



1 September 2021

Committee Chair: Councillor A Logue

Committee Vice-Chair: Alderman M Girvan

Committee Members: Aldermen – F Agnew, T Burns, L Clarke, J McGrath and J Smyth
Councillors – A Bennington, R Foster, J Gilmour, L Irwin, N Kelly, J Montgomery, R Swann and R Wilson

Dear Member

MEETING OF THE OPERATIONS COMMITTEE

A meeting of the Operations Committee will be held in the **Council Chamber, Mossley Mill on Monday 6 September 2021 at 6.30 pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads 'Jacqui Dixon'.

Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

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**REPORT ON BUSINESS TO BE CONSIDERED AT THE
OPERATIONS COMMITTEE MEETING ON
MONDAY 6 SEPTEMBER 2021**

3 PRESENTATION

3.1 DIR/OPS/003 PRESENTATION BY TRANSLINK

As was agreed at the Operations Committee Meeting in June 2021 representatives from Translink will be in attendance via Zoom to update Members, as part of their wider Communications Plan, on their refurbishment of the existing rail infrastructure in Whiteabbey.

4 ITEMS FOR DECISION

4.1 EH/PHWB/003 AFFORDABLE WARMTH SCHEME – SERVICE LEVEL AGREEMENT

Members are reminded that the Affordable Warmth Scheme is funded by the Department for Communities, and aims to support the most vulnerable in the community in terms of heating and energy efficiency.

The Affordable Warmth scheme aims to mitigate the effects of fuel poverty in households living in severe or extreme fuel poverty. It targets low income households in eligible private housing and delivers home energy efficiency improvement measures to these qualifying households.

The Department for Communities has developed an interim Service Level Agreement (SLA) (enclosed) for 2021/22. Either party, can terminate the SLA With three months' notice in writing. A longer term SLA between Councils and Department for Communities is to be developed for 2022 pending a report from the Business Consultancy Services (BCS).

The Service Level Agreement is based on an annual budget of £16m and this will translate to 3,555 homes across the region being assisted and 5,333 energy efficiency measures provided.

Under the terms of the Service Level Agreement, Local Councils are responsible for the targeting of households which are most in need, determining eligibility for the Scheme and submitting regular referrals to Northern Ireland Housing Executive.

Under the terms of the Service Level Agreement, Council is committed to undertake the following:

- With the consent of the targeted householder, conduct a survey to collate and verify financial information to confirm eligibility for the scheme.
- Contribute to the objectives and performance indicators by maintaining a steady rate of 30 +/- 3 completed first time surveys to their local NIHE Grants Office monthly. This equates to approximately 360 annually.
- Endeavour to ensure the number of self-referrals do not exceed 20%.

The Affordable Warmth Scheme is built on successful partnership working and The Service Level Agreement cements this approach.

RECOMMENDATION: that the Service Level Agreement be approved.

Prepared by: Clifford Todd, Deputy Director of Operations (Interim)
Environmental Health, Property and Building Services

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations
(Interim)

4.2 EH/EHS/002 DAERA CONSULTATION ON THE INTRODUCTION OF ADDITIONAL ANIMAL WELFARE PROTECTIONS FOR SERVICE ANIMALS IN NORTHERN IRELAND (FINN'S LAW)

Members are reminded that correspondence (**enclosed**) was received in June from the Department of Agriculture, Environment and Rural Affairs' (DAERA) Animal Welfare and Identification Branch, in relation to proposals for the introduction of Finns Law to Northern Ireland. Council resolved at its meeting on 30 June that a corporate position be adopted on the issue. Finn's Law refers to amendments made to Animal Welfare legislation in England and Wales following an attack on a Police Service Dog that was seriously injured when on duty with his handler. The dog was stabbed repeatedly by the offender before he turned his attack on the dog's handler who was also seriously injured.

Prior to the amendment of the Animal Welfare Act 2006, defendants charged under section 4 of the Act were able to argue that they were justified in applying force against a service animal in self-defence and that, as a result, they had not committed the offence of causing unnecessary suffering. The amendment ensured that whether someone causing harm to a service dog was protecting a person, property or another animal this would be disregarded when considering whether or not the suffering caused to the service dog was unnecessary.

Similar amendments were made in Scotland to the Animals and Wildlife (Penalties, Protections and Powers) (Scotland) Act 2020.

The Department considers it appropriate that service animals in Northern Ireland should be afforded the same level of protection as in the rest of the United Kingdom and that the necessary steps should be taken to align the legislative powers.

In consulting on proposed changes to the legislation in Northern Ireland, the Department acknowledges that it is at least conceivable that a service dog could behave less than impeccably during an incident. For example, during an incident, it is possible that a service dog might not be under full control of an officer, could become too aggressive, ignore their handler's commands or it might not be on active duty. It is not considered that additional protection should be afforded in these circumstances. The consultation proposes that added protection is only afforded to service animals when they are on active duty, that is, where they are under the control of an officer and being used by that officer in the course of the officer's duties and in a way that is reasonable.

Although dogs are currently the only service animals in Northern Ireland, it is proposed that any added protection given should be broad enough to apply to all species of service animal. This should ensure adequate flexibility in the event of other animals being deployed to service duties in the future. Further, the consultation proposes that the law should be sufficiently wide to provide protection to any dogs used by other persons that may from time to time have the powers of a police constable.

The consultation is seeking views on whether or not the sentencing powers currently available for causing unnecessary suffering to service animals in Northern Ireland should be increased. In 2016, after consultation with Councils and other key stakeholders, the maximum penalty in Northern Ireland for causing unnecessary suffering to an animal was increased from six months' imprisonment to five years, which at that time made it the most stringent penalty across the United Kingdom and Ireland. It is considered that this stringent penalty is sufficient for offences committed against service dogs injured in the course of their duties.

In summary, it is proposed that Council adopts the following position in relation to the specific issues raised.

Do you agree with the proposal to give service animals in Northern Ireland additional protection?

Yes

Do you agree that, where service dogs are injured in the course of active duty, there should be no requirement to consider whether the conduct that caused the suffering was carried out in order to protect a person, property or another animal?

Yes

Do you agree with the Department's proposals regarding the animals that should be given additional protection?

Yes

Do you agree with the Department's proposal that it should be able to add to the service animals that are to be given additional protection?

Yes

Do you agree that the safeguards proposed by the Department are sufficient?

Yes

Do you consider it necessary to increase the penalties for causing unnecessary suffering to a service animal?

Yes

RECOMMENDATION: that the response to the Department of Agriculture, Environment and Rural Affairs' consultation on the introduction of additional animal welfare protections for service animals in Northern Ireland (Finn's Law) be approved.

Prepared by: Clifford Todd, Deputy Director of Operations, Environmental Health, Property and Building Services (Interim)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)

4.3 L/LEI/002 LEISURE GRANT AID PROGRAMME

Members are reminded that in May 2021, the reopening of the Leisure Grant Aid Programme was approved following its suspension in March 2020 due to the impact of the COVID-19 pandemic.

Since reopening in June 2021, a total of 39 applications have been submitted. All 39 applications have been scored with a table setting out details and recommendations enclosed. Should approval be given for the grants listed, the balances remaining in each funding category are set out below:

Category	Budget	Applications this call (01/06/2021 – 31/07/2021)		Funding Balance
		No of apps	(£) Recommended	Subject to recommendation
Capital Grants	£40,000	0	£0	£40,000
Grants to Coaches and Officials	£15,000	10	£300	£14,700
Grants to Clubs	£20,000	7	£16,820	£3,180
Sports Event Grant	£40,000	5	£11,975	£28,025
Defibrillator Grant	£5,000	1	£1,494	£3,506
Grants to Athletes	£50,000	14	£7,500	£42,500
Totals	£170,000	39	£38,089	£131,911
Fitness Suite Gold Card	20 Gold Cards available	2	1 recommended for approval 1 not eligible	19 remaining
Total spend to date including this call, if approved £38,089				

RECOMMENDATION: that the grant awards as set out in the enclosure be approved.

Prepared by: Anna Boyle, Sport & Physical Activity Programmes Manager

Agreed by: Matt McDowell, Deputy Director of Operations (Parks & Leisure)

Approved by: Geraldine Girvan, Deputy Chief Executive, Operations

4.4 PK/BIO/044 CORRESPONDENCE - REVIEW OF BATHING WATERS

Members are advised that correspondence has been received from the Department of Agriculture, Environment and Rural Affairs (DEARA), **enclosed**, advising that the Department intends to formally review Northern Ireland's bathing waters in 2022 and is seeking nominations for locations that should be included.

Following the review in 2017, there were no areas in the Borough identified as having swimmers in sufficient numbers to qualify as nominated Bathing Waters. However more recently, and particularly, during the 18 months since the COVID-19 pandemic, open water swimming has increased in popularity. Some locations within the Borough, most notably the Antrim and Jordanstown Lough Shore Parks (including Hazelbank), have seen an increase in groups and individuals participating in open water swimming.

The Department has indicated that in order to inform its review it is keen to establish which sites are likely to be nominated and as such is pre consulting with Councils prior to public consultation in the autumn.

In order to be for a nominated location to be considered as a formally identified bathing water, a number of criteria must be met including:

- provision of initial usage evidence at the site (the selection criteria for candidate sites is over 45 bathers on at least one occasion or over 100 beach users on at least two occasions across a review period)
- evidence that bathing is not prohibited or inadvisable for reasons of safety
- provision of information about site facilities for example, signage, litter collection, site access, car parks, life guards, changing facilities
- confirmation from an appropriate body that it is willing to take on responsibility as the bathing water operator

Following a nomination, the Department surveys the nominated locations to determine if they meet the criteria. In the event that survey verifies the numbers, etc. the Department then undertakes a public consultation with a recommendation that the candidate site be formally identified as a bathing water.

If approved, Council would then become a bathing water operator and take on the statutory responsibilities required by the regulations. The Guidance for Bathing Water Operators in Northern Ireland is **enclosed**.

In summary, the responsibilities which Council would assume as an Operator include:

- ensuring that signage at the bathing water includes the require information
- In the event of pollution incidents/abnormal situations/exceptional weather events that could be considered a risk to human health
 - consult with the Department
 - inform the pollution hotline

- take appropriate management measures to protect bathers health;
 - provide information to the public;
 - where necessary, remove any waste;
 - if necessary, issue temporary advice against bathing
- Where the Department has issued a notice requiring compliance with the Bathing Water Regulations
 - comply with and implement the measures which are specified in the notice;
 - provide the Department with any information it requires in carrying out its functions under the Bathing Water Regulations.
 - display the current classification of the bathing water provided by DAERA and where appropriate, any advice against bathing.
- Where a bathing water receives a poor classification:
 - in the following bathing season, signs must display the appropriate classification and the symbol advising the public against bathing be used including provision of information stating why the site is not recommended for bathing.

The deadline for notifying the Department of any nominations was 20th August, however, due to the short turnaround Officers have indicated to the Department that Council would be asked to consider the nomination of Antrim and Jordanstown Lough Shore Parks (including Hazelbank) and that once a decision has been made they will be notified.

RECOMMENDATION: that Council agrees to become a Bathing Water Operator to facilitate the nomination of Antrim and Jordanstown Lough Shore Parks (including Hazelbank) as formally identified bathing waters.

Prepared by: Matt McDowell, Deputy Director of Parks & Leisure

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)

4.5 WM/WM/40 CALL FOR EVIDENCE: PLAN TO ELIMINATE PLASTIC POLLUTION IN NORTHERN IRELAND

The Department of Agriculture, Environment and Rural Affairs (DAERA) is developing a plan to eliminate plastic pollution in Northern Ireland, further to the commitment made by the Northern Ireland Executive in the New Decade, New Approach document, published in January 2020. The Call for Evidence document is enclosed.

The Department recognises that the throwaway culture around plastic and the pollution this causes must be addressed. A total of 78% of all marine litter found on Northern Ireland beaches is made up of discarded plastics and around 80% of this originates from land resources. The impact is also felt by Council with over £2M per annum spent in the fight against litter through our education, enforcement and cleansing services, a significant proportion of which is plastic.

The purpose of the Call for Evidence is to help the Department identify new and effective measures to tackle and eliminate plastic pollution. Actions submitted may be brought forward for inclusion in the draft Plan for further consultation later in the year.

A response, enclosed, has been drafted for consideration. In summary, the response outlines the actions already taken by Council including:

- Kerbside collection of plastics
- Support in Kind Scheme for community and individual litter picks
- Awareness raising through talks
- Take away pilot
- Provision of litter bins
- Cleansing and enforcement

The response goes on to propose a range of new measures for possible inclusion in the draft Plan of which the following are a small number of examples:

- Encourage a transition from conventional to reusable carrier bags;
- Consider the Introduction of levies or charges for single use plastic items with exemptions for recyclable or compostable items;
- Increase funding for Council's to implement awareness and enforcement campaigns on plastic litter;
- Provide funding for the development of plastic reuse infrastructure and incentive driven measures.

RECOMMENDATION: that the draft response to the Department of Agriculture, Environment and Rural Affairs (DAERA) Call for Evidence on a Plan to Eliminate Plastic Pollution in Northern Ireland be approved.

Prepared by: Lynsey Daly, Waste Strategy and Contract Manager

Agreed by: Michael Lavery, Deputy Director of Operations (Fleet and Waste Management)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)

4.6 WM/WM/37 ZERO WASTE STRATEGY AND ACTION PLAN

Members are reminded that one of the actions in Council's Climate Change Action Plan is to 'Explore becoming a zero waste organisation'. To be considered a zero waste organisation, Council must reduce, reuse, recycle and recover the waste produced as far up the waste hierarchy as economically and environmentally feasible, with no materials going directly to landfill.

Council already excels in terms of waste management with one of the highest recycling rates in Northern Ireland. A summary of current performance is as follows:

- Household waste being sent to landfill has decreased by over 50%, and the household recycling rate increased by over 15% over a 10-year period;
- Only 23% (23,931 tonnes) of Council collected waste is being sent directly to landfill without treatment;
- All collected waste streams are treated (recycled or recovered) before final disposal except for domestic residual waste (black bins).

In order to further improve performance and meet the requirements of no direct landfilling of waste, it is proposed to develop a Zero Waste Strategy to ensure all elements of the waste stream are covered. The Strategy would include an Implementation Action Plan (IAP) to move the treatment of waste up the Waste Hierarchy and it is likely that the following measures will be included:

1. Proposals for waste prevention initiatives and increased reuse of materials left at the Recycling Centres with cooperation from the third sector;
2. Introduction of the wheelie boxes and 180L residual waste bins in the Antrim area as this will result in higher recycling rates and increased diversion from landfill;
3. Possible increase in the capture of food waste with the introduction of a trial caddy collection service for residents living in flats or apartments;
4. The successful conclusion of the interim residual waste treatment contract procurement would mean that the 23,931 tonnes of black bin waste collected in the Borough would be treated through recycling and recovery processes.

This would be in addition to the 13,983 tonnes of recycling centre and commercial residual waste that is currently sent for treatment and recovery, so a total of 37,914 tonnes would be diverted directly from landfill.

The introduction of treatment processes before landfill up to and including Action 4 would mean that Council could be considered a zero waste organisation. There would continue to be an onus on Council to move waste treatment up the waste hierarchy e.g. waste currently being recovered,

recycled instead. The Zero Waste Strategy should be completed for consideration in December 2021.

RECOMMENDATION: that Council develops a Zero Waste Strategy including an Implementation Action Plan as set out above.

Prepared by: Catherine Cunningham, Waste Development Officer & Lynsey Daly, Waste Contracts & Strategy Manager

Agreed by: Michael Laverty, Deputy Director of Operations (Waste and Fleet)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations

4.7 PBS/BC/003/VOL2 STREET NAMING – CIRCULAR ROAD, JORDANSTOWN

A development naming application was received from Patrick Morwood on behalf of O'Kane Group regarding the naming of a residential development at Circular Road / Shore Road, Jordanstown. The development consists of 3 No detached dwellings which will be accessed off Shore Road. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

- 1 – The Farthings – The house which has occupied the site from 1919 was called The Farthings.
- 2 – Loughwood – The site occupies what used to be a woodland approach to a large house called Edenmore. This private estate had a small gate lodge and a small wood which was heavily planted with deciduous trees. Many of these trees remain around the boundary of the site.
- 3 – Loughlands – This describes the strip of land immediately landward of the coastline with a close proximity to the sea. The site would have been considered as Loughlands before the dual carriageway was built.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Council approves an overall name for the above development.

Prepared by: William Richmond, Principal Building Control Surveyor

Agreed by: Clifford Todd, Deputy Director of Operations (Interim),
Environmental Health, Property and Building Services

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations
(Interim)

4.8 PBS/BC/003/VOL2 STREET NAMING – MAIN STREET, DOAGH

A development naming application was received from Claire Coulter on behalf of Rural Housing Association regarding the naming of a residential development at Main Street, Doagh, Ballyclare. The development consists of 6 apartments. The development names and developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

1 – Riverside Court – The apartments are being built at the junction of Riverside and Main Street and the scheme is designed around a courtyard style.

2 – Riverside Mews – The apartments are being built at the junction of Riverside and Main Street and the scheme is designed around an open yard which is reflected in choosing Mews

3 – The third option is that the apartments are styled Apartments 1-6, 14 Main Street, Doagh.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Council approves an overall name for the above development.

Prepared by: William Richmond, Principal Building Control Surveyor

Agreed by: Clifford Todd, Deputy Director of Operations (Interim),
(Environmental Health, Property and Building Services)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations
(Interim)

4.9 PBS/BC/003/VOL2 STREET NAMING – MAGHERALANE ROAD, RANDALSTOWN

A fully valid development naming application from Docherty Architectural Services, on behalf of Marald Prime Developments, regarding the naming of a residential development at Magheralane Road, Randalstown was received on 9 July 2021. The development consists of 137 units, a mix of detached, semi-detached and town houses.

The development names and developer's rationale have been submitted as outlined below, with the developer's location map and site plan **enclosed**.

- 1 – Chestnut Manor – following on from other local developments named Oaks, Ashdale, Brambles
- 2 – The Pines – as above
- 3 – The Laurels – as above

Members are reminded that an existing development in Randalstown is named Laurel Park.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that Council approves an overall name for the above development.

Prepared by: William Richmond, Principal Building Control Surveyor

Agreed by: Clifford Todd, Deputy Director of Operations (Interim),
(Environmental Health, Property and Building Services)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations
(Interim)

5 ITEMS FOR INFORMATION

5.1 **EH/EHS/FC/016 COVID AWARE SCHEME**

Members are reminded that as part of the Council's recovery from the Covid-19 pandemic, a Coronavirus: Covid Aware Confidence Mark scheme was developed for businesses in the retail and hospitality sectors in the Borough.

The scheme aimed to promote confidence in customers who visited the businesses by demonstrating that all the required steps to prevent spread of the Covid-19 were being taken.

Premises were assessed by Environmental Health staff to ensure compliance with the criteria which included:

Retail

- Control of numbers in store
- Provision of hand sanitiser at the entrance
- Floor markings for social distancing
- Prominent display of a face covering sign

Hospitality

- Display of the maximum number of customers permitted in areas where alcohol may be served
- Provision of hand sanitiser at entrance
- Contact details for each household
- Prominent display of a face covering sign

Once the appropriate measures were in place, businesses could display a certificate/sticker demonstrating that they were part of the scheme.

A total of 287 from across the Borough have participated in the scheme.

RECOMMENDATION: that the report be noted.

Prepared by: Clifford Todd, Deputy Director of Operations (Interim)
Environmental Health, Property and Building Services

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations
(Interim)

5.2 PK/GEN/003 BEE IMPORTATION TO NORTHERN IRELAND

As agreed at the May meeting of the Operations Committee, correspondence was sent to both the Department of Agriculture, Environment and Rural Affairs (DAERA) and the Department for Environment, Food and Rural Affairs (DEFRA), in support of the Ulster Beekeepers Association, setting out our support for their concerns over the importation of bees from mainland Europe.

Responses have been received from both organisations (**enclosed**), stating that they acknowledge the concerns and will continue to work with beekeepers and their associations around the issue.

RECOMMENDATION: that the report be noted.

Prepared by: Vicki Kyles, Executive Assistant to Director of Operations

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)

5.3 PK/GEN/183 PROVISION OF BICYCLE STANDS

Members are reminded that in February 2021, approval was given for the installation of bicycle stands at a number of locations in the Borough. As a result, 125 Bicycle stands have been installed throughout 34 different locations at a total cost of £23,430. Locations and a selection of pictures are enclosed for Members' information.

The full amount has been met from the Department for Communities (DfC) Revitalise fund.

RECOMMENDATION: that the report be noted

Prepared by: Angela Ross, Parks Development Officer

Agreed by: Matt McDowell, Deputy Director of Operations (Parks & Leisure)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)

5.4 **PBS/BC/002/VOL2 BUILDING CONTROL MATTERS FOR THE PERIOD MAY & JUNE 2021**

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

Full Plans – 118

Building Notices – 325

Regularisation Certificates – 118

Full Plans

Approvals – 100

Rejected applications requiring resubmissions – 128

Commencements & Completions

Commencements – 595

Completions - 563

Inspections - A total of 2446 Site Inspections were carried out.

Regularisation Certificate - 117 Regularisation Certificates issued.

Building Notice- 292 Completion Certificates issued

Property Certificates

Received – 634

Issued - 594

Income

Plan Fees Received for Month	£19523.25
Inspection Fees Invoiced for Month	£52408.26
Building Notice Fees Received for Month	£31508.00
Regularisation Fees Received for Month	£11563.20
Property Certificate Fees Received for Month	<u>£44450.00</u>
TOTAL	£159452.71

Projected Income To Date

£164,622

Year to Date Actual Income

£255,610

Postal Numbering & Development Naming

Numbers of official postal numbers issued – 217

LPS Partnership

Property details surveys completed - 92

RECOMMENDATION: that the report be noted.

Prepared by: Vicky Jordan, Business Support Officer

Agreed by: Liam McFadden, Principal Building Control Surveyor and Clifford Todd, Deputy Director of Operations (Interim) (Environmental Health, Property and Building Services)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)

5.5 G/FM/009 FLEET MANAGEMENT STRATEGY 2022 - 2027

As Members will be aware responsibility for Fleet Management transferred to the Waste Management section in April 2021. The need for a Fleet Management Strategy was identified on transfer and this is currently being finalised for consideration in October.

The Strategy will set out how fleet will be managed to improve the efficiency and effectiveness of Council's fleet operations. It will cover a five-year period as this will give flexibility in light of emerging technologies and available charging infrastructure. It will include:

- fit for purpose vehicles to meet the requirements of required operations;
- vehicle replacement schedules;
- maintenance of high standards of health and safety in the operation;
- maintenance provision
- options to reduce the carbon impact of fleet operations in line with Council's Climate Change Action Plan.

In tandem with planning for the reduction in carbon impact, Electric Vehicle Charging Infrastructure at council facilities will be reviewed as well as any other re-fueling requirements associated with emerging technologies.

RECOMMENDATION: that the report be noted.

Prepared by: Lynda Gregg, Transport & Contracts Manager

Agreed by: Michael Laverty, Deputy Director of Operations (Fleet and Waste Management)

Approved by: Geraldine Girvan, Deputy Chief Executive of Operations (Interim)