



13 December 2023

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBAY BOROUGH COUNCIL

A meeting of Antrim and Newtownabbey Borough Council will be held in the **Council Chamber, Mossley Mill** on **Monday 18 December 2023** at **6.30 pm**.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink, appearing to read "Richard Baker".

Richard Baker, GM MSc
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:

Tel: 028 9448 1301/028 9034 0107 memberservices@antrimandnewtownabbey.gov.uk

AGENDA

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies
- 3 Declarations of Interest
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of Antrim and Newtownabbey Borough Council held on Monday 27 November 2023, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operation Committee Meeting of Monday 4 December 2023, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance of Tuesday 5 December 2023, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Planning Committee Meeting of Monday 6 December 2023, a copy of which is enclosed.
- 8(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 11 December 2023, a copy of which is **enclosed**.
- 8(b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday 11 December 2023, a copy of which is **enclosed**.
- 9 To approve the minutes of the proceedings of the Audit and Risk Committee Meeting of Tuesday 12 December 2023, a copy of which is to **follow**.
- 10 PRESENTATION
 - 10.1 Department for Infrastructure (DfI) Roads Northern Division – Annual Report 2023
- 11 ITEMS FOR DECISION
 - 11.1 Scheme of Allowances Payable to Councillors 2023-24
 - 11.2 Advanced Manufacturing Innovation Centre (AMIC) Full Business Case Update
- 12 ITEMS FOR NOTING
 - 12.1 Dual Language Street Sign Application Update

12.2 Budget Report – Quarter 2 April to September 2023

13 NOTICE OF MOTION

Proposed by: Councillor Burbank
Seconded by: Alderman McGrath

"This council supports active travel, to build more sustainable options for moving our citizens and promoting their wellbeing - reducing emissions in line with the Climate Act.

This council directs officers to provide an outline plan for a 'borough bikes' scheme, to be delivered in phases. Officers should also pursue any available funding streams from the Department of Infrastructure, the Shared Island fund or HM Government - with council retaining its right to self-fund.

The first phase of the outline plan will be a rental bike installation at Hazelbank Park and Antrim Castle Gardens to be brought to the operations committee for approval."

14 ITEMS IN COMMITTEE

- 14.1 Car Park Improvement Programme and Extension of Consultancy Services
- 14.2 Provision of Chartered Quantity Surveyor Services Contract Period 8 January 2024 To 31 March 2027 (With an Option to Extend for Up to A Further 24 Months, Subject to Budget, Review and Performance)
- 14.3 Provision of Catering Services at Hazelbank Park - Contract Period 1 April 2024 – 31 March 2029 with the Option to Extend for up to a Maximum of 60 Months, Subject to Review and Performance
- 14.4 Residual Waste Treatment Project
- 14.5 Chief Executive Performance Objective Setting

10 PRESENTATION

10.1 DEPARTMENT FOR INFRASTRUCTURE (DfI) ROADS NORTHERN DIVISION – ANNUAL REPORT 2022/23

Members are advised that representatives from the Department for Infrastructure will be in attendance to provide an overview of the DfI Roads Northern Division Annual Report 2023 a copy of which is **enclosed**.

11 ITEMS FOR DECISION

11.1 G/MSMO/1 SCHEME OF ALLOWANCES PAYABLE TO COUNCILLORS 2023-24

The purpose of this report is to update the Scheme of Allowances Payable to Councillors 2023-24 for approval.

Members are reminded that the Council is required under the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2019 to make a scheme for the payment of allowances to councillors and committee members in respect of each year.

Circular LG 23/2023 Consolidated Councillor Allowances – Updated November 2023, **enclosed**, has been received from the Department for Communities reflecting an increase in the maximum rates for Basic and Special Responsibility Allowance from 1 April 2023 and an increase in the maximum rates for Dependants' Carers' Allowance applicable from 1 April 2023 and from 1 April 2024. The Council's Scheme of Allowances Payable to Councillors has been updated to show the new maximum rates applied from the valid dates.

All previously agreed Special Responsibility Allowances **enclosed** have been increased by 3.88% in line with the increase in the Basic Allowance.

Any future notifications from the Department for Communities in relation to changes to the allowances payable for the 2023-24 financial year shall be reported to Members for their approval.

RECOMMENDATION: that the Scheme of Allowances Payable to Councillors for 2023-24 be approved.

Prepared by: Richard Murray, Head of Finance

Agreed by: John Balmer, Deputy Director of Finance

Approved by: Sandra Cole, Director of Finance and Governance

11.2 ED/ED/165 ADVANCED MANUFACTURING INNOVATION CENTRE (AMIC) FULL BUSINESS CASE UPDATE

The purpose of this report is to provide Members with an update on progress to date with the AMIC project and seek approval of the associated Full Business Case (enclosed).

Background

Members are aware that as part of the Council's participation in the Belfast Region City Deal, £10 million of Council spend has been committed towards the development of the Advanced Manufacturing Innovation Centre (AMIC) 'Factory of the Future', at Global Point.

The Belfast Region City Deal will see over £1 billion invested in the region over the next 10 years, with a core ambition to create up to 20,000 new and better jobs, and help establish the region as a global investment destination over the next decade.

AMIC will combine a comprehensive and collaborative regional innovation support system for NI industry, with areas of national competitiveness. AMIC aims to become the front door for the Belfast Region and our partner Regions, a unifying brand for manufacturing innovation in NI, a recognised national asset in the UK and to gain global reputation and esteem for its innovation outputs and industrial impact.

The project will transform industrial innovation in the Belfast Region and across Northern Ireland. It will enable companies to grow their business, taking advantage of opportunities to deliver new products and processes. It will foster innovation through collaboration across disciplines and sectors linking pioneering NI capability with other centres of expertise across the UK, on the island of Ireland and beyond.

AMIC will provide high quality innovation support to manufacturing and advanced engineering industry by bringing together world class academic expertise, advanced industrial practice from commercial partners and the specialist facilities needed to execute innovation R&D projects in target industry sectors.

Progress Update

Significant progress has been made in recent months with respect to the funding package, planning permission and proposed operational model for the facility.

A letter of offer for £78.7 million has been issued by Belfast City Council (City Deal lead) and accepted by Queen's University as the Project Promoter. Further capital funding towards the project includes:

QUB	£8 million
Ulster University	£1.3 million
ANBC	£10 million

Total budget £99.5 million

The project includes 3 key elements, as follows:

- a) Site 1 will be new 10,500 sq. metre build at Global Point in Newtownabbey – called AMIC Factory of the Future.
- b) Site 2 is a refurbishment and provision of new equipment at the Northern Ireland Advanced Composites and Engineering Centre (NIACE)
- c) Site 3 is the AMIC Campus based in Queen's University

The Council's interest is specifically in the delivery of the AMIC Factory of the Future project at Global Point and the associated offer of funding of £10 million will be directed to this element. Officers are currently working with Council's legal services team to draft a contract for funding which will broadly mirror the terms of the City Deal funding contract, with Queen's University Belfast.

Full Business Case (FBC)

A major milestone has now been reached with the preparation of the FBC. To date the FBC has been approved by the AMIC Project Board, the Belfast Region City Deal Executive, and QUB Senate. The FBC will also be issued to the Department for Economy for approval before the end of the year.

The FBC takes the recommended five case approach to business cases and sets out the strategic, economic, commercial, financial and management case for the entire project. The FBC has refined the main spending objectives for AMIC as:

- 1. Increased size and productivity of High Value Manufacturing sector in NI with a focus on low-carbon products, services, manufacturing processes and resilient supply chains
- 2. Development of NI based clusters of High Value Advanced Manufacturing sector and jobs through UK and global investment
- 3. Workforce and skills development through inclusive and high value jobs.

The FBC also sets out improved measures of successes linked to the above objectives, which include:

- 1. The modern, well equipped and accessible 10,500 sq. metre Factory of the Future
- 2. £26.2m of industry focussed equipment
- 3. £100m net additional GVA
- 4. 18% productivity uplift over 10 years for companies AMIC are working with
- 5. £28.7m over 30 years' income from Collaborative grants and Contract Research and Development (R&D)
- 6. Additional £125m over 30 years from R&D funding outside of NI
- 7. Additional inwards commercial investment of £250m over 30 years
- 8. 1,494 additional permanent jobs
- 9. Support for 300 apprenticeships

A significant degree of industrial and stakeholder engagement was undertaken in the development of the Outline and Full Business Cases, and this industry engagement continues via the AMIC Industrial Board.

The Council is represented by senior officers on the AMIC Project Board who have contributed to this FBC and associated Benefits Realisation Plan. The Council's Chief Executive represents the Council on the BRCD Executive Committee. Council officers will continue to engage with AMIC partners to consider how best to maximise the benefits set out in the FBC and ensure people and businesses within the Borough connect with the anticipated benefits and opportunities.

The Council approved the planning application for the project in May of this year and in September Queen's University announced that Henry Brothers had won the £30 million contract to construct the 10,500m² Factory of the Future building at Global Point. The Council's £10 million contribution will be directed towards this construction element and drawn down during the construction period. It is anticipated that construction will commence in spring 2024 with the new facility becoming operational in 2026.

Council officers continue to engage with Invest NI and other partners regarding the realisation of the long-term potential of Global Point as a hub for Advanced Manufacturing.

RECOMMENDATION: that the Full Business Case be approved

Prepared and Agreed by: Michael McKenna, Deputy Director of Investment and Business Development

Approved by: Majella McAlister, Director of Economic Development and Planning

12 ITEMS FOR NOTING

12.1 CCS/EDP/025 DUAL LANGUAGE STREET SIGN APPLICATION UPDATE

The purpose of this report is to update Members on the current status of the dual language street sign applications, and to seek approval to canvass the residents at stage 1 of the consultation process.

Members are reminded that in accordance with the Dual Language Street Sign Policy, adopted by Council on 30 May 2022 (enclosed), the following update outlines the current status of applications received.

APPLICATION STATUS

STAGE 1: PETITION VERIFICATION

One application has been received at Stage 1, requesting signage to be erected in Irish for the following area:

Finlay Park, Newtownabbey, BT36 7DB

The occupiers signing the petitions have been evidenced by their listing on the current Electoral Register, and meet the one-third threshold as required within the approved Policy.

STAGE 2: RESIDENTS CANVASS

Six applications have now progressed to Stage 2:

Glenville Mews, Bawnmore Terrace, and Mount Street

Canvass letters are being issued to residents, week commencing 11 December 2023

Bawnmore Grove, Bawnmore Place, and Newton Gardens

Canvass letters have been sent to residents for response by 11 December 2023. It is anticipated that the canvass outcome will be brought to January 2024 Council.

STAGE 3: STREET SIGN INSTALLATION

No applications at Stage 3.

RECOMMENDATION: that a canvass of the residents of the respective street in Stage 1, Finlay Park, Newtownabbey, BT36 7DB be approved.

Prepared by: Ellen Boyd, Accessibility and Inclusion Officer

Agreed by: Lesley Millar, Head of Organisation Development

Approved by: Jennifer Close, Director of Organisation Development

12.2 FI/FIN/4 BUDGET REPORT – QUARTER 2 APRIL TO SEPTEMBER 2023

The purpose of this report is to update Members on the mid-year budgetary position of the Chief Executive's section.

As agreed at the August Council meeting, quarterly budget reports will be presented to the relevant Committee or Working Group. All financial reports will be available to all Members.

The overall financial position of the Council will be presented to the Policy and Governance Committee. Budget reports for the Chief Executive's department for Quarter 2 – April to September 2023 is **enclosed** for Members' information.

As at period 6 – quarter 2, the Chief Executive's budget has a £348k positive variance. This is generally attributable to underspends to date on Strategic Investment Projects, Contributions to Specified Bodies, and additional income received to cover legal and staff costs incurred on a judicial review.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Head of Finance

Agreed by: John Balmer, Deputy Director of Finance

Approved by: Sandra Cole, Director of Finance & Governance