6 January 2021

Chairman:	Councillor M Cooper
Vice Chairman:	Councillor M Goodman
Committee Members:	Aldermen - J McGrath and P Michael Councillors - P Dunlop, G Finlay, N McClelland, V McWilliam, M Magill, N Ramsay, V Robinson, S Ross, L Smyth, M Stewart, and R Wilson

Dear Member

MEETING OF THE COMMUNITY PLANNING COMMITTEE

A remote meeting of the Community Planning Committee will be held in the **Council Chamber, Mossley Mill on Monday 11 January 2021 at 6.30 pm**

All Members are asked to attend the meeting via "Zoom".

To ensure social distancing, it is only possible to facilitate 11 Members in the Council Chamber. Priority admission will be given to Committee Members on a first come, first served basis. This does not affect the rights of any Member participating in the meeting.

You are requested to attend.

Yours sincerely

Jacqui Dixon

Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

For any queries please contact Member Services:
Tel: 028 9034 0048/028 9448 1301
memberservices@antrimandnewtownabbey.gov.uk

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

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3.1 COVID-19 Community Support Fund

3.2 Areas at Risk Proposals for 2021-22

3.3 Good Relations Grant Aid

3.4 Northern Ireland Housing Executive Rural Housing Strategy 2021-2025

3.5 Department Of Health Draft Mental Health Strategy 2021-2031 – Public Consultation

3.6 Correspondence From Department For Infrastructure Re Proposed Speed Limit Reduction – Randalstown Road, Antrim

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4.2 Correspondence Received From DOH Advance Care Planning Policy Early Stakeholder Engagement

4.3 Elected Members Membership Community Planning Outcome Delivery Group Chairs

4.4 DfC Food Pallet Scheme

4.5 Neighbourhood Renewal Funding 2021/22

4.6 Elected Member Representation on the Thrive Project Board

4.7 Building Control Matters for the Period October & November 2020

4.8 CCTV Camera Status

5 ANY OTHER RELEVANT BUSINESS

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING COMMITTEE MEETING ON MONDAY 11 JANUARY 2021

3 ITEMS FOR DECISION

3.1 CP/CD/354 COVID-19 COMMUNITY SUPPORT FUND

Members are reminded that the COVID-19 Community Support Fund, funded by the Department for Communities (DfC), delivery plan was approved by the Council in October 2020 at no cost to the Council.

Under the 'Connectivity' theme of the delivery plan, a £35,000 budget was agreed for IT equipment for post primary and special schools to support pupils in digital poverty especially if required to study from home due to COVID–19.

An expression of interest process for schools was opened on 15 October 2020 and closed on 23 October 2020. Ten schools expressed an interest in the programme along with Monkstown Boxing Club who were approved by Council for inclusion in December 2020. Full list enclosed.

In total 54 devices have been identified for purchase at a total cost of £25,414.05 leaving the programme under subscribed by £9,585.95 against the allocated budget which is fully funded by DfC and must be spent before 31 March 2021.

Correspondence has been received from Groggan Primary School in Randalstown outlining their interest in this programme.

In their most recent Parent Survey seven families affiliated to the school were identified as struggling with the lack of devices/shared devices with some of the children completing their homework on their parent's phone. During the period of school closures, devices were made available to all such families however this is no longer possible as the devices are needed to support learning in class.

As there is only one Post Primary School in the area, Groggan Primary School, which is located in a rural area, would like to be considered for support under this programme. As with the other recipients, a choice of 5 devices would be offered at a total cost of around £2,500.

RECOMMENDATION: that Members approve the request from Groggan Primary School to be included in the IT Connectivity Programme.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.2 CP/CD/350 AREAS AT RISK PROPOSALS FOR 2021-22

Members are reminded that at the Council Meeting held on Monday 30 November 2020 the proposal to move to a competitive application process for Areas at Risk 2021-22 was referred back to the Community Planning Committee.

With the impact of COVID-19 creating additional pressure on the community and voluntary sector at this time and with a review of Neighbourhood Renewal and Areas at Risk currently being undertaken by the Department for Communities (DfC), it is proposed to defer the Council's review of Areas at Risk until after the DfC review is completed. This would mean that the 2020/21 programme will run as in previous years with the list of awards and recipients (enclosed).

RECOMMENDATION: the Council's review of Areas at Risk be deferred until after the DfC review findings are published.

Prepared by: Lara Townsend, Tackling Deprivation Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.3 CP/GR/123 & 124 GOOD RELATIONS GRANT AID

Members are reminded that the 2020/21 Good Relations Action Plan submitted to The Executive Office, includes a budget of £23,000 for the Good Relations Grant Aid Programme. The remaining budget available for the 2020/21 year is £15,600.

The aim of Good Relations Grant Aid Programme is to improve day to day relationships by encouraging everyone to treat others fairly and encouraging a society in which our own cultures and traditions as well as other people's cultures and traditions are understood, respected and accepted.

Members are advised that applications are required to score higher than 50% to be deemed successful. Two applications were received during the period of 11 September 2020 and 14 December 2020, scoring above the 50% threshold requesting a total amount of £5,000.

A summary of the application received and the proposed award recommendations overview of the assessment and funding details are enclosed for Members' consideration.

The Applicant will be required to confirm that a suitable COVID-19 risk assessment is in place for the event and to ensure that it complies with the relevant Government guidance in both jurisdictions at the time.

RECOMMENDATION that

- **a total of £2,500 be approved for Monkstown Boxing Club – Boys UTD Programme;**
- **a total of £2,500 be approved for Coiste Ghaeloideachais Chromghlinne – Cross Community After Schools Programme.**

Prepared by: Jen Cole, Good Relations Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.4 CP/CP/167 NORTHERN IRELAND HOUSING EXECUTIVE RURAL HOUSING STRATEGY 2021-2025

Members are advised that the Northern Ireland Housing Executive (NIHE) has commenced the preparation of a new Rural Housing Strategy 2021 – 25 and is interested in hearing views, issues and experiences of those living in and representing rural communities.

Members are advised that the NIHE has opened an online questionnaire https://www.nihe.gov.uk/Documents/Corporate/Rural-Strategy-questionnaire.aspx

Completed responses should be submitted by 15 January 2021.

Members may wish to respond on a corporate, individual or party political basis.

The Committee's instructions are requested.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.5 CP/CD/381 DEPARTMENT OF HEALTH DRAFT MENTAL HEALTH STRATEGY 2021-2031 – PUBLIC CONSULTATION

Members are advised that correspondence enclosed has been received from the Department of Health (DoH) to advise of the launch of a public consultation on the draft Mental Health Strategy 2021-2031.

The draft Strategy and supporting consultation documentation, including information on how to respond, is available on the Department of Health website via the following link: https://www.health-ni.gov.uk/mentalhealthstrategy

The consultation will run from 21 December 2020 until 5pm on 26 March 2021.

Members may wish to respond on a corporate, individual or party political basis.

The Committee's instructions are requested.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.6 CP/CD/375 CORRESPONDENCE FROM DEPARTMENT FOR INFRASTRUCTURE RE PROPOSED SPEED LIMIT REDUCTION – RANDALSTOWN ROAD, ANTRIM

Members are advised that correspondence has been received from the Department for Infrastructure dated 10 December 2020 (a copy of which is enclosed), in relation to proposed speed limit reduction at Randalstown Road, Antrim.

Members may wish to respond on a corporate, individual or party political basis.

The Committee's instructions are requested.

Prepared & Approved by: Nick Harkness, Director of Community Planning

3.7 CP/CD/379 PROCEEDS OF CRIME ACT 2002 CODES OF PRACTICE

Members are advised that correspondence has been received (enclosed) from the Department of Justice on 1 December 2020 seeking views on updates to Codes of Practice issued under the Proceeds of Crime Act 2002 (POCA)

Members may wish to respond on a corporate, individual or party political basis.

The Committee's instructions are requested.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

3.8 AC/GEN/066 CENTENARY OF NORTHERN IRELAND

Members are reminded that the NI Centenary Working Group continues to meet regularly, with the minutes of the 21 October 2020 workshop and meeting of 4 November 2020 approved at the December meeting of the Community Planning Committee.

A further meeting of the Working Group was held on Wednesday 25 November 2020 via Zoom. The minutes of this meeting were approved by the Group at its next meeting on 16 December 2020 and are enclosed for Members' information.

A Section 75 screening form for the flying of flags to mark the Northern Ireland Centenary in 2021 is enclosed for Members' information.

RECOMMENDATION: that the minutes of the NI Centenary Working Group meeting on 25 November 2020 and the Section 75 Screening Form be approved.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

3.9 PBS/PS/006 TOWN CENTRE ILLUMINATIONS

Members will be aware of a planned project to illuminate key assets and built attractions across the Borough's five main Town Centres with funding anticipated from the Department for Communities. The project is currently on Department for Communities' indicative 5 year funding plan at an estimated cost of approx £500,000. Subject to funding and programme the capital delivery of the scheme is forecast to commence in the first quarter of 2022. Some of the features proposed for illumination include the Randalstown Viaduct, Crumlin Clock Tower, Ballyclare Town Hall and surrounding trees, the Antrim under-pass and Court House and Lilian Bland Park in Glengormley.

Given the timescale to implement this project along with the aspiration to animate and illuminate town centres as part of the Council's post-Covid economic recovery, Officers have identified some current festive lighting features that are not Christmas specific which can remain in place for an extended period in 2021.

In addition, Officers will develop a modest lighting plan in addition to the features that can be retained and bring a further report to the Committee in due course.

RECOMMENDATION: that some festive lighting remain in place in Town Centres during 2021 and a plan be brought to Committee to supplement this in due course.

Prepared by: Graham Reid, Senior Assets Officer

Agreed by: Bronagh Doonan, Head of Property and Building Services

Approved by: Nick Harkness, Director of Community Planning

4 ITEMS FOR INFORMATION

4.1 CP/CD/307 COMMUNITY CAPACITY BUILDING PROGRAMME 2020/21 UPDATE

Members are reminded that provision was made in the estimates for a Community Capacity Building Programme to be delivered in 2020/2021. The purpose of this programme is to develop the capacity and skills of individuals and groups within the Borough, to equip them to participate more fully in society and have a positive impact on the number and quality of successful community development projects delivered across the Borough.

Members will be aware that the enclosed Community Capacity Building Programme was approved by the Council in August 2020. To date three online courses have been successfully delivered via Zoom in October and November with very positive feedback, these were:

- Getting the Most Out Of Zoom,
- Covid Safe Training for Volunteer Managers and
- Risk Assessment & Planning for the Future.

Due to the ongoing government restrictions in relation to COVID-19, it will not be possible to deliver face to face courses from January–March 2021 as had been planned. Therefore, two online courses which are part of the Mental Health Programme will be delivered in January and February as detailed below and a further enhanced Zoom session will be delivered in March to develop skills and knowledge learned from the first course held in October.

Course Title	Date & Time	Maximum Numbers
First Response to Mental Health	Monday 4th January – Thursday 7th January from 10am – 11.30am	16
Connections – Link Life Course – Mental Health & Suicide Awareness	Thursday 4th February from 10am – 12.30pm	12

RECOMMENDATION: that the report be noted.

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.2 CP/CP/165 CORRESPONDENCE RECEIVED FROM DEPARTMENT OF HEALTH (DOH) ADVANCE CARE PLANNING POLICY EARLY STAKEHOLDER ENGAGEMENT

Correspondence has been received from DOH Advance Care Planning Policy Early Stakeholder Engagement (enclosed). Senior Officers and Members have now been invited to an engagement session on Thursday 28 January 2021 at 9am via Zoom. Members are asked to confirm if you plan to attend by emailing Saika.Akram@hscni.net before Friday 15 January 2021. Zoom link and Papers will follow.

RECOMMENDATION: that the correspondence be noted and Members respond accordingly to HSCNI.

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.3 CP/CP/143 ELECTED MEMBERS MEMBERSHIP COMMUNITY PLANNING OUTCOME DELIVERY GROUP CHAIRS

Members are reminded that it was approved by the Community Planning Committee on 9 November 2020 the nominations for the Chairs of the People and Place Outcome Delivery Groups were passed to the Director through the Group Leaders.

The Outcome Delivery Group Chairs are now confirmed as follows:-

Outcome Delivery Group	**Lead Director**	**Chairperson**
Our People	Nick Harkness	Cllr Ryan Wilson
Our Place	Geraldine Girvan	Cllr Glenn Finlay
Our Prosperity	Majella McAlister	Ald Mark Cosgrove

RECOMMENDATION: that the report be noted.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.4 CP/CD/354 DfC FOOD PALLET SCHEME

Members are advised that correspondence (enclosed) has been received from the Department for Communities (DfC) regarding the potential impact of Brexit to exacerbate food poverty and insecurity as a result of a reduction in food supply and/or an increase in prices.

An initial information session was hosted by DfC and Council Officers via Zoom on 16 December 2020 and information has been circulated to community and voluntary groups to create awareness of the scheme.

RECOMMENDATION: that the report be noted.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.5 CP/CP/166 NEIGHBOURHOOD RENEWAL FUNDING 2021/22

Members are advised that correspondence enclosed has been received from the Department for Communities (DfC) regarding the process for securing Neighbourhood Renewal funding for the 2021/2022 year.

With societal challenges and the continuing impact of COVID restrictions a new simplified grant application process will be issued early in 2021.

RECOMMENDATION: that the report be noted.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.6 CP/CP/113 ELECTED MEMBER REPRESENTATION ON THE THRIVE PROJECT BOARD

Members are reminded that it was approved by the Community Planning Committee on 9 November 2020 the nominees from Macedon and Threemilewater DEA representatives to contribute to THRiVE Project Board were passed to the director through the Group Leaders.

The THRiVE nominated Project Board Members are now confirmed as follows:-

DEA	THRiVE nominated Project Board Member
Macedon	Cllr Linda Irwin
Threemilewater	Cllr Julie Gilmour

RECOMMENDATION: that the report be noted.

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.7 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD OCTOBER & NOVEMBER 2020

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

	OCTOBER	NOVEMBER
Full Plans	48	41
Building Notices	180	157
Regularisation Certificates	63	188

Full Plans

	OCTOBER	NOVEMBER
Approvals	22	29
Rejected applications requiring resubmissions	41	36

Commencements, Completions & Inspections

	OCTOBER	NOVEMBER
Commencements	214	254
Completions	226	219

Inspections

	OCTOBER	NOVEMBER
Total Site Inspections were carried out	857	896

Regularisation Certificate

	OCTOBER	NOVEMBER
Regularisation Certificates issued	39	44

Building Notice

	OCTOBER	NOVEMBER
Completion Certificates issued	75	91

Property Certificates

	OCTOBER	NOVEMBER
Number Received	276	297
Number Issued	348	180

Income

	OCTOBER	NOVEMBER
Plan Fees Received for Month	£14655.50	£7263.25
Inspection Fees Invoiced for Month	£21339.63	£33664.28
Building Notice Fees Received for Month	£11570.00	£11758.00
Regularisation Fees Received for Month	£5261.60	£21672.80
Property Certificate Fees Received for Month	£19320.00	£20580.00
TOTAL	£72146.73	£94938.33

	Projected Income To Date	Year to Date Actual Income
OCTOBER	£509,577	£370,280
NOVEMBER	£565,150	£473,633

Postal Numbering & Development Naming

	OCTOBER	NOVEMBER
Numbers of official postal numbers issued	29	116
Number of new developments named	1	None required

LPS Partnership

	OCTOBER	NOVEMBER
Property details surveys completed	19	38

RECOMMENDATION: that the report be noted.

Prepared by: Vicky Jordan, Business Support Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

4.8 PBS/PS/013 CCTV CAMERA STATUS

At the September 2020 Policy and Governance Committee Members requested a report be brought back to the relevant Committee in relation to CCTV Camera coverage. Copy of the minute enclosed.

The Council has a significant level of CCTV installed across the Borough. At Council owned facilities there are 415 cameras installed along with 11 public facing cameras located in the wider Glengormley area and towards the Abbey Centre.

Independent audits coupled with feedback from system users including Property owners, information governance teams, the maintenance contractor and the PSNI have highlighted the following issues with the Council's CCTV provision.

- Poor quality of images - images not being suitable for evidential purposes in any legal action
- Poor or no images at night time
- The vast majority of cameras are analogue with a limited number of Internet Protocol (IP) cameras; this is old technology with limited support
- Inability to achieve a 30-day recording cycle across all locations
- Frequent breakdown of cameras, meaning these are unavailable until repaired
- Replacement parts are obsolete and becoming impossible to maintain
- Potential for hacking of images
- No common software platform to support the operation of the cameras – leads to difficulties and delays accessing images
- Not fully compliant with GDPR
    - Concerns regarding the limited extent of greying out/pixilation on the cameras (used to block out images of private properties) – audit completed suggests cameras at a number of locations are not fully compliant with GDPR
    - Lack of appropriate signage at all locations, this is being addressed.

An audit in 2017/2018 graded the cameras from A-D with A being good, B being satisfactory, C being Poor and D being very poor. The details are listed below in Table 1 for each location. This audit will be fully reviewed in January 2021 to assist with the preparation of an economic appraisal looking at Council's CCTV systems.

A routine planned maintenance report received by Property Services in December 2020 has highlighted three Council Property cameras are not functioning and two public facing Town Centre cameras are not functioning. These issues are being investigated further at time of writing, with a view to repair.

In addition to this, more fundamental issues across a number of the Council's aging CCTV systems are impairing the quality and functionality of these systems. In some instances, consideration needs to be given to the age and condition of the existing system before committing further expenditure on

repairs, as expected lifespan and obsolescence of parts will be factors. This will be fully explored in the economic appraisal.

Table 1: condition of CCTV systems at each location

Location	Audit grade of cameras
Public Facing CCTV, wider Glengormley area	D
Mossley Mill monitoring suite	D
Mossley Mill	C
TATM	C
Antrim CC	A&C
CSD (not relevant going forward)	C
ESD*	D
Sixmile LC	D
Ballyearl LC	C
Valley LC	C
V36	C
Antrim Forum	C
Bruslee	D
O'Neills Road HRC	B
Newpark HRC	D
Craigmore HRC	D
Crumlin HRC	D
Antrim Loughshore Caravan Park	D
Jordanstown Caravan Park	C
Mossley Pavilion	D
Allen Park	C
Sentry Hill	D
Old Courthouse Antrim	C
Crumlin LC	B
Liland Bland Pavilion	C
Clotworthy/ACG	C
Gateway Centre**	A

*At ESD there may be an opportunity to utilise an enhanced CCTV system with remote interactive monitoring, rather than the current manned guarding.

**Gateway Centre was not part of the original audit

In terms of the ongoing monitoring, maintenance and replacement costs associated with improving the CCTV infrastructure the costs have to date been met by Council budgets. Discussions with PSNI regarding sharing the financial burden for the public facing cameras have not been successful to date.

As reported above, a full economic appraisal is currently being undertaken by Property Services Officers and will be brought to the Committee in due course.

RECOMMENDATION: that the report on CCTV be noted.

Prepared by: Graham Reid, Senior Assets Officer

Agreed by: Bronagh Doonan, Head of Property and Building Services

Approved by: Nick Harkness, Director of Community Planning