



5 June 2019

Chairman: Councillor V McWilliam

Vice Chairman: Councillor P Dunlop

Committee Members: Aldermen M Girvan, D Kinahan and J McGrath  
Councillors L Clarke, G Finlay, R Kinnear, D McCullough,  
T McGrann, P Michael, S Ross, M Stewart, L Smyth and  
R Wilson

Dear Member

**MEETING OF THE COMMUNITY PLANNING & REGENERATION COMMITTEE**

A meeting of the Community Planning and Regeneration Committee will be held in the **Council Chamber, Mossley Mill on Monday 10 June at 6.30pm**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**PLEASE NOTE: a fork buffet will be available in the Members Room from 5:30pm**

**For any queries please contact Member Services:**

Tel: 028 9448 1301 or Email: [memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## **AGENDA**

- 1 Apologies
- 2 Declarations of Interest
- 3 **ITEMS FOR DECISION**
  - 3.1 Street naming, Antrim
  - 3.2 Street naming, Ballyclare
  - 3.3 Street naming, Randalstown
  - 3.4 PSCP Letters of Offer
  - 3.5 Bonfire Management Programme 2019
  - 3.6 Good Relations Intervention Activity Fund
  - 3.7 District Council Good Relations Programme
  - 3.8 Community Festivals Fund
  - 3.9 Community Support Programme
  - 3.10 Peace IV Partnership Minutes
  - 3.11 Amendment to Community Development Grant Aid
  - 3.12 Good Relations Summer Interventions Grant Aid
  - 3.13 Community Development Grant Aid Programme
  - 3.14 Diploma in Community Development Practice
  - 3.15 Elected Members Meeting Room Booking Policy
  - 3.16 Request for Free Use of the Old Courthouse
  - 3.17 VE Day 75 Anniversary
  - 3.18 Vulnerable Person Relocation Scheme

- 3.19 Queen's Award for Voluntary Service
- 3.20 Arts and Culture Grant Aid Programme
- 3.21 Thrive Project
- 3.22 Tenant Change at Mossley Mill
- 3.23 Theatre at the Mill Sound System
- 3.24 Centenary of Northern Ireland
- 3.25 Borough Arts and Cultural Advisory Panel
- 3.26 Neighbourhood Renewal Partnership Funding
- 3.27 Areas at Risk Funding

#### **4 ITEMS FOR INFORMATION**

- 4.1 Building Control Monthly Report
- 4.2 PCSP Youth Awards
- 4.3 Bee Safe
- 4.4 Roadsafe Roadshow
- 4.5 Your School Your Club
- 4.6 Quarterly Update – Capital Programme
- 4.7 Healthy North Belfast
- 4.8 Health Inequalities Annual Report
- 4.9 Beat Summer Intervention
- 4.10 Good Relations Moving Forward Together
- 4.11 NI Human Rights Commission
- 4.12 Community Planning Section – Partnership Minutes
- 4.13 Tourism Awards 2019
- 4.14 Corporate Improvement Plan 2019-2020 Self- Imposed Indicators

5 **ITEMS IN CONFIDENCE**

- 5.1 Monkstown and Rathfern Community Centre Cleaning Services
- 5.2 Peace IV – Building Positive Relationships Programme
- 5.3 Tender for the Provision of a PCSP High Risk Intervention Programme
- 5.4 Community Centres Review
- 5.5 Tender for Burnside Environmental Improvements

6 ANY OTHER RELEVANT BUSINESS

### 3 ITEMS FOR DECISION

#### 3.1 PBS/BC/003 STREET NAMING

An application was received on 30 April 2019 from Sean Walsh on behalf of Orrson Homes, regarding the naming of a residential development at Nursery Park, Antrim. The development consists of 29 units, these being a mixture of detached dwellings and apartments. The development names have been submitted as outlined below, with the developer's rationale, a site location map and site plan **enclosed**.

- 1 – Moylinney Mill
- 2 – Moylinney Meadow
- 3 – Kirbys Meadow

Members should be aware that Moylinney has been used as a prefix for an existing development/street name in Antrim.

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

**RECOMMENDATION: that Committee approves a name for the above development.**

Prepared by: William Richmond, Principal Building Control Surveyor

Agreed by: Bronagh Doonan, Building and Property Services

Approved by: Nick Harkness, Director of Community Planning

### 3.2 PBS/BC/003 STREET NAMING

An application was received on 15 May 2019 from Ron Quinn (Wilson and Mawhinney), regarding the naming of a residential development at Doagh Road, Ballyclare. The development consists of 11 units, these being a mixture of detached and semi-detached. The development names have been submitted as outlined below, with the developer's rationale, a site location map and site plan enclosed.

- 1 Forge Lane
- 2 Belmont Lane
- 3 Churchfields

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

Members should be aware that there are two existing developments in Antrim Town called Belmont Heights and Belmont Hall

**RECOMMENDATION: that Committee approves a name for the above development.**

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Bronagh Doonan, Building and Property Services

Approved by: Nick Harkness, Director of Community Planning

### 3.3 PBS/BC/003 STREET NAMING

An application was received on 22 May 2019 from Ryan Dougan (Vision Design Architects) on behalf of McAlister Builders Ltd, regarding the naming of a residential development at Creggan, Staffordstown Road, Randalstown. The development consists of 24 units, these being a mixture of detached and semi-detached. The development names have been submitted as outlined below, with the developer's rationale, a site location map and site plan enclosed.

- 1 Cranfield Park
- 2 Cranfield Meadow
- 3 Termon Cross

Should the Council not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

**RECOMMENDATION: that Committee approves a name for the above development.**

Prepared by: Liam McFadden, Principal Building

Agreed by: Bronagh Doonan, Building and Property Services

Approved by: Nick Harkness, Director of Community Planning

### 3.4 CP/PCSP/88 PCSP LETTERS OF OFFER 2019/20

Members are reminded that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) receives an annual Letter of Offer from the Joint Committee (Department of Justice and Northern Ireland Policing Board).

A formal letter of offer has been received (**enclosed**) for delivery against the PCSP Action Plan in 2019/20 of £303,540, which is the same allocation as was received in 2018/19. In addition to this, £18,000 from the Northern Ireland Policing Board is included to fund members expenses and meeting allowances, this is the same allocation as was received in 2018/19. Members will be aware that Council provides a contribution of £106,484 towards delivery of the 2019/20 PCSP Action Plan and that provision for this has been made within the 2019/20 estimates.

Members may also wish to note that Letters of Offer have been received from Northern Ireland Housing Executive (**enclosed**) against specific projects within the 2019/20 PCSP Action Plan. An offer of £21,000 has been received to assist with delivery of the Community Safety Wardens Scheme, £10,000 to assist with delivery of the 4 Tier Security Scheme and £10,000 to assist in delivery of the 'BEAT' Summer Intervention programme.

#### **RECOMMENDATION: that**

- a) the Letter of Offer from the Joint Committee (Department of Justice and Northern Ireland Policing Board) be approved**
- b) the three Letters of Offer from the Northern Ireland Housing Executive are noted.**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.5 CP/CD/282 BONFIRE MANAGEMENT PROGRAMME 2019

Members are reminded that 18 recognised sites across the Borough have signed up to the Bonfire Management Programme in 2019 as follows:

Area	Bonfire Location	Type
Antrim	Ballycraigy	Bonfire
	Kilgreel (Parkhall Lower)	Beacon
	Oaktree	None
	Newpark & Caulside	None
	Neilsbrook	Bonfire
Newtownabbey	Ballyduff	Bonfire
	Burnside	Beacon
	Doagh	Beacon
	Erskine & Rashee	Bonfire
	Grange	Bonfire
	Monkstown – Abbeytown Square	Bonfire
	Monkstown – Devenish Drive	Bonfire
Newtownabbey	New Mossley	Bonfire
	Old Mossley	Beacon
	Queen's Park	Bonfire
	Rathfern – Knockenagh Avenue	Bonfire
	Rathcoole – Foyle Hill	Bonfire
	Rathcoole – Dunanney	Bonfire

At the Community Planning and Regeneration Committee in April 2019 it was agreed that if additional sites from the list of recognised sites wished to participate after the deadline, then these requests would be brought to the Council for approval on a site by site basis.

Following the sign up date deadline of Friday 5 April 2019 a request has been received from representatives of the Mallusk Gardens site in Steeple, Antrim seeking their inclusion in this year's programme. In addition they have requested the use of a double base beacon for their 11<sup>th</sup> July celebration event. At present Council currently have 5 beacons in stock 3 singles and 2 doubles, 4 of which have been allocated as per the table above with 1 double remaining which could meet this request should it be approved.

At present all participating groups are developing their 11<sup>th</sup> July Family Fun Day Events and are completing all the relevant paperwork. Members are reminded that funding will be administered by the Council up to a maximum of £2,700 per group and it is expected that the procurement of all goods and services in relation to each site will be completed by the end of June 2019.

Interagency site inspections involving the NIFRS, NIHE, PSNI and Council representatives are planned to take place on Friday 14 June and Monday 8 July 2019 from 10am until 3pm.

A Health and Safety and Risk Assessment Seminar will also be held on Thursday 13 June 2019 from 6.30pm until 9.30pm to which all participants will be invited to attend.

Information detailing the dates, times and venues of all the family fun events will be reported to Council in June 2019.

**RECOMMENDATION: that**

- i. Mallusk Gardens site in Steeple, Antrim be included in the 2019 Bonfire Management Programme and**
- ii. A double base beacon be loaned to the group for their 11<sup>th</sup> July celebration event subject to the completion of the relevant paperwork.**

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### **3.6 CP/GR/095 GOOD RELATIONS INTERVENTION ACTIVITY FUND**

Members are reminded that the Good Relations Action Plan submitted to the Executive Office included a budget of £2,700 for reactionary intervention/diversionary activity fund. The nature of this fund is promote positive relations across the Borough, by providing a quick reaction to promote Good Relations when necessary. There is potential for this budget to increase if underspends are identified throughout the year within the overall Good Relations budget.

It is proposed that if the timeframe permits, reports will be provided to CPRC and/or CLT however, as this is a reactionary budget. Members may wish to consider the following options to implement an alternative process to expedite decision making for allocation of the budget. Members are reminded that any funding provided must meet at least one of the four themes identified within 'Together: Building a United Community', which are 'Our Children and Young People', 'Our Shared Community', 'Our Safe Community', 'Our Cultural Expression'. Members may wish to consider the following options:

#### **Option 1**

1. Need for intervention activity identified by communities, Elected Members, statutory partners and/or key stakeholders .
2. Issue evaluated by the Good Relations Officer and Community Safety and Good Relations Manager (in consultation with DEA Members).
3. Head of Service consultation and approval sought.
4. Director and CEO approval sought.
5. Update report provided to Community Planning and Regeneration Committee for information (or approval if timescale permits).

#### **Option 2**

1. Need for intervention activity identified by communities, Elected Members, statutory partners and/or key stakeholders .
2. Issue evaluated by the Good Relations Officer and Community Safety and Good Relations Manager (in consultation with DEA Members).
3. Head of Service, Director and CEO consultation.
4. Mayor approval sought (similar procedure to repairs and renewal emergency works).
5. Update report provided to Community Planning and Regeneration Committee for information (or approval if timescale permits).

#### **RECOMMENDATION:**

**Members' instructions are requested.**

Prepared by: Marc Scott, Good Relations Officer/Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### **3.7 CP/GR/087 DISTRICT COUNCIL GOOD RELATIONS PROGRAMME 2019-20 LETTER OF OFFER**

Members are advised that the 2019-20 Antrim and Newtownabbey Council Good Relations Action Plan received approval by The Executive Office (TEO). Members may wish to note that Council receives an annual Letter of Offer from TEO in support of the Good Relation Programme.

The Good Relations Programme delivers against four key themes to include:

- Children and Young People
- Our Shared Community
- Our Safe Community
- Our Cultural Expression

A formal letter of offer has been received and is **enclosed** for delivery against the Good Relations Action Plan in 2019/20 of £144,896.33, which is the same allocation as the 2018/19 allocation. Members will be aware of the Council contribution of £63,145 in support of the Good Relations Programme and that provision for this has been made within the 2019/20 estimates.

**RECOMMENDATION: that the Letter of Offer from the Executive Office of £144,896.33 is accepted.**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.8 CP/CD/310 COMMUNITY FESTIVALS FUND 2019/20 – LETTER OF OFFER

Members are advised that a Letter of Offer has been received from the Department for Communities (DfC) for the delivery of the Council's Community Festivals Fund 2019/20.

The total amount awarded by DfC is £27,400, this represents an increase of £200 from that awarded in 2018/19. A copy of the Letter of Offer is enclosed for Members consideration.

Members are reminded that there were 2 calls for applications under the Community Festivals Fund for 2019/20. In total 22 applications were successful and the total amount awarded was £102,873 of which £27,400 was funded by DfC and £75,473 by the Council.

**RECOMMENDATION: that the Letter of Offer from DfC for delivery of the Community Festivals Fund in 2019/20 be accepted.**

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning and Regeneration

Approved by Nick Harkness, Director of Community Planning

### **3.9 CP/CD/309 COMMUNITY SUPPORT PROGRAMME 2019/20 - LETTER OF OFFER**

Members are advised that a letter of offer has been received from the Department for Communities (DFC) for the delivery of the Council's Community Support Programme 2019/20.

The total amount awarded is £205,518.33 which includes £123,826.08 for Community Support in general to include staff salaries, community development grant aid and capacity building and £81,692.25 for Advice Services. The award is congruent to the amount awarded in 2018/19. A copy of the Letter of Offer is enclosed for Members' consideration.

Members are reminded that a review of the Community Support Plan is scheduled for Autumn 2019.

**RECOMMENDATION: that the Letter of Offer from DFC for the delivery of the Community Support Programme 2019/20 be accepted.**

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.10 CP/P4/017/VOL3 PEACE IV PARTNERSHIP MINUTES FEBRUARY 2019

Members are reminded that the PEACE IV Partnership operates as a Working Group of Council. As such the minutes of the PEACE IV Partnership meeting held on 12 February 2019 are enclosed for consideration.

**RECOMMENDATION: that the minutes of the PEACE IV Partnership held on 12 February 2019 be approved.**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### **3.11 CP/CD/607 & CP/F/CD/650 AMENDMENT TO COMMUNITY DEVELOPMENT GRANT AID APPLICATIONS**

Members are reminded that the 2019-20 Grant Aid applications were assessed and presented to the Community Planning & Regeneration Committee on 11 February 2019 for approval. Subsequent to approval correspondence has been received from Oasis Caring in Action, Antrim and Burnside Village Committee in relation to a misunderstanding in each of their applications for funding for the 2019/20 financial year as detailed below.

#### **Oasis Caring in Action**

Oasis Caring in Action submitted a premises grant to Council in December 2018 requesting a total of £3,500 towards the running costs of their premises for the financial year 1 April 2019 – 31 March 2020.

The Group have been receiving financial assistance from Antrim and Newtownabbey Borough Council since 2014/2015 and were previously supported by Antrim Borough Council.

Oasis Caring in Action have been delivering services from 10D High Street in Antrim for approximately 17 years. They are a Christian based community outreach group established to:

- Build relationships in Antrim in an effort to address social exclusion.
- Tackle the root causes which make families vulnerable and put them at risk.
- Provide opportunities for individuals to acquire new skills and interests.
- Empower families to seek a positive future and reach their potential.
- Deliver a collective action approach involving partnerships between Oasis and other external organisations, local agencies and government.

This grant was approved by Council on Monday 25 February 2019.

At the time of submission there was a misunderstanding by the group and they did not tick the box provided to indicate that they wished to be considered for funding for a period of up to three years. At a recent meeting the group highlighted this issue and have emailed requesting that their application be amended to cover the maximum 3 year period.

#### **Burnside Village Committee**

In December 2018 the group submitted a Community Outreach and Involvement grant application to Council requesting a total of £1,633.50 towards Study Visits and a Local History Programme to be delivered during the financial year 1 April 2019 – 31 March 2020.

At the time of submission there was a misunderstanding by the group and they did not tick the box provided to indicate that they wished to be considered for insurance of up to a maximum of £500 over and above the

costs of the programme. At a recent meeting the group highlighted the issue and have emailed requesting that their application be amended to include the additional cost of insurance.

The Groups current Public and Employers Liability Insurance expires on 29 June 2019 and without this the proposed programme cannot be delivered.

Burnside Village Committee was established in 2011 with the aim of encouraging residents to get involved in community development activities, to address social exclusion, build the capacity of the wider community and engage with the youth in an effort to tackle antisocial behaviour.

The group have been in receipt of financial assistance from Council since 2014/15 through the auspices of our small grants programme.

This grant was approved by Council on Monday 25 February 2019.

Budget is available for both the above requests and both would have been eligible requests within the programme if the misunderstandings at application stage had not occurred.

**RECOMMENDATION: that**

- i) the application received from Oasis Caring in Action, Antrim for a Premises Grant be approved for a 3 year period**
- ii) Financial Assistance up to a maximum of £500 be awarded to Burnside Village Committee toward the cost of Public and Employers Liability Insurance**

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### **3.12 CP/GR/092 GOOD RELATIONS SUMMER INTERVENTIONS GRANT AID PROGRAMME 2019**

Members are reminded that the Good Relations Action Plan submitted to the Executive Office included a budget of £10,000 for the Summer Intervention Grant Aid Programme to support diversionary activities and good relations projects to provide opportunities to enhance good relations.

The funding stream which closed on Monday 27 May invited applications for projects which would help to promote positive community relations during July and August 2019.

A total of 2 applications were received namely Oasis Antrim and Glengormley Amateur Boxing Club who both successfully scored above the 50% threshold requesting a total amount of £4,700. A summary of all the applications received, the proposed award recommendations and an overview of the assessment and funding details is **enclosed** for Members' consideration.

**RECOMMENDATION: that the proposed funding award(s) totaling £4,700 be approved.**

Prepared by: Marc Scott, Good Relations Officer

Agreed by: Andrew Irwin, Community Safety and Good Relations Manager

Approved by: Nick Harkness, Director of Community Planning

### 3.13 CP/CD/281 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2019/20 – SMALL GRANTS FUNDING RECOMMENDATIONS

Members are reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme is to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2019/20 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

During the month of May, four applications totalling £2,000 were received and assessed by Officers as outlined below.

<b>Group Name/Project Promoter</b>	<b>Project Description/Title</b>	<b>Scored Percentage</b>	<b>Amount Requested</b>	<b>Recommended Amount Awarded</b>	<b>Notes</b>
Ballyeaston Village Committee	Small Activity Grant for insurance & planters & compost	86%	£500	<b>£500</b>	–
Solas Community Support Network	Small Activity Grant for Facilitator for Fresh Little Minds Course for local school children	86%	£500	<b>£500</b>	–
Antrim Community Choir	Small Activity Grant for weekly Room Rental	53%	£500	<b>£500</b>	–
Synergy at JVC	Small Activity Grant for Bus Hire, Lunch & materials for reminiscing work	46%	£500	<b>0</b>	<b>Insufficient evidence of need provided</b>

The total budget available for Small Grants for the 2019/20 financial year is £14,812.34. The total amount of financial assistance awarded to date, including the above application, is £6,500 leaving a balance of £8,312.34 to fund future applications that may be submitted to the Council during the remainder of the year.

**RECOMMENDATION: that the Small Grant award recommendation be approved.**

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.14 CP/CD/138 DIPLOMA IN COMMUNITY DEVELOPMENT PRACTICE

Members are reminded of the decision taken by Council in October 2017 to continue to deliver the Diploma in Community Development Practice in association with the National University of Ireland Galway, on a biannual basis, commencing on Tuesday 11 September 2018.

Eleven individuals as detailed by organisation below representing a diverse range of community/voluntary groups from across the Borough have participated on the course over the past nine months and have submitted five written assignments, including one practical research project, as well as taking part in an Oral Communication assessment.

<b>Organisation</b>
Toome Men's Shed
Hill Croft PTA
Ballynure & District Community Association
Ballyhenry Presbyterian Church
South Antrim Community Network
Bawnmore & District Residents Association
Moneyglass Community Centre
A Safe Space To Be Me
Community Relations Forum
Monkstown Community Association
A Safe Space To Be Me

The participants have now completed their course of study and subject to the Academic Committees approval of the results in July 2019 it is expected that all 11 participants will be invited to attend the University's Graduation Ceremony in Galway on Saturday 9 November 2019.

Similar to previous years it is proposed that two Elected Members and a Council officer attend the ceremony along with the course participants.

The total budget available to deliver the Diploma including administration, registration, tuition and the cost of 3 Council representatives attending the graduation ceremony is £16,800, to date £15,733.83 has been expended leaving a balance of £1,066.17.

At the time of registration participants agreed to make a financial contribution to the programme themselves in terms of paying for their own transportation to and from the Graduation Ceremony and the cost of one night's accommodation in Galway. In addition there will also be a cost of approximately 50 Euros per person to hire academic gowns for the ceremony. Members may wish to consider that Council covers the cost of gown hire from the remaining budget of £1,066.17.

Members are reminded that the Diploma in Community Development Practice focuses on key areas such as: Community Development Theory and Practice, Communication, Group Work and Leadership Skills, Social Analysis,

Project Planning Development and Evaluation, Research Techniques and Public Policy.

Participation on the Diploma has helped to strengthen community capacity and infrastructure within the Borough in line with the Community Plan "Love Living Here" and the participants have requested the opportunity to meet with elected representatives to discuss and share their learning experiences prior to the Graduation Ceremony. Members may wish to consider having this meeting on Monday 14 October 2019 at 5pm prior to the Community Planning and Regeneration Committee.

**RECOMMENDATION: that**

- i. The Mayor and the Chairperson of the Community Planning and Regeneration Committee or their nominees together with an appropriate Council officer attend the Graduation Ceremony at the National University of Ireland Galway to recognise the effort and hard work given by participants and to represent the Borough of Antrim and Newtownabbey to which the Chancellor of the University has family connections.**
- ii. The cost of academic gown hire, at a cost of approximately 50 Euros per person, be paid for by the Council from the remaining budget of £1,066.17.**
- iii. Course participants be invited to meet with Members, to discuss and share their learning experiences, on Monday 14 October 2019 at 5pm in Mossley Mill.**

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.15 AC/GEN/004 ELECTED MEMBERS MEETING ROOM BOOKING POLICY

Members are advised that the Council has a range of meeting rooms, function rooms and event spaces in its facilities, which are available for corporate and community hire, including both Civic centres, leisure centres, pavilions and community centres.

Members are reminded that a Meeting Room Booking Policy for Arts and Culture Facilities was approved at the Council meeting in June 2015. A review of this policy has been carried out with a view to extending the policy across all council facilities and having a revised policy in place for the commencement of the new Council. A draft policy is enclosed for Members' information with the following revisions highlighted:

- The policy now applies to all arts and culture, leisure, parks and community facilities, which can be used for meetings having previously covered arts and culture and leisure facilities only.
- All facilities are available free of charge to elected Members (subject to availability) for constituency business the definition of which has been broadened to include private constituent meetings as well as issue based and open to all Members meetings as previously.
- Arts and Culture facilities are available at standard hire charges for party political use.
- The Councils leisure centres, pavilions and community centres cannot be booked for party political use.
- All costs for hospitality are chargeable and must be booked in advance using specific arrangements for individual sites in relation to hospitality.
- Mobile constituency offices or party branded vehicles are not permitted in the external environments of Council facilities.

The revised policy has been equality screened with a copy of the form enclosed for Members' information. There is no need to carry out an Equality Impact Assessment.

#### **RECOMMENDATION: that**

- (i) the revised Elected Member Meeting Room Booking Policy be approved.**
- (ii) the Section 75 Equality Screening form be approved.**

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### 3.16 AC/GEN/008 REQUEST FOR FREE USE OLD COURTHOUSE THEATRE

Members are advised that a local resident has booked the Old Courthouse Theatre for a fundraising event on Friday 6 September 2019 in aid of the neonatal unit in Antrim Area Hospital. A comedy evening is planned with tickets being sold at £21.50 and performers donating their time free of charge to support the fundraising. The resident has asked for the facility hire charge to be waived. The existing policy on requests for free facility use, approved by the Council in September 2017, is as follows:

#### Requests For Free Use

Within the both the Leisure and Arts and Culture Pricing Policy the Council has made provision for consideration of requests for free use of facilities on the following basis:

Should requests for free use of either a leisure facility or an arts and culture facility be made the respective Head of Service can consider as follows:

- For an event or activity which does not have an admission fee/tickets sold or a fund raising purpose and which can be shown to contribute to the Corporate Plan – free use will be considered for requests from community or charitable organisations based in or operating in the Borough.
- For an event or activity which has an admission charge and/or fundraising purpose but is not for profit, requests will be considered only from individuals (fundraising for a charity), community or charitable organisation based in or operating in the Borough. Applicants must demonstrate a how they contribute to the Corporate Plan – a maximum discount of 75% available for consideration.

As per the policy a 75% discount for hire of the facility has already been offered to this resident however the resident has asked for the remaining 25% fee to be set aside. The usual hire fee for this venue would be £400 and the current fee due after discount is £100. The Council will incur operational costs in terms of both technical and staff costs to support the event.

**The Committee's instructions are requested.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning

### 3.17 AC/EV/13 NORTHERN IRELAND AND VE DAY 75 2020

Correspondence has been received from Her Majesty The Queen's Pageant Master a copy of which is enclosed for Members' information. The correspondence advises of the events that are being organised UK wide to celebrate the 75<sup>th</sup> Anniversary of the end of World War II. Due to the fact that the Anniversary falls on Friday 8 May 2020 celebrations/commemorations have been extended to include the 9 and 19 May in 2020.

Full details of the planned activities are included in the correspondence however, in summary the Council is being asked to participate in the following:

- The Playing of Battle's O'er and VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches and cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, hotels, in towns and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post.

The charity for **VE Day 75** is SSAFA, the Armed Forces Charity, which also supports the Merchant Navy.

It is proposed to support the planned programme of celebration and commemoration activity as requested by the Pageant Master from 8 May to 19 May 2020 and as part of this host two street party events in Mossley Mill Civic Square on Saturday 9 May 2020 and Antrim Castle Gardens on Sunday 10 May 2020.

A Section 75 Screening exercise has now been completed and it is the recommendation of Officers that an Equality Impact Assessment is not required. The screening form is enclosed for Members' information.

If Members agree to the Council's participation in this programme, Officers will work up more detailed proposals and budgets and bring to a future meeting of the Committee.

#### **RECOMMENDATION: that**

- i. participation in Northern Ireland VE Day 75 as outlined above be approved.**
- ii. the outcome of the screening exercise be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### **3.18 CP/GR/086 VULNERABLE PERSON RELOCATION SCHEME – REQUEST FOR PROVISION OF SOCIAL/MEETING SPACE**

In 2015 the UK Government committed to accept 20,000 vulnerable Syrian refugees, and the Northern Ireland Executive agreed to be part of the resettlement effort. Approximately 2,000 Syrian refugees are expected to be relocated to Northern Ireland, and the resettlement in Northern Ireland is led by the Department for Communities (DfC).

There are currently 20 families located within the Antrim area.

A request has been made to Council through Bryson Charitable Group, a copy of which is **enclosed**, advising that a need has arisen amongst the families living in Antrim for a space they can meet socially and express their religious customs. The group are looking for a space on a weekly basis that could accommodate 30-40 adults free of charge.

**RECOMMENDATION: that Members agree to provide facilities at the Antrim Forum to the Syrian Community relocated to Antrim through the Vulnerable Persons Relocation Scheme free of charge.**

Prepared by: Marc Scott, Good Relations Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by Nick Harkness, Director of Community Planning

### 3.19 CP/CD/106 QUEEN'S AWARD FOR VOLUNTARY SERVICE 2020

Members will be aware of the Queen's Award for Voluntary Service which operates on a UK wide basis. The Award is the highest award given to local volunteer groups to recognise the outstanding work done on their communities. It was created in 2002 to celebrate the anniversary of the Queen's Coronation.

Any organisation that is doing volunteer in the local community, whether social, economic or environmental, can be nominated for an award. Assessment is based on the benefit that it brings to the local community and its standing within that community. Organisations must have been running for three years or more to be nominated.

Nominations must be submitted by 13 September 2019 for the 2020 Awards. Awards are published annually on 2 June on the Anniversary of Her Majesty's Coronation. Winners will receive a certificate signed by the Queen and a domed glass crystal present at a ceremony organised by the recipient organisation. Representatives from the group may also be invited to attend a royal garden party.

Given that these awards recognise excellence in volunteering, have very high standards and that previous unsuccessful organisations cannot be re-nominated for 3 years, Members may wish to consider the following organisations based on their high levels of volunteering:

- Community Advice Antrim and Newtownabbey (formerly Citizens Advice)
- Good Morning Newtownabbey

Members may also wish to nominate groups that they are aware have extensive volunteers.

**RECOMMENDATION: that Members approve the 2 proposed organisations for nomination to the 2020 Awards.**

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.20 AC/GEN/037 ARTS AND CULTURE GRANT AID PROGRAMME

Members are reminded that a revised Arts and Culture Grant Aid Programme was approved by the Operations Committee in March 2017. The purpose of the grant programme is to provide financial assistance to individuals and groups in the Borough for a range of arts and heritage purposes.

To be successful applicants must score a minimum of 50% in their application and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

The grants are delivered on a rolling funding programme linked to the financial year or until the funding for the year is exhausted. Four applications has been assessed by officers under the appropriate funding category and maximum award available. A summary of the application is set out below along with the proposed award:

Ref	Group Individual	Funding Category	Funding Purpose	Score	Recommended Amount Awarded
4530	Siobhan Murray	Participation in specialist training or study	To attend residential Irish Language and Cultural course	50%	£250
4439	Victoria McClements	Participation in specialist training or study	To attend Junior Theatre Festival in Birmingham	60%	£250
4608	Matthew Milner	Participation in specialist training or study	To attend Ulster Youth Choir residential	55%	£250
4511	Ballyclare Musical Festival	The delivery of an event or festival, which must be held in the Borough and open to the public	To hold Ballyclare Musical Festival	55%	£1000

The budget available for arts grants in 2019/2020 is £13,200. The total amount proposed for this award is £1,750 leaving a balance of £11,450 to fund any future applications in the current financial year.

**RECOMMENDATION: that the Arts and Culture Grant Awards be approved.**

Prepared by: Leeann Murray, Arts Development Officer

Agreed by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### **3.21 CP/GEN/001 THE THRIVE PROJECT**

Members are advised that correspondence has been received from Barnardos, Thrive Project a copy of which is enclosed requesting the opportunity to brief Members about The Thrive Project operating in Rathcoole and Monkstown.

Members may wish to invite representatives from The Thrive Project to present to the Community Planning and Regeneration Committee on 9 September 2019.

**The Committee's instructions are requested.**

Prepared & Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.22 PBS/PS/017 TENANT CHANGE OF LOCATION IN MOSSLEY MILL

Members will be aware that Council has over the last 4 years, leased out a number of areas within both Mossley Mill and Antrim Civic Centre, to both support local business and maximise the usage of our Civic Buildings and income for Council.

One of the current long-term tenants in Mossley Mill has approached Council looking to lease a larger space than they currently occupy from the 1 July 2019, due to business expansion.

Officers have identified two potential locations within Mossley Mill (the Gallery space in the Museum and the Museum Office) and are determining the capital costs associated with any required changes. The tenant is agreeable to have a 5-year lease and the full costs of any capital expenditure will spread across the period of the lease. The lease costs will be broadly in line with the lease valuation received from Land and Property Services and the current per metre square changes. With the annual income from rental (exclusive of service charge and capital costs) to be approximately £14,400 (including rates) for the Gallery area and £9,300 (including rates) for the Museum Office.

The tenant has expressed a preference for the Gallery space but it is unlikely to be available for 1 July. There is existing gallery space at Clotworthy House and Officers can arrange gallery space at lower floor at the Theatre at the Mill.

**RECOMMENDATION: That the tenant is offered the Gallery space in the Museum for lease, with the Museum Office as an interim location, with the tenant paying all the required Capital costs in both locations.**

Prepared by: Bronagh Doonan, Head of Property and Building Services

Approved by: Nick Harkness, Director of Community Planning

### 3.23 AC/TH/001 THEATRE AT THE MILL SOUND SYSTEM

Members are advised that there is provision within the 2019/20 Capital Budgets of £150,000 for an upgrade of the Theatre at The Mill sound system. The original system was installed in December 2009 with funding from the Arts Council Northern Ireland as part of the fit out of Theatre at The Mill.

An economic appraisal is **enclosed** for Members' information along with the Section 75 Policy Screening Form. If approved the project would be subject to a formal procurement process with the final investment decision coming back for Committee approval at a future date.

**RECOMMENDATION: that the Economic Appraisal and Section 75 Screening Form for the Theatre at The Mill sound system be approved.**

Prepared by: Bernard Clarkson, Theatre Manager

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### **3.24 AC/EV/066 CENTENARY OF NORTHERN IRELAND**

Members are advised that at its January 2019 meeting the Council agreed to make preparations to mark the Centenary of Northern Ireland in 2021 by forming a working group of Councillors and other local key stakeholders to explore a variety of proposals which could be made to ensure this significant year will be commemorated within the Borough.

Draft Terms of Reference for the Working Group have been drawn up and are **enclosed** for Members' information. Members' direction in particular is being sought about the Membership of the Group both in relation to the number of elected Members and how they are nominated as well as what stakeholders should be invited to join the group.

Members are advised that in 2015 a similar Working Group was set up to plan a programme for the Centenary of the Battle of the Somme in 2016 and there were eight elected Members' nominated to it which included the Mayor, Deputy Mayor and at one representative of each political party. External representatives on this group came from local branches of the Royal British Legion and the Somme Association.

A Section 75 Screening exercise has now been completed and it is the recommendation of officers that an Equality Impact Assessment is not required. The screening form is **enclosed** for Members' information.

#### **RECOMMENDATION: that**

- i. the Committees' instructions in relation to the Centenary of Northern Ireland Working Group draft Terms of Reference including Membership are sought.**
- ii. the outcome of the screening exercise be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### **3.25 AC/GEN/10 BOROUGH ARTS AND CULTURAL ADVISORY PANEL**

Members are advised that the continuation of the Borough Arts and Cultural Advisory Panel, including nomination of 6 Elected Members and recruitment of up to 12 independent voluntary Members to serve for the term of the Council was approved by the Committee in February 2019. At this meeting, a revised Constitution for this Panel was also approved and is **enclosed** for Members' information.

A recruitment exercise to appoint the 12 independent members of the Panel was carried out in May 2019 with the opportunity publicly advertised. Ten applications were received by the closing date, which were then assessed against the essential criteria for the role. All ten applicants met the criteria and therefore it is proposed that they are invited to take up the position as independent members of the Panel with immediate effect. A brief biography of the ten applicants is **enclosed** for Members' information.

The revised Constitution states that in terms of Elected Member representation the Panel will consist of 6 Elected Members with at least 1 per political party nominated to serve for the term of the Council. It is proposed that Party Group Leaders be asked to make nominations on behalf of the parties for the term of the Council.

#### **RECOMMENDATION: that**

- i. the appointment of the 10 independent voluntary members to the Borough Arts and Cultural Advisory Panel for the term of the Council be approved.**
- ii. nominations be made to the Panel from Party Group Leaders on behalf of the parties for the term of the Council.**

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

### **3.26 CP/CD/233 NEIGHBOURHOOD RENEWAL PARTNERSHIP FUNDING 2019/20**

Members will be aware that the Grange and Rathcoole Neighbourhood Renewal Partnerships were formally established in April 2006 under funding from the Department for Communities (DfC). These are inter-sectoral partnerships, tasked with driving the delivery of the neighbourhood renewal strategy in Grange (Ballyclare North and South) and Rathcoole (Macedon).

The strategic priorities for Neighbourhood Renewal have been identified as:

- Community renewal – to develop confident communities that are able and committed to improving the quality of life in their areas.
- Economic renewal – to develop economic activity in the most deprived neighbourhoods and connect them to the wider urban economy;
- Social renewal – to improve social conditions for the people who live in the most deprived neighbourhoods through better coordinated public services and the creation of safer environments;
- Physical renewal – to help create attractive, safe, sustainable environments in the most deprived neighbourhoods.

#### **Rathcoole Neighbourhood Renewal Partnership Funding 2019/20**

Members are advised that the Neighbourhood Renewal Programme has been operating in Rathcoole since 2006. The 2019/20 Letter of Offer has now been received from the Department for Communities. A copy is **enclosed** for Members' consideration.

The offer of funding for 2018/19 shows a slight reduction of £55, from £78,518 in 2018/19 to £78,463 in 2019/20.

Members are advised that this programme comprises a Neighbourhood Renewal officer, a number of projects twinned with managing service level agreement with Synergy and Newtownabbey Women's Group in order to deliver the actions detailed in the Rathcoole Neighbourhood Renewal Action Plan. Members may wish to note that the Action Plan is due to be approved by the Rathcoole Neighbourhood Renewal Partnership in June and will subsequently be presented to Council for consideration.

#### **Grange Neighbourhood Renewal Partnership Funding 2019/20**

Members are also advised that the Neighbourhood Renewal Programme has been operating in Grange since 2006. The 2019/20 Letter of Offer has now been received from the Department for Communities (DfC) for Grange Neighbourhood Renewal Community Development Project and a copy is **enclosed** for Members' consideration.

The offer of funding sees a slight reduction from £44,462 in 2018/19 to **£41,261** in 2019/20.

DfC has reduced the budget by £3,201. The budget reductions have been taken from operational elements: meeting costs, PR & Marketing, Print costs and best practice visits.

Members are advised that this programme comprises a Neighbourhood Renewal officer who co-ordinates a number of projects with the local community and key stakeholders. Members are advised that the 2019/20 Grange Neighbourhood Renewal Action Plan will be presented to the Partnership in June and will be reported to Council for consideration.

### **Membership of Neighbourhood Renewal Partnerships 2019/20**

Members may wish to note that Members within Macedon DEA (Rathcoole) and Ballyclare DEA(Grange) are invited to be represented on the relevant partnership

#### **RECOMMENDATION: that**

- i. The Letter of Offer from Department of Communities for £78,463 be approved for Rathcoole Neighbourhood Renewal Partnership 2019/20.**
- ii. The Letter of Offer from Department of Communities for £41,261 be approved for Grange Neighbourhood Renewal Community Development Project 2019/20.**
- iii. That Members from Macedon DEA are invited to be represented on the Rathcoole Neighbourhood Renewal Partnership.**
- iv. That Members from Ballyclare DEA are invited to be represented on the Grange Neighbourhood Renewal Community Development Project partnership.**

Prepared by: Karin McKinty, Neighbourhood Renewal Co-ordinator

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 3.27 CP/CD/306 AREAS AT RISK FUNDING 2019/20

Members may wish to note that the Areas at Risk programme is delivered across six Super Output Areas in Antrim and Newtownabbey and the 2019/20 Programme was approved by Council in April 2019. In 2018/19 the programme made investments as follows:

- Newtownabbey – (Monkstown, Carnmoney and Mossley) had an allocation of £124,920 (Department for Communities £66,750 and the Council £58,170).
- Antrim – (Farranshane, Ballycraigy and Steeple) had an allocation of £113,210 from Council.

A Letter of Offer has now been received from the Department for Communities a copy of which is **enclosed**. The offer remains at £66,750 for 2019/20. There is no change from 2018/19 funding.

Members are reminded that the Areas at Risk Programme will be reviewed in Autumn 2019 to ascertain the current status and progress of projects, twinned with identifying projects for the 2020/21 programme.

**RECOMMENDATION: that the Letter of Offer from DfC for the Areas at Risk project 2019/20 be accepted.**

Prepared by: Karin McKinty, Neighbourhood Renewal Co-Ordinator

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### 4 ITEMS FOR INFORMATION

##### 4.1 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD FEBRUARY & MARCH 2019

###### **BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

###### **Applications Received**

Full Plans – 111

Building Notices – 316

Regularisation Certificates – 171

###### **Full Plans**

Approvals – 85

Rejected applications requiring resubmissions – 100

###### **Commencements & Completions**

Commencements – 550

Completions - 470

**Inspections** - A total of 1861 Site Inspections were carried out.

**Regularisation Certificate** - 104 Regularisation Certificates issued.

**Building Notice**- 211 Completion Certificates issued

**Property Certificates** Received – 437

###### **Energy Performance of Building Regulations**

Display Energy Certificate's checked – 9 & 100% compliance

Air Conditioning Units Checked – 2 & 100% compliance

###### **Income**

Plan Fees Received for Month	£ 26716.25
Inspection Fees Invoiced for Month	£ 93883.57
Building Notice Fees Received for Month	£ 26192.00
Regularisation Fees Received for Month	£ 8685.59
Property Certificate Fees Received for Month	£ <u>25440.00</u>
<b>TOTAL</b>	£ 180917.41

###### **Projected Annual Income**

**£863,500**

###### **Year to Date Actual Income**

**£1,022,009**

(£128,802.20 will be accrued as works continued into 2019/2020 Financial year)

**Postal Numbering & Development Naming**

Numbers of official postal numbers issued – 77  
Number of new developments named - 3

**LPS Partnership**

Property details surveys completed 99

**RECOMMENDATION: that the report be noted.**

Prepared by: Vicky Jordan, Clerical Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

## 4.2 CP/PCSP/073 PCSP YOUTH AWARDS 2019

Members will be aware that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) organised a Youth Awards event that took place on Friday 29 March 2019 in Mossley Mill. A total of 100 nominations were received and over 150 guests gathered to celebrate the valuable contributions made by young people in Antrim and Newtownabbey Borough. The event was hosted by Cool FM's Pete Snodden, the awards ceremony highlighted the outstanding achievements made by many young people across the Borough.

The recipients of the 2019 Youth Awards were:

- Youth Champion Award: Michael Henderson
- Heart of Gold Award: Aimee Adams
- Community Champion Award: Niall McCaffrey
- Sport Champion Award: Ethan Harris-O'Neill
- Entrepreneurship Award: Lewis Robinson
- Creativity Award: James Stirling
- Grit Award: Blaze Shields-Pettitt
- Volunteer Champion Award: Craig Bowers

**RECOMMENDATION: that the report be noted.**

Prepared by: Geraldine McCann, PCSP Projects and Engagement Officer/  
Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

### 4.3 CP/PCSP/097 BEE SAFE 2019/20

Members are advised that Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) organise an annual 'Bee Safe' event for Primary 7 pupils from across the Borough. The event is focused at providing vital community safety information to help prepare the pupils for their transition to secondary education.

The topics covered include; fire safety, drug and alcohol awareness, inclusion and diversity, personal safety on public transport, home safety, awareness of anti-social behaviour and 'Take 5' Steps to Wellbeing under Community Planning.

The event this year took place in two venues; Antrim All Saints Hall, 30 April – 3 May and Theatre at The Mill, 14-16 May. The event was delivered to 840 pupils in Antrim and to 1063 pupils in Newtownabbey. A total of 1,903 Primary 7 pupils benefited from the event, a list of the schools who attended is included for members' information (**enclosed**).

**RECOMMENDATION: that the report be noted.**

Prepared by: Amy Dunlop, PCSP Support Officer/  
Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### **4.4 CP/PCSP/072 ROADS SAFE ROADSHOW 2019**

Members will be aware of the Roadsafe Roadshow organised by the Police Service for Northern Ireland in partnership with key stakeholders, including Antrim and Newtownabbey Borough Council, Antrim and Newtownabbey Policing and Community Safety Partnership, local secondary schools/training colleges, Northern Ireland Fire and Rescue Service and Northern Ireland Ambulance Service.

The Roadshow uses powerful personal accounts of road traffic collisions and dramatic film footage to deliver road safety messages. The event aims to have a positive influence on the driving behaviours of 17 and 18 year olds as they begin to take to the roads. It also highlights the difficult and challenging job that our emergency services complete as they assist at the scene of a collision and the personal impact a serious incident can leave with people who work to help us when we need them most.

Participants also experience a re-enactment of a fatal collision and experience first-hand the devastating impact that dangerous or careless driving can have on themselves and others.

Antrim and Newtownabbey PCSP hosted the 'Road Safe Roadshow' on Wednesday 6 March 2019 at The Theatre at The Mill and was attended by 300 Year 14 pupils from across the Borough.

**RECOMMENDATION: that the report be noted.**

Prepared by: Geraldine McCann, PCSP Projects and Engagement Officer  
Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### **4.5 CP/CP/125 YOUR SCHOOL YOUR CLUB – EXPRESSION OF INTEREST**

An Expression of Interest invitation letter has been received from Sport NI for the Your School Your Club initiative. The Your School Your Club is an initiative to promote club and community use of schools sports facilities. Sport NI on behalf of the Your School Your Club Joint Working Group (which includes representation of District Councils) is seeking to identify a list of potential school projects that are seeking funding to enhance their sports facilities over the next 3 financial years.

Members are reminded that at the Corporate Workshop in October 2018 it was approved to look at a business case for an upgrade to the sports pitch at Hollybank Primary School. Capital Development has already been involved with initial costings and options for this project.

An expression of interest will be submitted for the potential upgrade of the sports pitch at Hollybank Primary School in Monkstown.

**RECOMMENDATION: that the report be noted.**

Prepared by: Paul Townsend, Community Facilities Co-ordinator

Approved by: Nick Harkness, Director of Community Planning

#### **4.6 CD/PM/117 QUARTERLY UPDATE - CAPITAL PROGRAMME**

A Capital Projects Status Report for June 2019 (up to 17<sup>th</sup> May 2019) is enclosed for Members information.

**RECOMMENDATION: that the report be noted.**

Prepared by: Claire Minnis, Capital Projects Manager

Approved by: Nick Harkness, Director of Community Planning

#### 4.7 CP/CP/124 HEALTHY NORTH BELFAST

Members are advised that *Healthy North Belfast*, a new project looking at how local people and the statutory, voluntary and community sectors can work together to improve health and wellbeing outcomes for people living in North Belfast has been facilitated through the Ashton Centre in North Belfast since November 2019. The project terms of reference are **enclosed** for Members' information.

The project catchment area is the Belfast North Assembly Area, which, as Members are aware, includes a number of wards in Antrim and Newtownabbey Borough Council and including Rathcoole, Cloughfern and Glengormley.

To date the project has focused on community engagement and survey work focusing on the health needs and experiences of residents of the area.

The project is due to present the findings from the "inquiry" stage on 27 June at an event in Girdwood Community Hub. It is anticipated that the findings will identify key issues and that a "design" stage will follow for innovative solutions to these issues. An invitation to this event has been issued to members for the Macedon and Glengormley DEAs.

Officers from the Health and Wellbeing team represent the Council on the steering group and task group of the project and officers have facilitated discussions with key Community Planning Partners as to the alignment of *Healthy North Belfast* with the Health and Wellbeing strand of the Community Plan. Links have also been made to the Rathcoole Neighbourhood Renewal Partnership and to the Glengormley Place Shaping Forum

The Council has not contributed financially to this project which is funded primarily by the Departments for Health and for Communities, however an approach to Council has been made to provide match funding. Currently the budget shortfall is for delivery of prototype projects. As the nature, scope and cost of such projects remains unknown at this time, officers intend to refer proposed projects to the Community Planning Partnership in the first instance to ensure alignment with Community Planning actions and those of Community Planning Partners.

**RECOMMENDATION: that the report be noted.**

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by Nick Harkness, Director of Community Planning

#### 4.8 CP/CP/19 DEPARTMENT OF HEALTH – HEALTH INEQUALITIES ANNUAL REPORT 2019

Members are advised that the Department of Health published its Annual Report on Health Inequalities on 27 March 2019.

The report assesses the gaps which exist between the 20% most deprived areas and either the 20% least deprived areas (for regional statistics) or the average figures for the relevant Trust/Council area.

Regionally, deprivation related inequality was most prominent in indicators relating to alcohol and drugs; self-harm and smoking during pregnancy, which were among the largest inequality gaps for most Council areas.

Large inequality gaps relating to suicide and lung cancer mortality were seen in many Council and Trust areas. Suicide was among the 5 largest inequality gaps for Belfast Trust, Causeway Coast and Glens and Antrim and Newtownabbey.

Drug related mortality was the largest inequality gap seen in 6 of the 11 Council areas.

For the Antrim and Newtownabbey area, it is of note that:

- 5 health outcomes are worse than the NI Average, most notably Primary 1 Pupils who are overweight or obese and circulatory admissions.
- 5 health outcomes were better than the NI Average most notably alcohol related admissions, respiratory admissions and potential years of life lost
- The largest inequality gaps are drug related mortality, alcohol specific mortality, admissions for self-harm, alcohol related admissions and suicide
- The most notably widened gaps relate to suicide, cancer incidence and Year 8 students who are overweight or obese.

The full report is available on the following link <https://www.health-ni.gov.uk/articles/public-health-statistics>

Members are advised that this report will be explored at a future Community Planning Partnership meeting.

**RECOMMENDATION: that the report be noted.**

Prepared by: Alison Keenan, Community Planning Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### **4.9 CP/PCSP/087 BEAT SUMMER INTERVENTION 2019**

Members are advised that the Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) supported by Council's Good Relations Programme are operating a youth intervention programme during July and August.

BEAT ('Be Educated, Be Active, Be Together') is designed to be more than a conventional summer scheme by engaging with detached young people who are at risk of becoming involved in anti-social behaviour and providing a mix of positive physical, developmental and educational activities.

Young people are encouraged to participate in activities that include drugs/alcohol awareness, fire safety, team building, mental health awareness, developing healthy inter-personal relationships, arts and music, good relations, and sports. The BEAT programme is aimed at young people aged 11+ and will aim to operate every Monday, Wednesday and Friday evening from 7-10pm for 6-8 weeks during July and August.

The BEAT programme is targeted in areas within Antrim and Newtownabbey Borough that have been highlighted through a multi-agency forum as experiencing increased levels of anti-social behaviour.

The agreed programme delivery areas for the 2019 programme are Rathenraw, Rathcoole, Glengormley and Crumlin. Venues are currently being booked and on completion of bookings, Members will be notified. Local community groups are encouraged to participate in the planning and implementation process to ensure local ownership and support for the programme.

**RECOMMENDATION: that the report be noted.**

Prepared by: Amy Dunlop, PCSP Support Officer  
Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### **4.10 CP/GR/093 GOOD RELATIONS – MOVING FORWARD TOGETHER, ONE MILE CHALLENGE 2019**

Members are reminded that the Good Relations Action Plan submitted to the Executive Office included a budget of £15,500 for education programmes to include and adult skills programme, a schools' skills programme and supporting the Moving Forward Together (MFT) programme. The MFT Partnership includes 21 schools with the objectives:

- To promote partnership, sharing and collaboration within and between school communities in the Antrim and Randalstown Area.
- To explore the roles of schools within the Antrim and Randalstown Area as Community Centres and Community Builders.
- To explore and develop area based approaches to Community Relations

On 17 May, the MFT programme in partnership with Council and Community Relations in Schools facilitated the One Mile Challenge in Antrim Castle Gardens. The day was successful with 20 of the 21 schools involved in the MFT programme participating in the event. For the first time, the event included a 'One Mile Toddle' including nursery school children and their family members. The following is a breakdown of participants:

- One Mile Toddle: 170 nursery pupils and their family members
- Primary School Challenge: 600 pupils from 14 schools
- Post Primary Challenge: 280 year 8 pupils from 3 schools.

**RECOMMENDATION: that the report be noted.**

Prepared by: Marc Scott, Good Relations Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### **4.11 CP/GR/043 RESPONSE TO NORTHERN IRELAND HUMAN RIGHTS COMMISSION REPORT ON TRAVELLER ACCOMMODATION IN NORTHERN IRELAND**

Members are advised that Antrim and Newtownabbey Borough Council is represented on the Northern Ireland Local Government Partnership on Traveller Issues. The Partnership provides support for member Councils in dealing with issues such as unauthorized encampments and inappropriate allocation of accommodation. Elected members were nominated to represent Antrim and Newtownabbey Borough Council on the Partnership at the Annual General Meeting held on 13 May 2019. The members nominated were:

- Alderman Burns
- Councillor McAuley
- Councillor Goodman

The Antrim and Newtownabbey Borough Council, Good Relations Officer also attends the Partnership meetings. Members are advised that in March 2018, the Northern Ireland Human Rights Commission (NIHRC) published a report 'Out of Sight, Out of Mind: Travellers' Accommodation in Northern Ireland', a copy of which is **enclosed**.

The report contained a number of recommendations to be considered by all public authorities, including four recommendations specific to Local Councils.

A response to the recommendations has been submitted **enclosed**.

**RECOMMENDATION: that the report be noted.**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### 4.12 CP/GEN/19 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the new electronic folder called “**Partnership Minutes for Members Information**” on your Ipads.

<b>Community Development</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Partnership</b>
D/Gen/91	-	Antrim & Newtownabbey Citizens Advice Bureau
D/CSP/48	30 Jan 2019	Antrim & Newtownabbey Policing & Community Safety Partnership (PCSP)
D/DP/67	5 Feb 2019	Rathcoole Neighbourhood Renewal Partnership
D/DP/67	-	Grange Neighbourhood Renewal Partnership
	-	Joint Cohesion Group
CP/GR/43	-	Traveller Issues Local Government Partnership

**RECOMMENDATION: that the Partnership Minutes be noted.**

Prepared by: Dawn Leonard/Wendy Donaldson

Agreed and Approved by: Nick Harkness, Director of Community Planning

#### **4.13 AC/ACG/016 NORTHERN IRELAND TOURISM AWARDS 2019**

Members are advised that the Northern Ireland Tourism Awards 2019 in association with Diageo Northern Ireland were held on Thursday 30 May 2019 in Armagh Palace Demesne with a Gala Dinner and Awards Presentation in 12 categories. This annual award ceremony is about recognising the very best within the tourism industry, and Tourism NI encourages businesses of all sizes and shapes to enter with the achievement of an award proven to bring business benefits and positive publicity.

Members are reminded that it was reported to the May Council meeting that Antrim Castle Gardens was one of only three to make it to the final in the Authentic Northern Ireland Experience of The Year Site Based, which was one of the most competitive categories in the 2019 Awards.

We are delighted to report that Antrim Castle Gardens won Authentic NI Experience of the Year (Site Based). The Council was represented at the Gala Dinner and Awards by the Mayor, the Chair and Vice Chair of the Committee along with the Head of Arts and Culture and Gardens Operations Manager.

**RECOMMENDATION: that the report be noted.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

#### **4.14 PT/CI/021 CORPORATE IMPROVEMENT PLAN 2019-20 SELF-IMPOSED INDICATORS**

Members are reminded that Part 12 of the Local Government Act (Northern Ireland) 2014 puts in place a new framework to support the continuous improvement of Council services, in the context of strategic objectives and issues.

Section 85 of the Act requires a Council, for each financial year, to set itself improvement objectives for improving the exercise of its functions and to have in place arrangements to achieve those objectives. These objectives must be framed so that each improvement objective bring about improvement in at least one of the specified aspects of improvement as defined in Section 86: Strategic Effectiveness; Service Quality; Service Availability; Fairness; Sustainability; Efficiency; Innovation.

A Corporate Improvement Plan (Draft for Consultation) 2019-20 was brought for Members' consideration in January 2019 and following a 12 week public consultation a final draft of the Corporate Improvement Plan 2019-20 will be brought to Council in June 2019.

The Corporate Improvement Plan 2019-20 includes:

- Improvement objectives and measures of success;
- Corporate improvement Indicators for all Council services;
- Statutory Indicators and measures of success;
- Governance arrangements.

A copy of the Corporate Improvement indicators for the Community Planning Directorate, under the scrutiny of the Community Planning & Regeneration Committee, is **enclosed** for Members' attention.

**RECOMMENDATION: that the report be noted.**

Prepared by: James Porter, Performance Improvement Officer

Approved by: Helen Hall, Head of Performance and Transformation

Agreed by: Sandra Cole, Director of Finance and Governance and Nick Harkness, Director of Community Planning