



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
MOSSLEY MILL ON 27 FEBRUARY 2017 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor J Scott)
- Members Present** : Aldermen – F Agnew, W Ball, P Barr, T Campbell, M Cosgrove, W DeCourcy, M Girvan, J Smyth and R Swann
- Councillors – D Arthurs, A Ball, T Beatty, J Bingham, P Brett, J Blair, L Clarke, H Cushinan, B Duffin, M Goodman, P Hamill, D Hollis, N Kells, A M Logue, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, D Ritchie and W Webb
- Officers Present** : Chief Executive - J Dixon
Director of Organisation Development - A McCooke
Director of Operations - G Girvan
Director of Finance and Governance – C Archer
Legal Services Manager – P Casey
Media and Marketing Officer – J Coulter
Systems Support Officer – A Cole
PA to Mayor and Deputy Mayor – K Hood
Head of Governance – L Johnston
Governance Support Officer – D Conlan

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

Councillors Cushinan and Goodman joined the meeting.

2 APOLOGIES

Alderman T Burns
Councillors T Girvan, T Hogg, N Kelly, B Kelso, R Lynch, S Ross.

Councillor Logue arrived at this point of the meeting.

3 DECLARATIONS OF INTEREST

Item 10.9: Chief Executive

MAYOR'S REMARKS

The Mayor welcomed everyone to the meeting.

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Councillor Beatty
Seconded by Alderman Smyth and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting held on Monday 30 January 2017 be taken as read and signed as correct.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE

Moved by Councillor Montgomery
Seconded by Councillor Magill and

RESOLVED – that the Minutes of the proceedings of the Operations Committee Meeting of Monday 6 February 2017 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Councillor Duffin
Seconded by Alderman DeCourcy and

RESOLVED – that the Minutes of the Policy and Governance Committee Meeting of Tuesday 7 February 2017 be approved and adopted.

NO ACTION

7 MINUTES OF THE SPECIAL COUNCIL MEETING

Moved by Councillor Webb
Seconded by Councillor Duffin and

RESOLVED – that the Minutes of the proceedings of the Special Council Meeting held on Monday 13 February 2017 be approved and adopted.

NO ACTION

8 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE

Moved by Councillor Brett
Seconded by Councillor Clarke and

RESOLVED – that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on Monday 13 February 2017 be approved and adopted.

NO ACTION

9(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Alderman Agnew
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Monday 20 February 2017, Part 1 be taken as read and signed as correct.

NO ACTION

9(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Alderman Agnew
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Monday 20 February 2017, Part 2 be approved and adopted.

NO ACTION

10.1 PRESENTATION ON EMPLOYEE ATTENDANCE - DIRECTOR OF ORGANISATION DEVELOPMENT

Andrea McCooke, Director of Organisation Development presented an overview of Council employee attendance from 1st April 2016 to 31st January 2017. After presenting her findings and updating the members on the Council's future focus, she answered Members questions.

It was agreed that the Director of Organisation Development report back to members on:

- Proposals for carers' leave;
- a report on the amount of FOI requests and cost to the council of these requests;
- increased use of the Cancer Bus

ACTION BY: Andrea McCooke, Director of Organisation Development /
Colette Archer, Director of Finance, Governance and Performance

10.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

1. Valley Leisure Centre Carpark Resurfacing Contract.
2. Transfer of contract document regarding the contract for the Recycling and Recovery of Residual Civic Amenity, Street Litter, Bulky and Commercial Waste.
3. Service Management Agreement (1 October 2016 until 31 March 2019)
Rathfern Regeneration Group.
4. Service Management Agreement (1 October 2016 until 31 March 2019)
Monkstown Community Association.

ALL AGREED – that the Sealing of Documents be approved.

ACTION BY: *Paul Casey, Legal Services Manager*

10.3 L/LEI/2 Randalstown Rugby Club 70th Birthday Celebrations

Correspondence had been received from Randalstown Rugby Club outlining details of a Gala Dinner "Giants come to Town" to be held in the Galgorm Resort Hotel and Spa on 5 May 2017 as part of their 70th anniversary celebrations (circulated).

Francois Pienaar (South Africa World Cup winning captain); Roger Baird (Scottish International and British and Irish Lion), and Fergus Slattery (Irish International and British and Irish Lion) are distinguished guests for the evening, with the highlight being a "Question and Answer" Session which would involve all three of these personalities.

Randalstown Rugby Club had asked if Council would be interested in supporting the Club by taking a table at what they anticipated would be one of the major sporting dinners in the province in 2017.

A Platinum Table for 12 people costs £1,200 per table
A Platinum Table for 10 people costs £1,000 per table

Moved by Councillor Beatty
Seconded by Alderman Cosgrove and

RESOLVED – that DEA Members for Dunsilly, the Mayor & Deputy Mayor and the Chair of Operations or nominees attend as an approved duty.

ACTION BY: Member Services

10.4 CE/GEN/4 Transport NI – Proposed Waiting Restrictions – School Street, Ballyclare

Correspondence had been received from Jackson Minford of Traffic Management, Transport NI advising of proposals to restrict parking on one side of School Street, Ballyclare (circulated). This restriction was to ensure one footway is available for Ballyclare Primary School pupils who use an access onto this street and are regularly forced to walk on the road as cars are parked partially on the footways. The restriction would only apply Mon – Fri between 8 am and 5 pm.

Moved by Alderman Girvan
Seconded by Councillor Bingham and

RESOLVED – that the council supports the restriction on one side of School Street, Ballyclare on Mon – Fri from 8 am to 5pm.

ACTION BY: Member Services

10.5 D/GEN/185 DISPOSAL OF FORMER BALLYCLARE PSNI STATION, 32-38 BALLYNURE ROAD

Members were advised that correspondence had been received from Land and Property Services regarding the disposal of the former Ballyclare PSNI Station, 32-38 Ballynure Road. A copy of the documentation was circulated for Members consideration.

Officers were not aware of any requirement for the Council to purchase any additional land or buildings for Council use in the Ballyclare area.

Moved by Alderman Girvan
Seconded by Councillor Brett and

RESOLVED – that the report be noted.

ACTION BY: Member Services

10.6 AC/THB/8 BALLYCLARE TOWN HALL

Members were advised that Ballyclare Protestant Boys Flute Band were recently awarded Arts Council Northern Ireland funding to purchase new instruments and had been working closely with local elected representatives and South Antrim Community Network on development and outreach activity.

As part of this they had booked Ballyclare Town Hall on Saturday 25 March 2017 to hold a concert showcasing the new instruments, with normal hire charges being applied. They would be selling tickets for the event and have given a commitment to the provision of appropriate stewarding and event management.

They had also requested permission to sell alcohol at the event. In order to do so they will need to apply for an alcohol licence and this required approval from the Council.

Moved by Councillor Arthurs
Seconded by Councillor Brett and

RESOLVED - that permission for Ballyclare Protestant Boys Flute Band to apply for an alcohol licence to sell alcohol in Ballyclare Town Hall on 25 March 2017 at their concert event be given.

ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department

Councillor Bingham's comments on rejecting the recommendation were noted.

10.7 ED/ED/78 DRAFT INDUSTRIAL STRATEGY FOR NORTHERN IRELAND (ECONOMY 2030): CONSULTATION

The Department for the Economy had recently published a draft Industrial Strategy for Northern Ireland to 2030 (copy circulated) which was open to public consultation until 25 April 2017. The draft strategy had been released to coincide with the publication of the UK wide Industrial Strategy that was announced by the Prime Minister on 23 January. A new overarching draft Economic Strategy for NI was expected to be published in January but had been deferred until after the Assembly election.

A draft response had been prepared by Officers, a copy of which circulated.

The consultation document contained a number of structured questions to consider as set out below.

CONSULTATION QUESTIONS:

1. Do you agree with the proposed vision for the Northern Ireland economy? In particular, do you agree with the twin emphasis on competitiveness and inclusiveness?

Suggested response:

The proposed vision is to create a 'globally competitive economy that works for everyone'. This is a bold vision for NI in the context of an economy that is characterised by underperformance in productivity relative to the rest of the UK, a low level of skills and a persistently high rate of those who are economically inactive, in particular amongst those under 25s and over 50s.

The proposed twin emphasis on competitiveness and inclusiveness are consistent with the aims of the current EU Jobs and Growth programme which the 11 Councils are involved in helping to deliver focusing on business start-up and business development. Inclusiveness means that the economically inactive must be afforded realistic opportunities to benefit for economic growth and fulfil their potential by access to effective training and to sustainable employment. Inclusiveness also means creating economic opportunities that balanced regional growth that ensures a positive impact on both urban and rural areas.

2. Do you agree with the proposed 5 Pillars for Growth?

Suggested response:

The 5 Pillars for Growth in the draft strategy are:

- Accelerating Innovation and Research
- Enhancing Education, Skills and Employability
- Driving Inclusive, Sustainable Growth
- Succeeding in Global Markets
- Building the Best Economic Infrastructure

Innovation is central to a successful Industrial Strategy because it actively promotes business competitiveness and increases productivity which in turn

leads to the development of higher levels of skills within the economy and to good quality jobs. An Industrial Strategy can only work however if industrial policy is fully co-ordinated with other government policies such as procurement, business regulation, infrastructure investment and education and training policy. The 5 Pillars must therefore be fully integrated so that vested interests cannot be allowed to turn them into silos.

3. Do you agree with the proposed economic milestones?

Suggested response:

The proposed economic milestones are:

- By 2021, we will have created 50,000 new jobs, helped 18,000 economically inactive into work and made NI the number one location for inward investment outside London
- By 2025, we will have 380,000 qualifications at level 3 and above, grown the value of sales outside NI by 80% and doubled the amount spent here by out of state visitors
- By 2030, we will have grown private sector output by 35% creating 80,000 jobs, put NI in the top 3 most competitive, small advanced economies, created 80,000 jobs in the 'knowledge economy', increased annual spend on research and development to £1.5bn and maintained the highest level of 'wellbeing' in the UK.

Again, these are very challenging but necessary milestones to chart if the NI economy is to be rebalanced from being over dependent on the public sector and on locally based services to one that is driven by manufacturing and exports. Northern Ireland does not have a critical mass of world class companies off which local supplier chains can develop and grow; the recent and expected closures of the JTI Gallaher, Michelin and Caterpillar plants are major setbacks for an Industrial Strategy. The preponderance of small, family owned businesses in NI employing less than 100 people makes it even more important to target and nurture those firms that have the capability and ambition to grow through innovation, collaboration/clustering and developing external markets.

4. Do you agree with the importance of continuously benchmarking Northern Ireland against other small advanced economies?

Suggested response:

Benchmarking with other similar economics is crucially important both as a means of establishing a baseline and in terms of monitoring performance and results. Much can and is being learned from small but highly successful economies such as Denmark, Estonia, Finland, the Republic of Ireland, Scotland and Singapore where challenges of location and neighbouring competition have been overcome through innovation, specialism and diversification. For example, the ICT sector in the Republic of Ireland has been very successful in attracting both new start-ups and in foreign and direct investment largely due to government policy on supporting the industry.

5. Do you agree that the Industrial Strategy should now move towards a rebalancing focus?

Suggested response:

Rebalancing is seen to be essential for the NI economy to move away from an over-reliance on the public sector and services to generate growth. However, careful consideration should be given to lessons that have been learned from previous strategies:

- Be wary of allowing vested economic interests to get in the way of innovation and change
- Try not to over-regulate business
- It cannot be left to government to pick the 'winners' and the future technologies that will drive innovation and bring about the desired rebalancing
- An industrial strategy must be driven by the private sector with government both central and local, as the enablers and facilitators
- There should not be an over-reliance on academic science to be the catalyst for innovation with the focus on industry itself.

6. Do you agree that our Industrial Strategy should support sectors where Northern Ireland is world class or where we have the potential to be world class?

Suggested response:

Having a critical mass of world class companies is vital for the NI economy as a means of developing local supplier chains that can quickly diversify and move into export markets. There are around 68,000 businesses in NI of which an estimated 90% are small family firms that traditionally service local markets. These businesses need to be encouraged to positively engage with our world class companies to identify supplier opportunities, particularly in the highest performing automotive, construction and agri-engineering sectors.

However, the impact of the recent announcements by Bombardier, Caterpillar, JTI Gallaher and Michelin cannot be underestimated in terms of shrinking NI's stock of world class businesses and the impact of these closures and restructuring will start to be felt in 2017 and 2018.

7. For each of the 5 Pillars for Growth:
- Do you agree with what we want to achieve?
 - Do you agree with what we plan to do to deliver?
 - Do you agree with how we plan to measure progress?

Suggested response:

An industrial strategy should seek to achieve the following outcomes:

- It should increase the productivity of NI companies and create both opportunity and good quality jobs in a broad range of sectors and locations in a way that benefits both urban and rural areas. Tyrone for example has developed an international reputation for the quality of its engineering industry led by the innovators in construction, mining and crushing and

screening equipment that started in the 1980s and has spawned a thriving network of clusters around the sector.

- In terms of delivery, the strategy should be grounded in innovation and in enterprise which are the twin drivers of competitiveness; but it also needs a broader view of innovation that goes beyond the commercialisation of spin-outs for the universities and a wider perspective than focusing on 'high-tech' start-ups. A great deal of innovation comes from the factory floor and from within existing businesses and needs to be nurtured.

- In terms of monitoring, this should be designed and implemented with input from business in partnership with local Councils where local knowledge can help drive faster and more effective decision making.

Moved by Councillor Michael

Seconded by Alderman Cosgrove and

RESOLVED - that the Council endorses the response. Concerns about the timescale for delivery and the need to improve the road and rail infrastructure around Belfast International Airport also to be included in the response. Transport NI to be invited to a future Meeting to discuss the infrastructure requirements around the airport.

ACTION BY: Paul Kelly, Head of Economic Development/ Member Services

**10.8 LS.AP.4/LS.AP.13 APPLICATION FOR AMUSEMENT PERMITS
Premier Snooker Club 322 Antrim Road, Newtownabbey, BT36 5EQ.
Classic Amusements 322 Antrim Road, Newtownabbey, BT36 5EQ.**

Applications for Amusement Permits had been received from NTK Leisure Limited, New Central Buildings, 37A Church Place, Lurgan, BT66 6EU, in respect of the above premises.

Further clarification was required before this matter could be brought before Council for decision under The Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985. In line with the provisions set out in the legislation it was recommended that Council defer the application to obtain further information.

Moved by Councillor Maguire

Seconded by Councillor Brett and

RESOLVED - that the application for an Amusement Permit under The Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985 for Premier Snooker Club and Classic Amusements 322 Antrim Road Newtownabbey BT36 5EQ is deferred to obtain further information.

ACTION BY: Clifford Todd, Head of Environmental Health

The Chief Executive declared an interest in the next item.

10.9 G/LEG/291-6 SOCIETY LOTTERY APPLICATION

An application had been received from Jordanstown Together to hold a Society Lottery to fundraise for the Parents and Teachers Association to raise funds for Jordanstown School.

The application had been sent to the PSNI to seek their views.

Moved by Councillor Webb
Seconded by Councillor Bingham and

RESOLVED - that subject to the PSNI having no objection to the Society Lottery that Members approve issuing a licence for the lottery.

ACTION BY: Paul Casey, Legal Advisor

10.10 L/LEI/323 LEISURE GRANT AID APPLICATION - MONEYGLASS BOXING CLUB INTRODUCTION

An application for capital grant through the Leisure Grant Aid Scheme had been received from Moneyglass Boxing Club.

GRANT FROM SPORT NI

The Club applied to Sport Northern Ireland for funding and estimated initially that if successful this grant aid would be sufficient to complete the scheme. Having secured £71,928.00 of funding from through Sport NI's Boxing Investment Programme the Club progressed to invitation to tender completion and pre-qualification questionnaire (PQQ). It then became clear that the estimates for the project were lower than the tenders leaving a shortfall in the region of £20,000 to £25,000.

There was available grant for two further capital applications in the Capital Grant Category in the 2016/2017 capital grant leisure budget. The application had been scored and met the criteria for grant funding. The maximum award from the scheme was £20,000 and release of grant would be subject to satisfactory proof of at least 15 years tenure on the property.

Appendices on Project details and Grant request outline were circulated.

| <u>Grant Category</u> | <u>Overall budget</u> | <u>Grants already Approved 2016/2017</u> | <u>Comments</u> |
|--|--|---|---|
| Capital Grants to Sports Clubs (maximum grant £20,000) | 4 x £20,000 grants available annually (payable £10,000 per annum over 2 years) | 1. Antrim Boxing Club (£20,000) 2. Ballyclare High School gym pilot of £4,000 <i>approved from</i> | Application from Moneyglass Boxing Club –eligible 20K to be awarded. Meets requirement of Capital Grant Scheme – subject to confirmation of tenure. |

| | | | |
|--|--|-----------------------------|--|
| | | <i>the capital category</i> | |
| | | | |

Moved by Councillor Blair
 Seconded by Councillor McClelland and

RESOLVED - that approval is given to award a capital grant of £20,000 to Moneyglass Boxing Club in respect of an enhancement scheme for current premises, subject to confirmation of 15 years tenure.

ACTION BY: Richard Stewart, Sports Development/Grants Officer

10.11 CE/GEN/4 TRANSPORT NI – REMOVAL OF DISABLED PARKING BAYS – NO 32, NO 75, NO 91 DISABLED PARKING BAYS

Correspondence had been received from Transport NI outlining details of their proposal to remove three Disabled Parking Bays at Bush Park, Antrim (copy letter and map circulated).

A letter confirming that the Council were in agreement with this proposal was requested.

Moved by Councillor Montgomery
 Seconded by Councillor Kells and

RESOLVED - that the Council defers it's response pending a consultation meeting with local representatives and Transport NI. In future Transport NI to provide reasons if proposing to removed disabled bays.

ACTION BY: Member Services

10.12 L/P/31 USE OF JORDANSTOWN LOUGHSHORE PARK FOR 5K WALK

Correspondence had been received from Cancer Research UK, requesting permission to hold a sponsored 5K walk along the path at the Loughshore Park on Saturday 18 March 2017. The organisation wish to: display outdoor banners on the day; use a public address (PA) system and erect a small gazebo over the registration desk, all of which require permission in accordance with the bye laws.

The group would be required to provide signage for the event two weeks prior to the event.

Moved by Alderman Campbell
 Seconded by Councillor Webb and

RESOLVED - that permission be granted to Cancer Research UK to hold a 5K Walk on Saturday 18 March 2017, including the display of banners on the day, use of a PA system and erection of a small gazebo.

Alderman Campbell requested a review of the Risk Assessment on the steps leading down to the beach from the Loughshore Park.

ACTION BY: Mark Wilson, Parks Manager / Jason Douglas, Corporate Health and Safety Officer

10.13 CORPORATE IMPROVEMENT PLAN 2017/18

Members were reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a new framework to support the continuous improvement of Council services, in the context of strategic objectives and issues.

Section 85 of the Act requires a Council, for each financial year, to set itself improvement objectives for improving the exercise of its functions and to have in place arrangements to achieve those objectives. These objectives must be framed so that each improvement objective so as to bring about improvement in at least one of the specified aspects of improvement as defined in Section 86:

Strategic Effectiveness; Service Quality; Service Availability; Fairness; Sustainability; Efficiency; Innovation.

Officers had prepared a Corporate Improvement Plan 2017-18 (Working Draft) and this was circulated for Members' consideration.

Departmental guidance, indicated that Councils should '*develop an on-going dialogue with our communities and areas that it serves, so that the setting of improvement objectives is a jointly owned process centred on a balanced assessment of the needs of the community as a whole, rather than any particular organisation or interest group within it.*'

To this end, it was proposed to conduct a twelve-week consultation period to encourage feedback from our stakeholders.

Following the consultation, a revised draft would be brought to Members' attention in June 2017.

The Plan had been screened for equality and there were no implications to the equality of opportunity or good relations of the Section 75 equality categories. A copy of the Screening Form, was circulated for Members' consideration.

Moved by Councillor Brett

Seconded by Councillor Duffin and

RESOLVED - that the Corporate Improvement Plan 2017-18 (Working Draft), and Equality Screening Form is approved, subject to consultation with key stakeholders.

ACTION BY: Helen Hall, Business Change Manager

10.14 CP/CP/5 EXTENSION FOR SUBMISSION OF COMMUNITY PLAN

Members were reminded that the Statutory Guidance for the Operation Community Planning recommends that the first Community Plan for the Council area be submitted to the Department for Communities within a maximum of 2 years of the commencement of the community planning duty. The required date for submission would therefore be 1 April 2017.

Members were also reminded that the draft Community Plan was currently out for public consultation for a 12 week period which commenced on 18 January and would end on 12 April 2017. On this basis, an extension to the deadline was requested from the Department. Correspondence had been received from the Department granting an extension to 9 May for submission of the Plan.

Moved by Councillor Arthurs
Seconded by Councillor Webb and

RESOLVED - that the report be noted.

NO ACTION

10.15 ED/ED/42 & G/MSMO/37 GILBERT VISIT - INTERNATIONAL ECONOMIC DEVELOPMENT OPPORTUNITIES

Members were reminded that the Council agreed that a delegation would visit Gilbert from 16 November 2016 to 19 November 2016 to take part in a number of meetings related to:

- Civic leadership, governance and working relationships with central government
- Best practice discussion on Planning and Community Planning, and
- Economic Development and Regeneration.

An event was also held during the visit to formally exchange a new partnership agreement (copy circulated).

A report on the visit was circulated and Members were aware that a workshop was held on 18 January 2017 to discuss and agree the Council's approach to Strategic International Economic Development opportunities in the future. A report on the Workshop was also circulated.

An Action Plan was also circulated which integrated the actions arising from the visit and the Workshop to ensure appropriate levels of performance in this

important area of work with regular progress reports to be submitted to Council.

Moved by Councillor Brett
Seconded by Alderman Cosgrove and

RESOLVED - that the report be noted.

NO ACTION

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Arthurs
Seconded by Councillor Beatty and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the audio recording would cease at this point.

ITEMS IN COMMITTEE

10.16 FI/PRO/TEN/93 IN COMMITTEE TENDER FOR ENVIRONMENTAL IMPROVEMENT WORKS KNOCKENAGH AVENUE RATHFERN

Antrim and Newtownabbey Borough Council at the Council meeting in June 2016 approved £286,000 for works and fees for an Environmental Improvement Scheme at Knockenagh Avenue. Within the budget a sum of £20,000 was included for knotweed removal.

The scope of works included the following:

- allotments,
- car parking,
- hard/soft landscaping,
- junior trim trail
- community garden
- events space

PROCUREMENT

MWA Partnership Ltd was appointed as design consultants for the scheme in April 2016. For the works, the following eighteen firms returned completed Pre-Qualification Questionnaires (PQQs) on 4th November 2016 for inclusion on a select list of contractors. The completed PQQs were evaluated on a Pass/Fail basis using a criteria of general information, past performance, economic and financial standing and professional conduct, Health and Safety and Declarations. [REDACTED] and [REDACTED] did not

meet the requirements in full and therefore did not proceed to the next stage of the evaluation. The remaining firms were scored on the basis of technical ability as follows:

| Contractor | Evaluated Score (0-5) | Invited to Submit Tenders |
|---------------------|-----------------------|---------------------------|
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| Patrick Bradley Ltd | 4 | Yes |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |
| [REDACTED] | 1 | No |

The 7 firms achieving the highest scores were invited to submit tenders for the project. Tender documents were issued to the 7 firms on 16th December and 5 tenders were submitted by the closing date of 23rd January 2017.

The tenders were assessed on cost only as detailed below.

| Contractor | Tendered Total of the Prices (exc. VAT) | Model Compensation Event Total* | Tender Assessment Total Price | Rank |
|---------------------|---|---------------------------------|-------------------------------|------|
| Patrick Bradley Ltd | £252,770.80 | £26,250.00 | £279,020.80 | 1 |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | 2 |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | 3 |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | 4 |
| [REDACTED] | TENDER WITHDRAWN | | | |

*The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future

compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.

TENDER ANALYSIS

██████████ confirmed their withdrawal from the tender competition due to a number of omissions in their bid.

The second lowest tender assessment total price of £279,020.80 from Patrick Bradley Ltd was subsequently evaluated. This evaluation has confirmed that the tender from Patrick Bradley Ltd is consistently priced and meets the works specification. However there was an arithmetic error found in the Tendered Total of the Prices. The correct Tendered Total of the Prices should be £252,770.80 as opposed to £254,034.66. Patrick Bradley Ltd., has confirmed it accepts this correct sum.

The predicted outturn cost of £298,520.80 based on the Tender Assessment Total Price of £269,020.80 from Patrick Bradley Ltd is £12,520.80 above the current approved budget of £286,000.00.

FOR CONSIDERATION

The following assumptions had been made:

- The current predicted outturn cost included a compensation event sum (contingency) of £26,250.00. It was assumed that this sum would be incurred due to the nature of the site.
- It was estimated that £5,000 may be sufficient to address the knotweed issue. On this basis it was assumed/proposed that the remaining £15,000 from the knotweed budget be utilised to offset the short fall in current budget for the works element.

COST SUMMARY

The current approved budget was £286,000 (including £20,000 for removal of knotweed)

The following predicted outturn cost was based on the tender from P Bradley Ltd.

| | |
|-------------------------------------|--------------------|
| Tendered Total of the Prices | £252,770.80 |
| Model Compensation Event Total | £26,250.00 |
| Tender Assessment Total Price | £279,020.80 |
| Professional fees | £9,500.00 |
| Knotweed removal | £5,000.00 |
| Other services contingency (fees) | £5,000.00 |
| Total Predicted Project Cost | £298,520.80 |
| (+4 % above approved budget) | |

The predicted project cost was £12,520.80 above the approved budget.

To meet the approved budget of £286,000.00, Council Officers would monitor the project expenditure as the works progress, and undertake adjustments to the scope and specification as necessary, to comply with the approved budget. Cost saving opportunities had been identified which have minimal impact on the overall project if enacted.

PROGRAMME

It was envisaged that work would commence in late March/early April 2017 and be completed by August 2017.

Moved by Councillor Hamill
Seconded by Councillor Hollis and

RESOLVED - that

- i. The full scope of works for the estimated tendered total of the prices of £252,770.80 (excl. vat) from Patrick Bradley Ltd be approved giving a tendered assessment total price of £279,020.80.**
- ii. Officers monitor the project expenditure as the works progress and make the necessary adjustments to scope and specification to comply with the approved budget of £286,000.00 for works and fees.**

ACTION BY: Neil Luney, Capital Project Officer

10.17 CE/STC/88 'IN COMMITTEE' ORGANISATION STRUCTURES

A report relating to organisational structures was tabled at the meeting.

Moved by Councillor Webb
Seconded by Alderman Cosgrove and

RESOLVED-

- i. The final structures be approved for:-**
 - 1. Antrim Forum Leisure Centre**
 - 2. Valley Leisure Centre**
 - 3. Allen Park & Ballyearl Arts and Leisure Centre**
 - 4. Community Planning**
 - 5. ICT**
 - 6. Performance and Transformation**
 - 7. Leisure Services**
 - 8. Operations Business Support**
- ii. That the severance cases in Appendix 1 be approved and that a suitable termination date be agreed with the post holders.**
- iii. That the Council appoints an executive search consultant to assist in attracting the widest possible field of high quality applicants for the post,**

and for any Head of Service position, if required, following consideration by the Corporate Leadership Team. It was also resolved that following the establishment of a field of suitable applicants, that the appointments be carried out in accordance with the Local Government Staff Commission Code of Procedures on Recruitment and Selection.

- iv. A performance element to the related pay structure will be introduced specifically for the Head of Leisure post, to support the attraction, recognition and retention of high performance achievement.

10.18 BRIEFING

A Briefing by Ian Snowden from Department for Communities was deferred until a later date.

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor Arthurs
Seconded by Councillor Duffin and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone for their attendance and the meeting concluded at 8.13 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.

