



4 September 2019

Chairman: Councillor V McWilliam

Vice Chairman: Councillor P Dunlop

Committee Members: Aldermen M Girvan, D Kinahan and J McGrath  
Councillors L Clarke, G Finlay, R Kinnear, D McCullough,  
T McGrann, P Michael, S Ross, M Stewart, L Smyth and  
R Wilson

Dear Member

**MEETING OF THE COMMUNITY PLANNING & REGENERATION COMMITTEE**

A meeting of the Community Planning and Regeneration Committee will be held in the **Council Chamber, Mossley Mill on Monday 9 September at 6.30pm**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**PLEASE NOTE: a fork buffet will be available in the Members Room from 5:30pm**

**For any queries please contact Member Services:**

Tel: 028 9448 1301 or Email: [memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## **AGENDA**

- 1 Apologies
- 2 Declarations of Interest
- 3 Presentation by Barnardo's Thrive Project
- 4 **ITEMS FOR DECISION**
  - 4.1 Voluntary Donations Theatre Ticketing System
  - 4.2 Street Naming
  - 4.3 Remaining Artifacts relating to Whiteabbey Clock
  - 4.4 Retirement of Lord Lieutenant of County Antrim
  - 4.5 The Courtyard Community Choir
  - 4.6 PEACE IV Partnership Minutes
  - 4.7 Community Development Grant Aid Programme 2019/20 – Small Grants Funding Recommendations
  - 4.8 Northern Ireland and VE Day 75 2020
  - 4.9 Dual Language Street Signs
  - 4.10 Request For Free Use of Room in Ballyduff Community Centre – Make It Better Campaign
  - 4.11 Borough Arts and Cultural Advisory Panel
  - 4.12 Lough Neagh Partnership Historical Antrim Study
  - 4.13 Request for Halloween Beacon for Ballycraigy
- 5 **ITEMS FOR INFORMATION**
  - 5.1 Building Control Matters for the Period 1-30 June 2019
  - 5.2 Community Planning Section - Partnership Minutes
  - 5.3 Criminal Justice Inspection Northern Ireland – Review of PCSPs in Northern Ireland
  - 5.4 PEACE IV Cross Border Programmes

5.5 Quarterly Update - Capital Programme

6 **ITEMS IN CONFIDENCE**

6.1 Security at Antrim Castle Gardens

7 **ANY OTHER RELEVANT BUSINESS**

**REPORT ON BUSINESS TO BE CONSIDERED AT THE  
COMMUNITY PLANNING & REGENERATION COMMITTEE MEETING ON  
MONDAY 9 SEPTEMBER 2019**

**3. PRESENTATION**

Members are advised that at the June Community Planning and Regeneration Committee Meeting it was agreed to accept a presentation from Barnardo's on the THRIVE project.

Claire Humphrey, Children's Services Manager, Barnardo's will be in attendance.

#### **4. ITEMS FOR DECISION**

##### **4.1 AC/GEN/025 VOLUNTARY DONATIONS THEATRE TICKETING SYSTEM**

Members are advised that Ticketsolve, the ticketing system used across the Arts and Culture service, now includes an option that allows bookers to add a voluntary donation to their basket before completing their purchase. This functionality includes a window to promote a chosen campaign with a brief message and allows bookers to choose to donate a predetermined sum or a sum of their choice.

Experience of similar campaigns in other venues has demonstrated that there are a number of customers, with an affection and loyalty to the venue who like to contribute financially towards the delivery of that venue's artistic programme.

It is proposed that the voluntary donation functionality on the Ticketsolve system be utilised in Antrim and Newtownabbey, providing those customers with a philanthropic nature, an opportunity to contribute towards increasing access to the arts throughout the Borough. Funds raised could be used for a range of projects, including delivery of creative workshops within the community or to fund coaches for schools to bring students to visit a performance or event.

If approved it is proposed funds would be collected and held for the first 6 months. Once the scale of the funding is known, at the end of this period Officers would report to Members with options for suitable projects.

#### **RECOMMENDATION: that**

- 1) a Campaign be launched using the technology available on the current Box Office system to provide customers with the opportunity to make a voluntary donation to help increase access to the arts across the Borough;**
- 2) Officers report the amount collected over a 6 month period along with options for suitable projects.**

Prepared by: Bernard Clarkson, Art Services Manager

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

## 4.2 PBS/BC/003 STREET NAMING

An application was received on 14 August 2019 from Apple Orchard Construction regarding the naming of a residential development at Mill Road, Crumlin. The development consists of 11 units, these being a mixture of semi-detached and townhouses. The development names along with the developer's rationale have been submitted as outlined below, with the developer's application, location map and site plan enclosed.

- 1 – Mill Race View – Mill Race runs through the housing development
- 2 – River Mill Close – River runs to the side of the site
- 3 – Mill Bridge Mews – Mill located to the side of the site and a bridge located over the river at the other side of the site.

Should the Committee not wish to select one of the above names; the matter will be referred back to the developer via the Building Control section for further consideration.

**RECOMMENDATION: that Committee select a name for the above development.**

Prepared by: Liam McFadden, Principal Building Control Surveyor

Agreed by: Bronagh Doonan, Building and Property Services

Approved by: Nick Harkness, Director of Community Planning

### 4.3 PBS/PS/008 REMAINING ARTIFACTS RELATING TO WHITEABBEY CLOCK

Members are reminded that in December 2016, Council agreed to utilise DEA funding to replace the wall mounted clock on a property on the Shore Road in Whiteabbey Village. The clock was a key feature of the local area for many years and was previously replaced by legacy Newtownabbey Borough Council in 1994. Following storm damage, the clock was removed in 2016 as it was in a dangerous condition.

In December 2016, Members decided a replacement pillar clock, a copy of which is enclosed, on the shore side of the Shore Road was the optimum option and works were completed in early 2017 at a total cost of £10,600.

The remaining artifacts from the wall mounted clock installed in 1994 are:-

- i. 1 clock face dating from 1990's
- ii. the clock bracket which is likely to be older

A request has been received from Abbeyville Residents' Association in Whiteabbey that the Council either

- i. restore the wall mounted clock and erect it in its original location; or
- ii. give the Abbeyville Residents' Association the remaining 2 parts and they will organise the repair and installation.

The indicative costs received for the reconstruction of the clock using the remaining clock face as a template for new faces and repairing the bracket is approximately between £3,350-£3,750 +VAT. The indicative costs for ancillary works to support the installation of the clock in a position to be determined is between £1,500-£3,200 (depending on the proximity of a suitable power supply).

#### Options

**Option 1:** Refurbish the wall mounted clock at costs of between £4,850 - £6,950 and actively seek out installation sites for Member's future consideration.

**Option 2:** Pass the 2 remaining parts of the wall mounted clock to Abbeyville Residents' Association as per their request and confirm that this should be at no cost to Council.

**Option 3:** Dispose of the parts at scrap value.

**Option 4:** Retain the parts for possible future refurbishment, but do nothing currently.

**RECOMMENDATION:** that, given Council's previous investment of £10,600 on a replacement pillar clock in the local area, Members may wish to implement Option 2 with the associated condition that Council would make no contribution to restoration, installation or other associated costs.

Prepared by: Bronagh Doonan, Head of Property and Building Services

Approved by: Nick Harkness, Director of Community Planning



#### 4.4 AC/EV/15 RETIREMENT OF LORD LIEUTENANT OF COUNTY ANTRIM

Members are reminded that it was agreed in 2017 that Councils within County Antrim would work together to make plans to mark the retirement of Mrs Joan Christie CVO, OBE as Lord-Lieutenant for the County of Antrim in 2019. The following Councils all agreed to participate in the leaving legacy arrangements:

- Antrim and Newtownabbey Borough Council
- Causeway Coast and Glens Borough Council
- Lisburn and Castlereagh City Council
- Mid and East Antrim Borough Council

A Steering Group was established, chaired by the then High Sherriff Mrs Miranda Gordon DL, containing a number of Deputy Lieutenants and Officers from the above Councils.

At the June 2017 Council meeting it was agreed that a contribution of £3,500 to cover costs associated with the plans to mark the retirement of Mrs Christie be made, which included the purchase of 2 tables of 10 at the Gala Dinner in the Tullyglass House Hotel on 22 March 2019.

This event was attended by approximately 550 people with most purchasing tickets at a cost of £50 per person for hospitality and entertainment. The event budget was made up from each of the 4 Councils contribution of £3,500 and income from the ticket sales to the Gala Dinner. All costs associated with the event were covered from this budget including gifts to Mrs Christie, event branding, administration and all professional fees.

After all expenses have been paid, the sum of £3,735.25 net income remains. As this was a not-for-profit event, the Steering Group expressed their desire that any remaining money be distributed to a worthy cause. Each Council's share of this surplus is £933.81.

Following discussion with Mrs Christie, it would be her wish that the remaining income be gifted to the NI Children's Hospice for their "I'm Coming Home" project. The I'm Coming Home bed brings babies and their families home where they need to be. The bed is staffed by a team of highly trained and experienced paediatric nurses, who can stay with the family, providing care 24 hours a day.

**RECOMMENDATION: that the gifting of the 4 Council's budget surplus of £3,735.25 from the gala dinner to mark the retirement of the Lord-Lieutenant of the County of Antrim, Mrs Joan Christie CVO, OBE, be gifted to the NI Children's Hospice for their "I'm Coming Home" project be approved.**

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

#### **4.5 AC/GEN/045 THE COURTYARD COMMUNITY CHOIR**

Members are reminded that the Courtyard Community Choir was first established by a group of employees of the legacy Council in 2013 and supported by the Arts Development Service. The choir now has a membership of 65 enthusiastic singers whose ages range from 20 to 80 years of age.

The aim of the choir is to create an opportunity for all to participate in an arts activity which enhances, well-being, confidence and creates a sense of community. The Choir is based at the Courtyard Theatre and meets there to rehearse. It is led by a professional Music Director, Dr Thomas Brown, and Choir Master, Maureen Larmour.

The development of the Courtyard Community Choir has required support from the Council through provision of rehearsal space, subject to availability, at the Courtyard Theatre for 18 weeks each year, as well as the cost of the fees of the Musical Director and Choir Master – up to a maximum of £1500 per annum. In return for this the choir delivers a number of performances for the Council at no cost, including two public performances where the box office receipts are retained by the Council

Members are advised that this arrangement has worked effectively and it is planned to extend the current arrangement with the Courtyard Community Choir as per previous Council agreement.

**RECOMMENDATION: that the report be noted.**

Prepared by: Bernard Clarkson, Art Services Manager

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

#### **4.6 CP/P4/017/VOL3 PEACE IV PARTNERSHIP MINUTES**

Members are reminded that the PEACE IV Partnership operates as a Working Group of Council. As such the minutes of the PEACE IV Partnership meeting held on Tuesday 09 April 2019 and Tuesday 11 June 2019 are enclosed for consideration.

**RECOMMENDATION: that the minutes of the PEACE IV Partnership held on Tuesday 09 April 2019 and Tuesday 11 June 2019 be approved.**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### 4.7 CP/CD/281 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2019/20 – SMALL GRANTS FUNDING RECOMMENDATIONS

Members are reminded of the Small Grants Programme which was agreed by the Council in October 2014 as part of the new Antrim and Newtownabbey Borough Council Community Development Grant Aid Programme.

The purpose of the Small Grants programme is to provide financial assistance to groups within the Borough of up to a maximum of £500 towards seeding costs and/or insurance or a small activity and/or insurance. Members are advised that groups who apply for a small grant are not permitted to apply for any other funding available under the wider Community Development Grant Aid Programme during the course of the 2019/20 financial year.

To be successful in securing a small grant groups applying must score a minimum of 50% in their application assessment and all proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

During the month of August, two applications totalling £1,000 were received and assessed by Officers as outlined below.

Group Name/Project Promoter	Project Description/Title	Scored Percentage	Amount Requested	Amount Awarded	Notes
All About Us – ASD Teens	Small Activity Grant for Christmas Celebration Event	33%	£500	£0	Insufficient evidence of need provided or how the project will encourage participation
MG Bowling Club (Moneyglass)	Small Activity Grant for Hall Rental	33%	£500	£0	Insufficient evidence of need provided or how the project will encourage participation

The total budget available for Small Grants for the 2019/20 financial year is £14,812.34. The total amount of financial assistance awarded to date is £7,500, leaving a balance of £7,312.34 to fund future applications that may be submitted to the Council during the remainder of the year. Unsuccessful applicants may reapply.

**RECOMMENDATION: that the Small Grant award recommendations be approved and that feedback be given to both unsuccessful applicants.**

Prepared by: Kerry Brady, Community Support & Governance Officer

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### 4.8 AC/EV/13 NORTHERN IRELAND AND VE DAY 75 2020

Members are reminded that a report outlining initial plans for the commemoration of VE Day 75 was brought to the June Committee meeting and it was agreed that the Council participate in a range of commemorative activities, in response to an invitation by Her Majesty The Queens Pageant Master, as follows:

- The Playing of Battle's O'er and VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches and cathedrals Ringing out for Peace
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

In addition to the above it was agreed to host two street party events: one in Mossley Mill Civic Square on Saturday 9 May 2020 and the other in Antrim Castle Gardens on Sunday 10 May 2020 and for Officers to work up more detailed proposals and budgets for a future meeting of the Committee. Members are advised that a Section 75 Screening exercise in relation to a VE Day 75 programme has been carried out, the outcome of which was approved by the Committee in June.

An outline VE Day 75 programme of commemorative activity scheduled for May 2020 is enclosed for Members' consideration along with indicative costs. Members are advised that the programme is a draft outline and it is usual for anniversaries of this significance that further programme content is developed by various organisations as the anniversaries approach so the programme could be enhanced further in the lead up to May 2020. For this reason a total budget of £50,000 is proposed, which covers indicative costs of the draft programme with some contingency should additional opportunities, which might further enhance the programme, become available. Any proposed additions to the programme will be reported to a future meeting.

Members are also advised that Officers have engaged with the NI lead Officers for the 3 main military services Army, Navy and Air Force and requested their input in particular to the planned street party events. They have indicated an enthusiasm and willingness to support these events however with the caveat that they are resource light and will be facing multiple requests to support events over the anniversary weekend. Further detail on the military services involvement with the Council events and the VE Day 75 programme will also be brought to a future meeting of the Committee.

Once the programme is developed there will be a range of marketing and PR activity undertaken to publicise the events and activities. To this end a special VE Day 75 logo has been developed by the in house design team for use all marketing media. There are four variations of the logo enclosed for Members' information. It is proposed that option 4 on the bottom right be approved as it carries the Victory in Europe message and best conveys the VE Day 75 significance.

**RECOMMENDATION: that**

**(a) the draft programme for VE Day 75 including a budget of £50,000 be approved with any additional programme content including military services participation to be reported to a future meeting.**

**(b) 'Victory in Europe' logo option 4 as per enclosure be approved for use with all programme marketing activity**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

#### **4.9 G-LEG-85 & CP/CD/272 DUAL LANGUAGE STREET SIGNS**

In August 2018, the Council agreed that a new Dual Language Street Signs policy be drafted for consideration by the Council.

##### **Legislation**

Article 11 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995 gives Councils the power to erect dual language street signs or secondary nameplates in a language other than English.

##### **Considerations**

Having consulted the policies of other Councils, the suggested draft process for seeking and assessing the views of occupiers and the criteria to be applied in deciding whether to erect a street sign in a language other than English are as follows:

- (i) Applications supported by a petition representing not less than 50% of the people appearing on the Electoral Register of the street for which the application is made will be progressed. The petition will be brought to the Council to note the request and seek approval to move to the next stage of the process.
- (ii) Where the above requirements have been met, the Council will canvass by post all people appearing on the Electoral Register of that street and seek their views on the request to erect a street sign in a second specified language. Those canvassed will be given up to 6 weeks to respond in writing. People not returning a reply will be deemed not to be in favour of the application.
- (iii) The Council may also seek the views of certain statutory bodies, for example, the PSNI, Royal Mail, NI Fire and Rescue Service, Northern Ireland Ambulance Service.
- (iv) Where two thirds or more of all those canvassed have indicated that they are in favour of the erection of a second language street sign, the matter will be brought before the Council for decision.
- (v) When a decision has been taken to erect a street sign in a second language, the translation from English to that second language will be carried out by an independent, competent body.
- (vi) The second language sign shall be located immediately below the English sign and the size of lettering shall be smaller than the English version to avoid any risk of confusion to the emergency services.

##### **Consultation**

The draft Policy will be subject to a 3 month consultation process with relevant stakeholders and residents. Thereafter a further report will be brought for Members consideration following completion of the consultation process.



**RECOMMENDATION: that the process as outlined above at (i) to (vi) be approved, subject to a 3 month consultation process with residents, ratepayers and stakeholders.**

Prepared by: Paul Casey: Borough Lawyer

Approved by: Nick Harkness, Director of Community Planning

**4.10 CP/CD/148 BALLYDUFF COMMUNITY CENTRE FREE ROOM USE REQUEST –  
'MAKE IT BETTER CAMPAIGN'**

Members are advised that a request has been received from Women's Aid for the free use of the Minor Hall in Ballyduff Community Centre on Friday 11<sup>th</sup> October 2019 9:30am-12:30pm.

This is to facilitate an annual fund raising coffee morning for the 'Make It Better Campaign'. The campaign supports children in abusive relationships. The event is open to the public and members will receive an invitation.

In Addition, Members are reminded that within both the Leisure and Arts and Culture Pricing Policy the Council has made provision for consideration of requests for free use of facilities. This was originally approved in March 2016 and updated at the Operations Committee on the 4 September 2017.

Members are asked to consider adding Community Facilities to this Free Use Policy. This would help align any requests being received individuals for free use of for Community Facilities with the agreed policy for Leisure and Arts and Culture.

**RECOMMENDATION: that**

**(a) the free use request be approved for the Women's Aid event on 11 October 2019;**

**(b) Community Facilities be included under the existing Leisure and Arts and Culture Pricing Policy for free use requests.**

Prepared by: Paul Townsend, Community Facility Co-ordinator

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### **4.11 AC/GEN/10 BOROUGH ARTS AND CULTURAL ADVISORY PANEL**

Members are reminded that it was agreed at the February 2019 Community Planning and Regeneration Committee that the Borough Arts and Cultural Advisory Panel continue in the next term of the Council with the recruitment of up to twelve independent members of the Panel approved to commence in March 2019. At this meeting, a revised constitution of the Borough Arts and Cultural Advisory Panel was also approved.

At the Community Planning and Regeneration Committee in June 2019, the outcome of this recruitment was reported and the appointment of ten independent voluntary members to the Borough Arts and Cultural Advisory Panel for the term of the Council approved. Nominations to the Panel from Party Group Leaders on behalf of the parties was requested.

The following elected member nominations have been received from each party to serve on the Borough Arts and Cultural Advisory Panel:

Alderman Thomas Hogg DUP  
Councillor Jim Montgomery UUP  
Councillor Billy Webb Alliance  
Councillor Michael Goodman Sinn Fein and  
Councillor Noreen McClelland SDLP

The first meeting of the Panel was held on Thursday 8 August 2019 in Theatre at the Mill. The meeting opening with the election of the Chair (from within the elected member membership) and the Vice Chair (from within the independent membership). Councillor Billy Webb was appointed as Chair for the term of the Panel and Siobhan McGuigan appointed as Vice Chair. The minutes of this first meeting are **enclosed** for Members' information along with the theatre programmes for autumn 2019 in the three Council theatres **enclosed** for members' information having been approved by the Panel.

#### **RECOMMENDATION: that**

- i. the elected member representation on the Borough Arts and Cultural Advisory Panel be noted**
- ii. the appointment of Councillor Billy Webb as Chair of the Panel and Siobhan Mc Guigan as Vice Chair be approved and**
- iii. the minutes of the meeting of 8 August 2019, including autumn programmes for the 3 theatres, be noted.**

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

#### 4.12 AC/HE/029 LOUGH NEAGH PARTNERSHIP HISTORICAL ANTRIM STUDY

Members are advised that as part of the ongoing work of the tourism strategy, community plan and heritage of the Borough the extensive heritage assets in and around Antrim Town have been identified as a valuable resource which could be further developed for the benefit of both residents and visitors.

Tourism NI have identified culture and heritage as a vital part of Northern Ireland fabric vital to the tourism offering. They believe that to maintain and grow a vibrant tourism offering there is a need to create compelling heritage experiences that will appeal to the tourism target markets.

A number of meetings have taken place with Lough Neagh Partnership about how best to explore the history and in particular the built heritage of Antrim Town. The partnership has presented the Council with a research proposal a copy of which is enclosed to identify and record the build heritage of Antrim Town to inform potential tourism, recreation and educational opportunities in the future.

The purpose of the study is to examine the many heritage assets of Antrim Town alongside the capacity and activities of relevant heritage organisations with the aim of building a picture of the sector and identifying opportunities for development. The historic environment plays an important role in providing a sense of place and identity, supporting wellbeing and promoting economic growth and community cohesion.

Heritage assets is the collective term used for archaeological sites, monuments, buildings, industrial sites, artefacts, gardens and other elements of the historic environment or build heritage.

The Lough Neagh Partnership have estimated the study to cost between £4,500 and £5,500 net and have stated that they can contribute up to 75% of the total cost. It is proposed that the Council make a 25% contribution to the study estimated between £1,125 and £1,375, provision for which exists in heritage budgets.

The Lough Neagh Partnership has also offered to undertake a study of relevant history of the area and now this may align to the build heritage. It is hoped that this study can be fully funded by Lough Neagh Partnership.

**RECOMMENDATION: that the Lough Neagh Partnership proposal to conduct a Historic Antrim Study to record the build heritage of Antrim Town at a cost of between £1,125 and £1,375 be approved.**

Prepared by: Ursula Fay, Head of Arts & Culture

Agreed by: Nick Harkness, Director of Community Planning

#### **4.13 CP/F/CD/CFF/105 BALLYCRAIGY ENVIRONMENTAL DEVELOPMENT ASSOCIATION BEACON REQUEST**

Members are advised that correspondence has been received from Ballycraigy Environmental Development Association requesting the use of a Council Beacon for their annual Halloween event planned to take place on Thursday 31 October 2019 from 6pm until 10pm. Members will remember that a similar request was approved last year and this paved the way for the group signing up to the Bonfire Management Programme in March 2019.

Following the success of last year's event, which attracted in excess of 400 attendees, the proposed programme for this year includes; a children's disco, inflatables, a fancy dress competition, sweets and treats, hospitality and a firework display.

The Association proposes that Community Events such as this provide the opportunity for the local community to come together, build capacity and create a greater sense of community ownership and civic pride in the area.

**Committee's instructions are requested.**

Prepared by: Jonathan Henderson, Community Services Officer

Agreed by: Louise Moore, Head of Community Planning and Regeneration

Approved by: Nick Harkness, Director of Community Planning

## 5 ITEMS FOR INFORMATION

### 5.1 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD 1-30 JUNE 2019

#### **BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

#### **Applications Received**

Full Plans – 50  
Building Notices – 134  
Regularisation Certificates – 52

#### **Full Plans**

Approvals – 39  
Rejected applications requiring resubmissions – 70

#### **Commencements & Completions**

Commencements – 247  
Completions - 238

**Inspections** - A total of 917 Site Inspections were carried out.

**Regularisation Certificate** - 43 Regularisation Certificates issued.

**Building Notice**- 116 Completion Certificates issued

**Property Certificates** Received – 252

Plan Fees Received for Month	£15353.25
Inspection Fees Invoiced for Month	£17347.19
Building Notice Fees Received for Month	£8600.00
Regularisation Fees Received for Month	£4334.40
Property Certificate Fees Received for Month	<u>£14940.00</u>
<b>TOTAL</b>	<b>£60574.84</b>

#### **Income**

<b>Projected Annual Income</b>	<b>Year to Date Actual Income</b>
<b>£ 298,447</b>	<b>£ 310,944</b>

#### **Postal Numbering & Development Naming**

Numbers of official postal numbers issued – 10  
Number of new developments named - 3

#### **LPS Partnership**

Commercial Vacancies – 60 (Commercial vacancy tranche received June 2019).

Property details surveys completed 26

**RECOMMENDATION: that the report be noted.**

Prepared by: Vicky Jordan, Clerical Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by: Nick Harkness, Director of Community Planning

## 5.2 CP/GEN/19 COMMUNITY PLANNING SECTION - PARTNERSHIP MINUTES

Members are advised that the quarterly update Partnership Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on your I pads.

Community Development		
File Ref	Date of Meeting	Name of Partnership
D/Gen/091	-	Antrim & Newtownabbey Citizens Advice Bureau
D/CSP/048	22/5/19	Antrim & Newtownabbey Policing & Community Safety Partnership (PCSP)
D/DP/067	19/3/19 24/6/19	Rathcoole Neighbourhood Renewal Partnership
D/DP/067	12/12/18	Grange Neighbourhood Renewal Partnership
	-	Joint Cohesion Group
CP/GR/043	-	Traveller Issues Local Government Partnership

**RECOMMENDATION: that the Partnership Minutes be noted.**

Prepared by: Dawn Leonard/Wendy Donaldson

Agreed by/Approved by: Nick Harkness, Director of Community Planning



### **5.3 CP/PCSP/106 CRIMINAL JUSTICE INSPECTION NORTHERN IRELAND – REVIEW OF PCSPS IN NORTHERN IRELAND**

Members are advised that Criminal Justice Inspection Northern Ireland (CIJINI) undertook a review of Policing and Community Safety Partnerships (PCSPs) in Northern Ireland. This follows on from a previous report in 2015, commissioned by the Joint Committee (Department of Justice and Northern Ireland Policing Board), which identified significant scope for improvement.

The final report **enclosed**, suggests a number of recommendations but recognises the positive contribution of PCSPs and the Deputy Chief Inspector indicated a significant level of work was being undertaken and funding made available by PCSPs to support projects and events that were of benefit to the community. The Chief Inspector of Criminal Justice in Northern Ireland also recognised that a 'winning formula' was "effective PCSP Managers and support teams fully engaged in the progressive approach of District Councils to Community Planning and outcome based accountability".

**RECOMMENDATION: that the report be noted.**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Agreed by: Louise Moore, Head of Community Planning

Approved by: Nick Harkness, Director of Community Planning

#### 5.4 CP/P4/029 PEACE IV CROSS BORDER PROGRAMMES

Members are reminded that a letter of offer for £3,063,346.40 was received from the Special European Union Programmes Body (SEUPB) in August 2017 for delivery of the PEACE IV Local Action Plan in Antrim and Newtownabbey. The approved Local Action Plan includes 16 programmes (encompassing 31 projects) under the three key themes of Children and Young People, Shared Spaces and Services, and Building Positive Relations.

The PEACE IV Local Action Plan includes two Council Led Cross Border Programmes. The Cross Border programmes present an opportunity for a learning exchange, the sharing of delivery ideas and best practice examples. Members are reminded that the two Cross Border connections are with Cavan County Council, and Monaghan County Council and that the programme involves an opportunity for Members involvement in the Cavan County Council Programme. The programme provides opportunities for future cross border opportunities between ANBC and Monaghan County Council, and Cavan County Council for future working and shared learning. Programme content will involve a variety of delivery methods to include; presentations, site visits, workshops with a focus on creating a learning exchange on Community Development, Good Relations and Community Safety

The Cross Border Programme with Cavan County Council is scheduled for 23 to 25 October 2019 within the Antrim and Newtownabbey Borough area, commencing at 1pm on 23 October and concluding at 2pm on 25 October with accommodation and sustenance provided throughout the duration. Further details on the venue and programme will be circulated to Members. Participation is sought primarily from Elected Members; with capacity for 15 individuals. An expression of interest form will be circulated to all elected members for consideration in order to recruit Elected Members. In the result of oversubscription to the programme it is proposed that Elected Members will be allocated a place on the programme through d'Hondt.

Members are advised the Cross Border Programme with Monaghan County Council is scheduled for 19 & 20 November 2019 within the Monaghan County Council area, with the possibility of a second residential within the ANBC area early in 2020. Participation for this programme will be primarily Council Officers; with capacity for 15 individuals. An expression of interest form will be circulated to staff across Council.

**RECOMMENDATION: that the PEACE IV Cross Border Programmes with Monaghan County Council, and Cavan County Council be noted.**

Prepared by: Andrew Irwin, Community Safety and Good Relations Manager

Approved by: Nick Harkness, Director of Community Planning

## 5.5 CD/PM/117 QUARTERLY UPDATE - CAPITAL PROGRAMME

A Capital Projects Status Report for September 2019 (up to 27 August 2019) is enclosed for Members' information.

**RECOMMENDATION: that the report be noted.**

Prepared by: Claire Minnis, Capital Projects Manager

Approved by: Nick Harkness, Director of Community Planning

## 5.6 AC/ACG/12 FIELDS IN TRUST BEST UK PARK

Members are advised that Antrim Castle Gardens was nominated by the Arts and Culture team for the Fields in Trust UK's Best Park, as voted by the public. There were seventeen parks and green spaces across Northern Ireland nominated for the UK's Best Park including Stormont Estate, Sir Thomas and Lady Dixon Park, Kilbroney Park and Ward Park Bangor.

All eligible nominated parks progressed to a public vote to find the winner. Voting opened at 9am on Friday 5th July 2019 and closed at noon on Monday 19th August 2019. At close of voting the parks with the most votes in each of England, Scotland, Wales and Northern Ireland were shortlisted. A marketing and PR campaign was activated during voting to enable residents, park users, communities, Friends of Groups, and elected representatives to champion this opportunity.

**This summer's UK's Best Park award saw all-time high numbers of nominations and a record votes tally, with 36,832 park users casting votes to help decide the winner of the UK's Best Park 2019.**

It was announced by Fields In Trust on Friday 30 August that Antrim Castle Gardens had won the Northern Ireland vote being one of three spaces in Northern Ireland which placed within the top 20% of all nominations nationally in voting for UK's Best Park 2019. Each of these spaces receives "Much Loved" status, recognising the support they have received this summer from those who use and love them. The other two "Much Loved" spaces in Northern Ireland are Carnfunnock Country Park, Larne and Craigavon City Park.

The Gardens now join the other three national Best Park winners on the shortlist for the overall title of UK's Best Park 2019, the winner of which will be revealed on Thursday 12th September. Members will be advised of the result by email once it is announced.

Antrim Castle Gardens was previously crowned Best NI Park in 2016 but missed the overall title of Best UK Park on that occasion however did achieve excellent positive PR in relation to the Best NI Park accolade.

**RECOMMENDATION: that the report be noted.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning