



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN  
ANTRIM CIVIC CENTRE ON MONDAY 30 JULY 2018 AT 6.30 PM**

- In the Chair** : The Mayor (Councillor P Michael)
- Members Present** : Aldermen – W Ball, P Barr, T Burns, T Campbell, M Cosgrove,  
W DeCourcy, M Girvan, J Smyth and R Swann  
Councillors – D Arthurs, A Ball, J Bingham, L Clarke, H Cushinan,  
R Foster, M Goodman, J Greer, P Hamill, T Hogg, D Hollis,  
N Kelly, A Logue, R Lynch, S McCarthy, N McClelland,  
V McWilliam, M Magill, M Maguire, J Montgomery, M Rea,  
D Ritchie and S Ross
- In Attendance** : Alison McNulty, Chief Executive, TinyLife
- Officers Present** : Chief Executive - J Dixon  
Director of Operations - G Girvan  
Director of Organisation Development – A McCooke  
Deputy Chief Executive – M McAlister  
Director of Finance and Governance – S Cole  
Head of Governance – L Johnston  
Borough Lawyer – P Casey  
ICT Officer – J Higginson  
Media and Marketing Officer – J McIntyre  
Member Services Officer - D Hynes  
Member Services Manager – V Lisk

*Alderman Girvan arrived during the next item.*

**1 BIBLE READING, PRAYER AND WELCOME**

The Mayor welcomed everyone to the meeting and advised Members of the audio recording procedures.

The meeting opened with a Bible reading and prayer by The Venerable Dr Stephen McBride, Archdeacon.

Councillors Kelly, Logue, Cushinan and Goodman joined the meeting at this point.

## **MAYOR'S REMARKS**

The Mayor and Deputy Mayor thanked the Chief Executive, Director of Operations, all staff, and Members for the assistance provided in relation to the recent flooding within the Borough, particularly in relation to the provision of sandbags, and asked that Members refer any future requests for assistance to Council Officers.

The Mayor welcomed Sandra Cole to her first meeting of the Council as the Director of Finance and Governance.

The Mayor advised Members that this would be Alderman Ball's last meeting, praised his contribution to the Council and wished him a long and happy retirement from local government.

Alderman Ball thanked the Mayor for his friendship and encouragement. He also thanked the Chief Executive, his Council colleagues and Council officers, and stated that it had been a privilege and pleasure to work with them.

Members paid tribute to Alderman Ball on behalf of their parties, thanked him for his contribution to Council and wished him well for the future.

Members also congratulated former Councillor John Blair on his appointment as an MLA and paid tribute to his significant contribution to local government.

## **2 APOLOGIES**

Alderman Agnew.  
Councillors Brett, Girvan, Kells, McGrath and Webb.

## **3 DECLARATIONS OF INTEREST**

None.

## **4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING**

Moved by Alderman Smyth  
Seconded by Councillor Ritchie and

**RESOLVED - that the Minutes of the proceedings of the Antrim and Newtownabbey Borough Council Meeting of Monday 25 June 2018 be taken as read and signed as correct.**

*NO ACTION*

## **5(a) MINUTES OF THE PLANNING COMMITTEE, PART 1**

Moved by Alderman Smyth  
Seconded by Alderman Campbell and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 23 July 2018, Part 1 be taken as read and signed as correct.**

*NO ACTION*

## **5(b) MINUTES OF THE PLANNING COMMITTEE, PART 2**

Moved by Alderman Smyth  
Seconded by Alderman Campbell and

**RESOLVED - that the Minutes of the proceedings of the Planning Committee Meeting of Monday 23 July 2018, Part 2 be approved and adopted.**

*NO ACTION*

## **6 REPORT ON BUSINESS TO BE CONSIDERED**

### **6.1 PRESENTATION BY TINYLIFE**

The Mayor welcomed Mrs Alison McNulty, Chief Executive of TinyLife to the meeting and affirmed his support and that of the previous Mayor, Councillor Hamill, for the Charity.

Mrs McNulty made a presentation and answered Members' questions.

Members expressed their thanks and support for Tynylife and Mrs McNulty extended an invitation to Members to visit Neonatal units in the Council area.

The Mayor thanked Mrs McNulty for her presentation and she left the meeting.

### **6.2 TO APPROVE THE SEALING OF DOCUMENTS**

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met:-

To approve the Sealing of Documents:

- Completion document for the sale of Toome Sewage Pumping Station to the Council from NIE.
- Wayleave agreement between Council and Virgin Media regarding broadband infrastructure for Ballyclare.
- Contract for works at Castleway (Central) Antrim Car Park.

- Works Contract for Carnmoney Cemetery Subterranean System.

Moved by Alderman Campbell  
Seconded by Councillor Arthurs and

**RESOLVED – that the Sealing of Documents be approved.**

*ACTION BY: Paul Casey, Borough Lawyer*

### **6.3 L/LEI/00/7 SUPER CUP NI**

Members were advised that the Super Cup NI (previously known as the Milk Cup) was held across various Council areas from 21 – 27 July 2018.

Council had previously supported this event through financial assistance in hosting a pre games tournament and Members had attended the VIP hospitality event on finals evening.

An invitation was received on 10 July 2018 to attend the VIP hospitality event on Friday 27 July 2018 (circulated) at a preferential discounted rate of £58.50 per person or £585 for a table of 10.

The fee included the following:

- access to Super Cup NI VIP hospitality suite and meal.

In 2017 Council approved a table of 10 at a cost of £585, 4 Members attended at a cost of £234 excluding VAT.

Councillor Arthurs advised of the success of Greenisland and Co Antrim in this competition.

Moved by Councillor Bingham  
Seconded by Alderman Smyth and

**RESOLVED - that Council retrospectively approved the Deputy Mayor, Chair and Vice Chair of Operations attendance as an approved duty at a cost of £175.50 plus VAT.**

*ACTION BY: Member Services*

### **6.4 G/MSMO/1 SCHEME OF ALLOWANCES PAYABLE TO COUNCILLORS 2018-2019**

The Local Government (Payment to Councillors) Regulations (Northern Ireland) 2012 require a Scheme of Allowances Payable to Councillors to be agreed annually. The Scheme of Allowances for 2018-19 was circulated. There were no amendments from the 2017-18 scheme as revised guidance had not yet been issued by the Department for Communities.

A revised Scheme was presented to Members when further guidance was issued.

Moved by Alderman Cosgrove  
Seconded by Councillor Ross and

**RESOLVED - that the Scheme of Allowances Payable to Councillors for 2018-2019 be approved.**

*ACTION BY: John Balmer, Head of Finance*

## **6.5 CE/MSHIP/1 CHILDREN IN NORTHERN IRELAND MEMBERSHIP**

Members were advised that correspondence had been received from Children in Northern Ireland (CiNI) in relation to renewal of their annual membership subscription for 2018-2019, the associated renewal fee being £500.00.

CiNI provides training, policy, information and participation support services to 160 member organisations across the statutory, government, voluntary, community and independent sectors, and also supports the Public Sector to engage effectively with children and young people, their parents and carers in the development and review of policies, strategies and services that impact on their lives.

Moved by Alderman Cosgrove  
Seconded by Councillor Hamill and

**RESOLVED - that the Council renews its annual membership with CiNI.**

*ACTION BY: Member Services*

## **6.6 ED/TOU/35 VISIT BELFAST: PROPOSED SERVICE LEVEL AGREEMENT 2018-19**

Members were reminded that the Council agreed in April 2017 to enter into a Service Level Agreement (SLA) for one year with Visit Belfast at a cost of £20,000 giving the Council access to a wide range of marketing networks and media to promote the Borough. Visit Belfast operates the Welcome Centre in Belfast and also visitor information services at Belfast International Airport and George Best Belfast City Airport.

Visit Belfast had submitted a request to Antrim and Newtownabbey Borough Council to renew the SLA for 2018-19 for £20,000.

**Current Service Level Agreement 2017/18 (£20,000).** A report summarising the benefits to Antrim and Newtownabbey Borough Council from the SLA to 31 March 2018 was circulated.

1. The Service Level Agreement includes; a marketing and promotion service for the Council with 'gold' platform promotion in Visit Belfast's Welcome

Centre, an external advertising screen, internal literature display, dedicated web presence for 7 key attractions, digital marketing channels, advertising in the Visit Belfast Guide and corporate member benefits

2. A presence at Visit Belfast's BIA Visitor Information Centre located in the arrivals lounge: images on digital screens, Borough branding on the desk, fielding enquiries about the Borough including accommodation bookings, literature and "destination images" of the Borough at Applegreen services on the M2 on the electronic kiosk

### **Proposed Service Level Agreement 2018-19 (£20,000)**

Visit Belfast had proposed a new Service Level Agreement with the Council based on services provided at Belfast International Airport and at the Welcome Centre in Belfast as follows:

#### **1. Belfast International Airport Visitor Information Centre**

- BIA VIC is projecting to handle 201,800 counter enquiries and 246,800 total enquiries in 2018/19.
- Have three destination images on the rotating holding screen (with literature racking space underneath) in a key area of the airport right next to UK arrivals and baggage reclaim at a point where visitors are actively looking for tourist information.
- Antrim and Newtownabbey branding on the front desk.
- Handle any Antrim and Newtownabbey Borough enquiries and provide a signposting service to attractions, products and events in the area.
- Priority Literature racking and distribution service for key print from a branded counter literature holder/rack at both BIA and GBBCA.
- Signpost and book any accommodation enquiries into the area.
- Literature ordering service when stocks are running low.
- Opportunity to provide platforms for Antrim and Newtownabbey Borough Council to promote specific events from the BIA TIC.
- Excellent opportunity to profile the borough and its attractions to visitors both out of state and NI residents using the airport.
- Antrim and Newtownabbey to have two resting screen images at the Applegreen M2 screen (North Bound).

#### **2. 7 Elite partnerships:**

- Promotion of selected council and partner businesses and products across a range of chosen platforms
- Showcasing of offers and product updates suited to your business needs
- Inclusion in all networking and industry insight sessions as appropriate
- Web listings, digital marketing support, social media
- Product inclusion on self-serve touch screen located at airports, bus stations, east & west Belfast, Titanic Belfast, Applegreen & Visit Belfast Welcome Centre
- Inclusion in GTO and Cruise Belfast promotion as appropriate
- Inclusion in business tourism fam trips and site inspections
- Inclusion in conference and ambassador database for conference and sales activity as appropriate

- Opportunity to participate in conference sales activity
- Listing in bi annual conference guide - on line version.
- Bespoke review meeting and support as appropriate.

### **3. City Guide publication**

- 5 pages in the various Belfast City Guide editions (Summer & Winter 2018 and Spring 2019)

### **4. Business Tourism**

- 2 focused Business Tourism insight and advisory workshops
- Attend selected business tourism opportunities in early 2019 to provide the sector with a better understanding of this market and assist with the development of a stronger selling proposition for Antrim and Newtownabbey and it's positioning as a halo Belfast product.

Visit Belfast has Regional Tourism Partnerships (RTP) with Lisburn & Castlereagh and Ards and North Down in the Belfast Plus Initiative and are currently in discussions with the RTP Councils regarding the Belfast City Deal possibilities and have requested a meeting to explore this opportunity with Antrim and Newtownabbey for 2019/2020

Moved by Alderman Cosgrove  
Seconded by Councillor Kelly and

**RESOLVED - that the Service Level Agreement with Visit Belfast be renewed at a cost of £20,000 (plus VAT) for 2018/19 provision for which exists in the Economic Development budgets.**

*ACTION BY: Karen Steele, Tourism, Town Centre & Regeneration Manager*

## **6.7 PBS/BC/003 STREET NAMING - RESIDENTIAL DEVELOPMENT, BALLYMENA ROAD, ANTRIM**

An application was received on 4 July 2018 from Samantha Shannon on behalf of Lotus Homes, regarding the naming of a residential development at Ballymena Road, Antrim. The development consists of 48 units, these being a mix of detached dwellings, semi – detached dwellings and apartments. The development name and the developer's rationale has been submitted as outlined below with a site location map and site layout plan circulated

- 1 – Ferrard Green
- 2 – Ferrard Gardens
- 3 – Ferrard Grove

Should the Council not wish to select any of the above names, the matter will be referred back to the developer via the Building Control section for further consideration.

Moved by Alderman Smyth

Seconded by Councillor Ritchie and

**RESOLVED – that the name for this development be Ferrard Green.**

*ACTION BY: Liam McFadden, Principal Building Control Surveyor*

**6.8 PBS/BC/003 STREET NAMING – COMMERCIAL DEVELOPMENT, DOAGH ROAD, NEWTOWNABBEY**

An application was received on 21 June 2018 from Jim Burke on behalf of Hagan Homes, regarding the naming of a commercial development at Doagh Road, Newtownabbey. The development name and the developer's rationale was submitted as outlined below with a site location map and site layout plan circulated.

1 – Houston Business Park

The large roundabout is known as Houston's Corner

2 – Eight Business Park

The Business Park is off the A8 road

3 – A8 Business Park

The Business Park runs along side the A8

Should the Council not wish to select any of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Moved by Councillor Hamill

Seconded by Councillor Hollis and

**RESOLVED – that the name for this development be Houston Business Park**

*ACTION BY: Liam McFadden, Principal Building Control Surveyor*

**6.9 PBS/BC/003 STREET NAMING – RESIDENTIAL DEVELOPMENT, MANSE ROAD, NEWTOWNABBEY**

Correspondence was received on 6<sup>th</sup> July 2018 from Justin McClay on behalf of Viewpoint Developments, regarding the naming of a residential development at Manse Road, Newtownabbey. The development consisted of 6 dwellings, these being a mix of detached and semi – detached. The proposed development names and the developer's rationale had been submitted as outlined below with a site location map and site layout plan circulated.

1 – Shaws Mill Gardens

2 – Manse Manor Gardens

3 – Linen Mill Gardens

Should the Council not wish to select one of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Moved by Councillor Ross  
Seconded by Councillor Magill and

**RESOLVED – that this item be deferred.**

*ACTION BY: Liam McFadden, Principal Building Control Surveyor*

#### **6.10 PBS/BC/3 STREET NAMING – RESIDENTIAL DEVELOPMENT AT OLD CARRICK ROAD/FARM LODGE ROAD JUNCTION, GREENISLAND**

Correspondence was received on 19 July 2018 from GMG Developments, regarding the naming of a residential development at Old Carrick Road/Farm Lodge Road junction, Greenisland. The development consisted of 5 detached dwellings. The development names and the developer's rationale had been submitted as outlined below with a site location map/layout plan circulated.

- 1 – Silverstream Farm
- 2 – Silverstream Lane
- 3 – Silverstream Lodge

Should the Committee not wish to select one of the above names, the matter would be referred back to the developer via the Building Control section for further consideration.

Moved by Councillor Ross  
Seconded by Councillor Bingham and

**RESOLVED – that the name for this development be Silverstream Farm.**

**Councillor Ross requested that Mid and East Antrim be asked to move the boundary signage on Old Carrick Road.**

*ACTION BY: Liam McFadden, Principal Building Control Surveyor*

#### **6.11 ED/ED/130 LOCAL FULL FIBRE NETWORK (DCMS) FUNDING BID**

Following the successful digital conference held at Mossley Mill on 24 April 2018, Officers had been developing a possible fibre ring scheme for the Borough seeking funding support from the Department for Culture, Media and Sport (DCMS).

The eligibility criteria for the scheme was extremely tight and therefore the proposal prioritises additionality and engages Council facilities and local business areas in the development of a 'fibre ring' concept centred on Mossley Mill, Ballyearl Leisure Centre, the crematorium site, Global Point and the Mallusk

Industrial Estate a copy of which was circulated. This was felt to be the optimal location for such a Scheme within the Borough, with over 300 businesses located within 100m of the proposed ring (not including Mallusk Industrial Estate), delivering and enhancing an improved level of fibre connectivity in the area. Belfast City Council and Armagh, Banbridge and Craigavon Borough Council were both successful in a previous funding wave with similar proposals under the scheme.

At the conference, DCMS had indicated that an application call was likely to be opened in June, however recent correspondence from the Department had now changed this to a rolling timeframe. In addition, the eligibility criteria had also changed. Rather than encouraging individual applications, DCMS was now advocating the need for innovative bids to be submitted and, following discussions with other Council areas, it was recommended that a consortium bid, drawing together all the individual Council bids, be collated under one application. It was felt this provides the best opportunity for successful consideration by DCMS. In respect of connectivity with Mallusk Industrial Estate, Mallusk Enterprise Park had agreed in principle to host any incoming connections.

This approach would not alter or amend the nature or proposed route of the Antrim and Newtownabbey fibre ring, it would simply be grouped within a co-operative bid enveloping all of the other Council areas wishing to participate. Newry, Mourne and Down District Council had volunteered to take the lead on this proposal and it is understood that the Chief Executive had written to his counterparts to seek support to pursue this approach with immediate effect. In addition, the development of a fibre ring in the Mallusk area would play a crucial role in supporting the SMART Business Innovation Hub proposal being considered by the Belfast Region City Deal initiative. Such infrastructure would embellish and strengthen the argument for the development of such a hub facility.

It was noted that work undertaken to date and assistance from consultants would not be jeopardised or prejudiced in any way, and Members' approval was sought to proceed with this approach.

Moved by Alderman Cosgrove  
Seconded by Councillor McWilliam and

**RESOLVED – that the proposed consortium approach in respect of the LFFN funding application be approved.**

*ACTION BY: Liam McFadden, Principal Building Control Surveyor*

#### **6.12 G/MSMO/007/Vol 4 VIRGIN MEDIA – ‘PROJECT LIGHTNING’ NETWORK EXPANSION**

Members were advised of correspondence received from Virgin Media (copy circulated) requesting the opportunity to update Members at a future Council Meeting, in respect of the company's network development plans to date and

to outline future expansion proposals as they move into other parts of the Borough going forward into 2019.

Moved by Councillor McCarthy  
Seconded by Councillor Arthurs and

**RESOLVED – that the Virgin Media representatives be invited to address a future Council Meeting.**

*ACTION BY: Member Services*

### **6.13 CP/CD/249 COMMUNITY CAPACITY AND BUILDING PROGRAMME 2018/19**

Members were reminded that provision was made in the estimates for a Community Capacity Building Programme to be delivered in 2018/2019. The purpose of this programme is to develop the capacity and skills of individuals and groups within the Borough, to enable them to participate more fully in society and have a positive impact on the number and quality of successful community development projects delivered across the Borough.

This year North Antrim Community Network (NACN) had been awarded a tender from the Department of Agriculture, Environment & Rural Affairs (DAERA) for the provision of a local community development support and advice service within the rural areas of Antrim and Newtownabbey. As part of this work NACN will contribute towards the capacity building programme as detailed in the table below.

This year the programme would include sessions such as General Data Protection Regulations (GDPR), Emergency (First) Aid, Event Management, Food Safety in Catering, Defibrillator training and Funding Clinics.

Courses would be delivered from September 2018 to the end of March 2019. The new programme would be advertised and promoted through the Council's website and through an electronic and direct marketing campaign to all community and voluntary groups within the Borough. Places would be allocated on a first come first served basis and a non-refundable deposit of £5.00 would be required to secure a place.

#### **COMMUNITY CAPACITY BUILDING PROGRAMME 12 SEPTEMBER 2018 – 31 MARCH 2019**

<b>COURSE</b>	<b>Estimated Costs</b>
1. General Data Protection Regulations (GDPR)	Costs covered by NACN
2. Event Management (2 nights)	£950
3. Food Safety in Catering	£400
4. Emergency (First) Aid x 2	£648
5. Defibrillator training	£252

6. Funding Clinics	Costs covered by NACN
7. Hospitality	£600
<b>Total Cost to the Council</b>	<b>£2850</b>

The total budget for the Community Capacity Building Programme for 2018/2019 is £5,000, the remaining budget of £2,150 would cover any other training identified before the end of the financial year.

Moved by Alderman Cosgrove  
 Seconded by Councillor McClelland and

**RESOLVED – that the Community Capacity Building Programme for 2018/19 at a cost of £2,850 be approved.**

*ACTION BY: Kerry Brady, Community Support Officer*

#### **6.14 CP/GR/085 GOOD RELATIONS GRANT AID PROGRAMME 2018**

Members were reminded that the annual Good Relations Action Plan submitted to The Executive Office includes a budget of £20,000 for the implementation of a Good Relations Grant Aid Programme to support community and race relations locally. This is a rolling programme open until November 2018 subject to budget availability.

A summary of the Good Relations applications received for June and an overview of the assessment and funding details was provided for information. Members were aware that a pass threshold of 50% for Good Relations Grant Aid applications was agreed at the Community Planning and Regeneration Committee in November 2014.

<b>Group Name/ Project Promoter</b>	<b>Project Description/Title</b>	<b>Scored (%)</b>	<b>Amount Awarded</b>
Bardic Educational Arts and Media	The 'Our Island' Project aims to develop and implement a good relations project for young people from 4 Post Primary Schools from across the Antrim & Randalstown areas between September 2018 and December 2018. A series of 8 interactive workshops for approximately 20 young people per workshop, using drama as a medium to explore issues of identity, cultural diversity, civic pride, and equality. A school assembly workshop will be undertaken in participating schools and a film will also be produced and shared with schools throughout Antrim	60%	£2,500

	and Newtownabbey Borough to help showcase the project.		
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Moved by Councillor Bingham  
 Seconded by Alderman Girvan and

**RESOLVED – that the proposed funding award totaling £2,500 be approved.**

*ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager*

#### **6.15 CP/CD/49 GIRLS' BRIGADE 125<sup>TH</sup> ANNIVERSARY**

Members were advised that correspondence had been received from the Girls' Brigade NI (GBNI) in relation to sponsorship for a programme of fundraising events and activities to mark its 125<sup>th</sup> Anniversary in 2018/19.

GBNI currently works with 18,219 girls across Northern Ireland supported by 3,772 volunteers. The anniversary events will begin in September 2018 and continue throughout the academic year. The Programme of events would include working with Fields of Life, a non-denominational Christian organisation, committed to working with communities in the poorest regions of the world to improve the lives of local people. GBNI will support the rebuilding of a primary school in Uganda which has over 330 pupils who travel miles each day. Part of the rebuild will include dormitories for the pupils and teachers so that they don't need to make the gruelling journey every day. To date GBNI had raised £35,000 towards this project and hoped to raise an additional £90,000 in order to complete the rebuild.

The events organised to mark the 125<sup>th</sup> anniversary would happen alongside the normal activities which would clearly require significant effort and resources. The organisation had approached all 11 Councils in Northern Ireland and various other key potential sponsors. There were various options for sponsorship ranging from £500-£10,000, or alternatively organisations could donate an amount of money for a particular element of the Programme. Details of the Sponsorship packages were circulated for Members' consideration.

Moved by Councillor McWilliam  
 Seconded by Alderman Barr and

**RESOLVED – that Council contribute £1000 towards sponsorship.**

*ACTION BY: Elaine Manson, Community Services & Tackling Deprivation Manager*

#### **6.16 ED/ED/038 VISIT FROM DORSTEN DELEGATION – 31 JULY TO 2 AUGUST 2018**

Correspondence had been received advising that a delegation from Dorsten would be in the Borough from 31 July to 2 August 2018. The group of 5 visitors

had undertaken a bike ride from Dorsten to Newtownabbey, they left Dorsten on 24 July, cycling 90-100km each day. As part of the Council's twinning relationship with Dorsten the Council had committed to developing social and economic ties that will be beneficial to both areas.

To this end the delegation focussed on:

- (i) Leisure Development - to learn about the Council's new Leisure Membership Scheme and how it might be applied in Dorsten.
- (ii) Wider International Relations – to hear about our new Economic Development Strategy (draft) and proposed new linkages including China.

As had been the arrangement on previous visits, the costs of the accommodation for the visitors would be met by the Council. It was also proposed that the Mayor host a dinner on the 1 August 2018 to be attended by the Mayor, Deputy Mayor, Chairperson and Vice Chairperson of the Community Planning & Regeneration Committee, Chairperson of GROW and the relevant Officers.

Moved by Alderman Cosgrove  
Seconded by Councillor Ritchie and

**RESOLVED –: that costs as outlined be approved.**

*ACTION BY: Emma Stubbs, Economic & Rural Development Manager*

## **6.17 ED/ED/020 SOCIAL ENTERPRISE WORLD FORUM**

Members were reminded that the function of local economic development along with a significant budget transferred to the Council under the Review of Public Administration, includes responsibility for supporting social enterprise. The Council is a Member of Social Enterprise NI which also supports the social enterprise sector.

An invitation had been received for Council representatives to attend a Social Enterprise World Forum (SEWF) on 12-14<sup>th</sup> September in Edinburgh, Scotland. The SEWF is an international event where social enterprises from all over the world come together, share wisdom, build networks and discuss how to create a more sustainable future. The event attracts social enterprise practitioners, social entrepreneurs, policy makers, community leaders, investors, activists, academics, supporters and more from across the globe. The full programme for the event was available on the event website <http://sewfonline.com/sewf2018/>

The forum is returning to Edinburgh after 10 years, having recently been held in places such as Calgary, Rio de Janeiro, Seoul and last year in Wellington, New Zealand. Social Enterprise NI would be attending the event and had offered bursaries for social enterprises to attend.

The cost to attend the SEWF was estimated to be £750 per person, being £350 conference fee and £400 for travel and subsistence including flights and 2 nights' accommodation.

Moved by Alderman Cosgrove  
Seconded by Councillor Hogg and

**RESOLVED – that the Chairperson for the Community Planning and Regeneration Committee, or their nominee, and an appropriate officer attends the Social Enterprise World Forum 2018 in Edinburgh at an estimated cost of £1,500, provision for which exists in the Economic Development budget.**

*ACTION BY: Emma Stubbs, Economic & Rural Development Manager*

## 6.18 ED/REG/018 VOL 2 BELFAST CITY DEAL

Members were aware that the City Deal Joint Forum meeting took place at Mossley Mill on 25 June 2018. This workshop session included Members and Officers from the 6 partner Councils and sought to further explore the themes and programmes to be included in the City Deal proposition. This productive workshop was followed by a meeting of Chief Executives, Senior Civil Servants and representatives from Department for Communities and Local Government (DCLG) on 5 July 2018. Positive discussion took place regarding the work undertaken to date and the Strategic Business Cases to be developed over the summer.

The research/development work required to bring these deals to fruition is presented below.:

**City Deal Cost Breakdown - July 2018**

			BCC	ANBC	LCCC	MEABC	ANDBC	NMDDC	TOTAL
<b>Project</b>	<b>Costs</b>	<b>EPP 2017/18</b>	5,875,174	1,979,191	2,103,274	1,718,827	2,156,424	2,277,215	16,110,105
Capital Cost Validation	<b>25,000</b>		9,117.22	3,071.35	3,263.90	2,667.31	3,346.38	3,533.83	25,000.00
KPMG Phase 2	<b>250,000</b>		91,172.19	30,713.50	32,639.05	26,673.12	33,463.84	35,338.30	250,000.00
Digital Phase 2	<b>270,000</b>		98,465.96	33,170.58	35,250.17	28,806.97	36,140.95	38,165.37	270,000.00
David Simmonds	<b>29,968</b>		10,928.99	3,681.69	3,912.51	3,197.36	4,011.38	4,236.07	29,968.00
<b>TOTAL</b>			<b>209,684.36</b>	<b>70,637.12</b>	<b>75,065.63</b>	<b>61,344.76</b>	<b>76,962.55</b>	<b>81,273.57</b>	<b>574,968.00</b>

Moved by Alderman Cosgrove  
Seconded by Councillor McWilliam and

**RESOLVED – that the Council support the work required to advance the City Deal proposition, provision for which has been made in the Economic Development estimates.**

*ACTION BY: Majella McAlister, Director of Community Planning & Regeneration*

#### **6.19 CP/PCSP/70 APPOINTMENT OF POLICING AND COMMUNITY SAFETY PARTNERSHIP CHAIRPERSON**

Members were advised that the Justice Act 2011 states that the position of Chairperson of the Policing and Community Safety Partnership is held by an Elected Member for a period of 12 months, or for a period ending with the reconstitution date. The Justice Act also states that position is held in turn by each of the 4 largest parties represented on the Council immediately after the last local general election. The position of Vice-Chairperson is held by an Independent Member, appointed by the Independent Members.

Members were reminded that Councillor Neil Kelly was appointed to the position of Chairperson at the Community Planning and Regeneration Committee in June 2017 for a period of 12 months starting from 25 August 2017. Due to a delay in reconstituting the PCSP in 2015, the appointment of the Chairperson for the 2018/19 will unavoidably be less than 12 months, as the current term of the PCSP expires on the 31 March 2019.

Members were therefore requested to appoint a Chairperson from 25 August 2018 to 31 March 2019 from the fourth largest party represented on the Council. The SDLP is the fourth largest party and, one SDLP representative is currently serving on the Policing and Community Safety Partnership, Councillor Noreen McClelland.

The Mayor and Members thanked Councillor Kelly, the outgoing Chairperson of the PCSP and expressed his best wishes to Councillor McClelland in her new role.

Moved by Councillor McCarthy  
Seconded by Councillor Ross and

**RESOLVED – that Councillor Noreen McClelland be appointed to the position of Chairperson of the PCSP from 25 August 2018 to 31 March 2019.**

*ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager*

#### **6.20 PK/BIO/19 DOAGH TO LARNE GREENWAY**

##### **Introduction**

Correspondence (circulated) had been received from the Department for Infrastructure notifying Council that it was prepared to make an offer of a small grant of £25,000 towards the cost of working up a project bid and detailed design for the Doagh to Larne Greenway proposal (route as per map circulated).

##### **Background**

Members were reminded that following proposals by the Department for Infrastructure to develop a network of Greenways, Council was involved in two submissions for completion of feasibility studies – details as follows:

<b>Greenway</b>	<b>Lead Council</b>	<b>Current Status</b>
Doagh – Larne Greenway  Approved by Council through Operations Committee	Antrim and Newtownabbey Borough Council	Stage 1 – Expression of Interest submitted  Stage 2 completed and feasibility submitted to Department (March 2017)  <b>Initially not selected to progress to Stage 3</b>  <b>Now selected to proceed to Stage 3(2)</b>
Greenisland – Monkstown Greenway  Approved by Council through Community Planning and Regeneration Committee	Mid and East Antrim Borough Council	Stage 1 – Expression of Interest submitted  Stage 2 completed and feasibility submitted to Department (March 2017)  <b>Selected to progress to Stage 3</b> (received a grant of £25,000 to develop detailed design)  In January 2018 Council resolved not to support the proposed Greenway and MEA was informed.  Subsequently MEA submitted all relevant documents by the deadline. The project has not proceeded to date.

The Department requested that Council complete the acceptance form for the grant for by Friday 27<sup>th</sup> July 2018. In order that this could be considered at the July Council meeting, an extension had been granted until 31<sup>st</sup> July.

In accepting the grant, the next stage would involve consultation with local landowners and residents on the proposed route prior to submitting full proposals to the Department. If successful thereafter Council would be required to submit an application for funding through the Department's Capital Grants for Greenways competition by 31<sup>st</sup> January 2019.

The Director of Operations provided clarification to Councillor Ross on the wording in the report in relation to the Greenisland-Monkstown Greenway

Moved by Alderman Girvan

Seconded by Councillor Bingham and

**RESOLVED – that the Doagh to Larne Greenway proceed to Stage 3.**

*ACTION BY: Geraldine Girvan, Director of Operations*

**6.21 G/MSMO/8 CONSULTATION NOTICE – DEPARTMENT FOR COMMUNITIES CLASSIFICATION OF REGISTERED HOUSING ASSOCIATIONS IN NORTHERN IRELAND: CONSULTATION TWO – THE FUTURE OF THE HOUSE SALES SCHEMES**

Members were advised that correspondence (circulated) had been received from the Department for Communities to advise that a consultation paper entitled "Classification of Registered housing Associations in Northern Ireland: Consultation Two – The future of the House Sales Schemes" had been issued.

The consultation seeks views on the next stage of the Department's work in response to the decision of the Office for National Statistics to classify Registered Housing Associations to the public section. If not reversed this decision has the potential to significantly reduce the amount of money available for the Northern Ireland Executive's programme for developing new social homes.

The consultation will close on 24 September 2018 and responses should reach the Department by 5 pm on Monday 24 September 2018.

The consultation, associated documentation and details of public events to enable Members to find out more about the proposals are available at the link: [www.communities-ni.gov.uk/consultations/future-of-hss](http://www.communities-ni.gov.uk/consultations/future-of-hss)

Moved by Councillor Arthurs  
Seconded by Alderman Smyth and

**RESOLVED – that Members respond on an individual/party political basis.**

*NO ACTION*

**6.22 CP/PCSP/063 POLICING AND COMMUNITY SAFETY PARTNERSHIP POP UP PARK AND ROAD SAFETY EVENT**

Members were reminded that reduction of anti-social behaviour, addressing road safety and community engagement are key priorities of Antrim & Newtownabbey Policing and Community Safety Partnership (PCSP). To assist in achieving these priorities the PCSP would be hosting a 'Pop Up Park' event in Randalstown and a Road Safety event, including pop up park, in Ballyclare during August 2018.

The Pop up Park would take place on Saturday 4<sup>th</sup> August, from 5-8pm at John Street Play Park, and would include a range of fun activities to assist in animating the space. This event would provide the opportunity for members of the public to engage with the PCSP on issues of concern, as well as providing

alternative activities for young people from the area. Permission was sought to segregate part of the Car park in John Street on 4<sup>th</sup> August to host the event. Back up details were circulated.

The Road Safety Event is scheduled to take place on Saturday 18<sup>th</sup> August, from 2-5pm. This event would include a range of fun activities as well as a range of information and performances to help raise awareness around a range of road safety issues. In addition this event would provide the opportunity for members of the public to engage with the PCSP around any road safety concerns. Permission was sought for use of the Sixmile Leisure Centre Sports Hall and to segregate part of the associated car park to host the event. Back-up for details were circulated.

Moved by Councillor McWilliam  
Seconded by Councillor Greer and

**RESOLVED – that the car park at John Street Play Park, Randalstown and the Sixmile Leisure Centre, Ballyclare be segregated and facilities at Sixmile Leisure Centre be provided to help facilitate the PCSP Pop Up Park and Road Safety events in August 2018.**

*ACTION BY: Andrew Irwin, Community Safety and Good Relations Manager*

## **6.23 PK/GEN/022 IRELAND'S BEST KEPT TOWN AWARDS - RANDALSTOWN SUCCESS**

Members were reminded that each year Council nominates towns and villages from the Borough in both the Northern Ireland Amenity Council Best Kept Awards and the Translink Ulster in Bloom completion.

In the 2018 Northern Ireland Amenity Council Best Kept Awards, Randalstown won the Small Town Category. As a winner, the town went forward to the 2018 Ireland's Best Kept Town Awards, held in the Harbour Commissioner's Office in Belfast in June. At this prestigious event Randalstown was successful in winning the "Best Kept Small Town" category and then went on to win the award for Overall Winner of all the categories in the competition. Council has received a prize of €5,000.

The success for Randalstown has been remarkable in recent years and is down to the partnership between Council, Tidy Randalstown, the Town Team, sponsors and volunteers. This winning formula exists in a small number of other villages but is starting to be replicated, by Officers, in the other towns and villages across the Borough.

Randalstown has also been successful in the last 12 months in both the Ulster in Bloom and Britain in Bloom awards.

In view of the unstinting commitment of Tidy Randalstown and the many volunteers who work year round in the village it was proposed that the prize money of €5,000 be invested in the town in consultation with the Tidy Randalstown group.

An event to celebrate this success is being organised and Members would be informed in due course.

Members noted the continued success and congratulated Tidy Randalstown on this achievement and their excellent work.

Moved by Councillor Clarke  
Seconded by Councillor Greer and

**RESOLVED – that the prize money from Ireland’s Best Kept Awards for Randalstown in the amount of €5,000 be invested on improvements in the town in consultation with Tidy Randalstown.**

*ACTION BY: Geraldine Girvan, Director of Operations*

#### **6.24 PK/CP/012 CAR PARK - WHITEABBEY VILLAGE**

Members were reminded that the Shoreline Festival is scheduled to take place from Saturday 25 August 2018 to Sunday 26 August 2018. As reported to the Council in June, the Whiteabbey Village Business Association was progressing a village festival event, linked to the Shoreline Festival with the aim of attracting visitors and helping to promote the village.

The proposed Festival would require a Special Road closure and this process was ongoing. In addition the Association had requested that the car park in the village be closed to facilitate the market stalls and children’s entertainment being organised as part of the Festival and had requested a temporary closure from 6.00am on Saturday 25 August 2018 through to 8.00pm on Sunday 26 August 2018.

The Association would consult extensively with local businesses, local residents and the appropriate stakeholders to ensure local community support.

Moved by Councillor Foster  
Seconded by Councillor Hollis and

**RESOLVED – that, following a request by the Whiteabbey Village Business Association, approval be given for the temporary closure of the car park in Whiteabbey from 6.00am on Saturday 25 August 2018 to 8.00pm on Sunday 26 August 2018.**

*ACTION BY: Ivor McMullan, Head of Leisure*

#### **6.25 L/LEI/GEN/2 REQUEST FOR SUPPORT – EUROPEAN CHAMPIONSHIP**

A request for financial support had been received from ZKJ Dojo, a Mixed Martial Arts and Olympic Wrestling Club, based in Glengormley. The Club, through its membership of the International Mixed Martial Arts Federation, had made a bid to host the 2019 European Junior and Senior Championships in the

Borough. This would be the first time this prestigious competition will have been held in Northern Ireland, the UK or Republic of Ireland.

Around 200-300 competitors are expected to participate in the event from a range of countries including; Bulgaria, Austria, Germany, Sweden, Italy, Finland, Portugal and France. The event would run from Monday to Friday in June or July 2019 and the local club intend to have the event in the Valley Leisure Centre. In addition, coaches, other officials and family members are expected to attend with accommodation providers in the Borough as well as other services expected to benefit from the visitors.

The event would be televised globally on [www.immaf.tv](http://www.immaf.tv) channel as well as being streamed live with a significant following of the sport world-wide.

The Club had requested that the Mayor officiates at the opening and closing ceremonies and had indicated that all Members would be invited to attend these ceremonies and any or all of the week-long competitions.

The local club is run entirely by volunteers and has achieved major successes in recent years including 2 World medallists, 2 Bronze European medallists, the youngest ever world silver medal female, Courtney McCrudden, and the first ever under 21 medallist in Northern Ireland, Jack Corr. With a focus not only on the sporting achievements of young people, but on personal development and personal effectiveness, this Club is a very valuable resource in the greater Glengormley area. It has developed a programme which is supported by Comic Relief to help young people in the area develop in their local areas through community engagement and access to coaching and youth services. In recent years, the Club has worked very closely with Council on Peace projects and youth diversion initiatives to the benefit of local young people and communities.

The Club will have marketing, logistics, equipment, administrative and other costs to meet and therefore had requested assistance from Council.

Moved by Councillor Goodman  
Seconded by Councillor McClelland and

**RESOLVED – that £5,000 in funding be approved for ZKJ Dojo for hosting the European Junior and Senior Mixed Martial Arts Championships to be held in the Borough in 2019.**

*ACTION BY: Geraldine Girvan, Director of Operations*

#### **6.26 L/LEI/GEN/2 REQUEST FOR SUPPORT – COMMONWEALTH FLY FISHING EVENT**

A request had been received from representatives of Straid Fishery for support in relation to a Commonwealth Fly Fishing Event which they had been asked to host from 31<sup>st</sup> August to 8<sup>th</sup> September 2018. Straid Fishery is the only fishery in the Borough.

It was expected that there would be over 700 visitors attending from outside the Borough, with 70 competitors travelling from a range of countries including Australia, New Zealand and Canada. Visitor spend is estimated in the region of £61,000.

Support of £2,000, to meet the cost of fish, would greatly assist the organisation to be able to host this prestigious event.

Moved by Councillor Hogg  
Seconded by Councillor McWilliam and

**RESOLVED – that £2,000 in financial support be approved for Straid Fishery, for the Commonwealth Fly Fishing Event 31<sup>st</sup> August to 8<sup>th</sup> September 2018.**

*ACTION BY: Janine Beazley, Leisure Grants and Special Projects Officer*

#### **6.27 PK/GEN/112 COMMEMORATIVE VC PAVING STONE**

Earlier this year, Members approved the installation of a memorial VC pavement stone for Major Hugh Colvin VC who is buried at Carnmoney Cemetery.

The commemorative stone had been procured and foundation preparations would be completed by mid-August. The stone would be mounted on a suitable granite plinth in an area adjacent to the Cross of Sacrifice (near the cemetery house).

Traditionally the memorial paving stone is laid as close to the date of the VC conferment. On this basis, plans were being progressed for the installation on 20<sup>th</sup> September 2018. Arrangements would be progressed with the Royal British Legion to prepare for the installation ceremony and invitations would be issued in due course.

Members had also requested that Officers research any other VC recipients from the Borough. As far as can be confirmed the single other recipient from the Borough is Charles McCurry VC. A sign was erected in Killead marking Charles McCurry's birthplace by legacy Antrim Borough Council.

Moved by Alderman Ball  
Seconded by Councillor Bingham and

**RESOLVED – that a commemorative VC paving stone is also installed in recognition of Charles McCurry VC and that detailed arrangements are reported to Council in due course.**

*ACTION BY: Ivor McMullan, Head of Parks*

#### **6.28 G/MSMO/2 CHANGES TO COMMITTEE, WORKING GROUPS AND EXTERNAL BODY MEMBERSHIPS BY THE ALLIANCE PARTY**

Following recent membership changes within the Alliance Party, the Nominating Officer, had advised of the following changes to Committees, Working Groups and External Body memberships:

<b>Councillor</b>	<b>Committee</b>	<b>Effective Date</b>
Cllr J McGrath	Operations Committee	6 July 2018
Cllr J McGrath	Community Planning and Regeneration Committee	6 July 2018
Cllr J McGrath	Members' Development Working Group	6 July 2018
Cllr J McGrath	Equality and Diversity Working Group	6 July 2018
Cllr J McGrath	Glengormley Urban Place Shaping Forum	6 July 2018
Cllr J McGrath	Glengormley Town Team	6 July 2018
Cllr N Kelly	arc21	9 July 2018
Cllr B Webb	Community Planning Partnership	9 July 2018
Ald T Campbell	Making Services Accessible Working Group	9 July 2018

The Nominating Officer had also advised in relation to GROW South Antrim the party would not be nominating anyone to fill the vacancy created by Councillor N Kelly for the remaining term. Nominations to this Board were made using the d'Hondt mechanism and under this method the next eligible party to nominate someone is the Ulster Unionist Party. It was recommended that the Chief Executive should write to the relevant Nominating Officer to seek a nomination for the GROW South Antrim Board.

Moved by Councillor Magill  
 Seconded by Councillor Arthurs and

**RESOLVED – that the changes to Committee, Working Groups and External Body Memberships by the Alliance Party highlighted in the table be noted and that the Chief Executive write to the Nominating Officer of the Ulster Unionist Party, as the next party under d'Hondt, to seek a nomination for the Board of Grow South Antrim following the decision by the Alliance Party not to fill their vacancy.**

*ACTION BY: Member Services*

**6.29 CE/GEN/4 DEPARTMENT FOR INFRASTRUCTURE - PROPOSED 50MPH SPEED LIMIT ON ROGUERY ROAD, TOOMEBRIDGE AND 40MPH SPEED LIMIT ON ROGUERY ROAD AND LOUGHBEG ROAD**

Correspondence had been received (map circulated) from the Department for Infrastructure outlining new proposed speed limit on Roguery Road. The correspondence stated that the proposal would start at No 172 Roguery Road and finish at Brecart Roundabout. The existing 40mph sections would remain the same except for a short extension at Gorthill where the existing 40mph would be extended to include the Loughbeg Road junction and would extend 200m on the Loughbeg Road to include the community centre.

The Dfi had requested a letter from the Council confirming agreement with this proposal.

Moved by Councillor Cushinan  
Seconded by Councillor Clarke and

**RESOLVED – that the proposal be supported.**

*ACTION BY: Member Services*

**6.30 CP/CP/098 NEW MOSSLEY HOUSING AND OPEN SPACE**

Members were aware that discussions had been underway for some time regarding the potential for new social/affordable housing in New Mossley. It was anticipated that the new housing would be developed on the large green in front of Hillcroft School. To bring forward the current proposal, the Housing Executive had engaged with community organisations, elected members and other key stakeholders for the area. The proposed new housing is welcomed, however there was a desire to ensure that the green spaces in the wider estate be protected and improved alongside this investment. To achieve this there are two main areas which were highlighted and shown on the circulated map.

(i) Wildflower Garden (marked A)

This area was developed with significant community involvement and is valued greatly by local people. Whilst the area is zoned for housing, it is felt that the housing need in the area can be met through the current proposal and other sites in the locality. The Housing Executive had agreed that this is the case. To this end, it had been requested that the Council leases/accrues this area from the Housing Executive and maintain it as a wildflower garden/community space.

(ii) Land along the Manse Road (marked B)

The land along the Manse Road is understood to be in the ownership of the Department of Infrastructure and may have previously been intended to facilitate a road widening scheme. It was proposed that this area could be developed as a walkway/recreational space and would help to link New

Mossley with neighbouring communities. To achieve this it was suggested that the Council leases/acquires part of this land from the Department.

Moved by Councillor Ross  
Seconded by Councillor McCarthy and

**RESOLVED – that the Council writes to the Housing Executive and Department of Infrastructure to request that the land in question be leased/acquired by the Council for the benefit of the community.**

*ACTION BY: Majella McAlister, Director of Community Planning & Regeneration*

### **6.31 CCS/CEA/8 ERECTION OF COMMONWEALTH WAR GRAVE COMMISSION COMMEMORATIVE MARKER**

Email correspondence was received from the Commonwealth War Grave Commission who has responsibility for ensuring all Commonwealth War casualties from the two World Wars are adequately commemorated.

The Commission had been informed that Rifleman James Carson had been afforded war grave status. Until now, Rifleman James Carson was not recorded by the Commission in its records and his grave in Carnmoney Main Cemetery was unmarked and not commemorated by name. The Commission was seeking permission to erect a standard war pattern type headstone at the head of the grave (which meets the memorials size requirements). The manufacture, erection and future upkeep of the memorial would be borne by the Commission.

The headstone would be erected on the grave space on the understanding that should at some future point, a member of the family object, it would be removed at the expense of the Commission.

Council records show the grave was purchased by John Carson of 170 North Queen Street, Belfast in 1915 for the burial of Isabella McVeigh (aged 72 years). Rifleman James Carson was buried there in 1918 (aged 24) followed by John Carson (aged 65) in 1932 and Isabella Carson (aged 60), later the same year.

The Commission was requesting the erection memorial fee be waived which is normally £150.00

Moved by Councillor Hamill  
Seconded by Alderman Ball and

**RESOLVED – that the Council waive the memorial fee.**

*ACTION BY: Lisa Hall, Customer Services Manager*

### **6.32 CE/OA/005 NOMINATIONS TO NILGA EXECUTIVE**

NILGA had advised that, in accordance with the NILGA Constitution, Antrim and Newtownabbey Borough Council should have two places on the NILGA Executive but currently has none.

At the Annual Meeting in June 2018, the following Members were nominated to NILGA - Councillors Arthurs, Bingham, Hamill, Lynch, Webb and Aldermen DeCourcy, Smyth and Swann.

In order to ensure that the Council is fully represented on the NILGA Executive, NILGA had now requested that two of these Members be nominated to the Executive. There was currently a vacant position on the Executive for a DUP Member and the Group Leader had nominated Councillor Hamill to fill the vacant position.

NILGA had further advised that there is another position on the Executive available for the Council.

Any nominations are to be confirmed with the relevant NILGA Office Bearer.

Moved by Alderman Cosgrove  
Seconded by Councillor Foster and

**RESOLVED – that Councillor Hamill and Councillor Arthurs be nominated to the NILGA Executive.**

*ACTION BY: Member Services*

### **6.33 G-LEG-14/323 REQUEST FROM NIE NETWORKS TO CARRY OUT WORKS ON COUNCIL LAND**

Officers had received a request from NIE Networks to carry out works on Council land at Antrim Loughshore Park, Antrim Forum and Clotworthy House.

The circulated maps highlighted the works to be carried out and the locations.

The following works were proposed at Antrim Loughshore Park:

- Removal of double pole substation beside the caravan park reception building and 4no. connected poles and overhead lines.
- New substation in the Loughshore carpark.
- Underground cabling to be installed along Lough Road to the new substation in the Loughshore carpark.
- Underground cabling from the new substation to an existing pole at the river's edge.
- Underground cabling from the new substation to the caravan park reception building.

The following works were proposed at Antrim Forum and Clotworthy House:

- Removal of double pole substation opposite Clotworthy, 3no. poles at the river's edge and overhead lines.
- Underground cabling to be installed from an existing substation at the Forum to the removed double pole substation location, passing under the Sixmilewater River to Castle Gardens and underground to the boundary with the old Massereene Barracks site.

The terms of the wayleaves associated with the works stated that the Council would be unable to build over the top of the cables and cannot create a dangerous situation by excavating in the vicinity of the cables. The wayleave allows for the Council to request the relocation of the cables if there is bona fide development.

Officers had assessed that the impact on Council land would be minimised as the land would be reinstated to its prior condition on completion of the works. The works would be scheduled to be carried out in order to avoid peak user times. The works would take approximately one month from the starting date. The proposed starting date for the works at Antrim Loughshore Park was September 2018. The proposed starting date for the works at Antrim Forum and Clotworthy House was yet to be confirmed. The works would be monitored by Council Officers.

At present the available electrical supply to the Loughshore Park was limited and the proposed Gateway project requires a supply above what was currently being provided. The new substation is designed to allow provision for the new Gateway building and spare capacity for potential future developments at the Loughshore Park. This new provision would enhance the visual character of a protected area by allowing for the removal of the existing overhead supply network and its replacement with new underground cabling.

Moved by Councillor Hamill  
Seconded by Councillor Ritchie and

**RESOLVED – that**

- 1. Members approve the request from NIE Networks for access to Council land to carry out works at Antrim Loughshore Park, Antrim Forum and Clotworthy House.**
- 2. Officers agree the necessary wayleaves with NIE Networks.**
- 3. Officers obtain a valuation from Land and Property Services to ascertain any compensation payable by NIE Networks to the Council in respect of the works.**

*ACTION BY: Paul Casey, Borough Lawyer*

### 6.34 CE/GEN/018 ASSOCIATION FOR PUBLIC SERVICE EXCELLENCE AWARDS 2018

Members were advised that the Council had once again been shortlisted for an award in the Association for Public Service Excellence (APSE) Service Awards 2018 in the category:

- **Best Service Team – Sports, Leisure and Cultural Services.**

The nomination was for the inter-departmental team which developed and implemented the More Membership scheme.

APSE works with over 300 councils throughout the UK promoting excellence in public services and the 2017 Awards attracted 310 submissions from over 100 organisations from across the UK. All of the finalists were required to present best practice case studies in their respective categories which '*showed them all to be front runners in implementing innovative ideas that support continuous improvement in local services*'.

This is the third consecutive year that the Council has been successfully shortlisted having been a finalist in 2016 and a winner in 2017 for Antrim Castle Gardens.

Category winners would be announced at the APSE Annual Dinner on Thursday 13 September 2018, in the Assembly Rooms in Edinburgh. It was agreed that the Mayor and Chair of the Operations Committee or their nominees attend the 2017 Awards event in Oxford, and 2 officers.

The cost to attend the 2018 APSE Awards Dinner is:

- Individual Reservation £119 plus VAT
- Table of 5 Guests £849 plus VAT and
- Table of 10 guests £1,690 plus VAT

The costs for travel to and accommodation in Edinburgh were estimated to be approximately £200 per person.

Moved by Councillor Hamill  
Seconded by Alderman Cosgrove and

**RESOLVED – that the Mayor and Chairperson of Operations Committee, or their nominees, attend as an approved duty plus 1 officer.**

*ACTION BY: Member Services*

### 6.35 PK/BIO/012 LETTER FROM VICE PRINCIPAL OF FAIRVIEW PRIMARY SCHOOL

Correspondence had been received from the Vice Principal of Fairview Primary School, Mr Neil McAllister, thanking the Council for the support given over the year. The letter particularly thanked Lindsay Houston, the team of horticulturists

at Ballyearl Depot, and also paid tribute to the work of Denis McAuley and expressed sincere condolences on his loss.

A copy of the correspondence was circulated for Members' information.

Moved by Councillor McCarthy  
Seconded by Councillor McClelland and

**RESOLVED – that the correspondence from Mr Neil McAllister, Vice Principal, Fairview Primary School, be noted.**

NO ACTION

### **6.36 G/MSMO/14 MOTION – DERRY CITY AND STRABANE DISTRICT COUNCIL**

Members were advised that correspondence had been received from Derry City and Strabane District Council regarding a Motion in relation to the use of Medical Cannabis.

A copy of the letter was circulated.

Moved by Councillor Bingham  
Seconded by Councillor Hollis and

**RESOLVED – that the correspondence from Derry City and Strabane District Council be noted.**

NO ACTION

*Alderman Burns left the Meeting at this point*

### **6.37 G/MSMO/14 MOTION – DERRY CITY AND STRABANE DISTRICT COUNCIL**

Members were advised that correspondence had been received from Derry City and Strabane District Council regarding a Motion in relation to the joint Marie Curie and Motor Neurone Disease Association campaign highlighting deep concern about the impact of the current definition of terminal illness used for eligibility for benefits and requesting support for the campaign.

A copy of the letter was circulated.

Moved by Councillor Foster  
Seconded by Councillor Ritchie and

**RESOLVED – that the correspondence from Derry City and Strabane District Council be noted.**

NO ACTION

### **6.38 FI/FIN/11 ESTIMATES TIMETABLE 2019-2020**

Members were aware that the Council is required to fix its District Rates for the 2019-2020 financial year prior to 15 February 2019. The estimates timetable setting out the key milestones in the estimates setting process was circulated for the information of Members.

Moved by Alderman Cosgrove  
Seconded by Alderman Smyth and

**RESOLVED – that the estimates timetable 2019-2020 be noted.**

*NO ACTION*

### **6.39 FI/FIN/4 BUDGET REPORT – JUNE 2018**

A budget report for June 2018 was circulated for Members' information. The Council's variance on Net Cost of Services for the period to the end of June is £253k favourable, with income from District Rates and the De-Rating grant being on budget for the period, resulting in an increase to the Council's General Fund of £253k.

This includes a contribution of £187k to the Council's Strategic Projects and Rates Appeal Reserves.

Moved by Alderman Cosgrove  
Seconded by Councillor McCarthy and

**RESOLVED – that the report be noted.**

*NO ACTION*

### **6.40 AC/GEN/10 BOROUGH ARTS AND CULTURAL ADVISORY PANEL**

Members were advised that the first quarterly meeting of the Borough Arts and Cultural Advisory Panel of 2018/19 was held in the Old Courthouse on Wednesday 27 June 2018 and the minutes were circulated for Members' information.

At this meeting the autumn 2018 performing arts programmes for Theatre at The Mill, The Old Courthouse and The Courtyard Theatre were presented and agreed by the Panel and were circulated for Members' information.

Moved by Councillor Hogg  
Seconded by Councillor McClelland and

**RESOLVED – that the minutes of the meeting of 27 June 2018, including autumn programmes for the three theatres, be noted**

NO ACTION

#### 6.41 PBS/BC/002 BUILDING CONTROL MATTERS FOR THE PERIOD 01-31 MAY 2018

##### **BUILDING REGULATIONS**

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

##### **Applications Received**

Full Plans – 59

Building Notices – 149

Regularisation Certificates – 59

##### **Full Plans**

Approvals – 56

Rejected applications requiring resubmissions – 70

##### **Commencements & Completions**

Commencements – 390

Completions - 291

**Inspections** - A total of 1066 Site Inspections were carried out.

**Regularisation Certificate** - 96 Regularisation Certificates issued.

**Building Notice**- 123 Completion Certificates issued

**Property Certificates** Received – 276

##### **EPB**

EPC's checked – 193 & 95% compliance

A/C checked – 1 & 0% compliance

##### **Income**

Plan Fees Received for Month £16387.75

Inspection Fees Invoiced for Month £25186.78

Building Notice Fees Received for Month £10560.00

Regularisation Fees Received for Month £9313.20

Property Certificate Fees Received for

Month £17340.00

**TOTAL** £78787.73

##### **Postal Numbering**

Numbers of official postal numbers issued – 81

Number of new developments named - 2

##### **LPS Partnership**

Commercial Vacancies – 60 (Commercial vacancy tranche received on 15/11/2017).

Property details surveys completed 63

Moved by Councillor Bingham  
Seconded by Alderman Cosgrove and

**RESOLVED – that the report be noted and that future reports compare income received against budget.**

*ACTION BY: Bronagh Doonan, Head of Property and Building Services*

#### **6.42 NORTHERN IRELAND PUBLIC SERVICES OMBUDSMAN – OWN INITIATIVE INVESTIGATIONS**

Correspondence was received from Marie Anderson, NI Public Services Ombudsman (circulated) in relation to Own Initiative Investigations. The beginning of April 2018 saw the commencement of the power to undertake investigations on the Ombudsman's own initiative. This new investigation power allowed the Ombudsman to proceed with an own initiative investigation where one or more complaints have been made or where no complaints have been made. The establishment of this new power was designed to help the office to identify and address systemic failures which have the potential to affect the wider public and not just individual complainants.

The criteria for selecting subjects for potential Own Initiative Investigations were one or more of the following:

1. The issue of concern has been identified by the Ombudsman to be one of public interest.
2. The issue of concern affects a number of individuals or a particular group of people.
3. The investigation has the potential to improve public services.

#### **AND**

4. The Ombudsman considers the investigation of the chosen issue is the best and most proportionate use of investigative resources.

Therefore, selection criterion 4 must always be applied in addition to at least one other.

Moved by Councillor Logue  
Seconded by Alderman Smyth and

**RESOLVED – that the correspondence be noted.**

*NO ACTION*

#### 6.43 CD/PM/117 MONTHLY UPDATE - CAPITAL PROGRAMME

A Capital Projects Status Report for July 2018 was circulated for Members' information.

Moved by Councillor Arthurs  
Seconded by Councillor Greer and

**RESOLVED – that the report be noted.**

NO ACTION

#### 6.44 CP/GR/055 EQUALITY AND DIVERSITY WORKING GROUP - MEMBERSHIP

Members were reminded that in March 2017, it was agreed that the Council's quarterly Good Relations Working Groups be replaced by an Equality and Diversity Working Group which would take a broader look at service provision across the Council and advise, review and champion changes relating to the positive promotion of equality and diversity across the Borough.

The membership was currently comprised of the Chair and Vice Chair of the Community Planning and Regeneration Committee and the Operations Committee and the Chair of the Community Planning and Peace IV Partnerships alongside the Council's 3 diversity champions.

At their first meeting held on 13 February 2018, it was proposed that the membership of the Equality & Diversity Working Group be extended to include the 2 mental health champions.

The membership of the Working Group was now as follows:-

	Representative of	Title	First Name	Surname
1	Diversity Champion	Cllr	Michael	Goodman
2	Diversity Champion	Ald	Mandy	Girvan
3	Diversity Champion	Cllr	Julian	McGrath
4	Community Planning & Regeneration Committee (Chair) and Community Planning Partnership (Chair)	Cllr	Stephen	Ross
5	Community Planning & Regeneration Committee (Vice Chair)	Cllr	Michael	Maguire
6	Operations Committee (Chair)	Cllr	Drew	Ritchie
7	Operations Committee (Vice Chair)	Cllr	Jordan	Greer
8	Peace IV Partnership (Chair)	Cllr	David	Hollis
9	Mental Health Champion added 13.3.18	Cllr	David	Arthurs
10	Mental Health Champion added 13.3.18	Cllr	Noreen	McClelland

Moved by Alderman Girvan

Seconded by Councillor McClelland and

**RESOLVED – that the report be noted.**

NO ACTION

**6.45 CP/CD/207 ANTRIM AND NEWTOWNABBEY PENSIONERS' PARLIAMENT 2018**

Members were reminded that the Council agreed in February 2018 to support Age Sector Platform to run the biennial event of the Antrim and Newtownabbey Pensioners' Parliament in Mossley Mill. The event took place on 20 April 2018 and attracted over 70 older people from across the Borough.

The event was attended by several Elected Members who participated in a question and answer session during the event. The Elected Members subsequently brought some of the issues raised by the audience to the attention of Officers. The key issues raised at the event and subsequent actions being progressed are listed below:

<b>Issue</b>	<b>Action</b>
Perceived lack of leisure facilities for over 50's in Leisure Centres. Crumlin was mentioned specifically, however engagement with older people who currently use the Leisure Centre identified no issues.	Following engagement with users the following activities are being organised: <ul style="list-style-type: none"><li>– Activity days –but these were very poorly attended so have now been cancelled;</li><li>– New Zumba class and Tai Chi classes organised to start in September;</li><li>– A programme of arts, crafts and dance classes planned to begin in September;</li><li>– Sign posting to existing classes such as Yoga.</li></ul>
Dog Fouling	During 2017/18: <ul style="list-style-type: none"><li>– Over 2000 patrols by enforcement team;</li><li>– Dog waste bags now available in all community centres, 21,500 distributed;</li><li>– 200 warning signs erected;</li><li>– Leaflets encouraging responsible dog ownership distributed to almost 700 homes in hotspot areas;</li><li>– Almost 250 stray dogs collected.</li></ul>

In addition to the above some other issues were raised for clarification namely:

- (i) the procedure for lodging a complaint with ANBC regarding an internal service;
- (ii) intended use of the Gate Lodge in Antrim.

Members thanked staff for the work involved in providing this information.

Moved by Councillor McClelland

Seconded by Councillor Logue and

**RESOLVED – that the report be noted.**

NO ACTION

The Mayor advised that the Motion would be taken at this point of the meeting.

7. Motion

Proposed by Councillor Kelly  
Seconded by Alderman Smyth

*“This Council notes the importance of Personal Independence Payments to sustaining and maintaining the lives of many across Northern Ireland; notes with concern the many issues associated with undergoing of assessments and the stress they can bring upon individuals; is concerned at the fall in figures of those receiving the benefit and the impact this is having on their lives; notes the link that exists between the drop in support provided and the '20m rule' for the highest rate of PIP mobility support as highlighted by 'PIP – a step too far' published by MS Society; and, will write to the Minister for Work and Pensions to urgently review the 20m rule and engage with key stakeholders to find a more appropriate alternative”.*

**RESOLVED – that the Motion be unanimously declared carried.**

**MOTION TO PROCEED ‘IN COMMITTEE’**

Moved by Councillor Hollis  
Seconded by Councillor Arthurs and

**RESOLVED - that the Council proceeds to conduct the following business ‘In Committee’.**

Members were advised that the audio recording would cease at this point.

*Alderman Campbell left the Meeting during the next item.*

**6.46 IN CONFIDENCE FI/PRO/TEN/208 PEACE IV COMBINED KEY INSTITUTIONS PROGRAMME**

Members were aware that a letter of offer for £3,063,346.40 was received from the Special European Union Programmes Body (SEUPB) in August 2017 for delivery of the PEACE IV Local Action Plan in Antrim and Newtownabbey. The approved Local Action Plan includes 16 programmes (encompassing 32 projects) under the three key themes of Children and Young People, Shared Spaces and Services, and Building Positive Relations. A mixed delivery approach was employed with the PEACE IV Partnership and as a result, 18

projects were agreed to be procured by public tender via a phased procurement process.

Members were reminded that tenders for the Building Positive Relations Programme 4 – Key Institutions Programme (including Cross-border Key Institutions, Williamite and Cultural Expressions Projects) were invited on 18<sup>th</sup> April via e-SourcingNI and sign-posted on e-SourcingIE and e-TendersNI. The closing date was 18 June 2018.

One tender submission was received for this programme. Members were advised that the scoring panel considered the submission in two stages:

Stage 1 – Selection Stage: The tender was evaluated using criteria such as tenderers' professional conduct, economic and financial standing, management systems and practices, previous relevant experience, technical capacity and capability of the team and of the team leader, and declarations and form of tender. The tender met all the requirements of Stage 1 of the assessment and therefore proceeded to Stage 2.

Stage 2 – Award Criteria – Quality/ Cost Assessment: The tender was evaluated on the basis of: Design and Methodology (10%), Recruitment Plan (15%), Implementation Plan (35%), Delivery Timetable (5%), Quality Management (5%), Cost (30%) as follows:

Tenderer	Quality Score % (out of 70%)	Cost Score % (out of 30%)	Total Score % (out of 100%)	Total Cost (£) (excl. VAT)	Rank
Tides Training Agency	██████	██████	75%	£307,150.00	1

The PEACE IV Partnership approved the recommendation for appointment of Tides Training Agency at a cost of £307,150.00 (excl. VAT) to deliver the BPR Programme 4 – Key Institutions Programme on 10 July 2018 subject to Council and SEUPB approval.

The Director of Community Planning and Regeneration answered Members' questions in relation to the potential risks involved in not completing the programme.

Moved by Councillor Maguire  
Seconded by Alderman Cosgrove and

on the proposal being put to the meeting 30 Members voted in favour and 1 against and it was

**RESOLVED – that Tides Training Agency be appointed to deliver the BPR Programme 4 – Key Institutions Programme at a cost of £307,150 (excl VAT).**

*ACTION BY: Connor O'Dornan, PEACE IV Co-ordinator*

**6.47 IN CONFIDENCE ED/ED/127 STEEPLE SITE, ANTRIM – EXPRESSION OF INTEREST**

Members were reminded that an Expression of Interest process was undertaken in June 2018 to establish the level and range of interest in the redevelopment of the vacant Steeple House and two areas in close proximity which had previously secured outline planning permission. This process sought to establish an outline of the development proposals including the scale of financial investment and the job opportunities that would be realised both during and post construction.

Eight Expressions of Interest were received and were being reviewed in line with the Council's main strategies. Members were also aware that [REDACTED] [REDACTED] previously expressed an interest in this site and the Parkhall Community Centre site which it was proposed should also be considered as part of this process. A further report would be provided to Members in due course.

Members were asked to note that the Expression of Interest recorded from [REDACTED] did not relate to any of the 3 lots advertised, rather [REDACTED] wished to purchase an area of Council land which lies to the rear of [REDACTED] property in order to extend [REDACTED] garden. The area of land that [REDACTED] wished to purchase did not impinge on any of the 3 lots and did not impact negatively on access to the site.

As shown on the circulated photographs work had already been undertaken which extended on to Council land. The Council's original post and wire boundary fence had been removed. The cost of replacement of a 50-60 metre ibex style 2 metre fence would be approximately [REDACTED]

The land in question had been valued by Land and Property Services at [REDACTED]. Contamination had been identified on the land. The levels of benzo(a)pyrene, nickel and asbestos would need to be addressed. Any costs of rectifying the contamination would have to be borne by [REDACTED] in addition to the cost of the land purchase.

Moved by Alderman Smyth  
Seconded by Councillor Rea and

**RESOLVED – that**

- (a) a report on the Expressions of Interest be provided to a future Committee or Council meeting as appropriate**
- (b) Officers progress the sale of land to [REDACTED] at a cost of [REDACTED] and on the condition that the costs of rectifying the contamination as outlined be met by [REDACTED].**

*ACTION BY: Reggie Hillen, Head of Capital Development*

**6.48 IN CONFIDENCE FI/PRO/TEN/210/CP/CD/126 TENDER FOR VALLEY LEISURE CENTRE MINI PITCHES REFURBISHMENT**

Members were reminded that in July 2016 the Council approved a budget of [REDACTED], for the basic replacement of the synthetic top surface of four of the 5-a-side synthetic soccer pitches (Zest Pitches) located at the Valley Leisure Centre.

**PROJECT SCOPE**

Following consultation with the Leisure Section the scope of the work had been increased to include the following:

- the reconfiguration of two existing 5-a-side football pitches including the replacement of existing synthetic surfacing with new 3G synthetic surfacing to create a new 7-a-side pitch
- the replacement of existing synthetic surfacing on two neighbouring 5-a-side pitches with new 3G synthetic surfacing
- new shock pad to all pitches
- new access road
- ancillary works including modifications to fencing, gates and new rebound board.

**PROCUREMENT**

Hanna and Hutchinson Consulting Engineers were appointed in April 2018 to assist the Capital Development section in the preparation of the detailed contract documents.

Seven completed Pre-Qualification Questionnaires (PQQs) were received from contractors via the eSourcing NI portal on 23 May 2018 as detailed below and referred to the evaluation panel for assessment.

The completed PQQs were evaluated on a Pass/Fail basis using criteria of Past Performance, Economic and Financial Standing and Professional Conduct, Health and Safety and Declarations. All contractors passed this stage of the assessment and proceeded to be evaluated on the basis of Technical and Professional Ability as follows:

<b>Contractor</b>	<b>Evaluated Score (0-5)</b>	<b>Invited to Submit Tenders</b>
[REDACTED]	■	YES
Haffey Sports Grounds Ltd	■	YES
[REDACTED]	■	YES

All seven contractors were invited to submit tenders for the project.

Invitation to Tender (ITT) documents were issued to the seven contractors on 21 June 2018. Five completed ITTs were received via the eSourcing NI portal on 10 July 2018 and referred to the panel for assessment.

The tenders were assessed on cost only as detailed below. [REDACTED] and [REDACTED] did not submit a response

Contractor	Tendered Total of the Prices (excl. VAT)	Model Compensation Event Total* (excl. VAT)	Tender Assessment Total Price (excl. VAT)	Rank
Haffey Sports Grounds Ltd	[REDACTED]	[REDACTED]	£103,100.00	1
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	2
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	3
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	4
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	5

\*The model compensation event was included in the evaluation exercise to assess the cost impact of change resulting from potential future compensation events (variations due to unforeseen items). It includes costs for people, materials and equipment.

### TENDER ANALYSIS

The tenders were assessed on the basis of lowest acceptable tender assessment total price.

The lowest tender assessment total price £103,100 was received from Haffey Sports Grounds Ltd.

The tender from Haffey Sports Grounds Ltd was consistently priced and met the required specification for the works.

### COST SUMMARY

Based on the lowest tender from Haffey Sports Grounds Ltd, the predicted out-turn cost for the project was as follows:

Tendered Total of the Prices	£	[REDACTED]
Model Compensation Event Total ( <b>contingency for unforeseen items</b> )	£	[REDACTED]
Tender Assessment Total Price	£	103,100.00
Professional fees	£	[REDACTED]
<b>Total Predicted Project Cost</b>	<b>£</b>	<b>[REDACTED]</b>

Given that the scope of works now required was significantly greater than the original proposed to replace the surface, the predicted project cost based on the current lowest tender was [REDACTED] above the estimated budget. The

additional sum required to deliver the scheme in full could be met from the approved Leisure Capital budget.

## **PROGRAMME**

It was envisaged that the refurbishment of the pitches would commence in August 2018 and be completed by the end of October 2018.

Moved by Councillor Arthurs  
Seconded by Councillor Hamill and

### **RESOLVED – that**

- i. the tender for the full scope of works from Haffey Sports Grounds Ltd in the Tendered Total of the Prices of [REDACTED] (excl. VAT) giving a Tendered Assessment Total Price of £103,100 (excl. VAT) be approved.**
- ii. the Total Estimated Budget for the works and professional fees of £[REDACTED] be approved.**

*ACTION BY: Des McFaul, Project Officer/Melissa Kenning, Procurement Officer*

*It was agreed to review the scoring matrix to ensure uniformity.*

*ACTION BY: S Cole, Director of Finance and Governance*

## **6.49 IN CONFIDENCE CE/STC/88 ORGANISATION STRUCTURES**

A report relating to organisational structures was tabled at the meeting.

Moved by Councillor Arthurs  
Seconded by Councillor Montgomery and

**RESOLVED - that the final amended structures for Conferencing (Arts & Culture) and Heritage (Arts & Culture) (tabled as Appendices 1 and 2) be approved.**

*ACTION BY: Joan Cowan, Head of Human Resources*

### **MOTION TO PROCEED ‘OUT OF COMMITTEE’**

Moved by Alderman Smyth  
Seconded by Councillor McCarthy and

**RESOLVED - that the Council proceeds to conduct any remaining business ‘In Public’.**

Members were advised that the audio recording would restart at this point.

The Mayor thanked everyone on behalf of himself and the Deputy for attending and the meeting concluded at 8.07 pm.

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**MAYOR**

***Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.***