



7 February 2018

Chairman: Councillor A Logue

Vice Chairman: Councillor L Clarke

Committee Members: Aldermen P Barr, T Burns, M Cosgrove
Councillors J Blair, P Brett, J Greer, N Kells, R Lynch,
M Maguire, P Michael, J Montgomery and S Ross

Dear Member

MEETING OF THE COMMUNITY PLANNING & REGENERATION COMMITTEE

A meeting of the Community Planning and Regeneration Committee will be held in the **Council Chamber, Mossley Mill on Monday 12 February 2018 at 6.30pm**. You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE: a fork buffet will be available in the Pre-meeting Rooms from 5:30pm

For any queries please contact Member Services:

Tel: 028 9448 1301 or Email: memberservices@antrimandnewtownabbey.gov.uk

AGENDA

- 1 Apologies.
- 2 Declarations of Interest.
- 3 Report on business to be considered

PRESENTATION

- 3.1 Corporate Improvement Indicators 2018-19

ITEMS FOR DECISION

- 3.2 Cranfield Holy Well: Circular Path Scheme and Conservation Works
- 3.3 Street Naming
- 3.4 Corporate Events Sponsorship Programme
- 3.5 Ballyclare May Fair 2018
- 3.6 Shoreline Festival 2018
- 3.7 Grow South Antrim: Co-Operation Projects
- 3.8 Christmas 2018
- 3.9 Antrim Forum – Replacement Sport Floor to Minor Hall
- 3.10 Property Details Surveys Contract with Land and Property Services
- 3.11 Graffiti Removal Policy
- 3.12 Digital Catapult: Challenge Fund
- 3.13 Community Festivals Fund Grant Aid Recommendations 2018/19
- 3.14 CAAN Provision of Generalist Advice Services 2018-19
- 3.15 Antrim and Newtownabbey Pensioners' Parliament
- 3.16 Antrim Lough Shore Café Catering Franchise
- 3.17 Lough Neagh Partnership
- 3.18 Community Development Grant Aid Programme - Recommendations 2018/19

- 3.19 Good Relations District Council Programme & Action Plan 2018/19
- 3.20 Royal Wedding Commemorative Event 2018
- 3.21 NILGA Accredited Planning Programme for Elected Members March 2018

ITEMS FOR INFORMATION

- 3.22 Building Control Matters for the Period 1-31 December 2017
- 3.23 EU Jobs and Growth Programme Update
- 3.24 Community Planning Partnership Membership
- 3.25 Policing and Community Safety Partnership Membership
- 3.26 Completion Report for Play Area Refurbishment Works
- 3.27 Good Relations Action Plan 2017/2018 – Quarterly Update

ITEMS IN CONFIDENCE

- 3.28 Strategic Asset Management
- 3.29 Provision of Electrical Works Term Contract
- 3.30 Provision of Legionella Management Services
- 3.31 Provision of Mechanical Services Term Contract
- 3.32 Provision of Plumbing Works Term Contract
- 3.33 Tender for the Provision of Pest Control Services 2018
- 3.34 Tender Report for Appointment of Consultants for Antrim EIS Fountain Street
- 3.35 World of Owls, Randalstown: Site Options Study
- 3.36 Former Glengormley Police Station – Expression of Interest

- 4 Any Other Relevant Business

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING & REGENERATION COMMITTEE MEETING ON MONDAY 12 FEBRUARY 2018

ITEMS FOR DECISION

PRESENTATION

3.1 CORPORATE IMPROVEMENT INDICATORS 2018-19

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 the Act) puts in place a framework to support the continuous improvement in the delivery of Council services.

Under the Act the Council has a statutory duty to make arrangements to:

- Secure continuous improvement
- Secure achievement of its improvement objectives
- Exercise its functions so that any Departmental specified standards are met.
- Gather information to assess improvements in their services and to issue a report annually on their performance against indicators which they have either set themselves or that have been set by Departments.

Over the last two years the Council has published a Corporate Improvement Plan detailing improvements which enhance the sustainable quality of life and environment for ratepayers and communities demonstrating clear links to both the Council's Corporate Plan and Community Plan.

The Northern Ireland Audit Office, Audit and Assessment Report (November 2017), made a proposal for improvement that:

"The Council needs to publish a range of indicators and standards to cover all of its functions within its Improvement Plan, in support of its general duty to continuously improve. This will improve the transparency of its arrangements to support continuous improvement. "

To this end Officers have identified a number of draft corporate improvement indicators which aim to measure four perspectives:

- Customers (e.g. percentage of satisfaction with recycled facilities)
- Processes (e.g. achievement of Green Flag Accreditation)
- Cost (e.g. cost per transaction/service)
- People and Learning (e.g. percentage of people participating in programmes)

The range of indicators also achieves a balance of coverage against the categories Strategic Effectiveness, Service Quality, Service Availability, Fairness, Sustainability, Efficiency and Innovation as identified in Part 12 of the Local Government (Northern Ireland) 2014 Act.

A short presentation will be provided for Members on the draft corporate improvement indicators for the Community Planning and Regeneration Directorate.

It is proposed that the draft corporate improvement indicators are included in the overall Corporate Improvement Plan 2018-19, which will be presented to full Council in February 2018 with an additional report outlining the proposed governance arrangements.

RECOMMENDATION: that the draft Corporate Improvement Indicators for the Community Planning and Regeneration Directorate are approved and included in the draft Corporate Improvement Plan 2018-19 for approval by Council in February 2018

Prepared by: Helen Hall, Head of Performance and Transformation

Approved by: Majella McAlister, Director of Community Planning & Regeneration and Jacqui Dixon, Chief Executive

3.2 PBS/PS/004 CRANFIELD HOLY WELL: CIRCULAR PATH SCHEME AND CONSERVATION WORKS

Members are reminded that the Council owns and maintains a small park in Cranfield on the shore of Lough Neagh at Churchtown Point near Randalstown which is also the site of Cranfield Holy Well and the ruins of a 13th century church (St Olcans) including graveyard. The Holy Well is a heritage attraction and features in the Council's Visitor Guide.

In 2014, the Lough Neagh Partnership successfully applied to the Heritage Lottery Fund (HLF) to establish a Landscape Heritage Partnership (LHP) for Lough Neagh to take forward a number of projects that could enhance the cultural and heritage appeal of the Lough to both residents and visitors. The Council, together with Armagh, Banbridge and Craigavon, Lisburn and Castlereagh and Mid Ulster Councils all agreed to provide match funding over 5 years. One of the projects identified under the archaeological theme is the conservation of the church graveyard and Holy Well involving the construction of a circular path with supporting wall, a sculpture and up lighting the Termon Cross. The Council's match funding of £4,550 for the Cranfield project was agreed in 2016 as part of the 5-year LHP programme.

A scheme to construct the proposed circular path a copy of which is enclosed was commissioned by the LHP and the Council has been asked to approve the project so that contractors can be appointed and on site by the summer. The LHP will tender for the works and manage the scheme for start to completion. The scheme may be considered under permitted development subject to a satisfactory habitat assessment (which the LHP will commission and pay for) and to the terms of a lease agreement that needs to be put in place with a private landowner who owns a small section of the proposed path (as marked on the attached layout). The Council is required to enter into a 'permissive path agreement' with the landowner before the project can proceed. The landowner has been approached informally and he is willing to enter into such an agreement with the Council; it is anticipated that a peppercorn annual rent will be paid to the landowner as part of the agreement estimated to be around £100. Alternatively, the Council may wish to consider acquisition of the site.

RECOMMENDATION: that the Council

- a) approves the scheme to develop a circular path at Cranfield Holy Well and;**
- b) that, subject to a satisfactory habitat assessment, officers negotiate either a permissive path agreement with the adjacent landowner for a peppercorn annual rent or acquisition subject to the Council agreeing a price.**

Prepared by: Paul Kelly, Head of Economic Development

Approved by:
Regeneration

Majella McAlister, Director of Community Planning &

3.3 PBS/BC/3 STREET NAMING

Correspondence was received on 25 January 2018 from Margaret O'Boyle (BLDR Ltd), regarding the naming of a residential development at Greystone Road, Antrim. The development consists of four units, these being detached dwellings. The three development names and the developer's rationale have been submitted as outlined below with a site location map and site layout plan enclosed.

- 1 – Old Manse Gardens
- 2- Beech Tree Lane
- 3- Beech Tree Gardens

Should the Committee not wish to select the above name; the matter will be referred back to the developer via the Building Control section for further consideration.

RECOMMENDATION: that the Committee selects a name for this development.

Prepared by: Christopher McGhee, Acting Principal Building Control Surveyor

Approved by: Bronagh Doonan, Head of Property and Building Services

Agreed by: Majella McAlister, Director of Community Planning & Regeneration

3.4 ED/ED/80 CORPORATE EVENTS SPONSORSHIP PROGRAMME

Members are reminded that the Council agreed to publish a call for applications for the Corporate Events Sponsorship Programme in January 2018 for events taking place from 1 April. The total budget available is £50,000 for 2018-19, subject to the annual estimates process. A maximum award of sponsorship in the sum of £10,000 per event is available.

A call for applications was advertised in the Belfast Telegraph and promoted through the Council's social media channels. Five applications were received by the deadline of 26 January 2018 and a summary of the assessment process carried out by officers is set out in the table below.

APPLICANT	EVENT NAME	LOCATION/DATE	SCORE (PASS RATE = 50%)	AMOUNT REQUESTED	AWARD RECOMMENDED
Irish Minibike Championship	Irish Minibike Championship Round 2 - IMC V BMB (British Mini Bikes)	Nutt's Corner Racing Track 5 th – 6 th May	17.5%	£10,000	£NIL: Did not meet the threshold for funding
Shane's Castle Vintage Steam Group	Shane's Castle May Day Steam Rally	Shane's Castle 6 th – 7 th May	77.5%	£10,000	£10,000
Country Lifestyle Exhibitions Ltd/ Living History Ireland	The 220 th Anniversary of the Battle of Antrim	Antrim Castle Gardens 2 nd - 3 rd June	50%	£10,000	£5,000
Country Lifestyle Exhibitions Ltd	Irish Game Fair and Living History Festival	Shane's Castle Estate 23 rd - 24 th June	87.5%	£10,000	£10,000
Atlantic Challenge Northern Ireland	Atlantic Challenge International Contest of Seamanship	Antrim Boat Club 20 th – 28 th July	57.5%	£10,000	£5,000

RECOMMENDATION: that

1. The Council awards Corporate Events Sponsorship in the sum of :
 - i. £10,000 to Shane's Castle Vintage Steam Group for Shane's Castle May Day Steam Rally;
 - ii. £5,000 to Country Lifestyle Exhibitions Ltd/ Living History Ireland for the 220th Anniversary of the Battle of Antrim;
 - iii. £10,000 to Country Lifestyle Exhibitions Ltd for Irish Game Fair and Living History Festival;
 - iv. £5,000 to Atlantic Challenge Northern Ireland for Atlantic Challenge International Contest of Seamanship.

2. A second call for applications be released from April 2017 and a report brought to the Committee with recommendations.

Prepared by: Karen Steele, Tourism, Town Centre & Regeneration Manager

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.5 ED/TOU/043 BALLYCLARE MAY FAIR 2018

It is proposed to hold the 2018 Ballyclare May Fair Festival from Saturday 19 to Saturday 26 May, inclusive. Officers will draw up a full schedule of events, entertainment and activities in conjunction with the May Fair Working Group and bring a further programme report back to the Committee.

This year's May Fair Working Group consists of the 5 Ballyclare DEA Councillors, community representatives and a representative from Ballyclare Chamber of Commerce to develop the events programme. A budget of £25,000 has been provided in the 2018/19 estimates for the 2018 May Fair.

Food businesses in the town centre will again be invited to advertise special offers in the 2018 programme; given the success of last year's format, it is proposed that only food vendors offering gourmet options or food not available in the town centre takeaways will be invited to trade at the May Fair.

RECOMMENDATION: that the Ballyclare May Fair takes place from 19 to 26 May 2018, inclusive, at an estimated cost of £25,000 provision for which exists in the Economic Development estimates for 2018-19.

Prepared by: Vanessa Postle, Tourism, Town Centre & Regeneration Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.6 ED/TOU/19 SHORELINE FESTIVAL 2018

Members are reminded that in April 2017 it was agreed that the Shoreline Festival will take place over two days during the August bank holiday weekend at Jordanstown Loughshore Park.

Given the success of 2017 event over the two days, and following a survey of those who attended last year's the event, Members are requested to approve the dates for this year's Shoreline Festival as Saturday 25 and Sunday 26 August 2018. The programme will feature music concerts on Saturday and Sunday evenings, family fun activities and a budget of £31,000 has been provided in the estimates.

The programme will include amusements, music concerts, inflatables and outdoor activities, sensory play, street theatre shows and arts and crafts activities on a nautical theme.

In accordance with the relevant byelaw, the consumption of alcohol is prohibited in the park. It is therefore proposed to suspend the byelaw from 7-10pm for the duration of the evening concerts.

RECOMMENDATION: that

- i. The Shoreline Festival takes place on 25-26 August 2018 at an estimated cost of £31,000, provision for which exists in the Economic Development estimates for 2018-19.**
- ii. A notice advising of the suspension of the byelaw on 25-26 August 2018, 7-10pm be placed in the local press.**

Prepared by: Vanessa Postle, Tourism, Town Centre & Regeneration Officer

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.7 ED/EUP/2 GROW SOUTH ANTRIM: CO-OPERATION PROJECTS

Members are reminded that GROW South Antrim Local Action Group (LAG) is currently delivering the Northern Ireland Rural Development Programme 2014-2020 across the Borough, which includes providing direct grant aid to businesses, community organisations and in support of village renewal schemes.

The Rural Development Programme also includes a Co-operation measure which enables GROW to collaborate with other LAGs on joint initiatives within Northern Ireland and across Europe. GROW is currently working on the following two pre-development projects to determine if they are feasible to bring forward for a full application:

- Feasibility study to improve accessibility to Lough Neagh for tourism purposes with partners in Mid Ulster Rural Development Partnership and SOAR (Armagh Banbridge and Craigavon);
- Pre-development work on a business craft project with partners in Finland, Croatia and Estonia.

The pre-development phase of the GROW Co-Operation Scheme attracts 100% funding of up to £5,000 from the Department of Agriculture, Environment and Rural Affairs (DAERA) and both projects have live Letters of Offer to GROW South Antrim. As the Council has a Service Level Agreement with GROW to manage financial payments, the Letter of Offer for these projects includes the Council's business ID issued by DAERA to allow payments to be made directly into the Council's account. DAERA has now advised that applications and Letters of Offer for these live projects, and any future project must include the Council as a co-applicant to the project to facilitate the payment of grant aid.

RECOMMENDATION: that the Council agrees to partner with GROW South Antrim on two Co-Operation projects with 100% grant aid secured from external sources.

Prepared by: Emma Stubbs, Economic & Rural Development Manager

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.8 CP/CD/205 CHRISTMAS 2018

(i) Christmas Events/Switch Ons

At the Council meeting in November 2017 it was agreed that 4 main switch on events would be held in Antrim, Randalstown, Glengormley and Ballyclare from 2018 onwards. This option along with the other agreed elements requires a budget of approximately £210,000, which leaves a balance of £20,000 from the ring-fenced amount of £230,000 (50% reduction on the current expenditure of £460,000).

Outside of this new arrangement, Officers understand that some groups may wish to arrange and deliver their own Christmas events but would still require some financial assistance from the Council. In this scenario, the Council would not provide a tree or lights nor be involved in the putting up and taking down of the same. Rather the Council would provide an award of up to £500 per group, per site (from the current list of 18 sites) and for groups that wish to run a larger event, a maximum ceiling of £1,000 will apply however the group must match the extra £500 (or lower amount) from their own resources.

It will be up to the group to determine what their Christmas event should entail. For administrative and governance purposes it is proposed that this process would include as follows:

- Constituted group (covering the site area) submits a summary detailing their event and required support
- Accompanying documentation to include constitution, insurance, land ownership and risk assessment
- Officers to review and make recommendations to Council or Committee
- Maximum award £1,000 (£500 per site plus match funding option) from a total budget of £18,000.

Members are advised that some groups currently apply under the Community Festivals Fund Programme for Christmas activities. The application closing date was 15 December 2017. Should groups be successful under the Community Festivals programme they would not be eligible to benefit from this assistance.

The Chief Executive wrote to Groups affected by the changes to the Christmas programme on 29 December 2017. Responses have been received from a number of groups including TIDAL in Toome and Ballynure & District Cultural Association.

(ii) Request from TIDAL

The request received from TIDAL, a community development group based in Toome, a copy of which is **enclosed**, requests that the Council permits the group to retain the Christmas lights, street decorations and barriers surrounding the tree used in 2017, for re-use in the village in future years.

(iii) Request from Ballynure & District Cultural Association

The request received from Ballynure & District Cultural Association is that the Council gifts the lights currently in use to the Association for use on their sustainable Christmas tree. A copy of the request is enclosed.

Should Members wish to pursue the option to gift lights to constituted groups there are a number of considerations as follows:-

- i. Groups would have to take responsibility for all electrical testing, insurance and legislation regarding roadside working etc.
- ii. The Council would have to test the lights this year, post removal before passing them onto the Groups.

RECOMMENDATION: that

- (a) a budget of up to £18,000 be provided for groups who wish to arrange and deliver their own Christmas events as outlined in this report. Groups in receipt of Community Festivals funding for Christmas events will not be eligible;**
- (b) existing Christmas lights be provided to Groups upon request from one of the 18 designated sites who can evidence that they have the capacity to take responsibility for all electrical testing, insurance and legislation regarding roadside working etc.**

Prepared by: Bronagh Doonan, Head of Property Services

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.9 FI/PRO/TEN/80 ANTRIM FORUM – REPLACEMENT SPORTS FLOOR TO MINOR HALL

Members are reminded that at the Council meeting in May 2017, approval was granted for a total budget of £89,832.50, for works and fees including a small contingency, to proceed with the project at Antrim Forum.

The tender for the works was awarded to JJ Hennebry & Sons Ltd in the sum of £85,620.00. This report provides an update on the current status.

SCOPE

The scope of the project included the following:

- Removal and disposal of the existing Granwood Sprung Flooring System
- Inspection and remedial works to be carried out to existing concrete sub-floor as required (this can only be ascertained following complete removal of existing floor system)
- Provision of new Gerflor Sprung Sports Floor System and skirting with surface markings to suit various sports as specified

PROJECT PERFORMANCE

Programme:

The project commenced on site on 24 July with a projected completion date of 18 September 2017. The works were duly completed and the scheme was handed over on 16 November 2017 representing a Programme delay of 8 weeks. The programme delay and associated costs was primarily due to the discovery of moisture penetration below the existing floor screed. This required a thorough inspection/testing regime to ascertain the extent and severity of the moisture ingress to enable the best solution to protect the integrity of the new sports floor installation and provide a 10 year warranty.

Cost Summary:

Due to the additional works and impact on programme there were additional costs for the contractor. The contractor initially claimed a final cost of £107,038.05. Following determined negotiations this was reduced to £99,098.05 giving an overall project cost for works and fees of £103,310.55. This is £13,478.05 (13%) above the original approved budget. This additional cost is considered to be acceptable.

Customer Satisfaction:

Capital Development have sought a satisfaction feedback from the Client and the response indicates a high satisfaction level for the refurbishment works undertaken including contractor performance.

RECOMMENDATION: the additional cost of £13,478.05 be approved giving a final outturn cost for the project (works and fees) in the sum of £103,310.55 plus VAT.

Prepared by: David Traynor, Capital Project Officer

Agreed by: Reggie Hillen, Head of Capital Development

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.10 PBS/BC/1 PROPERTY DETAILS SURVEYS CONTRACT WITH LAND AND PROPERTY SERVICES

Members will be aware of the numerous strands of work the Building Control section undertakes in partnership with Land and Property Services (LPS) section of Department of Finance. The Council has received correspondence a copy of which is enclosed requesting that a new contract from 31 March 2018 until 31 March 2019, be agreed.

The aim of this strand of the LPS partnership is to deliver greater efficiency (lower unit cost of assessment), and effectiveness (increased valuation list growth) in the rate revenue generating process while reducing disruption to the ratepayer and minimising the backdating of the rates bill. This activity will enhance the timeliness, accuracy and thus fairness of the valuation list and consequently the distribution of rate liability. It is an example of collaborative working across central and local government, optimising the use of resources.

The Council's Legal Adviser and Building Control have considered the contract a copy of which is enclosed and consider it to be acceptable.

RECOMMENDATION: that the Property Details Surveys contract with Land and Property Services from 31 March 2018 until 31 March 2019 with Land and Property Services be agreed.

Prepared & Agreed by: Bronagh Doonan, Head of Property and Building Services

Approved by: Majella McAllister, Director of Community Planning & Regeneration

3.11 PBS/PS/011 GRAFFITI REMOVAL POLICY

Members will be aware that Officers have been developing a policy in relation to the removal of graffiti. A copy of the graffiti policy is **enclosed** for Members' consideration.

The Policy deals with graffiti removal from Council owned property and reflects the approach taken to date by the new Council since 1 April 2015. The Policy has been screened under Section 75 and it has been determined that an Equality Impact Assessment is not required. A copy of the screening document is **enclosed**.

Council cannot remove all graffiti across the Borough located on property not within Council's ownership as the costs would be prohibitive. The Council will encourage all other public bodies to remove graffiti from property in their ownership.

RECOMMENDATION:that

- i. The Graffiti Removal Policy be approved.**
- ii. The Equality Impact Assessment screening document be approved.**

Prepared & Agreed by: Bronagh Doonan, Head of Property and Building Services

Approved by: Majella McAllister, Director of Community Planning & Regeneration

3.12 ED/ED/97 DIGITAL CATAPULT: CHALLENGE FUND

Digital Catapult is a UK government sponsored initiative which funds projects that can build capability and capacity in the fast growing digital business sector. In June 2017, Digital Catapult was awarded funding from Innovate UK to expand the 'Things Connected' network by supporting up to five additional large-scale regional network deployments. Things Connected seeks to provide start-ups, existing small businesses and digital developers with better access to the latest technology known as Low Power Wide Area Networks (LPWAN) and facilitate the development and deployment of innovative sensor equipment, connected devices, applications and services that have the potential to be commercialised. LPWAN is a wireless wide area network technology that interconnects low-bandwidth, battery-powered devices with low bit rates that can receive and transmit data over long ranges and is not dependant on cabled infrastructure.

A Northern Ireland Consortium has been set up led by Ulster University along with Invest Northern Ireland and Tourism NI and a number of businesses already operating in the digital sector to deliver the project over the next 2 years. All 11 Councils have been invited to join the Consortium as partners to lead local projects. The Councils have also been requested to contribute £10,000 each towards a Challenge Fund which can be accessed by local businesses that require funding to develop prototype devices capable of commercially exploiting the new network infrastructure. An indicative list of potential project applications under this flagship pilot project are enclosed under the strategic themes of Tourism (led by Tourism NI which is contributing £35,000), Manufacturing, Healthcare, Digital/Creative Media, Agriculture/Food, Transport and Smart Buildings/Environments.

The Councils have also been asked to promote the Challenge Fund locally and provide mentoring support to businesses that require it. Ulster University will provide free training and support for businesses seeking partners to trial potential technical solutions on the Catapult network. Each Council is only expected to assist businesses within its area although it is possible that two or more companies from different Council areas may come together to develop an idea as a joint venture.

At least 50 sites have been identified by Digital Catapult for the installation of the physical infrastructure (gateways) for the new network ensuring maximum coverage across Northern Ireland (the infrastructure will operate using low power radio bandwidth and so is not expected to be subject to the vagaries of broadband connectivity in rural areas). Access to the network will be free to companies which take part during the life of the 2 year project.

RECOMMENDATION: that the Council agrees to join the Northern Ireland Digital Catapult Consortium and provide £10,000 towards a Challenge Fund for businesses only in the Antrim and Newtownabbey area to help develop working prototypes for commercial development, subject to the annual estimates process.

Prepared by: Paul Kelly, Head of Economic Development

Approved by: Majella McAllister, Director of Community Planning &
Regeneration

3.13 CP/GEN/025 COMMUNITY FESTIVALS FUND GRANT AID RECOMMENDATIONS 2018/19

Members are advised that the closing date for receipt of applications under the Community Festivals Fund for 2018/19 was 15 December 2017. To support applications to this grant aid programme, officers delivered 4 grant workshops and offered one-to-one support to any interested groups. 28 applications were received and assessed by an officer panel and a detailed summary of the applications and score sheets is enclosed for Members' information.

Members will be aware that it was agreed by the Council in October 2016 to maintain a pass threshold of 50% following a Grant Aid Review, it was also agreed that groups would not be required to demonstrate match funding however where a group evidenced match funding this would be reflected in the scoring. Members should also note that proposed awards are subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

The total budget available for the 2018/19 Community Festivals Fund is £79,600 as provided for in the estimates, of which £29,600 (similar to the amount awarded in 2017/18) is expected from the Department for Communities (DFC) under its Community Festivals Programme for 2018/19. It is anticipated that notification of the 2018/19 award from DFC will be in April 2018. A further report will be brought to Members.

In total 28 applications were received requesting a total of £120,660. The 18 applications successfully achieving the required 50% threshold have requested a total of £76,010 which leaves a balance of £3,590.

Should Members wish to proceed with a second call for Community Festival Fund applications for 2018/19 for the 10 unsuccessful groups, an amount of £25,000 could be made available; taking into consideration the current remaining budget of £3,590 an additional allocation of £21,410 would be required which would be fund from revenue savings. The second call would open on 5 March 2018 with a closing date of 26 March 2018 and would only be open to previous unsuccessful applicants.

Members are advised that Officers will arrange to meet with the unsuccessful groups to provide feedback on their applications or to signpost them to other relevant funders.

A further report on the outcome of the second call will be brought to the April meeting.

RECOMMENDATION: that

- i) The 18 grants totalling £76,010 which successfully achieved the required 50% threshold be approved.**

- ii) The remaining £3,590 with an additional amount of £21,410 be approved for a second call for the 10 unsuccessful groups.**

Prepared by: Jonathan Henderson

Agreed by: Elaine Manson, Community Services & Tackling Deprivation
Manager and Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.14 CP/GEN/21 CAAN PROVISION OF GENERALIST ADVICE SERVICES 2018-19

Members are reminded that Citizens Advice Antrim and Newtownabbey (CAAN) was appointed by the Council in March 2017 to provide Generalist Advice Services in the Borough for the period 1 April 2017 to 31 March 2018 at a cost of £312, 678 (DFC £72,569 ANBC £240,109). The Letter of Offer included the option of an extension for a further year subject to a positive evaluation of year 1 and availability of funding from the Council and the Department for Communities (DFC).

Officers have been involved in quarterly monitoring meetings throughout the year with CAAN staff and the Chairperson and Vice Chairperson of the Community Planning and Regeneration Committee and have also fully vouched expenditure to date. A copy of the most recent progress report from CAAN is enclosed for Members' consideration. Based on this information which shows that CAAN has exceeded the agreed targets for the period 1 April-30 December 2017 and is expected to fully deliver on the targets for the remainder of the financial year, Officers would propose that an extension of one year to cover the period 1 April 2018-31 March 2019 is approved.

Members are advised that whilst DFC has yet to issue a Letter of Offer for delivery of the Council's Community Support Programme 2018/19 it is expected that this amount will be similar to that awarded for advice services in 2017/18. The Council contribution of £240,109 has been included in the 2018/19 estimates.

RECOMMENDATION: that a 1 year extension to the Citizens Advice Antrim and Newtownabbey contract for the provision of generalist advice services for the period 1 April 2018-31 March 2019 be approved.

Prepared by: Elaine Manson, Community Services and Tackling Deprivation
Manager

Approved by: Louise Moore, Head of Community Planning

3.15 CP/CD/207 ANTRIM AND NEWTOWNABBEY PENSIONERS' PARLIAMENT 2018

The Northern Ireland Pensioners Parliament was launched in 2011 and allows older people from across Northern Ireland to have their say on the issues that matter to them, both local and regional. Since its establishment, the Parliament has engaged with thousands of older people across Northern Ireland through a variety of methods including Surveys, Local Parliaments and Themed Parliaments. Since 2016 Age Sector Platform has initiated a two year model for the Parliament consisting of local parliaments in each of the 11 Council areas and new themed parliaments which will focus on specific issues.

Members are reminded that the Antrim and Newtownabbey Pensioners Parliament was supported by the Council in February 2016 to hold its first event in Mossley Mill. The event attracted 90 older people from across the Borough and received very positive feedback from participants.

A request for financial assistance has been received from Age Sector Platform for support to run a similar event in Mossley Mill on 20 April 2018, a copy of which is enclosed. As with the previous event the Council has been asked to waive the cost of the Linen Suite (£350) and provide hospitality for approximately 100 participants, estimated to be £1,300. Staff costs to plan, implement and run the event will be covered by the Platform's main funder The Atlantic Philanthropies.

Invitations to attend the event will be issued to Members in due course.

RECOMMENDATION: that

- i. The Council waives the cost of hire of the Linen Suite for the one day event.**
- ii. Funding of up to £1,300 be approved for hospitality.**

Prepared by: Elaine Manson, Community Services and Tackling Deprivation
Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.16 ED/ED/107 ANTRIM LOUGH SHORE CAFÉ CATERING FRANCHISE

Members are reminded that in February 2017 the Council extended the catering franchise at Antrim Lough Shore Park with CBC Catering until 31 March 2018 with an annual franchise fee of £11,100 (£6,000 was paid for the period April – September 2017 then a monthly fee of £850 from October 2017 – March 2018). The extension was agreed to ensure that a catering service could continue to be provided to users of the Lough Shore Park until completion of the proposed Gateway Centre which will replace the existing café and public toilets.

CBC Catering has submitted a request to the Council for a reduction in the existing franchise fee for the last four months of the current contract (December 2017 to 31 March 2018) from £850 per month to:

- £50 per month: December 2017, January 2018, February 2018
- £400 per month: March 2018.

The franchisee has requested this revision to the contract as they state that business is not sustainable during the winter months at the current agreement due to:

- High energy bills as a result of the uneconomical style of heating in the premises (typically electricity bills can be up to 4 times that charged to other similar catering franchises)
- The design of the building and poor insulation result in high levels of internal condensation
- Adverse weather conditions especially during the winter months affects footfall into the café

Officers are pursuing minor improvements to the café to address the concerns raised by the franchisee in the expectation that the building will be required to remain open to the public for up to a further 18 months (subject to the building programme of the proposed Gateway Centre). In the meantime, it is proposed that the current agreement with CBC Catering be extended from 1 April until 31 October 2018 at a fee of £400 per month for seven months, totalling £2,800. Should Members agree to the request the net loss of income to the Council for the December 2017 to March 2018 period would be £2,850 and £3,150 for the April 2018 to October 2018 period based on the current franchise fee. This is proposed as the present physical condition of the café is unlikely to attract another service provider on a short-term contract and to provide service continuity. The franchisee has indicated that they will be monitoring trading conditions over the Spring and may consider applying for a further extension beyond 31 October 2018. Should Members not wish to approve the request as outlined, officers will explore an option to close the facility and replace with a temporary mobile catering offer.

RECOMMENDATION It is recommended that:

- i) **The catering franchise fee for the café at Antrim Lough Shore Park be reduced from £850 per month to £50 per month for December 2017,**

January and February 2018 and to £400 for March 2018.

- ii) The catering franchise with CBC Catering be extended from 1 April 2018 until 31 October 2018 for a fee in the sum of £400 per month.**

Prepared by: Karen Steele, Tourism, Town Centre & Regeneration Manager

Agreed by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.17 O/52F LOUGH NEAGH PARTNERSHIP

Members are reminded that the Council agreed to provide grant aid to the Lough Neagh Partnership towards its operating costs in the sum of £22,000 for 2017-18 with Mid Ulster and Armagh, Banbridge and Craigavon Councils providing similar amounts and Lisburn and Castlereagh a lesser sum to reflect its smaller share of the Lough. The Council also decided that future requests for grant aid will be considered on the basis of a reducing amount in the expectation that a new body under community ownership as a Development Trust will emerge with central government funding.

The Lough Neagh Partnership has written to the Council (**enclosed**) requesting £22,000 towards core funding in 2018-19 and has offered to make a presentation to the Committee to make its case for further funding at the current level.

RECOMMENDATION: that the Lough Neagh Partnership be invited to present to the March meeting of the Community Planning and Regeneration Committee.

Prepared by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.18 CP/GEN/024 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME - RECOMMENDATIONS 2018/19

Members are advised that the closing date for receipt of applications under the Community Development Grant Aid Programme for 2018/19 was 15 December 2017. To support applications to this grant aid programme, Officers delivered 4 grant workshops and offered one-to-one support to any interested groups. 96 applications were received and assessed by others and a detailed summary is enclosed for more information.

Members will be aware that it was agreed by the Council in October 2016 to maintain a pass threshold of 50% following a review of the Programme. It was also agreed that groups would no longer be required to demonstrate match funding however where a group evidenced match funding this would be reflected in the scoring.

In relation to insurance for programme/activities, successful applicants under Community Outreach and Involvement, Summer Schemes and Technical Assistance would also be entitled to financial assistance towards insurance cover up to a maximum of £500. Members are also advised that proposed awards are subject to the receipt of all relevant supporting documentation, or the offer of funding will be withdrawn.

The total budget available for the 2018/19 Community Development Grant Aid Programme is £180,000, as provided for in the estimates, of which £39,203.00 (similar to the amount awarded in 2017/18) is expected from the Department for Communities (DFC) under its Community Support Programme for 2018/19. Notification of the 2018/19 award is expected in April and a further report will be brought to Members.

In total 96 applications were received requesting a total of £231,073.35 as detailed in the table below. The 73 applications successfully achieving the required 50% threshold have requested a total of £175,725.50 which when subtracted from the total budget available of £180,000 leaves a balance of £4,274.50 to be allocated to the 2018/19 rolling Small Grants Programme.

As in previous years Officers will arrange to meet with any unsuccessful groups to provide feedback on their applications and to signpost to other relevant funders.

Summary of Community Development Grant Aid 2018/19 - First Call				
Grant Stream	Number of Applications	Successful Applications (Scored 50% and above)	Total Requested	Total Awarded
Premises	34	30	£111,202.50	£97,392.50
CO&I (Including Additional Insurance)	37	29	£76,490.85	£57,498.00

Summer Scheme (Including Additional Insurance)	19	11	£32,916.00	£16,835.00
Technical Assistance	3	1	£8,964.00	£3,000.00
Small Grant - Activity and/or Insurance	3	2	£1,500.00	£1,000.00
Small Grant - Seeding and/or Insurance	0	0	£0.00	£0.00
Totals	96	73	£231,073.35	£175,725.50
Balance Remaining	n/a	n/a	n/a	£4,274.50

RECOMMENDATION

It is recommended that

- i. The 73 grants totalling £175,725.50 which successfully achieved the required 50% threshold be approved.**
- ii. The remaining £4,274.50 be allocated to the rolling Small Grants Programme for 2018/19.**

Prepared by Jonathan Henderson, Community Services Officer

Agreed by: Elaine Manson, Community Services and Tackling Deprivation
Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.19 CP/GR/074 GOOD RELATIONS DISTRICT COUNCIL PROGRAMME & ACTION PLAN 2018 / 2019

Members are reminded that an annual submission is made by the Council to The Executive Office (TEO) requesting financial assistance for the delivery of a local Good Relations Action Plan. A commissioning letter was received from the Executive Office on 8 January 2018 with a submission deadline of 23 February 2017 for Good Relations Action Plan 2018/2019.

Members are reminded that the Good Relations Programme reflects the Executive's commitment to improving community relations. It outlines how Government, stakeholders, community and individuals will work together to achieve change against the following key priorities:

1. Our children and young people;
2. Our shared community;
3. Our safe community; and
4. Our cultural expression.

Members are reminded that to date, the 2017/18 Programme has engaged over 82,426 people through a series of targeted programmes and events for young people, community groups, stakeholders and the general public. The 2018/19 Action Plan also reflects the priorities identified through the Good Relations Audit completed in February 2017, after an interim review was completed. The next audit is not due with TEO until 2019/2020, however a review of all Good Relations Grant Aid is scheduled for 2018/19 to ensure it is current and meeting the needs of communities across the Borough. The key issues to be addressed are summarised on the 2018/2019 project schedule and the full 2018/19 Good Relations Action Plan a copy of which are **enclosed** for Members' approval.

Members are reminded that The Executive Office requires match funding of 25% from district councils. The total amount required to enable implementation of the Good Relations Action Plan in 2018/19 is £199,494.56 which consists of £118,650 programme costs and £80,844.56 staff costs. A total amount of £149,620.92 has been requested from TEO, this reflects a 3% inflation increase on the 2017/2018 award, the Council would therefore be required to allocate a sum of £49,873.64 towards delivery of the Plan for which provision has been made in the 2018/19 estimates. A decision and confirmation of the amount awarded is expected at the end of April 2018.

The Good Relations Action Plan 2018-19 has been equality screened and a copy of the Equality Screening document is **enclosed** which indicated that a full Equality Impact Assessment is not required.

RECOMMENDATION: that

- (a) the draft Good Relations Action Plan 2018/19 be approved.**

- (b) match funding up to a maximum of £49,873.64 be provided, provision for which has been made in the 2018/19 estimates.**
- (c) The Equality Screening Form be approved.**

Prepared by: Valerie Crozier-Nicholl, Good Relations Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.20 CP/GEN/026 ROYAL WEDDING COMMEMORATIVE EVENT 2018

Members are reminded of the forthcoming marriage of Prince Harry to Meghan Markle planned to take place on Saturday 19 May 2018. Over recent weeks' a number of enquiries from both members of the public and the local media have been received seeking information on how the Council proposes to celebrate this event.

Council Officers are currently developing a programme to celebrate this momentous occasion and have identified the following options for Members' consideration.

(i) Presentation Of Commemorative Medals To Year 7 Pupils

Taking into consideration previous Royal Events commemorated by the Council including the wedding of Prince William to Catherine Middleton in April 2011, it is proposed that a commemorative medal be presented to all Primary 7 pupils in the Borough of which there are approximately 1,500.

Similar to the event in 2011, 2 pupils and a teacher representing each school would be invited to a celebration event where the Mayor would present the pupils with the medals for their schools. This event would take place on Friday 18 May 2018 at 10.00am, venue to be confirmed. Initial quotations indicate a cost of approximately £2 per medal with the total cost of purchasing 1,500 being £3,000. The cost of decorating the venue and providing hospitality for approximately 150 pupils and teachers is £500 resulting in a total overall cost for the event of £3,500.

(ii) Live Screening Of The Royal Wedding

Members will recall that in June 2016 live screenings of the Northern Ireland Football team European Championship matches took place in Antrim Castle Gardens Large Parterre and Mossley Mill Civic Square, which proved to be popular and very successful with a family audience attending. Members may wish to consider doing something similar in terms of screening the Royal Wedding live and keeping the screens in place for the FA Cup Final scheduled after the wedding on the same date. The cost of hiring the screen and required infrastructure to do this is estimated at £6,000 per venue. The Arts and Culture ticketing system can be used once again to facilitate advance booking given that numbers will have to be limited to approximately 2,000 per venue.

RECOMMENDATION: Members are asked to indicate which option(s) they wish to progress.

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Elaine Manson, Community Services & Tackling Deprivation Manager

Approved by Majella McAlister, Director of Community Planning & Regeneration

3.21 HR/LD/7 NILGA ACCREDITED PLANNING PROGRAMME FOR ELECTED MEMBERS MARCH 2018

NILGA is developing an Elected Members Regional Programme for Member Development and one element of this is a proposed accredited Planning Programme.

This programme is currently in design and timetabling phase and NILGA is initially seeking 2 Elected Members from each Council for the pilot programme.

The accredited pilot is a particularly good opportunity for Members involved in the Planning Committee to get an "anchor" qualification which would be very beneficial for the future, beyond May 2019 (it's assumed that Members nominated would, at least, seek continuity in Local Government after the Election).

It is proposed that this would be an 8 session programme, 3 hours per module, times of sessions to be agreed. The recently formed Regional Elected Member Development Group has commissioned a planning and development specialist to co-design the programme and will identify relevant speakers and contributors. There will be 1 x module in each calendar month commencing March/April 2018, to enable completion by end December 2018 (subject to feedback as regards availability over the summer months).

NILGA and partner bodies, including the Local Government Training Group, will meet the costs of this Pilot Programme, except for travel.

RECOMMENDATION: that the Committee nominates 2 Members to this pilot programme to further the Member Development in Planning and gain an accredited qualification at no cost.

Prepared by: Fiona Gunning, Organisation Development Officer

Approved by: Majella McAlister, Director of Community Planning & Regeneration

ITEMS FOR INFORMATION

3.22 PBS/BC/2 BUILDING CONTROL MATTERS FOR THE PERIOD 1- 31 DECEMBER 2017

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

Full Plans – 33

Building Notices – 84

Regularisation Certificates – 34

Full Plans

Approvals – 37 Rejected applications requiring resubmissions – 49

Commencements & Completions

Commencements – 218 Completions - 216

Inspections - A total of 633 Site Inspections were carried out

Regularisation Certificate - 23 Regularisation Certificates issued

Building Notice- 127 Completion Certificates issued

Property Certificates

Received – 242

EPB

EPC's checked – 132 & 91% compliance (One estate agency)

DEC's checked – 6 & 100% compliance

Income

Plan Fees Received for Month	£13333.50
Inspection Fees Invoiced for Month	£34051.01
Building Notice Fees Received for Month	£8318.00
Regularisation Fees Received for Month	£2947.20
Property Certificate Fees Received for Month	£11400.00
TOTAL	£70049.71

BUILDING CONTROL MATTERS FOR PERIOD 1 DECEMBER TO 31 DECEMBER 2017

POSTAL NUMBERING

Numbers of official postal numbers issued – 17

LPS PARTNERSHIP

Commercial Vacancies – 60 (Commercial vacancy tranche received on 15/11/2017)

Property details surveys completed 24

RECOMMENDATION: that the report be noted.

Prepared by: Vicky Jordan, Business Support

Agreed by: Bronagh Doonan, Head of Property and Building Services

Approved by: Majella McAlister, Director of Community Planning & Regeneration

3.23 ED/ED/106 EU JOBS AND GROWTH PROGRAMME UPDATE

Members are reminded that the Council can access grant aid for business start-up and business development programmes through the EU Jobs and Growth Programme (2014-20). The Council has been allocated an indicative sum of approximately £1.052 million, plus a 20% contribution from Invest Northern Ireland towards the delivery of approved programmes; the Council is required to contribute a further 20%. An application process must be followed to access the funds and, to date, the Council has been successful in applying for funding for a 4 year Business Start-up Programme (£243,483 from EU and Invest NI plus £60,871 from the Council) and for a 2.5 year business mentoring programme, OPTIMAL, (£202,870 from EU and Invest NI plus £50,718 from the Council). The Business Start Programme is expected to promote 464 jobs over the 4 years and the OPTIMAL programme a further 165 jobs by 2022. Correspondence from Invest NI summarising the current position is **enclosed**.

The closing date for all new applications is 30 June 2018 and officers are in discussions with other Councils to investigate the potential for developing collaborative projects. A key requirement for successful applications is to demonstrate an average cost per job promoted through each programme of £1,000 and a minimum project cost of £250,000. Officers will keep Members informed of progress.

RECOMMENDATION: that the report be noted.

Prepared by: Paul Kelly, Head of Economic Development

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.24 CP/CP/026 COMMUNITY PLANNING PARTNERSHIP MEMBERSHIP

Members are reminded that the Community Planning Process includes establishing a Community Planning Partnership with representation from the Council, from each of the Statutory Partners and from the community, voluntary and private sectors, now referred to as support partners.

In December 2014, the Community Planning and Regeneration Committee agreed that Council representation on the Community Planning Partnership would be 11 in number: 4 DUP, 3 UUP, 1 SDLP, 1 Sinn Fein, 1 Alliance and 1 TUV.

Members are advised that Cllr Neil Kelly resigned his position on the Partnership and has been replaced by Cllr John Blair with immediate effect. The current membership of Antrim and Newtownabbey Community Planning Partnership is detailed below:

Elected Representatives -

Councillor R Lynch (Chairman)
Alderman M Cosgrove
Councillor P Brett
Councillor M Goodman
Councillor D Hollis
Councillor N Kells
Councillor S McCarthy
Councillor M Magill
Councillor J Montgomery
Councillor S Ross

Statutory Partners –

J Dixon	Antrim and Newtownabbey Borough Council
E Newberry	NI Housing Executive
O Donnelly	Northern HSC Trust
M Baker	Education Authority
E Bond	PSNI
M Loughran	Invest NI
B Murphy	Tourism NI
M Bryson	Libraries NI
P Coyle	NI Fire and Rescue Service
A Campbell	Sport NI
M Meehan	Public Health Agency
B Harkin	Health & Social Care Board
M Crudden	Council for Catholic Maintained Schools

Support Partners –

D Hayward Volunteer Now
C O'Neill Northern Regional College
R Folli Ulster University

Government Departments –

Department for Communities.
Department of Education.
Department for Infrastructure.
Department of Justice.

RECOMMENDATION: that the report be noted.

Prepared by: Alison Keenan, Community Planning Manager

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.25 CP/PCSP/8 POLICING AND COMMUNITY SAFETY PARTNERSHIP MEMBERSHIP

Members are reminded of the requirement within the Justice Act (Northern Ireland) 2011, for Council to establish a (Policing and Community Safety Partnership) PCSP. Furthermore the Council is required to nominate Political Members to the PCSP and membership should reflect, as far as practicable, the balance of parties on the Council.

Members are advised that Cllr Drew Ritchie resigned his position on Antrim and Newtownabbey PCSP and has been replaced by Cllr Stephen McCarthy with immediate effect. The current membership of Antrim and Newtownabbey PCSP is demonstrated in the table below:

Political Members	Cllr Audrey Ball (DUP)
	Cllr Linda Clarke (DUP)
	Ald Mandy Girvan (DUP)
	Cllr Michael Goodman (Sinn Fein)
	Cllr Neil Kelly (Alliance)
	Cllr Michael Maguire (UUP)
	Cllr Stephen McCarthy (UUP)
	Cllr Noreen McClelland (SDLP)
	Cllr Paul Michael (UUP)
	Cllr Stephen Ross (DUP)
Independent Members	Valerie Adams
	Niall Kelly
	Terry McGoldrick
	Adree Wallace
	Kenneth Wilkinson
	Kathy Wolff
	Vacant
	Vacant
Designated Members	Education Authority
	Northern Health and Social Care Trust
	Northern Ireland Fire & Rescue Service - Vacant
	Northern Ireland Housing Executive
	Police Service of Northern Ireland
	Probation Board for Northern Ireland
	Youth Justice Agency of Northern Ireland

Members will note that two Independent Member positions are currently vacant and will be aware that Independent Members are appointed by the Northern Ireland Policing Board. The Northern Ireland Policing Board have advised that they are unable to appoint independent members as a replacement until the Policing Board is reconstituted and an appointment panel convened.

Members will note that the Northern Ireland Fire and Rescue Service position is currently vacant. Staff are pursuing this with Northern Ireland Fire and Rescue Service to ensure that a representative is nominated at the earliest opportunity.

RECOMMENDATION: that the report be noted.

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.26 FI/PRO/TEN/110 COMPLETION REPORT FOR PLAY AREA REFURBISHMENT WORKS

Members are reminded that at the Council meeting in June 2017, the Council approved a budget of £117,250.00 (Incl fees) for the refurbishment of 9 play areas within the Borough, including;

- Erskine and Rashee, Ballyclare
- Jordanstown Loughshore Park
- Kings Park
- Mossley
- Rathcoole, The Diamond
- Burns Memorial, Crumlin
- William Morrison, Mallusk
- Monkstown
- Muckamore

SCOPE

The scope of the project included the following:

- Installation of new play equipment & associated safety surfacing and curbing
- Removal and disposal of selected older play equipment
- Painting of older play equipment & fencing
- Repair of safety surfacing
- Power washing of surfaces

PROJECT PERFORMANCE

PROGRAMME

The works contract was awarded to Garden Escapes. Work began on 14 August 2017 and was planned for completion on 6 October 2017. Some additional works were undertaken which were beyond the original scope of works. This included replacement parts for 2 existing pieces of equipment at Crumlin which had deteriorated since 1st inspection, and a new springer unit at Kings Park (refer to photo annex 1). Due to the additional works and the lead in time for ordering the equipment combined with delay due to the weather, the completion date was extended to the 17 November 2017.

Annex 1 enclosed shows photographs of completed works at Kings Park, Crumlin and Erskine and Rashee.

COST SUMMARY

The outturn cost for the project is £89,885.01 (Incl fees). This is 23% below the approved budget. The saving was primarily due to a keenly priced tender from Garden Escapes.

RECOMMENDATION: that the report be noted.

Prepared by: Neil Luney, Capital Projects Officer

Agreed by: Reggie Hillen, Head of Capital Development

Approved by: Majella McAlister, Director of Community Planning &
Regeneration

3.27 CP/GR/50 GOOD RELATIONS ACTION PLAN 2017/2018 – QUARTERLY UPDATE

As Members will recall The Good Relations Programme is 75% funded by The Executive Office, and a report is generated to accompany the financial claim each quarter.

Members may also recall at a workshop in January it was agreed that these reports would be sent to the Committee to provide further detail on the Good Relations impacts being achieved. A report for Quarter 3 plus the Summer Intervention Grant Aid Monitoring report is **enclosed**.

RECOMMENDATION: that the report be noted.

Prepared by: Valerie Crozier-Nicholl, Good Relations Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Majella McAlister, Director of Community Planning & Regeneration