



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN  
ANTRIM CIVIC CENTRE ON 27 MARCH 2017 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor J Scott)
- Members Present** : Aldermen – F Agnew, W Ball, P Barr, T Burns, T Campbell, M Cosgrove, W DeCourcy, M Girvan, J Smyth and R Swann  
Councillors – D Arthurs, A Ball, T Beatty, J Bingham, P Brett, J Blair, L Clarke, H Cushinan, B Duffin, T Girvan, M Goodman, P Hamill, T Hogg, N Kells, N Kelly, B Kelso, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, D Ritchie, S Ross and W Webb
- In Attendance** : Inspector Gourley – PSNI  
Mr F McNeill – The Thunderdome  
Mr P Moore – The Bridge
- Officers Present** : Chief Executive - J Dixon  
Director of Organisation Development - A McCooke  
Director of Community Planning and Regeneration – M McAlister  
Director of Operations - G Girvan  
Director of Finance and Governance – C Archer  
Head of Environmental Health – C Todd  
Environmental Health Manager – H Harper  
Legal Services Manager – P Casey  
Systems Support Officer – J Higginson  
Senior Administrative Officer – S McAree  
Governance Support Officer – D Conlan

**1 BIBLE READING, PRAYER AND WELCOME**

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

(Councillor Kelly joined the meeting at this point.)

**MAYOR'S REMARKS**

The Mayor welcomed everyone to the meeting and advised members of the audio recording procedures.

On the request of the Mayor members stood for a minute's silence to pay respect and offer condolences to the people involved in recent bereavements.

The Mayor offered condolences to the McGuinness family on the recent death of The Former Deputy First Minister, Martin McGuinness, He also offered condolences to those affected by the recent atrocity in London and the family of Abe McRea, the Mayor's former driver, on the recent loss of his wife Mae.

(Aldermen F Agnew, M Girvan and J Smyth and Councillors D Arthurs, T Beatty, L Clarke, N Kells, M Magill, J Montgomery, M Rea, D Ritchie and S Ross joined the meeting at this point.)

## **2 APOLOGIES**

Councillors D Hollis and A Logue

## **3 DECLARATIONS OF INTEREST**

10.5 Councillor Duffin

10.17 Director of Finance and Governance – Colette Archer

## **4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING**

Moved by Councillor Duffin

Seconded by Councillor Bingham and

**RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 27 February 2017 be taken as read and signed as correct.**

*NO ACTION*

## **5 MINUTES OF THE OPERATIONS COMMITTEE**

Moved by Councillor Montgomery

Seconded by Councillor Duffin and

**RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Monday 6 March 2017 be approved and adopted.**

NO ACTION

**6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE**

Moved by Councillor Duffin  
Seconded by Alderman DeCourcy and

**RESOLVED - that the Minutes of the Policy and Governance Committee Meeting of Tuesday 7 March 2017 be approved and adopted.**

NO ACTION

**7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE**

Moved by Councillor Brett  
Seconded by Alderman Blair and

**RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting of Monday 13 March 2017 be approved and adopted subject to the following amendment:**

Moved by Councillor Kelly  
Seconded by Councillor Blair and

**RESOLVED- that Manse View be selected for the name of the development in Item 3.2.**

*ACTION BY: Liam McFadden, Principal Building Control Surveyor*

**8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1**

Moved by Alderman Agnew  
Seconded by Councillor Webb and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 20 March 2017, Part 1 be taken as read and signed as correct.**

NO ACTION

**8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2**

Moved by Alderman Agnew  
Seconded by Councillor Webb and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 20 March 2017, Part 2 be approved and adopted.**

NO ACTION

**9 MINUTES OF THE AUDIT COMMITTEE**

Moved by Councillor Rea  
Seconded by Councillor Girvan and

**RESOLVED - that the Minutes of the proceedings of the Audit Committee Meeting of Tuesday 21 March 2017 be approved and adopted.**

**10.1 TO APPROVE THE SEALING OF DOCUMENTS**

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements having been met:-

To approve the Sealing of Documents

1. Affordable Warmth Service Level Agreement between the Department for Social Development and Antrim & Newtownabbey Borough Council.
2. Agreement for Environmental Improvement works for Knockenagh Avenue Rathfern.

Moved by Councillor Bingham  
Seconded by Councillor Beatty and

**RESOLVED - that the Sealing of Documents be approved.**

*ACTION BY: Paul Casey, Legal Services Manager*

**10.2 EL/128 APPLICATION FOR GRANT OF AN ENTERTAINMENT LICENCE, BRIDGE BAR AND GRILL 162A ANTRIM ROAD NEWTOWNABBAY BT36 7QZ**

Members were advised that an application had been received for the grant of an Entertainment Licence for the following premises.

Licensee	Location of Premises	Type(s) and hours of Entertainment	File No.	New Application Or Renewal
Patrick Moore	Bridge Bar and Grill 162A Antrim Road Newtownabbey BT36 7QZ	Dancing, singing, music or other similar entertainment  Bar Restaurant Monday – Sunday	EL128	New

		10:00am – 1:00am		
		Snooker Hall Monday – Sunday 10:00am – 10:00pm		

In line with the Council Protocol for the Hearing of Entertainment Licence Applications, approved in December 2016, the application must be considered at a full meeting of Council.

The Council can decide the following:

- (i) Grant the licence
- (ii) Grant the licence with specific additional terms, conditions and restrictions
- (iii) Refuse the licence
- (iv) Defer an application for further consideration or to obtain further information

If the Council makes a decision against an Officer's recommendation then members must state their reasons for doing so. In such circumstances a recorded vote will be taken.

Documents disclosed to all parties were circulated including the written submissions of the Applicant and the Objectors. Both parties were afforded the opportunity to address the Council at the meeting, in line with the protocol.

### **Background**

An entertainment licence application made by Mr Patrick Moore (the Applicant) was received on 7 November 2016. This application could not be brought to Council for decision until the case before Belfast Magistrate's Court in relation to the Liquor Licence was dealt with. This case was not completed until 9<sup>th</sup> March 2017.

The previous entertainment licence for the business had expired on 31 July 2016. Routine monitoring took place by the licensing officer and section manager on Friday 24 November 2016. Officers advised that entertainment could not take place until a new entertainment licence was granted. Entertainment was not taking place at the time of the visit which was approximately 9.20pm, albeit it was understood the intention was to hold entertainment later that evening. This was subsequently cancelled. The Applicant contacted the licencing officer on Saturday 26 November to advise he was eager to comply with legislative requirements in relation to the application.

## **Objections**

Objections had been received from the following:

1. Area Commander, Police Service of Northern Ireland.
2. Braidview Trading Ltd, Bellevue Arms, 129 Antrim Road, Newtownabbey (submitted by Joseph Donnelly & Co. Solicitors).
3. The Thunderdome, 287-295 Antrim Road, Newtownabbey (submitted by McCann & McCann Solicitors).

In summary the nature of the objections alleged the following:

1. There is a contravention of liquor licence requirements in that the premises are currently licensed as a restaurant however they operate like a public house.
2. The application for the entertainment licence is being made by Mr Patrick Moore, brother of Mr John Moore. As he is not the licensee of the premises, a submission is made that he is not entitled to make the entertainment licence application.
3. Concern is raised in respect of an application for 200 persons in respect of occupancy.
4. Reports of disorder/fights at and within the vicinity of the premises.
5. There is no entertainment licence in force for the premises and entertainment is provided and regularly continues to 1.00am.

## **Criteria for deciding to grant an application (in accordance with The Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985)**

In considering any application for the grant, renewal or transfer of a Licence the Council shall have regard to the following:

1. any observations submitted to it by the appropriate PSNI sub-divisional commander and the NI Fire and Rescue Service;
2. a licence may not be granted, renewed or transferred if the applicant has been convicted of an offence of either providing unlicensed entertainment, or providing entertainments otherwise than in accordance with the licence terms and conditions within 5 years preceding the date of the application;
3. give the applicant an opportunity of appearing before and of being heard by the Council;

4. to any oral representation by any person who gave notice (not later than 28 days after the date of the application) to the Council stating in general terms the nature of the representation;
5. and any other public safety and/or public order considerations.

### **Officers' analysis**

1. On 9 March 2017, despite PSNI objections, in Belfast Magistrates Court a Protection Order in respect of the Intoxicating Liquor Licence was granted to the Applicant for the following operating hours: Monday to Saturday 11am to 1am and Sunday 11am to midnight. It is understood that the Applicant will now apply to have the Intoxicating Liquor Licence transferred into his name.
2. Although the applicant is not the current licensee of the premises, Officers are satisfied that the application for the Entertainment Licence can be made in the Applicant's name.
3. On 30 November 2016 the Applicant submitted further documentation as required and indicated that he sought to apply for 100 persons and not 200 persons as per the original application. Previous Entertainment Licence operating hours for the premises were: Monday to Saturday 11am to 11pm and Sunday 1pm to 11pm. The new application, as set out above, is for extended opening hours. Having taken into account the Liquor Licence operating hours, Officers are proposing that the operating hours for the Entertainment Licence for the Bar/Restaurant are in line with those of the Liquor Licence. Operating hours for the Snooker Hall are unchanged.
4. Under the Local Government Miscellaneous Provisions (NI) Order 1985 Schedule 1, 3 regarding grant of a licence, consideration should also be taken in relation to "preventing persons in the neighbourhood being disturbed by noise." On review of complaints received by Environmental health over the last three years no substantiated complaints in relation to alleged noise nuisance are evident relating to these premises.
5. In addition to the routine monitoring visit on Friday 24 November 2016 (already mentioned), a further monitoring visit was completed by Council Officers on Friday 10 February 2017 at approximately 10.30pm. It was noted no entertainment was taking place at that time.

Officers were of the opinion that there was no substantive evidence to prevent an Entertainment Licence being granted to the Applicant.

The Head of Environmental Health spoke to the report and the following speakers were given 5 minutes each to make their representations to the Council:

Objector – PSNI – Inspector James Gourley  
Objector – Mr McNeill (The Thunderdrome)

Applicant – Mr Patrick Moore

Following each representation the speakers responded to Members' questions and Members also asked the speakers to clarify certain points.

Moved by Alderman Cosgrove  
Seconded by Councillor Brett and

**RESOLVED - that the matter be deferred until further information has been provided**

ACTION BY: *Clifford Todd, Head of Environmental Health*

### **10.3 SOMME ASSOCIATION TOUR – CENTENARY OF THE BATTLE OF MESSINES**

It was reported that correspondence had been received from the Somme Association advising of a proposed Battlefield tour for the forthcoming centenary of the Battle of Messines. The trip would be departing Belfast on 6 June and returning on 9 June.

The trip would include a black-tie dinner on 6 June and the state commemorations on 7 June and both will be attended by VIP guests.

Travel arrangements had not been made but would most likely be Belfast to London and the Eurostar to France. The accommodation would be 4 star in Belgium or on the French/Belgian border.

The cost had been estimated at £550 per delegate.

Moved by Councillor Brett  
Seconded by Councillor Kells and

**RESOLVED - that a representative from each party be approved to attend the tour for the centenary for the battle of Messines.**

ACTION BY: *Member Services*

### **10.4 AC/HE/16 SCOTCH QUARTER, ANTRIM**

Members were reminded that within the 2016/17 Arts and Culture Business Plan, as part of a number of actions under the corporate objective of 'having vibrant and welcoming towns and villages', it was reported to Committee as part of the quarter 2 update, that a potential Antrim Town Centre project was being explored with the Ulster Scots Agency. This project includes the branding and creation of a Scotch Quarter in Antrim exactly where the Scotch Quarter existed historically dating back to the late 19<sup>th</sup> Century.

Pogue's Entry is situated on Church Street in Antrim Town Centre and is the childhood home of Alexander Irvine who is one of Antrim's most famous sons.



Pogue's Entry is part of the historical 'Scotch' Quarter which was situated from Church Street along High Street and down to Riverside. Alexander Irvine is buried in All Saints Church of Ireland, which is another building of historical significance, the heart of the former Scotch Quarter.

The Ulster Scots Agency had suggested that the Council consider developing further the historical interest around Pogue's Entry by identifying the former Scotch Quarter of Antrim through installation of branding and street signs as well as an updated interpretation panel explaining the historical significance of this part of the town.

Specifically they were proposing that the 12 large planters in the immediate vicinity of Pogue's Entry, along Church Street, are branded and used to identify the area as 'Scotch Quarter' – a visual was circulated for Members' information. In addition they proposed the installation of 3 new street signs for Church Street, High Street and Riverside – another visual was circulated for Members' information. Finally they proposed a complete makeover of the interpretative panel located outside All Saints Church to set in context the history of Scotch Quarter and its place within the history of Antrim town.

The estimated total cost for the proposed branding and signage was £5,300. There was provision of £5,000 available in 2016/17 budgets allocated to the development of Ulster Scots tourism projects and the Ulster Scots Agency have committed to make up any funding shortfall.

Members were advised that as part of the 'Antrim Live' festival held on 24 and 25 February an original living history dramatic piece was performed at Pogue's Entry. 'Anna and I' was developed specifically for Pogue's Entry with the support of the Ulster Scots Agency funding of £2,000. 'Anna and I' saw actors bring to life the very personal story of Alexander Irvine and his mother in the historical setting where they lived and it was intended to programme future performances of 'Anna and I' in Pogue's Entry as part of ongoing plans to develop this heritage facility. The development of a 'Scotch Quarter' around Pogue's would add value to the tourism offer of both the facility and the town.

The project plan had been screened for the need for an Equality Impact Assessment (EQIA). An EQIA was not recommended.

It was proposed that the identification and branding of the Scotch Quarter in Antrim in partnership with the Ulster Scots Agency at an approximate cost of £5,300 proceed.

Moved by Councillor Montgomery  
Seconded by Councillor Kells and

**RESOLVED - that the identification and branding of the 'Scotch Quarter' in Antrim Town, to include Church Street, High Street and Riverside, in partnership with the Ulster Scots Agency, at a cost of £5,300 be approved.**

ACTION BY: *Ursula Fay, Head of Arts and Culture*

(Having previously declared an interest Councillor Duffin left the meeting during consideration of the following item.)

## 10.5 CP/GEN/14 COMMUNITY FESTIVALS FUND GRANT AID RECOMMENDATIONS 2017/18

Members were reminded of the decision taken in February 2017 to invite the 11 groups who were unsuccessful in their Community Festivals Fund applications under the first call to re-submit their applications. The closing date for re-submitted applications was 13 March 2017 at 12 noon.

To support groups prior to the re-submission deadline Officers delivered grant information seminars at Antrim Civic Centre and Mossley Mill and offered one-to-one support to all of the 11 groups. Following the submission deadline 8 applications were received requesting a total of £33,350. The total budget available for the second call was £25,462. The maximum award for a Community Festivals Grant under the current programme is £5,000.

Applications were assessed by Officers and a summary of the applications and score sheets are detailed below with funding options included for Members' consideration.

<b>COMMUNITY FESTIVALS GRANTS (Maximum grant award - £5,000)</b>					
<b>Organisation</b>	<b>Project Brief</b>	<b>% Scored</b>	<b>Amount Requested</b>	<b>Option 1 (Fund 100% &amp; request additional funding from Council)</b>	<b>Option 2 (Reduce all grants by 18.65% to remain within budget)</b>
Ballyrobert Village Committee	One day Summer Festival in the village of Ballyrobert.	62%	£2,250.00	£2,250.00	£1,830.34
Community Relations Forum	Culture Carnival day at Lilian Bland Park with Stalls, workshops, parade and entertainment.	60%	£5,000.00	£5,000.00	£4,067.41
TIDAL	Two day Community Horse Fair in Toome.	56%	£5,000.00	£5,000.00	£4,067.41
Monkstown Community Association	Christmas Wonderland including Parade, Carol Service and activities.	51%	£5,000.00	£5,000.00	£4,067.41

Ballyclare Chamber Of Trade	Christmas Lights Switch on and Christmas Market.	50%	£5,000.00	£5,000.00	£4,067.41
Randalstown District LOL 22	Randalstown Twelfth Festival celebrations.	50%	£5,000.00	£5,000.00	£4,067.41
Rathfern Community Regeneration Group	Rathfern Festival of Christmas.	50%	£4,050.00	£4,050.00	£3,294.60
Muckamore Parish Development Association	Ballycraig Summer Festival celebrations.	34%	£2,050.00	£0.00	£ 0.00
			<b>33,350.00</b>	<b>£31,300.00</b>	<b>£25,462.00</b>

Following assessment 7 applications successfully scored 50% and above. If all 7 applications were to be funded at the level requested then an additional £5,838 would be required from the Council, provision for which did not currently exist within the Community Planning and Regeneration Department budget.

Members considered the following two options for funding:

**Option 1:** To fund all successful, eligible requests at 100% would require a total budget of £31,300, therefore the Council would be required to increase the established budget by an additional £5,838. Provision for which did not currently exist within the Community Planning and Regeneration budget.

**Option 2:** To reduce all successful requests by 18.65% to achieve an allocation within the existing budget.

Moved by Councillor Brett  
Seconded by Councillor Lynch and

**RESOLVED - that Option 1 be approved.**

ACTION BY: *Jonathan Henderson, Community Services Officer/Elaine Manson, Community Services and Tackling Deprivation Manager*

#### **10.6 CP/P4/1 AND CP/CP/7 ESTABLISHMENT OF WORKING GROUPS FOR COMMUNITY PLANNING PARTNERSHIP & PEACE IV PARTNERSHIP**

Members were reminded that a Community Planning Partnership for the Borough was established in October 2015, and a Peace IV Partnership in September 2016. Both of these Partnership bodies included Elected Members and representatives for various bodies and communities external to the Council.

- i. The Community Planning Partnership is made up of representatives from the Council, 12 Statutory Partners, 3 Support Partners and a number of central government departments.

The Statutory Partners are: Council for Catholic Maintained Schools, Education Authority, Invest NI, Libraries NI, NI Housing Executive, Northern Health and Social Care Trust, Health and Social Care Board (Northern Region), NI Fire and Rescue Service, Police Service NI, Public Health Agency, Sport NI, Tourism NI.

The Support Partners are: Northern Regional College, Ulster University, Volunteer Now.

The Government Departments which are represented are: Department for Communities, Department of Education, Department for Infrastructure and Department of Justice.

The Council is represented by 11 Elected Members representing all political parties (nominated by the Council using D'hondt plus one).

Community planning involves integrating public services and functions with community and voluntary sector and private sector investment, to produce a plan that will set out the future direction of a Council area, with a focus on improving the quality of life.

The Local Government Act (Northern Ireland) 2014 ("the 2014 Act") makes provision for the new duty of community planning on Councils and their community planning partners. The Council will have a leadership role in this process and will be responsible for making arrangements for community planning in the area, supported by its community planning partners.

- ii. The Peace IV Partnership is made up of 21 members and was established between June and September 2016. The membership, role and budget are as follows:
- Eleven (11) Elected Members representing all political parties (nominated by the Council using D'hondt plus one),
  - Six (6) Social Partners appointed through an open call for applications,
  - Four (4) Statutory Partners nominated based on relevance to PEACE IV Local Action Plan (NIHE, PSNI, NHSCT and Education Authority),
  - The Peace IV Partnership is responsible for designing, developing, implementing, managing and monitoring the PEACE IV Local Action Plan in Antrim and Newtownabbey Borough which is administered by the Special European Union Programmes Body (SEUPB),
  - The Council has accepted a Letter of Offer on behalf of the PEACE IV Partnership from SEUPB for £3,233,469 for programme delivery between June 2016 and March 2020.

Following consultation with the Council's legal advisor, it was proposed that both Partnership bodies be established as Working Groups of the Council, reporting to the Community Planning and Regeneration Committee. In this scenario the minutes from both Working Groups ie., the Community Planning Partnership and the Peace IV Partnership would be reported to the Community Planning and Regeneration Committee for approval, at which point the decisions recorded in the minutes would be approved as if they had been taken by the Committee itself and therefore would be subject to ratification by full Council as normal.

The minutes from all meetings of the 2 Partnerships held to date were circulated for Members' information, and it was proposed that these be approved to enable the process to move forward.

Moved by Councillor Lynch  
Seconded by Councillor Kells and

**RESOLVED - that**

- i. The Community Planning Partnership and Peace IV Partnership be established as Working Groups of the Council reporting to the Community Planning and Regeneration Committee.**
- ii. The minutes of the Working Groups going forward be subject to the approval by the Community Planning and Regeneration Committee and ratification by Council.**
- iii. The previous minutes of both Partnerships be approved retrospectively.**

*ACTION BY: Alison Keenan, Community Planning Officer/Connor O'Dornan, Peace IV Co-ordinator*

**10.7 CP/CP/5 RESPONSE TO COMMUNITY PLAN CONSULTATION**

Members were reminded that the draft Community Plan was currently subject to a consultation exercise which closes at 5 pm on Wednesday 12 April 2017.

A draft corporate response from the Council was circulated.

Moved by Councillor Lynch  
Seconded by Councillor Brett and

**RESOLVED - that the response be approved.**

*ACTION BY: Jacqui Dixon, Chief Executive*

**10.8 WM/GEN/2 CHARTERED INSTITUTION OF WASTES MANAGEMENT (NI) CONFERENCE**

Members were advised that the Chartered Institute of Waste Management (CIWM) Northern Ireland Spring Conference and Exhibition would be held at the EIKON Exhibition Centre (formally known as Kings Hall) in Belfast on Wednesday 29 March 2017.

The Conference had a range of waste and resource management sector professionals, opinion formers and policy experts from across the UK and Ireland speaking during the day. There would be presentations on issues like food waste, the potential impact of Brexit, Health & Safety and the MRF Code of Practice.

The Conference Programme was circulated and there was no cost for attendance. Places could be booked through Michael Laverty, Head of Waste Management.

Moved by Alderman Cosgrove  
Seconded by Councillor Kells and

**RESOLVED - that any Member who wished to attend do so as an approved duty and that relevant officers also attend.**

*ACTION BY: Michael Laverty, Head of Waste Management*

#### **10.9 CP/CD/53 CD/PM/90 CP/GEN/14 CP/CPSP/41 EXTERNAL FUNDING FROM CENTRAL GOVERNMENT DEPARTMENTS FOR A RANGE OF COUNCIL PROGRAMMES**

Members were reminded that the Council attracted external funding from Central Government departments for a range of programme delivery. Given the uncertainty regarding budget provision for 2017/18 within the NI Executive this funding might be delayed/reduced or may not be forthcoming. Given the importance of these areas of work the Council might wish to provide funding 'at risk' for a period of time to ensure continuity of delivery and to ensure that the Council was in a state of readiness should funding become available e.g., for major public realm schemes.

A summary of each of the areas of work was provided along with a table indicating the associated costs for Quarters 1 and 2 of 2017/18. The table also indicated the posts that were affected by the funding arrangements. *The total cost to deliver these programmes for the period April – September is £935,386 with a funding amount of £587,422.50 expected to be forthcoming from the relevant departments therefore the cost to the Council should be £347,963.50.*

A summary of the programmes was provided below:-

##### **Neighbourhood Renewal**

In November 2016 correspondence was received from DfC advising of an indicative budget for 2017/18 of £80,385.52 (to include support for 3 full time posts and programme costs) for continuation of the Neighbourhood Renewal

Programme in Rathcoole. This equates to an increase of approximately 63% on the amount awarded in 2016/17 (£49,393.41). This increase is a result of the addition of the salaries for Synergy and Newtownabbey Women's Group, now administered by the Council, and programme costs towards the delivery of the Neighbourhood Renewal Action Plan.

Members were advised that the budget for the delivery of Neighbourhood Renewal in Grange Estate, Ballyclare, for 2016/17 was £44,461.68 (salary for Community Development Worker and running costs for the Community House), as yet there had been no indication of the budget allocation for 2017/18 from DfC in relation to the Programme in Grange.

On the assumption that DfC would provide a budget in 2017/18 for Neighbourhood Renewal based on the levels indicated above Members considered allocating an estimated budget of £62,000 to cover the period 1 April-30 September 2017.

### **Areas at Risk**

The Areas at Risk Programme operates in Newtownabbey in Carnmoney, Monkstown and Mossley Super Output Areas and in Antrim in Farranshane, Ballycraigy and Steeple Super Output Areas. The Programme in Antrim is 100% funded by the Council and £120,000 has been included in the estimates to continue the Programme in 2017/18.

The Programme in Newtownabbey has an allocated budget of £145,000 for 2017/18, as provided for in the Council's estimates (£90,000 from DfC and £55,000 from the Council). Recent communication with the Department would indicate that there will be at least a 17% reduction in the Council's allocation in 2017/18.

In order to cover the period 1 April - 30 September 2017 Members considered agreeing an amount of up to £72,500 for the continuation of the Areas at Risk Programme in Newtownabbey.

### **Public Realm Schemes**

The Department for Communities has indicated its willingness to support a major public realm scheme for Glengormley and to complete the public realm scheme works in Antrim by including Fountain Street. These will be complimented by revitalisation programmes. Indicatively the award to the Council could be circa £1,000,000 per year over the next 3-4 years.

### **Community Support Programme (including Advice Services)**

In 2016/17 a total of £201,554 was received from the Department for Communities (DfC) to support Advice Services £72,569 and general support £128,985 (including the Community Development Grant Aid Programme and Capacity Building).

On the assumption that DfC allocates a similar amount as in 2016/17 the total budget for Advice Services in 2017/18 is £312,678 (£72,569 DfC, £240,109 Council). The total budget for the Community Development Grant Aid Programme in 2017/18 is £180,000 (£39,203 DfC and £140,797 Council).

To cover the period 1 April-30 September 2017 an estimated budget of £246,339 would be required (£156,339 Advice Services and £90,000 CD Grant Aid).

### **Community Festivals**

In 2016/17 a total of £29,600 was received from DfC to support the Council's Community Festivals Grant Aid Programme. On the assumption that DfC allocates a similar amount as in 2016/17 and together with £50,000 match funding from the Council, as provided for in the estimates, the total budget for Community Festivals for 2017/18 is £79,600.

To cover the period 1 April-30 September 2017 an estimated budget of £45,000 would be required.

### **Good Relations**

Members were reminded that a Draft Good Relations Action Plan 2017/18 had been submitted to the Executive Office subject to Council ratification. The total amount required to deliver the Action Plan in 2017/18 is £220,503.42. A total amount of £165,377.56 had been requested from the Executive Office with £55,125.86 requested from the Council.

In order to cover the period 1 April-30 September 2017 an estimated budget of £70,000 would be required.

### **PCSP**

Correspondence has been received from the Joint Committee informing PCSPs of a commitment to allocate at least 90% of the 2016/17 budget for Action Plan implementation in 2017/18, a copy of the letter was circulated for Members' information. In terms of Antrim and Newtownabbey PCSP this would equate to £316,038 (compared to £351,154 in 2016/17).

It is the intention of the Joint Committee that, given this commitment, PCSPs would be in a position to continue programme delivery from 1 April 2017 and thereby avoid gaps in service delivery.

In order to cover the period 1 April-30 September 2017 an estimated £163,500 would be required.

### **Affordable Warmth**

In 2016/17 a total of £107,250 was received from DfC to deliver the Affordable Warmth Scheme. DfC has indicated there may be a reduction to the budget but as yet there has been no indication of the budget allocation for 2017/18. To maintain the current staffing levels from 1 April-30 September 2017 an estimated budget of £56,592 would be required. If the budget allocation is reduced staffing levels will be reviewed.

### **Home Safety Officer**

In 2016/17 a total of £31,258.90 was received from the Public Health Agency to support Home Accident Prevention Services including salary costs and equipment. Correspondence has been received from the Public Health



Agency of a commitment to extend the existing contract beyond 31 March 2017 for 12 months.

To cover the period 1 April -30 September 2017 (salary and equipment) an estimated budget of £26,689 would be required.

**Community Wellbeing Officer (incorporating Energy Efficiency Advisor)**

In 2016/17 a total of £21,128 was received from the Public Health Agency to support Energy Efficiency Advice Salary costs. Correspondence has been received from the Public Health Agency of a commitment to extend the existing contract beyond 31 March 2017 for 12 months.

To cover the period 1 April-30 September 2017 an estimated budget of £17954 would be required.

**Joint Working Arrangements**

In 2016/17 a total of £36,531 was received from the Public Health Agency to support Co-production work under the Joint Working Arrangements. Correspondence has been received from the Public Health Agency of a commitment to extend the existing contract beyond 31 March 2017 for 12 months.

To cover the period 1 April-30 September 2017 an estimated budget of £18,265.50 would be required.

**PROJECTED COSTS FOR 2017/18 IF NO FUNDING SECURED**

	Description	Total Cost			Anticipated funding from Departments only	Staff/External Posts	Other Comments
		April-June	July-Sept	April September			
1	<b>Neighbourhood Renewal</b> Grange – 100% DfC funding Rathcoole – 90% DfC funding	£33,000	£33,000	£62,000	Yes – Grange Neighbourhood Renewal post, Rathcoole Neighbourhood Renewal post and 2 projects posts in Rathcoole attract funding, namely Synergy and the Newtownabbey Women's Group.		
2	<b>Areas at Risk</b> Antrim – 100% Council funded Newtownabbey -90% DfC funded, 10% Council funded (expected reduction to 75% DfC)	£36,250	£36,250	£45,000			
3	<b>Public Realm Schemes</b> Glengormley Antrim Assume that DfC will provide 50% funding of this preparatory work	£18,000 Baseline Surveys	£86,000 Technical Surveys, Economic Appraisals and design costs	£52,000	No	To undertake baseline survey, technical surveys, economic appraisals and initial design for Antrim (£1M) and Glengormley (£4M) public realm	
4	Community Support Programme - Advice Services Total from DfC expected to be £72,569	£78,169 Advice Services	£78,169 Advice Services	£36,284.50	Yes – posts within Advice Service would be affected.		
5	Community Development Grant Aid Programme	£45,000	£45,000	£19,601.50			
6	Community Festivals	£5,000	£40,000	£14,800	No		

	Description	Total Cost			Anticipated funding from Departments only		Staff/External Posts	Other Comments
		April-June	July-Sept	April	September			
7	Good Relations	£20,000	£50,000	£82,688.50	No			
8	PCSP Annually total budget approx. £440,000 – expect reduction to 90% from DOJ	£110,000	£110,000	£163,500	Yes – posts within externally funded organisations could be affected. With respect to Council posts up to 20% can be claimed from Department of Justice.			
9	Affordable Warmth	£28,296	£28,296	£56,592	Yes- 3 Affordable Warmth Project Officers Scale 5 and 1 Affordable Warmth Admin Officer Scale 4 (all agency staff)- all posts fully funded by DfC			
10	Home Safety Officer	£7,220 (current cost of post filled through agency) Total Salary costs for substantive post including on-costs & travel & mobile costs £9,369	£7,220 (current cost of post filled through agency) Total Salary costs for substantive post including on-costs & travel & mobile costs £9,369	£18,738	Yes- Home Safety Officer permanent post in structure part funded by PHA. Substantive post SO1 (Pt 29) PHA annual contribution to post (2016/17 £10,565). Recruitment process for substantive post underway.			Equipment issued by Home Safety Officer fully funded by PHA (currently £15,902 -2016/17)
11	Community Wellbeing Officer (Incorporating Energy Efficiency Advisor)	SO1 (pt 29) £7,050 Total Salary including on-costs & travel & mobile costs £8,977	SO1 (pt 29) £7,050 Total Salary including on-costs & travel & mobile costs £8,977	£17,954	Yes- Community Wellbeing Officer permanent post in structure part funded by PHA. Substantive post SO1 (Pt 29) PHA annual contribution to post 2016/17 £21,128)			

	Description	Total Cost		Anticipated funding from Departments only	Staff/External Posts	Other Comments
		April-June	July-Sept			
12	Joint Working Arrangements with Public Health Agency	£9,132	£9,132	April £18,264 September -	No- funding used in 2016/17 for Co-production Pilot in Duneane	
	<b>TOTAL</b>	<b>£401,193</b>	<b>£534,193</b>	<b>£587,422.50</b>		

Moved by Councillor McClelland  
Seconded by Alderman Cosgrove and

**RESOLVED - that**

- (a) **the programmes outlined in the report be supported by the Council on an 'at risk' basis for up to 6 months with the exception of Advice Services which should be contracted for a 12 month period.**
- (b) **these funding arrangements be reviewed in July at which point it is expected that clarification will be provided by the relevant funding departments**

ACTION BY: *Connor O'Dornan/Elaine Manson/Majella McAlister/Geraldine Girvan*

**10.10 CE/GEN/4 TRANSPORT NI – SPEED LIMIT REVIEW – MALLUSK ROAD, MALLUSK**

It was reported that correspondence had been received from Jackson Minford of Traffic Management, Transport NI advising that a review of road safety had been undertaken of the Mallusk Road in the vicinity of Hyde Park Road and Park Road following a number of traffic collisions that had occurred along that section of road (map circulated).

Work was underway on the installation of a pedestrian refuge island adjacent to the Spar/petrol filling station. A series of minor traffic management measures had also been put in place in the form of additional warning signs and enhanced road markings.

In addition to the above, a review of the existing 40 mph speed limit had been carried out and it was considered that there was merit in reducing the existing 40 mph speed limit to 30 mph between Park Road and Hyde Park Road. The character of the road through this section is quite different to that through the industrial area in that the road is much narrower and very much residential.

Moved by Alderman Cosgrove  
Seconded by Councillor Magill and

**RESOLVED - that the Council welcomes the proposal.**

ACTION BY: *Member Services*

**10.11 CD/PM/103 MAJOR DEVELOPMENT - GLENGORMLEY PUBLIC REALM SCHEME**

Members were reminded that the Council works closely with the Department for Communities to promote public realm initiatives across the Borough. Over the next 2-3 years the focus of this investment would be to complete works in Antrim at Fountain Street and Antrim Courtyard/Railway Street whilst

commencing a major scheme in Glengormley. Works had already been successfully delivered at Portland Avenue and the Carnmoney Road Scheme is nearing completion.

The new public realm scheme in Glengormley will seek to create a 'Place and Destination' which is both vibrant and pedestrian friendly. It will seek to maintain the traffic flow through the centre but also encourage people to visit and shop, with attractive venues on offer.

Options regarding the scope and extent of the Scheme will be discussed over the forthcoming months including an option which incorporates the area from the Antrim/Ballyclare Road junction to the Antrim Road/Church Way junction, some 16,210 square metres. The works will include public realm, road layout improvements, junctions and car parking. The Scheme will include the provision of green space, upgrading of utilities and the introduction of decorative street lighting, street furniture and artwork. An illustration of the potential scope of the Scheme and indicative images was circulated.

Two options had been identified by the appointed consultants for consideration as follows:-

**Option 1:** Antrim Rd/Ballyclare Rd to Church Way (16,210 Sq.m)  
Cost: £[REDACTED] - £[REDACTED] (includes £[REDACTED] surfacing and street lighting)

**Option 2:** Antrim Road/Ballyclare Rd to Carnmoney Road (10,321 Sq.m)  
Cost: £[REDACTED] - £[REDACTED] (includes £[REDACTED] surfacing and street lighting)

These costs are solely for indicative purposes and do not include

- Land purchase
- CCTV provision
- *Major underground services/unforeseen ground conditions*
- Archaeological work
- Contaminated land
- Price inflation
- VAT

Should the scheme be approved and negotiations/preparatory work commenced in 2017/2018, the Scheme could potentially be delivered on site during 2019 and 2020.

Moved by Councillor Blair  
Seconded by Councillor McClelland and

**RESOLVED - that**

- 'in principle' approval be granted for the Glengormley Public Realm Scheme, Option 1**
- Consultation on the proposed scheme be commenced.**

ACTION BY: *Majella McAlister, Director of Community Development and Regeneration*

**10.12 G/MSMO/24 ROYAL BRITISH LEGION WHITEABBEY**

Members were advised that a letter had been received from the Whiteabbey Branch of the Royal British Legion thanking Members for attending the Remembrance Sunday Parade on 13 November 2016.

The Branch would be in touch later in the year regarding the parade planned for 12 November 2017.

Moved by Councillor Bingham  
Seconded by Councillor Beatty and

**RESOLVED - that the report be noted.**

NO ACTION

**10.13 G/GEN/1 CHANGES TO TEMPLEPATRICK POST OFFICE**

It was reported that correspondence had been received from the Post Office advising that plans had now been finalised for modernisation changes for Templepatrick Post Office, Unit 6, 954 Antrim Road, Templepatrick, Ballyclare BT39 0AT as part of the ongoing programme of investment and transformation taking place across the Post Office network. (circulated)

The new-style branch was scheduled to open on Friday 31 March 2017 at 13:00 and the branch would therefore close for refurbishment on Monday 27 March 2017 at 17:30.

During refurbishment Post Office services would be available at:

- Muckamore Post Office, 126 Belfast Road, Antrim, BT41 2BA
- Greystone Road Post Office, 6 Greystone Shopping Centre, Antrim, BT41 1JW

Moved by Councillor Kells  
Seconded by Councillor Michael and

**RESOLVED - that the report be noted.**

NO ACTION

#### **10.14 L/GEN/14 EXTENDED OPENING HOURS - ANTRIM FORUM**

Members were reminded that opening hours for Antrim Forum were extended following a decision by Council in 2016. The amended hours are opening - 6.15am weekday mornings and 9am to 5.30pm on Sundays.

Officers have sought volunteers from amongst staff and are currently filling remaining requirements through external recruitment. Sensitivities around individual staff circumstances have been taken into account, as agreed, and promotion of new hours is about to begin. (Start date 2 April 2017).

The estimated cost for the additional 4.59 FTEs is £127,000 per annum.

Moved by Councillor Blair  
Seconded by Councillor Kelly and

**RESOLVED - that the report be noted and that usage during the additional opening hours be reviewed in due course.**

*ACTION BY: Ivor McMullan, Head of Leisure*

#### **10.15 G/MSMO/2 NOTIFICATION OF CHANGES OF COMMITTEE MEMBERSHIP**

Members were advised of the undernoted Committee Membership changes as formally advised by Councillor Brett, DUP Group Leader, with effect from 14 March 2017.

##### **Planning Committee**

- Councillor Clarke to replace Councillor Hogg

##### **Community Planning Partnership**

- Councillor Ross to replace Councillor Hogg

Moved by Councillor Beatty  
Seconded by Councillor Magill and

**RESOLVED - that the above Committee Membership changes be noted.**

NO ACTION

#### **MOTION TO PROCEED 'IN COMMITTEE'**

Moved by Councillor Webb  
Seconded by Councillor Arthurs and

**RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.**



Members were advised that the audio recording would cease at this point.

## **ITEMS IN COMMITTEE**

### **10.16 IN CONFIDENCE FI/PRO/TEN/59 TENDER FOR THE PROVISION OF SELF-DRIVE VEHICLE HIRE SERVICES** ***Contract Period: 13 June 2016 to 31 March 2017 (with an option to extend for a further year, in 3 month increments, subject to review and performance)***

Members were advised that the above contracts with:

Gus Commericals Ltd  
Europcar Group Ltd UK  
Corrigans Vehicle Rentals Ltd  
NI Trucks Ltd  
Kidd Commercials  
Stewart Commercials  
McCreath Taylor NI Ltd  
RD Mechanical Services Ltd

are due to expire on 31 March 2017 (with an option to extend for a further year (in 3 month increments)

Moved by Councillor Webb  
Seconded by Councillor Bingham and

**RESOLVED - that the above contracts be extended for a further period of one year to 31 March 2018 at the tendered rates.**

ACTION BY: *Julia Clarke, Senior Procurement Officer*

(Having previously declared an interest the Director of Finance and Governance left the meeting during consideration of the following item.)

### **10.17 IN CONFIDENCE FI/PRO/TEN/2 APPOINTMENT OF INTERNAL AUDIT SUPPORT SERVICES**

Members were advised that the current internal audit service is a hybrid of in-house and tendered out-sourced provision. The contract for the current tender provider expires on 30 June 2017. This contract has been in place since 1 July 2015 and the option to extend the contract to 30 June 2017 was agreed by Policy and Governance Committee on 11 May 2016.

To ensure continuity of service and to facilitate a review of service delivery options over the medium term it was proposed to directly award a further contract extension to 31 December 2017.

It was envisaged that the contract extension value would be in the region of £15,960 but may vary dependent on any unforeseen matters that may arise.

Moved by Councillor Brett  
Seconded by Councillor Duffin and

**RESOLVED - that a further 6 month contract extension to PwC LLP for internal audit support services at the rates prevailing in the current tender be directly awarded.**

ACTION BY: *John Balmer, Head of Finance*

#### **10.18 IN CONFIDENCE G/LAN/19 DISPOSAL OF LAND AT HIGHTOWN ROAD**

Members were reminded that it was reported to the Community Planning & Regeneration Committee on 16 January 2017 that 1.45 acres of land on the Hightown Road had been declared surplus by Invest NI. It was agreed that the Council would seek an extension until 31 January 2017 to allow for consideration of the potential uses of this site. Members were aware of the discussions regarding the need for play/leisure space in the area and more recently identification of the need for expansion of the existing Mallusk Enterprise and Antrim Enterprise Agency which are operating at approximately 95% capacity. A confidential valuation had been requested and obtained for the land. An expression of interest had been submitted to Land and Property Services (LPS) as part of the Public Sector Trawl process, outlining the 2 potential uses.

Subsequent conversations with Invest NI, had indicated that there was local commercial interest in the site which would facilitate the expansion of the business operation in the area and on this basis it was not considered to be appropriate for the Council to pursue this land further.

Moved by Councillor Duffin  
Seconded by Councillor Arthurs and

**RESOLVED - that no further action be taken and Land & Property Services be advised that the Council does not wish to proceed.**

ACTION BY: *Majella McAlister, Director of Community Development and Regeneration*

#### **10.19 IN CONFIDENCE D/PM/31, D/PM/144 VOL 4 & CD/PM/50 NEW CEMETERY DEVELOPMENT [REDACTED] AND CREMATORIUM**

(i) New Cemetery Development at [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

(ii) Crematorium

[REDACTED]

Moved by Councillor Brett  
Seconded by Councillor Kells and

**RESOLVED - that**

(i) **The Council's Agent be asked to negotiate a purchase price for the [REDACTED] site, subject to an approved Business Case and Full Planning permission**

[REDACTED]

[REDACTED]

*ACTION BY: Majella McAlister, Director of Community Development and Regeneration*

**10.20 CONFIDENTIAL CPRD/CD/2/ FI/PRO/TEN/55 REVISED TENDER FOR THE PROVISION OF GENERALIST ADVICE SERVICES FOR THE PERIOD 1 APRIL 2017 TO 31 MARCH 2018**

Members were reminded that it was agreed by the Council in October 2016 to extend the current Service Level Agreement with Citizens Advice Antrim and Newtownabbey (CAAN) to 31 March 2017. It was also agreed that a second tender process should be undertaken in November 2016 with a revised specification and lower budget following removal of the Manager's post from Newtownabbey CAB at the end of March 2016.

Following adherence to the Council's Procurement Procedures, one tender for the provision of generalist advice services was opened via the E-Sourcing NI Portal on 23 January 2017 and referred to the Evaluation Panel for assessment. The Tender was evaluated on a two stage basis as follows:

### **STAGE 1 – SELECTION STAGE**

The Tender was evaluated using criteria such as tenderers' professional conduct, economic and financial standing, team leader experience (Chief Executive or Senior Manager), team member experience (staff and volunteers), organisation experience and declarations and form of tender. Twelve of the fifteen paid staff included in the tender as delivering on the contract have substantially more than two years' experience in the advice sector which was a minimum requirement in the selection stage of the evaluation process. Three staff members do not currently satisfy the two years requirement but two will meet this within the first quarter of contract delivery. This would then leave one staff member who will have approximately one year's experience at the contract start date. Following in-depth communication with CAAN, Officers are confident that there are adequate training, support and supervision measures in place in regard to these staff members to enable them to gain the relevant experience whilst maintaining a high level of advice provision.

Whilst the tender did not fully meet the requirements at this stage the Evaluation Panel proceeded to Stage 2 Award Stage.

### **STAGE 2 – AWARD STAGE**

#### **Technical/Commercial Assessment**

The tender was evaluated on the basis of service delivery proposals (80%) and cost assessment (20%). Details of the stage 2 assessment are as follows:

Service Provider	Total Annual Cost (£) (excl. VAT)	Score Achieved %
Citizens Advice Antrim and Newtownabbey	£312,000	94.00%

Members were reminded of the key outputs specified in the Tender:

- Two main advice centres, one in urban Antrim and the other in urban Newtownabbey;
- Both main centres should operate flexible opening hours to include at least one evening and/or weekend session with face to face access to members of the public for a minimum of 30 hours per week in each centre;
- A telephone advice line/s should operate a minimum of 52.5 hours per week for the Borough;
- An outreach service should operate in key locations which reflect the geography of the Borough and the level of need. The following areas currently have access to outreach provision, additional areas may be considered by the Service Provider:
  - a) Rathcoole
  - b) Rathenraw

- c) Randalstown
- d) Toome
- e) Glengormley
- f) Ballyclare
- g) Bawnmore
- Home visitation service as required across the Borough;
- The annual target for enquiries to include face to face, telephone, email and letter is a minimum of 1650 per full time adviser.

Moved by Alderman Campbell  
Seconded by Councillor Lynch and

**RESOLVED: that having achieved a score of 94.00%, at a total annual cost of £312,000 (excl. VAT), Citizens Advice Antrim and Newtownabbey be appointed to provide Generalist Advice Services for the period 1 April 2017 to 31 March 2018 (with the option of an extension for a further year by the Council subject to a positive evaluation of year 1 and availability of funding from the Council and the Department for Communities).**

ACTION BY: Sharon Logue, Procurement Manager

#### **10.21 IN CONFIDENCE TQ/703 TENDER FOR THE PROVISION OF TEMPORARY RECRUITMENT SERVICES FOR THE PERIOD 1 MAY 2014 TO 30 APRIL 2017**

Members were reminded that at the Council Meeting held on 25 July 2016, the contracts for the provision of temporary recruitment services submitted by Premier Employment Group Ltd, Brook Street UK Ltd, Grafton Recruitment and Servisource Recruitment Ltd. were extended for a further period of 2 months to 30 September 2016 and then on a month by month basis to the end of the full contract term (i.e. inclusive of the optional extension periods, being 30 April 2017) at the tendered rates.

Officers reported that they wished to extend the contracts for a further period of 3 months on a month by month basis to 31 July 2017 to allow the necessary time for a new tender process to be completed which would incorporate pending changes to the way Intermediaries Legislation (IR35) is applied to off-payroll working in the public sector. The legislative change forms part of the Finance Bill 2017 which is to be published on 20 March 2017.

Moved by Councillor Beatty  
Seconded by Councillor Duffin and

**RESOLVED - that the contracts for the provision of temporary recruitment services, as detailed, be extended for a further period of 3 months on a month by month basis to 31 July 2017.**

ACTION BY: Sharon Logue, Procurement Manager



**10.22 IN CONFIDENCE FI/PRO/QUO/233 TENDER FOR THE STORAGE, ASSEMBLY, DELIVERY, COLLECTION, REPAIR AND STOCK CONTROL OF WHEELED WASTE BINS AND KITCHEN CADDIES WITHIN THE FORMER NEWTOWNABBEY AREA**

[REDACTED]

**STAGE 1 – SELECTION STAGE**

[REDACTED]

**STAGE 2 – AWARD STAGE**

**Technical/ Commercial Assessment**

[REDACTED]

<i>Tenderer</i>	<i>Estimated Total Overall Cost</i>	<i>Total Score %</i>
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

Moved by Councillor Maguire  
 Seconded by Councillor Hamill and

**RESOLVED - that the matter be deferred until clarification is provided on the evaluation of the tenders.**

ACTION BY: Sharon Logue, Procurement Manager

**10.23 IN CONFIDENCE PM/TEN/121 TENDER FOR CATERING FRANCHISE AT ANTRIM FORUM FOR THE PERIOD 01 APRIL 2015 TO 31 MARCH 2016 (with an option by the Council to extend for a further 3 periods of 12 months)**

Members were advised that the above contract with Sinnamon Coffee was due to expire on 31 March 2017 (with an option to extend for a further two periods of twelve months remaining.)

Officers reported satisfactory performance and that they wished to exercise the option to extend the contract for a period of 12 months.

Moved by Councillor Beatty  
Seconded by Councillor Clarke and

**RESOLVED - that the contract be extended for a further period of 12 months to 31 March 2018 at the tendered rates, following agreement with the Leisure Manager**

ACTION BY: Julia Clarke, Senior Procurement Officer/Ivor McMullan, Head of Leisure

**10.24 IN CONFIDENCE TENDER FOR THE SUPPLY & DELIVERY OF HORTICULTURAL MATERIALS FOR THE PERIOD 1 APRIL 2016 TO 31 MARCH 2017 (with an option by the Council to extend for a further two periods of 12 months)**

Members were advised that the above contracts with:

M Large Tree Services Ltd  
John Lindsay Professional Sportsturf  
Forker Garden Products  
James Coburn & Son Ltd  
Nomix Enviro and  
Irwin Quality Aggregates

were due to expire on 31 March 2017 (with an option to extend for a further two periods of twelve months.)

Officers reported satisfactory goods, and that they wished to exercise the option to extend the contract for a period of 12 months.

Moved by Councillor Bingham  
Seconded by Councillor Duffin and

**RESOLVED - that the contracts be extended for a further period of 12 months to 31 March 2018 at the tendered rates, following agreement with the Parks Manager**

ACTION BY: Julia Clarke, Senior Procurement Officer/Ivor McMullan, Head of Leisure

**10.25 IN CONFIDENCE WM/WM/01 THE KERBSIDE COLLECTION OF RECYCLABLE AND RESIDUAL DOMESTIC WASTE FROM HOUSEHOLDS ACROSS THE BOROUGH**

**INTRODUCTION**

Following a presentation to Operations Committee and associated reports, Members requested a workshop to further assess this issue. The workshop was



held on 22 March 2017 and Members were able to further discuss the Options presented.

This report was required to complete a draft structure for the remainder of the Waste Management Service for consideration by Council and to take account of a range of other service delivery issues Officers have developed a number of options for the future kerbside collection of recyclable and residual domestic waste. In addition to approximately 24 requests for severance Officers have taken account of customer need, existing collection methods, existing contracts, age of fleet, depot facilities, potential for efficiencies, compliance with statutory targets and central government funding for waste infrastructure in developing the options circulated in the economic appraisal and business case (Appendices 1 and 2). Consideration had been given to how the service was delivered, e.g. in house or outsourced.

## **SUMMARY/ASSESSMENT OF OPTIONS**

The economic appraisal considered four potential options for the delivery of waste collection services, taking into account the requests for severance (currently up to 24) and other associated issues set out above. Details were included in the economic appraisal but for Members' convenience a summary of options and assessment are set out below:

### Option 1

Delivery of current waste collection schemes unchanged

### Option 2

This option includes both (i) the out-sourcing of the **black bin** collection service in legacy Newtownabbey and (ii) the outsourcing of organic waste collection service in legacy Antrim (**brown bins**).

This option retains the current arrangements for the **black bin** and dry recyclable collection services (**blue bin**) in legacy Antrim as well as for dry recyclables in legacy Newtownabbey (**triple stack and kerbie boxes**).

N.B. **Brown bin** collections in legacy Newtownabbey are currently outsourced and therefore all **brown bin** collections in the new Borough will be outsourced in this option.

### Option 3

This option includes the out-sourcing of (i) the **black bin** collection service in legacy Newtownabbey, (ii) the organic waste collection service (**brown bins**) throughout the Borough, (iii) the dry recyclable collection service in legacy Antrim (**blue bins**) and retaining the current arrangements for the **black bin** collections in Legacy Antrim;

### Option 4

This option out-sources all waste collection services across the Borough.



Options 2, 3 and 4 assume that the service will be delivered from 1 depot, namely the legacy Antrim Depot.

NB: Members have approved the distribution of circa 3,000 brown bins in rural Antrim, which will mean that all households in the Borough will have a brown bin. Council had also agreed to distribute Triple Stack/180L black bins in legacy Newtownabbey. The issue of glass collection in Antrim needed to be addressed and a report setting out options, costs, and potential funding will be brought to Operations Committee in due course.

Options	Financial Analysis (incl approx annual Savings on the Current Service)	Non-monetary Analysis	Overall Ranking
Option 1 (Status Quo)	4	2	4
Option 2	3	1	1
Option 3	1	3	2
Option 4	2	3	3

The table below outlines the advantages and disadvantages of each of the Options:

Options	Advantages	Disadvantages
Option 1 (Status Quo)	Little impact on industrial relations.	Most expensive option; Would require the purchase of a new waste collection fleet; Difficult to align waste services with 2 Depots 12 miles apart; Council unable to meet severance requests.
Option 2	Cheaper than current waste collection service; Meets current severance requests; Expected to result in service delivery improvements; Sale of one Operational Depot.	Meeting current staff severance requests could meet with TU resistance; Cheaper service delivery options available.
Option 3	Economically most advantageous;	Compulsory redundancies and/or TUPE transfer of operatives, supervisors & managers to the

	Expected to result in service delivery improvements; Sale of one Operational Depot.	private sector with the forced redundancy; Industrial Relation issues in the waste section and resulting impact on service delivery with implications for Business Support & Elected Members; Likely impact on other services, such as the leisure section, leading to industrial relations issues which would impact on customer services; Negative PR; Other unforeseen costs.
Option 4	<ul style="list-style-type: none"> <li>• Cheaper than current waste collection service;</li> <li>• Expected to result in service delivery improvements;</li> <li>• Sale of one Operational Depot.</li> </ul>	<ul style="list-style-type: none"> <li>• Cheaper service delivery options available;</li> <li>• Compulsory redundancies and/or TUPE transfer of operatives, supervisors &amp; managers to the private sector with the forced redundancy;</li> <li>• Industrial Relation issues in the waste section and resulting impact on service delivery with implications for Business Support &amp; Elected Members;</li> <li>• Likely impact on other services, such as the leisure section, leading to industrial relations issues which would impact on customer services;</li> <li>• Negative PR;</li> <li>• Other unforeseen costs.</li> </ul>

Having evaluated all the options in the Economic Appraisal and taking account of the table above, Option 2 was assessed as providing Council with the optimum approach to delivering the waste collection service in the short to medium term. Option 2 is the out-sourcing of the black bin collection service in legacy Newtownabbey and organic waste collection service throughout the Borough and maintain the current arrangements for the black bin and dry recyclable collection services in legacy Antrim. As set out in the Economic Appraisal and Business Case this Option assumes a single depot, which due to a number of factors is the Antrim facility.

Option 2:

- a. facilitates all applications for severance;
- b. reduces the number of 26 tonne Refuse Collection Vehicles (RCVs) that would need to be replaced;
- c. provides efficiencies estimated at £██████ per annum;
- d. allows the disposal of one depot.

An indicative project timetable was circulated. Members were advised that should the decision be made to proceed with Option 2, Officers would bring a report to Operations Committee setting out options for consideration regarding accommodation for Parks and relevant waste vehicles and equipment.

Moved by Councillor Webb  
Seconded by Councillor Kelly and

**RESOLVED - that Option 2 for the kerbside collection of recyclable and residual domestic waste from households across the Borough be approved subject to a three month consultation period with staff and Trade Unions.**

ACTION BY: *Michael Laverty, Head of Waste Management*

#### **10.26 IN CONFIDENCE HR/HR/17 PCSP RECRUITMENT OF INDEPENDENT MEMBERS**

Members were reminded that at the Council meeting on 30 January 2017, a panel for the recruitment and selection of Independent Members to the PCSP was agreed. The panel subsequently carried out the shortlisting and interviews were held on 15 and 16 March 2017 and 12 of the 14 candidates were deemed suitable for appointment.

Following the Council meeting, the results of the interview process will be notified to the Northern Ireland Policing Board.

Moved by Councillor Kelly  
Seconded by Councillor Clarke and

**RESOLVED - that the report be noted.**

ACTION BY: *Andrea McCooke, Director of Organisation Development*

#### **MOTION TO PROCEED 'OUT OF COMMITTEE'**

Moved by Councillor Magill  
Seconded by Councillor Beatty and

**RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.**

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone for their attendance and the meeting concluded at 8.10 pm.

*Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.*

