



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
ANTRIM CIVIC CENTRE ON MONDAY 21 MARCH 2016 AT 6:30 PM**

- In the Chair** : Deputy Mayor (Councillor J Blair)
- Members Present** : Aldermen - F Agnew, W Ball, P Barr, T Burns, M Cosgrove, B DeCourcy, M Girvan, J Smyth and R Swann
- Councillors - D Arthurs, A Ball, T Beatty, P Brett, L Clarke, H Cushinan, B Duffin, M Goodman, T Girvan, P Hamill, D Hollis, N Kells, N Kelly, B Kelso, A M Logue, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, D Ritchie, S Ross, J Scott and W Webb
- In Attendance** : Mr P Bunting – General Secretary – Irish Congress of Trade Unions
- Officers Present** : Chief Executive - Mrs J Dixon
Director of Finance & Governance - Mrs C McFarland
Director of Operations – Ms G Girvan
Director of Organisation Development – Mrs A McCooke
Director of Community Planning & Regeneration – Ms M McAlister
Head of Communication and Customer Services – Mrs T White
Legal Advisor – Mr Paul Casey
Media and Marketing Officer – Mrs J Heasley
Senior Admin Officer – Mrs S McAree
Member Services Officer – Mrs D Hynes
ICT Officer - Mr J Higginson
ICT Officer – Mr C Bell

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

(Councillors Cushman, Goodman, Kelly, Logue and Montgomery arrived following this item.)

DEPUTY MAYOR'S REMARKS

The Deputy Mayor thanked Rev Campbell Dixon and expressed good wishes to him, his congregation and his family over the Easter period.

2 APOLOGIES

The Mayor, Councillor T Hogg
Alderman - T Campbell
Councillor - J Bingham

3 DECLARATIONS OF INTEREST

Item 3.21 – Alderman Smyth.
Item 10.3 – Councillor Maguire, Beatty, Duffin, Webb, Goodman.

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Alderman Smyth
Seconded by Councillor Arthurs and

RESOLVED - that the Minutes of the proceedings of Antrim and Newtownabbey Borough Council Meeting of 29 February 2016 be taken as read and signed as correct.

Director of Community Planning & Regeneration to give an update to members in relation to bonfire groups at the next Community Planning & Regeneration Committee.

ACTION: M McAllister

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Alderman Smyth
Seconded by Councillor McWilliam and

RESOLVED - that the Minutes of the proceedings of the Operations Committee of 1 March 2016 be approved and adopted with the exception that item 3.14 be amended to read that any member in receipt of free tickets declare an interest and declare the value of the tickets.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Councillor Arthurs
Seconded by Alderman Barr and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee of 2 March 2016 be approved and adopted.

Chief Executive- Item 3.16- nomination to the Housing Council. Sinn Fein and Democratic Unionist Party have agreed that Position 49 the Housing Council nominee will be for a 4 year term for the Democratic Unionist Party and Sinn Fein will take the Arc 21 Position for year 2.

NO ACTION

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE

Moved by Councillor Brett
Seconded by Councillor Lynch and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee of 7 March 2016 be approved and adopted subject to an amendment to Item 3.22 The Electrical Works Term Contract to include a 13th Company in the table at the award stage to be placed 11th out of the 13 - Blackbourne M&E.

ACTION BY: Member Services

8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Alderman Swann
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee of 14 March 2016, Part 1 be taken as read and signed as correct.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Alderman Swann
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee of 14 March 2016, Part 2 be approved and adopted.

NO ACTION

9 MINUTES OF THE AUDIT COMMITTEE

Moved by Councillor Beatty
Seconded by Councillor McClelland and

RESOLVED - that the Minutes of the proceedings of the Audit Committee of 15 March 2016 be approved and adopted.

NO ACTION

10.1 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Lease for office space at Mossley Mill
- Contract Tender for Antrim Forum CCTV & PA Upgrading Project.

Moved by Councillor Duffin
Seconded by Councillor Kelso and

RESOLVED – that the sealing of documents be approved.

ACTION BY: Paul Casey, Legal Advisor

10.2 G/MSMO/7 PRESENTATION - IRISH CONGRESS OF TRADE UNIONS

Members were reminded that it was agreed that the Irish Congress of Trade Unions assistant General Secretary, Peter Bunting be invited to make a presentation to a future meeting of the Council.

The following representative was in attendance:

- Peter Bunting, Assistant General Secretary

The Chairman welcomed Mr Bunting to the meeting. Mr Bunting discussed the Congress Charter for Fair Conditions at Work and the five key elements required to make Northern Ireland the best place in which to work, live and raise a family:

- A living wage
- Fair Hours of Work
- Right to Representation
- Respect, Equality and Ethics at Work
- Fair Public Procurement

Mr Bunting also discussed a Decency at Work Pledge and for all Councils to pledge their support for fairness at work and the principles outlined in the Charter, and that each of the Councils put down a motion supporting the Charter and that Councillors sign the pledge card.

Mr Bunting answered member's questions following which he left the meeting.

10.3 G/MSMO/21 NATIONAL ASSOCIATION OF COUNCILLORS SUBSCRIPTION

Members were advised that an invoice had been received from the National Association of Councillors (NAC) in respect of their subscription for April 2016 – March 2017. Council have eight members on the NAC nominated annually.

Moved by Councillor Brett
Seconded by Alderman Cosgrove and

RESOLVED - that the Council continues to subscribe to the National Association of Councillors at a cost of approximately £3,200 per annum for the term of the Council.

ACTION BY: Jacqui Dixon

Councillor Kells arrived at this point of the meeting.

10.4 CE/GEN/4 TRANSPORT NI - PROPOSED LIMITED WAITING RESTRICTIONS – THE GLADE, MOSSLEY

Correspondence had been received from Transport NI outlining their proposal to introduce a number of waiting restrictions into part of The Glade development at Mossley. These restrictions are required to assist traffic progression and improve road safety (copy letter and map were circulated).

Comments to be forwarded to Traffic Management at County Hall, Ballymena, BT42 1QG.

Moved by Councillor Ross
Seconded by Alderman Cosgrove and

RESOLVED - that the correspondence be noted

ACTION BY: Member Services

10.5 CE/GEN/4 TRANSPORT NI - A6 DUALLING TOOME TO RANDALSTOWN

Correspondence had been received from Transport NI advising that later this year work will begin on the construction of the new dual carriageway between Toome and Randalstown. The correspondence sets out related

proposals with associated road closures and diversions (copy letter and maps were circulated).

Comments to be forwarded to Traffic Management at County Hall, Ballymena, BT42 1QG.

Moved by Councillor Kelso
Seconded by Alderman Swann and

RESOLVED - that a meeting be arranged with Transport NI and an invitation be issued to all members.

ACTION BY: Member Services

10.6 CE/GEN/4 DISABLED PARKING BAY – 12 THYME PARK ANTRIM

Correspondence had been received, a copy of which was circulated proposing to reserve an on-street disabled parking space to the side of number 57 Thyme Park, Antrim.

Transport NI's legislation team are requesting a letter from the Council confirming the Council's agreement with extending the existing bay by 4m so that two 5.5m disabled parking bays can be achieved. No changes on the ground will be made from what had been previously proposed and agreed.

A plan detailing the proposed space was circulated.

Moved by Councillor Brett
Seconded by Alderman Smyth and

RESOLVED - that the proposal for a disabled parking bay at 12 Thyme Park, Antrim be welcomed.

ACTION BY: Member Services

10.7 CONSULTATION - ENHANCED SPORT & RECREATION RATE RELIEF - UNLICENSED COMMUNITY AMATEUR SPORTS CLUBS

Correspondence had been received from the Department of Finance and Personnel regarding the launch of a targeted 8 week consultation on its policy proposals for provision of enhanced Sport and Recreation relief.

The enhanced relief would be granted using the new enabling powers recently taken through the Assembly within the Rates (Amendment) Bill. A link to that Bill, which was granted Royal Assent at the end of last week, and the associated documentation is below:-

<http://www.niassembly.gov.uk/assembly-business/legislation/primary-legislation-current-bills/rates-amendment-bill/>

The consultation paper lays out the Department's policy intentions for the new enabling power, including the preferred policy approach of the Department. The Department is consulting prior to taking forward legislation for the new policy within the required statutory window. The consultation paper and integrated impact assessment were circulated and will also appear at the link below.

<https://www.dfpni.gov.uk/articles/latest-developments-rating-policy>

The consultation also seeks views on the separate issue of prescribed recreations that are listed for the purposes of the Sport and Recreation enhancement.

The consultation will close on the 9 May and members may wish to comment on an individual, party political or corporate basis.

Moved by Councillor Brett
Seconded by Councillor Kelly and

RESOLVED - that members respond on an individual or party political basis.

NO ACTION

10.8 D/GEN/1 SCHEDULE OF CHARGES 2016-17

A proposed schedule of charges for implementation on 1 April 2016 for the Council's Leisure and Arts and Culture Services was approved in January 2016.

The focus had been alignment of pricing between legacy sites. The guidance for setting concession rates has been to take £1 off the Activity Card rate.

However, officers are continually assessing and testing the prices with the staff and feedback has been received that the concession rate for fitness and spa facilities needed to be reviewed again.

Proposed Changes:

**Spa and Fitness Membership Options – Originally Planned for 1 April 2016
(Activity card prices are illustrates for comparison with concession price)**

		April 2016 Activity Card Rate	Original Concession Rate	Apr 2016 Concession Rate	Proposed Amendment
Name	Note				

Ballyearl & Crumlin Fitness Suites	No swimming pools	£4.90	£3.00	£3.90 +90p	£3.30 +30p
Fitness with Swim	Sixmile and Valley Leisure Centres	£5.50	£4.50	£4.50 +/- 0p	£4.00 -50p
	Antrim Forum	£5.50	£3.00	£4.50 +£1.50	£4.00 +£1.00
Antrim Forum Fitness with Spa		£9.00	£4.60	£5.00 +40p	£5.00 +40p
Antrim Forum Spa with Swim		£6.00	£3.20	£5.00 +£1.80	£3.50 +30p

Moved by Alderman Smyth
Seconded by Councillor Hamill and

RESOLVED - that the proposed amendment in Leisure Schedules of Charges be approved.

ACTION BY: Caroline Douglas

10.9 WM/WM/19 COMMERCIAL FOOD WASTE COLLECTION

Members were made aware, at the Waste Workshop on 25th February in Ballyearl Officers outlined a number of future recycling and waste collection options for the Borough. One of the schemes highlighted was the introduction of a commercial food waste collection to the current food related trade waste customers in the legacy Newtownabbey area. This service currently exists in legacy Antrim. Although officers are currently working on a detailed report with costings, staffing, vehicle requirements, and timetable for the range of options for waste collection for Committee to consider, this option could benefit from early introduction. This outsourced service works well for domestic customers and is a model which merits careful consideration for collection of black bins on the same routes.

This service could be introduced in a relatively short timeframe, using the current contract with Avenue Recycling, who collect household brown bins in the legacy Newtownabbey area. The cost of introducing this service is estimated at £13,000/year- however this will be offset by savings to landfill. This organic waste will also help the Council in meeting NILAS (Northern Ireland Landfill Allowance Scheme) targets. From 1st April 2016 new Food Waste regulations will apply in Northern Ireland. This places an onus on food businesses producing greater than 50kg of food waste per week, to secure the separate collection of that waste.

There are 70 commercial food related businesses in the legacy Newtownabbey area.

If approved, all businesses will be visited with the scheme being explained in more detail prior to the commencement. The food waste will be delivered to Natural World Products for composting. The scheme will initially be offered free of charge to the businesses with a small charge being levied on the biodegradable liners that will be used. This will be continually reviewed.

There is no legislative requirement for food businesses which produce less than 50kg of food waste, to collect it separately between 01/04/2016 and 01/04/2017.

Moved by Councillor Arthurs
Seconded by Councillor McClelland and

RESOLVED - that a commercial food waste collections scheme be introduced within the legacy Newtownabbey area from 1st April 2016, with the Committee to be updated on performance.

Noted: Councillor Arthurs expressed thanks to Lisa Mayne and officers who took part in the recent site visit and that Members want another site visit.

ACTION BY: Lisa Mayne

10.10 L/CP/1/VOL2 CLUB SCOUTS REQUEST FOR USE OF RAILWAY STREET CAR PARK, ANTRIM

2016 is the centenary of the Cub section of the Scout Association and they are celebrating with a programme of special events. As part of the events programme they are hosting a combined Country Antrim St George's Day parade and service on Sunday 24 April 2016.

They anticipate approximately 750 members to attend the parade and service with children from 6 years old to adults. They will also be accompanied by up to six bands.

They have requested the use of Railway Street Car Park, Antrim, for the start and finish points of the parade (Letter circulated). This car park is used annually as the start and finish points for the Royal British Legion Remembrance Day Parade, which the Scouts play an active role in.

The parade will then progress through the town centre (pending permission from the Parades Commission) to the Antrim Forum where the service will be hosted by the Mayor. The parade will then leave the Antrim Forum and parade back through the town to the car park.

Scout members will meet at the start point at 2.00pm with a 2.15pm parade departure. The return parade will reach the finish point by 4.30pm with dispersal of members expected by 5.00pm.

The Scouts Association has submitted a copy of their public liability insurance. A risk assessment will be undertaken to take into consideration both the parade (if they are successful in obtaining the required permissions) and the service and this will be forwarded to Council officers upon completion.

The Scouts application to the Parades Commission is required 28 days in advance so the latest date for their submission is 27 March 2016 therefore it was not possible to have this request considered by the Operations Committee.

Moved by Councillor Kelly
Seconded by Alderman Smyth and

RESOLVED - that the closure of the Railway Street car Park Antrim, on the afternoon of Sunday 24 April 2016 to facilitate a Cub Scouts centenary parade be approved,

ACTION BY: Ivor McMullan

10.11 AC/GEN/1 REQUESTS FOR FREE USE OF FACILITIES

Members were reminded that proposals for consideration in relation to requests for free use of facilities were brought to the March meeting of the Operations Committee.

Following discussion on a range of issues it was agreed that officers bring updated proposals to the Council meeting.

Analysis of the type of requests received to date has shown that they fall into two categories:

a) Requests to accommodate or host an event for which there is no admission charge levied or income generated by the host (usually a charitable or voluntary organisation). In these cases venues are requested free of charge to facilitate an event or activity for an organisation such as an annual general meeting or an awards ceremony.

Two recent examples of this would be from the Home-Start annual meeting at The Old Courthouse and Jordanstown Special School Annual Awards in Theatre at The Mill, or

b) Requests to host or accommodate an event (being run by a charity for an individual, group or fundraising for a charity) for which there is an admission charge and/or the purpose of the event is to fundraise. In these cases venues are requested to facilitate activities such as an evening of entertainment or a dinner.

Two recent examples of this would be the fundraising event for the Cameron Lindsay Appeal in Theatre at The Mill and The Army Cadet Force Annual Award Ceremony in the Linen Suite Mossley Mill.

Members may wish to consider the following proposal in the context of these two distinct types of request for free facility use – that requests for free use of facilities be considered on a case by case basis through the Operations Committee with the following framework:

(i) Event or activity which does not have an admission fee/tickets sold or a fund raising purpose

a. Requests to be considered only from community or charitable organisations based in or operating in the Borough which can be shown to contribute to the Corporate Plan.
Free use considered

(ii) Event or activity has an admission charge and/or fundraising purpose but is not for profit

a. Requests to be considered only from individuals (fundraising for a charity), community or charitable organisations based in or operating in the Borough, who can be shown to contribute to the Corporate Plan.
Maximum discount of 75% available.

Moved by Alderman Smyth
Seconded by Councillor Magill and

RESOLVED - that the proposals for considering requests for free use of facilities be approved as set out in (i) and (ii) above.

ACTION BY: Ursula Fay

10.12 AC/GEN/8 ST MARYS FOOTBALL CLUB REQUEST FOR USE OF THE LINEN SUITE MOSSLEY MILL

Members were advised that a request for free use of the Linen Suite Mossley Mill on Saturday 28 May 2016 has been received from St Marys Football Club. The proposed event is a Gala Dinner to mark the clubs 20th anniversary. Those attending the event will be required to purchase a ticket for the event from the organisers.

The usual charge for the facility hire of the linen suite would be £350 for this type of event.

In addition the event will incur significant hospitality charges of at least £20 per head with numbers expected to exceed 100, of which the Council will receive approximately 10% in commission.

Moved by Councillor Arthurs
Seconded by Alderman Smyth and

RESOLVED - that the request for free use of facilities is approved.

ACTION BY: Ursula Fay

10.13 AC/EV/8 100 YEAR ANNIVERSARY BATTLE OF THE SOMME WORKING GROUP

Members were advised that a further meeting of the Battle of the Somme Working Group was held on Wednesday 2 March in Mossley Mill and the minutes were circulated for members' information.

Moved by Alderman Agnew
Seconded by Alderman Ball and

RESOLVED - that the minutes of the Somme Working Group be approved.

ACTION BY: Ursula fay

Councillor Logue left at this point of the meeting.

10.14 ED/TOU/8 CIRCUIIT OF IRELAND SERVICE AREA AT ANTRIM LOUGH SHORE PARK

Members were reminded that the Council agreed at the October 2015 meeting to sponsor a qualifying round of the European Rally Championship in the Borough on Thursday 7 April 2016.

Event Organisers have advised that they would also like to use Antrim Lough Shore Park as a service area for around 80 cars, trailers and towing vehicles from 9-4pm on 7 April which will have to be cordoned off for safety purposes. The public will still have access to the park to view the cars but it will be closed for public parking. The public car park adjacent to the Sixmilewater caravan park will remain open to the public.

The ceremonial event start will take place in the Parterre Gardens at Antrim Castle Gardens from 11am with cars departing around 12.30 for the qualifying race at Tardree Road. Event organisers have asked permission for competitors and their cars to use the path from Antrim Stadium to access the Gardens via Deerpark Bridge.

Moved by Councillor Kelly
Seconded by Councillor Lynch and

RESOLVED - that the Circuit of Ireland be permitted to use a cordoned off section of the main car park at Antrim Lough Shore Park as a service area from 9am-4pm on Thursday 7 April and to allow access to Antrim Castle Gardens via the Deerpark Bridge at Antrim Stadium, subject to satisfactory risk assessments being in place

ACTION BY: Paul Kelly

10.15 CP/GEN/7 HER MAJESTY THE QUEENS 90TH BIRTHDAY CELEBRATIONS 2016

Members were reminded that in December 2015 it was agreed that financial assistance totalling £37,750 be included in the 2016/17 estimates to deliver a programme of activities, events and financial assistance to celebrate Her Majesty the Queens 90th birthday.

One of the proposals within the programme was to establish a 90th Birthday Celebratory Events Fund to support constituted Community/Voluntary Groups wishing to host events within their local area during May and June 2016.

An open call for applications was made on 22 February 2016 with a closing date of 4 March 2016. In total 32 requests for financial assistance were received and assessed by Officers and a summary of the application score sheets and funding recommendations was circulated.

Members were made aware that the Celebratory Events Fund will be administered in the same way as the Small Grants Programme with a pass threshold of 50%. Groups will not be required to demonstrate match funding however where a group evidenced match funding this has been reflected in the scoring. Proposed awards are subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

The total budget available for the Queens 90th Birthday Celebratory Events Fund is £30,000, leaving a budget of £7,750 for other events and activities. The total amount of grant aid which is proposed to be awarded to the 25 applications that successfully scored the 50% threshold is £21,893.74 leaving a remaining balance of £8,106.26. Members may wish to reallocate £5,784.64 of this balance to boost the rolling Community Development Small Grants Programme 2016/17 which is referred to in a separate report with the remaining £2,321.62 available for other activities within the Queens 90th Birthday budget. This would provide a budget of £10,071.62.

Moved by Councillor Brett
Seconded by Councillor Kells and

RESOLVED - that:

- i. The 25 applications totalling £21,893.74 which successfully achieved the 50% threshold be approved**
- ii. £5,784.64 of the remaining balance be reallocated to increase the Community Development Small Grants Programme 2016/17 with the remaining £2,321.62 be allocated to the other activities within the Queens 90th Birthday budget.**

ACTION BY: Louise Moore

**10.16 CP/GEN/11 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME
RECOMMENDATIONS 2016/17**

Members were advised that the closing date for receipt of applications under the Community Development Grant Aid Programme for 2016/17 was Friday 5 February 2016. To support applications to this grant aid programme, Officers delivered 8 grant workshops and offered one-to-one support to any interested groups. In total 119 applications were received and assessed by Officers and a detailed summary of the applications and score sheets is available to view in the Members' portal. An overview of the number of applications received and the amounts requested under each category was provided in the table circulated for members' information.

Members were made aware that a pass threshold of 50% was agreed at the Community Planning and Regeneration Committee in November 2014. It was also agreed that groups would no longer be required to demonstrate match funding however where a group evidenced match funding this would be reflected in the scoring. In relation to insurance, successful applicants under Community Outreach and Involvement, Summer Schemes and Technical Assistance would also be entitled to financial assistance towards insurance cover up to a maximum of £500. Members are also advised that proposed awards are subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

The total budget available for the 2016/2017 Community Development Grant Aid Programme is £180,000, as provided for in the estimates, of which £31,362.40 is expected to be awarded by the Department for Social Development (DSD) under its Community Support Programme for 2016/2017.

In total 119 applications have been received requesting a total of £243,317.62 as detailed in Table 1. The 77 applications successfully achieving the 50% threshold as detailed in Table 1, have requested a total of £164,191.64 which when subtracted from the total budget available of £180,000 leaves a balance of £15,808.36. Members may wish to reallocate £12,093 of this balance to cover the shortfall in the Community Festivals Programme budget with the remaining £3,715.36 being allocated to the 2016/17 rolling Small Grants Programme.

Members are advised that Officers will arrange to meet with any unsuccessful groups to provide feedback on their applications, to signpost to other relevant funders link to programmes and provide capacity building support as appropriate.

In addition Officers will undertake a review the grant aid process and as part of this will seek feedback from members and groups and make recommendations for any necessary adjustments to improve the Programme in advance of any future calls

Summary of Community Development Grant Aid 2016/17 - First Call - January 2016 (Budget £180,000)				
Grant Category	Number of Applications	Successful Applications (Scored 50% and above)	Total Requested	Total Awarded
Outreach and Involvement (Inc Insurance)	39	29	£76,205.78	£57,105.78

Summer Scheme (Inc Insurance)	24	15	£37,104.00	£23,644.00
Technical Assistance (Inc Insurance)	8	1	£21,470.00	£3,000.00
Premises	30	22	£99,559.84	£75,463.86
Small Activity	17	9	£8,478.00	£4,478.00
Seeding	1	1	£500.00	£500.00
Totals	119	77	£243,317.62	£164,191.64
Balance Remaining	N/A	N/A	N/A	£15,808.36

Moved by Alderman Smyth
Seconded by Councillor Beatty and

RESOLVED: that

- i. **The 77 grants totalling £164,191.64 which successfully achieved the 50% threshold be approved.**
- ii. **The remaining balance within the Community Development Grant Aid Programme totalling £15,808.36 be reallocated to cover the shortfall in the Community Festivals budget of £12,093 with the remaining £3,715.36 being allocated to the 2016/17 Small Grants Programme.**
- iii. **Officers will undertake a review of the Grant Aid Programme during 2016/17.**

Noted: Officers to give feedback to unsuccessful applicants.

ACTION BY: Louise Moore

10.17 CP/GEN/10 COMMUNITY FESTIVALS FUND GRANT AID RECOMMENDATIONS 2016/17

Members were advised that the closing date for receipt of applications under the Community Festivals Fund for 2016/17 was Friday 5 February 2016. To support applications to this grant aid programme, Officers delivered 8 grant workshops and offered one-to-one support to any interested groups. Thirty seven applications were received and assessed by Officers and a detailed summary of the applications and score sheets were circulated. A brief overview of the applications received is provided in the table below.

Members were made aware that a pass threshold of 50% was agreed at the Community Planning and Regeneration Committee in November 2014; where it was also agreed that groups would no longer be required to demonstrate match funding however where a group evidenced match funding this would be reflected in the scoring. Members should also note that proposed awards are subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

The Department for Culture Arts and Leisure (DCAL) which provides financial assistance for the Community Festivals Programme has advised that its financial

award for 2016/17 will be similar to that offered in 2015/16 which equates to £29,600. The Council contribution for the 2016/17, as provided for in the estimates, is £50,000 therefore the total budget available for the 2016/2017 Community Festivals Fund is therefore £79,600.

The total amount requested from the 37 applications received is £149,189 as detailed in Table 1. The 23 applications successfully achieving the 50% threshold as detailed in Table 1, have requested £91,693. In total 14 applications were unsuccessful, failing to meet the 50% threshold as detailed in Table 2. As the available budget of £79,600 cannot meet the total requirement of the successful projects, Officers have prepared three options for members' consideration:

Option 1: To fund all successful, eligible requests at 100% and utilise £12,093 of the £14,308.36 which will remain following the approval of the Community Development Grant Aid recommendations.

Option 2: To fund all successful, eligible requests at 100% would require £91,693 therefore the Council would be required to increase the established budget by an additional £12,093. This amount can be reallocated from the Community Development Grant Aid Budget.

Option 3: To reduce all successful requests by 14% to achieve allocation within the existing budget.

Members were advised that Officers will arrange to meet with any unsuccessful groups to provide feedback on their applications, to signpost to other relevant funders link to other programmes and provide capacity building as appropriate.

In addition Officers will undertake a review the grant aid process and as part of this will seek feedback from groups and make any necessary adjustments to improve the Programme in advance of any future calls.

Grant Category	Number of Applications	Successful Applications (Scored 50% and above)	Total Requested	Total Awarded
Festivals Grants (Inc Insurance)	37	23	£149,189.00	£91,693.00
Totals	37	23	£149,189.00	£91,693.00
Balance Remaining	N/A	N/A	N/A	£12,093.00

Moved by Alderman Smyth
Seconded by Councillor Kelly and

RESOLVED - that:

Option 2 be approved; To fund all successful, eligible requests at 100% and utilise £12,093 of the £14,308.36 which will remain following the approval of the Community Development Grant Aid recommendations.

To provide feedback to all those groups who were unsuccessful.

To undertake a review of the Community Festivals Grant Aid Programme during 2016/17.

ACTION BY: Louise Moore

10.18 AMENDMENT OF DATES FOR COUNCIL/COMMITTEE MEETINGS

Members were made aware of the forthcoming elections and in order to accommodate members working on assembly elections and other engagements, it is proposed that consideration be given to rescheduling the Operations and Policy and Governance Committee meetings on the Tuesday 3 and Wednesday 4 May to Tuesday 10 and Wednesday 11 May.

Members may also wish to consider moving the Council Meeting on Monday 23 May to Tuesday 31 May, as the Mayor and Deputy Mayor are unavailable.

Moved by Councillor Scott
Seconded by Councillor McWilliam and

RESOLVED – that

- a) the Operations and Policy and Governance Committee meetings on the Tuesday 3 and Wednesday 4 May be rescheduled to Tuesday 10 and Wednesday 11 May**
- b) the Council meeting on Monday 23 May be rescheduled to Tuesday 31 May.**

ACTION BY: Member Services

10.19 ED/TO/175 VISIT BELFAST: PROPOSED SERVICE LEVEL AGREEMENT 2016-17

Visit Belfast operates a package of tourist development and visitor servicing activities for Belfast City Council. In recent years Visit Belfast has invited neighbouring Councils to partner with them in collaborative opportunities using its extensive international network to promote the greater Belfast area, including Antrim and Newtownabbey. Members are reminded that the Council agreed in 2015 to enter into a Service Level Agreement (SLA) for one year with Visit Belfast at a cost of £10,000 giving the Council access to a wide range of marketing networks and media to promote the Borough. The SLA also includes a presence for Antrim and Newtownabbey Borough Council at the visitor information pod located in the arrivals lounge at Belfast International Airport (BIA).

The current SLA has provided the Council with the following marketing and promotional opportunities:

- Promotion of 7 attractions in the Borough with online and digital support (Antrim Castle Gardens, Antrim Lough Shore Park, Jordanstown Loughshore Park, Museum At The Mill, Old Courthouse, Sentry Hill, The White House)
- Participation in Visit Belfast Industry events and briefings
- 2 pages of exclusive advertising in two of Belfast's City Guides
- Events promotion on websites and selected 'ezines'

Council's 7 tourist attractions are featured in the attractions section within the 'Things to Do' section on the Visit Belfast website www.visitbelfast.com and have received 4,350 page views over the past year. These tourism attractions were also featured in Visit Belfast's blog posts, generating an additional 2,148 page views.

The visitor information pod at BIA provides the Council with the following :

- 3 destination images on the rotating holding screen (with literature racking)
- Council branding on the front desk
- Handling tourism enquiries for the Borough
- Signposting and booking accommodation enquiries into the Borough
- Opportunity to provide platforms for Council to promote specific events from the information Pod.

In the current financial year the visitor information pod at BIA is over target of the projected 119,000 enquiries and to date total enquires are up 42% on the previous year. In 2016/17 this is projected to increase again by 13% to over 135,000 enquiries. With the recent announcement of the new Ryanair hub with an enhanced Gatwick service and seven other European routes a significant increase expected in passenger numbers passing through BIA.

Visit Belfast have now asked the Council to consider renewing the SLA for 2016-17 at a cost of £10,000 for the year. The proposed new SLA will include the same level of online and digital presence for the Council, continued access to the information pod at BIA plus 2 pages of advertising in the Belfast 'What's On' Guides which are published every quarter. In addition, Visit Belfast is also offering the Council two of the six screensaver images that are rotated on the touchscreen at the Applegreen Services on the M2 in 2016/17.

There is also an opportunity to become a 'Gold Partner' at the Visit Belfast Welcome Centre, located opposite Belfast City Hall, at a cost of an additional £5,000 offering opportunities to interactively engage with visitors through the following media:

- A quarter section for advertising the Borough in one of the state-of-the art 'information islands' in the 'Beyond Belfast' section
- Direct access to one of the highly visible glass compartments for promotional images of Borough attractions
- A headline image for the Council and logo prominence on the island tablet screen that directly links to the tourist product profile
- Exclusive racking space for the Council's tourism literature on the information island.

Overall, the partnership with Visit Belfast has provided the Council with relatively inexpensive access to significant promotional media channels and international networks for advertising the Borough's tourism offer.

Moved by Councillor Brett
Seconded by Councillor Magill

RESOLVED - that

- a) The service level agreement with Visit Belfast be renewed at a cost of £10,000 plus VAT**
- b) The Council become a Gold Partner at the Visit Belfast Welcome Centre at a cost of £5,000 plus VAT.**

ACTION BY: Paul Kelly

10.20 G/MSMO/ THE ROYAL BRITISH LLEGION – BALLYCLARE BRANCH

Correspondence had been received from the Ballyclare Branch, a copy of which was circulated, inviting members to a remembrance parade and service on the occasion of the Centenary of the Battle of the Somme on Sunday 3 July 2016.

The parade will start from the Royal British Legion club house at 2.15pm and march through the town to the War Memorial Park arriving at 2.50pm where a short service and a wreath laying ceremony will be held. Thereafter the parade will make its way back to the club house where refreshments will be made.

Moved by Alderman M Girvan
Seconded by Councillor Beatty and

RESOLVED - that any member wishing to attend do so as an approved duty.

ACTION BY: Member Services

10.21 ED/ED/31 STUDENT EXCHANGE 2016

Members were advised that two students, Julie Knipe and Rebecca McMinn have been selected to represent Antrim and Newtownabbey during the 2016 Student Exchange Programme. Julie and Rebecca will fly to Gilbert in June 2016 returning with the American students in July to embark on the Antrim and Newtownabbey element of the programme.

Members of the Committee, the Mayor and past participants will be invited to meet the American students and their hosts during the summer months.

Moved by Councillor McClelland
Seconded by Councillor Duffin and

RESOLVED - that the report be noted.

ACTION BY: Carol Shane

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Hamill
Seconded by Councillor Magill and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

ITEMS IN COMMITTEE

10.22 IN COMMITTEE LO/G/5 – LETTING OF LANDS FOR GRAZING

J A McClelland & Sons Ltd were instructed to seek appropriate bids on behalf of Council and advise their recommendations for letting of lands for grazing for the 2016 season, ie 1 April to 1 November 2016. The lands were subsequently advertised in both the Antrim Guardian and Newtownabbey Times and

McClelland's recommendations are as follows:

Land	Tenant	Fee
Lands at Ballylurgan Road, Randalstown 17 acres grazing	[REDACTED]	[REDACTED]
Lands at Church Road, Randalstown 4.4 acres	[REDACTED]	[REDACTED]
Lands at Ballyearl, Newtownabbey 12.9 acres cutting	[REDACTED]	[REDACTED]
Lands at Doagh Road, Newtownabbey 1 field approx. 1.5 acres grazing	[REDACTED]	[REDACTED]
Lands at O'Neill Road, Newtownabbey South side land let for cutting	[REDACTED]	[REDACTED]
Lands at Sentry Hill, Newtownabbey 17.5 acres cutting and grazing	[REDACTED]	[REDACTED]

Total rents of £ [REDACTED] less McClelland's fee and advertising of £ [REDACTED].

Moved by Alderman Smyth
Seconded by Councillor Beatty and

RESOLVED - that Members approve the letting of lands for grazing as outlined.

Noted: Officers to report back to Policy & Governance Committee in relation to Hillhead Road land.

ACTION BY: Liz Johnston

10.23 FI/PRO/TEN/33 IN COMMITTEE TENDER FOR THE PROVISION OF LEGAL SERVICES Contract Period 1 April 2016 to 31 March 2018 (with an option by the Council to extend for a further period of one year subject to review and performance)

Introduction

Seven tenders for the provision of legal services were opened via E-sourcing NI on 12 February 2016 and referred to the evaluation panel for assessment.

Tender Evaluation

The tenders were evaluated on a lot by lot two-stage basis as follows:

Lot 1: Planning

Three bids were received for this lot.

STAGE 1- SELECTION STAGE

The bids were evaluated using criteria such as mandatory exclusion, business specification, insurances, previous relevant contract experience and declarations and form of tender. All tenders met the requirements of the Selection Stage and therefore proceeded to Award Stage.

STAGE 2 – AWARD STAGE

The tenders were evaluated on the basis of contract management and methodology (70%) and cost (30%). Details are as follows:

Rank	Firm	Total Cost £ using Appendix 1 Evaluation of Rates Matrix in The Tender Document * (£) (excl. VAT)	Total Score % (Cost And Quality)
1	Cleaver Fulton Rankin	██████████	██████████
2	Arthur Cox Solicitors	██████████	██████████

3	A & L Goodbody		
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Moved by Councillor Webb
 Seconded by Councillor Scott and

RESOLVED - that the three highest scoring bidders listed below be appointed for the period 1 April 2016 to 31 March 2018 (with an option by the Council to extend for a further period of one year subject to review and performance). Commissions for Lot 1: Planning will be offered to the firm ranked 1st in the majority of cases. However, the 2nd and 3rd ranking firms may be offered the commissions in the event of either (a) a conflict of interest or (b) the Council is of the opinion that the 1st ranked firm has insufficient capacity to deliver the necessary commission. The Council reserves the right to procure legal advice and representation for further categories of law and for very specialist legal areas and not to use the appointed firms.

Cleaver Fulton Rankin
Arthur Cox Solicitors
A & L Goodbody

- Costs were determined using a model wherein a total of 200 hours work was distributed among 4 grades of legal services according to estimated workload. The hourly rates provided by each tenderer were then multiplied by the number of hours allocated to each grade and totalled for an overall cost per lot/area of law. Where a zero cost or "no cost" was provided, a nominal penny value was assigned for assessment purposes only. All quantities of hours worked were for evaluation purposes only.

Lot 2: Commercial (Including Land and Property)

Six bids were received for this lot.

STAGE 1- SELECTION STAGE

The bids were evaluated using criteria such as mandatory exclusion, business specification, insurances, previous relevant contract experience and declarations and form of tender. One tender did not meet the requirements of the Selection Stage and therefore did not proceed to Award Stage.

STAGE 2 – AWARD STAGE

The remaining tenders proceeded to be evaluated on the basis of contract management and methodology (70%) and cost (30%). Details are as follows:

Rank	Firm	Total Cost £ using Appendix 1 Evaluation of Rates Matrix in The Tender Document * (£) (excl. VAT)	Total Score % (Cost And Quality)
1	Cleaver Fulton Rankin	██████████	██████████
2	Moore McKay English Solicitors	██████████	██████████
3	John McKee & Son Solicitors	██████████	██████████
4	██████████	██████████	██████████
5	██████████	██████████	██████████

Moved by Councillor Webb
 Seconded by Councillor Scott

RESOLVED - that the three highest scoring bidders listed below be appointed for the period 1 April 2016 to 31 March 2018 (with an option by the Council to extend for a further period of one year subject to review and performance). Commissions for Lot 2: Commercial (including Land and Property) will be offered to the firm ranked 1st in the majority of cases. However, the 2nd and 3rd ranking firms may be offered the commissions in the event of either (a) a conflict of interest or (b) the Council is of the opinion that the 1st ranked firm has insufficient capacity to deliver the necessary commission. The Council reserves the right to procure legal advice and representation for further categories of law and for very specialist legal areas and not to use the appointed firms.

Cleaver Fulton Rankin
Moore McKay English Solicitors
John McKee & Son Solicitors

- Costs were determined using a model wherein a total of 200 hours work was distributed among 4 grades of legal services according to estimated workload. The hourly rates provided by each tenderer were then multiplied by the number of hours allocated to each grade and totalled for an overall cost per lot/area of law. Where a zero cost or "no cost" was provided, a nominal penny value was assigned for assessment purposes only. All quantities of hours worked were for evaluation purposes only.

Lot 3: Enforcement

Five bids were received for this lot.

STAGE 1- SELECTION STAGE

The bids were evaluated using criteria such as mandatory exclusion, business specification, insurances, previous relevant contract experience and declarations and form of tender. All tenders met the requirements of the Selection Stage and therefore proceeded to Award Stage.

STAGE 2 – AWARD STAGE

The tenders were evaluated on the basis of contract management and methodology (70%) and cost (30%). Details are as follows:

Rank	Firm	Total Cost £ using Appendix 1 Evaluation of Rates Matrix in The Tender Document * (£) (excl. VAT)	Total Score % (Cost And Quality)
1	Cleaver Fulton Rankin	██████████	██████████
2	A & L Goodbody	██████████	██████████
3	Moore McKay English Solicitors	██████████	██████████
4	██████████	██████████	██████████
5	██████████	██████████	██████████

Moved by Councillor Webb
 Seconded by Councillor Scott and

RESOLVED - that the three highest scoring bidders listed below be appointed for the period 1 April 2016 to 31 March 2018 (with an option by the Council to extend for a further period of one year subject to review and performance). Commissions for Lot 3: Enforcement will be offered to the firm ranked 1st in the majority of cases. However, the 2nd and 3rd ranking firms may be offered the commissions in the event of either (a) a conflict of interest or (b) the Council is of the opinion that the 1st ranked firm has insufficient capacity to deliver the necessary commission. The Council reserves the right to procure legal advice and representation for further categories of law and for very specialist legal areas and not to use the appointed firms.

Cleaver Fulton Rankin
A & L Goodbody
Moore McKay English Solicitors

- Costs were determined using a model wherein a total of 200 hours work was distributed among 4 grades of legal services according to estimated workload. The hourly rates provided by each tenderer were then multiplied by the number of hours allocated to each grade and totalled for an overall cost per lot/area of law. Where a zero cost or "no cost" was provided, a nominal penny value was assigned for

assessment purposes only. All quantities of hours worked were for evaluation purposes only.

Lot 4: Legislative and Procurement

Five bids were received for this lot.

STAGE 1- SELECTION STAGE

The tenders were evaluated using criteria such as mandatory exclusion, business specification, insurances, previous relevant contract experience and declarations and form of tender. One tender did not meet the requirements of the Selection Stage and therefore did not proceed to Award Stage.

STAGE 2 – AWARD STAGE

The tenders were evaluated on the basis of contract management and methodology (70%) and cost (30%). Details are as follows:

Rank	Firm	Total Cost £ using Appendix 1 Evaluation of Rates Matrix in The Tender Document * (£) (excl. VAT)	Total Score % (Cost And Quality)
1	Cleaver Fulton Rankin	██████████	██████████
2	A & L Goodbody	██████████	██████████
3	Arthur Cox Solicitors	██████████	██████████
4	████████████████████	██████████	██████████

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the three highest scoring bidders listed below be appointed for the period 1 April 2016 to 31 March 2018 (with an option by the Council to extend for a further period of one year subject to review and performance). Commissions for Lot 4: Legislative and Procurement will be offered to the firm ranked 1st in the majority of cases. However, the 2nd and 3rd ranking firms may be offered the commissions in the event of either (a) a conflict of interest or (b) the Council is of the opinion that the 1st ranked firm has insufficient capacity to deliver the necessary commission. The Council reserves the right to procure legal advice and representation for further categories of law and for very specialist legal areas and not to use the appointed firms.

Cleaver Fulton Rankin

A & L Goodbody
Arthur Cox Solicitors

- Costs were determined using a model wherein a total of 200 hours work was distributed among 4 grades of legal services according to estimated workload. The hourly rates provided by each tenderer were then multiplied by the number of hours allocated to each grade and totalled for an overall cost per lot/area of law. Where a zero cost or "no cost" was provided, a nominal penny value was assigned for assessment purposes only. All quantities of hours worked were for evaluation purposes only.

ACTION BY: Sharon Logue

10.24 F1/PRO/TEN/38 IN COMMITTEE TENDER FOR TWO 15 TONNE REFUSE COLLECTION VEHICLES

Introduction

Members were advised that at the Council meeting on 27 July 2015, the business case for the procurement of two 15 tonne GVW refuse collection vehicles was approved.

Three tenders were opened via E-sourcingNI on 20 November 2015 and referred to the evaluation panel for assessment.

Background

At the Waste Workshop held in Ballyearl on 25th February, Members will recall that options for future waste collection arrangements were outlined. A detailed report with costings, staffing, vehicle requirements and timetable is being developed for consideration at the Operations Committee taking into account current and future legislative requirements. In the meantime the procurement of up to 2 x15 tonne refuse collection vehicles needs to proceed. These vehicles are required in the legacy Antrim area to be able to provide a service in the more rural areas with difficult to access lanes for the collection of black and blue bins and large food waste caddies.

Tender Evaluation

The tenders were evaluated on a two-stage basis as follows:

Stage 1 (Selection Stage) comprised of selection criteria which included questions on Mandatory Exclusion and Declarations and Form of Tender. The tenders met the requirements of the Selection Stage and proceeded to Award Stage.

Stage 2 (Award Stage)

One tender (with 4 options) did not adhere fully to the tender specification and did not proceed further in the evaluation process. The remaining tenders

did meet the specification and therefore were evaluated on the basis of cost (100%) as follows:

Tenderer	Cost for 2 New 15 Tonne GVW Refuse Collection Vehicles (£) (excl. VAT)	Cost of Maintenance for the 2 vehicles over 5 years (£) (excl. VAT)	Cost of RFL and First Reg Fee for the 2 vehicles (£)	Cost Score %
R.D. Mechanical Services Ltd	██████████	██████████	██████████	██████████
	██████████	██████████	██████████	██████████

Costs for optional extras (not part of the evaluation) were requested and those submitted by R D Mechanical Ltd are detailed below:

Option 1: Installation of a 360 camera system in the total sum of £██████████ (excl VAT)

Option 2: Cycle Safety features in the total sum of £██████████ (excl VAT)

Option 3: Safety device in the total sum of £██████████ (excl VAT)

Moved by Councillor Girvan
 Seconded by Alderman Smyth and

RESOLVED - that having achieved the higher score of 100%, the tender submitted by R.D. Mechanical Services Ltd for the supply, delivery and maintenance of up to two 15 Tonne refuse collection vehicles including the optional extras in the total sum of £██████████ (excl. VAT), cost of maintenance over 5 years of £██████████ (excl VAT) and cost of Road Fund Licence and First Reg Fee in the sum of £██████████ be accepted.

ACTION BY: Sharon Logue

10.25 CP/CD/65 IN COMMITTEE RATHCOOLE COMMUNITY CHURCHES GROUP

Members were advised that the Council has received a request from Rathcoole Community Churches Group regarding the future operation of the Dunanney Centre.

Moved by Councillor Scott
Seconded by Alderman Cosgrove and

RESOLVED - The Council engages with the RCCG in relation to the future of Dunanney Centre and that research would be conducted to support this at a cost of £[REDACTED].

ACTION BY: Majella McAlister

10.26 CP/PM/48 IN COMMITTEE NIHE HOUSING DEVELOPMENT

Members were made aware that the Council owns the Parkhall Community Centre and a small area of land surrounding it at Seacash Drive, just off the Steeple Road. The site extends to 1,496 m² (0.3696) acres.

As part of the Greater Steeple Site Concept Plan a valuation was obtained from Land & Property Services on the basis that the site would be cleared and redeveloped for residential development. The valuation obtained was £[REDACTED] as of November 2015. The rationale for this redevelopment opportunity is that the Parkhall Centre has limited usage and would require significant investment to bring it up to a quality standard. In addition, the redevelopment of the Steeple House presents the option to relocate classes and room hire bookings from Parkhall to this newly refurbished facility, when complete. In order to facilitate such a development, Officers will prepare a relocation plan for both activities and staff and consult with those affected.

At the time of obtaining the valuation, it was intended that the Northern Ireland Housing Executive (NIHE) would be approached to determine any interest they might have in the site. [REDACTED]

[REDACTED] It is proposed that the Council proceeds to transfer this site to the NIHE at a valuation of £[REDACTED].

Members are also advised that discussions are ongoing with the NIHE regarding the Steeple site itself and Officers will update Members on this work in due course. [REDACTED]

Moved by Councillor Montgomery
Seconded by Alderman Smyth and

RESOLVED: that the matter be deferred to a future meeting.

ACTION BY: Majella McAlister

Councillor Cushinan left at this point of the meeting.

10.27 IN COMMITTEE WM/WM/2 ARC21

On 9 March 2016, the PAC pre-hearing meeting was held. Submissions were made on behalf of the bidder and arc21 to the PAC Commissioner to adjourn the hearing in May on the grounds that the bidder needed to update evidence and materials which form part of the environmental impact assessment. Discussions were also held about the governance matters which needed to be resolved by arc21. The governance matters being that arc21 requires the prior consent of all Participant Councils before it is allowed to continue to participate in the PAC process. The Commissioner agreed to adjourn the hearing to 11 October for the main reason of updating the environmental evidence and materials. The Commissioner also said that it is important that arc21 resolve the governance matters before the end of May 2016.

Moved by Alderman Cosgrove
Seconded by Councillor McClelland and

RESOLVED – Officers continue to consider a future waste management plan for the new Council and review the economic implications of the project given that current forecasts suggest that the potential annual revenue increase for the Council would be in excess of £1 million. Concerns were also raised by Members about the length (29 years) of the contract.

ACTION BY: Paul Casey

10.28 IN COMMITTEE CE/STC/88 ORGANISATION STRUCTURE

The following reports relating to Organisation Structures will be tabled at the meeting:

- Structure
- Voluntary Severance Applications

Moved by Councillor Brett
Seconded by Councillor Webb

RESOLVED – that:

- **the final structure for Waste is approved.**
- **the revised structure for Community Planning is approved**
- **the severance cases in be approved and that a suitable termination date be agreed with the post holders.**

ACTION BY: Andrea McCooke

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Alderman Smyth
Seconded by Councillor Brett and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

There being no further business the Deputy Mayor thanked everyone for their attendance and the meeting concluded at 8.35pm

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.