and equipment at an approximate cost of £800. Where necessary, the Council was also asked to cover the costs of transporting the children and young people to and from the

workshops (up to £1,500). The total estimated cost for the YENI programme to the Council is £7,300, provision for which existed in the economic development budget.

Proposed by Councillor McWilliam
 Seconded by Alderman T Girvan and agreed that

- (a) The Council provides funding in the sum of up to £1,800 to Young Enterprise NI to deliver a series of 5 workshops during Global Entrepreneurship Week 2015 for a minimum of 340 school pupils from local primary and secondary schools in the Borough**
- (b) The Council covers the costs of hospitality, prizes and equipment at an estimated cost of £4,000**
- (c) If required by the schools, the Council provide transport to the workshops at a maximum cost of £1,500.**

ACTION BY: Paul Kelly, Head of Economic Development

3.12 ED/ED/5 RURAL DEVELOPMENT PROGRAMME: VILLAGE AND HAMLET PLANS

It was reported that the NI Rural Development Programme, managed locally by GROW South Antrim Local Action Group (LAG) had funding available to invest in rural villages and hamlets across the Borough. DARD had issued the LAGs with the guidelines for village renewal measures and the funding can only be awarded for projects identified within a Village Plan. There was 75% grant aid available and at least part of the 25% match funding must come from the local Council. GROW had a total budget of £313,000 available (with up to £75,000 ring-fenced for eligible Hamlet projects) and a maximum grant of up to £50,000 per project can be awarded. The first call for applications will open in Autumn 2016 closing in January 2017 with projects expected to commence from April 2017.

The previous Rural Development Programme, with support from both former legacy Councils enabled the following villages and one hamlet in the Borough to prepare a plan:

Ballynure	Ballyrobert	Cogry/Kilbride	Doagh
Templepatrick	Parkgate	Toome	Dunadry

The villages/hamlets in the Borough without a current plan in place are:

Ballyeaston	Straid	Groggan	Moneyglass
Milltown	Creggan-Cranfield	Killead	

There are a number of smaller settlements also in the Borough, but these have not been prioritised for support in GROW's strategy.

GROW recently held public information sessions and a number of villages and hamlets in the Borough have indicated an interest in commissioning a plan for their area or to update an existing plan.

It was proposed that in advance of GROW's application call, the Council supported the updating of existing plans and invited the other villages/hamlets to apply to have new plans produced. Officers anticipated that 4 plans would have to be revised and up to 5 new plans prepared at an estimated cost of £8,000.

Proposed by Councillor Michael
Seconded by Councillor T Girvan and agreed that

the Council procures an external consultant to revise existing village plans, prepare new village or hamlet plans and assist local village and hamlet groups to bring forward their applications in advance of GROW South Antrim's call for applications at an estimated cost of up to £8,000, provision for which exists in the Economic Development budget.

ACTION BY: Paul Kelly, Head of Economic Development

Councillor McWilliam declared an interest in this item.

3.13 ED/REG/11 ANTRIM AND BALLYCLARE LINKAGES SCHEMES 2016/17 ED/ED/56

Members were reminded that in May 2016, the Council agreed a programme of Town Centre Revitalisation Schemes for Antrim and Ballyclare during 2016-17. The new Department for Communities (DfC) had agreed indicative budgets for the 2 schemes in the sums of £100,000 each with the Council to contribute a further 10% of the total costs (£20,000). The Council was required to submit formal applications for each scheme by 5 August 2016, accompanied by the results from business and shopper surveys that were to be carried out over the next 2 months. The Department had asked that the new schemes were promoted as 'Linkages'

The Department has asked that the application for Antrim town should focus on 'town centre linkages' taking in those parts of Railway Street, Market Square, High Street and Church Street that were not included in the Revitalisation scheme that was completed in 2015. The Department has indicated its interest in supporting the improvement of the shop fronts in Railway Street Courtyard, new directional signage, a public Wi-Fi provision and a new public art piece to be commissioned at the entrance to Church Street. Officers have consulted the Antrim Town Team on these project ideas and the Town Team has indicated its support.

The proposed linkages application for Ballyclare town centre is to include those properties that could not be supported under the 2014-15 Scheme due to lack of budget. Members are reminded that the previous scheme was managed and administered by Ballyclare Chamber of Trade (with support from a Council Officer) under a letter of offer from the former DSD.

It was proposed that the new scheme was led by the Council who would be issued with the letter of offer to meet the Department's governance requirements. It was further proposed that the Council continued to work with Ballyclare Chamber to implement the scheme in partnership through a Memorandum of Understanding.

Proposed by Councillor Kells
 Seconded by Councillor Montgomery and agreed that

the Council

- 1) submits applications for Town Centre Linkages Schemes in Antrim and Ballyclare respectively, with a total indicative budget of £200,000 (plus a £20,000 contribution from the Council.**
- 2) draws up a Memorandum of Understanding with Ballyclare Chamber of Trade to facilitate the implementation of a Ballyclare Revitalisation Scheme**

ACTION BY: Paul Kelly, Head of Economic Development

3.14 ED/TOU/2 TOURISM ACTION PLAN (2016-17)

Members were reminded that a tourism action plan had been agreed by the Council in July 2015 for 2015/16. The end of year outputs for this action plan were summarised in Appendix 1. This highlights the development of a new tourism brand for the Council, the delivery of a series of masterclasses and familiarisation visits for the local industry, a range of business support programmes and a scoping study on innovative visitor servicing technologies.

A series of workshops were held with local tourism providers in February this year to explore and collectively agree the priorities for the development of the tourism product in the Borough for 2016/17 and the workshop outcomes report was enclosed as Appendix 2.

A new action plan for 2016/17 is proposed below indicating actions to further build capacity within the local tourism sector to enhance the quality of the visitor offer in the Borough generally and specific actions to promote the Borough to increase visitor numbers, spend and overnight stays. Officers are working closely with Tourism NI to explore new partnership opportunities involving the private sector to take forward the development of the Borough's visitor trails and activity tourism products, launching a fresh marketing campaign, improving tourist signage, creating a dedicated tourism 'micro' website and lobbying Tourism NI and Transport NI to improve access/transport links.

Proposed Tourism Action Plan 2016-2017

a) BUILDING CAPACITY WITHIN THE TOURISM SECTOR

Action	Who	When	Estimated Costs
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Develop strategic opportunities with Tourism NI	ANBC/ Tourism NI/Private sector	Oct 16	£8,000 (potential for Tourism NI funding)
Establish an Antrim & Newtownabbey Tourism Team	Private Sector (support as required from ANBC)	Dec 16	£2,000 (facilitation costs)
Develop Visitor Trails: a- Produce an audit of visitor trails in the Borough addressing connectivity issues b- Develop a unique 'Lough Shore to Lough Side' Trail from Lough Neagh to Belfast Lough connecting with the Causeway Coastal Route c- Extend the Ulster Scots Trail to include the entire Borough	ANBC/ Tourism NI/ Ulster Scots Agency	Oct 16 Jan 17 Mar 17	£7,000
Develop a dedicated tourism 'micro website' (sub-section of the Council's Website)	ANBC	Jan 17	£8,000
Develop activity tourism products in the Borough exploiting the new tourism brand (cycling, fishing, golfing, and water based activities)	ANBC/ Outdoor Recreation/ Private sector	Jan 17	£2,000
Deliver a series of 3 masterclasses, 2 tourism fam trips in the Borough and 1 tourism study visit to Republic of Ireland	ANBC/Private sector	Mar 17	£3,000
Develop opportunities for clustering and cross selling – for example introduce an Antrim & Newtownabbey 'visitor pass' incentive scheme to promote tourism attractions, activities and local accommodation	ANBC/ Private sector	Mar 17	£2,000
Lobby to seek improved access and transport links –Transport NI through Community Plan, Work with online marketing specialists to review Google directions for local tourism providers	ANBC/ Private sector/ Transport NI	Mar 17	£1,000
Promote ASK Programme, STAR Programme and LEAN network and other business support initiatives to tourism sector	ANBC	Mar 17	(Provided for within Economic Development budget)
Identify new opportunities at Visit Belfast through existing service level agreement for Belfast International Airport and Belfast Welcome Centre	ANBC	Mar 17	Existing Agreement with Visit Belfast

Identify new opportunities for Lough Neagh collaborating with other Councils- match funding the HLF Landscape Partnership Scheme and the new shared vision for a community led approach to the future management and sustainable development of Lough Neagh	ANBC	Mar 17	Existing Agreement with Lough Neagh Partnership
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b) MARKETING AND BRANDING

Action	Who	When	Estimated Costs
Launch of Tourism Brand/Visitor Guide at Belfast International Airport	ANBC/Private sector	July 16	£1,000
Develop marketing campaign to promote the destination using the new tourism brand	ANBC	July 16 - Mar 17	£10,000
Work with tourism providers to use new tourism brand in their marketing campaigns and materials and create video clips for inclusion in the Council's website	ANBC/Private sector		£2,000
Update and print Visitor Map with new tourism brand highlighting Visitor Trails and itineraries	ANBC	Jan 17	£2,000
Complete a tourism signage audit recommending and implementing improvements	ANBC/Tourism NI	Mar 17	£5,000
Review locations in the Borough for accessing visitor information in line with Review of Tourism NI's Visitor Information Plan	ANBC	Mar 17	£0
TOTAL estimated budget			£53,000

Proposed by Councillor Kells
 Seconded by Alderman W Ball and agreed that

the Tourism Action Plan (2016-2017) be approved.

ACTION BY: Paul Kelly, Head of Economic Development

3.15 PBS/PS/4 CRANFIELD HOLY WELL: PROPOSED HYDROLOGY STUDY

It was reported that Cranfield Holy Well lay adjacent to the ruins of a 13th century Church in Cranfield at Lough Neagh where an annual pilgrimage took place on 29 June. The Well was owned by the Council and featured as a heritage attraction in the Council's tourism publications. In recent years the Well had lost its water supply and the local Cranfield History Group had been lobbying the Council to investigate the cause of the problem and seek an effective solution.

Members were reminded that the Cranfield site was one of the locations identified for an archaeological project in the successful Heritage Lottery Fund (HLF) application that the Lough Neagh Partnership (LNP) submitted for a Landscape Partnership Scheme. The Council had already agreed to provide match funding for the Year 1 projects identified in the LNP's work programme for the Antrim and Newtownabbey Council area.

Members were advised that officers had been in discussions with the LNP about the Council commissioning a professional Hydrologist to undertake an investigation using the match funding already agreed in this year's estimates. The consultancy costs were estimated to be up to £5,000. The LNP had since confirmed that it was content with this approach, however before this could be taken forward permission was required from an adjacent landowner whose property abuts the Well to gain access to his land to facilitate a study.

Proposed by Councillor Clarke
 Seconded by Councillor Kelly and agreed that

the Council appoints an Hydrologist to undertake an investigation into the causes of the loss of water to Cranfield at an estimated cost of up to £5,000, provision for which exists in the agreed economic development budget 2016-17, subject to the consent of a private landowner for access to his land.

ACTION BY: Paul Kelly, Head of Economic Development

3.16 ED/REG/9 CRUMLIN TOWN TEAM: PROPOSED ACTION PLAN 2016/17

Members were reminded that proposals for the Crumlin Town Team Action Plan for 2016-17 were agreed at the Crumlin Town Team meeting on 11 May 2016. The proposed action plan is set out below and includes projects aimed at making vacant units more attractive to prospective tenants, improving public safety, marketing support, and some environmental improvements.

PROJECT PROPOSALS	INDICATIVE BUDGET
Explore and set up appropriate forms of social media channels; development of a brand for the town centre including production of suitable promotional materials	£2,000
Consult with local traders and Transport NI to bring forward sustainable parking options for the town centre	Nil cost
Organise 3 networking events to help build business engagement from September to March 2017, targeting the local business community and featuring relevant guest speakers	£1,000
Provide a contribution towards the installation costs of town centre CCTV system (subject to outcome of the Council's CCTV feasibility study)	£5,000
Ongoing technical assistance from external specialists to establish and develop the Town Team and assist with the development/implementation of the plan	£1,500

Environmental improvements to help improve the appearance of some vacant units and surrounding areas including installation of planters and greenery	£10,000
Unallocated budget: further proposals to be brought back to the Council for approval later in the year	£2,500
Total	£22,000

Proposed by Councillor Scott
 Seconded by Councillor Michael and agreed that

the Crumlin Town Team action plan for 2016-17 be approved at a total cost to the Council of £22,000, provision for which exists in the Economic Development budget.

ACTION BY: Paul Kelly, Head of Economic Development

3.17 ED/ED/55 LOUGH NEAGH RESCUE: EXTENSION TO LEASE AGREEMENT AT ANTRIM LOUGH SHORE PARK

Members were reminded that Lough Neagh Rescue (LNR) operated from Antrim Lough Shore Park through a temporary 3 year lease granted at a peppercorn rent of £1 per year by the former Antrim Borough Council and last renewed in 2013. The current lease was due to expire on 9 October 2016 and LNR had requested that the Council considered granting an extension to the agreement until such time as the arrangements for letting out space in the new Gateway Centre are in place.

LNR also has planning consent for its temporary site which expires on 14 December 2016. The terms of the lease agreement with the Council include a clause requiring that prior approval be sought by the tenant from the Council before submitting any further applications for planning consent.

It was proposed to seek an extension for up to 5 years to allow for completion of the Gateway Centre.

Proposed by Councillor Scott
 Seconded by Councillor Kelly and agreed that

(1) the lease agreement with Lough Neagh Rescue under the existing terms and conditions be extended until 9 October 2021, or until such time as the Council agrees the arrangements for letting space in the new Gateway Centre.

(2) Lough Neagh Rescue submits an application to extend planning permission to operate from the Lough Shore Park for up to 5 years to December 2021.

ACTION BY: Paul Kelly, Head of Economic Development

3.18 ED/ED/54 CLOSURE OF FUJITSU PLANT IN ANTRIM

Members were advised that Fujitsu International in Antrim recently announced its intention to close the plant with the loss of 40 jobs and relocate the facility to Belfast. The plant has been operating in Antrim for 40 years and is currently Fujitsu's Network and Telecoms maintenance and repair centre. The company has indicated that it remains committed to maintaining a Northern Ireland operation and that there will be redeployment opportunities for the staff who are affected by the pending closure.

Correspondence had been received from the Communication Workers Union (CWU) requesting that the Council joined with local MPs to lobby Fujitsu and also Invest NI to ensure that the jobs were kept within Northern Ireland.

Proposed by Councillor Scott
Seconded by Councillor Kells and agreed that

- a) members respond on an individual or party political basis**
- b) Council Officers be available to host any meetings that may be required.**

ACTION BY: Louise Moore, Head of Community Planning

3.19 CP/PCSP/26 APPOINTMENT OF CHAIRPERSON TO THE POLICING AND COMMUNITY SAFETY PARTNERSHIP

Members were advised that the Justice Act 2011 stated that the position of Chairperson of the Policing and Community Safety Partnership (PCSP) was held by an Elected Member for a period of 12 months at a time and in turn by each of the 4 largest parties represented on the Council immediately after the last local general election. The position of Vice Chairperson was held by an Independent Member, elected by the Independent Members.

Members were reminded that Councillor Linda Clarke, was appointed to the position of Chairperson at the Council meeting in March 2015 for a period of 12 months from 1 April 2015. Given that there was a delay in establishing the Partnership which was not reconstituted until 24 August 2015, it was agreed that the current Chairperson would hold the position for a period of 12 months from that date. Members were therefore requested to appoint a Chairperson from 25 August 2016 for a period of 12 months from the second largest party represented on the Council which was the Ulster Unionist Party (UUP). The 3 members from the UUP serving on the PCSP were:-

- 1) Councillor Paul Michael
- 2) Councillor Drew Ritchie
- 3) Councillor Michael Maguire (replacing Councillor Jim Bingham)

Members were also asked to note that Councillor Neil Kelly would be replacing Councillor John Blair on the PCSP.

Proposed by Councillor Scott

Seconded by Councillor Montgomery and agreed that

- i. **Councillor P Michael be appointed as Chairperson for the PCSP for a period of 12 months from 25 August.**
- ii. **The appointment of Councillor Neil Kelly and Councillor Maguire be noted.**

ACTION BY: Louise Moore, Head of Community Planning/Member Services.

Several members paid tribute to the outgoing Chairperson and to Councillor Blair for his efforts on the partnership. Members also expressed best wishes to the incoming Chairperson and Councillor Michael and Blair responded with thanks.

3.20 CP/P4/1 PEACE IV PROGRAMME ACTION PLAN 2014-2020

Members were reminded that the new Peace IV programme had been agreed by the Northern Ireland Executive and the Irish Government with the overarching priority of supporting peace and reconciliation. Local authorities had been tasked with delivering programmes which address three of the four key objectives of the programme:

1. Children and Young People
2. Shared Spaces and Services
3. Building Positive Relations at a Local Level

The indicative financial allocation for Antrim and Newtownabbey Borough Council is €3,863,290 and is broken down as follows. Details of finance in sterling is based on the exchange rate at the time of writing, this may be subject to change.

Local Authority Area	Peace Action Plan Total (ERDF + Match)	Support Costs + ERDF Match	Children and Young People (aged 0-24) Total (ERDF + Match)	Shared Space Total (ERDF + Match)	Building Positive Relations Total (ERDF + Match)
Antrim and Newtownabbey	€3,863,290	€468,483	€713,413	€1,205,408	€1,475,986

Members are reminded of the decision in January 2016 to appoint an independent consultant to develop a detailed Peace IV action plan for submission to the Special EU Programmes Body (SEUPB), responsible for managing the EU structural funds programme.

BluZebra Ltd was appointed in March 2016 to carry out the consultation engagement exercise and action planning process, and has consulted extensively throughout the Borough to ascertain the key issues, priorities and indicative programme areas which the Peace IV Action Plan 2014-2020 in Antrim and Newtownabbey should address. This consultation exercise to date has included engagement with focus groups based on the key themes of the programme, open public meetings, targeted one to one consultations, consultations with specific groups and forums, and engagement with statutory stakeholders, Council officers, elected members desktop research and an online survey. The findings of this consultation exercise will help to inform the Local Action Plan which will accompany the stage one application to SEUPB, due for submission by 21 June 2016. A copy of the action plan and stage one draft application will follow.

Members were reminded that this was a two stage process, with stage one outlining a skeletal programme emerging from the themes identified at the initial consultation phase. Stage two would involve further engagement with communities and key stakeholders to identify and formulate more detailed programmes and outcomes. Members would be advised of these dates in due course.

A decision on the stage one application will be communicated within eight weeks of submission (c16 August 2016), with a further stage two application due to SEUPB within six weeks of the decision (c27 September 2016). A decision and letter of offer (if successful) will be provided within 22 weeks of the stage two submission (i.e. by late February 2017).

For the stage one application, SEUPB also requires consideration of a partnership model which will denote which method will be used to appoint members, and what interim arrangement will be made until the partnership is appointed and fully operational. Based on the Partnership of 21 Members a number of options are outlined below for consideration;

Option	Allocation Method for Elected Members	Party Seats	Total Membership Partnership
1	D'Hondt 10 Members	4 DUP 3 UUP 1 Alliance 1 SDLP 1 Sinn Fein	10 Elected Members 10 Statutory & Social Members 20 Total
2	D'Hondt 10 Members + 1 additional nomination TUV to facilitate all parties being represented as per Community Planning Partnership	4 DUP 3 UUP 1 Alliance 1 SDLP 1 Sinn Fein 1 TUV	11 Elected Members 10 Statutory & Social Members 21 Total

3	1 x party nomination	1 DUP 1 UUP 1 Alliance 1 SDLP 1 Sinn Fein 1 TUV	6 Elected Members 10 Statutory & Social Members 16 Total
4	2 x party nomination	2 DUP 2 UUP 2 Alliance 2 SDLP 2 Sinn Fein 2 TUV	12 Elected Members 9 Statutory & Social Members 21 Total

Details of an interim partnership option will be presented to Members in due course and submitted with the stage two application.

Proposed by Councillor Kells
Seconded by Councillor Blair and agreed that

- 1) The draft action plan and draft stage one application be approved for submission to SEUPB on 21 June 2016;**
- 2) Option 2, D'Hond't plus one TUV member, to facilitate all parties being represented, be selected for the formulation of the Partnership.**

ACTION BY: Louise Moore, Head of Community Planning

3.21 CP/CD/67 AREAS AT RISK

Members were reminded of the decision in February 2016 to commission an independent evaluation and action plan of the Antrim and Newtownabbey Areas at Risk Programmes for 2015/16.

The Areas at Risk programme for 2015/16 was delivered across six Super Output Areas in Antrim and Newtownabbey. The programme committed £145,000 to three Super Output Areas in Newtownabbey (Monkstown_1, Carmoney_1 and Mossley_2) and £120,000 to three Super Output Areas in Antrim (Farranshane, Ballycraigy and Steeple). The £145,000 committed for Newtownabbey was part funded by a £90,000 contribution from the Department for Social Development. In April 2016 the Council accepted £90,000 from the Department for Social Development for the Newtownabbey Areas at Risk Programme 2016/17. A budget of £120,000 was allocated for the Antrim programme, and match funding of £55,000 for the Newtownabbey programme respectively, in 2016/17 as agreed in the estimates.

Locus Management was commissioned to complete the evaluation and action planning process. A comprehensive evaluation for both Antrim and Newtownabbey 2015/16 programmes were enclosed and provide detailed information on what was achieved as well as recommendations for each of the 20 projects funded under Areas at Risk in 2015/16.

Draft proposals for both Antrim and Newtownabbey for the 2016/17 programmes, proposing delivery from 01 July 2016 to 31 March 2017, were also enclosed and will require financial support from the Council to be implemented. Members are reminded that provision has been made in the 2016-17 estimates. The draft proposals for both Antrim and Newtownabbey propose continuation in 2016/17 of 19 of the 20 projects supported in 2015/16. The 2016/17 Areas at Risk Action Plan will require the following support to be implemented:

- Antrim Areas at Risk Programme: £120,000 from Antrim and Newtownabbey Borough Council;
- Newtownabbey Areas at Risk Programme: £55,000 from Antrim and Newtownabbey Borough Council and £90,000 from the legacy Department for Social Development;
- Total Programme Budget 2016/17 (Community Planning and Regeneration Department): £265,000 (inclusive of £90,000 from the legacy Department for Social Development).

Proposed project implementation dates are from 01 July 2016 to 31 March 2017. There will be a project development process initiated in June 2016 which will see project budgets finalised, management agreements drawn up, key performance indicators agreed, and monitoring procedures established.

Members were also reminded of the decision (February 2016) to commission a Business Case on behalf of the New Mossley Community Group for the New Mossley Community Hub facility, following agreement from the Department for Social Development to re-profile some of the Areas at Risk budget. This business case was currently in process and would be presented to the Council upon completion.

Proposed by Councillor Kells
Seconded by Councillor J Blair and agreed that

- 1) The independent 2015/16 Areas at Risk evaluation be noted.**
- 2) The Areas at Risk 2016/17 Action Plan be approved.**
- 3) £120,000 be allocated to the Antrim Programme for 2016/17 from the Community Planning and Regeneration budget;**
- 4) £145,000 be allocated to the Newtownabbey Programme 2016/17 (inclusive of £90,000 committed by the legacy Department for Social Development) from the Community Planning and Regeneration budget.**

ACTION BY:: Louise Moore, Head of Community Planning

3.22 PBS/BC/1 POLICY CONSULTATION RELATING TO DILAPIDATED/DANGEROUS BUILDINGS AND NEGLECTED SITES

It was reported that correspondence had been received from the legacy Department of the Environment (DOE) inviting a response to the above discussion paper. The legacy Department of the Environment had been actively considering a policy on dilapidated / dangerous buildings and neglected sites over the past 2 years. Both legacy Councils responded to a previous consultation in June 2014. This policy consultation proposes significant legislative changes with regard to dangerous, ruinous buildings and neglected sites.

Background information

It is recognised that problems with dilapidated/dangerous buildings and neglected sites can have a widespread negative impact. They can impact not only on the environment, and the well-being of the residents, employees, and employers, attract anti-social behaviour but also on economic factors such as investments in our towns, property prices and tourism. Building Control on behalf of the Council has lobbied DOE for a number of years to review the legislation in this areas as it both antiquated and in many cases applies only to specific geographic areas. DOE introduced this policy consultation as it had a responsibility to ensure that legislation where required was fit for purpose and effective when dealing with problems associated with amenity of local areas. The Department recognised there was a need to consider the current legislative framework to deal with the growing amenity problems associated with dilapidated/dangerous buildings and neglected sites.

Key proposals within the Policy Consultation

- Policy proposals to enhance Councils ability to tackle dilapidated/dangerous buildings and neglected sites
- Introduction of new primary legislation that provides Councils with additional powers
- Measures to assist with cost recovery

Issues raised within the Policy consultation response

Although the proposal is broadly welcomed, there were many issues raised within the consultation response. Some of the main proposals include:

- Support for a new modern fit for purpose legislative and policy regime which to replace the disparate and in some respects outdated legislation.
- Enhancement of the Councils' power to recover costs
- Simplification of the systems for issuing of notices for those who have an interest in land or property.
- Ability to deal with wider issues of dangerous and neglected sites and to compel owners to take action to prevent dilapidation occurring
- The need for statutory guidance to be developed to support the enforcement of the new legislation.

Resource implications

Difficult to assess the resource implications at this stage until the legislation is in place or queries raised about resourcing in England & Wales have been

considered. The level of resourcing required will be dependent on how proactively the Council wishes to use any new legislative powers.

Conclusion

The proposals put forward are considered beneficial but it would be important to consider lessons from England and Wales and feedback from this consultation to inform the decision making and to ensure appropriate amendments are made to the legislation prior to its introduction, to ensure it is appropriate and effective for use in Northern Ireland.

Proposed by Councillor Scott
Seconded by Alderman W Ball and agreed that

the response to the consultation be approved.

Prepared by: Bronagh Doonan, Head of Property and Building Services

3.23 D/PMC/39/VOL3 BELFAST HILLS PARTNERSHIP

Members were reminded that Councillor Thomas Hogg had been nominated at the Annual Council Meeting to serve on the Belfast Hills Partnership.

Unfortunately Councillor Hogg is unable to take up this position therefore members are asked to nominate an alternative member.

Proposed by Councillor Kells
Seconded by Councillor Clarke and agreed that

the matter be deferred to the next Council meeting.

ACTION BY: Member Services

**3.24 CD/PM/5 & Randalstown & Ballyclare Public Realm Revitalisation Scheme
CD/PM/59**

Members were reminded that at the Community Planning and Regeneration Committee in May 2016 the Department for Social Development, now known as the Department for Communities (DfC) had ringfenced £1,200,000 and Council approved match funding of £285,000 for a suite of public realm and revitalisation projects in Antrim, Ballyclare, Glengormley and Randalstown.

Members were reminded that the Public Realm Scheme for Randalstown entails re-paving footpaths, new street lighting and street furniture.

For the Public Realm Scheme in Randalstown the DfC has allocated £350,000 and the Council match funding £35,000 giving a total budget of £385,000

The indicative scope of the proposal for the Randalstown Phase III Public Realm Scheme was presented in the enclosed drawing. Members were advised that New

Street accounts for the majority of the scheme, however the opportunity had been taken to include John, Street, Arches Lane and the paving around the Old Forge building to complement and enhance the creation of the new car park off John Street.

As the Council is also now responsible for the main car park at John Street, paving Arches Lane and the area around the Old Forge will both physically and visually enhance the area for residents and visitors. Discussions are underway with the Transport NI regarding the potential adoption of Arches Lane and an update will be provided in due course.

The Public Realm Scheme will therefore include the following areas: -

- New Street
- John Street
- Arches Lane
- Old Forge

It was reported that the final scope of the works would be reconciled against the approved budget. Road surfacing might be undertaken by Transport NI at a later date.

Proposed by Councillor Clarke
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Reggie Hillen, Head of Capital Development

3.25 YOUNG ENTERPRISE

It was reported that correspondence had been received from Young Enterprise Northern Ireland, inviting the Council to nominate two members to join the Local Areas Boards, which operated in the Antrim and Newtownabbey area.

Young Enterprise would like to invite a member from Newtownabbey to sit on the East Antrim Area Board and a member from Antrim to sit on the Castle & Towers Area Board.

It was agreed that

the matter be deferred to the next Council meeting with details of when and where the group meet.

ACTION BY: Member Services

3.26 CPR/PBS/BC/2 BUILDING CONTROL MATTERS FOR THE PERIOD 1 TO 30 APRIL 2016

Building Regulations

The following submissions under Regulation 9, 10, 11, 12 & 13 of the Building Regulations (Northern Ireland) 2012 were received.

Applications

Full Applications – 79
Building Notices – 176
Regularisation Certificate applications – 61

Recommendations

Approvals – 33
Rejected – 63

Regularisation Certificate

34 Regularisation Certificates issued under Regulation 13 of the Building Regulations (Northern Ireland) 2012 (as amended).

Building Notice

97 Completion Certificates issued on Applications received under Building Notices.

Inspections

A total of 732 Site Inspections were carried out, these include both interim and statutory inspections as required by Regulation 12 of the Building Regulations.

Commencements and Completions

Work commenced on 259 jobs.
Work completed on 162 jobs.

Property Certificates

A search was carried out for outstanding notices under Building Regulations, on 216 property enquiries from Solicitors.

Income for April 2016

Plan Fees Received for Month	£18,694.88
Inspection Fees Invoiced for Month	£40,906.62
Building Notice Fees Received for Month	£12,838.00
Regularisation Fees Received for Month	£2,347.20
Property Certificate Fees Received for Month	<u>£12,735.00</u>
Total	£87,521.70

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Bronagh Doonan, Head of Property & Building Services

3.27 CD/PM/13 COMPLETION REPORT FOR PROVISION OF REPLACEMENT CCTV AND PA SYSTEMS AT ANTRIM FORUM

It was reported that the Development and Leisure Committee, in February 2014, approved the replacement of the internal and external CCTV system and the

installation of a Public Address system at the Antrim Forum for the initial estimated budget sum of £ 284,000 for works and fees.

At the Council Meeting in December 2015, both the tendered sum of £197,512.88 from HM Electrics Ltd giving a tendered assessment total of £242,012.88 and the revised estimated budget for works was £263,912.88 including fees and a small additional contingency were approved.

SCOPE

The scope of the project included the following:

- Provision of a fully functional, high quality CCTV system enabling monitoring and recording of internal and external facilities on the Antrim Forum Site including:
 - Replacement of 15 no. existing external cameras plus an additional 2no. (17 no. external cameras in total)
 - Replacement of 21 no. existing internal cameras plus an additional 3no. (24 no. internal cameras total)
- Provision of a fully functioning high quality PA system at Antrim Forum, to meet the requirements of the centre both now and in the future.

The specification for the CCTV meets the Councils current draft policy and the PA System as installed is sustainable for future Council needs.

PROJECT PERFORMANCE

Programme: Works began on site on 18 January 2016 with a programme duration of 13 weeks and a completion date of 22nd April. The project was handed over to the Forum management on 18th April albeit with some minor items outstanding that have now been completed.

Cost: The outturn costs for this project is as detailed below:

Tendered Total of the Prices total)	£197,512.88	(£242,012.88 assessment total)
Compensation Events Total	<u>£ 26,188.88</u>	
Final Account	£223,701.76	
Professional/Statutory Fees	<u>£ 15,630.00</u>	
Total Project Outturn Cost	£239,331.76	
Total approved budget	£263,912.88	

Members were advised that the project had been delivered below budget by £24,581.12 (9%) and feedback from the management team at the Forum had indicated a high satisfaction level with the project implementation.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Reggie Hillen, Head of Capital Development

3.28 CP/CP/16 TARGETED ENGAGEMENT – PRIMARY SCHOOL CHILDREN

Members were advised that on 20th May, more than 150 children from 18 primary schools from across the Borough participated in Kidzconnect.

The event was a series of interactive workshops and discussion sessions which explored the following themes:

1. Re-cycling (children designed posters and slogans to promote food recycling)
2. Planning (children identified what they do and don't like about where they live and designed and built their ideal town/neighbourhood)
3. Summer Schemes (children selected from a series of activity options to design a 3 day summer scheme programme within a fixed budget)
4. Online Safety (children discussed online safety and provided information as to their level of usage and safeguards they have in place)
5. Council services (a four corners debate explored children's opinions of a number of Council and other services)
6. Play areas (children were encouraged to draw their ideal play area)

In addition, each school had come up with one or more questions to put to a panel of members in the Council Chamber and each school had come up with a statement beginning "If I was Mayor for the Day I would..."

The feedback from the event, which targeted school Councils, has been universally positive with teachers commenting on how valued the children felt in being asked their opinion and how engaged they were in the activities.

It was reported that the event had provided a wealth of useful information for the Council in terms of community planning and planning for a range of services. This information would be analysed and forwarded to the relevant sections in due course.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Louise Moore, Head of Community Planning

3.29 CP/CP/10 NHSCT TRAINING AND AWARENESS RAISING

Members were advised that the Northern Area Health and Social Care Trust had published a directory of training courses for the current financial year. The training directory and application form were enclosed should members wish to avail of any of the training or to forward to other interested individuals or organisations.

The Trust has also published a directory of training and awareness raising courses in relation to the issues of mental and emotional health and suicide prevention. This directory aims to highlight those courses which are currently being used in the Northern Locality and are funded by the Public Health Agency through the Northern Area Promoting Mental Health & Suicide Prevention Action Plan to support actions within the Protect Life Strategy. The directory was enclosed for members' information.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Louise Moore, Head of Community Planning

3.30 G/MSMO/8/VOL/2 TRANSLINK STRATEGY – GET ON BOARD

It was reported that correspondence had been received from Translink in relation to a new 5 year Strategy 'Get on Board'. A full copy of the publication can be access at <http://www.translink.co.uk/getonboardstrategy/>

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

that the report be noted.

NO ACTION

3.31 D/PM/148 COMPLETION REPORT FOR PROVISION OF A MULTI USE GAMES AREA AT RATHMULLAN DRIVE RATHCOOLE

Members were reminded that at the Council meeting in December 2015, Council agreed to proceed with the development of a Multi-Use Games Area (MUGA) at Rathmullan Drive in Rathcoole. The tendered sum of £104,882.34 (excl.VAT) from Crawford Contracts Ltd was approved, giving a total estimated budget for works and statutory/professional fees of £118,386.94.

SCOPE

The scope of the project includes the following:

- Fully enclosed 38x19m MUGA
- Coloured polymeric playing surface
- Floodlighting
- Path works

PROJECT PERFORMANCE

Programme:

Work began on site on 7th March 2016 and completed on 27th May 2016. The project was handed over to the Council on 1st June 2016 albeit with some minor items outstanding that will be completed in the coming weeks.

Cost:

The outturn cost for this project is as detailed below:

Tendered Total of the Prices £104,882.34

Estimated Final Account £100,327.48

Professional/Statutory Fees £ 6,479.60

Total Estimated Project Outturn Cost £106,807.08

Total approved budget £118,386.94

The project has been delivered below budget by **£11,579 (10%)**

Members were advised that capital Development was currently planning a Customer Satisfaction Survey.

Proposed by Councillor Kells

Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Reggie Hillen, Head of Capital Development

3.32 CD/PM/4 COMPLETION REPORT FOR RESTORATION OF PUMP CHAMBER AND TUNNEL, ANTRIM CASTLE GARDENS

It was reported that the legacy Antrim Borough Council approved a total budget of £130,300 (works and fees) at the Council meeting in November 2013 for the restoration of the Pump Chamber and Tunnel at Antrim Castle Gardens.

At the Council Meeting in July 2015 the tendered sum of £97,000 from JPM Contracts Ltd was approved giving a revised total estimated budget for works and fees of £127,800.

SCOPE

The scope of the project included the following:

- Basalt stone perimeter wall
- Structural glass panels to enable viewing into chamber
- Minor improvements to existing clay tiled floor
- Feature lighting
- Existing tunnel opened up into Pleasure Gardens (35m) to allow controlled (guided) access
- Restoration of pump for presentation purposes

PROGRAMME

Works began on site in October 2015 and were substantially completed in April 2016. Completion was delayed by a number of weeks due to the delivery of the structural glass panels.

COST SUMMARY

The outturn cost for the project is as detailed below.

Tendered Total of the Prices	£ 97,000
Compensation Events Total	£ 11,156
Professional/Statutory Fees	<u>£ 10,331</u>
Total Project Cost	£118,487

The project has been delivered below budget by **£9,313 (7%)**

Members were advised that Capital Development was currently planning a Customer Satisfaction Survey.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Reggie Hillen, Head of Capital Development

3.33 ED/ED/3 RURAL BROADBAND PILOT PROJECT – UPDATE

Members were reminded that in February 2016, the Council agreed to participate in a rural broadband delivery programme through Broadband Delivery UK (BDUK) being rolled out across County Antrim and County Fermanagh and also South-West Scotland during the 2015-2016 financial year, with a planned end date of 31 March 2016.

As part of the scheme, pilot demonstration sites were installed by the private sector provider Avanti, at 2 of the Council's leisure centres (Crumlin and Sixmile) to help promote and generate interest, until 31 October 2016 at no charge to the Council.

Officers have been advised that uptake has been slow across all of the pilot areas and as a result BDUK and Department for Economy (previously DETI) have agreed to allow Avanti to extend the scheme until 31 July 2016. Further information on the extension will be provided by the delivery agent on the scheme's dedicated website – www.better-broadband.co.uk/antrim .

Members were advised that a report would be submitted to the Committee at the end of the extended pilot period.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Paul Kelly, Head of Economic Development

3.34 CPRD/CD/2 NEWTOWNABBEY CITIZENS ADVICE BUREAU MONITORING REPORT/ANTRIM CITIZENS ADVICE BUREAU PROGRESS REPORT

Members were advised that the most recent meeting of the Monitoring Committee for Antrim and Newtownabbey Citizen's Advice Bureau (CAB) took place in April with representatives of the Council and the CAB in attendance.

The agenda for the discussion included:

- A review of the financial performance in the fourth quarter of 2015/16 for Antrim and Newtownabbey Citizen's Advice Bureau (CAB).
- The consideration of performance for both bureaux against the annual targets. Both bureaux submitted progress reports for the period January – March 2016, copies of which were enclosed for members' information.

With respect to the expenditure incurred in Quarter 4 by Newtownabbey CAB, the total vouched spend was £55,119.07. The Bureau has expended and vouched off its full annual allocation of £249,993.00. Annual accounts will be submitted in July 2016 and reported to the Committee in line with the Service Level Agreement.

With respect to the expenditure incurred in Quarter 4 by Antrim District CAB, the total vouched spend was £16,902.04. The Bureau has expended and vouched off its full annual allocation of £104,545.41. Annual accounts will be submitted in July 2016 and reported to the Committee in line with the Service Level Agreement.

Members were reminded of the decision to extend the current Service Level Agreements until 30 September 2016 pending the outcome of a tender process for service provision from 1 October 2016. The outcome of this process would be reported to the Committee in September.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the monitoring reports for January to March 2016 be noted.

ACTION BY: Louise Moore, Head of Community Planning

3.35 CP/CP/19 NISRA POPULATION ESTIMATES

Members were advised that NISRA had recently released population projections for Northern Ireland based on 2014 population figures. Full details of the projections were available on the NISRA website

<http://www.nisra.gov.uk/demography/default.asp47.htm>

The projections highlight the ageing population in Northern Ireland and in the Antrim and Newtownabbey area; this will have significant impact for the Council and its Community Planning partners in planning service provision in the Borough.

The Council's statistical baseline report for the borough which provides part of the evidence base for the Community Plan is being updated to encompass these projections.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Louise Moore, Head of Community Planning

3.36 CP/PCSP/26 POLICING AND COMMUNITY SAFETY PARTNERSHIP – STRATEGIC ACTION PLAN

Members were reminded that Antrim and Newtownabbey Policing and Community Safety Partnership (PSCP) had undertaken a strategic analysis and extensive community consultation to inform the Strategic Plan 2016-2019. The budget allocated was based on a total indicative amount of £460,597 (Joint Committee £327,154, Antrim and Newtownabbey Borough Council £133,443) provision for which had been made in the 2016/17 estimates. The draft Plan had been submitted to the Joint Committee (Department of Justice and Northern Ireland Policing Board) for approval.

The PSCP has undertaken a tender process to appoint service providers to deliver the Programmes under the different strategies priorities contained within the Plan. The total amount available for programme delivery is £ 322,404. Details of the programmes, amounts and successful tenderers are included in the table below:-

Programme	Tenderer	Contract Amount Per Annum
To directly engage and support high risk youth	Tides Training and Consultancy	£74,985
Drugs and Substance Misuse and Dealing	Antrim Youth Information and Counselling Centre	£46,338
Education and Awareness on Domestic Abuse	Onus (NI) Limited	£19,997
'On Street' presence to tackle low level anti-social behaviour and fear of crime	The Bytes Project	£85,660
E Safety Awareness and Education	Ineqe Group	£9,260
Total		£236,240

A further tender was issued for a programme to engage with vulnerable groups; no tenders were received therefore Officers are currently reviewing the Terms of Reference which will be reissued.

Proposed by Councillor Kells
Seconded by Councillor T Girvan and agreed that

the report be noted.

ACTION BY: Louise Moore, Head of Community Planning

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor McWilliam
Seconded by Councillor Kells and agreed that

the following Committee business be taken 'In Confidence'.

The Chairman advised that audio-recording would cease at this point.

ITEMS IN COMMITTEE

3.37 CD/PM/34, CD/PM/23 IN COMMITTEE PROGRESS REPORT ON GENERAL CEMETERY CD/PM/35, CD/PM/73 DEVELOPMENT (EXCLUDING SITE 17 ASHLEY ROAD) CD/PM/74

Members were reminded that in December 2015, the Council approved the following recommendations:

For the land at Carnmoney – North East

- i. A consultant be appointed at the estimated cost of £4,000 to prepare a planning application
- ii. A Tier 1 and Tier 2 assessment be carried out at a cost of £8,000 - £10,000.

For the land at Crumlin,

A Tier 2 Assessment be carried out at an estimated cost of £8,000.

For the existing land at Carnmoney Cemetery (southwest boundary)

A further investigation be carried out at a cost of £4,000 and a Tier 1 or Tier 2 Assessment (if required) at a cost of £8,000 - £10,000.

For existing land at Rashee Cemetery, Ballyclare,

A further investigation be carried out at a cost of £6,000 and a Tier 1 or Tier 2 Assessment (if required) at a cost of £8,000 - £10,000

The remainder of this report provides an update on the current status of these developments;

1. Carnmoney Cemetery – North East: (0.22 acres):

A planning application was submitted in February 2016 followed by a Tier 2 ground

water assessment report and an outcome is expected by July 2016. The Council is current progressing a vesting process for this land, but may need to commence capital works prior to the completion of this process.

The Capital Development section is preparing tender documentation for the procurement of Contractors to develop the site as planned to provide an additional 130 burial plots extending cemetery life by approx. 10 months.

2. Crumlin Cemetery Extension: (4.85 acres)

Due to a request from the landowner the Tier 2 Assessment (shallow testing) has been rescheduled for June 2016.

3. Carnmoney Cemetery – Land at Southwest Boundary: (1.4 acres)

A site investigation has been undertaken and has identified that due to ground contamination only 0.45 acres is suitable for development.

Officers are currently evaluating available options.

Option 1: - 375 plots using a proprietary subterranean system (950mm centres) at an approximate cost of £515,000

Option 2: - 125 plots in traditional format (1800mm centres) at an approximate cost of £336,000

The area for development will require the existing soil to be screened and all unsuitable material removed of site. The cost implications of this are being assessed.

4. Existing land at Rashee Cemetery, Ballyclare

The Council's appointed Consultant has advised that Tier 1 and Tier 2 assessment were not necessary and groundwater assessments, i.e. Tier 3 (deep testing), are currently underway. These will be monitored for a period of 12 months. An initial report/assessment will be available at the end of July 2016.

PROGRAMME:

The following is an indicative programme showing the earliest completion date for undertaking the works at each site location.

Programmes are dependent on achieving Planning Approval where appropriate:

- **Carmmoney Cemetery – North East**
Commencement on site to completion of works - Oct 2016 – Feb 2017
- **Carmmoney Cemetery – Land at Southwest Boundary**
Commencement on site to completion of works – Option 1: Nov 2016 – March 2017
Commencement on site to completion of works – Option 2: Nov 2016 – May 2017
- **Crumlin Extension**
No immediate need to develop
- **Rashee Cemetery, Ballyclare** – awaiting outcome of tests.

RISKS:

- Current evaluation of annual burial rates for new openings at Carnmoney Cemetery indicate exhaustion of this site by September/October 2016.
- Evaluating the programme above the earliest new cemetery provision at Carnmoney North East will be available by February 2017.

Proposed by Councillor Blair

Seconded by Councillor McWilliam and agreed that

the report be noted.

ACTION BY: Reggie Hillen, Head of Capital Development

3.38 CD/PM/35 IN COMMITTEE PROPOSED NEW CEMETERY AT ASHLEY ROAD, NEWTOWNABBEY

At the Community Planning and Regeneration Committee meeting on 14 December 2015, Members approved the following actions which were duly ratified by the Council at the monthly meeting on 29 December 2015.

In order to progress the proposed cemetery development at Ashley Road (Site 17) it was agreed that:

- i. Tier 3 Assessment be commenced at an estimated cost of £8,000 – £10,000
- ii. A Transport Assessment Form be commissioned at an estimated cost of £700
- iii. A planning application be prepared by a consultant at the estimated cost of £7,000 and a subsequent extension to the appointment to undertake design and supervision of construction subject to obtaining planning approval.

The remainder of this report provides an update to Members on the current status of this scheme.

Site 17, Ashley Road, Newtownabbey: (5.7 acres - refer to Map in Appendix 1):

- a) A consultant (hydrogeologist) quotation document for a Tier 3 Assessment (a planning requirement) is currently under evaluation and a Consultant will be appointed by the end of June 2016.
- b) Regarding the planning application it is necessary, to comply with PPS21 – 'Sustainable Development in the Countryside', and the Council must undertake a 12 week pre-application notification. This will entail a public consultation and this is scheduled to be undertaken in August/September 2016.

- c) A Transport Assessment Form, which provides traffic analysis, has been completed and submitted to Transport NI for comment. This will facilitate the future planning application. A meeting with Transport NI, Planning and Council Officers was held on 2nd June 2016 to discuss the traffic considerations on the A8 Ballynure carriageway that may be affected by the development of the new cemetery. A report will be prepared by the Council's consultant outlining how traffic management will be achieved.
- d) The relevant procurement documents are currently being prepared to appoint a Design Consultant to undertake a planning application, detailed scheme design and contract administration.

Two options are currently designed for the site with capacity ranging from 1500 to 2200 plots (including car parking and roads). The life expectancy of the site will range from 9 to 12 years (at the current burial rate of 14/month). Members are asked to note that the final design which will impact on capacity/life expectancy will be determined through the Planning process.

Programme:

An indicative programme for the consultation is detailed below:

- An initial courtesy notification to adjacent residents advising of the proposed development to be issued in July 2016.
- Proposed public consultation - August/September 2016 (Ballyearl complex)
- Consultant appointment – August/September 2016
- Planning submission – October 2016
- The programme as currently drafted schedules the completion of the works for Spring of 2018.

Members are advised that the valuation obtained from LPS for the land was £[REDACTED] in July 2014 and this valuation figure was based on existing use as agricultural land. An updated valuation based on cemetery development should now be obtained. No formal discussions have taken place with the landowner to date regarding the purchase of the site. The agent acting for the landowner is O'Connor Kennedy Turtle of Belfast.

It was proposed that formal discussions now be commenced regarding purchase, subject to planning permission being obtained before the sale was finalised.

Proposed by Councillor Blair
Seconded by Councillor Scott and agreed that

- i. A Public Consultation for the proposed new Cemetery at Ashley Road be arranged for August/September 2016.**
- ii. Discussions regarding the purchase of this site be commenced with the landowner, based on an updated valuation from LPS for cemetery development.**

iii. A planning application be submitted.

ACTION BY: Reggie Hillen, Head of Capital Development

3.39 P/FP/13 IN COMMITTEE SOLAR FARM, DUBLIN ROAD, ANTRIM

Members were reminded that planning permission had been granted for the development of a Solar Farm at 99 Dublin Road, Antrim. The developer had made application to Northern Ireland Electricity to secure connection to the grid and a decision is awaited. In the event that the project progresses, the developer had nominated [REDACTED] as one of the good causes that would benefit from the Solar Farm investment.

Recent correspondence indicates that a donation of up to £[REDACTED] could be made, based on a calculation of £1,000 per megawatt – peak of generation capacity of the solar farm. It is anticipated that the donation would be used to provide one or more PV solar systems to produce renewable electricity for [REDACTED], or other alternative uses to be discussed.

Should the Council wish to proceed with this donation (subject to the Scheme progressing) then the Capital Development Section will [REDACTED].

Proposed by Councillor Michael
Seconded by Councillor Kells and agreed that

the Council accepts this donation and signs the agreement.

ACTION BY: Majella McAlister, Director of Community Planning & Regeneration

3.41 G/LEG/1 IN COMMITTEE MOSSLEY MILL - REVISED LETTING PROPOSAL CREATION OF A BUSINESS HUB

Note: Members will recall at May's Council meeting it was advised a report would be brought to the next full Council on the letting of Mossley Mill. As proposed tenants have asked for clarity before the end of June, the report is being presented to Community Planning and Regeneration for consideration to provide advance information subject to ratification at the Council meeting on 27 June.

Members were reminded that it was originally hoped the letting of Mossley Mill would generate interest from a single tenant (such as [REDACTED]) and thereby achieve a single letting for the entirety of the available space. Unfortunately this has not materialised and in reality the recent interest has come from firms seeking smaller space similar to the lettings we have achieved at the Civic Centre (Enkalon Foundation) and Mossley Mill (Solid Solutions).

Recently we have been approached by;

1/

2/

Our letting agent Osborne King, believes there is an opportunity for the council to split the Lower Ground floor into two further offices and create a high quality business hub. Clearly there is a lack of good quality smaller office space available around Newtownabbey and the council has the ability to meet this demand.

Anticipated duration of leases

Due to the strength of the covenant of both tenants, Osborne King have recommended aiming to obtain 5 year leases with a break clause at year 3.

Income from lease – rental and service

Based on the lettings to date c£ [redacted] per month (£ [redacted] pa) has attracted tenants for 400-500sqft of space. Obviously it would depend on what we could create in the existing floor space, whilst allowing for necessary corridors/circulation space. We could also charge separately for meeting room space on a similar basis as the existing conferencing facilities.

Total of Income from all leases

Based on the assumption the space would be suitable for these 3 clients (including [redacted]) we could initially achieve c£ [redacted] pa in occupational rent with an additional c£ [redacted] of service charge.

To create the additional office accommodation on Lower Ground Floor will require the installation of 1/2hr fire resistant walls between the units and the need to divert ventilation, install suspended ceiling etc the costs are estimated at £ [redacted] for these works. These initial costs would be paid back in the early part of the second year with an anticipated net profit of £ [redacted] over 5 years. (This does not include the service charge receivable as this will be attributed to services and utilities).

It is understood works may take a number of months to complete however [redacted] would like to take up residency immediately and would be willing to occupy part of the floor prior to completion of separation works as their requirement for space is urgent.

Proposed by Councillor Kells

Seconded by Councillor T Girvan and agreed that

the proposed Business Hub for Mossley Mill be approved, and the space be let to [redacted] and [redacted] on two 5 year leases with a break clause at year 3.

ACTION BY: Liz Johnston, Head of Governance

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor V McWilliam
Seconded by Councillor Kells and agreed that

any remaining Committee business be taken in Open Session.

The Chairman advised that audio-recording would re-commence at this point.

3.40 CP/CD/45 BUSINESS PLANS

Members were advised that draft Business Plan for Business Support; Capital Development; Community Planning; Economic Development; Planning and Property & Building Services have been produced for 2016/2017. A copy was enclosed for Members' attention.

Proposed by Councillor Scott
Seconded by Councillor Kelly and agreed that

the 2016/2017 draft Business Plans be approved.

ACTION BY: Majella McAlister, Director of Community Planning & Regeneration

There being no further business the meeting ended at 7.40pm

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.