



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD  
AT MOSSLEY MILL ON MONDAY 31 JANUARY 2022 AT 6.30 PM**

**In the Chair** : Mayor (Councillor W J Webb MBE JP)

**Members Present** : Aldermen – P Brett, T Burns, T Campbell, L Clarke  
M Cosgrove, M Girvan, J McGrath and J Smyth

Councillors – J Archibald-Brown, A Bennington, M Brady,  
M Cooper, H Cushinan, P Dunlop, S Flanagan, J Gilmour,  
M Goodman, N Kelly, R Kinnear, AM Logue, R Lynch,  
A McAuley, N McClelland, T McGrann, V McWilliam, M Magill,  
B Mallon, J Montgomery, N Ramsay, V Robinson, S Ross,  
L Smyth, M Stewart and R Swann

**Officers Present** : Chief Executive - J Dixon  
Deputy Chief Executive of Economic Growth - M McAlister  
Deputy Chief Executive of Operations – G Girvan  
Deputy Chief Executive of Finance and Governance – S Cole  
Director of Community Planning - U Fay  
Director of Organisation Development – D Rogers  
Legal Services Officer (Solicitor) – E Keenan  
ICT Change Officer – A Cole  
ICT Helpdesk Officer – J Wilson  
Member Services Manager – V Lisk

In order to protect public health during the current COVID-19 emergency it was not possible to allow the public or the press to physically attend the meeting. The public and the press can access those parts of the meeting which they are entitled to attend via live stream (a link to which is on the Council website). The meeting minutes and audio recording will be published on the Council's website.

**1 BIBLE READING, PRAYER AND WELCOME**

The Mayor welcomed all present to the meeting, and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by Councillor Lynch.

Councillors Cushinan, Goodman, Kelly, Kinnear, Logue and McGrann joined the meeting.

## 2 APOLOGIES

Aldermen – Agnew and Michael  
Councillors – Foster and Wilson

## 3 DECLARATIONS OF INTEREST

Item 9.13 – Alderman Burns  
Item 11.2 – Alderman Clarke  
Item 6.1 of the Policy and Governance Committee Minutes – Chief Executive

## 4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Councillor Montgomery  
Seconded by Alderman Smyth and

**RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 20 December 2021 be taken as read and signed as correct.**

## 5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Councillor Logue  
Seconded by Alderman Girvan and

**RESOLVED - that the Minutes of the proceedings of the Operations Committee Meeting of Tuesday 4 January 2022 be approved and adopted with the following amendment – Item 3.5 Street Naming – Templepatrick Road Ballyclare be referred back to the developer by the Building Control Section for further consideration.**

*ACTION BY: Clifford Todd, Deputy Director of Operations (Environmental Health, Property and Building Services)/Member Services*

Having declared an interest in Item 6.1 of the next item, the Chief Executive left the meeting.

## 6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE MEETING

Moved by Councillor McGrann  
Seconded by Councillor Kelly and

**RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee Meeting of Wednesday 5 January 2022 be approved and adopted.**

The Chief Executive returned to the meeting.

## **7 MINUTES OF THE COMMUNITY PLANNING COMMITTEE MEETING**

Moved by Councillor Lynch  
Seconded by Councillor Stewart and

**RESOLVED - that the Minutes of the proceedings of the Community Planning Committee Meeting of Monday 10 January 2022 be approved and adopted.**

## **8(a) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 1**

Moved by Councillor Flanagan  
Seconded by Alderman Campbell and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 17 January 2022 Part 1 be taken as read and signed as correct.**

## **8(b) MINUTES OF THE PLANNING COMMITTEE MEETING, PART 2**

Moved by Councillor Flanagan  
Seconded by Alderman Campbell and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 17 January 2022 Part 2 be approved and adopted.**

## **9 ITEMS FOR DECISION**

### **9.1 G/MSMO/008 VOL 3 DEPARTMENT FOR INFRASTRUCTURE (DfI) DRAFT BUDGET 2022-25 CONSULTATION**

Correspondence (circulated) had been received from the DfI advising of the DfI Draft Budget 2022-25 Consultation.

Full details of the consultation and a link to the survey are available at <https://www.infrastructure-ni.gov.uk/consultations/dfi-draft-budget-2022-25equality-impact-assessment-consultation>. The survey would be open until Monday 7 March 2022.

Contacts in relation to the consultation are Budget2022-25@infrastructure-ni.gov.uk or by telephone (02890 540472).

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Moved by Alderman Brett  
Seconded by Councillor Goodman and

**RESOLVED – that Members respond on an individual or party political basis.**

*NO ACTION*

## 9.2 **G/MSMO/008 VOL 3 CALLS FOR VIEWS ON NEW STRATEGIES - DEPARTMENT OF HEALTH, DEPARTMENT OF JUSTICE AND THE EXECUTIVE OFFICE**

Correspondence (circulated) had been received from the Department of Health (DoH), Department of Justice (DoJ) and The Executive Office (TEO) advising of the publication of a Call for Views to inform the development of two new strategies relating to;

1. A Domestic and Sexual Abuse Strategy (led by DoJ and DoH)
2. An Equality Safe Strategy: a Strategy to tackle Violence against Women and Girls (led by TEO).

Full details of the consultation, engagement events and link to the survey were available at <https://consultations.nidirect.gov.uk/doj/call-for-views-dsa-strategy-vawg-strategy-response/>

The survey would be open until Monday 7 March 2022.

Contacts in relation to the consultation are [callforviews@justice-ni.gov.uk](mailto:callforviews@justice-ni.gov.uk) or by letter to Community Safety Division, Room A4.03, Castle Buildings, Stormont Estate, Belfast, BT4 3SG.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Moved by Alderman Brett  
Seconded by Councillor Goodman and

**RESOLVED – that Members respond on an individual or party political basis.**

*NO ACTION*

## 9.3 **G/MSMO/008 VOL 3 SONI CONSULTATION ON DRAFT TRANSMISSION DEVELOPMENT PLAN FOR NORTHERN IRELAND 2021-2030**

Correspondence (circulated) had been received from SONI advising of a consultation on the draft Transmission Development Plan for Northern Ireland 2021-2030.

The Transmission Development Plan outlines what projects are needed over the next 10 years in order to support the local economy and decarbonisation, and is updated and proposed for approval annually.

Full details of the consultation and a link to the survey were available at <https://consult.soni.ltd.uk/consultation/draft-transmission-development-plan-northern-ireland-2021-%E2%80%93-2030>. The survey would be open until 15 March 2022.

Submissions could be made on the consultation portal and by email to [info@soni.ltd.uk](mailto:info@soni.ltd.uk), and should include “*Response to TDPNI Consultation*” in the

title of any email response.

Responses by post could be made to: TDPNI 2021-2030, SONI Ltd, 12 Manse Road, Belfast, BT6 9RT.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Moved by Alderman Brett  
Seconded by Councillor Goodman and

**RESOLVED – that Members respond on an individual or party political basis.**

*NO ACTION*

#### **9.4 G-LEG-329 CALL FOR EVIDENCE ON NORTHERN IRELAND DISTRICT COUNCILS REMOTE/HYBRID MEETINGS**

A call for evidence (circulated) had been received from the Department for Communities which sought views on the use of the current arrangements which made provision for district councils in Northern Ireland to hold meetings remotely or in a hybrid format during the coronavirus pandemic.

Full details of the call for evidence and the survey are available at this [link](#). The call for evidence would be open until 5 pm on 15 February 2022 and responses should be sent to [lgpdconsultations@communities-ni.gov.uk](mailto:lgpdconsultations@communities-ni.gov.uk) or via post to the address contained within the document.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

The Chief Executive advised Members on the potential corporate option.

Moved by Councillor Goodman  
Seconded by Councillor Montgomery and

**RESOLVED – that**

- (i) a corporate response be made requesting that Councils be given the powers to hold meetings remotely, with the decision on when to use these powers being made in accordance with Council policy; and**
- (ii) Members respond on individual or party political basis.**

*ACTION BY:* Sandra Cole, Deputy Chief Executive of Finance and Governance

#### **9.5 G/MSMO/017 VOL 3 NORTHERN IRELAND WATER – PRESENTATION REQUEST**

Correspondence (circulated) had been received from Steve Blockwell, Head of Investment Management, Northern Ireland Water, requesting attendance

at a future Council Meeting to update Members on what Northern Ireland Water is doing in the Borough, outline the development constraints and what Northern Ireland Water is doing to address these, and share the outcome of the Price Control 21 (2021-2027) Final Determination.

Moved by Councillor Robinson  
Seconded by Councillor Dunlop and

**RESOLVED - that the request be accepted and Northern Ireland Water be invited to attend a future Council meeting.**

*ACTION BY: Member Services*

#### **9.6 G/MSMO/21 THE NATIONAL ASSOCIATION OF COUNCILLORS UK**

Members were advised that correspondence (circulated) had been received from the National Association of Councillors UK advising that the NAC UK Conference – Community Empowerment, will take place from Friday 25 to Sunday 27 February 2022 at the Best Western Hotel, Glasgow.

The delegate fee for the Conference was £350 plus VAT and accommodation was available at the conference hotel at £70 plus VAT per night.

Members had not attended any NAC UK events in this or the previous electoral term.

Moved by Alderman Brett  
Seconded by Councillor Bennington and

**RESOLVED – that the report be noted.**

*NO ACTION*

#### **9.7 ED/ED/080/VOL 4 REVIEW OF COUNCIL EVENTS 2021-2022**

Members were reminded that it was agreed at the January 2021 Council meeting to implement a proposed events plan, which would be kept under review with regular updates to be presented to the Council. The plan was developed within the context of COVID restrictions and formed part of the Council's Corporate Recovery Plan.

Within this report Members were reminded that it had been planned to review the Council Events Policy in 2020, however, this had not been possible due to the pandemic and it was agreed that a review of the Council Events Schedule be brought in the future.

Throughout the delivery of events in 2021 Officers had been evaluating all aspects of Council events in order to inform proposals for events in 2022 and create a more efficient approach to the resourcing and delivery of events in

the future. The annual events programme consists of a number of event types and delivery models.

The Council events programme is made up of three main types of event:

- Community local events
- Borough Events
- Regional Flagship events which attract visitors from outside the Borough

In addition, there are a range of ways in which events are delivered:

- Council Grant Aid through Community Planning Grant programmes – eg; Antrim Festival Group, VFest, Toome Fair. Officer support provided to these events to assist with various aspects of organisation
- Council Grant Aid through the Tourism Event Sponsorship Fund, e.g.; ISPS Handa, Statsport Supercup NI, May Steam Rally
- Council funding approved by Committee/Council for specific requests, eg; Royal Scottish Pipe Band Association, Antrim Food Festival
- Council events such as the Mayfair, Garden Show Ireland, Town Centre Markets, Enchanted Winter Garden, Summer Sunday Music.

The financial model for events can differ significantly across the categories of event, with many free to participants but others having an admission fee and some a combination of both.

The recovery of events in 2021 had been welcomed by both residents and visitors. Events showcase communities, towns, villages and venues and enhance the Borough's reputation as a destination to live, work, visit and invest in. Events delivered across the Borough in 2021 supported recovery, contributed to town centre regeneration, gave residents a sense of civic pride and wellbeing and attracted significant numbers of visitors to the Borough.

A key aspect of supporting the retail and hospitality sectors recovery and to support in particular recovery of Town Centres had been the delivery of Town Centre events and animations. This had included Urban Markets over the summer months, live music, Son et Lumiere sound and lighting shows and provision of street theatre. This animation had helped create atmosphere in the Borough towns which had driven footfall and supported recovery. The programme of animation had been supported by marketing campaigns such as #shoplocal and #backinbusiness. It was intended to continue to support town centres' recovery and regeneration in 2022 with this type of animation and entertainment in the heart of towns.

Throughout 2021 the Council's NI Centenary Programme had been delivered and had featured civic activity, virtual and online engagement as well as the Giant Weekend of large scale events and a Royal visit to the Borough by HRH The Princess Royal.

A proposed Council events plan for 2022 had been developed with the following aims:

- to continue to support recovery under the themes of People, Place and Prosperity;
- to create a sense of civic pride
- to support the recovery of key sectors such as hospitality, tourism, retail;
- to enhance the reputation of the Borough as an attractive place to live, work, visit and invest in;
- to support delivery of the Council's tourism offer;
- to maximise the return of the Council's investment in events through economic benefits;
- to achieve efficient utilisation of resources, improved service delivery and personal and professional development of staff;
- to support community capacity building
- to achieve improved cross-departmental service delivery, internal partnership and external partnership working.

The Council events offer for 2022 includes events which will be staged using all of the delivery mechanisms as follows:

- Community organised events, supported by Community Festival Funding
- Externally organised events, supported by the Tourism Event Sponsorship Fund, many of which are established annual events with a regional audience;
- Externally organised events, which the Council supports in kind or financially through an approval process
- Councils own events organised, managed and funded by the Council

Her Majesty the Queen Platinum Jubilee falls in 2022 and plans are in development to deliver high profile events over the Jubilee Weekend of 2 to 5 June. Council led events will be complemented by a range of community led events, which will be delivered over this weekend with the support of a special Platinum Jubilee Community Events Fund.

The value of the Council's events programme to all corporate themes has been proven during recovery of events and in this context a proposed events plan by month for 2022 was circulated. It was noted that in addition to the events listed there are a range of community events to be delivered with the support of Community Festival Funding with a report being brought to the February Community Planning Committee.

In addition to the events listed, Members were advised that a range of local town centre animations, including music and urban markets are planned for delivery across the Borough from Easter through to the Autumn in a continued effort to support recovery of Borough towns and business, retail and hospitality sectors. This detail was not included given the volume, however Members would be kept updated through DEA engagement meetings and regular updates to the Council. Any further requests for Council support of events either in kind or financial may come in during the year and these would be brought to future meetings as required.

Moved by Alderman Brett  
Seconded by Councillor Robinson and



**RESOLVED - that the proposed Council Events Plan for 2022 be approved with the plan to be kept under review and any updates brought to future meetings as required.**

*ACTION BY: Ursula Fay, Director of Community Planning*

**9.8 PK/GEN/030 TIDY RANDALSTOWN – ROYAL HORTICULTURAL SOCIETY GARDEN DAY 2022**

Correspondence had been received from Tidy Randalstown requesting permission to apply for the Royal Horticultural Society (RHS) Garden Day Fund to develop a community garden in the Viaduct area of Randalstown. The map (circulated) showed the area in Council ownership. It was not clear at that stage which area would be used if the application for funding was successful, as this would be determined by the garden designer.

To celebrate Garden Day 2022, the RHS was working in partnership with leading garden designers to deliver community gardens worth up to £50,000 as an opportunity to help create an inclusive and welcoming space for everyone in the local community to enjoy. The RHS was prioritising projects that:

- Articulate the wellbeing or environmental benefits a new garden will bring.
- Demonstrate inclusivity by involving a diverse range of groups and individuals.
- Build ongoing connections between the people involved in the project.
- Raise awareness of the importance of plants and gardening for the benefit of all.
- Employ gardening practices that support and benefit the environment.

If successful, the main garden build would take place from March to June 2022. Permission from the owners of the land was required before an application could be submitted.

Moved by Councillor Robinson  
Seconded by Councillor Montgomery and

**RESOLVED - that approval is given to Tidy Randalstown, in principle, at this stage, to make an application to the RHS Garden Day 2022 Fund for development of a community garden within the land owned by council at the Viaduct in Randalstown.**

*ACTION BY: Matt McDowell, Deputy Director of Operations (Parks & Leisure)*

**9.9 G-LEG-LEGAL A6 RANDALSTOWN TO TOOME – PROPOSED DE-RESTRICTION ORDER**

Correspondence (circulated) had been received from the Department for Infrastructure regarding their proposal to de-restrict the A6 dual carriageway on its approach to Drumderg Roundabout at Randalstown West Junction, the

B183 Moneynick Road on its approach to Drumderg Roundabout and Randalstown West Roundabout, and the A6 Moneynick Road on its approach to the Randalstown West Roundabout.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Moved by Councillor Goodman  
Seconded by Alderman Smyth and

**RESOLVED – that Members respond on a corporate, individual or party political basis.**

*ACTION BY: Paul Casey, Borough Lawyer and Head of Legal Services*

#### **9.10 G-LEG-LEGAL BELMONT ROAD, ANTRIM – PROPOSED SPEED LIMIT REDUCTION**

Correspondence (circulated) had been received from the Department for Infrastructure advising that they intended to reduce the speed limit on the Belmont Road, between its junction with Belfast Road, Antrim from 50 mph to 40 mph.

Members were advised that they may wish to respond on a corporate, individual or party political basis.

Moved by Alderman J Smyth  
Seconded by Councillor L Smyth and

**RESOLVED – that a corporate response welcoming this speed limit reduction be provided.**

*ACTION BY: Paul Casey, Borough Lawyer and Head of Legal Services*

#### **9.11 P/PLAN/010 NEW PLANNING IT SYSTEM – SERVICE LEVEL AGREEMENT FOR INTELLIGENT CLIENT FUNCTION**

In June 2020 the contract to deliver a new Planning IT System plus the support and maintenance of the System until June 2030 (and potentially to June 2040) was awarded to Terraquest (TQ). As Members were aware we have been working collaboratively with nine other Councils and the Department for Infrastructure (DfI) and the appointed supplier to deliver the new Planning IT System. This work is currently led by the Regional Planning IT Project Team based in DfI. The System is expected to go live in late summer 2022.

Whilst the system is a managed service it is important that the contract is managed for its duration. It was proposed that when the new Planning IT System goes live to the 11 Planning Authorities (10 Councils and DfI), the responsibility for the day-to-day management of the system will transfer from the Regional project team to Belfast City Council. Belfast City Council will have a dedicated team, referred to as the ICF (Intelligent Client Function) to provide ongoing support, as detailed in the Service Level Agreement (SLA).

The key activities of the ICF will be:

- Central administration of the new Planning IT system
- Manage the contract with TerraQuest, in terms of performance and payments.
- Manage any updates/patches to the system by TQ;
- Manage the process for potential changes and enhancements to the system – proposed by authorities, or by TQ; and
- Act as liaison between Planning Authorities and TerraQuest in the management of any major incidents or outages
- Support the governance arrangements – user groups and service management board.

The ICF will be in place for the duration of the contract for the Planning IT system, until June 2030 (and potentially to June 2040).

The SLA (circulated) set out the roles and responsibilities of the Planning Authorities for the operation and management of the Shared Service including the management of the IT system until the end of the contract with TQ. It also set out how the costs for the new Planning IT system would be shared between the 11 Planning Authorities.

Annex E outlined the financial costs of the ICF and the breakdown across the 11 Planning Authorities based on the historic levels of planning fees generated by each Authority. The percentage allocation for Antrim and Newtownabbey was 7.69% which over the first five years of the SLA from 2022/23 to 2026/27 was projected to be approximately £20,000 per annum, subject to review after 12 months.

Moved by Councillor Magill  
Seconded by Councillor Goodman and

**RESOLVED - that the Service Level Agreement for the Intelligent Client Function delivered by Belfast City Council be approved.**

*ACTION BY: Kathryn Bradley, Executive Officer, Planning*

#### **9.12 CE/GEN/017 DISPOSAL OF LAND ADJACENT TO MONKSTOWN BOXING CLUB, CASHEL DRIVE, NEWTOWNABBEY**

Members were advised that a D1 form, a copy of which was circulated, had been received from Land and Property Services regarding land declared surplus by the Housing Executive adjacent to Monkstown Boxing Club, Cashel Drive, Newtownabbey. Officers had reviewed the information provided and had not identified a need for this asset.

Moved by Councillor Goodman  
Seconded by Alderman Campbell and

**RESOLVED - that the Council does not express an interest in this land.**

*ACTION BY: Majella McAlister, Deputy Chief Executive of Economic Growth*

### 9.13 P/PLAN/065 CONSULTATION BY DEPARTMENT FOR INFRASTRUCTURE ON PLANNING APPLICATION REFERENCE LA03/2020/0881/RM

The Department for Infrastructure (DFI) had consulted the Council on a Reserved Matters application received for the development of major urban extension in Ballyclare including the northern section of Ballyclare Relief Road.

**Application Ref:** LA03/2020/0881/RM  
**Proposal:** Reserved matters application for major urban extension to include housing, northern section of Ballyclare Relief Road, public open space and associated development following outline permission granted under U/2009/0405/O  
**Location:** Lands adjacent to the North-West of Ballyclare extending from Rashee Road close to junction with Cogry Road continuing across to the North of Ross Avenue/Clare Heights and North and West of Ballyclare Rugby Club to the North of Doagh Road  
**Applicant:** Ballyclare Developments Ltd

**Further Information on this application is available to view at the Planning Portal** [www.planningni.gov.uk](http://www.planningni.gov.uk)

Officers advised that the Council is not the decision maker in respect of this application; rather the Council is one of a number of bodies which has been consulted by Dfi on the application. Any comments made by the Council would be considered by Dfi as part of the processing of the application together with all other consultation replies and other representations received. In addition while the Council had been consulted on the proposed development, there was no obligation on the Council to provide a corporate view.

There were a number of options available to the Council in responding to the consultation by the Department for Infrastructure:

1. Provide a corporate view in support of the development.
2. Provide a corporate view opposing the development.
3. Provide no corporate view on the development. In this case individual Members or parties may express support for or object to the development.

Moved by Alderman Girvan  
Seconded by Councillor Robinson and

**RESOLVED – that a corporate view in support of the development be provided.**

*ACTION BY: Majella McAlister, Deputy Chief Executive of Economic Growth*

### 9.14 CP/CP/182 QUEEN'S PLATINUM JUBILEE WORKING GROUP

Members were reminded that Her Majesty the Queen's Platinum Jubilee Working Group has been meeting monthly since Tuesday 21 September 2021, with the minutes of the meeting of 14 December 2021 approved at the

January 2022 Community Planning Committee. A further meeting of the Working Group was held on Wednesday 19 January 2022 and the minutes were circulated for Members' information.

At this meeting it was agreed that the civic buildings be lit purple on 6 February 2022 to mark the date of the accession of Her Majesty the Queen to the throne. This request had been considered under the current Council Light Up Civic Buildings Policy and referred to the Light Up Working Group. Approval of this request required all 5 Members to agree, whilst four members approved the request Sinn Fein abstained, so approval for this light up was required by the Council.

Moved by Councillor Dunlop  
Seconded by Councillor Cooper and

**RESOLVED - that**

- (a) the minutes of Her Majesty the Queen's Platinum Jubilee Working Group meeting of 19 January 2022 be approved;**
- (b) the request to light civic buildings purple on 6 February 2022 to mark Her Majesty the Queen's accession to the throne be approved**

*ACTION BY: Ursula Fay, Director of Community Planning*

Alderman Brett left at this point of the meeting.

**10 ITEMS FOR NOTING**

**10.1 CE/OA/013 NORTHERN IRELAND HOUSING COUNCIL**

As agreed at the August 2019 meeting of the Council, the Northern Ireland Housing Council's January 2022 monthly bulletin was circulated for Members' information. A copy of the minutes of the Housing Council meeting in December was also circulated.

Moved by Councillor Goodman  
Seconded by Councillor Montgomery and

**RESOLVED - that the report be noted.**

*NO ACTION*

**10.2 G/MSMO/107 CORRESPONDENCE FROM ROYAL BRITISH LEGION – CARMONEY/GLENGORMLEY BRANCH**

Correspondence had been received from the Royal British Legion – Carnmoney/Glengormley Branch in relation to the 2021 Remembrance Service and advising on the Poppy Appeal total to date.

A copy of the correspondence was circulated for Members' information.

Moved by Councillor Goodman  
Seconded by Councillor Montgomery and

**RESOLVED - that the report be noted.**

NO ACTION

**10.3 G/MSMO/14 MOTION – NEWRY, MOURNE AND DOWN DISTRICT COUNCIL – DOWN HIGH SCHOOL ECO GROUP**

Members were advised that correspondence had been received from Newry, Mourne and Down District Council regarding a Motion adopted by that Council and requesting support.

A copy of the letter was circulated for Members' information.

Moved by Councillor Goodman  
Seconded by Councillor Montgomery and

**RESOLVED - that the correspondence from Newry, Mourne and Down District Council be noted.**

NO ACTION

**10.4 G/MSMO/002 CHANGES IN MEMBERSHIP OF WORKING GROUPS BY THE ALLIANCE PARTY**

Following the redesignation of Councillor Finlay as an Independent Member, the Alliance Party Nominating Officer had advised of further changes in Memberships to Working Groups with immediate effect as follows:

Community Planning Partnership	Councillor Julie Gilmour
Our Place ODG (Chair)	Councillor Neil Kelly

Moved by Councillor Goodman  
Seconded by Councillor Montgomery and

**RESOLVED - that the report be noted.**

*ACTION BY: Ursula Fay, Director of Community Planning/Member Services*

**10.5 G/MSMO/123 QUEEN'S NEW YEARS HONOURS LIST**

In Her Majesty the Queen's New Year's Honours list for 2022, a number of people living and working in the Borough were recognised. The Mayor had written to those honoured and congratulated them on behalf of the Council in recognition of this wonderful achievement.

The Mayor particularly congratulated former member of staff Ivor McMullan, and the longstanding organiser of Newtownabbey Drama Festival, Maureen

Dunn, on their Awards.

Moved by Councillor Goodman  
Seconded by Councillor Montgomery and

**RESOLVED - that the report be noted.**

*NO ACTION*

#### **10.6 ED/ED/102 ESF MATCH FUNDING REQUESTS (APRIL 2022 – MARCH 2023)**

Members were aware that the Department for the Economy had invited applications for funding from the European Social Fund (ESF) for programmes to be delivered between April 2022 – March 2023 as the current programmes of support (2018 – 2022) will cease on 31 March 2022. The funding structure is 65% funding through the Department and ESF fund (50% ESF and 15% DFE), with 35% to be provided by the applicant through other public or private match funding.

The programmes will fund activity to enhance and extend employment opportunities, in particular for those groups at a disadvantage in the labour market who are unemployed, including long term unemployed, or economically inactive. There would also be a focus on supporting young people aged 16-24 who are not in employment, education or training and on people with a disability. Typically, programmes would include one-to-one mentoring support for participants and include training and work placements to help move them into employment. The programme in 2022-23 would run alongside other employability initiatives which will be delivered through the Labour Market Partnership, and cannot be funded through this Action Plan budget.

In the current financial year, the Council awarded match-funding support to seven projects delivering support under the ESF 2018 – 2022 programme, worth a total Council investment of £96,000.

The Council had been approached by eleven projects for match-funding in 2022-23, following a successful outcome in relation to their ESF bid. As shown in the table below, the total project cost is £8,330,473 with 65% to be provided by ESF and DFE totalling £5,414,807.

The remainder of £2,915,666 is to be secured from other sources including other Central Government Departments and Councils. No decisions had yet been made by the relevant Central Government Departments of whom the greatest percentage of this match funding has been requested.

The requested match funding from the Council was £343,634. Officers had reviewed the number of participants benefitting from each programme and the projects jobs created which is also included in the table below. A summary of each project was detailed on the enclosure circulated.

Project Promoter	Total Project Cost	(European Social Fund (ESF) and Central Govt (CG) Funds)		Match Funding Requested from ANBC	Number of Participants within ANBC Area	Number of Jobs created in ANBC Area
		ESF 50% (Confirmed)	CG 15% (DFE Confirmed)			
Ulster Supported Employment Limited (USEL)	1,002,440	501,220	150,366	12,500	20	8
The Bytes Project	356,149	178,075	53,422	10,595	28	4
The Prince's Trust: Project 1	1,988,272	994,136	298,241	35,497	43	6
The Prince's Trust: Project 2	789,907	394,954	118,486	13,910	32	6
Network Personnel Ltd	813,785	406,893	122,068	162,757	84	16
Enterprise Northern Ireland	459,892	229,946	68,984	22,741	55	20
GEMS Northern Ireland Ltd.	466,398	233,199	69,960	10,667	20	5
Workforce Training Services	261,720	130,860	39,258	6,726	20	6
NOW Group	1,301,526	650,763	195,229	25,000	40	10
Ashton Community Trust	744,647	372,324	111,697	28,667	103	17
Access Centre NI	145,737	72,869	21,861	14,574	10	2
<b>TOTAL</b>	<b>8,330,473</b>	<b>4,165,236</b>	<b>1,249,571</b>	<b>343,634</b>	<b>455</b>	<b>100</b>

Moved by Councillor Goodman  
 Seconded by Councillor Montgomery and

**RESOLVED - that the report be noted.**

*NO ACTION*

#### **10.7 P/FP/LDP/01 PLANNING POLICY SUBSTANTIAL COMMUNITY BENEFIT – LOSS OF OPEN SPACE ASSESSMENT**

Members were reminded that, until such times as the Council agrees a policy, the following process was agreed in December 2021 in relation to a proposal from a developer regarding community benefit involving a planning application where there is a loss of open space: Elected Members from the relevant DEA(s) are consulted on the developer's proposals regarding community benefit. The outcome of this consultation will be brought to the Council for information and following this, Planning Officers will progress the application under the normal development management process.



Since then Officers had progressed this process in relation to two planning applications and it had become apparent that the process may create a perceived conflict of interest for Councillors who are Members of the Planning Committee. Therefore, the Borough lawyer had recommended that planning applications of this nature should be considered by the Planning Committee only and that if those Councillors who are not Members of the Planning Committee wished to express a view on the proposal they should do so by exercising their speaking rights at Planning Committee.

Moved by Councillor Goodman  
Seconded by Councillor Montgomery and

**RESOLVED - that the report be noted.**

*NO ACTION*

Alderman Brett returned to the meeting.

The Mayor advised that the Motions would be taken at this point of the meeting.

Due to technical difficulties, Councillor Magill was unable to vote on the next item.

12 MOTION

Proposed by Councillor Alison Bennington  
Seconded by Councillor Jim Montgomery

*"This Council resolves to rename the Audit Committee, the Audit and Risk Committee with immediate effect."*

In response to queries from Members, the Deputy Chief Executive of Finance and Governance confirmed that there would be no changes to the Terms of Reference and no additional costs incurred in relation to the renaming of the Committee.

On the Motion being put to the meeting, 20 Members voted in favour, 14 against and 0 abstentions.

**The Motion was declared carried.**

*ACTION BY: Paul Caulcutt, Head of Internal Audit/Member Services*

13 MOTION

Proposed by Alderman Julian McGrath  
Seconded by Councillor Neil Kelly

*"This Council notes the widespread support across the Borough for the ending of animal cruelty and the improvement of animal welfare; expresses*

*disappointment at the lack of legislative progression on banning the hunting of mammals with dogs in the Northern Ireland Assembly; reaffirms our support for ending this barbaric practice; and agrees to write to DAERA and the Committee for Agriculture, Environment and Rural Affairs to show our support for ending the practice of hunting for mammals with dogs."*

**AMENDMENT**

Moved by Councillor Goodman  
 Seconded by Alderman Brett that the

*"This Council notes the widespread support across the Borough for the ending of animal cruelty and the improvement of animal welfare; believes that the Department of Agriculture, Environment and Rural Affairs (DAERA) is best placed to bring forward proposals with regards to the regulation of hunting in consultation with rural communities and agrees to write to DAERA encouraging them to consider a public consultation on the regulation of hunting In the next mandate"*

On the Amendment being put to the meeting, and a recorded vote having been requested by Alderman McGrath, Members voted as follows:

<b>In favour of the Amendment Members viz 25</b>	<b>Against the Amendment Members viz 9</b>	<b>Abstentions Members viz 0</b>
Aldermen – Brett, Burns, Clarke, Girvan, J Smyth  Councillors – Archibald-Brown, Bennington, Brady, Cooper, Cushinan, Dunlop, Flanagan, Goodman, Kinnear, Logue, McGrann, McWilliam, Magill, Mallon, Montgomery, Ramsay, Robinson, L Smyth, Swann, Ross	Aldermen - Campbell, McGrath  Councillors – Gilmour, Kelly, Lynch, McAuley, McClelland, Stewart, Webb	

The Amendment was declared carried and on being put to the meeting as the Substantive Motion, 26 Members voted in favour, 9 against and 0 abstentions.

**The Motion was declared carried.**

*ACTION BY: Jacqui Dixon, Chief Executive*

**MOTION TO PROCEED 'IN COMMITTEE'**

Moved by Councillor Dunlop  
Seconded by Alderman Smyth and

**RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.**

Members were advised that the live stream and audio recording would cease at this point.

Councillor Cooper left the meeting at this point.

**11 ITEMS IN COMMITTEE**

**11.1 IN CONFIDENCE ED/ED/173 OUR PROSPERITY OUTCOME DELIVERY GROUP MINUTES**

The Our Prosperity Outcome Delivery Group met on the 12 January 2022 to review progress on strategic economic development and tourism matters and to consider priorities as a result of the pandemic and its economic impact. A copy of the minutes from the meeting held on 12 January 2022 was circulated for Members' consideration.

Moved by Councillor Lynch  
Seconded by Councillor Montgomery and

**RESOLVED - that the minutes of the Our Prosperity Outcome Delivery Group of 12 January 2022 be approved.**

*ACTION BY: Colin McCabrey, Head of Economic Development*

Councillor Cooper returned to the meeting and, having declared an interest in the next item, Alderman Clarke left the meeting.

**11.2 IN CONFIDENCE CD/GEN/003 STRATEGIC ASSET MANAGEMENT – FORMER LANDFILL SITE AT CRAIGMORE, RANDALSTOWN**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The project would provide around 900m of both new and upgraded 3m-wide shared use paths on the west side of the Valley Park, adjacent to the motorway, adding to existing paths at the top end of the Valley Park, and providing a path ending at the Church Road, close to the entrance to Glas-na-Braden Glen. A map was circulated.

Funding for the scheme would be as follows:

DAERA up to £ [REDACTED]  
Council up to £ [REDACTED]

Officers had also had an initial meeting with representatives of Department for Infrastructure (DfI) Roads who are working on plans for safe road-crossings at both Church Road and Shore Road, connecting the various sections of the route (Valley Park, Glas-na-Braden Glen and Gideon's Green) thereby greatly enhancing safety for users. It was anticipated that the Department will meet the cost of the new crossings.

There remain two short sections of path near Church Road and O'Neill Road, which do not meet the 3m-wide standard. An Expression of Interest was submitted further to the call by (DfI) for Greenway Capital Projects during the summer of 2021, for these sections, however, whilst the application for a section of the Doagh to Larne greenway through Ballyclare was successful, due to oversubscription of province-wide applications, the Valley Park application was not prioritised but remains a Departmental priority.

In addition, the Department is proceeding with the creation of safe walking and cycling infrastructure by providing a shared use path within the existing hard shoulders/footways and/or grass verges at Scullions Road. The scheme will provide an invaluable link connecting Mallusk/Hightown to the Antrim Road via a safe route around Sandyknowes roundabout

An Economic Appraisal had been completed and was circulated which considers the Do Nothing Option as well as a number of Options for different surfaces. Option 3 was recommended - Construction of Path with Bitmac, as the most suitable from both cost and durability perspectives. An Equality Screening form had been completed and was also circulated.

Moved by Councillor Bennington  
Seconded by Alderman McGrath and

**RESOLVED - that approval is given for the Economic Appraisal and Equality Screening document for the Shared Use Path project at the Valley Park, recommending Option 3, Construction of Path with Bitmac, at a total estimated cost of £ [REDACTED].**

*ACTION BY: Elaine Upton, Countryside Officer*

11.4 **IN CONFIDENCE** CD/GEN/003 STRATEGIC ASSET MANAGEMENT – LAND AT STEEPLE PLAY PARK

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Moved by Councillor Lynch  
Seconded by Councillor Smyth and

**RESOLVED - that the report be noted.**

*NO ACTION*

11.5 **IN CONFIDENCE** ED/ED/213 ANTRIM LEVELLING UP FUND LEASE AGREEMENT

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]


[REDACTED]

[REDACTED]

[REDACTED]

Moved by Councillor Lynch  
 Seconded by Councillor Montgomery and

**RESOLVED - that a lease as outlined be progressed for [REDACTED]  
 [REDACTED] as part of the Levelling Up scheme.**

*ACTION BY: Majella McAlister, Deputy Chief Executive of Economic Growth*

**11.6 IN CONFIDENCE AC/EV/003 GARDEN SHOW IRELAND**

Members were reminded that Garden Show Ireland is returning to Antrim Castle Gardens from 29 April to 1 May 2022 as a Council event having not been held since 2018. This flagship event attracts visitors from all over Northern Ireland and beyond and is part of the Borough's tourism offer. The event is billed as a 'Festival of Flowers, Food and Fun' with a strong emphasis on all aspects of gardening and an overarching theme of sustainability.

A key element of the event has always been 'Show Gardens' with a number of show gardens created specifically to 'WOW' and inspire visitors as well as well-known garden personalities with the likes of Monty Don and Charlie Dimmock having previously been part of the Show.

The Chelsea Flower Show is known as the world's greatest flower show and is renowned for its show garden content much of which has been created over the years by renowned garden designer and television personality Diarmuid Gavin. With the aim of maximising the impact of the first Garden Show event since 2018 and also to create a hugely impactful 'Show Garden' element an approach was made to Diarmuid Gavin in relation to being part of the show in 2022 both as its 'garden personality' but also in relation to creating a 'Chelsea' standard show garden installation for not just the event but also as a permanent new attraction in Antrim Castle Gardens on the 10<sup>th</sup> anniversary of its refurbishment and 100<sup>th</sup> anniversary of the Antrim Castle fire.

Having made a number of visits to Antrim Castle Gardens, including an initial briefing with the Mayor and Antrim DEA Members on 10 November 2022, Diarmuid Gavin presented a proposal for a 'Clockwork Garden' to the Mayor,



Deputy Mayor, Party Group Leaders and Antrim DEA Members at Antrim Castle Gardens on 13 January 2022 – images circulated – to be located in the events field. What the images do not show is that the Garden comes to life and puts on a performance every 15 minutes when trees will dance and many other elements will turn and move. A similar 'show garden' designed by Gavin for the Chelsea Flower Show won awards, was visited by Her Majesty the Queen, drew 1000's of spectators and huge critical acclaim. This Garden will be the only one of its kind to be installed permanently in any location.

The Chelsea Flower show is delivered by the Royal Horticulture Society with the Queen and other members of the Royal Family attending the event annually. Members were aware that 2022 is the Queen's Platinum Jubilee and that the Queen's Green Canopy is a unique tree planting initiative created to mark the Platinum Jubilee with an invitation to 'Plant a Tree for the Jubilee'. Given this there is an opportunity to link the unique Clockwork Garden proposal with the Platinum Jubilee and the Queen's Green Canopy with 'Dancing Trees for the Jubilee' and provide a lasting legacy to mark this significant occasion, which is unlikely to be repeated. An update on the project including videos of the garden, was given to the Platinum Jubilee Working Group at its meeting on 19 January 2022 and all agreed that it was an appropriate Jubilee legacy project.

The Clockwork Garden will draw visitors from across Northern Ireland and beyond and achieve the following:

- Creation of huge interest and publicity regarding the return of Garden Show Ireland;
- Creation of positive publicity and significant profile for the Council
- A refresh of the visitor offer of Antrim Castle Gardens and the Borough's tourism offer which will bring new visitors to the Borough along with economic benefits. This in turn will significantly support the ongoing regeneration of Antrim Town
- Delivery of an added attraction for Antrim Castle Gardens, which can be used for wedding photography, corporate hospitality, as a feature of the Enchanted Winter Garden as some examples
- Provide a fitting project to mark the occasion of Her Majesty the Queen's Platinum Jubilee linked to the Queen's Green Canopy initiative, which is a key focus for this significant year.

Costs for the design and installation of 'A Clockwork Garden' at Antrim Castle Gardens were estimated to be £[REDACTED] net. Approximately 50% of these costs could be covered by the show garden and celebrity gardener budget allocations in the Garden Show Ireland 2022 and the income surplus generated by the 2021 Enchanted Winter Garden event. The remaining 50% can be capitalised with a payback period of 5 years anticipated, which can be met by future anticipated surpluses from Enchanted Winter garden.

To implement the project it was necessary that Diarmuid Gavin be engaged via the Direct Award procurement process, which permits procurement without quotations being sought where the works, supplies or services can be supplied only by a particular supplier as the aim of the procurement is the

creation or acquisition of a unique work and to ensure the protection of exclusive rights (including intellectual property rights).

Moved by Councillor Robinson  
Seconded by Councillor Lynch and

**RESOLVED - that**

- (a) the design and installation of 'A Clockwork Garden' at Antrim Castle Gardens at an approximate cost of £[REDACTED] be approved;**
- (b) the appointment of Diarmuid Gavin Designs via Direct Award to design and manage the project be approved.**

*ACTION BY: Ursula Fay Director of Community Planning*

**11.7 IN CONFIDENCE ED/REG/068 COVID RECOVERY SMALL SETTLEMENTS REGENERATION PROGRAMME**

Members were reminded that a report was presented to Council in December outlining the Department for Community's proposals for a Small Settlements Programme. Proposals were submitted for three settlements which fall within the 1,000 to 5,000 population band; Templepatrick (1,437 population), Doagh (1,390) and Burnside (1,246). Funding for the Programme is approximately £800,000 including a contribution by Council of around £70,000.

Proposals for each settlement had been discussed and agreed by the relevant DEAs (Airport and Ballyclare) and these are set out below. Engagement with Local Community Organisations had also taken place to explain the criteria for the funding and officers would continue to keep the relevant DEA Members and Community Groups updated as implementation of the projects proceeds. Members noted that the deadline for spend for the programme is 31 March 2023 therefore projects must be deliverable within this timeframe. As this is an evolving process, budgets may vary and flexibility is required to meet the requirements of the funders.

Templepatrick Proposals - Budget [REDACTED]

- Illumination Scheme (estimated cost- [REDACTED])
  - Roundabout to roundabout along Main Road, both sides and Lylehill Road to bridge
  - Bridge – both sides
  - Other key buildings
- Environmental Improvements including artwork (estimated cost [REDACTED])
  - Resurfacing area to front of Bridal Shop, Lylehill Road
  - Significant sculpture – roundabout at Paradise Walk
  - Refresh roundabout at 12<sup>th</sup> Milestone
  - Planters, trees, benches, interpretive and wayfinding signage

Doagh Proposals - Budget [REDACTED]

- Enhance the perimeter of Doagh Corner including a small sculpture (estimated cost £ [REDACTED])
- Shop Front Improvement scheme including artwork (estimated cost £ [REDACTED])
- Environmental Improvements, including area adjoining the play park – landscaping, formalising paths, planters, baskets, benches, fencing (MUGA) (estimated cost £ [REDACTED])
- Enhance frontage of Torrens Hall and clarify potential to develop heritage trail (estimated cost £ [REDACTED])
- Interpretive and wayfinding signage (estimated cost [REDACTED])

Burnside Proposals - Budget £ [REDACTED]

- Environmental Improvements including artwork (estimated cost £ [REDACTED])
  - Improvements to river walk (formalising paths, replacement benches, creation of viewing area)
  - Replacement fence near outdoor gym
  - Creation of flower bed around existing metal panel
  - Successional planting/creation of sloped beds near Lower Rashee Road
  - New 'Welcome to the Village' signs at each approach to be landscaped
  - New planters along length of the main road
  - Interpretive and wayfinding signage

Moved by Councillor Lynch  
Seconded by Councillor Goodman and

**RESOLVED - that the report be noted.**

*NO ACTION*

**11.8 IN CONFIDENCE FI/PRO/TEN/321 TENDER FOR RATHFERN COMMUNITY CENTRE EXTENSION WORKS**

Members were reminded that at the Council meeting on 29 April 2019 Members agreed to proceed with the proposed extension to Rathfern Community Centre.

This report presents the recent tender exercise to appoint the contractor for the scheme and to update Members on the tendered budget requirements.

**PROJECT SCOPE**

The works include the following elements:

- New reception and entrance hall area
- New internal storage space
- New youth club hall

- New dance studio
- Changing Places toilet facility
- M&E associated works integrating the new extension with existing facilities
- 14 space car park, landscaping & lighting

## PROCUREMENT

This tender opportunity was made available on eSourcingNI on 19 May 2021. Fifteen completed Pre-Qualification Questionnaires (PQQs) were received on 9 June 2021 and referred to the evaluation panel for assessment. The PQQ responses were evaluated using the criteria of general information, past performance, economic and financial standing, professional conduct, health and safety, declarations and technical ability. Six contractor PQQ responses were assessed as a 'Pass' and were selected for Invitation to Tender (ITT).

Invitation to Tender (ITT) documents were issued on the 11 November 2021. Four fully completed tenders were received by the closing date of 10 December 2021.

## TENDER ANALYSIS

The 4 returned tenders were arithmetically checked and evaluated on the basis of tender assessment total price only. McCusker Contracts Ltd submitted the lowest acceptable tender assessment total price submission as detailed below:

Contractor	Tendered Total of the Prices (excl. VAT)	Model Compensation Event Total* (excl. VAT)	Tender Assessment Total Price (excl. VAT)
McCusker Contracts Ltd	██████████	██████████	██████████

*\*The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.*

## PROGRAMME AND METHOD OF WORKING

Following the appointment of the contractor, works were anticipated to commence on site in February 2022, with planned completion in November 2022.

## COST SUMMARY

Tendered Total of the Prices	██████████
Model Compensation Event Total	██████████
Tender Assessment Total Price	██████████

Predicted Professional fees including project site supervision	
Other fees (planning, building control, site investigations)	
<b>Total predicted outturn project cost</b>	

Moved by Councillor Robinson  
 Seconded by Councillor Webb and

**RESOLVED - that**

- i. **the tendered total of the prices of £ [REDACTED] (excl. VAT) from McCusker Contracts Ltd be approved giving a tendered assessment total price of £ [REDACTED] (excl. VAT);**
- ii. **the revised total estimated budget for the project in the sum of £ [REDACTED] be approved.**

*ACTION BY: Neil Luney, Capital Projects Officer*

**11.9 IN CONFIDENCE FI/PRO/TEN/264 TENDER REPORT - VALLEY LEISURE CENTRE PITCH DRAINAGE**

**BACKGROUND**

Members agreed at the Council Meeting in August 2018 to undertake drainage works on the grass pitches adjacent to the 3G pitch at the Valley Leisure Centre.

This report presents the recent tender exercise to appoint the contractor for the scheme and to update Members on the tendered budget requirements.

**PROJECT SCOPE**

The scope of works is as follows:

- installation of land drainage infrastructure to 1 no. existing grass pitch at the Valley Leisure Centre
- re-establishment of the grass playing surfaces to the pitch
- provision of 1 set of goalposts and markings

**PROCUREMENT**

PQQ documents were issued on the 29 June 2021; six contractors returned and were assessed as a 'Pass' and selected for Invitation to Tender (ITT). Invitation to Tender (ITT) documents were issued to the six contractors on 5 November 2021. Five completed tenders were received by the closing date of 26 November 2021.

**TENDER ANALYSIS**

The five returned tenders were arithmetically checked and evaluated on the basis of lowest tender assessment total price only.

Haffey Sportgrounds Ltd submitted the lowest tender assessment total price as detailed below:

<b>Contractor</b>	<b>Total of the Prices*</b>	<b>Model Compensation Event Total**</b>	<b>Tender Assessment Total Price***</b>
Haffey Sportgrounds Ltd	████████	████████	████████

\*The Total of the Prices is the Contractor's price to carry out the commission.

\*\*The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.

\*\*\*The Tender Assessment Total Price is the Total of the Prices + the Model Compensation Event Total and is used solely for tender comparison purposes.

The contractor had confirmed that they can fulfil the requirements of the contract for the sum submitted.

**PROGRAMME**

Works were anticipated to commence in May 2022 and complete in June 2022 with the pitch being available for play in September 2022.

**COST SUMMARY**

Based on the lowest tender, the anticipated revised budget for the project was as follows:

Tender Total of the Prices	████████
Model Compensation Event	████████
Tender Assessment Total Price	████████
Professional Fees including project site supervision	████████
<b>Total budget required</b>	████████

Moved by Councillor Goodman  
 Seconded by Councillor Lynch and

**RESOLVED - that**

- i the tendered total of the prices in the sum of £████████ (excl. VAT) from Haffey Sportgrounds Ltd be approved giving a tender assessment total price of £████████ (excl. VAT);

- ii the revised total estimated budget for the project in the sum of £ [REDACTED] be approved.

*ACTION BY: Lisa Yeung, Capital Projects Officer*

**MOTION TO PROCEED 'OUT OF COMMITTEE'**

Moved by Councillor Montgomery  
Seconded by Councillor Robinson and

**RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.**

The Mayor thanked everyone for attending and the meeting concluded at 7.25 pm.

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**MAYOR**

***Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.***