



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE  
COMMUNITY PLANNING AND REGENERATION COMMITTEE HELD IN MOSSLEY MILL ON  
MONDAY 9 OCTOBER 2017 AT 6.30 PM**

- In the Chair** : Councillor L Clarke
- Committee Members Present** : Alderman – P Barr  
Councillors – J Blair, P Brett, L Clarke, J Greer, N Kells, R Lynch, M Maguire, P Michael, J Montgomery and S Ross
- Non-Committee Members Present** : Alderman J Smyth  
: Councillors D Arthurs, T Hogg, N McClelland,
- Officers Present** : Director of Community Planning and Regeneration - M McAlister  
Head of Property and Building Services – B Doonan  
Head of Economic Development – P Kelly  
Head of Capital Development – R Hillen  
Community Services and Tackling Deprivation Manager – E Manson  
Media and Marketing Officer – J McIntyre  
ICT Officer – A Cole  
Governance Support Officer – D Conlan

**CHAIRPERSON'S REMARKS**

The Chairperson welcomed Members to the October meeting of the Community Planning and Regeneration Committee and reminded all present of the audio recording protocol.

## 1. APOLOGIES

Aldermen Burns and Cosgrove  
Councillor Logue

## 2. DECLARATIONS OF INTEREST

3.3 Councillor McClelland

## 3. REPORT ON BUSINESS TO BE CONSIDERED

### 3.1 PBS/BC/3 STREET NAMING

Correspondence was received on 13<sup>th</sup> September 2017 from [REDACTED] on behalf of Hilmark Homes, regarding the naming of a residential development at Birch Hill Road, Antrim. The development consists of thirteen detached dwellings and twenty-two semi-detached dwellings. The two development names and the developer's rationale had been submitted as outlined below with a site location map and site layout plan circulated.

1 – Oakwood  
2 – Oak Manor

Should the Committee not wish to select one of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Proposed by Councillor Lynch  
Seconded by Councillor Kells and agreed that

**the Committee selects the name Oakwood for this development.**

*ACTION BY: Christopher McGhee, Acting Principal Building Control Surveyor*

### 3.2 CP/CD/132 BALLYROBERT VILLAGE COMMITTEE – REQUEST FOR FINANCIAL ASSISTANCE 2017

Members were advised that as in previous years a request had been received from Ballyrobert Village Committee seeking assistance with the erection, decoration and removal of a Christmas tree in the village in 2017.

Over the past five years Ballyrobert Village Committee has successfully secured sponsorship for a Christmas tree for the village and the former Newtownabbey Borough Council agreed on a year by year basis to include the erection, decoration and removal of the tree within its annual programme which was previously estimated at a cost of £1,250 to the Council. This year

however the Council has had to replace Christmas lights to be used across the Borough, therefore the cost for Ballyrobert would be approximately £2,000.

Ballyrobert Village Committee organised and delivered a well-attended Christmas tree lighting ceremony in November 2016 with in excess of 400 villagers in attendance.

At present the Group is seeking sponsorship from various sources for a tree for Christmas 2017 and it is hoped that these endeavours will prove fruitful. Should this be the case the Group had requested that the Council provides similar assistance to that provided in previous years.

Council Officers had recently completed a procurement process for the delivery, erection, maintenance and removal of 21 Christmas Trees across the Borough for Christmas 2017 and Ballyrobert Village was included within this process.

Proposed by Councillor Michael  
Seconded by Councillor Lynch and agreed that

**the assistance as outlined be approved to a maximum of £2,000.**

*ACTION BY: Jonathan Henderson, Community Services Officer*

### **3.3 CP/P4/1/VOL 1 PEACE IV LETTER OF OFFER**

Members were reminded that Antrim and Newtownabbey Borough Council received a draft letter of offer for £3,233,469.00 from the Special European Union Programmes Body (SEUPB) on 17<sup>th</sup> January 2017. This was accepted by the PEACE IV Partnership on 31<sup>st</sup> January 2017 and by Antrim and Newtownabbey Borough Council on 13<sup>th</sup> March 2017.

Since January 2017, the PEACE IV Partnership had been working on a number of pre-commencement and pre-implementation conditions set out within the draft letter of offer. The Partnership had also continued to plan for project procurement and implementation throughout this period in anticipation of receiving a permission to start letter from SEUPB.

Members were advised that Antrim and Newtownabbey Borough Council received three separate letters of offer and a permission to start confirmation from SEUPB on 24<sup>th</sup> August and 6<sup>th</sup> September 2017 respectively. The letters of offer are split to reflect the three PEACE IV themes (Children and Young People, Shared Spaces and Services and Building Positive Relations).

The letters of offer have been backdated to 01 June 2016 and are for the following amounts (copy circulated):

- Children and Young People - £652,935.75

- Shared Spaces and Services - £1,111,424.16
  - Building Positive Relations - £1,298,986.49
- Total: £3,063,346.40

Members noted that the total amount secured differs from the draft letter of offer amount allocated in January 2017. During completion of the pre-commencement conditions SEUPB and the PEACE IV Partnership had made a number of changes to programmes which now require that we re-bid for the amounts excluded from the updated letters of offer. The PEACE IV Partnership had agreed the projects for re-submission and officers were currently completing this re-bid process.

The PEACE IV Partnership approved the acceptance of the letters of offer in principle on 12<sup>th</sup> September 2017. The signed acceptance forms were completed and returned to SEUPB subject to final Council approval on 21<sup>st</sup> September 2017.

Proposed by Councillor Lynch  
 Seconded by Councillor Maguire and agreed that

**the PEACE IV Local Action Plan letters of offer totalling £3,063,346.40 be accepted.**

*ACTION BY: Connor O'Dornan, PEACE IV Co-ordinator*

### **3.4 ED/REG/17 GLENGORMLEY CHRISTMAS MARKET, SUSPENSION OF BYELAWS**

A Christmas market will take place in Lilian Bland Community Park, Glengormley on Saturday 2 December and Sunday 3 December 2017 to coincide with the traditional tree lighting ceremony. The event will include craft stalls with artisan produce and food from local traders, children's activities and seasonal entertainment.

Officers are inviting Expressions of Interest from local licenced premises to set up a bar at the event. In accordance with the relevant byelaw, the consumption of alcohol is prohibited in the park. It is therefore proposed to suspend the byelaw for the duration of the event 12 noon – 8.00pm on Saturday 2 December 2017 and 12 noon – 6.00pm on Sunday 3 December 2017.

Proposed by Councillor Lynch  
 Seconded by Councillor Maguire and agreed that

**the Council agrees to the suspension of the byelaw prohibiting the consumption of alcohol from 12 noon - 8.00pm on Saturday 2 December 2017 and from 12 noon - 6.00pm on Sunday 3 December 2017 in Lilian Bland Community Park, Glengormley and that a public notice be placed in the local press.**

*ACTION BY : Vanessa Postle, Tourism, Town Centre & Regeneration Officer*

**3.5 CP/CD/65 RATHCOOLE COMMUNITY CHURCHES GROUP-REQUEST FOR FINANCIAL ASSISTANCE**

Members were reminded that the Council agreed in May 2017 to provide financial assistance of £5,300 to the Rathcoole Churches Community Group (RCCG) to support staff and running costs for the Dunanney Centre until such time that the transfer to the Council was complete.

Members were advised previously that the Northern Ireland Housing Executive had confirmed consent in March 2017 to the leasehold interest in the premises being transferred to the Council for nil consideration

[REDACTED]

[REDACTED]

Members were advised that the RCCG had virtually depleted the funding given previously by the Council; an amount of £4758 had been vouched leaving an amount of £542. In light of the ongoing negotiations with the Charities Commission, regarding the transfer of Dunanney, the Group had made a further request for financial assistance of £7513.37 be made available for salaries and running costs from the Council to cover the period 1 October-31 December 2017.

Members were advised that should this request be approved and the transfer is finalised before the end of December 2017 then the offer of financial assistance would be reduced accordingly.

Proposed by Councillor Brett  
Seconded by Councillor Lynch and agreed that

**further financial assistance of £7513.37 for staff and running costs for the Dunanney Centre to the Rathcoole Churches Community Group be approved to cover the period 1 October-31 December 2017 and, in addition, if required, that a similar amount be provided up to 31 March 2018.**

*ACTION BY: Elaine Manson, Community Services and Tackling Deprivation Manager*

### **3.6 PBS/BC/2 DATA SHARING PROTOCOLS WITH LAND AND PROPERTY SERVICES**

Members were aware of the numerous strands of work the Building Control section undertakes in partnership with Land and Property Services (LPS) section of Department of Finance. LPS and the Council share information on commercial properties to assist in the collection of rates, preventing fraud and crime.

By undertaking commercial vacancies inspections Antrim and Newtownabbey Borough Council acts as an agent of LPS to inspect a group of properties identified by LPS and obtain information which would enable accurate rates billing and maximise the collection of rates due.

LPS had advised that with the introduction of the General Data Protection Regulation (GDPR) in May of 2018, LPS is introducing Data Sharing Protocols across a number of business areas and one of those is with Councils regarding commercial vacancy inspection.

Council's legal adviser and Building Control had considered the data sharing protocol (circulated) and consider it acceptable.

Proposed by Councillor Lynch  
Seconded by Councillor Blair and agreed that

**the Data Sharing Protocol with Land and Property Service be approved.**

*ACTION BY: Bronagh Doonan, Head of Property and Building Services*

### **3.7 CP/PCSP/41 POLICING AND COMMUNITY SAFETY PARTNERSHIP LETTER OF OFFER 2017/18**

Members were aware that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) receives an annual allocation from the Joint Committee (Department of Justice and Northern Ireland Policing Board) to support delivery of the Strategic Action Plan.

A letter of offer for £314,068 had been received, a copy of which was circulated, for delivery against the PCSP Action Plan in 2017/18, this amount equates to 96% of the 2016/17 allocation. The PCSP had also been notified of a reduction in the members' meeting expense allocation from £24,000 to £18,000 based on an audit carried out by the NI Policing Board on historical expenditure.

Antrim and Newtownabbey PCSP had already adjusted and approved the 2017/18 Action Plan and budget profile to reflect the amount detailed in the Letter of Offer.

Proposed by Councillor Lynch  
 Seconded by Councillor Maguire and agreed that

**the Letter of Offer for £314, 068 for delivery of the 2017/18 PCSP Action Plan and £18,000 for members' meeting expenses be accepted.**

*ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager*

### 3.8 CP/CC/5 ANTRIM SENIOR CITIZENS GRANTS 2017

Members were reminded that Senior Citizens Groups in Antrim can apply for funding to run Christmas events using the Council's Corporate Financial Assistance form, with funding drawn from the Community Events budget. The total budget available for Christmas 2017 is £8,000.

Twenty one grant applications had been received, requesting assistance totalling £15,649. Attendance at these events is likely to be in excess of 1,405 older people from across the Antrim area. Funding is awarded based on the number of proposed attendees at each event. A breakdown of the planned events was detailed below for Members consideration.

Seniors Groups 2017	Numbers attending	Cost of event £	Amount Requested £	Recommended grant £
Antrim Retirement Group	37	699.00	699.00	<b>229.77</b>
1 <sup>st</sup> Donegore Presbyterian	70	750.00	750.00	<b>434.70</b>
Antrim Parish Church	80	1,100.00	700.00	<b>496.80</b>
AMH Mens Shed Steeple	20	359.00	359.00	<b>124.20</b>
Crumlin Senior Citizens	100	1,000.00	1,000.00	<b>621.00</b>
Dunnamuggly Friendship Hr	68	826.00	476.00	<b>422.28</b>
Greystone Presbyterian Thursday Club	45	675.00	675.00	<b>279.45</b>
High St. Presby Women	80	1,350.00	1,350.00	<b>496.80</b>
Killead Presbyterian Church	80	1,080.00	1,080.00	<b>496.80</b>
Loanends Presbyterian	70	1,015.00	1,015.00	<b>434.70</b>
Lylehill Presbyterian.	100	1,300.00	1,200.00	<b>621.00</b>
N'brook Fold Tenants Ass	30	645.00	570.00	<b>186.30</b>
Silverthreads Antrim	20	479.10	300.00	<b>124.20</b>
Templepatrick Parish Church	100	700.00	500.00	<b>621.00</b>
Toome & District Senior Citizens	85	1,325.00	825.00	<b>527.85</b>
Rathenraw Youth Scheme	150	2,960.00	500.00	<b>500.00</b>
Antrim Free Presbyterian	60	1,080.00	1,080.00	<b>372.60</b>
1 <sup>st</sup> Antrim Presbyterian	40	640.00	640.00	<b>248.40</b>
Dungonnell Ulster Scots	30	830.00	830.00	<b>186.30</b>
Old Presbyterian T'patrick	60	1,000.00	900.00	<b>372.60</b>
Creggan Local Heritage Group	80	360.00	200.00	<b>200.00</b>
<b>TOTALS</b>	1405	£20,173.10	£15,649.00	<b>£7,996.75</b>

Councillor Arthurs queried the recommended grant awarded to Templepatrick Parish Church being higher than the amount requested. The Director of Community Planning and Regeneration agreed to check and clarify this.

The Director also confirmed that the groups listed above would be receiving a letter regarding the Council's plans to review the budget provision for Christmas festivities, as agreed at the full Council meeting on 25<sup>th</sup> September 2017.

Proposed by Councillor Kells  
 Seconded by Councillor Greer and agreed that

**the 21 applications for financial assistance totalling £7,996.75 towards Antrim Senior Citizens Christmas Events be approved.**

*ACTION BY: David Jordan, Community Services Officer*

**3.9 CP/CD/139 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2017/18 – FUNDING RECOMMENDATIONS (SMALL GRANTS)**

Members were reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme was to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members were advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2017/18 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation otherwise the offer of funding will be withdrawn.

In September 9 applications were received requesting a total of £4,270.93 and were assessed by Officers as outlined below:

<b>Group Name/Project Promoter</b>	<b>Project Description/Title</b>	<b>Scored Percentage</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>
Antrim & District Historical Society	Small Activity Grant to help with speakers, room hire, stationery/postage, transport and insurance	80%	£500.00	<b>£500.00</b>
1 <sup>st</sup> Kilbride Boys Brigade	Small Activity Grant for flights and	73%	£500.00	<b>£500.00</b>



	accommodation for 11 boys for trip to Remembrance Service in London			
Antrim Community Choir	Small Activity Grant for Room Hire Charges	66%	£500.00	<b>£500.00</b>
Antrim Reminiscence Group	Small Activity Grant for insurance, room hire and transport	66%	£500.00	<b>£500.00</b>
Burnside & District Community Group	Small Activity Grant for trip to Christmas Pantomime	60%	£500.00	<b>£500.00</b>
CORE New Mossley	Small Seeding Grant for insurance, hall hire and stationery	60%	£500.00	<b>£500.00</b>
Muck and More Allotment Association	Small Activity Grant for Insurance	40%	£351.30	<b>£0</b>
Glengormley Methodist Church Fellowship Group	Small Seeding Grant for publicity for Christmas Tree Festival	0%	£500.00	<b>£0</b>
Crumlin Community Group	Small Activity Grant for insurance	Ineligible as already have an Outreach & Involvement Grant	£419.63	<b>£0</b>

The total budget available for Small Grants for the 2017/18 financial year was £11,570.93. The total amount of financial assistance awarded to date is £10,667.07, including the above successful applications, leaving a balance of £903.86 to fund future applications that may be submitted to the Council during the remainder of the year.

Councillor Brett asked if there could be a system put in place to highlight to groups when they are submitting their applications if they have not completed the form in full. The Director agreed that this was a good suggestion and Officers will investigate this.

Proposed by Councillor Kells  
 Seconded by Councillor Lynch and agreed that

**the Small Grant award recommendations be approved.**

*ACTION BY: Kerry Brady, Community Services Officer*

### **3.10 CPRD/CD/2 CITIZENS ADVICE ANTRIM AND NEWTOWNABBEY MONITORING/PROGRESS REPORT**

Members were advised that the most recent meeting of the Monitoring Committee for Citizen's Advice Antrim and Newtownabbey (CAAN) took place in September with Elected Members and Officers from the Council and representatives from CAAN in attendance.

The agenda for discussion included a review of the financial performance in the fourth quarter of 2016/17 (1 January - 31 March 2017) including virement requests and a discussion on the financial performance in the first quarter of 2017/18 (1 April - 30 June 2017).

With respect to the expenditure incurred for the period January – March 2017 by CAAN, the total vouched spend was £55,549.72. Therefore if members approve the virements requests listed below the full annual allocation of £312,678.00 will be expended and vouched.

Members were advised that CAAN had requested a number of virements to budget headings to offset over and underspends as follows:

- £196.73 be transferred to the Accountant Fees budget from Printing/Photocopying budget
- £331.13 be transferred to the Computer Office Equipment budget from the Printing/Photocopying budget
- £754.16 be transferred to the Computer Office Equipment budget from the Telephone budget
- £187.94 be transferred to the Computer Maintenance budget from the Telephone budget
- £936.82 be transferred to the Computer Maintenance budget from the Membership Fees/RO/Audit budget
- £150.22 be transferred to the Computer Maintenance budget from the Legal Expenses/Public Liability budget
- £106.40 be transferred to the Computer Maintenance budget from the PR Literature/Brochures budget
- £27.36 be transferred to the Computer Maintenance budget from the Rent/Rates budget
- £345.98 be transferred to the Computer Maintenance budget from the Gas budget
- £226.37 be transferred to the Electricity budget from the Gas budget
- £108.00 be transferred to the Maintenance budget from the Gas budget.

With respect to the expenditure incurred in quarter 1 2017/8 by Citizen's Advice Antrim and Newtownabbey, the total vouched spend was £79,403.74 against an annual budget of £312,678.00. A copy of the Quarterly Progress Report for this period was circulated for Members' information.

Proposed by Councillor Blair

Seconded by Councillor Lynch and agreed that

- I. **the budget virements requested by Citizens Advice Antrim and Newtownabbey for the period January - March 2017 be approved.**
- II. **The vouched expenditure for the period April - June 2017 for Citizens Advice Antrim and Newtownabbey be approved.**

*ACTION BY: Kerry Brady, Community Services Officer*

### **3.11 CP/CD/138 DIPLOMA IN COMMUNITY DEVELOPMENT PRACTICE-EVALUATION AND REVIEW**

Members were reminded of the recent evaluation undertaken of the Diploma in Community Development Practice, previously delivered as part of the Council's Community Capacity Building Programme.

In February 2017 McNamee Consulting was appointed at a cost of £3,000 to undertake the review, the key aims of which were to:

- Highlight the benefits of the programme to individuals and communities;
- Make recommendations on best practice for future delivery of the Diploma;
- Define links to the Community Support Plan and the Community Plan.

The consultation process which took place between February and June 2017 included a series of focus group sessions with key stakeholders including Elected Members, Council Officers and representatives from local community organisations who had completed the Diploma since its inception in 2010. A full evaluation report was circulated for members' consideration.

The Report highlights varying degrees of impact upon individuals and communities and a consensus from all those consulted that the Council should continue to deliver the Diploma. The evaluation process had also highlighted a range of areas for development and lists a number of recommendations which the Council should address in advance of future delivery of the programme.

Members may wish to consider implementing the following key recommendations:

1. **Course Delivery** –The Council should continue to deliver the course but on a 3 yearly basis and agree a minimum number of 10 participants with a maximum of 14. The course would be delivered in 2018/19 starting in September 2018 at a total estimated cost of £1,200 per head (previously the cost per head was approximately £1,500). This reduced cost would assume that the graduation would not take place in Galway, or that the

Council would not meet the hospitality and transport costs of participants travelling to Galway for the graduation.

- 2. Recruitment and Selection-** In order to establish the links that potential candidates have to their communities and their commitment to completing the course and using their learning to make a difference to their community the following measures could be implemented:
  - Develop clear selection criteria;
  - Introduce an additional layer of recruitment in the form of an informal interview;
  - Adopt a more targeted and multi-faceted approach to advertising the Diploma in an effort to include hard to reach groups.
  
- 3. Alignment with Community Capacity Building Programme-** this could help to create a more structured and joined up approach to meeting community learning needs. Potential candidates for the Diploma would be identified through participation in other relevant courses included in the Community Capacity Building Programme.
  
- 4. Alignment with the Community Plan for Antrim and Newtownabbey-**The Community Plan reflects the needs and concerns of the residents of the Borough, it therefore makes sense to align the Diploma with the key outcomes of the Plan as follows:
  - Modules should be benchmarked to the Community Plan;
  - Research projects/course work should focus on one or more of the outcomes of the Community Plan.
  
- 5. Engagement with Elected Members-**Through the consultation process both Elected Members and previous course participants expressed a desire to strengthen links between the two. Course participants could potentially benefit from the experience and skills of the Elected Members and expressed a willingness to keep members more informed and to share their learning. This could be achieved through delivery of presentations at the halfway point and at the end of the course which would include proposals on how the participants will take their learning forward for the betterment of the community.
  
- 6. Evaluation-**Develop an evaluation framework which will identify and measure outcomes at individual, organisation and community level.

Members were advised that there are some additional recommendations contained in the report relating mainly to course structure and content which would require discussion with potential course providers. Officers would report these to members at a future meeting for approval.

Proposed by Councillor Ross  
Seconded by Councillor Lynch and agreed that

- I. **the above recommendations for future delivery of the Diploma in Community Development Practice be approved;**
- II. **Officers report the additional recommendations to Members at a future meeting for approval.**

*ACTION BY: Elaine Manson, Community Services and Tackling Deprivation Manager*

### **3.12 LO/GA/123 GLENGORMLEY POLICE STATION DEVELOPMENT BRIEF**

This report was deferred to a future meeting in order to obtain further information.

### **3.13 CP/GR/69 GOOD RELATIONS GRANT AID PROGRAMME 2017**

Members were reminded that the annual Good Relations Action Plan submitted to The Executive Office included a budget of £22,113.29 for the implementation of a Good Relations Grant Aid Programme to support community and race relations locally. This is a rolling programme open until November 2017 subject to budget availability.

A summary of the Good Relations applications received for September and an overview of the assessment and funding details was provided below for information. Members were aware that a pass threshold of 50% for Good Relations Grant Aid applications was agreed at the Community Planning and Regeneration Committee in November 2014. One application had been received in September requesting £500. The application failed to reach the minimum threshold for funding.

<b>Group Name/ Project Promoter</b>	<b>Project Description/Title</b>	<b>Scored (%)</b>	<b>Amount Awarded</b>
Glengormley Methodist Church Fellowship Group	To reach out into the community, bringing Christmas to the heart of Glengormley.	Failed to reach scoring threshold.	0
		<b>TOTAL AMOUNT AWARDED</b>	<b>0</b>

Proposed by Councillor Lynch  
 Seconded by Alderman Barr and agreed that

**the unsuccessful group be advised and provided with feedback.**

**ITEMS FOR INFORMATION**

**3.14 PBS/BC/2 BUILDING CONTROL MATTERS FOR THE PERIOD 1- 31 AUGUST 2017**

**BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

**Applications Received**

Full Plans – 44 applications and 80 subsites  
Building Notices – 197  
Regularisation Certificates – 57

**Full Plans**

Approvals – 41 Rejected applications requiring resubmissions – 50

**Commencements & Completions**

Commencements – 290 Completions - 217

**Inspections** - A total of 851 Site Inspections were carried out

**Regularisation Certificate** - 34 Regularisation Certificates issued

**Building Notice**- 118 Completion Certificates issued

**Property Certificates**

Received – 248  
Completed – 180 & 7.8% completed within timescale

**EPB**

EPC's checked – 2 & 100% compliance  
DEC's checked – 8 & 50% compliance  
Air Conditioning checked – 24 & 92% compliance

**Income**

Plan Fees Received for Month	£12378.50
Inspection Fees Invoiced for Month	£32652.63
Building Notice Fees Received for Month	£13744.00
Regularisation Fees Received for Month	£3208.80
Property Certificate Fees Received for Month	<u>£12865.00</u>
<b>TOTAL</b>	<b>£74848.93</b>

**BUILDING CONTROL MATTERS FOR PERIOD 1 APRIL TO 30 JUNE 2017**

**POSTAL NUMBERING**

Numbers of official postal numbers issued – 32  
Number of new developments named – 3

**LPS PARTNERSHIP**

Commercial Vacancies – 0 (Commercial vacancy tranche received on 17/07/2017)

No completed – 0

Property details surveys completed 65

Proposed by Councillor Lynch

Seconded by Councillor Maguire and agreed that

**the report be noted.**

*ACTION BY: Bronagh Doonan, Head of Property and Building Services*

**3.15 CP/PCSP/51 PCSP ANNUAL REPORT 2016/17**

Members were reminded of the requirement for Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) to submit an Annual Report to the Council on the exercise of its functions during the preceding year.

Antrim and Newtownabbey PCSP approved the draft Annual Report 2016/17 at its partnership meeting on 26 July 2017, a copy of which was circulated for Members' information.

Proposed by Councillor Kells

Seconded by Councillor Maguire and agreed that

**the report be noted.**

*ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager*

There being no further committee business the Chairperson thanked everyone for their attendance. The meeting concluded at 18.56pm.

***Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.***

