



23 January 2019

To: Each Member of the Council

Dear Member

MEETING OF ANTRIM AND NEWTOWNABBIEY BOROUGH COUNCIL

A meeting of the Antrim and Newtownabbey Borough Council will be held in the **Round Tower, Antrim Civic Centre on Monday 28 January at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA

Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE:

Fork buffet will be available from 5.30 pm in the cafe.

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

A G E N D A

- 1 Bible Reading and Prayer (In accordance with Standing Orders, Members are not required to attend for this part of the meeting and, following this part of the meeting, Members outside the Chamber will be called to the meeting).
- 2 Apologies.
- 3 Declarations of Interest.
- 4 To take as read and confirm the minutes of the proceedings of the Council Meeting of the Antrim and Newtownabbey Borough Council held on Monday, 17 December 2018, a copy of which is **enclosed**.
- 5 To approve the minutes of the proceedings of the Operations Committee Meeting of Monday, 7 January 2019, a copy of which is **enclosed**.
- 6 To approve the minutes of the proceedings of the Policy and Governance Committee Meeting of Tuesday, 8 January 2019, a copy of which is **enclosed**.
- 7 To approve the minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on Monday, 14 January 2019, a copy of which is **enclosed**.
- 8(a) To take as read and confirm the Part 1 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 21 January 2019, a copy of which is **enclosed**.
- (b) To approve Part 2 of the minutes of the proceedings of the Planning Committee Meeting held on Monday, 21 January 2019, a copy of which is **enclosed**.
9. Report on business to be considered:

PRESENTATION

- 9.1 Virgin Media – 'Project Lightning' Network Expansion

LEGAL

- 9.2 To approve the Sealing of Documents

ITEMS FOR DECISION

- 9.3 Society Lottery Application
- 9.4 Northern Agribusiness Conference, Beyond Brexit
- 9.5 Corporate Improvement Plan 2018-19 Quarter 2 Progress Report
- 9.6 Corporate Improvement Plan 2019-2020

- 9.7 Review of Corporate Plan
- 9.8 Rural Development Programme: Match Funding Requests
- 9.9 Rural Development Programme: Applications
- 9.10 Leader Programme Funding
- 9.11 Nominations to External Bodies
- 9.12 Request for Nominees - All Party Group on Sustainable Development
- 9.13 Easter Stages Rally Request for Sponsorship
- 9.14 Pilot Driver Employment Programme 2019
- 9.15 Amendment to the Councils Scheme of Allowances for Councillors
- 9.16 Economic Development Partnership and Working Group Minutes
- 9.17 Former Newtownabbey High School Site

ITEMS FOR INFORMATION

- 9.18 Budget Report – December 2018
- 9.19 Local Government Staff Commission – CIEH Awards 2018 Correspondence
- 9.20 Funding Crisis in Community Pharmacy – Correspondence from Fermanagh and Omagh District Council
- 9.21 Motion – Newry, Mourne and Down District Council
- 9.22 Correspondence from Universal Credit Northern Ireland
- 9.23 Correspondence from the Salvation Army
- 9.24 Correspondence from National Association of Councillors
- 9.25 Local Full Fibre Network/Full Fibre NI Update
- 9.26 Belfast City Airport/Tourism NI Competition
- 9.27 Global Entrepreneurship Week: Young Enterprise Schools Masterclasses
- 9.28 Northern Ireland Business Start Up Programme: Job Targets

ITEMS IN COMMITTEE

- 9.29 Social Affordable Housing
- 9.30 Tender for the Servicing, Repair and Maintenance of Mobile Plant and Machinery
- 9.31 Tender for Valley Leisure Centre Spa Refurbishment Works
- 9.32 Tender for Carnmoney Cemetery Subterranean Installation Phase 2
- 9.33 Tender for Rathcoole Play Park Refurbishment Works
- 9.34 Tender for Lilian Bland Play Park Refurbishment Works
- 9.35 Tender for the Provision of Legionella Management Services
- 9.36 Tender for Alterations and Refurbishment of Sixmile Leisure Centre Fitness Suite
- 9.37 Update on Strategic Economic Development Projects
- 9.38 Tender for the Supply and Delivery of Speed Indicator Devices & Auxiliary Equipment for Rural Road Safety Project (Grow Funded Project)
- 9.39 Steeple Site Development
- 9.40 Extension of Parking Provision at Mossley Halt
- 9.41 Organisation Structures
- 10. Motion in the name of Councillor Julian McGrath, seconded by Councillor Noreen McClelland

"This council supports calls, from all education sectors, for urgent measures from the UK Government (in the absence of a Northern Ireland Executive) to tackle the funding crisis facing our schools in 2019. Children and young people in our Borough, and across Northern Ireland, are being negatively affected by the unsustainable and severe budgetary pressures on our schools."

- 11. Motion in the name of Councillor Paul Dunlop, seconded by Councillor Drew Ritchie

"That this Council makes preparations to mark the Centenary of Northern Ireland in 2021. The Council should form a working group of Councillors and other local key stakeholders to explore a variety of proposals which could be made to ensure this significant year will be commemorated within our Borough."

- 12. Motion in the name of Councillor Jim Montgomery, seconded by Councillor Roisin Lynch

“Antrim and Newtownabbey Borough Council recognise the growing number of incidents of unsafe disposal of used syringes and unused prescription drugs and the risk this causes to the community.

In order to protect citizens, Antrim and Newtownabbey Borough Council will engage with relevant groups from the public and private sector to encourage the use of and enhance the facilities for safe disposal and highlight the risks involved where unsafe disposal happens.”

REPORT ON BUSINESS TO BE CONSIDERED AT THE COUNCIL MEETING ON MONDAY 28 JANUARY 2019

PRESENTATION

9.1 VIRGIN MEDIA – ‘PROJECT LIGHTNING’ NETWORK EXPANSION

Members are reminded that it was agreed at the July Council meeting to grant a request from Virgin Media to address Members.

The address will be to provide an overview on the company's network development plans to date and to outline future expansion proposals as they move into other parts of the Borough in 2019.

Matthew Baird, Regional Affairs Advisor and Jack Gorman, Community Liaison Officer will be in attendance to make the presentation.

LEGAL

9.2 TO APPROVE THE SEALING OF DOCUMENTS

Members are advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Letter of Offer for grant aid for the Small Business Procurement Programme from Invest Northern Ireland
- Form of Agreement for Sixmilewater Caravan Park Upgrade
- Discontinuance Order re Unit 8 at Junction One Retail Park B

Prepared by: Deirdre Nelson, Paralegal

Agreed by: Paul Casey, Borough Lawyer and Head of Legal Services

ITEMS FOR DECISION

9.3 G/LEG/291(4) SOCIETY LOTTERY APPLICATION

An application from Newtownabbey Mencap to hold a Society Lottery at their premises on 14 February 2019 has been received. The purpose of the lottery is for the benefit of adults and children with learning disabilities in the Newtownabbey area.

The application meets all statutory requirements and PSNI have no objections.

RECOMMENDATION: that Members' approve issuing a licence for the lottery for Newtownabbey Mencap.

Prepared by: Deirdre Nelson, Paralegal

Approved by: Paul Casey, Borough Lawyer and Head of Legal Services

9.4 G/MSMO/15 NORTHERN AGRIBUSINESS CONFERENCE, BEYOND BREXIT

Correspondence has been received from Agenda NI (**enclosed**) regarding a Northern Ireland Agribusiness Conference, Beyond Brexit, which is being held in Craigavon Civic Centre on Friday 8 March. The delegate fee is £210 + VAT = £252.

the Council's instructions are requested.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.5 PT/CI/019 CORPORATE IMPROVEMENT PLAN 2018-19 QUARTER 2 PROGRESS REPORT

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a framework to support the continuous improvement of Council services.

A second quarter progress report is **enclosed** for Members' attention.

- The report provides an overview on how we performed against:
- Our corporate improvement objectives, as set out in the 2018-19 Corporate Improvement Plan, which was approved by Council in June 2018;
The seven statutory indicators and standards that were set by Central Government Departments for Planning Services, Economic Development and Waste Management – as defined in the Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015; and
- A range of self-imposed improvement objectives across all service areas.

The Quarter 2 progress report was presented to and reviewed by the Audit Committee on 11 December 2018.

RECOMMENDATION: that the Corporate Improvement Plan 2018-19 Quarter 2 Progress Report is approved.

Prepared by: Helen Hall, Head of Performance and Transformation

Approved by: Sandra Cole, Director of Finance and Governance

9.6 PT/CI/013 CORPORATE IMPROVEMENT PLAN 2019-20

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a new framework to support the continuous improvement of Council services, in the context of strategic objectives and issues.

Section 85 of the Act requires a Council, for each financial year, to set itself improvement objectives for improving the exercise of its functions and to have in place arrangements to achieve those objectives. The objectives must be framed so that each improvement objective brings about improvement in at least one of the specified aspects of improvement as defined in Section 86:

Strategic Effectiveness; Service Quality; Service Availability; Fairness; Sustainability; Efficiency; Innovation.

Elected Members are reminded that the Council received an unqualified opinion with no statutory recommendations from the Northern Ireland Audit Office in December 2018 for the Council's assessment of performance for 2017-18 and the Corporate Improvement Plan of 2018-19.

Officers have prepared a Corporate Improvement Plan 2019-20 (Draft for Consultation) and this is **enclosed** for Members' consideration.

The Corporate Improvement Plan 2019-20 includes:

- Improvement objectives and measures of success;
- Corporate improvement Indicators for all Council services;
- Statutory Indicators and measures of success;
- Governance arrangements.

This document provides a strategic overview of the major projects and measures of success for the forthcoming year. The Plan identifies the lead Head of Service, thus providing transparency / accountability at a Head of Service level.

Departmental guidance, indicates that Councils should '*develop an on-going dialogue with our communities and areas that it serves, so that the setting of improvement objectives is a jointly owned process centred on a balanced assessment of the needs of the community as a whole, rather than any particular organisation or interest group within it.*'

To this end, it is proposed to conduct a twelve-week consultation period to encourage feedback from our stakeholders.

Following the consultation, a revised draft will be brought to Members' attention in June 2019.

Elected Members are reminded that it was agreed that quarterly progress reports are submitted to the Audit Committee for scrutiny and challenge and

to ensure that an evaluation of risk and an assessment of performance is carried out, prior to a subsequent Council meeting for approval.

Performance against the Corporate Improvement Plan is reported using a traffic light system.

Where items are confirmed as 'green' (already achieved or on track to achieve), no further information need be provided.

Where items are assessed as 'amber' (at risk) or 'red' (not achieved), further detailed information and an action plan will be provided to the most appropriate Committee/Council.

The Plan has been screened and there are no implications to the equality of opportunity or good relations of the Section 75 equality categories. A copy of the Screening Form as well as the Rural Impact Assessment is **enclosed** for Members' consideration.

RECOMMENDATION: that the Corporate Improvement Plan 2019-20 (Draft for Consultation), and Equality Screening Form and Rural Impact Assessment is approved, subject to consultation.

Prepared by: Helen Hall, Head of Performance and Transformation

Approved by: Sandra Cole, Director of Finance and Governance

9.7 PT/CI/022 REVIEW OF CORPORATE PLAN

Members are reminded that the Council's Corporate Plan was developed for the period 2015-2030 and provides the vision and direction for the Council. Members reviewed the document as part of the corporate improvement process at the Corporate Workshop in October 2018 to ensure that the key objectives and measures are still relevant and appropriate.

It was concluded that the Corporate Plan is a strategic, robust and progressive document with challenging objectives and no major adjustments were necessary.

However, to reflect the comments and feedback from Members, the Vision has been updated for Members' approval.

Current Vision

"A prosperous place. Inspired by our people. Driven by ambition."

Draft updated vision

"A progressive, smart and prosperous Borough. Inspired by our People. Driven by ambition."

Members had also agreed that the document would be refreshed to reflect the Community Plan and the aspirations of the Local Development Plan and also re-prioritise some of the objectives and review the associated measures.

A copy of the updated Corporate Plan 2019-2030 is **enclosed** for Members' review.

It is proposed to conduct a twelve-week consultation period to encourage feedback from our stakeholders and residents. Following consultation, a final draft will be brought to the Council following the election for approval.

The Plan has been screened for equality and there are no implications to the equality of opportunity or good relations of the Section 75 equality categories. A copy of the Screening Form, as well as the Rural Impact Assessment is **enclosed** for Members' consideration.

RECOMMENDATION: that the Corporate Plan 2019-2030, Vision Statement, Equality Screening Form and Rural Impact Assessment be approved, subject to consultation.

Prepared by: Helen Hall, Head of Performance and Transformation

Approved by: Sandra Cole, Director of Finance and Governance

9.8 ED/EUP/2 RURAL DEVELOPMENT PROGRAMME: MATCH FUNDING REQUESTS

Members are reminded that GROW South Antrim is responsible for delivering the Northern Ireland Rural Development Programme 2014-2020 across the Borough to include grant aid funding to support rural businesses, community organisations and village renewal projects and for working in cooperation with other Rural Development clusters across Europe.

Community Support – Basic Services

GROW is currently open for applications under its Basic Services measure, inviting proposals from the community/voluntary sector to undertake technical assistance projects with the ultimate aim to improve access to services in rural areas. Two applications are expected from community organisations under this call for funding, closing on 31st January 2019. It is a requirement of the Rural Development Programme that a minimum of 5% match funding for each project must come from the Council for a project to be considered eligible. A minimum of 5% of the project costs will be provided by the applicant organisation. The table below summarises the applicants and their project proposals.

Organisation & Proposal	Estimated Total Project cost	Max GROW RDP funding (75%)	Min. Council match funding at (5%)	Min. Applicant Cont. (5% cash)	Further match funding required
Burnside Village Committee – feasibility study for Burnside Orange Hall	5,250.00	3,937.50	262.50	262.50	787.50
Naíscoil na Fíobha – feasibility study to set up a Family Centre in Toome	6,500.00	4,875.00	325.00	325.00	975.00
TOTAL	11,750.00	8,812.50	587.50	587.50	1,762.50

Members are asked to note that Burnside Village Committee has applied for a technical assistance grant through the Council's community grant aid programme, and if successful, will not require the Council funding outlined above.

RECOMMENDATION: that the Council agree to match fund 2 Basic Services applications in the sum of up to £587.50, provision for which exists in the estimates for 2019-20, subject to the projects successfully securing funding from GROW South Antrim.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Approved by: Majella McAlister, Director Economic Development and Planning

9.9 ED/EUP/2 RURAL DEVELOPMENT PROGRAMME: APPLICATIONS

Members are reminded that GROW South Antrim is responsible for delivering the Northern Ireland Rural Development Programme 2014-2020 across the Borough to include grant aid funding to support rural businesses, community organisations and village renewal projects and for working in cooperation with other Rural Development clusters across Europe. The Council made provision of up to £232,500 in the capital estimates in 2018-19 financial year to match fund projects approved through the GROW programme.

Cooperation Scheme: Yellow Frames Project

The cooperation scheme in the Rural Development Programme allows GROW South Antrim to work with other Local Action Groups to deliver mutually beneficial projects. A potential project has been identified to create a 'Hidden Gem's' Tourism project across all of rural Northern Ireland with the aim of increasing the profile of rural areas and boosting tourism. All 10 LAG's across Northern Ireland, incorporating all Council areas (Belfast rural area is covered by Lisburn City & Castlereagh) are intending to cooperate on the project.

In practical terms, the project will involve installation of up to 5 metal structures in each Council area, in the form of National Geographic 'Yellow Frames', which border an iconic or scenic background, allowing visitors to take photographs through the Frames. The Frames will be supplemented by interpretive panels and maps/brochures and an extensive marketing campaign. National Geographic is a world-renowned organisation and its iconic trademark is recognised and associated with the most interesting, unique and beautiful areas of the planet. The partnership of LAG's and Councils will enter into an initial 3 year contract with National Geographic for marketing the 'Hidden Gems' trail particularly targeting North America, China and wider Europe. After the 3 year contract period, the partnership agreement can be reviewed or ceased, without the need to remove the frames, and the Councils can continue with their own marketing of the project.

It is proposed that the trail will include 50 Yellow Frames across rural Northern Ireland, with 5 in each LAG area. The objective and anticipated benefits of the project is to capitalise on the large number of tourists visiting Northern Ireland, and currently spending most of their time in Belfast and the Giants Causeway, by attracting them to lesser known areas, ie Hidden Gems, across rural Northern Ireland, creating the opportunity for economic benefits for rural areas and businesses.

Members have already been consulted on proposed locations, and the current short list is:

- Randalstown Viaduct
- Crumlin Glen
- Antrim Loughshore
- Canal Walk, Toome
- Colin Road, Ballyclare

The final agreement of sites is subject to site visits and agreement with project partners and the Department of Agriculture, Environment and Rural Affairs, the Managing Authority for the Rural Development Programme.

The estimated cost of the project within the Antrim and Newtownabbey area includes capital costs of installing up to 5 Yellow Frames and interpretive panels, including site clearance and remedial works of £37,000, National Geographic 3 year contract costs, including extensive overseas marketing, of £75,000 and local marketing and website costs of £20,000, giving a total project cost of £132,000. Funding under the cooperation scheme can be applied for at a rate of 75% from the Rural Development Programme equating to £99,000 and the remaining match funding of 25% equating to £33,000 is sought from the Council, provision for which can be found in the 2019/20 estimates. As per the guidelines of the Rural Development Programme, an application for funding under the Cooperation Scheme should come as a partner application between the Council and GROW South Antrim.

RECOMMENDATION: that

a) The Council agrees to apply, in partnership with GROW South Antrim, for a Yellow Frames cooperation project with other Councils and LAG's across Northern Ireland to the Northern Ireland Rural Development Programme, through GROW South Antrim for 75% of project costs equating to £99,000.

b) The Council makes available match funding of 25% of project costs equating to £33,000 towards the project.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Approved by: Majella McAlister, Director of Economic Development and Planning

9.10 ED/ED/005 LEADER PROGRAMME FUNDING

Members are reminded that GROW South Antrim is responsible for delivering the Northern Ireland Rural Development Programme 2014-2020 across the Borough to include grant aid funding to support rural businesses, community organisations and village renewal projects and for working in cooperation with other Rural Development clusters across Europe. The budget of £2.614 million comes through the European Agricultural Fund for Rural Development and the Department of Agriculture, Environment and Rural Affairs and is delivered through the LEADER Programme, a bottom-up method of delivering support whereby a local partnership of private and public representatives take the funding decisions. The current Programme is the 3rd LEADER programme that has operated directly in Antrim and Newtownabbey, having also been delivered for the periods 2007 – 2013 and 2000 – 2006 with budgets of £8.9 million and £1.4 million respectively.

A letter has been received from Fermanagh and Omagh District Council **enclosed**, following consideration of the importance of LEADER funding to its rural area and district in the light of Brexit. Fermanagh and Omagh District Council has written to the European Union requesting that it continues to fund any future LEADER programmes in the same manner as it agreed to fund the future PEACE and Interreg Programmes and to the Prime Minister, seeking her commitment that any future LEADER funding will be supported from Westminster budgets and not from the Northern Ireland block grant.

Fermanagh and Omagh District Council has requested Antrim and Newtownabbey Borough Council's support by making similar representations to both the European Union and the British Government on this issue.

GROW South Antrim received a similar letter from Fermanagh and Omagh District Council, and agreed at its December meeting to support this important matter.

RECOMMENDATION: that

- a) The Council writes to the European Union to request that it continues to fund any LEADER programmes in Northern Ireland;**
- b) The Council writes to the British Government to request any future LEADER funding will be supported from Westminster budgets and not from the Northern Ireland block grant.**

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Approved by: Majella McAlister, Director of Economic Development and Planning

9.11 G/MSMO/2 NOMINATIONS TO EXTERNAL BODIES

Following recent membership changes within the SDLP vacancies now exist for three external bodies:

1. National Association of Councillors. They meet 6 times per year and venue rotates across N Ireland.
2. Lough Neagh Partnership. They meet 7 to 8 times per year at Ballyronan Marina.
3. Local Government Partnership on Traveller issues. They meet quarterly per year and venue rotates across N Ireland

the Council's instructions are requested.

Prepared by: Liz Johnston, Head of Governance

Agreed by: Sandra Cole, Director of Finance and Governance

9.12 PK/BIO/011 REQUEST FOR NOMINEES - ALL PARTY GROUP ON SUSTAINABLE DEVELOPMENT

Members are reminded of the information regarding a Sustainable Development Conference presented at the November meeting of Committee. The conference entitled, Global Goals, Local Action (report enclosed) was designed to raise awareness of the 17 International Sustainable Development Goals and how they are, and could be, implemented at a local level.

Correspondence has been received enclosed which indicates that one of the aims from the event was to develop an All Party Group on Sustainable Development. This group would be an Elected Members' Champion Group for Sustainable Development.

Expected to meet quarterly, the first meeting is expected to be in March 2019. Each council has been asked to nominate two elected members to sit on the group, and nominees are invited from those with a particular interest in sustainable development.

For information, the 17 Sustainable Development goals are set out below. The goals are a call to action by all countries, to promote prosperity while protecting the planet.

1. No Poverty
2. Zero Hunger
3. Good Health And Well-Being
4. Quality Education
5. Gender Equality
6. Clean Water And Sanitisation
7. Affordable And Clean Energy
8. Decent Work And Economic Growth
9. Industry, Innovation And Infrastructure
10. Reduced Inequalities
11. Sustainable Cities And Communities
12. Responsible Consumption And Production
13. Climate Action
14. Life Below Water
15. Life On Land
16. Peace, Justice And Strong Institutions
17. Partnerships For The Goals

It is proposed that the new All Party group will run on a similar format to the existing sustainable Development Forum, an officer group which meets quarterly. The Groups will reinforce what is discussed at the officer group and provide a platform for informing, raising awareness and gaining support for sustainable development.

It is proposed that the first meeting will be chaired by Sustainable NI's current Chair, Andrew Cassels (Mid Ulster District Council) who will initially set out to get agreement on terms of reference, frequency of meetings etc.

the Council's instructions are requested.

Approved by: Geraldine Girvan, Director of Operations

9.13 ED/TOU/40 EASTER STAGES RALLY REQUEST FOR SPONSORSHIP

Members are reminded that in October 2017 the Council agreed to provide £20,000 in sponsorship towards the Ulster Automobile Club Easter Stages Rally as a flagship event which was held from 5 - 7 April 2018.

The UAC Easter Stage Rally Ltd has submitted a proposal to the Council to sponsor the 2019 Ulster Automobile Club Easter Stages Rally at a sum of £30,000. The Club plans to run a closed road car rally with up to 100 crews with either 12 or 14 special stages with 8 or 9 of those being in the Antrim and Newtownabbey Borough over the two days of the event.

The rally will be a televised stage of the Irish Tarmac Rally Championship. The Ulster Automobile Club is also applying to Lisburn and Castlereagh City Council for £20,000 (decision pending), as the event is being delivered across the two Council areas.

Members are advised that the Corporate Event Sponsorship policy agreed in November 2016 enables applicants to apply for up to £10,000 towards key event costs. Officers were however aware that a number of major events were interested in the Borough as a venue and therefore included £75,000 in the 2019/20 draft estimates for flagship events with no specified maximum award. The application received from the Ulster Automobile Club Easter Stages Rally organisers has been assessed against the agreed policy and if approved would be funded from the Flagship Events budget.

APPLICATION SUMMARY

Event Name	Ulster Automobile Club Easter Stages Rally (UACESR)
Event Date	Friday 19 April – Saturday 20 April 2019
Locations	The rally will be split over two main locations, Antrim and Lisburn: Rally Headquarters/Control Centre – Chimney Corner Hotel Service Area – Dundrod Motorsports Centre Event Start – Proposed at Antrim Castle Gardens (subject to approval)
Sponsorship Request	£30,000
Total Cost of Event	£117,000
Estimated Visitors	Up to 6,000 (1,800 from Antrim and Newtownabbey Borough, 3,000 from Northern Ireland and 1,200 from outside Northern Ireland).
Estimated Participants	1,150 competitors and support crews (230 from Antrim and Newtownabbey Borough, 575 from Northern Ireland and 345 from outside Northern Ireland).
Bed nights in the Borough	Projected 800 bed nights (breakdown of 500 participant and 300 visitor) for the event across the two Boroughs with a target set of 400 for Antrim and Newtownabbey Borough.
Economic Impact	Target of £250,000 including bed nights and daily visitor spend delivering a return on investment of £8 for every £1 of sponsorship.

Marketing Budget	£27,000 - radio advertising, signage, press adverts, social media manager. Website redesign, photography.
Application Score (pass rate 50%)	Officers have assessed the application from the Ulster Automobile Club Easter Stages Rally and it scored 60%.

RECOMMENDATION: that the Council provides sponsorship in the sum of £20,000 to the Ulster Automobile Club Easter Stages Rally 2019.

Prepared by: Karen Steele, Tourism, Town Centre and Regeneration

Approved by: Majella McAlister, Director of Economic Development and Planning

9.14 ED/ED/144 PILOT DRIVER EMPLOYMENT PROGRAMME

The Council's Economic Development strategy provides the framework through which support is channelled to the development of new and existing businesses in the Borough. Officers and Members recently engaged in Economic Think Tank sessions with employers across the Borough which identified skills and employability as a key theme, focusing on identifying skill gaps and facilitating training to meet the demands of local employers and supporting the economically inactive back into the labour market.

A number of employers in Antrim and Newtownabbey Borough, are currently facing recruitment problems for Large Good Vehicle (LGV) drivers, including Henderson Retail (Mallusk), Bond Delivery (Nutts Corner) and Breezemount (Mallusk), who provide drivers for Ikea. They are all working with a training organisation, Bluestones Staffing, based in Mallusk and who have previously delivered a successful Driver Employment Programme with Belfast City Council.

Bluestones Staffing are proposing to run a pilot Driver Employment Programme in Mallusk to address the current shortage of LGV drivers for these local employers, particularly targeting residents of the Borough who are unemployed or employed less than 16 hours per week or young people categorised as NEETs (Not in Education, Employment or Training). Upon completion of the Programme, the participants will obtain a LGV driver's licence and a Level 2 qualification through the Chartered Institute of Logistics and Transport and will be guaranteed an interview for a driving position with Bluestones Staffing for a role with one of the three local businesses.

Bluestones Staffing has requested that the Council support the roll out of this pilot Driver Employment Programme by funding 3 cohorts of 4 trainees over the next 9 months. A copy of the request is enclosed. The total cost per trainee is £1,091, with a retest budget of £180 per trainee (only if required). Marketing of the programme will focus on Neighbourhood Renewal Areas and areas where long-term unemployment is a challenge.

It is proposed that this pilot programme due to its alignment with the Council's Economic Development strategy and direct link to local employers be awarded directly to Bluestones Staffing. A review of the programme post-completion will be undertaken to inform the design and delivery of any follow-on programme if successful.

RECOMMENDATION: that the Council agrees to support the delivery of a Pilot Driver Employment Programme through Bluestones Staffing at a maximum cost of £15,252 for up to 12 participants, to be funded from the Economic Development 2018-19 / 2019-20 budgets.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Approved by: Majella McAlister, Director of Economic Development and Planning

9.15 G/LEG/38/51 AMENDMENT TO THE COUNCILS SCHEME OF ALLOWANCES FOR COUNCILLORS

Councils are required under the Local Government (Payments to Councillors) Regulations (Northern Ireland) 2012, to have a Scheme of Allowances which sets out the allowances that apply to a Councillor. It is a matter for a Council to decide the amount of allowance paid and when it is paid (payments must be within the maximum set by the Department).

Under the 2012 Regulations payments to Councillors are made for, or in relation to anything done in connection with, service as a councillor, including an approved duty.

The Council's current Scheme of Allowances does not cover what should happen if a Councillor is disqualified, suspended or partially suspended following an adjudication by the Local Government Commissioner for Standards in relation to a breach of the Northern Ireland Local Government Code of Conduct for Councillors. Nor does the current Scheme of Allowances cover a situation where a Councillor is suspended or partially suspended pending the outcome of an investigation by the Local Government Commissioner for Standards.

Members may wish to consider an amendment to the Council's Scheme of Allowances to provide for the removal or partial removal of allowances and support services to a Member who is disqualified, suspended, partially suspended or suspended on an interim basis, by the Local Government Commissioner for Standards in relation to a breach of the Northern Ireland Local Government Code of Conduct for Councillors.

The Local Government Commissioner for Standards can impose one of the following sanctions on a Councillor who is found to have breached the Northern Ireland Code of Conduct for Councillors:

- censure;
- suspension, or partial suspension, from being a Councillor for a period, up to a maximum of one year; or
- disqualification from being or becoming a Councillor for a period, up to a maximum of five years.

The sanctions may be imposed at the conclusion of the Commissioner's adjudication process of the alleged breach or at the conclusion of an interim adjudication by the Commissioner.

Under the Councils current Scheme of Allowances Members are entitled to allowances and support services which are made up of the following: basic allowance, special responsibility allowance, Chairperson/Vice Chairperson allowance, dependant carers allowance, travel and subsistence allowances, mobile phones, broadband, and IT readable devices and consumables.

The Northern Ireland Public Services Ombudsmans Office provided Council Officers with the following relevant guidance:

- A Councillor's entitlement to receive an allowance and the provision of all support services when under suspension is a matter for their Council under that Council's Scheme of Allowances for Councillors.
- If a Councillor is suspended they remain a Councillor but they cannot take part in the business of the Council.
- A suspended Councillor continues to be subject to the Code of Conduct.
- For the duration of the suspension, a suspended Councillor cannot participate, formally or informally, in any Council business or any activities associated with his/her position as a Councillor, including the business of any Council meetings, committees or sub-committees.
- There is nothing to expressly prevent a suspended Councillor from sitting in the public gallery at a Council meeting provided they are not in any way acting in their capacity as a Councillor, participating in Council business, and are complying with the Code of Conduct – including complying with the requirements in relation to conflicts of interests.
- Whilst suspended Councillors are entitled to advise a constituent as a fellow member of the public, they are excluded from all activities associated with the position of Councillor. Therefore they may wish to consider whether a constituent's interests would be more adequately represented by referring them to another Councillor.
- In terms of interim suspension or interim partial suspension there is provision for the Commissioner to specify in the notice to the Council whether the suspension or partial suspension should have any other requirements attached. Section 60 (1) of the Local Government Act (NI) 2014 states: "the Commissioner may give notice to the clerk of the council concerned that that person is suspended or partially suspended [on an interim basis] from being a councillor for such period and in such way as may be specified in the notice."

Members may wish to consider the following actions being taken upon the receipt by the Chief Executive of a decision by the Local Government Commissioner for Standards which results in the disqualification, the suspension, the partial suspension, the interim suspension, or the interim partial suspension of a Councillor.

Disqualification

If a Councillor is disqualified, then the payment of all allowances and the provision of all support services outlined in the Council's Scheme of

Allowances will cease with immediate effect from the date of disqualification.

Suspension

If a Councillor is wholly suspended for a period of time, then the payment of all allowances and the provision of all support services outlined in the Council's Scheme of Allowances will cease with immediate effect from the date of suspension.

Partial Suspension/Interim Suspension

If a Councillor is partially suspended for a period of time, or if a Councillor is suspended or partially suspended pending the final outcome of an investigation, then the Council will decide, on a case by case basis, what impact that suspension or partial suspension shall have upon the Councillor's right to receive any allowances and support services from the date of that suspension or partial suspension having regard to the nature of the suspension or partial suspension. Members may wish to consider if the full Council or a Committee makes this decision.

The above will be subject to any direction given by the The Local Government Commissioner for Standards.

the Council's instructions are requested

Prepared by: Paul Casey, Borough Lawyer & Head of Legal Services

Approved by: Jacqui Dixon, Chief Executive

9.16 ED/ED/140 ECONOMIC DEVELOPMENT PARTNERSHIP AND WORKING GROUP MINUTES

Members are advised that the quarterly update Partnership and Working Group Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on Members iPads.

Economic Development		
File Ref	Date of Meeting	Name of Partnership
ED/MI/250	13 April 2018 8 June 2018 6 July 2018 10 Aug 2018 14 Sept 2018 9 Nov 2018	GROW Local Action Group Meeting

Tourism, Town Centres		
File Ref	Date of Meeting	Name of Partnership
ED/REG/005	23 April 2018 6 June 2018 23 July 2018 10 September 2018 22 October 2018	Antrim Town Team
ED/REG/002	9 May 2018	Ballyclare Town Team
ED/REG/009	2 May 2018 20 June 2018	Crumlin Town Team
ED/REG/003	15 March 2018 21 June 2018 12 September 2018 12 December 2018	Glengormley Town Team
ED/REG/006	18 April 2018 23 May 2018 27 June 2018 5 September 2018 17 October 2018	Randalstown Town Team

Economic Development		
File Ref	Date of Meeting	Name of Working Group
ED/TOU/43	1 May 2018 10 May 2018 27 June 2018	Ballyclare May Fair

RECOMMENDATION: that

- a) the GROW Local Action Group Minutes be noted.
- b) the Town Team Meeting Minutes as listed be approved.
- c) the Ballyclare May Fair Minutes as listed be approved.

Prepared by: Kim Murray, Clerical Assistant, Economic Development

Approved by: Majella McAlister, Director of Economic Development and
Planning

9.17 CP/CP/030 NCHS CONCEPT PLAN - FORMER NEWTOWNABBEY COMMUNITY HIGH SCHOOL

Members are advised that the former Newtownabbey Community High School site has been declared surplus by the Education Authority and a D1 disposal form, a copy of which is enclosed has been issued to relevant public bodies.

Members will recall that the Council commissioned a concept plan for this site in partnership with the Northern Ireland Housing Executive (NIHE) to consider appropriate options for the site to meet local needs. The key priorities identified were housing, leisure and health and wellbeing facilities and a range of options including 100% housing and % housing plus leisure (3G pitch) provision were included in the final report.

Since the report was produced Officers have continued to engage with the NIHE and have identified an opportunity to consider the provision of the 3G pitch on existing Council land within the Rathcoole estate thereby enabling an expression of interest for housing to be submitted for the entire site. The NIHE is keen to acquire the entire site to help meet the housing need in the area.

RECOMMENDATION: that the Council does not express an interest in this land and seeks to explore the development of 3G pitch provision within the Options Appraisal for facilities in the Diamond area, Rathcoole

Prepared and Approved by: Majella McAlister, Director of Economic Development and Planning

ITEMS FOR INFORMATION

9.18 FI/FIN/4 BUDGET REPORT – DECEMBER 2018

A budget report for December 2018 is **enclosed** for Members information.

The Council's variance on Net Cost of Services for the period to the end of December is £407k favourable, with income from District Rates and the De-Rating grant being on budget for the period, resulting in an increase to the Council's General Fund of £407k.

This includes a contribution of £560k to the Council's Strategic Projects and Rates Appeal Reserves.

RECOMMENDATION: that the report be noted.

Prepared by: Richard Murray, Management Accountant

Agreed By: John Balmer, Head of Finance

Approved by: Sandra Cole, Director of Finance and Governance

9.19 CE/OA/009 LOCAL GOVERNMENT STAFF COMMISSION – CHARTERED INSTITUTE FOR ENVIRONMENTAL HEALTH AWARDS 2018

Members are advised that correspondence has been received from the Local Government Staff Commission congratulating the Mayor, Council Members and the Environmental Health Section's Health and Wellbeing Team on winning the CIEH Excellence Award 2018.

A copy of the letter is enclosed.

RECOMMENDATION: that the correspondence from the Local Government Staff Commission be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

**9.20 CE/OA/009 FUNDING CRISIS IN COMMUNITY PHARMACY –
CORRESPONDENCE FROM FERMANAGH AND OMAGH DISTRICT COUNCIL**

Members are advised that correspondence has been received from Fermanagh and Omagh District Council in relation to the Funding Crisis in Community Pharmacy in Northern Ireland and enclosing a copy of a letter that Council had sent to Mr Richard Pengelly, Permanent Secretary, Department of Health.

A copy of the letter and attachment are **enclosed**.

RECOMMENDATION: that the correspondence from Fermanagh and Omagh District Council be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.21 G/MSMO/14 MOTION – NEWRY, MOURNE AND DOWN DISTRICT COUNCIL

Members are advised that correspondence has been received from Newry, Mourne and Down District Council regarding a Motion adopted by that Council requesting support in lobbying the Permanent Secretary of the Department for Education in relation to the contribution that the Curriculum Sports Programme has made to the emotional health and physical well of our primary school children.

A copy of the letter is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from Newry, Mourne and Down District Council be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.22 CE/OA/009 CORRESPONDENCE FROM UNIVERSAL CREDIT NORTHERN IRELAND

Members are advised that correspondence has been received from Universal Credit Northern Ireland regarding the recent introduction of Universal Credit in the Ballymena and Antrim areas and giving an update on the ongoing programme.

A copy of the letter is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from Universal Credit Northern Ireland be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.23 CE/PERS/05 CORRESPONDENCE FROM SALVATION ARMY 2018

Members are advised that correspondence has been received from the Salvation Army thanking Members and Council colleagues for their support for the Family Appeal 2018. This is a toy and gift collection aimed toward providing children in our Society for whom Christmas is a difficult time have a better Christmas.

A copy of the letter is **enclosed** for Members' information.

RECOMMENDATION: that the correspondence from the Salvation Army be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.24 G/MSMO/21 NATIONAL ASSOCIATION OF COUNCILLORS – UK EVENTS 2019

Communication has been received (enclosed) from the National Association of Councillors providing a list of forthcoming NAC UK events that Members may like to attend. Any Member who wishes to attend any of the events is requested to contact Member Services.

RECOMMENDATION: that the correspondence from the National Association of Councillors be noted.

Prepared by: Member Services

Approved by: Jacqui Dixon, Chief Executive

9.25 ED/ED/130 LOCAL FULL FIBRE NETWORK/FULL FIBRE NI UPDATE

Members will be aware that Antrim and Newtownabbey Borough Council is part of a local NI Councils consortium that has been preparing a funding bid to the Department for Culture, Media and Sport (DCMS).

The bid is seeking funding of between £30-35million from DCMS, that will be shared among the ten constituent Council areas to help deliver and improve local full fibre connectivity and to help stimulate additional private sector investment.

As approved at Full Council in July 2018, the Council has played an active role within the consortium in developing a full business case for the proposal, and officers wish to inform Members that the proposal will now be heard by a DCMS Investment Panel on 30 January 2019. It is anticipated that a decision will then be provided relatively shortly after this date, following which, further work at individual Council level will need to be undertaken to refine the respective proposals.

Members will recall that previously it had been suggested that a proposal looking at a fibre ring based on Council facilities in and around the Mossley area of Newtownabbey (including enhancing connectivity in and around the Global Point location, thereby supporting the potential development of this asset under the Belfast City Region Deal initiative) would offer the best chance of success.

It should also be noted that officers have been looking at a further option in Antrim, which would seek to link up the Council facilities stretching from Antrim Civic Centre to the new Gateway facility at the Antrim Loughshore. As Members will recognise however, how expansive the local proposals can be will be dependent upon the level of funding awarded. Officers will update Members at the earliest practical opportunity in respect of the Panel's decision, and will undertake to organise a presentation by the consultants to keep Members fully informed going forward.

RECOMMENDATION: that the report be noted.

Prepared by: Alastair Law, Innovation and Funding Officer

Approved by: Majella McAlister, Director of Economic Development and Planning

9.26 ED/TOU/53 BELFAST CITY AIRPORT/TOURISM NI COMPETITION

Antrim and Newtownabbey Borough Council has been invited to launch and participate in a competition which will provide a tourist attraction or experience in the Borough with an opportunity to win £30,000 worth of free advertising and marketing support at George Best Belfast City Airport enclosed.

The Mayor attended a photo call at the George Best Belfast City Airport on 16 January and a press release was issued to launch the competition. The competition is open to all Northern Ireland tourist attractions and experiences with an annual footfall of less than 100,000. Attractions will be asked to send initial entries to the Council via email for the Council to then shortlist three to progress onto the next stage. These entries will then be uploaded to the airport's Facebook page, with the public advised that the entry from each Council with the highest number of 'likes' will go through to the final.

The 11 tourist attractions with the highest number of 'likes' after a two week period will go through to represent their Councils in the final, which will see a judging panel visit the attraction or experience to determine the winner.

RECOMMENDATION: that the report be noted.

Prepared by: Karen Steele, Tourism, Town Centre and Regeneration

Approved by: Majella McAlister, Director of Economic Development and Planning

9.27 ED/ED/111 GLOBAL ENTREPRENEURSHIP WEEK: YOUNG ENTERPRISE SCHOOLS MASTERCLASSES

Members are reminded that Young Enterprise NI (YENI) is a charity that delivers a range of enterprise and financial education programmes to children and young people from all backgrounds from one day masterclasses to year-long activities.

In April 2018, the Council agreed to sponsor YENI NI to provide masterclasses for schools throughout the Borough to coincide with Global Entrepreneurship Week 2018. Global Entrepreneurship Week aims to promote entrepreneurship and raise awareness of self-employment opportunities to young people. This year's series of events took place from 12-18 November 2018 delivering 8 masterclasses to 945 school pupils from 28 local primary and post primary schools in the Borough.

All primary, post primary and special educational needs schools across the Borough were invited to participate on a 'first come first served' basis. All teachers were surveyed following the workshops and feedback received was very positive. A copy of the final report is **enclosed**.

RECOMMENDATION: that the report be noted.

Prepared by: Michelle Pearson, Economic Development Projects Officer

Approved by: Majella McAlister, Director of Economic Development and Planning

9.28 ED/ED/115 NORTHERN IRELAND BUSINESS START UP PROGRAMME: JOB TARGETS

Members are reminded that the function of local economic development transferred to the Council under the Review of Public Administration, which included the transfer of responsibility for supporting the set-up of new businesses. A regional 'Go for It' programme which offers support for entrepreneurs to develop a business plan has been running since September 2017 across all Council areas. The Programme is managed by Lisburn and Castlereagh City Council on behalf of all Councils, and is delivered by Enterprise NI through their network of Local Enterprise Agencies.

The Council has a statutory job creation target of 80 jobs to be created as a result of participation on a Regional Start Initiative over a financial year period. Officers are pleased to report that the target of creating 80 jobs has been met by the Programme for the 2018-19 year at the end of December 2018. It is anticipated that the Council will exceed its statutory job target by the end of March by approximately 25 jobs.

Members are asked to note that a review of statutory job targets across all Council areas is currently being undertaken and a report will be brought back to the Council outlining the recommendations in due course.

RECOMMENDATION: that the report be noted.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Approved by: Majella McAlister, Director of Economic Development and Planning