



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COMMUNITY PLANNING COMMITTEE
HELD IN MOSSLEY MILL ON THURSDAY 22 SEPTEMBER 2022 AT 6.30 PM**

- In the Chair** : Councillor J Gilmour
- Committee Members (In Person)** : Councillors – M Brady, M Cooper, P Dunlop, R Lynch, N McClelland, V William, V Robinson
- Members Present (Remote)** : Alderman P Michael
Councillors P Bradley, T McGrann, L Smyth and M Stewart
- Non Committee Members: (In person)** : Councillor B Webb
- Non Committee Members: (Remote)** : Aldermen L Clarke, S Ross,
Councillors A Bennington, N Ramsay
- Officers Present** : Director of Community Planning – U Fay
Head of Community Planning – R McKenna
Head of Arts, Culture, Tourism & Events – S Goldrick
Community Development Manager – S Buchanan
ICT Helpdesk Officer – J Wilson
Member Services Officer – A Duffy
PA Director of Community Planning – J Hamilton-Whyte

CHAIRPERSON'S REMARKS

The Chairperson welcomed Members to the September meeting of the Community Planning Committee and reminded all present of the audio recording procedures.

Although the COVID restrictions had been relaxed, to manage numbers and minimise risk, members of the public and press could continue to access those parts of the Council meetings which they are entitled to attend through the livestream on the Council's website.

1 APOLOGIES

Alderman McGrath

2 DECLARATIONS OF INTEREST

Item 4.17 – Councillors Brady and Gilmour

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING MEETING ON THURSDAY 22 SEPTEMBER 2022

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3.1 COMMUNITY PLANNING GRANT AID REVIEW PRESENTATION

The Community Development Manager S Buchanan gave a presentation on Community Planning Grant Aid Review. She responded to Members queries and the Chairperson and Members thanked her for her presentation and she left the meeting.

4 ITEMS FOR DECISION

4.1 CP/CD/449 COMMUNITY PLANNING GRANT AID REVIEW

Members were reminded that the Community Development Grant Aid Programme thresholds was revised with changes approved at the Council Meeting in October 2021. A call for applications to the 2022/23 Community Grant Aid Programme opened on 8 November 2021.

With the exception of this revision of funding thresholds the Community Development Grant Aid Programme had remained unchanged since its approval in October 2014.

Community Development Grant Aid provides vital support to community and voluntary groups in the Borough to deliver a range of services. A detailed review of the Programme commenced in June 2022 with a view to both improving the customer experience and reducing the administration time involved. Both aims are intended to deliver improved community development support.

Detailed finding of the exercise was presented to Members at the Committee Meeting.

Feedback on the current Grant Aid Programme was collected through the following means:

- Digital Surveys
- Focus Groups
- Social Media Campaigns
- User Surveys

In addition, a review of the current vouching process and other internal processes were carried out as well as benchmarking with other funding programmes.

In response to the review the following changes to the Community Planning Grant Aid Programme was proposed:

- a) Small Grants and Technical Assistance Grants

It was proposed that both types of funding operate on a rolling basis with thresholds unchanged.

b) Community Festival Funding

It was proposed that groups and organisations can apply for multi-year funding of up to three years (subject to satisfactory monitoring and evaluation).

c) Community Development Premises, Outreach and Involvement, Summer Scheme and Insurance are combined as follows:

- Community Programmes and Activity Grant with a threshold of up to £5,000 per annum which can be applied for with a single application and funding awarded for up to three years. This funding stream would cover Outreach and Involvement, Summer Scheme and Insurance Costs.
- Community Facilities and Programmes Grant with a threshold of up to £10,000 per annum which can be applied for with a single application and funding awarded for up to three years. This funding stream would cover Premises, Summer Scheme, Outreach and Involvement and Insurance.
- In response to feedback it was proposed to make two calls annually for both grant categories b and c above as follows:

CALL	OPEN	CLOSE	REPORTED TO COUNCIL	LOO ISSUED	1st PAYMENT
1 st CALL	November	January	February	March	April
2 nd CALL	April	May	June	July	August

Note: 2nd call is shorter time period as less applications would be expected

In order to improve the customer experience, it was proposed to do the following:

- Implement a clear communications strategy using text alerts and other methods to keep organisations and groups updated on a regular basis
- Create an annual grants calendar with key dates and any special funding programmes updates
- Introduce a community newsletter as part of ongoing improved communications with the sector
- Each applicant group would have a designated support Officer assigned from the DEA Engagement Team
- Funding support workshops would be provided annually with attendance at one per every three years mandatory for all groups in receipt of funding
- Performance targets relating to processing of grant applicants to be introduced to ensure prompt payment of funding

- Grant application process to be simplified and user friendly using menus, drop down selections and word limits as examples
- One grant application and Letter of Offer per three-year period would replace multiple applications being made annually and the associated administration
- Funding programmes and activities to be linked to the Corporate Recovery Plan (Corporate Plan)
- Grants to be evaluated using Outcome Based Accountability in a simple report card system
- Funding to be issued with a 75% initial payment with the final 25% to be released upon completion of vouching, monitoring and evaluation
- Introduction of Officer visits to funded groups/organisations as part of an ongoing system of monitoring and support.

In order to achieve improved streamlining of processes, improved efficiency and a reduction in unnecessary administration it was proposed to do the following:

- Vouching to become a risk based model aligned to multi-year funding. Organisations would be assessed as low, medium or high risk and vouching would be applied proportionately based upon this. All groups or organisations would be subject to a minimum of one full vouch in a three-year funding period.
- The process would be reviewed by Officers after each call out round with feedback sought with a view to continuous improvement
- A minimum 'clawback' of £30 was proposed so that underspends of less than this are not 'clawed back' given the cost of doing so is likely to exceed the amount received.

The proposals outlined are intended to deliver significant improvements to the Community Development Grant Aid Programme for the benefit of residents, in particular the community and voluntary sector, through an improved customer experience and the increased capacity of Officers to get out on the ground and provide practical support to the sector.

Proposed by Councillor Cooper

Seconded by Councillor McClelland and agreed that the

the proposed changes to the Community Development Grant Aid Programme as outlined are approved.

ACTION BY: Stef Buchanan, Community Development Manager and Gillian Randall, Executive Officer to Director of Community Planning

4.2 CP/CD/448 COMMUNITY CAPACITY BUILDING PROGRAMME 2022/2023

Members were reminded that there was a budget allocated for delivery of a Community Capacity Building Programme in 2022/2023. The purpose of this programme is to develop the capacity and skills of individuals and groups within the Borough, to equip them to participate more fully in society and have a positive impact on the number and quality of

successful community development projects delivered across the Borough.

The focus of the Community Capacity Building Programme had been derived from 2021/22 programme evaluations undertaken in March 2022 and subsequent consultation with the Community/Voluntary sector.

It was proposed that a Community Capacity Building Programme be delivered this year between 1 October 2022 and 31 March 2023 as detailed in the table below:

**COMMUNITY CAPACITY BUILDING PROGRAMME
OCTOBER 2022 – MARCH 2023**

COURSE	Estimated Costs
1. OCN Level II in Events Management	£5,000.00
2. Carbon Literacy Training	£2,000.00
3. Preparing Successful Funding Applications (Virtual)	£500.00
4. Financial Management (Virtual)	£500.00
5. An Introduction to Dealing with Anti-Social Behaviour (Virtual)	£500.00
6. Making an Impact in Your Community Outcomes Based Accountability (Virtual)	£500.00
7. Food Safety in Catering*	£500.00
8. Emergency First Aid*	£500.00
9. Safeguarding Children and Vulnerable Persons* (Virtual)	£500.00
10. Grant Vouching Made Easy	0
Hospitality for Live Courses	£500.00
Total Costs	£11,000.00

Similar to last year this year's programme was advertised and promoted through the Council's website and through an electronic and direct marketing campaign to all community and voluntary groups within the Borough.

The total budget for delivery of the Community Capacity Building Programme in 2022/2023 is £18,000, of which £3,507.08 is funded by the Department for Communities. The total cost of delivering the Programme outlined above is £11,000 which leaves a balance of £7,000 should further training needs be identified and delivered before the end of the current financial year.

A Member requested that Officers explore 'starting a community/voluntary group course' and that the preparing a successful funding application course is wider than Council grants and information on other funding opportunities ie: CFNI/TNL is shared with groups during this workshop.

Proposed by Councillor Bradley
Seconded by Councillor Robinson and agreed that the

the Community Capacity Building Programme for 2022/23 be approved at a total cost of £11,000.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

4.3 CP/CD/289 DUNANNEY CENTRE - REQUEST FOR EXTERNAL GARDEN WALL MURAL

Members were advised that a request from Funky Kids, a Dunanney Centre Group, to run an educational/horticultural project at the front of the Centre and in the rear grassed area of the building was approved by the Committee in May 2022. There was now an established vegetable garden at the rear of the building as a result, which had been very positively received.

Funky kids have requested permission to develop a mural project on a small section of the perimeter wall at this vegetable garden. This would involve the group engaging with a local artist to create a wall mural depicting images of young people in an urban art style. Preliminary repairs of the wall to replace missing render would be carried out by the Council to facilitate the art work.

It was proposed to grant the group permission to develop this art work subject to the final design being approved by the Macedon DEA Elected Members and the group taking on responsibility for ongoing maintenance of the art work.

Proposed by Councillor Brady
Seconded by Councillor Robinson and agreed that

the proposed garden wall art proposed by Funky Kids at the Dunanney Centre be approved subject to the approval of the design by Macedon DEA Elected Members and the group agreeing to the ongoing maintenance of the art work.

ACTION BY: Paul Townsend, Community Facilities Coordinator

4.4 CP/CD/440 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME SMALL GRANTS FUNDING RECOMMENDATIONS 2022/2023

Members were reminded of the Small Grants Programme agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme was to provide financial assistance to groups within the Borough of up to a maximum of £1,000 (revised and approved by Council in October 2021) towards seeding costs and/or insurance or a small activity and/or insurance. Members were advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2022/23 financial year.

In December 2019 Members agreed that from 1 April 2020 all Small Grant requests of £500 (now £1,000) or less be assessed on the basis of Pass/Fail against eligibility criteria and not subjected to a scored assessment process. All proposed awards were subject to the receipt of a Group Constitution, List of Committee Members, Bank Statement, Annual Accounts and a signed disclosure from the group confirming that all other appropriate supporting documentation is in place and can be provided on request or the offer of funding would be withdrawn.

During the month of August, 1 application totalling £466.55 had been received and assessed by Officers as outlined below.

Group Name/Project Promoter	Project Description/Title	Pass/Fail	Amount Requested	Amount Awarded
Burnside and District Community Group	Small Activity/Insurance Grant Annual Insurance	Pass	£466.55	£466.55
Total			£466.55	£466.55

Proposed by Councillor Lynch
Seconded by Councillor McWilliam and agreed that

the Small Grant application outlined above be approved at a total cost of £466.55.

ACTION BY: Jonathan Henderson, Community Services Co-ordinator

4.5 CP/CD/390 MRS JOAN CHRISTIE CVO, OBE LEGACY BURSARY SCHEME 2022

Members were reminded that it was agreed at the August 2018 Council meeting to establish the Mrs Joan Christie CVO, OBE Legacy Bursary Scheme to be delivered on an annual basis.

At the Council meeting in February 2019 the detail of the scheme and budget was approved to include the following categories to be awarded:

- Two bursaries of £1,000 to be awarded to talented young musicians from the Borough to further their career
- Two bursaries of £1,000 to be awarded to young volunteers who play an active role in a group in the Borough
- Two bursaries of £1,000 to be awarded to the groups in which young people volunteer
- Two bursaries of £1,000 to be awarded to special schools for horticulture projects

The first Mrs Joan Christie CVO, OBE Legacy Bursary Event was held in Theatre at The Mill on 30 January 2020, when recipients were presented with their awards at a Civic Event. Members are advised that this Bursary Scheme was suspended during the pandemic given the challenges facing the arts, culture and education sectors.

The delivery of the Mrs Joan Christie CVO, OBE Legacy Bursary Scheme in 2022/23 was approved at the December 2021 Committee Meeting and it was also agreed that the presentation of the Bursary Awards be combined with the Spirit of Volunteering Awards event, scheduled for 13th October 2022.

In 2022/23 16 applications were submitted, 10 applications for the talented young musicians' category, 5 applications for the young volunteers' category and one application for special schools' horticulture category. An assessment panel chaired by Mrs Joan Christie CVO, OBE met on 16 August, and following the assessments, it was proposed that:

- Three bursaries of £1,000 to be awarded to talented young musicians from the Borough to further their career
- Two bursaries of £1,000 to be awarded to young volunteers who play an active role in a group in the Borough
- Two bursaries of £1,000 to be awarded to the groups in which young people volunteer
- One bursary of £1,000 to be awarded to a special school for a horticulture project

Proposed by Alderman Michael

Seconded by Councillor Smyth and agreed that

the Mrs Joan Christie CVO, OBE Legacy Bursary Scheme Awards as outlined above be approved.

ACTION BY: Ronan McKenna, Head of Community Planning

4.6 CP/PCSP/088 PCSP LETTER OF OFFER & FUNDING AGREEMENT 2022/23

Members were reminded that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) received an annual Letter of Offer from the Joint Committee (Department of Justice and Northern Ireland Policing Board).

A formal letter of offer for £303,540 had been received (circulated) for delivery against the PCSP Action Plan in 2022/23 which was the same allocation as had been received in recent years. In addition to this, £18,000 from the Northern Ireland Policing Board was provided to fund Members expenses and meeting allowances, which was again a rollover budget from previous years. Members were made aware that Council provides a contribution of £110,734 towards delivery of the 2022/23 PCSP Action Plan and that provision for this had been made within the 2022/23 estimates.

Members were asked to note that applications were submitted to the Northern Ireland Housing Executive against specific projects within the 2022/23 PCSP Action Plan, namely Community Safety Wardens Scheme, 4 Tier Security Scheme and to assist in delivery of the 'BEAT' Summer Intervention programme. These funding applications were successful and resulted in an additional funding amount of £47,000 being secured towards delivery of PCSP Action Plan priority projects.

Proposed by Councillor McClelland
Seconded by Councillor McWilliam and agreed that

the Letter of Offer from the Joint Committee be approved and the additional funding secured through the NIHE Community Safety Fund noted.

ACTION BY: Lynda Kennedy, Community Programmes Manager

4.7 AC/THB/008 REQUEST TO HOLD ECO CHRISTMAS FAIR BALLYCLARE TOWNHALL

Members were reminded that support requested by County Antrim Country Custodians to deliver an Eco Christmas Fair in Ballyclare Town Hall was approved at the September 2021 Committee Meeting. The event was held on 6 November 2021 and had proved to be successful.

County Antrim Country Custodians had requested that they intended to hold another Eco Christmas Fair on Saturday 26th November 2022 with access required to Ballyclare Town Hall on Friday 25th November to facilitate set up. They had requested the following support from the Council: -

- Free use of Ballyclare Town Hall on Friday 25th and Saturday 26th November
- Provision of gazebos inside the Town Hall

Proposed by Councillor Robinson
Seconded by Councillor Brady and agreed that

the support requested by County Antrim Country Custodians to deliver an Eco Christmas Fair in Ballyclare Town Hall be approved.

ACTION BY: Stefanie Buchanan, Community Development Manager

4.8 CP/GR/156,157 &158 GOOD RELATIONS GRANT AID 2022-23

Members were reminded that the 2022/23 Good Relations Action Plan submitted to The Executive Office, included a budget of £20,000 for the Good Relations Grant Aid Programme.

The aim of the Good Relations Grant Aid Programme was to improve day to day relationships by encouraging everyone to treat others fairly and encourage a society in which the cultures and traditions of all are understood, respected and accepted.

Members were advised that applications are required to score higher than 50% to be deemed successful. Three applications were received in July 2022, scoring above the 50% threshold requesting a total amount of £5,995.

A summary of the applications received, the proposed award recommendations, overview of the assessment and funding details were circulated for Members' consideration.

Proposed by Councillor Cooper
Seconded by Councillor Lynch and agreed that

the Good Relations grant aid applications outlined above be approved at a total cost of £5,995.

ACTION BY: Jen Cole, Good Relations Coordinator

4.9 AC/GEN/067 ULSTER-SCOTCH LEID WEEK 21 TO 26 NOVEMBER 2022

Members were reminded that the Council participated in the first Ulster-Scotch Leid week in November 2019, and again supported the initiative in November 2020 and November 2021.

Correspondence had been received from the Ulster-Scots Agency, a copy of which were circulated for Members' information. They had informed the Council of their plans to run another Ulster-Scotch Leid Week from 21 to 26 November 2022 with the aim of increasing awareness and appreciation of Ulster-Scots language and building upon the success of the last three years.

It was proposed to participate in the Ulster-Scotch Leid Week 2022 with content developed utilising in-house resources and Council venues. If approved, Officers would engage with the Agency to agree a programme of Council support for events throughout the week.

The programme was equality screened in 2019 and did not need to have an Equality Impact Assessment carried out.

Proposed by Councillor Dunlop
Seconded that Councillor Bradley and agreed that

participation in Ulster-Scotch Leid Week 21 to 26 November 2022 be approved.

ACTION BY: Simon Goldrick, Head of Arts, Culture, Tourism and Events

4.10 CP/CD/289 RATHMULLAN DRIVE REIMAGING PROJECT, RATHCOOLE

The Northern Ireland Housing Executive (NIHE) had been in contact in relation to a reimaging project they were working on with The Rathcoole Protestant Boys Group. They were seeking the Council's permission to use the wall at the Dunanney Centre as marked on the circulated map.

The project relates to a phased approach to NIHE cohesion funding in this part of Rathcoole. The group were working with an artist and local historians through workshops. The proposed reimaging would relate to the groups visit to the Somme. There had been significant engagement from the community in relation to the project to date.

It was proposed to grant the Rathcoole Protestant Boys permission to install an art work on the wall at the Dunanney Centre subject to the final design being approved by Macedon DEA Elected Members.

If approval was given the NIHE would complete a community cohesion application to provide funding for the project.

Proposed by Councillor Brady
Seconded by Councillor Robinson and agreed that

permission to use a wall at the Dunanney Centre for a reimaging project by the Rathcoole Protestant Boys be granted subject to the final design being approved by Macedon DEA Elected Members.

ACTION BY: Ursula Fay, Director of Community Planning

4.11 G/LEG/283 HALLOWEEN IN ANTRIM 2022

Members were reminded that prior to the pandemic, the Council delivered the Spooktacular Halloween event on the last Thursday before Halloween in partnership with The Junction in their car park. Spooktacular featured live entertainment from a main stage, amusements, fancy dress and a fireworks display.

In 2021 Officers engaged with The Junction to refresh the traditional Spooktacular event, which prior to being disrupted by the pandemic and had been under review given the ongoing developments at The Junction, which had impacted available space for such an event.

It was reported to the Council in the September 2021 Event Review that Officers had been working with The Junction to transition the event from a single evening showcase to a programme of family events to be delivered throughout the Halloween half term holiday at The Junction and other locations such as The Gateway and Antrim Castle Gardens. The approved budget of £18,000 for the Spooktacular event contributed to the delivery of this new programme.

The 2021 programme had a total of 47,000 visitors with retailers reporting an 8% sales increase; the event also received high levels of media coverage with 11 print media stories and an online reach of 21,200 people.

Given the success of last year's event, The Junction had proposed delivery of a similar programme this year in locations around Antrim town centre with a contribution of £20,000 from the Council. The programme would include a range of family activities including workshops, a hay maze, live family entertainment, markets and street entertainment.

Members were reminded that the Halloween programme for Newtownabbey, as reported to the July 2022 Council Meeting, included the Screams and Tricks at V36 half term fun fair including the Spooked Out at V36 showcase evening event including a fireworks finale.

In response to a query from a Member the Director of Community Planning confirmed that the Halloween events in Antrim would not clash with the event planned to mark the Anniversary of the Antrim Castle Fire on 28 October 2022.

Proposed by Councillor Dunlop
Seconded by Councillor Smyth and agreed that

the proposal for Halloween activities in Antrim for 2022, to be delivered in partnership with The Junction at a cost of £20,000, be approved.

ACTION BY: Samuel Hyndman, Culture and Events Manager

4.12 AC/MU/005 RENEWAL OF LEASE OF THE WHITE HOUSE

Members were reminded that a proposal from the Dalaradia Group to rent The White House at £2,400 per annum for an initial twelve-month period was approved by the Council in April 2021.

The Dalaradia Group is a men's Community Group based in Newtownabbey, who wish to make a positive commitment to conflict transformation. A lease had been in place with the Group since 1 October 2021.

Members were reminded that the current arrangements with the group were as follows:

1. They pay a monthly rent of £200 plus running costs associated with utilities, while the Council retains responsibility for maintenance and repair of the building.
2. They occupy the upper floor of the building using the meeting facility to deliver a range of training services including TNI World Host Programme and other job vocational training to support return to employment and provide meeting space for other local groups.
3. They operate the White House as a visitor attraction, providing guiding and visitor services, and complement this by hosting temporary exhibitions throughout the year and holding complimentary events.

Since taking up the tenancy the Group had achieved the following:

- 280 drop-in visitors to The White House

- 96 group visits resulting in 756 people taking part in group tours
- Development of an exhibition of historical photographs relating to Rathcoole
- Hosting of the Council's Reflections of a Centenary touring exhibition

It was proposed to rent The White House to the Dalaradia Group on the same basis for a further twelve-month period with Officers to support the work of the Group with a view to increasing footfall and expanding the programme on offer.

Proposed by Councillor Brady
 Seconded by Councillor Cooper and agreed that

rent of The White House to the Dalaradia Group for a further twelve months to the 30 September 2023, on the same basis, be approved.

ACTION BY: Philip Magennis, Culture & Heritage Officer

4.13 CE/GEN/096 LETTER OF SUPPORT FOR FUNDING APPLICATION

Members were reminded that letters of support for a number of organisations based in the Borough wishing to apply for Levelling Up Funding had been approved at recent Council Meetings.

TIDAL a community group based in Toome had provided much needed amenities and services for their local area over 20 years, which had included the creation of employment opportunities.

The creation of a Marina at Toome had been an aspiration of theirs since their formation and now that basic services in the locality had been completed they would like to apply for significant funding either through the next round of Levelling Up or Peace Plus to realise the project.

They had requested the provision of a Letter of Support from the Council in relation to the Toome Marina Project. An initial plan for the Marina, to be created on land owned by TIDAL, was circulated for Members' information, along with photographs of this land.

TIDAL had advised that they do not anticipate a need for any funding from the Council for this project.

In response to a query from a Member the Director of Community Planning advised that the Letter of Support for the funding application from Council for TIDAL was on the basis of support only and that this did not commit to any financial assistance from the Council.

Proposed by Councillor Lynch
 Seconded by Councillor Robinson and agreed

that a letter of support for TIDAL in relation to the development of a Marina in Toome be approved.

ACTION BY: Ursula Fay, Director of Community Planning

4.14 CP/CD/429 COMMUNITY PLANNING CAPITAL GRANTS

Members were reminded that the Community Planning Capital Grant programme was approved by the Council in May.

These grants were available to local Community and Voluntary Organisations for funding for the development of new facilities or the enhancement of existing facilities that meet evidenced based need.

Members were advised that an application had been received from Crumlin United Football Club for the Pakenham Centre to create a Community Services Hub. The capital development would include a range of multi-use spaces & social enterprise units for a range of community engagement and activities including community education, training, capacity building and health and wellbeing.

This had been assessed by a panel of Officers, with the outcome circulated for Members' information.

Proposed by Alderman Michael

Seconded by Councillor Lynch and agreed that

the Community Planning capital grant up to a maximum of £200,000 to Crumlin United Football Club for Pakenham Centre be approved

ACTION BY: Stefanie Buchanan, Community Development Manager

4.15 CP/CD/450 CHRISTMAS FESTIVITY PROGRAMME 2022

Members were reminded of the "Have a Superhero Christmas" themed Switch-On Programme that was delivered live in each DEA and streamed online in November and December 2021. In total the programme attracted in excess of 10,000 attendees and 44,516 online views.

Officers had started planning for this year's events and having taken into consideration feedback from 2021 the following changes were proposed for 2022:

- All events would be delivered within the same week. Proposed dates were Wednesday 23 November – Saturday 26 November 2022.
- All events would be delivered earlier to ensure young families can enjoy the full experience of the events.
- A hybrid approach to delivery would continue in order to facilitate the increasing numbers of online viewers.

The programme this year would be themed "Let Us Light Up Your Night This Christmas" at Our Festive Big Nights Out.

It was proposed the programme would be delivered in each District Electoral Area, would follow a similar structure to that delivered in 2021 as detailed below:

- Introductory Video from Santa
- Welcome from a Cool FM host

- Festive Entertainment from Local Artists, School Children, Community and Voluntary Groups
- Shoutouts and Giveaways – Cool FM host
- Headline Act – to be confirmed
- Shoutouts and Giveaways – Cool FM host
- The Reason for the Season – A short programme of Christmas Readings, Carols and Music
- Christmas Lights Switch-On

The dates and times for each of the 7 DEA events are proposed as follows:

Macedon (Rathcoole) - The Diamond

Wednesday 23 November 2022, 6pm- 7.30pm

Threemilewater DEA - Mossley Pavillion

Wednesday 23 November 2022, 6pm- 7.30pm

Antrim Town - Market Square

Thursday 24 November 2022, 6pm - 7.30pm

Airport DEA (Crumlin) - Crumlin Leisure Centre

Thursday 24 November 2022, 6pm - 7.30pm

Glengormley - Lilian Bland Park

Friday 25 November 2022, 6pm - 7.30pm

Randalstown - John Street Car Park

Friday 25 November 2022, 6pm - 7.30pm

Ballyclare - The Square Car Park

Saturday 26 November 2022, 4.30pm – 6.00pm

A Christmas Market would operate in each location from 5pm – 8pm and themed walk-a-bout characters will entertain those in attendance.

All events would be advertised and promoted through an electronic and direct marketing campaign to encourage residents to attend the live event or log on to the event relating specifically to their area.

The total budget available for the 2022 Christmas Festivity Programme is £104,000. The cost of delivering the programme across the 7 DEA's in November 2022 would be approximately £74,000. In addition, as in previous years, it was proposed to provide financial assistance of £16,000 for the Senior Citizen's Christmas Festivity Programme and £14,000 for the Christmas Celebration Events Fund both of which would be open for applications in September 2022 and detailed in a separate report.

The Spirit of Christmas Awards

In addition, Members' were also reminded of the 'Spirit of Christmas Awards' which were launched in October 2021 and proved to be successful with 97 nominations received.

This year it was proposed that a similar competition be delivered with awards being presented under the following 7 categories:

- **Light Up Award** - Best Lit Town/Village/Street/Estate
- **Rockin Around the Christmas Tree Award** - Best programme of festive entertainment within a business or community setting.
- **The Reason for the Season Award** - The most festive school, church or community facility
- **The Making an Entrance Award** - The best dressed entrance feature or shop front
- **Traditional Christmas Award** - Recognising acts of goodwill during the festive season
- **North Star Award** - Most outstanding Christmas display in the Borough
- **Mayors Award** - Most outstanding event - Chosen by the Mayor

Nominations for this year's competition would open on Monday 14 November and close on Friday 9 December at 4pm. Awards would be presented at a Christmas themed Celebration Event to be held in the Oriel Gallery, Antrim Castle Gardens on Friday 16 December 2022.

Proposed by Councillor Cooper
Seconded by and Councillor Lynch agreed that

- a) the Christmas Festivity Programme for 2022 be approved.**
- b) the Spirit of Christmas Awards as outlined be approved.**

ACTION BY: Jonathan Henderson, Community Services Co-ordinator.

4.16 CP/CD/444 ANTRIM AND NEWTOWNABBEY SENIORS' FORUM

Members were reminded that at the July Council Meeting it was agreed to provide funding of £15,000 for the 2022/23 financial year to Antrim and Newtownabbey Seniors' Forum and that a service level agreement between the Council and the forum be developed.

Officers had continued to work with the Forum and Community Planning partners (NIHE, PHA, NHSCT, PSNI, NIFRS) to develop the service level agreement and a draft was circulated for Members' approval.

Members were also reminded it was agreed at the July Council Meeting that a quarterly performance report be provided to the Community Planning Committee, from September 2022. The Quarter 1 Quarterly Performance Report was circulated for Members approval.

Members were advised that the Quarter 1 Report was based upon interim performance measures. Future reports would be aligned with the Service Level Agreement if approved.

In response to a query from a Member regarding the performance indicators the Director of Community Planning agreed to include participant numbers and reach in the next quarterly performance report.

Proposed by Councillor Cooper

Seconded by Councillor Bradley and agreed that

(a) the Service Level Agreement between the Council and the Forum, to be managed by the Forum, be approved.

(b) the Quarter 1 Quarterly Performance Report be approved.

ACTION BY: Ronan McKenna, Head of Community Planning

4.17 CP/CP/113 BARNARDOS'S THE THRIVE PROJECT

Members were reminded it was agreed at the July Council to provide £25,000 in financial assistance to Thrive for 2022/23 subject to a quarterly performance report being provided.

The Thrive Project was a collaboration of local parents, schools, community and voluntary organisations and statutory agencies working together to help children and young people in Macedon and Threemilewater DEA's to achieve their full potential and have the best start in life.

An elected member from each of the Macedon and Threemilewater DEA's were nominated to serve on the Thrive Project Board at the January 2021 Community Planning Committee.

The Quarter 1 Quarterly Performance Report was circulated for Members approval.

Proposed by Councillor Cooper
Seconded by Councillor Lynch and agreed that

the Quarter 1 performance report be approved.

ACTION BY: Ronan McKenna, Head of Community Planning

5 ITEMS FOR INFORMATION

5.1 CP/CD/447 CHRISTMAS CELEBRATION EVENTS FUND AND SENIOR CITIZENS CHRISTMAS FESTIVITY FUND 2022

Members were reminded of the Christmas Celebration Events Fund which was established by the Council in February 2018 to assist groups to develop and deliver Christmas Celebration events in their local area.

Under this fund the Council provided financial assistance of up to £500 per group with no match funding required and for groups wishing to organise a larger scale event up to £1,000 would be available if the group could secure match funding for the additional £500 (or smaller amount) on a pound for pound basis.

The total budget allocated to this fund for 2022 was £14,000 and groups representing the 15 former switch on sites across the Borough would be invited to apply.

A call for applications would be made on Tuesday 13 September 2022 with a closing date of Monday 26 September 2022 at 4pm.

Senior Citizens Christmas Festivity Fund 2022

Members were also reminded of the Senior Citizens Christmas Festivity Fund established in 2019 to provide financial assistance to seniors' groups organising Christmas Dinners and other social events over the festive period.

The total budget allocated to this fund for 2022 is £16,000 with a maximum award of £500 per group.

Similar to the Christmas Celebration Events Fund a call for applications would be made on Tuesday 13 September 2022 with a closing date of Monday 26 September 2022 at 4pm.

A report on the outcome of both funding calls would be brought to a future meeting of the Committee.

In response to a query from a Member regarding inclusion of Care Homes /Nursing Homes, Residential Housing Associations the Head of Community Planning advised that if the groups were properly constituted and met the relevant criteria then they could apply for funding under the Senior Citizens Christmas Festivity Fund 2022.

Proposed by Councillor Bradley
Seconded by Councillor Dunlop and agreed that

the report be noted.

NO ACTION

5.2 CP/GEN/019 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES

Members were advised that the quarterly update Partnership Minutes are listed below and can be viewed in the electronic folder called "**Partnership Minutes for Members Information**" on your iPads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/91	22/7/22	Community Advice Antrim and Newtownabbey
D/CSP/48	30/3/22	Antrim & Newtownabbey Policing & Community Safety Partnership (PCSP)
D/DP/67	5/7/22	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	3/8/22	Grange Neighbourhood Renewal Partnership
	-	Joint Cohesion Group
CP/GR/43	-	Traveller Issues Local Government Partnership

Proposed by Councillor Lynch
Seconded by Councillor Brady and agreed that

the Partnership Minutes be noted.

NO ACTION

5.3 G/MSMO/124 SOMME VISIT 2022

Members were reminded that a delegation from the Council participated on a trip to the Somme Region from 29 June – 3 July. A collection of photos of the visit were circulated.

On the first day the delegation visited the Ploegsteert area, the Island of Ireland Peace Park and Pool of Peace. Members Learned about the Christmas Truce and visited the site where the 16th Irish Division and 36th Ulster Divisions fought alongside each other, Alderman Tom Campbell and Councillor Robert Foster laid wreaths at this site. Members also visited the largest British Cemetery in this sector at Tyne Cot and the German Cemetery at Langemarch and learned about the underground mining warfare. The day concluded with the Last Post Ceremony at the Menin Gate memorial.

On the second day the delegation attended a service at Thiepval Memorial to the Missing of the Somme, which commemorates more than 72,000 men of British and South African forces who died in the Somme sector before 20 March 1918 and have no known grave, the majority of whom died during the Somme offensive of 1916.

Members attended The Somme Association's annual service on the 1st July at the Ulster Tower and at Guillemont. These services commemorated the men of the 36th (Ulster) and the 16th (Irish) Division. Alderman Fraser Agnew, Councillor Matthew Brady, and Councillor Roisin Lynch laid wreaths at these services.

On the third day Members received a Tour of Thiepval Wood, visited restored trenches and learned about the objectives and locations of the Battalions of the Ulster Division.

The visit concluded on the fourth day with a visit to the Armistice Museum site.

Proposed by Councillor Brady
Seconded by Councillor Lynch and agreed that

the report be noted.

NO ACTION

5.4 CP/CD/435 SOCIAL SUPERMARKETS PILOT UPDATE

Members were reminded that the revised Letter of Offer from the Department of Communities of £94,091 for the development of a Social Supermarket in the Borough was accepted at the July Council Meeting.

The objective of the funding was to support the co-design of a Social Supermarket Model in the Borough to completion and implementation.

The Council appointed a consultant to undertake the Social Supermarket review based on principles of co-design. An Elected Member focus group was held on 16th June 2022. Following this two best practice visits had been arranged:

- Footprints Women's Centre (Dunmurry) 6th September 1:30pm – 3:30pm
- Causeway Coast Vineyard (Coleraine) 15th September 10:30am -12:30pm

A follow up focus group session, led by the consultant, had been arranged for 19th September 2022 4:30pm to 6:30pm at Mossley Mill.

A further report would be brought to the Committee in October with final proposals resulting from the co-design process to develop a future Social Supermarket. The final approved proposal would then be submitted to the Department of Communities for their review prior to implementation.

Proposed by Councillor Brady
Seconded by Councillor Lynch and agreed that

the report be noted.

ACTION BY: Stefanie Buchanan, Community Development Manager

5.5 CP/GR/155 GOOD RELATIONS WEEK 2022

Members were advised that Good Relations Week 2022 would run from Monday 19th to Sunday 25th September 2022.

The initiative was coordinated regionally by the Community Relations Council and supported by the Northern Ireland Executive's, Together Building a United Community Strategy.

The theme for this year's celebration is 'Change Starts With Us' and it would focus on the UN's Sustainable Development Goals to highlight the political, social, economic, and environmental challenges faced in the region. It would also demonstrate how good community relationships were fundamental to enabling communities to work together to promote inclusive and sustainable growth.

The Council's Good Relations Team would deliver the following events;

Date	Event	Details
19 September 2022	What is Change without Women in Partnership with Community Relations Forum	Venue: Theatre at the Mill Time: 6.30pm - 9.pm Access: Free via Good Relations
21 September 2022	Kintsugi (Japanese Pottery) Workshop in partnership with Oasis Antrim	Venue: Oasis Antrim Time: 11am - 1pm Access: invitation only
21 September 2022	Environmental Workshop and tree planting for Young People in partnership with Arts & Culture, Environmental Health, and Parks.	Venue: Antrim Castle Gardens and Mossley Mill Time: 6.30 – 8.30pm Access: via Good Relations
24 September 2022	Urban Sports Workshop, Skate 100, Newtownabbey in partnership with Leisure.	Venue: Skate 100 Details to follow.

Members were reminded that provision had been made for the above events in the estimates as part of the Good Relations Action Plan 2022/23.

Further information about all the activities planned for Good Relations Week can be found at www.goodrelationsweek.com or contact goodrelations@antrimandnewtownabbey.gov.uk

Prepared by Councillor Brady
Seconded by Councillor Lynch and agreed that

the report be noted.

ACTION BY: Jen Cole, Good Relations Coordinator

5.6 CP/P4/10 PEACE IV LOCAL AREA ACTION PLAN – PROGRAMME EXTENSION

Members were reminded of the PEACE IV Local Area Action Plan, funded by the Special European Union Programmes Body (SEUPB), which was designed to support peace and reconciliation. Members would be aware that the Peace IV Local Area Action Plan, containing the 3 Themes listed below, began in September 2017 and had previously been granted extensions with current LoO end dates as below:

- Children and Young People (CYP) – LoO end date December 2022
- Shared Spaces and Service (SSS)– LoO end date December 2022
- Building Positive Relationships (BPR)– LoO end date December 2022

Members were advised that a further programme extension request had been submitted to SEUPB, to extend all three themes until 31st March 2023, to allow for additional time to conclude delivery within several of the programmes; tender and deliver against a remaining Children and Young People programme – Out of Schools Life Skills; and to enable the successful delivery of the Addressing Manifestations capital programme.

There are no anticipated implications for Council budgets as a result of this programme extension.

Proposed by Councillor Brady
Seconded by Councillor Lynch and agreed that

the report be noted.

NO ACTION

5.7 CP/GR/086 NEWCOMERS WELCOME PACK

Members are advised that Officers had been working with statutory partners through the Asylum Accommodation Operational Group to support an integrated welcome for individuals seeking asylum within the Borough.

The Asylum Accommodation Operational Group is made up of representatives from the Council, The Executive Office, MEARS Housing, Northern Ireland Housing Executive, The Home Office, Education Authority, Police Service of Northern Ireland and the Red Cross.

The Operational Group had created a Welcome Pack to inform asylum seekers of key information about the Borough and support services available. The Welcome Pack will be distributed in soft copy, and can be updated on an ongoing basis. The Welcome Pack was circulated for Members information.

Proposed by Councillor Brady
Seconded by Councillor Lynch and agreed that

the report be noted.

NO ACTION

5.8 CP/CD/433 CENSUS 2021

Members are reminded that at the June Community Planning Committee the first results from Census 2021 were reported following publication on 24 May 2022. The first release of data consisted of headline population statistics by age, sex, number of households with usual residents, and communal establishment population.

Further results from Census 2021 will be published on 22 September 2022. The results will be available on the NISRA website.

Other main Census 2021 statistics will be released in stages up to Summer 2023.

The results and further information on Census 2021 are available on the NISRA website; www.nisra.gov.uk/Census2021

Proposed by Councillor Brady
Seconded by Councillor Lynch and agreed that

the report is noted.

NO ACTION

There being no further Committee business, the Chairperson thanked everyone for their attendance and the meeting concluded at 7:40 pm.

MAYOR