



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COMMUNITY PLANNING COMMITTEE
HELD IN MOSSLEY MILL ON MONDAY 14 FEBRUARY 2022 AT 6.30 PM**

- In the Chair:** : Councillor R Lynch
- Committee Members** : Aldermen - P Michael and J McGrath
Councillors – J Archibald-Brown, M Cooper, P Dunlop, J Gilmour, M Goodman, R Kinnear, N McClelland, V McWilliam, V Robinson, S Ross, L Smyth and M Stewart
- Non Committee Members** : Aldermen - F Agnew and Clarke
Councillors – A Bennington, M Brady, J Montgomery and N Ramsay
- Officers Present** : Director of Community Planning – U Fay
Head of Community Planning – R McKenna
Systems Support Officer – C Bell
ICT Helpdesk Officer – J Wilson
Member Services Manager – V Lisk
Member Services Officer – J Moreland

CHAIRPERSON'S REMARKS

In order to protect public health during the current COVID-19 emergency it was not possible to allow the public or the press to physically attend the meeting. The public and the press could access those parts of the meeting which they are entitled to attend via live stream (a link to which is on the Council website). The meeting minutes and audio recording would be published on the Council's website.

1 APOLOGIES

None

2 DECLARATIONS OF INTEREST

Items 3.12, 3.13 & 4.1 – Councillor Cooper
Item 3.15 – Councillor McClelland
Items 3.7 – Councillor L Smyth
Item 3.8 – Councillor Archibald – Brown
Item 3.12 -3.15 & 4.1 – Councillor Dunlop

3 ITEMS FOR DECISION

3.1 CP/CP/196 NIFRS DISTRICT STRUCTURE REALIGNMENT TO THOSE OF LOCAL GOVERNMENT AUTHORITIES CONSULTATION

Members were advised that correspondence had been received from Northern Ireland Fire and Rescue Service (NIFRS), a copy of which was circulated in relation to the District Structure Realignment to those of Local Government Authorities Consultation.

NIFRS proposed the structure alignment with local Councils, would enable NIFRS to identify a single dedicated point of contact for each Council, and ensured NIFRS can be fully involved in the development and implementation of local Community Risk Management Plans and Community Planning arrangements. This realignment would allow NIFRS to enhance collaboration at a local level and work more effectively in partnership to enhance public safety.

NIFRS were keen to obtain the views of stakeholders in relation to the proposal and a consultation process had launched, a copy of the consultation document was circulated and the closing date for receipt of comments is 28 March 2022.

A summary of responses plus details of any further revisions as a result of the consultation will be available on the NIFRS website from April 2022.

Members may wish to respond on a corporate, individual or party political basis.

Proposed by Councillor Goodman
Seconded by Councillor Cooper and agreed that

Members respond on an individual or party political basis

ACTION BY: Amy Lynch, Community Planning

3.2 CP/P4/017/VOL2 PEACE IV PARTNERSHIP MINUTES

Members were reminded that the PEACE IV Partnership operated as a Working Group of Council.

As such the minutes of the following PEACE IV Partnership meetings, which had been approved at the Peace IV Full Partnership meeting on 19 October 2021 were circulated for Members' information;

- Full Partnership meeting minutes 20 April 2021
- Working Group minutes 15 June 2021
- Working Group minutes 14 September 2021

Proposed by Councillor Goodman
Seconded by Councillor Dunlop and agreed that

that the minutes of the PEACE IV Partnership meetings be approved.

ACTION BY: Lynda Kennedy, Peace IV Co-ordinator

3.3 CP/TD/001 SCHOOL UNIFORM RE-USE SCHEME 2022

Members were reminded that the continuation of the School Uniform Re-Use Scheme was approved by the Committee in September 2021.

The School Uniform Scheme was launched in 2019. It currently provides Borough wide support across each of the DEA's in partnership with the organisations outlined below:

DEA	School Uniform Scheme Provider
AIRPORT	A Safe Space to be Me: Crumlin Hub
ANTRIM	First Antrim Presbyterian Church
BALLYCLARE	St John's Church of Ireland
DUNSILLY	Randalstown Arches TIDAL – Toome House
GLENGORMLEY URBAN	Carnmoney Presbyterian Church Community Relations Forum Fit Moms & Kids
MACEDON	Listening Ear – Dunanney Centre Whiteabbey Community Group
THREEMILEWATER	Monkstown Village Centre

It was proposed the 2022 scheme will be formally opened week commencing 6 June 2022 until Friday 8 July 2022. The scheme will be promoted across various channels including Borough Life, Social Media and correspondence to community organisations and schools. It was proposed that schemes would re-open week commencing 18 July 2022 for collection of uniform items until 2 September 2022.

A review of the 2021 scheme identified some areas for improvement. It was proposed the modifications outlined below be incorporated into the 2022 scheme:

- Incorporating School Uniform Schemes into Community Events ie Fun Days and Seasonal Events
- Increased PR around recycling element
- Removal of appointment slots to access uniform (COVID restrictions permitting)

- Further expansion of schemes into local community groups (more informal)
- Consider Reused School Uniform sale with donations going to Foodbank or charity

Members extended congratulations to officers, groups running the scheme and the donors, and welcomed the increased PR and focus on recycling.

Proposed by Alderman McGrath

Seconded by Councillor McClelland and agreed that

the proposed 2022 School Uniform Re-use Scheme be approved.

ACTION BY: Stefanie Buchanan, Community Development Manager

3.4 CP/P4/047 PEACE PLUS PROGRAMME

Members were reminded that it was agreed at the August 2021 Council meeting that the existing Recovery Governance Structure be used to develop the Councils' PEACE PLUS Action Plan.

Officers had been engaging on a regular basis with SEUPB appointed consultants on the development of the Council's Peace Plus Action Plan generally and establishment of a PEACE PLUS Partnership specifically.

The consortium had provided a PEACE PLUS Partnership Development Discussion document for local authorities in Northern Ireland, which was circulated for Members' information.

Members were reminded that the Peace IV Partnership was established in 2016 with the Partnership model agreed at the June 2016 Community Planning and Regeneration Committee as follows:

- 10 Elected members plus 1 additional nomination for TUV
- 10 Statutory and Social Partners

A PEACE PLUS Partnership now needed to be established by each Council. The discussion paper had been produced to ensure good practice around the establishment of an effective partnership which may include some or all of the following:

- Elected Members
- Public Sector Bodies
- Government Departments
- Youth Organisations
- Community and Voluntary Sector
- Good Relations Organisations
- Social Enterprises
- Third level Education Sector
- Tourism Bodies
- Environmental Organisations

- Trade Union and Business Federations

The PEACE PLUS Partnership would oversee the design and implementation of a co-designed process in the Borough which would be used to inform the development of an overarching PEACE PLUS Action Plan.

It was proposed to establish a PEACE PLUS Partnership for the Council on a similar basis to the Peace IV Partnership made up as follows:

- 10 Elected Members nominated by D'Hondt and representative of each DEA
- 4 Statutory Partners from Education Authority, NIHE, PSNI and NHSCT – nominated by the Statutory Partners
- 5 Social Partners appointed by public advertisement and selection process.

Members were advised that delivery of the Peace IV Action Plan is ongoing until 31 December 2022. There remained a role for the existing Peace IV Partnership to conclude delivery of the remaining activities under Peace IV programme.

The newly established PEACE PLUS Partnership would commence the process of designing the PEACE PLUS Action Plan. This ensured that the PEACE PLUS Action Plan could build upon the Peace IV programme.

Given the potential for duplication of membership on both partnerships scheduling of meetings would be coordinated whilst both partnerships exist to ensure efficient time management for all partnership Members and Officers.

The Director of Community Planning updated Members, following a consultation with SEUPB the following changes were recommended:

- 12 Elected Members nominated by D'Hondt and representative of each DEA
- 4 Statutory Partners from Education Authority, NIHE, PSNI and NHSCT – nominated by the Statutory Partners
- 7 Social Partners (1 per DEA) appointed by public advertisement and selection process

Proposed by Councillor Ross

Seconded by Councillor Cooper and agreed that

the membership of the PEACE PLUS Partnership as outlined be approved and the process of establishing the PEACE PLUS partnership including recruitment of social partners be commenced.

ACTION BY: Ursula Fay, Director of Community Planning

3.5 AC/EV/024 NORTHERN IRELAND CHILDREN'S HOSPICE

The Northern Ireland Children's Hospice is a local charity providing specialist care to over 370 infants, children and young people with life limiting and life threatening illness both in their homes and in the Hospice in Newtownabbey.

In 2022 the Children's Hospice will mark its 21st anniversary. The Hospice is doing a number of things to mark this significant anniversary, which they had asked the Council to consider supporting.

Elmer's Big Trail

From 20 June to the end of August 2022 Belfast will be brought to life by a herd of unique elephant sculptures. The free family friendly art trail is a collaboration between the Hospice, Wild at Art and Anderson Press bringing David McKee's popular children's character Elmer the Patchwork Elephant to life. Elmer had been chosen for this project as he symbolises 'difference' which is very relevant and fitting to the children supported by the Hospice over its 21 years.

The uniquely decorated Elmers would be positioned around key landmarks and open spaces in Belfast and will attract residents and visitors to discover or re-discover Belfast making art accessible to all. There was an opportunity to sponsor Elmer's Big Trail with a range of sponsorship packages available – see circulated Sponsorship Pack, which detailed packages and benefits of sponsorship. Packages range from £70,000 to £7,000 and it was proposed that the Council becomes an 'Official Supporter' at a cost of £35,000. As an 'Official Supporter' the Council would receive a high media profile over the duration of the trail as well as many other benefits. It was intended that the trail is deeply rooted in the local community through support of sponsors and it would also include 30 'Young Elmer' sculptures designed and painted by local schools from across Northern Ireland. Borough schools would be encouraged to participate in this element of the project.

After the trail leaves Belfast it would travel around Northern Ireland and there was an opportunity to host the trail in the Borough from 2 to 4 September as part of a number of farewell weekends for the Elmer Trail. There was no cost to host the trail but elements of in kind support would be required such as assistance with installation of the sculptures all of which can be achieved through provision of staff support. Hosting the trail provides an opportunity to attract significant visitor numbers to the Borough and showcase key assets, venues and attractions animated by Elmer's Big Trail

Once the project is completed the Elmers would be auctioned and the Council will have the opportunity to acquire an Elmer for permanent location in a Council venue at an estimated cost of between £3,000 and £7,000.

21st Birthday Garden Party

The Hospice would like to hold a 'Garden Party' on 6 May 2022 for approximately 300 guests made up of families they have supported over their 21 years as well as supporters and stakeholders. They asked that the Council

consider hosting such an event at no cost with Mossley Mill, Antrim Castle Gardens or Sentry Hill potential suitable venues. It was proposed that officers will engage with the Northern Ireland Hospice team to identify a venue for hosting the 'Garden Party' in May 2022 and provide ongoing support in relation to organisation and delivery of the event.

Proposed by Councillor McWilliam

Seconded by Councillor Robinson and agreed that

- (a) the opportunity for the Council to become an 'Official Supporter' of Elmer's Big Trail at a cost of £35,000 be approved**
- (b) the opportunity to host Elmer's Big Trail in the Borough from 2 to 4 September 2022 be accepted, in kind support provided with final details of the specific locations be brought back to a future meeting**
- (c) the opportunity to acquire an Elmer, at the end of the project through the auction at a cost of between £3,000 and £7,000, be approved**
- (d) the provision of a Council venue free of charge to host a Garden Party on behalf of the NI Children's Hospice, as well as staff support in relation to organisation of the event, be approved**

ACTION BY: Ursula Fay, Director of Community Planning

3.6 AC/TH/001 COVID CERTIFICATION IN THEATRES

Members were reminded that the NI Executive approved reopening of theatres from 27 July 2021 initially with a requirement for 1m social distancing. On Monday 27 September the NI Executive announced that it was removing the requirement for social distancing in theatres but the wearing of face coverings is to remain as a legal requirement.

Ministers also issued additional guidance to venues advising them to consider the introduction of entry policies that required either proof of full Covid 19 vaccination, a negative lateral flow test or evidence of a positive PCR test within the previous six months. The measures at this stage were guidance and not mandatory. At the October 2021 Community Planning Committee, it was agreed to introduce entry policies as above for the Councils theatre venues. Subsequently the NI Executive made Covid Certification a mandatory legal requirement for a range of settings including theatres from 29 November 2021.

Members were advised that as part of the ongoing relaxation of restrictions since January 26 2022 the COVID 19 Certification scheme in Northern Ireland had changed with the legal requirement to prove Covid status remaining only for access to nightclubs and indoor unseated events with 500 or more in attendance.

Whilst it was no longer a legal requirement for other settings, the continued use of Covid Certification was strongly encouraged for the following settings:

- licensed hospitality premises, including 'bring your own' alcohol venues
- cinemas, theatres, conferences and exhibition halls

- outdoor events with 4,000 or more attendees with some or all of the audience not normally seated
- events where more than 10,000 people will be present regardless of whether they are seated

Officers had contacted other theatre venues including The Lyric Theatre and Grand Opera House and found that all intend to continue with Covid Certification as an entry requirement in line with the advice above, in the main to continue to provide audiences with the confidence to return to theatres.

Proposed by Councillor Goodman
Seconded by Councillor Cooper and agreed that

the continued use of Covid Certification as an entry requirement for the Council's theatres, whilst it is still recommended in guidance, be approved.

Amended by Council 28 February 2022.

ACTION BY: Ursula Fay, Director of Community Planning

3.7 CP/CC/009 LADYHILL FLUTE BAND – MUCKAMORE COMMUNITY CENTRE REQUEST

Members were advised that Ladyhill Flute Band had made a request to hire Muckamore Community Centre on Saturday 19 March 2022, 7pm-12am for a cultural evening. In addition, they had requested permission to apply for a license to sell alcohol at this event. The consumption and sale of alcohol was permitted with agreement by Council if the relevant licence was obtained by the customer.

Members were advised that a number of previous requests to the Council seeking permission to serve and sell alcohol at functions had been approved, a recent request being a request approved for 21 March 2020 for a similar event in Ballyclare Town Hall.

Proposed by Councillor Dunlop
Seconded by Alderman Michael and agreed that

permission for Ladyhill Flute Band to apply for an alcohol licence to sell alcohol in Muckamore Community Centre on Saturday 19 March 2022 be given.

ACTION BY: Paul Townsend, Community Facilities Coordinator

Councillor Archibald – Brown left the meeting, having declared an interest in the next item

3.8 CP/CD/437 EAST ANTRIM OLD VEHICLE CLUB CAVALCADE 2022

Members were advised that correspondence had been received from the East Antrim Old Vehicle Club requesting sponsorship for its Annual Portrush Cavalcade, Charity Classic Car Run 2022. This event had been sponsored by the Council since 2015 and previously by the legacy Council. Each year the Old Vehicle Club donates all sponsorship raised to a nominated charity.

Due to the pandemic the group cancelled their annual Cavalcade in 2020 and 2021 however the event held in 2019 attracted approximately 120 vintage vehicles, more than 250 participants and raised £5,000 for "The Welcome Organisation".

This year the groups chosen charity was "Autism NI", a Northern Ireland based charity that supports individuals and their families and campaigns to raise awareness of Autism.

Following a participants' breakfast and a display of vintage vehicles at Mossley Mill the Cavalcade would travel to the West Strand Car Park, Portrush, to showcase the vehicles in a static display. En route the vehicles would pass through Mallusk, Templepatrick, Dunadry and the outskirts of Antrim Town. This was a popular event which had potential benefits for the Borough in terms of publicity and tourism.

East Antrim Old Vehicle Club had requested the use of the car parks at Mossley Mill to host the event on Sunday 7 August 2022, from 7.30am to 11.00am and also if Council would meet the cost of a cooked breakfast for all participants up to a maximum of £2000. Should Members wish to approve the assistance requested sufficient provision exists within the Community Planning Budget 2022/23.

Proposed by Councillor Robinson

Seconded by Councillor Ross and agreed that

- a) the hosting of the Portrush Cavalcade, Charity Classic Car Run at Mossley Mill on Sunday 7 August 2022 from 7.30 am until 11.00 am be approved;**
- b) Financial assistance up to a maximum amount of £2,000 for the provision of a cooked breakfast for approximately 250 participants be approved.**

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

Councillor Archibald – Brown re-joined the meeting.

3.9 AC/EV/025 BALLYCLARE MAY FAIR

Members were reminded that the current membership of the Ballyclare May Fair Working Group included the Ballyclare DEA Elected Members and independent members.

At the Council meeting in September 2021 it was agreed that Councillor Montgomery joined the Working Group. The Mayor and Deputy Mayor were also invited to attend meetings. Members were advised that meetings of the

Working Group resumed in December 2021 and there had been two meetings of the May Fair Working Group held on 10 December 2021 and 12 January 2022. Minutes were circulated for Members' information.

Members were advised that the May Fair had not been held since 2019 and that the Economic Development and Arts and Culture Sections were working in partnership to deliver May Fair 2022 from 21 to 28 May 2022.

Proposed by Councillor McWilliam
Seconded by Councillor Archibald – Brown and agreed that

the minutes of the May Fair Working Group meetings of 10 December 2021 and 12 January 2022 be approved.

ACTION BY: Ursula Fay, Director of Community Planning

3.10 CP/CD/426 CHRISTMAS TOY SCHEME 2021

Members were reminded that the delivery of a Community Christmas Toy Scheme in 2021 was approved at the Council in September. It was agreed that an evaluation of the scheme be carried out with a report outlining recommendations brought back to a future meeting.

The scheme opened on 4 November and ran to 14 December in Community settings and up to 23 December in Recycling Centres.

The Scheme was delivered as follows:

- The Christmas Toy Scheme included three strands:
 - Community organisations;
 - Recycling Centres in partnership with Habitat for Humanity NI;
 - Habitat for Humanity (NI) Pop Up Shops.

- The Community Organisations involved in scheme delivery were:
 - Fit Moms & Kids (Glengormley DEA);
 - A Safe Space to be Me (Airport DEA);
 - Listening Ear (Macedon DEA).

- Habitat for Humanity (NI) Pop Up Shops took place on Thursday 9th December at:
 - Monkstown Community Forum (10am-12noon);
 - Muckamore Parish Development Association (2pm-4pm).

An evaluation had been carried out with key findings presented as follows:

Over 4500 toys were donated into the scheme. With the following breakdown:

DONATION POINT	NUMBER OF TOYS
Recycling Centres	3850
Community Schemes	650
Marks & Spencer (New Toys Only)	100

The Recycling Centres as donation points proved highly effective with the addition of a Pop Up Shop initiative to bring the donated pre-loved toys directly to communities in need at low cost prices very successful.

The Pop Up Shops were managed by Habitat for Humanity (NI). They managed the Toy Scheme at Recycling Centres in partnership with the Waste Department to collect donated toys and provide them at low cost to communities. This year they also delivered Pop Up Shops as an alternative way to reach families in need. The Pop Up Shops were very popular with highly favourable feedback that parents were able to access a wide range of good quality pre-loved toys at significantly reduced prices. On this basis it was intended to increase the number of Pop Up Shops provided across the Borough from two to four with a focus on Neighbourhood Renewal and Areas at Risk locations.

The Community organisations played an important role in this scheme but they were constrained by storage and significant other community commitments during Christmas period. These issues could be resolved by providing Community organisations with the opportunity to 'host' a Pop Up Shop in partnership with Habitat for Humanity(NI). Those organisations who still wished to run their own scheme will be able to do so.

Following review with the Waste Department and Habitat for Humanity (NI) it was proposed to deliver the Christmas Community Toy Scheme in 2022 on the following basis:

- Increase Pop Up Shops numbers from two to four to be held on Thursday 1 and Thursday 8 December 2022
- Operate two sessions each day 10am to 12noon and 2pm to 4pm
- Increase the promotional campaign to encourage donations for 'older children'
- Continue to work in close Partnership with local community organisations already working with families in need

Overall feedback across all the strands was extremely positive with a strong desire by all involved to carry this forward into 2022. The ongoing collaboration on this initiative between the Waste and Community Planning services were supporting both the Climate Change Action Plan and families in need throughout the Borough.

The Director of Community Planning agreed to explore incorporating baby banks into the scheme.

Proposed by Alderman McGrath
Seconded by Councillor McWilliam and agreed that

the Community Christmas Toy Scheme for 2022 be approved.

ACTION BY: Stefanie Buchanan, Community Development Manager/U Fay,

3.11 CP/CD/394 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME SMALL GRANTS FUNDING RECOMMENDATIONS 2021/2022

Members were reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme was to provide financial assistance to groups within the Borough of up to a maximum of £1,000, revised and approved by Council in October 2021, towards seeding costs and/or insurance or a small activity and/or insurance. Members were advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2021/22 financial year.

In December 2019 Members agreed that from 1 April 2020 all Small Grant requests of £500 (now £1,000) or less be assessed on the basis of Pass/Fail against eligibility criteria and not subjected to a scored assessment process. All proposed awards were subject to the receipt of a Group Constitution, List of Committee Members, Bank Statement, Annual Accounts and a signed disclosure from the group confirming that all other appropriate supporting documentation is in place and can be provided on request or the offer of funding will be withdrawn.

During the month of January 2022, one application totalling £960.00 was received and assessed by Officers as outlined below.

Group Name/Project Promoter	Project Description/Title	Pass/Fail	Amount Requested	Amount Awarded
Wolfe Tones GAC	Small Activity Grant To deliver two 12 week Irish Language Courses aimed at beginner and lower intermediate learners.	Pass	£960.00	£960.00
Total			£960.00	£960.00

The total budget available for the Small Grants Programme for the 2021/22 financial year was £10,000 however this has been exhausted.

The total amount of financial assistance requested by the application outlined above was £960.00 and if the application was approved by Council then this would be funded by cost savings identified within the Community Planning Budget.

The small grant applications had now been closed for the current financial year (21/22).

It was a condition of funding that all community/voluntary groups ensured compliance with all relevant and applicable COVID-19 Government and Public Health Guidance and Regulations.

Proposed by Councillor Cooper
Seconded by Councillor McClelland and agreed that

the Small Grant application outlined above be approved at a total cost of £960.00 funded from cost savings identified within the Community Planning Budget.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

Alderman McGrath left the meeting during the next item.

3.12 CP/TD/002 AREAS AT RISK FUNDING 2022/23

Members were reminded that the Areas at Risk(AAR) programme was delivered across six Super Output Areas in Antrim and Newtownabbey. Historically the Newtownabbey AAR programme was part funded by the Department for Communities (DfC), whilst the Antrim AAR programme was fully funded by the Council. Confirmation of DfC funding for 2022/23 was yet to be received.

Members were further reminded that a request to amend the delivery of the Areas at Risk programme from a direct award process to an open competitive format, approved in August 2020 was suspended in November 2020 pending review of the Areas at Risk Programme by DfC. The Areas at Risk programme would therefore remain a direct award process application for 2022/23.

At the January 2021 Committee meeting Members were advised that DfC planned to undertake a review of Neighbourhood Renewal and Areas at Risk and it was agreed that the Council review of AAR be deferred until after the DfC review findings are published. The DfC review had now commenced and was expected to be concluded within an 18 month to two-year time frame.

It was agreed by the Committee in May 2021 to bring the Areas at Risk programme into line with other Community Grant funding processes including moving groups onto the Council's Grant Manager System. Members were advised that the 2022/23 Areas at Risk funding programme would open for applications on 18 February 2022 and close by 18 March 2022.

The anticipated Areas at Risk Funding for 2022/23 was set out below:

	DfC Contribution	Council Contribution	Totals
	2022/23 TBC		TBC

		2022/23 TBC	
Newtownabbey AAR	£66,750 TBC	£60,170	£126,920
Antrim AAR	£0	£111,210	£111,210
Totals	£66,750	£171,380	£238,130

Newtownabbey AAR Projects Funded 2021/22

- The Areas at Risk Newtownabbey Project covers Carnmoney, Monkstown and Mossley.
- The contribution committed by the Council in 2021/22 to the Newtownabbey Areas at Risk Projects was **£60,170**
- A Letter of Offer from DfC to confirm their 2022/23 contribution is anticipated with no change expected.

Based on previous allocations the following awards were proposed for 2022/23:

Organisation	ANBC £	DFC TBC £
Monkstown Community Association	15,500	9,500
Monkstown Community Forum	12,650	4,750
Monkstown Boxing Club	10,200	4,750
Church of the Good Shepherd, Monkstown	1,000	5,000
Hollybank Primary School, Monkstown	13,820	4,750
Hollybank Pre-school, Monkstown	2,500	2,500
Carnmoney Presbyterian Church	2,500	22,500
New Mossley Presbyterian Church Youth Club (DAM Project)	2,000	13,000

Antrim AAR Projects Funded 2021/22

- The Antrim Areas at Risk Project covers Farranshane, Ballycraigy and Steeple
- The contribution committed by the Council in 2021/22 was **£111,210**.
- Project plans are subject to Council approval following submission of Project Proposals by Groups (this is completed retrospectively of the Newtownabbey Letter of Offer being received by Council).

Based on previous allocations the following awards were proposed for 2022/23:

Organisation	ANBC £
St Joseph's Nursery School Steeple Nursery School	16,500

Antrim Enterprise Agency	6,000
St Joseph's Primary School	12,980
Ballycraigy Primary School	16,000
Parkhall Primary School	14,420
Muckamore Parish Development Association	14,810
Rathenraw Youth Scheme	8,500
Antrim Grammar School	6,500
Inter Estate Partnership	10,500
Farranshane Community Trust	5,000

Proposed by Councillor Ross
 Seconded by Councillor Robinson and agreed that

the Areas at Risk Programme for 2022/23 be approved subject to confirmation of anticipated funding from Department for Communities.

ACTION BY: Stefanie Buchanan, Community Development Manager

3.13 CP/CD/432 COMMUNITY SUPPORT PROGRAMME LETTER OF VARIANCE

Members were advised that a letter of variance had been received from the Department for Communities (DfC) for the delivery of the Council's Community Support Programme 2021/22.

The total amount awarded was £577,857.73 which included £95,802.64 for the Social Supermarket Support Fund. A copy of the Letter of Offer was circulated for Members' consideration.

In December 2021 Members agreed that £25,900 of this funding be awarded to the 9 community and voluntary partners currently participating on the COVID-19 Food and Essential Supplies Transition Programme with the remaining £69,902.64 to be used to develop wrap around services and the purchase of white goods that will support the future development of a Social Supermarket.

Proposed by Councillor Robinson
 Seconded by Councillor McWilliam and agreed that

the Letter of Variance from Department for Communities for the delivery of the Community Support Programme 2021/22 be accepted.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

3.14 CP/GEN/043 COMMUNITY FESTIVALS FUND GRANT AID RECOMMENDATIONS 2022/23

Members were advised that the closing date for receipt of applications under the Community Festivals Fund for 2022/23 was Friday 7 January 2022. To support applications to this grant aid programme, officers delivered two grant workshops via Zoom on 24 November and 20 December 2021 and offered one-to-one support to all groups.

Members were reminded that a pass threshold of 50% applies to applications to the Community Festivals Fund and that groups were not required to demonstrate match funding however where a group evidences match funding this was reflected in the scoring. Members should also note that proposed awards were subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

Members were also reminded that following a Council decision in October 2021 the award threshold for Community Festival Grants was increased from £5,000 to £10,000, effective from 1 April 2022, for festivals attracting in excess of 5,000 attendees.

In total 23 applications were received and assessed by a panel of officers and a full list of all the applications received and the scores awarded was circulated for Members' information. The total amount requested from all 23 applications is £149,219.42.

A total of 18 applications achieved the required 50% pass threshold requesting £116,528.42.

As in previous years, officers would arrange to meet with any unsuccessful groups to provide feedback on their applications and to signpost to other relevant funders.

Proposed by Councillor Robinson
Seconded by Councillor Lynch and agreed that

the 18 applications totalling £116,528.42 be approved.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

3.15 CP/CD/436 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME RECOMMENDATIONS 2022/2023

Members were advised that the closing date for receipt of applications under the Community Development Grant Aid Programme for 2022/23 was Friday 7 January 2022. To support applications, officers delivered two grant workshops via Zoom on 24 November and 20 December 2021 and offered one-to-one support to all groups.

Members would be aware that a pass threshold of 50% applies to applications to the Community Development Grant Aid Programme and that groups were not required to demonstrate match funding however where a

group evidences match funding this was reflected in the scoring. Members should also note that proposed awards were subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

Members were also reminded that following a Council decision in October 2021 the award threshold for Summer Scheme Grants was increased from £1,500 to £2,000 and Technical Assistance Grants from £3,000 to £10,000, effective from 1 April 2022.

In total 79 applications were received and assessed by a panel of officers and a full list of all the applications received and the scores awarded were circulated for Members' information. The total amount requested from all 79 applications is £290,908.75.

A total of 65 applications successfully achieved the required 50% pass threshold requesting £229,493.34. In addition, 16 premises grant recipients, who were successful in achieving 3 year funding in 2020 and 2021, submitted expenditure profiles for 2022/23 and had requested financial assistance totalling £71,833.92 bringing the overall total amount requested from the Community Development Grant Aid programme in 2022/23 to £301,327.26

A financial summary of all applications received for 2022/23 is provided in the table below:

Summary of Community Development Grant Aid Requests 2022/23				
Grant Stream	Number of Applications	Successful Applications (Scored 50% and above in 2022/23)	Total Requested	Total Awarded
Premises (New)	28	26	£133,348.84	£124,012.84
Premises (Year 2)	2	N/A	£10,000.00	£10,000.00
Premises (Year 3)	14	N/A	£ 61,833.92	£ 61,833.92
Community Outreach and Involvement (Including Insurance)	26	20	£53,499.41	£37,670.00
Summer Scheme (Including Insurance)	15	14	£30,410.50	£28,410.50
Technical Assistance (Including insurance)	10	5	£73,650.00	£39,400.00
Total	95	65	£362,742.67	£301,327.26

As in previous years, officers would arrange to meet with any unsuccessful groups to provide feedback on their applications and to signpost to other relevant funders.

In response to a request from a Member, the Director of Community Planning agreed to provide technical assistance grants to Members.

Proposed by Councillor Cooper
Seconded by Councillor Ross and agreed that

the 81 applications totalling £301,327.26 be approved.

Amended by Council 28 February 2022.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

The Chairperson advised that the Supplementary Report would be taken at this point of the meeting.

3.16 CP/CP/197 EDUCATION AUTHORITY STRATEGIC AREA PLAN 2022-2027 AND SPECIAL EDUCATION STRATEGIC AREA PLAN 2022-2027 CONSULTATION

Members were advised that correspondence had been received from Education Authority a copy of which was circulated, in relation to the Education Authority 2022-2027 Strategic Area Plan and Special Education 2022-2027 Strategic Area Plan.

Over the last five years of the 'Providing Pathways' Strategic Area Plan, the Education Authority, Council for Catholic Maintained Schools and Sectoral Support Bodies had engaged with Community Planning Partners regarding Area Planning issues.

To build on this engagement, the Education Authority would welcome comments on the draft Strategic Area Plan 2022-27: Planning for Sustainable Provision and the draft Special Education Strategic Area Plan 2022-27: Planning for Special Education Provision.

A 12-week consultation process had launched, and the closing date for receipt of comments is 12 April 2022. Draft Plans and associated documents can be accessed via: <https://www.eani.org.uk/publications/consultations>.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Proposed by Councillor Ross
Seconded by Councillor Cooper and agreed that

Members respond on an individual or party political basis.

ACTION BY: Amy Lynch, Community Planning

Alderman Michael left the meeting.

4 ITEMS FOR INFORMATION

4.1 CP/CP/188 COMMUNITY PARTNERSHIPS PROJECT OPEN UNIVERSITY

Members were reminded that participation in the Open University Community Partnerships Project was approved at the December 2021 Committee Meeting, when it was agreed that an update be brought back to the Committee in February 2022. The project was part funded by the Department for Economy with an aim of bringing learning to local communities.

Project delivery required the identification of Community Partners, usually local community organisations to lead the project and provide a community setting for learning to take place. A public advert for potential Community Partners had resulted in two community organisations, one on each side of the Borough, being nominated as Community Leads:

- Monkstown Community Association and
- Muckamore Parish Development Association.

The Council was also listed as a Community Partner of the Open University Project alongside the two lead Community Organisations. Members were reminded the unique aspect of this programme would be the face to face support to local learners through Open University Tutors. Learners would also be encouraged to establish peer support groups for their assignments and to meet at agreed intervals to support each other.

There were 9 participants enrolled on the Monkstown Community Association project and 15 participants enrolled on the Muckamore Parish Development Association project, which would take place in their Family Hub.

Participants would learn about 'People, Work and Society' through the Open University' 30-week Access model to help build study and digital skills and develop confidence to progress in education (degree level) and employment. The programme was fully funded and provided free to all participants who enrolled (eligibility criteria apply). Those students who met the Open University eligibility criteria would also be eligible to apply for a one of grant up to maximum of £250 towards the purchase of a laptop to assist them in their studies.

Students commenced study from 6th February 2022 and a further report detailing the outcomes of the programme would be brought back to Committee in September 2022.

Proposed by Councillor Robinson
Seconded by Councillor Ross and agreed that

the Open University Community Partnership Project update be noted.

NO ACTION

4.2 CP/PCSP/134 ANTI-SOCIAL BEHAVIOUR STRATEGY FOR ANTRIM AND NEWTOWNABBEY

Members were reminded that work was ongoing by Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) to create an Anti-Social Behaviour Strategy for the Borough. The partners committed and contributing to the process as a Strategy Group are:

- Council – Environmental Health; Community Planning; Parks; Leisure; Economic Development
- PSNI
- NIFRS (NI Fire & Rescue Service)
- NIHE (NI Housing Executive)
- NIFHA (NI Federation of Housing Associations)
- YJA (Youth Justice Agency)
- Translink

The Strategy Group had been meeting since October 2021.

The PCSP recently completed a community consultation survey, receiving 124 responses, results were circulated which included within it a specific section on anti-social behaviour. The Strategy Group would now proceed with more detailed community consultation in the form of focus group / information evenings on a DEA basis. Members were encouraged to attend the event within their DEA and share the information with any Community and Voluntary Sector groups and interested residents that they are in contact with. Dates and venues for the events would be circulated to all Members. The consultation outcomes would be used to inform the ongoing development of the strategy.

Proposed by Councillor Smyth

Seconded by Councillor McClelland and agreed that

the report be noted.

NO ACTION

4.3 CP/GR/143 HOLOCAUST MEMORIAL 27 JANUARY 2022

Members were reminded that Holocaust Memorial Day occurs each year globally on 27 January. The theme for Holocaust Memorial Day 2022 was 'One Day'. Holocaust Memorial Day is 'One Day' that was put aside to come together to remember, to learn about the Holocaust, Nazi Persecution and the genocides that followed in Cambodia, Rwanda, Bosnia and Darfur, in the hope that there may be 'One Day' in the future with no genocide. 'One Day' is about learning about the past, empathising with others and taking action for a better future.

A Special Remembrance Service was hosted by the Mayor Councillor Billy Webb MBE JP on Sunday 23 January 2022 at Monkstown Jubilee Centre as part of the Councils commitment to remembering the Holocaust. The event

was attended by Her Majesty's Deputy Lieutenant Mrs Jackie Stewart MBE, Consul General of the Republic of Poland in Belfast Mr Pawel Majewski, and the US Consul General Mr Paul Narain who laid wreaths. Mr Peter McBride gave a presentation on the Holocaust, Genocide, and the community experience of trauma. Kathy Wolff from Community Relations Forum shared the story of creating the Holocaust Memorial Mosaic situated at Monkstown Jubilee Centre's Remembrance Garden. Photographs of the event were circulated.

The event was followed up with a special Holocaust Memorial Day video launched on 27 January via social media and available on the Council's website. The film featured the Mayor paying tribute to all who lost their lives and those who survived, the film also features Mr Billy Kohner MBE who shared his family's experience of fleeing Czechoslovakia to find refuge here in Northern Ireland.

Proposed by Councillor Cooper
Seconded by Councillor Robinson and agreed that

the report be noted.

NO ACTION

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor McWilliam
Seconded by Councillor Cooper and agreed that

the following Committee business be taken In Confidence and the live stream and audio recording would cease.

Members were advised that the live stream and audio recording would cease at this point.

5 ITEMS IN CONFIDENCE

5.1 IN CONFIDENCE CP/CP/193 DUNANNEY CENTRE OUTLINE BUSINESS CASE

Members were advised that Venture International Ltd (Venture) were commissioned to independently develop a business case for a proposed investment in a community facility in Rathcoole.

The original focus for the business case was on redevelopment options for the Dunanney Centre. Members were reminded that the Dunanney Centre was established in 1999 and initially led, delivered and managed by the Rathcoole Community Churches Group. In 2018 it was agreed that the Council would take on ownership and operation of the building.

Based on initial analysis of activity in the Centre and consultation with a range of community and voluntary groups in the Rathcoole and wider area it was recognised that the Dunanney Centre did not offer the potential to meet these needs. It was agreed that given this the business case should focus on

development options of the Council-owned pavilion site. The draft business case was circulated for Members' information.

To inform thinking on the proposed investment in a community facility consultation was undertaken from October 2019 to January 2020 through online, telephone and face to face engagement and a series of public consultation events were also held. Consultation findings are contained within the business case on page 15.

Members were advised that the business case examined the following options:

1. Do nothing;
2. Cosmetic and compliance investment in the Dunanney Centre;
3. Refurbishment and internal re-working of the Dunanney Centre;
4. Refurbishment and extension of the Dunanney Centre;
5. Develop a Community Hub building on the Pavilion site;
6. Develop a Community Hub building on the current Pavilion site and retain the Dunanney Centre.

Based on the business case process it was recommended that Option 6 was progressed at a cost of £[REDACTED] which included a 20% optimum bias. This option was recommended for the following reasons:

- It was fully aligned with the Council's Community and Corporate Plans;
- Community engagement and consultation confirms a need for a range of spaces and facilities which can be provided by this option;
- The preferred option would enhance both the provision of community space and services in Rathcoole;
- The preferred option enhanced the existing Council sports, recreation and leisure facilities with indoor provision through the pavilion and outdoor pitch provision.

Members were reminded that alongside this project the development of a 3G football pitch with floodlighting adjacent to the Community facility and as a replacement for one of the existing grass pitches was approved at Council in February 2020. An estimated cost of £[REDACTED] had been made available for this project with provision made in the 2022/23 capital estimates.

Concept plans for the Community Hub facility including artist's impression of the facility, a layout plan and map were circulated for Members' information. This included a map of the wider area, which set the proposed development in the context of other existing facilities. Venture presented the business case and plans to the Macedon DEA Members on 18 January 2022 with all agreed that the proposals would be beneficial to the area and should progress.

It was proposed that the business case for the development of a Community Hub building on the Pavilion site and retention of the existing Dunanney Centre, at a cost of £[REDACTED] would be approved with provision be made in the 2022/23 capital estimates. In order to take the project forward it was also

proposed to establish a Project Board, which will include Macedon DEA Members, relevant officers and representatives of key user groups.

Proposed by Councillor Robinson
Seconded by Councillor Ross and agreed that

- (a) the business case for the development of a Community Hub building on the Pavilion site in Rathcoole and retention of the existing Dunanney Centre at an estimated cost of £[REDACTED] be approved with the provision to be made in the 2022/23 capital estimates;**
- (b) establishment of a Project Board as set out, to progress the project, be approved.**

ACTION BY: Ursula Fay, Director of Community Planning

5.2 IN CONFIDENCE CP/CD/345 NORTHERN IRELAND CENTENARY COMMUNITY CENTRE BALLYDUFF – TENANCY RENEWALS

Members were reminded that there were a number of rentable offices in both the Dunanney Centre and Northern Ireland Centenary Community Centre Ballyduff. Rent was approved at a cost of £[REDACTED] per square metre per annum at the Council meeting on 26 February 2018.

A request to renew the tenancy agreement as detailed below had been received:

Organisation	Rooms Requested for Rental Renewal	Tenancy Renewal Date and Term	Rental Income (per annum)
Ballyduff Community Redevelopment Group	Northern Ireland Centenary Community Centre Ballyduff - Office 2	From 2 March 2022 for 1 year	£[REDACTED]

Proposed by Councillor Robinson
Seconded by Councillor Dunlop and agreed that

the tenancy and keyholder option for Ballyduff Community Redevelopment Group be approved for rental of Office 2 at the Northern Ireland Centenary Community Centre, Ballyduff from 2 March 2022 for 1 year at a rent of £[REDACTED] per annum.

ACTION BY: Paul Townsend, Community Facilities Coordinator

5.3 IN CONFIDENCE FI/PRO/TEN/403 TENDER FOR THE PROVISION OF GENERALIST ADVICE SERVICES 2022-2025

Members were reminded of the Generalist Advice Services contract that the Council managed through funding from the Department for Communities (DfC) Community Support Programme.

Members were advised that this three year (2022-2025) tender opportunity was made available on eSourcingNI on Monday 15 November 2021. One tender for the provision of generalist advice services was opened via the eSourcingNI Portal on Tuesday 21 December 2021 and referred to the evaluation panel for assessment. The tender was evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The tender was evaluated on a pass/fail basis for mandatory exclusion and financial compliance, economic and financial standing, previous relevant experience, management systems and practices, GDPR, Covid-19 and declarations and form of tender. The tender met the requirements of Stage 1 of the evaluation process and proceeded to Stage 2.

STAGE 2 – AWARD STAGE

Quality/Commercial Assessment (80%/20%)

The tender was evaluated on the basis of project implementation (50%), service provision (10%), contract management and performance monitoring (20%) and cost (20%) and the recommendation is as follows:

Supplier	Quality Assessment (out of 80%)	Cost Assessment (out of 20%)	Total Score %	Total Annual Cost (£) (Excl. VAT)
Community Advice Antrim and Newtownabbey (CAAN)	76%	20%	96%	£ XXXXXXXXXX

Whilst only one tender was received the evaluation panel were content that costs were acceptable and in line with the funding available from the Department for Communities for the provision of this service.

Proposed by Councillor Cooper
Seconded by Councillor Goodman and agreed that

having achieved a score of 96%, Community Advice Antrim and Newtownabbey be appointed to provide generalist advice services for the period 1 April 2022 to 31 March 2025.

ACTION BY: Julia Clarke, Procurement Officer/Kerry Brady, Community Support & Governance Officer

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor Goodman
Seconded by Councillor Cooper and agreed that

the remainder of Committee business be taken in Open Session.

The Chairperson advised that audio-recording would recommence at this point.

There being no further committee business the Chairperson thanked everyone for their attendance and the meeting concluded at 7.32 pm

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.