

Antrim and Newtownabbey Borough Council

COVID-19 Testing Privacy Statement - Ownership of the Personal Data

To allow the Covid-19 test collection process to be enabled using sites at Antrim and Newtownabbey Borough Council we need to process personal data for staff, individuals and organisations taking part, including sharing of personal data where we have a legal obligation. **Antrim and Newtownabbey borough Council** is the Data Controller for the data required for processing the collection of Covid-19 tests and undertaking any actions which are needed by the Council to ensure we meet our public health and safeguarding legal obligations.

A privacy notice must by law explain to you the 'lawful basis' for the use of your personal information. The Council is permitted to process personal data where there is a lawful basis to do.

The UK GDPR 'lawful basis' for our processing will be the following:

- **Article 6.1 (e)** - processing is necessary for the performance of a task carried out in the public interest of in the exercise of official authority vested in the controller.

Our lawful basis for processing Special Category information in relation to these requests are:

- **UK GDPR Article 9(2)(i)** – processing is necessary for reasons of public interest in the area of public health.

Data Protection Act (2018) Schedule -

- **Data Protection Act (2018) Schedule 1 (Part 1 (1))** - Employment, social security and social protection.
- **Data Protection Act (2018) Schedule 1 (Part 2 (6))** - Statutory etc and government purposes.

For more information about what Department for Health and Social Care (DHSC) do with your data please see the Test and Trace [Privacy Notice](#). Antrim and Newtownabbey Borough Council remain the Data Controller for the data we retain about you for the issue of tests and implementing local arrangements in the event of a positive test.

Test Kit Log

The Medicines and Healthcare products Regulatory Agency (MHRA) require that Antrim and Newtownabbey Borough Council keep a test kit log for all tests that are provided for use at home. This is so you can be contacted in the event of a batch recall, investigations, or issuing of a safety notice.

The information collected is:

- First name, last name and telephone number
- Details of lot/batch number for the test kits you receive

For this Test Kit Log, Antrim and Newtownabbey Borough Council is acting as a 'processor' for DHSC and this information will be sent to DHSC as required. For more information about what DHSC do with your data please see their [COVID-19 Privacy Notice](#).

How we store your personal information

When you do your own Covid-19 testing at home, you must report the results online to the DHSC. More details on online reporting can be found here - [Report a COVID-19 test result - GOV.UK \(www.gov.uk\)](#). Antrim and Newtownabbey Borough Council will not have access to the information on the digital service.

This test kit log information will be stored securely and with appropriate access controls. It will only be accessible to personnel involved in the management of tests and implementing local arrangements in the event of a positive test.

Antrim and Newtownabbey Borough Council will retain its Test Kit Log for a maximum of 12 months from collection and will delete sooner if required to do so by DHSC.

DHSC will retain information for up to eight (8) years. For more information about what the DHSC do with your data please see their [COVID-19 Privacy Notice](#).

Processing of Personal Data Relating to Positive test results

Results will be uploaded by individuals participating to DHSC, who will share this with the NHS and GPs. The individual test participants completing the home test (depending on contact details provided) will be informed of the result via SMS/email from DHSC.

If a participant is notified of a positive result, they will be advised to comply with Government advice and guidance regarding isolation measures. This will include notification to the NINSC of their result, in which case the NINSC will enact its own localised procedures to manage such information.

Data Sharing Partners

The personal data associated with test results will be shared with

- DHSC, NHS – to ensure that they can undertake the necessary Test and Trace activities and to conduct research and compile statistic about Coronavirus.
- Your GP – to maintain your medical records and to offer support and guidance as necessary.
- Local Government to undertake local public health duties and to record

and analyse local spreads.

Personal Data in Antrim and Newtownabbey Borough Council's test kit log will be shared with DHSC to identify which test kit has been given to which individual in the event of a product recall.

Your Rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

If you wish to make a request in relation to information held by the Council, please contact the Data Protection Officer at DPO@antrimandnewtownabbey.gov.uk.

If you wish to make a request in relation to information held by DHSC, please contact the Data Protection Officer at data_protection@dhsc.gov.uk

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at:

Council: DPO@antrimandnewtownabbey.gov.uk

or

DHSC: data_protection@dhsc.gov.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The Information Commissioner's Office – Northern Ireland

3rd Floor
14 Cromac Place,
Belfast
BT7 2JB

Telephone: 028 9027 8757 / 0303 123 1114

Email: ni@ico.org.uk