



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN  
ANTRIM CIVIC CENTRE ON TUESDAY 31 MAY 2016 AT 6:30 PM**

- In the Chair** : The Mayor (Councillor T Hogg)
- Members Present** : Aldermen - F Agnew, W Ball, T Campbell, P Barr, T Burns, M Cosgrove, B DeCourcy, M Girvan, J Smyth and R Swann
- Councillors - A Ball, T Béatty, P Brett, L Clarke, H Cushinan, B Duffin, M Goodman, T Girvan, P Hamill, D Hollis, N Kells, R Lynch, M Magill, M Maguire, J Montgomery, N McClelland, V McWilliam, P Michael, M Rea, S Ross, J Scott and W Webb
- In Attendance** : Representatives: Clanmill Housing
- Collette Moore, Group Director (Housing)
  - Carol McTaggart, Group Director (Development)
- Officers Present** : Chief Executive - Mrs J Dixon  
Director of Finance & Governance - Mrs C McFarland  
Director of Operations - Ms G Girvan  
Director of Organisation Development - Mrs A McCooke  
Media & Marketing Officer - Ms J McIntyre  
Senior Mayor & Member Services Officer - Mrs K Smyth  
Member Services Officer - Mrs D Hynes  
ICT Officer - Mr J Higginson

**1 BIBLE READING, PRAYER AND WELCOME**

The meeting opened with a Bible reading and prayer by Rev Campbell Dixon MBE.

Councillors Cushinan, Goodman, Kelly and Logue joined the meeting.

## **MAYOR'S REMARKS**

Condolences were extended to Councillor Duffin on the recent passing of his Brother-in-Law. Councillor Duffin expressed his appreciation to Members and officers for their expressions of sympathy.

The Mayor conveyed best wishes for a speedy recovery to Councillor Ritchie following his recent illness.

The Mayor congratulated Councillor McWilliam on her recent award of the Gold Medal of the City of Dorsten, Germany.

## **2 APOLOGIES**

Councillors Arthurs, Bingham, Kelso and Ritchie  
Director of Community Planning & Regeneration - Ms M McAlister

## **3 DECLARATIONS OF INTEREST**

Item 3.33 - the Policy & Governance Committee Minutes – Chief Executive  
Item 3.3 - Policy & Governance Committee Minutes – Director of Finance & Governance

Councillor Kells commended the Mayor and Deputy Mayor for their commitment and hard work throughout the first year of the new Council.

## **4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING**

Moved by Alderman Smyth  
Seconded by Alderman M Girvan and

**RESOLVED - that the Minutes of the proceedings of Antrim and Newtownabbey Borough Council Meeting of 25 April 2016 be taken as read and signed as correct.**

*NO ACTION*

## **5 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE**

Moved by Councillor Lynch  
Seconded by Councillor Magill and

**RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee of Monday 9 May 2016 be approved and adopted subject to a typographical error in item 3.21 being corrected, the details being conveyed to Member Services.**

ACTION BY: Member Services

## 6 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Alderman Smyth  
Seconded by Councillor McWilliam and

**RESOLVED - that the Minutes of the proceedings of the Operations Committee of Monday 10 May 2016 be approved and adopted subject to an amendment to item 3.38 (Refuse and Recycling Christmas Collection Arrangements 2016 in Antrim) incorporating the undernoted comments from the Director -**

***"that it was agreed to revert back to the original recommendation "that collection arrangements for Christmas 2016 and New Year 2017 for black, brown and blue bins in legacy Antrim be approved."***

ACTION BY: Geraldine Girvan / Member Services

### **Item 3.42 – Residual Waste Treatment Project**

Councillor Rea proposed an amendment that all Members visit the energy waste plant in Southern Ireland which was seconded by Councillor Scott.

On the proposal being put to the meeting 6 Members voted in favour, 26 against and 4 abstentions.

**Accordingly, the Mayor declared the amendment fallen.**

NO ACTION.

### **Item 3.36 – Antrim Festival Family Event and Music Festival**

NOTED: at the request of Councillor Brett, officers to review the further allocation of tickets for the Screening of the forthcoming European Championships given the widespread support for this event. Councillor Hollis reminded Members to declare receipt of same.

ACTION BY: Geraldine Girvan, Director of Operations

## 7 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Alderman Agnew  
Seconded by Councillor Maguire and

**RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee of Tuesday 11 May 2016 be approved and adopted.**

NO ACTION

#### **8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1**

Moved by Alderman Swann  
Seconded by Alderman Campbell and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee of Monday 16 May 2016, Part 1 be taken as read and signed as correct.**

*NO ACTION*

#### **8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2**

Moved by Alderman Swann  
Seconded by Alderman Campbell and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee of Monday 16 May 2016, Part 2 be approved and adopted subject to a typographical error in item 3.2 being corrected, the details being conveyed to Member Services.**

*ACTION BY: Member Services*

#### **9.1 ATTENDANCE BY CLANMIL HOUSING GROUP REPRESENTATIVES**

Members had agreed in February 2016 to receive a presentation from Clanmil Housing Group.

The Mayor welcomed and introduced Colette Moore (Group Director, Housing) and Carol McTaggart (Group Director, Development) and reminded all present of deputation requirements in line with Council's Standing Orders.

The representatives commenced their presentation outlining the Group's Vision, namely, "everyone has a great home" and Mission Statement "to provide great homes that strengthen communities with services that matter" and composition of the Group itself.

The presentation also contained relevant background information, including asset management, housing stock, property investment proposals, support available, local schemes, income and turnover. The Group were eager to explore potential partnership opportunities with Council to increase public land availability, planning / developer contributions, local development plans and supporting people funding.

The representatives responded to a number of enquiries from Members elaborating as necessary and offered to meet with Members immediately following the presentation to note particular constituency queries.

There being no further enquiries, the Mayor thanked both representatives for addressing Members and they withdrew from the meeting.

*NOTED: Clanmil Housing Group Representatives undertook to forward relevant material/information to Members Services for onward dissemination to all Elected Members.*

*ACTION BY: Member Services*

## **9.2 TO APPROVE THE SEALING OF DOCUMENTS**

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

- Lease to Trustees of Ballynure Angling Club - Fishing Rights
- Support and Maintenance Agreement with Total Mobile Ltd
- Catering Franchise Agreement for Loughshore Park, Antrim with Cathy Busy of CBC Catering

Moved by Councillor Beatty  
Seconded by Councillor Magill and

**RESOLVED - that the sealing of documents be approved.**

*ACTION BY: Paul Casey, Legal Advisor*

## **9.3 PRO/QUO/135 REPAIRS TO MUCKAMORE CEMETERY WALL**

Following routine structural inspections of Muckamore Cemetery boundary wall, significant movement had been confirmed. The cemetery wall adjoins the footpath adjacent to Oldstone Road, Antrim, map circulated. Property Services acted to immediately close the footpath on the grounds of health and safety and arranged for a contractor to remove some of the natural stone pillar and caps to relieve the pressure on the wall and to minimise further deterioration in the wall structure.

A consulting engineer was appointed to assess the options for repair of the wall and in conjunction with the Council completed sonar ground penetration surveys to ensure that there was nothing to prevent the preferred methods of repair. The consulting engineers recommended method of repair was to anchor the portion of wall similar to work previously undertaken to an adjacent section of the wall in January 2014.

The total costs for the repair works including road closure licences and traffic management arrangements was anticipated to be approximately £23,000. This cash can be met from the Cemeteries provision within the capital estimates.

Moved by Alderman Smyth

Seconded by Councillor Kelly and

**RESOLVED - the works as recommended by the structural consultant to repair the Muckamore Cemetery wall be completed at a maximum cost of £23,000.**

*ACTION BY: Bronagh Doonan, Head of Property & Building Services*

**9.4 CP/GEN/11 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2016/17 - FUNDING RECOMMENDATIONS (SMALL GRANTS)**

Members were reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants Programme was to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members were advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2016/17 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation otherwise the offer of funding will be withdrawn.

During the months of April and May 6 applications were received requesting a total of £2750 and were assessed by Officers as outlined below:

<b>Group Name/Project Promoter</b>	<b>Project Description/Title</b>	<b>Scored Percentage</b>	<b>Amount Requested</b>	<b>Amount Awarded</b>
Creggan Local Heritage Group	Small Activity Grant for support with a one day annual festival event known as St. Olcan's Festival, to provide a marquee.	57%	£500	<b>£500</b>
Mayfield Community Association	Small Activity Grant to support insurance costs for a wide range of community projects involving all age groups.	60%	£500	<b>£500</b>
Silver Threads	Small Activity Grant to support insurance costs for an older people's group along with an outing to Newcastle including a meal.	50%	£500	<b>£500</b>
Templepatrick Action Community Association	Small Activity Grant to support costs associated with the annual Big Lunch event to	80%	£500	<b>£500</b>

	include insurance, climbing wall and flyers.			
Antrim Happy Hearts	Small Activity Grant to support insurance costs for a programme of activities for older people. Failed to answer one of the questions so was not scored, as per policy.	0%	£250	£0
Muckamore Village Indoor Bowling Club	Small Activity Grant to support running costs of a Bowling Club. Sport focussed so was not scored, as per policy.	0%	£500	£0
<b>TOTAL</b>			£2,750	£2,000

The total budget available for Small Grants for the 2016/2017 financial year was £9,500. The total amount of financial assistance awarded to date was £3,000 leaving a balance of £6,500 to fund future applications that may be submitted to the Council during the remainder of the year.

Moved by Alderman Cosgrove  
Seconded by Councillor Lynch and

**RESOLVED - the Small Grant award recommendations be approved.**

*ACTION BY: Kerry Brady, Community Services Officer*

#### **9.5 CP/CD/57 NORTHERN IRELAND ARMED FORCES DAY 2016**

Members were advised that the Royal British Legion had been granted a street collection permit by the PSNI for Saturday 18 June 2016 for Antrim Town Centre.

All other relevant military charities had been invited by the Mayor, Councillor Thomas Hogg, to participate at the regional Armed Forces Day event in Antrim Castle Gardens and Antrim Forum Stadium and may wish to collect funds on Council grounds during the event.

Moved by Councillor Magill  
Seconded by Councillor Hamill and

**RESOLVED - that other charities attending Armed Forces Day be permitted to collect on Council grounds.**

*ACTION BY: Vanessa Postle, Events Assistant.*

#### **9.6 CE/GEN/4 TRANSPORT NI - PROPOSED DISABLED PARKING BAY - NO. 16 GEORGE AVENUE, BALLYCLARE**

Correspondence had been received from Transport NI outlining details regarding their proposal to reserve an on-street disabled parking space AT 16 George Avenue, Ballyclare (map circulated).

Comments to be forwarded to Traffic Management at County Hall, Ballymena, BT42 1QG.

Moved by Alderman M Girvan  
Seconded by Councillor McWilliam and

**RESOLVED – that the proposal for a disabled parking bay at 16 George Avenue, Ballyclare be welcomed.**

*ACTION BY: Member Services*

**9.7 CE/GEN/4 TRANSPORT NI - PROPOSED WAITING RESTRICTIONS - GLENGORMLEY**

Correspondence had been received from Transport NI outlining their proposal to introduce additional waiting restrictions into parts of Hightown Road and Derry Road in Glengormley (copy letter and map circulated).

Moved by Councillor Brett  
Seconded by Alderman Cosgrove and

**RESOLVED – that the scheme be welcomed and be kept under review.**

*ACTION BY: Member Services*

**9.8 G/LAN/2 CONSULTATION - REVIEW OF RATE LIABILITY IN THE DOMESTIC RENTAL SECTOR**

Members recalled that that the Department of Finance and Personnel has now formally commenced a Public Consultation on a review of rate liability in the domestic rental sector.

A copy of the updated draft response was circulated for consideration.

Moved by Alderman Smyth  
Seconded by Councillor Lynch and

**RESOLVED - that Council approves the draft response to the Review of Rate liability in the Domestic rental sector, incorporating any comments from Members.**

*ACTION BY: Catherine McFarland, Director of Finance & Governance*



#### **9.9 NOARC21 - REQUEST TO PRESENT TO COUNCIL**

Members were advised of receipt of correspondence from NOARC21 Community Group, formally requesting the opportunity to address Members at the Special Council Meeting on 2 June 2016.

The Chief Executive recommended receiving the presentation in order to provide Members with a balanced view.

Moved by Councillor McClelland  
Seconded by Councillor Goodman and

**RESOLVED - that the request from NOARC21 to address Members at the Special Council Meeting on 2 June 2016 be approved.**

*ACTION BY: Kim Smyth, Senior Mayor & Member Services Officer*

#### **9.10 NAC SUMMER CONFERENCE 2016**

Members were advised of receipt of correspondence from the National Association of Councillors (NAC) outlining details of their 2016 Summer Conference (copy circulated). The subject of this particular NAC training and development seminar was "Transport Networks / Access for Communities".

The event is scheduled to take place from **Friday 24<sup>th</sup> to Sunday 26<sup>th</sup> June 2016** in **The Prince of Wales Hotel, Southport** and the Delegate fee applied to Borough and District Councils is £350 plus VAT.

Accommodation in the Conference Hotel is available at a special rate for delegates for £60 plus VAT per night.

Moved by Councillor Brett  
Seconded by Councillor Kells and

**RESOLVED – that the correspondence be noted.**

*NO ACTION.*

#### **9.11 RTPI NI/EPLANI COMMUNITY PLANNING EVENT – 14 JUNE 2016**

Details had been received of a Joint RTPI NI and EPLANI seminar aimed at nurturing the relationship between community planning and spatial planning (circulated). This seminar would be held at Mossley Mill on Tuesday 14 June 2016 from 9.30 am – 1 pm at a cost of £35.00 per person (including lunch).

The seminar would be predominantly workshop focused and complemented by a range of speakers.

Moved by Councillor Brett  
Seconded by Councillor McClelland and

**RESOLVED – that appropriate officers attend this event together with the incoming Chair/Vice Chair of Community Planning, incoming Chair/Vice Chair of Planning (if available at short notice following the Annual Meeting) or their nominees.**

*ACTION BY: Majella McAlister / John Linden / Member Services*

**9.12 CONSULTATION BY THE DEPARTMENT OF INFRASTRUCTURE UNDER ARTICLE 26 OF THE PLANNING ACT (NORTHERN IRELAND) 2011 FOLLOWING NOTICES OF OPINION TO APPROVE RETAINED PLANNING APPLICATIONS - REFERENCES T/2005/0977/F and T/2005/1054/F**

The Department of Infrastructure wrote to the Council on 19 May 2016 attaching two separate Notices of Opinion for the following retained planning applications advising that planning permission should be granted (copies circulated).

**Application Reference:** T/2005/0977/F  
**Proposal:** Construction of a Waste Transfer & Recycling Facility for Construction & Demolition Wastes

**Application Reference:** T/2005/1054/F  
**Proposal:** Landfill Facility for inert Construction and Demolition Wastes

**Location:** Parkgate Quarry, Connor Road, Parkgate  
**Applicant:** Henry Bros (Magherfelt) Ltd

**Details of both applications, including the application forms, relevant drawings, consultation responses and any representations received are available to view at the Planning Portal [www.planningni.gov.uk](http://www.planningni.gov.uk)**

Following consideration of a report at the March Planning Committee meeting, on foot of a consultation on the applications by the then Department of the Environment, the Council provided a corporate response opposing both the aforementioned developments.

Having now issued Notices of Opinion that planning permissions should be granted to the applications without the need for a public local enquiry the Department, as required by Section 26 (11) of the Planning Act, has written to the Council to ascertain if it wishes to request an opportunity of appearing before and being heard by the Planning Appeals Commission (or a person appointed by the Department) on the applications. The Council has 28 days from the date of notification to submit any request in writing. It should be noted that the Department is also required to write to the applicant in similar fashion.

If a hearing was requested by the Council or the applicant, the Department would make arrangements for this and must then take into account the

report of this hearing. It should however be noted that the final decision in relation to both these retained applications would nevertheless rest with the Department.

Moved by Councillor Beatty  
Seconded by Alderman Campbell and

**RESOLVED – The Council informs the Department that it wishes to request an opportunity of appearing before and being heard by the Planning Appeals Commission (or a person appointed by the Department) on the applications.**

*ACTION BY: John Linden, Head of Planning*

Alderman Agnew left the meeting at this point.

### **9.13 L/LEI/4 B.E.A.T AND YOUTH ZONE SUMMER YOUTH INTERVENTION PROGRAMMES**

#### **BACKGROUND**

Members were aware that the Antrim and Newtownabbey Policing and Community Safety Partnership (PCSP) supported by Council's Good Relations Programme and Leisure Services Department, operated a youth intervention programme during the summer months of 2015. Both legacy Councils had operated similar schemes since 2010.

BEAT ('Be Educated, Be Active, Be Together') was funded by the Department of Justice through the Priority Youth Intervention Scheme, the Education Authority (EA) and through OFMDFM's Good Relations programme. Last year the Council in partnership with other statutory, community and voluntary organisations provided 'in-kind' support for the Programme.

BEAT was designed to be more than a conventional summer scheme by engaging with detached young people who are at risk of becoming involved in anti-social behaviour and providing a mix of positive physical, developmental and educational activities. Young people are encouraged to participate in activities that include drugs/alcohol awareness, fire safety, team building, mental health and suicide awareness, developing healthy inter-personal relationships, arts and music, good relations, and sports.

In 2015 Antrim and Newtownabbey PCSP also continued with the delivery of the Youth Zone summer intervention programme in the Valley Leisure Centre on Saturday evenings during the summer months. Through Youth Zone young people are offered a range of positive activities in a controlled environment, providing essential opportunities for engagement and relationship building.

The 2016 Summer BEAT programme would target particular areas within Antrim and Newtownabbey Borough that have been highlighted by PSNI and Youth Service as having anti-social behaviour issues. Officers will endeavour to engage

local community groups in the planning and implementation process to ensure local ownership and support for the programme. A team of temporary BEAT staff are currently being recruited to deliver the Programme of activities. To support the delivery of this summer's BEAT programme, Council is asked to grant free use of Council's community centres in those areas that BEAT will be operating.

Details of the Programme are included below:

Every Monday, Wednesday and Friday evening, 7-10pm from 4 July to 26 August in the following locations:

Ballyclare – Sixmile Leisure Centre  
Glengormley – Glengormley Pavilion  
Randalstown – Neillsbrook Community Centre  
Rathenraw – Rathenraw Community Centre  
Bawnmore – Mill Green Youth Centre

The PCSP proposed to develop Youth Zone this year by piloting the model with the Crumlin Area. The Council was therefore requested to grant free use of the Council Leisure Centres (Valley Leisure Centre and Crumlin Leisure Centre) along with staff support in both locations, namely the presence of a duty manager and 2 leisure centre attendants on the nights the Youth Zone programme would be operating.

Details of Youth Zone are provided below:

Sessions will run from 7-10pm in:  
Crumlin Leisure Centre on 9, 16, 23 & 30 July  
Valley Leisure Centre on 6, 13, 20 & 27 August.

Moved by Councillor McClelland  
Seconded by Councillor Hamill and

**RESOLVED- that the Council approves free use of Community Centre facilities for the Summer B.E.A.T programme, and free use of both the Valley and Crumlin Leisure Centres, along with associated relevant staff members, for the summer Youth Zone Programme during July and August 2016.**

*ACTION BY: Lynda Kennedy, PCSP Partnership Support Officer  
Elaine Manson, PCSP Partnership Manager*

#### **9.14 G/INS/1 COLLABORATIVE INSURANCE**

Correspondence had been received from Armagh City Banbridge & Craigavon Borough Council in connection to the continued approach to collaborative insurance. (Correspondence circulated).

Previously a collaborative tender exercise for broking and insurance services involving 9 of the current councils, resulted in Willis being appointed for a

period of two years from April 2015 to March 2017. The remaining 2 Councils currently having Willis as a broker.

At a recent meeting held on the 18<sup>th</sup> May a number of Councils including ourselves stated they would be interested in continuing with the collaborative insurance approach, and we have directly benefited from collaborating on insurance in terms of savings.

It was agreed that the process takes a number of months and it is important that work commences in earnest in June to progress and meet necessary deadlines.

The next collaborative meeting was scheduled for the 17<sup>th</sup> June 2016 and to allow this to be progressed, Council are asked to respond by no later than the 10<sup>th</sup> June whether they wish to be part of the collaborative tender process.

Moved by Councillor McWilliam  
Seconded by Alderman Smyth and

**RESOLVED - that Council continues with the collaborative tender process.**

*ACTION BY: Catherine McFarland / Liz Johnston*

**9.15 G/MSMO/17 VOL 2 TRANSPORT NI - SUMMER CONSULTATION - ROADS PROGRAMME**

Members were reminded it was agreed at the April Council Meeting to invite Transport NI Representatives to address Committee in September with their Roads Programme Presentation.

Following contact with Transport NI, the Divisional Roads Manager clarified this presentation was to facilitate summer consultations, with Transport NI returning to Council/Committee in October or November for winter consultations.

Members were advised the presentation will now take place at the June Council Meeting.

Moved by Councillor Brett  
Seconded by Councillor Kelly and

**RESOLVED: that the update be noted.**

*ACTION BY: Member Services*

**MOTION TO PROCEED 'IN COMMITTEE'**

Moved by Alderman Smyth  
Seconded by Councillor Kells and

**RESOLVED - that the Council proceeds to conduct the following business 'In Committee'.**

**ITEMS IN COMMITTEE**

**9.16 IN CONFIDENCE AC/GEN/37 ARTS AND CULTURE GRANT AID**

Members were reminded that the Arts and Culture Grant Aid Programme was approved by the Operations Committee in May 2015. The purpose of the grant programme was to provide financial assistance to individuals and groups in the Borough for a range of arts and heritage purposes.

To be successful applicants must have scored a minimum of 50% in their application and all proposed awards were subject to the receipt of all relevant supporting documentation or the offer of funding would be withdrawn.

A public call for individuals and groups wishing to apply for arts grants was made at end March 2016 with a total of 11 applications received by the closing date of 25 April. Having been assessed by officers these applications are summarised as follows:

Ref	Group/ Individual	Funding Stream	Funding Purpose	Score	Amount Requested	Amount Awarded
2041	[REDACTED]	Short Training and Study Courses to develop individual expertise or promote the arts	To attend Summer 2016 Ulster Youth choir residential	90%	£425.00	£425
2083	[REDACTED]	Short Training and Study Courses to develop individual expertise or promote the arts	To attend Summer 2016 Ulster Youth choir residential	85%	£485.00	£485.00
2042	[REDACTED]	Short Training and Study Courses to develop individual expertise or promote the arts	To attend 2 week Summer 2016 residential. Youth Music theatre UK in Aberdeen	80%	£600	£500
2043	[REDACTED]	Short Training and Study Courses to	To attend Summer 2016 Ulster Youth	80%	£485.00	£485.00

		develop individual expertise or promote the arts	choir residential			
<b>2044</b>		Short Training and Study Courses to develop individual expertise or promote the arts	To attend Summer 2016 Ulster Youth choir residential	<b>85%</b>	<b>£485.00</b>	<b>£485.00</b>
<b>2035</b>	Action Mental Health	Short training and study courses to develop individual expertise or promote the arts.	To create a unique mosaic piece for Men's Shed steeple garden	<b>75%</b>	<b>£1,132.00</b>	<b>£500.00</b>
<b>2128</b>	Antrim Festival Group	Major events or festivals which must be held in the Borough and open to the public.	To support the annual Antrim Summer Festival held in Antrim Town.	<b>80%</b>	<b>£1000.00</b>	<b>£1,000.00</b>
<b>2040</b>		Short training and study courses to develop individual expertise or promote the arts.	To attend Summer 2016 Ulster Youth choir residential	<b>90%</b>	<b>£525.00</b>	<b>£425.00</b>
<b>2084</b>	Loughbeg Comhaltas Ceoltoiri Eireann (Society of The Musicians of Ireland)	Major events or festivals which must be held in the Borough and open to the public.	Support of traditional music, song and dance event.	<b>50%</b>	<b>£1,000.00</b>	<b>£820.00</b>
<b>2085</b>		Short training and study courses to develop individual expertise or	To produce and perform in a one act play 'where the magic ends'.	<b>50%</b>	<b>£1,000.00</b>	<b>£500.00</b>

		promote the arts				
2089		Short training and study courses to develop individual expertise or promote the arts	To attend an Irish Language Summer Residential Course	40%	£630.00	£0.00
			<b>TOTAL</b>			<b>£5700.00</b>

As part of the process officers would contact the unsuccessful applicants to offer feedback and support with further funding opportunities as required.

The total budget available for arts grants for 2016/17 was £14,500 and there have been no awards in the current financial year. The total amount proposed for award in this call is £5,700 leaving a balance of £8,800 to fund any future applications, with another call for applications planned for July 2016.

In response to an enquiry, the Director confirmed that the Arts and Culture Grant Aid Programme would reopen at the end of June to receive more applications.

Moved by Alderman Smyth  
Seconded by Councillor Duffin and

**RESOLVED - that**

- **the above grants be approved and applicants in the future are informed that their personal details, i.e. their names, may be published by the Council and therefore be in the public domain.**

*NOTED:* Officers confirmed that the Arts and Culture Grant Aid programme would reopen at the end of June to receive more applications.

*ACTION BY:* Bernard Clarkson Arts Service Manager and  
Ursula Fay, Head of Arts and Culture

**9.17 IN COMMITTEE FI/PRO/TEN/52 & CD/PM/72 TENDER REPORT FOR VALLEY LEISURE CENTRE CARPARK RESURFACING WORKS**

At the Council meeting in December 2015, Antrim and Newtownabbey Borough Council approved £174,000 (Incl. fees) for the resurfacing of the carpark at the



Valley Leisure Centre. The scope of the works included resurfacing, re-lining and traffic calming.

### PROCUREMENT PROCESS

WDR and RT Taggart were appointed as design consultants for the scheme in January 2016 as a result of the Council's quotation process for the agreed sum of £4,400 (excl VAT.)

For the works the following thirteen firms returned completed Pre-Qualification Questionnaires (PQQs) on 22 January 2016 for inclusion on a select list of contractors. The completed PQQs were evaluated using a range of mandatory and quality criteria including professional conduct, economic/ financial standing, previous relevant experience, health and safety. Details are as follows:

Contractor	Evaluated Score (%)	Proceed To Tender
[REDACTED]	100	Yes
[REDACTED]	100	Yes
[REDACTED]	100	Yes
Northstone (NI) Ltd	100	Yes
[REDACTED]	100	Yes
[REDACTED]	80	Yes
[REDACTED]	80	Yes
[REDACTED]	60	No
[REDACTED]	60	No
[REDACTED]	60	No
[REDACTED]	40	No
[REDACTED]	40	No
[REDACTED]	20	No

The 7 companies achieving the highest scores in the evaluation process were invited to submit tenders for the works. [REDACTED]

[REDACTED] were excluded from the tender process at this stage.

Tender Documents were issued on 18 April and 5 of the firms invited to submit tenders did so by the closing date of 9 May 2016.

[REDACTED] and [REDACTED] did not submit tenders. The tenders returned are detailed in the table below.

Contractor	Tendered Total of the Prices	Model Compensation Event Total*	Tender Assessment Total Price	Rank
Northstone (NI) Ltd	£87,446.74	£10,250	£97,696.74	1
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]


\*The model compensation event is included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.

**PROGRAMME**

The works are planned to be undertaken over the Summer months but will have to take account of activities planned at the Valley including;

- EU Referendum
- Children's Summer Scheme

These events have the potential to disrupt the contractors programme and a small client contingency should be included to cover interruptions to sequencing of the works. A client contingency of £10,000 is therefore proposed to be included in the cost summary.

**Cost Summary**

Tendered Total of the Prices	£87,446.74
Model Compensation Event Total	<u>£10,250.00</u>
Tender Assessment Total Price	£97,696.74
Professional Fees	£4,400.00
Client Contingency	<u>£10,000.00</u>
<b>Total Project Budget</b>	<b>£112,096.74</b>

Original budget approved in December 2015 was £174,000.

Moved by Councillor Webb  
 Seconded by Councillor Beatty and

**RESOLVED- that**

- 1) the works for the tendered sum of £87,446.74 (excl Vat) from Northstone (NI) Ltd be approved giving a tendered assessment total of £97,696.74 (excl. VAT).
- 2) a client contingency of £10,000 be included for giving a total project budget of £112,096.74 (excl VAT).

NOTED: Officers to look at the Contingency amount to reduce costs.

*ACTION BY:* Denis O'Donnell, Capital Project Officer

**9.18 IN COMMITTEE G/LEG/1 MOSSLEY MILL - REVISED LETTING PROPOSAL  
 CREATION OF A BUSINESS HUB**

The Chief Executive highlighted that additional information had been received earlier in the day and sought permission to defer the item until the next Council Meeting.

RESOLVED - the item be deferred to the June Council Meeting.

*ACTION BY: Liz Johnston, Head of Governance*

#### **9.19 IN COMMITTEE FLEMING TRAINING AND CONSULTANCY**

A Council commissioned external audit report of the arrangements for fleet management highlighted a high level of legal risk associated with Health and Safety and the Operator's Licence. A Fleet Management Expert was sought to address these matters. However there is an absence of such expertise visible in the market place and in order to avoid further time delays a retired senior Fleet Manager (Fleming Training & Consultancy) from Belfast City Council with some 25 years specific Transport Management experience was appointed for an initial 60 days work.

Subsequently members approved a new structure which incorporates a senior fleet manager post. However there will be a time lag while this post is recruited yet the need for senior guidance remains undiminished.

The total spend to date of £25,560 with Fleming Training and Consultancy is approaching the Councils tender limit. However given the outstanding risk, contractual matters to be resolved and need for continuity, it is thought to be beneficial to extend the arrangement with Fleming Training and Consultancy by way of direct award until a fleet manager is appointed.

Moved by Councillor Kelly  
Seconded by Alderman Smyth and

**RESOLVED- that Fleming Training and Consultancy be retained until a fleet manager is appointed.**

*ACTION BY: Alistair Mawhinney, Management Accountant*

#### **9.20 IN COMMITTEE G/LEG/43 NUTTS CORNER CIRCUIT LTD -V- ANTRIM BOROUGH COUNCIL AND LISBURN BOROUGH COUNCIL**

##### Background

This case was a noise abatement case issued by Antrim BC and Lisburn BC Environmental Health Departments against Nutts Corner Motorsports Centre due to the track being too noisy and therefore affecting local residents.

Nutts Corner appealed the Abatement Notice issued by the Councils and the Councils instructed Cleaver Fulton Rankin Solicitors to represent the Councils at the appeal.

The case has been ongoing since 2012 in the Magistrates Court. The case was part heard before District Judge Bates in Ballymena Courthouse in February 2012 and thereafter the case was adjourned, pending the decision of the Supreme Court (London) in the 'Fenn Tigers' case – this case was decided in 2014 and it was anticipated that it would impact on this case.

There have also been delays due to legal arguments. In October 2014, the Magistrate heard an application by the lawyers for Nutts Corner against the Councils for abuse of process and delay and the Magistrate said he would deliver his judgement after this hearing. The Judge delivered his judgement in April 2015 [REDACTED] In his judgement he did not agree that the case has an abuse of process nor was there any unjust delay and he stated that the case be relisted and heard afresh by a different judge.

The case was part heard in November 2015 and finalised in March 2016. The Judge delivered his judgement on 19 May 2016 and he found in favour of Nutts Corner Circuit Ltd and implemented their noise management plan.

The issue of costs will be heard before the Judge in due course.

Officers are currently consulting with the external legal advisors as to the future possible legal options open to the Council.

As any appeal should be lodged by 2 June, Officers are seeking legal advice as a matter of urgency.

Moved by Councillor Kelly  
Seconded by Councillor Brett and

**RESOLVED - that the report be noted, with a breakdown of costs being brought back to Committee.**

*ACTION BY: Paul Casey, Legal Advisor & Legal Services Manager*

## **9.21 IN COMMITTEE CE/STC/88 ORGANISATION STRUCTURE**

The following reports relating to Organisation Structures was tabled at the meeting:

- Structures

Moved by Councillor McClelland  
Seconded by Councillor Scott and

**RESOLVED - that the revised structure for the Leisure section be approved.**

- Severance

Moved by Councillor Brett  
Seconded by Councillor Beatty and

**RESOLVED – that the severance case be approved and that a suitable termination date be agreed with the post holder.**

*ACTION BY: Andrea McCooke, Director of Organisation Development*

**MOTION TO PROCEED 'OUT OF COMMITTEE'**

Moved by Councillor McClelland  
Seconded by Councillor Scott and

**RESOLVED - that the Council proceeds to conduct any remaining business 'In Public'.**

10 A Motion in the name of Alderman M Cosgrove

*"In recognition of the supreme sacrifice made by so many of the citizens of Antrim and Newtownabbey at the Somme 100 years ago move that we light up Mossley Mill, Ballyclare Town Hall and Antrim Civic Centre "Poppy Red" on Friday 1<sup>st</sup> July."*

Moved by Alderman Cosgrove  
Seconded by Councillor Duffin

on the motion being put to the meeting 31 Members voted in favour, 0 against and 3 abstentions, it was

**RESOLVED – that the above Notice of Motion be declared carried.**

*ACTION BY: Ursula Fay / Bronagh Doonan / Tracey White.*

There being no further business the Mayor thanked everyone for their attendance and the meeting concluded at 8.23pm.

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MAYOR

***Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.***