



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
ANTRIM CIVIC CENTRE ON 30 JANUARY 2017 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor J Scott)
- Members Present** : Aldermen – F Agnew, W Ball, P Barr, T Burns, W DeCourcy, M Girvan, J Smyth and R Swann
- Councillors – A Ball, T Beatty, J Bingham, P Brett, L Clarke, H Cushinan, B Duffin, T Girvan, M Goodman, P Hamill, D Hollis, N Kells, N Kelly, A M Logue, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, S Ross and W Webb
- In Attendance** : NI Water – Mr Brian McCalmont – Head of Water
Mr Paul Davison – Head of Water Capital Procurement
- Officers Present** : Chief Executive - J Dixon
Director of Organisation Development - A McCooke
Director of Operations - G Girvan
Director of Finance and Governance – C Archer
Legal Services Manager – P Casey
Head of Environmental Health – C Todd
Media and Marketing Officer – J Coulter
Systems Support Officer – J Higginson
PA to Mayor and Deputy Mayor – K Hood
Member Services Officer – D Hynes

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

Councillors Cushinan, Goodman, Kelly, Logue, joined the meeting.

2 APOLOGIES

Aldermen T Campbell and M Cosgrove
Councillors D Arthurs, J Blair, T Hogg, B Kelso, D Ritchie

3 DECLARATIONS OF INTEREST

Item 9.8 – Aldermen F Agnew, J Smyth, R Swann,
Councillor T Beatty, J Bingham, B Duffin, H Cushinan, D Hollis, B
Webb, S Ross,

Item 9.18 - Director of Organisation Development, Director of Operations,
Director of Finance and Governance

MAYOR'S REMARKS

The Mayor welcomed everyone to the meeting and took this opportunity to wish a couple of members who would be candidates in the NI Assembly Election the very best of luck.

The Mayor on behalf of himself and all the Council wished Councillor Vera McWilliam a very Happy 70th Birthday.

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Councillor Beatty
Seconded by Councillor Ross and

RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting held on Monday 19 December 2017 be taken as read and signed as correct.

NO ACTION

5 MINUTES OF THE OPERATIONS COMMITTEE

Moved by Councillor Montgomery
Seconded Councillor Magill and

RESOLVED – that the Minutes of the proceedings of the Operations Committee Meeting of Monday 9 January 2017 be approved and adopted.

NO ACTION

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Councillor Duffin
Seconded by Alderman B DeCourcy and

RESOLVED – that the Minutes of the Policy and Governance Committee Meeting of Tuesday 10 January 2017 be approved and adopted.

NO ACTION

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE

Moved by Councillor Logue
Seconded by Councillor Scott and

RESOLVED – that the Minutes of the proceedings of the Community Planning and Regeneration Committee Meeting held on Monday 16 January 2017 be approved and adopted.

8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Alderman F Agnew
Seconded by Councillor Webb and

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Monday 23 January 2017, Part 1 be taken as read and signed as correct.

NO ACTION

8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Alderman F Agnew
Seconded by Councillor Webb

RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting held on Monday 23 January 2017, Part 2 be approved and adopted.

NO ACTION

9.1 ATTENDANCE BY NORTHERN IRELAND WATER SERVICE

Members were reminded that it was agreed at the October 2016 Council meeting that a request from NI Water to make a presentation to the Council to provide an update on plans and priorities for the Borough, be approved.

The following representative were in attendance:

Brian McCalmont – Head of Water

Paul Davison – Head of Water Capital Procurement

The Mayor welcomed Mr McCalmont and Mr Davison to the meeting. The representatives gave an overview on their plans and priorities within the Borough including:

- Capital Investments
- Top Investments
- Closing the Efficiency Gap
- Service Improvement
- Education Activity
- Current Public Initiatives
- 'Don't Wait Insulate' Winter Campaign

Mr McCalmont and Mr Davison also confirmed contact details on how to reach officers within Northern Ireland Water.

During the presentation the representatives from NI Water responded to enquiries from Members elaborating as necessary.

The Mayor thanked the representatives for addressing Council and they withdrew from the meeting.

9.2 TO APPROVE THE SEALING OF DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

1. Contract and Deed of Conveyance for lands at 589 Doagh Road, Newtownabbey.
2. Contracts for works to Randalstown Training Pitch.
3. Service Level Agreement for the Provision of Housing Fitness Inspections on behalf of the Northern Ireland Housing Executive.
4. Affordable Warmth Scheme Service Level Agreement between the Department for Communities and Antrim and Newtownabbey Borough Council.
5. Licence Agreements for Antrim and Ballyclare Public Realm Schemes.

Moved by Councillor Beatty

Seconded by Councillor Brett and

RESOLVED – that the Sealing of Documents be approved.

ACTION BY: Paul Casey, Legal Services Manager

9.3 CE/GEN/4 TRANSPORT NI – PROPOSED WAITING RESTRICTIONS – LANGLEY HALL, JORDANSTOWN

It was reported that correspondence had been received from Jackson Minford of Traffic Management, transport ni advising of proposals to introduce a short section of waiting restriction in the Langley Hall, Jordanstown development to address a problem caused by students parking from a nearby college. The proposed restriction would only apply Mon – Fri between 9 am and 5 pm.

Moved by Alderman P Barr
Seconded by Councillor Ross and

RESOLVED – that the recommendation from Transport NI to introduce a short section of waiting restriction in the Langley Hall, Jordanstown development be accepted.

ACTION BY: Member Services

9.4 CE/GEN/4 TRANSPORT NI - PROPOSED DISABLED PARKING BAY - NO. ■■■ FOUNTAIN STREET, ANTRIM

It was reported that correspondence had been received from Transport NI outlining details of their proposal to reserve an on-street disabled parking space to the front of number ■■■ Fountain Street, Antrim

Comments to be forwarded to Traffic Management at County Hall, Ballymena, BT42 1QG.

Moved by Councillor Clarke
Seconded by Councillor Montgomery and

RESOLVED – that the proposal to reserve an on-street disabled parking space to the front of ■■■ Fountain Street, Antrim be approved.

ACTION BY: Member Services

9.5 G/MSMO/8 EXECUTIVE STRATEGY FOR CHILDREN AND YOUNG PEOPLE - PUBLIC CONSULTATION

It was reported that correspondence had been received from the Department of Education, advising that the Children and Young People's strategy had been launched on 19 December 2016 and would close on 27 February 2017.

The strategy seeks to build upon the positive aspects of the previous strategy; considers the key issues facing our children and young people today; and outlines how government will work collaboratively to improve the well-being of our children and young people.

Members were advised that the strategy and associated documents could be accessed on the Departments of Educations website at: www.education-ni.gov.uk/consultations/children-and-young-peoples-strategy-2017-2027.

Moved by Councillor Kelly
Seconded by Councillor Beatty and

RESOLVED - that Members respond on an individual or party political basis.

NO ACTION

9.6 AC/MU/8 REQUEST TO FILM AT SENTRY HILL

Members were advised that the film company Paper Moon had made a request to carry out filming at Sentry Hill. They were making a documentary series examining real life crime and historical murders, which had taken place in Ireland. They plan to set one of the episodes in Sentry Hill given the historical nature of the house, however there was no connection to Sentry Hill in terms of the story. The programme will last for 25 minutes and be screened by TG4 in the autumn.

The production company would like to film in early February. They have given a commitment to organise filming so that there is no disruption to the operation of Sentry Hill and agreed to payment of usual hire charges for all facilities used.

Moved by Councillor Magill
Seconded by Councillor Bingham and

RESOLVED - that the request by Paper Moon to film at Sentry Hill in early February 2017 be approved.

ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department

9.7 G-LEG-17/60 COUNCIL PROTOCOL FOR THE HEARING OF AMUSEMENT PERMIT APPLICATIONS

Members were referred to the draft Council Protocol for the Hearing of Amusement Permit Applications.

Introduction

This Protocol had been developed to regulate the practices and procedures in respect of Amusement Permit ("Permit") applications which come before the Council for decision.

All new Amusement Permit applications would be brought directly to Council for decision.

Renewal of Permits would be dealt with by officers under the Council's Scheme of Delegation, except where there has been a request to make oral representations or there are objections to the application. In that case the application will also be brought to Council for decision.

The Protocol has been formulated in accordance with The Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985 (as amended) and has been developed to ensure the Council complies with the necessary legislative requirements.

In relation to applications for Amusement Permits Council can decide the following:

- 1) Grant the Permit
- 2) Grant the Permit with conditions
- 3) Refuse the Permit
- 4) Defer an application for further consideration or to obtain further information

It was reported that if Council made a decision against an Officer's recommendation then Members must state their reasons for doing so. In such circumstances a recorded vote would be taken.

Moved by Councillor Brett
Seconded by Councillor Webb and

RESOLVED - that Council approves the draft Protocol for Amusement Permit Applications and that the term of this protocol be reflected in the licensing protocol.

ACTION BY: Clifford Todd, Head of Environmental Health

Aldermen F Agnew, J Smyth, R Swann and Councillors T Beatty, J Bingham, B Duffin, H Cushinan, D Hollis, B Webb and S Ross declared an interest in the next item.

9.8 LA03/2016/022F PLANNING APPLICATION LA03/2016/022/F, 2 ORCHARD WAY, NEWPARK INDUSTRIAL ESTATE, ANTRIM, BT41 2RU

Members were advised that this planning application related to an extension to an existing industrial unit. The proposed works also included a new vehicular and pedestrian access onto the Ballycraig Road. As shown on the map the Greystone Community Centre was located across the road from the application site.

Filter lanes will be developed on both sides of the road to facilitate access to the Community Centre and the business premises on the opposite side. It is

understood that Transport NI has raised no concerns regarding the proposed works. The Council was neighbour notified due the Community Centre location.

Moved by Councillor Brett
Seconded by Councillor Kells and

RESOLVED: that no objection be made to the application.

ACTION BY: by Majella McAlister, Director of Community Planning & Regeneration

9.9 G/MSMO/8 CONSULTATION ON DRAFT ADOPTION AND CHILDREN BILL

Members were advised that correspondence had been received from the Department of Health regarding their consultation on the draft Adoption and Children Bill from 16 January 2017.

The Bill is intended to modernise the legal framework for adoption in the north of Ireland and place children's welfare at the centre of the adoption decision-making process. The substance of the Bill relates to adoption, although the Bill also proposes to make changes to the Children (Northern Ireland Order) 1995. A copy of the consultation document and questionnaire is available at: <https://www.health-ni.gov.uk/consultations>.

The closing date for responses to the consultation is 10 April 2017.

Moved by Councillor Logue
Seconded by Councillor Lynch and

RESOLVED – that Members respond on an individual or party political basis.

ACTION BY: Member Services

Councillor Hollis left at this point of the meeting.

9.10 L/GEN/18 WILD ABOUT FOOD – AWARD NOMINATION

It was reported that the Wild About Food project, in partnership with Mid and East Antrim Borough Council was funded in the amount of £10,000 by the Heritage Lottery Fund to deliver innovative and practical workshops to highlight the importance and abundance of local produce. The workshops provided participants the opportunity to develop traditional skills surrounding food making and use of locally produced ingredients and were delivered in line with the NI Year of Food and Drink 2016. Workshops included foraging, grow your own, bread making, celebrating allotments and an Apple Orchards Schools event.

The project had been shortlisted for the NI Year of Food and Drink Awards in association with the Belfast Telegraph in the category; Best Food Story.

The Awards ceremony would take place on Thursday 2nd February at 7pm in the Culloden Estate and Spa (black tie). Tickets for the ceremony are £75 per head. Mid and East Antrim Borough Council was also considering attendance.

Moved by Councillor Brett
Seconded by Councillor Beatty and

RESOLVED - that the Mayor and Mayoress, Chair and Vice Chair of Operations, or their nominees, attend as an approved duty together with one officer.

ACTION BY: Lindsay Houston, Biodiversity Officer

**9.11 G/LAN/2 DEPARTMENT OF FINANCE AND PERSONNEL – CONSULTATION
'REFORMING THE RATING SYSTEM'**

Members were advised that the Department of Finance had formally commenced a public consultation on 'Reforming the Rating System'.

The deadline for all responses was 16 February 2017.

Moved by Councillor Beatty
Seconded by Councillor Bingham and

RESOLVED - that the Council approves the draft response.

ACTION BY: John Balmer, Head of Finance

9.12 M/9 FLY A FLAG FOR THE COMMONWEALTH

Members were advised that a nationwide local authority-led initiative would take place at 10 am on Commonwealth Day, Monday, 13 March 2017, to fly hundreds of Commonwealth flags in significant, strategic and eye-catching locations across the UK and beyond.

Members were reminded that the Council previously participated in this initiative on Commonwealth Day 2015 and 2016, and it was proposed to raise Commonwealth Flags at Antrim Civic Centre and Mossley Mill on Commonwealth Day, with a brief ceremony to be held at the Civic Centre.

Moved by Councillor Kells
Seconded by Councillor Ross and

RESOLVED - that the Council participates in the Fly a Flag for the Commonwealth initiative by flying Commonwealth Flags at Antrim Civic Centre and Mossley Mill on Monday, 13 March 2017.

ACTION BY: Karen Hood, Personal Assistant to Mayor and Deputy Mayor

9.13 ED/TOU/18 NEW TOURISM STRATEGY

Members were reminded that one of the actions agreed by the Council in the Tourism Team's Action Plan for 2016-17 was to develop strategic opportunities with Tourism NI. Tourism NI had since agreed to work in partnership with the Council to develop a tourism strategy for the Borough and has offered 50% grant aid towards the total cost of £9,000 (plus VAT).

Consultants had now been appointed to undertake the assignment which was to be completed by 31 March 2017. The tourism strategy would align with the Council's Community Plan and the new Economic Development Strategy that would emerge later in the year.

Members would be consulted on the needs and priorities for the new tourism strategy at a special workshop to be held in February 2017.

Moved by Councillor Logue
Seconded by Councillor Kelly and

RESOLVED - that the report be noted and that Officers bring back a further report on the draft findings and recommendations.

ACTION BY: Karen Steele, Tourism, Town Centre and Regeneration Manager

9.14 CP/PCSP/1 PCSP INDEPENDENT MEMBER RECRUITMENT

Members were advised that the Northern Ireland Policing Board (NIPB) had initiated a recruitment process for independent members to be appointed to the Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP). The advert appeared in the press week commencing 23rd January.

Two PCSP independent members stepped down from their roles on the Partnership and there was a requirement from the NI Policing Board to maintain a membership wholly representative of the local community. As a result, Antrim and Newtownabbey Borough Council must nominate up to four elected representatives to sit on a recruitment panel to appoint two new independent members.

Moved by Councillor Brett
Seconded by Councillor Michael and

RESOLVED- that the panel be made of up of Councillor P Michael, Councillor N Kelly, Councillor N McClelland and Councillor Clarke.

ACTION BY: Majella McAlister, Director of Community Planning and Regeneration Committee

9.15 L/LEI/VLC/1 USE OF THE VALLEY LEISURE CENTRE FOR THE ASSEMBLY ELECTION COUNT ON 2 to 4 MARCH 2017 AND STORAGE OF ELECTION BOXES AT ANTRIM CIVIC CENTRE

Members were advised that the Valley Leisure Centre would be used for the election count for the Assembly Elections from Thursday 2nd March to Saturday 4th March 2017 inclusive.

The Centre will be affected as follows:

- (a) the main sports hall and ancillary halls to be closed all day on Thursday 2nd March 2017 to allow the building to be secured.
- (b) total closure of the centre on Friday 3rd March 2017 and Saturday 4th March inclusive.

The Centre will re-open on Sunday 5th March 2017.

The pitches can remain open, being independently operated from the pavilion and Fitness suite members will be informed of the alternative facilities at Sixmile and Ballyearl.

In addition to these arrangements the Electoral Office have requested permission to store approximately 28 boxes overnight at Antrim Civic Centre on the 1st March, the night before the election.

After the close of the poll, the boxes are expected to return to the Civic Centre where Electorate Office Inspectors will check them, before loading and removing boxes.

This is consistent with the arrangements that were put in place for the last Assembly election in June 2016. As the cost of having these facilities made available at those times is minimal, it is not proposed that there would be any charge applied.

In addition, a request has been received from the Electoral Office for the use of Ballyduff Community Centre as a polling station.

Moved by Councillor Beatty
Seconded by Councillor Kells and

RESOLVED - that the report be noted.

ACTION BY: Geraldine Girvan, Director of Operations

9.16 G/GEN/68 SALVATION ARMY FAMILY APPEAL 2016

Members were advised that the Correspondence had been received from the Salvation Army expressing grateful thanks for Council's donations to their Family Appeal in 2016.

The Appeal would not be possible without the support of organisations such as Council which was invaluable in assisting the Salvation Army with their ongoing work amongst needy families.

The letter asks Council to accept grateful thanks on behalf of those who will benefit from such kindness.

Moved by Councillor Hamill
Seconded by Councillor Kelly and

RESOLVED - that the report be noted.

NO ACTION

9.17 CE/STC/SC/31 THE REGENERATION BILL

Members were advised that a letter had been received from the Department for Communities in response to the Chief Executive's letter to the Minister requesting a meeting to discuss the decision not to proceed with the Regeneration Bill and the devolution of regeneration powers to local government.

The letter advises that the Minister has indicated that he will not be reconsidering his position on this matter and that in his statement to the Assembly, he has stressed that, regardless of where legislative responsibility lies, local government does and will continue to play a significant role in ensuring the successful implementation of regeneration programmes.

The Minister has also stressed the importance of the Partnership Panel and the connection it affords between the Executive and local government and sees this as the vehicle by which he will want to engage with councils.

Moved by Councillor Kells
Seconded by Councillor Webb and

RESOLVED - that the correspondence be noted.

NO ACTION

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Magill
Seconded by Councillor Kells and

RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.

Members were advised that the audio recording would cease at this point.

ITEMS IN COMMITTEE

The Mayor advised Members that item 9.19 would be taken first.

9.19 IN COMMITTEE CE/STC/88 ORGANISATION STRUCTURE

A report relating to organisational structure was tabled at the meeting.

Moved by Councillor Webb
Seconded by Councillor McWilliam and

RESOLVED – that

a) the final structures be approved for:-

- **Crumlin Leisure Centre**
- **Sixmile Leisure Centre**
- **Property and Building Services**
- **Fleet**
- **Administration – Waste Management**

b) approval be given in principle, subject to consultation with staff and Trade Unions, for;

- **Antrim Forum Leisure Centre**
- **Valley Leisure Centre**
- **Allen Park & Ballyearl Arts & Leisure Centre**
- **Community Planning**
- **Economic Development**
- **ICT**
- **Performance and Transformation**
- **Leisure Services**
- **Operations Business Support**

ACTION BY: Andrea McCooke, Director of Organisation Development

Having declared an interest the Director of Organisation Development, Director of Operations, Director of Finance and Governance left during consideration of the following item.

9.18 IN COMMITTEE ROLE OF DEPUTY CHIEF EXECUTIVE

A confidential report was tabled at the meeting.

Moved by Councillor McClelland
Seconded by Councillor Webb and

RESOLVED – that

- **The Director of Community Planning and Regeneration be appointed to the role of Deputy Chief Executive with effect from 1 April 2017 for a period of 12 months subject to review.**
- **The remuneration for the role should be paid on the basis of a monthly honorarium equivalent to £5,000 per annum.**

ACTION BY: Andrea McCooke, Director of Organisation Development

MOTION TO PROCEED 'OUT OF COMMITTEE'

Moved by Councillor McWilliam
Seconded by Councillor Magill and

RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone for their attendance and the meeting concluded at 7.40pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.