**ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL
APPLICATION FOR A PAVEMENT CAFÉ LICENCE**

I / We hereby make application to Antrim and Newtownabbey Borough Council under the provisions of the Pavement Cafés Act (Northern Ireland) 2014 for the:

**Pavement Café Application type** - *tick as appropriate*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Grant**  |  | **Renewal**  |  | **Variation**  |

**Applicant details**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BT\_\_\_\_\_\_\_\_\_\_\_ Tel: \_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_D o B: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: Owner / Director / Manager - or otherwise state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Premises details**

Type of premises: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ BT: \_\_\_\_\_\_\_\_\_\_\_ Tel:\_\_\_\_\_\_\_\_\_

 **Operating details -** Proposed days and hours of operation of the Pavement Café

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| --- |
|  |

 **Licensing details**

|  |  |  |  |
| --- | --- | --- | --- |
| Is alcohol to be consumed in the curtilage of the Pavement Café?  |  |  YES   | NO |
|  Are the premises licensed under the Licensing (NI) Order 1996?   |  | YES  | NO  |
| Public House  |   | Off Sales  |   | Restaurant  |   | Hotel  |   | Guest house with restaurant |   |  |

 **Proposal details**:

|  |  |  |
| --- | --- | --- |
|  Total width of footpath: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ m   |    |   |
|  Is the area within 10 metres of a road junction?  |  | YES  |  NO   |
|  Dimensions of pavement café area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_m   |       |   |
|  Total number of tables: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
|   |
| Total number of chairs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  |  |
|  Barrier Height: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  Barriers Tap Rails:  |  YES  |  NO   |

**Site details** – *(see guidance document)*

|  |  |  |
| --- | --- | --- |
|  Provide an area Location Plan, scale 1:1250, depicting location of Pavement Café and sufficient surrounding area with infrastructure.  |  Here Enclosed   |  To Follow   |
|  Provide a proposed Site Plan, scale not less than 1:100, depicting the street space occupied, size and type of barriers, number and type of tables and chairs, and any other pavement café furniture.  |  Here Enclosed   |  To Follow   |
|  Please state where the Pavement Café furniture will be stored when the premises is closed for business.   | State  |  |
|  I confirm that I wish to apply for a Pavement Café Licence for the development as described within this application.   | Tick |
| I confirm that that the information provided in this application is correct.  |  Tick |
|  I confirm that I have placed the appropriate notice in a prominent place at or near the premises that it can easily be read by the public, and that the notice shall be displayed for 28 days from the date of this application.  | Tick |

**Applicant signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CHECKLIST**

|  |  |
| --- | --- |
|  | **Application form** - signed and dated.  |
|  | **Location plan** - to a scale of 1:1250 showing sufficient area around the proposed pavement café to enable consideration of all related issues.  |
|  | **Site plan** - to a scale of not less than 1:100 showing access points, building lines, boundaries, kerbs, table and chair arrangement, bins, lighting, trees, other items.  |
|  | **Details of the furniture** - including photographs/manufacturers details.  |
|  | **Risk Assessments – remote pavement cafes as required** |
|  | **Public liability insurance**  |
|  | **Planning permission** - if relevant.  |
|  | **Notice of Application Fixed to Premises**  |