

**PEACE IV PARTNERSHIP MEETING  
TUESDAY 13 MARCH 2018  
SPINNING ROOM, MOSSLEY MILL  
6.30PM – 7.30PM**

**Present:** Connor O'Dornan (ANBC PIV), Carly Long (ANBC PIV), Louise Moore (ANBC PIV), Cllr David Hollis, Cllr Michael Maguire, Cllr Jim Bingham, Cllr Stephen Ross, Cllr Audrey Ball, Cllr Linda Clarke, Arthur Davidson (PSNI) (representing SI Emma Bond), David Crooks, Valerie Adams

**Apologies:** Cllr Noreen McClelland, Cllr Neil Kelly, John Read (NIHE), Amanda Ashe (NIHE), Francis Loughlin (EA), Kathy Wolff, Ken Nelson, Mark Glover,

**Non-Attending:** Cllr David Arthurs, Cllr Michael Goodman, Alyson Dunn (NIHSCT), Cllr Nigel Kells,

Item	Minutes	Action
	Arrival (tea/coffee)	
1	<p><b>Welcome and apologies</b> Cllr David Hollis (Elected Member) in the Chair.</p> <p>Apologies received noted as per above. Members advised to sign the attendance sheet being circulated. Chair welcomed everyone and thanked them for attending.</p>	
2	<p><b>Communications/Council update</b> COD provided an update to members on recent secretariat actions and progress to date.</p>	
3	<p><b>Minutes from previous Partnership meeting (13 February 2018)</b> Comments invited from the Chair on Partnership Meeting Minutes. No additional comments offered.</p> <p><b>Proposed by Cllr L Clarke</b> <b>Seconded by V Adams</b></p>	
4	<p><b>Matters Arising and Declarations of Interest Requested</b></p> <ul style="list-style-type: none"> <li>- No matters arising</li> <li>- No declarations of interest identified</li> </ul>	
5	<p><b>Report on Business to be considered:</b></p> <p><b>5.1 Social Partner Recruitment</b> Members were reminded that following the resignation of one of the PEACE IV Social Partners, it was agreed at 13 February 2018 Partnership meeting to initiate the process for recruitment of a replacement social partner.</p> <p>One elected member is required to sit on the shortlisting and interview panels along with one Council Officer from the Community Planning / PEACE IV team and one Council Officer from the Human Resources Section. Following advice from Human Resources Department, it was recommended that current Chair</p>	

Cllr David Hollis sits on the shortlisting and interview panel.

#### **RECOMMENDATION**

**It was recommended that as Partnership Chair, Cllr David Hollis be nominated to sit on the recruitment panel for a new social partner.**

**Proposed by Cllr J Bingham  
Seconded by Cllr A Ball**

#### **5.2 Key Institutions Combined Programme**

Declaration of Interest by K Wolff however Partnership member was not in attendance.

Members were reminded that, following a number of tenders in Phase II resulting in either no submissions or no appointments, the Partnership agreed to group three programmes into one single tender exercise. A DRAFT terms of reference has been drawn up to be issued as part of the Phase III Procurement exercise.

COD carried out a presentation on the overview and outputs of the combined programmes and members provided feedback regarding content of same.

Members were informed that a pre-market public information event has provisionally been scheduled for **Thursday 12 April 2018 at 6.30pm in Yarn Suite, Mossley Mill.**

As agreed by Full Partnership in February 2018, the deadline for submissions will be 8 weeks after the documentation is first published.

#### **RECOMMENDATION**

**It was recommended that the Terms of Reference for the combined Building Positive Relations Programmes be approved and the date for the pre-market public engagement event be confirmed.**

**Proposed by Cllr L Clarke  
Seconded by Cllr A Ball**

#### **5.3 Urban Sports Park Outline Business Case**

Members were reminded that prior to a letter of offer being received for the PEACE IV Local Action Plan from SEUPB in August 2017, the Council had begun preparatory work on the three Capital Shared Space Projects within the PEACE IV Local Action Plan.

SEUPB requested that all preparatory information relating to the project be submitted in an Outline Business Case format for approval prior to procurement

of a design consultant. Following approval by the Council's Corporate Leadership Team, the DRAFT Outline Business Case for the Urban Sports Park was submitted to SEUPB subject to Operations Committee and Full Council approvals. The DRAFT Outline Business Case was included for member's information **Enclosure B**.

If the Outline Business Case is approved by both SEUPB and Antrim and Newtownabbey Borough Council, Council officers from the PEACE IV, Leisure Services, Procurement and Capital Development Sections would continue to liaise with SEUPB and the Central Procurement Department (CPD) to prepare documentation for procurement of a design consultant.

#### **RECOMMENDATION**

**It was recommended that this report be noted**

**Proposed by Cllr S Ross**

**Seconded by Cllr M Maguire**

Cllr J Bingham left the meeting at this point.

#### **5.4 Re-bid Update and Modification Request**

Members were reminded that at the 13 February 2018 Partnership meeting, the content of each modification request (re-bid) was agreed for submission to SEUPB. However, following discussions with SEUPB Case Officer a change in the content of the Building Positive Relations theme modification request was agreed and confirmation of the update was circulated to Partnership members.

On 16 February 2018, two modification requests were also submitted to SEUPB as agreed by the Partnership on 13 February 2018 regarding:

- Children and Young People – Early Intervention Programme 1a – Cultural Diversity and Awareness (£20,000)
- Shared Spaces and Services – Learning from PEACE IV (£50,000)

#### **RECOMMENDATION**

**It was recommended that the report be noted**

**Proposed by Cllr M Maguire**

**Seconded by Cllr L Clarke**

#### **5.5 Partnership Development Day**

Members were reminded that it was agreed at the Partnership meeting on 13 February 2018 to visit PEACE III funded Portadown People's Park for the Partnership Development Day. Officers have since circulated possible dates

and members have replied indicating their availability. Following responses from Partnership Members, Thursday 10th May 2018 was chosen as the most appropriate date and a calendar invite has been circulated to Partnership members.

**PEACE IV Partnership Development Day - Thursday 10<sup>th</sup> May 2018  
Portadown People's Park**

Members were asked to RSVP to the calendar invite if they have not already done so and inform of any specific needs on the day. It was agreed that an Antrim Civic Centre pick up was unnecessary and staff could pick up any members travelling from Antrim.

**RECOMMENDATION**

**It was agreed that the Partnership Development Day be held on Thursday 10<sup>th</sup> May with pick up from Mossley Mill by bus.**

**Proposed by Cllr M Maguire  
Seconded by Cllr A Ball**

**5.6 2018/19 PEACE IV Partnership Meeting Schedule**

Members were reminded that a decision was made at the Partnership meeting on 14 November 2017 to schedule in Partnership meetings and Working Group meetings for the 2018/19 financial year and circulate calendar invites to Partnership members. This has been completed and members should have received calendar invites for all 2018/19 Full Partnership and Working Group meetings. Members were encouraged to use the RSVP function on these invites to confirm attendance or indicate apologies.

One clash was identified now that all Council and Committee meetings have also been scheduled for 2018/19. As a result, the following change has been made to the PEACE IV Meeting Schedule for 2018/19.

PEACE IV Working Group Meetings on **Tuesday 12<sup>th</sup> March 2019 HAVE BEEN RESCHEDULED TO Wednesday 13<sup>th</sup> March 2019** – calendar cancellation and invite to follow.

The updated PEACE IV Meeting Schedule for 2018/19 was included in **Enclosure C**.

COD proposed that the Partnership consider changing the location of some of the meetings within the schedule to include Community Centers and Delivery Agent premises – matter to be reviewed at the Partnership Development Day.

**RECOMMENDATION**

**It was recommended that the report be noted**

**CL  
Action**

	<p><b>Proposed by Cllr A Ball</b> <b>Seconded by Cllr M Maguire</b></p> <p><b>5.7 Phase I Tendered Programmes</b> Members were reminded tender responses for Phase I programmes were pre-scored by the Officers panel, recommendations presented to the PEACE IV Partnership Panel and recommendations for appointments (including tender reports) approved by PEACE IV Partnership, Full Council and SEUPB.</p> <p>Following completion of pre-contract checklists, initial meetings and agreement of project implementation plans and payment milestones, the following Phase I tendered programmes have now been issued with final contracts and have started delivery:</p> <ul style="list-style-type: none"> <li>- CYP Prog 4 – Leadership and Life Skills Programme – Todds Leap Ltd</li> <li>- SSS Prog 1a – Community Connections Programme – Blu Zebra Ltd</li> <li>- BPR Prog 1 – Dialogue Programme – Copius Advisory Services</li> <li>- BPR Prog 2 – Capacity Building and Engagement Programme – LEDCOM (in association with NIHE and Community Relations Forum)</li> </ul> <p><b>RECOMMENDATION</b> <b>It was recommended that the report be noted</b></p> <p><b>Proposed by Cllr M Maguire</b> <b>Seconded by V Adams</b></p> <p><b>5.8 Phase II Tendered Programmes</b> Members were reminded that tender responses for Phase II programmes were pre-scored by the Officers panel, recommendations presented to PEACE IV Partnership Panels and recommendations for appointments (including tender reports) approved by PEACE IV Partnership, SEUPB and Full Council.</p> <p>Members were informed officers are working through the process of setting up project initiation meetings, completing pre-contract checklists, agreeing project implementation plans and confirming payment milestones before final contracts can be issued and delivery agents can begin programme delivery.</p> <p><b>RECOMMENDATION</b> <b>It was recommended that the report be noted</b></p> <p><b>Proposed by V Adams</b> <b>Seconded by Cllr M Maguire</b></p>	
<p><b>6</b></p>	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>- Cllr D Hollis expressed his condolences in regards to Cllr N McClelland and the recent loss of her husband.</li> </ul>	

7	<p><b>Meeting Close</b></p> <p>Next Partnership Meeting on Tuesday 17<sup>th</sup> April 2018 in Steeple Suite, Antrim Civic Centre at 6.30pm.</p> <p>Meeting Close 7.25pm</p>	
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