



MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE OPERATIONS COMMITTEE HELD IN ANTRIM CIVIC CENTRE ON MONDAY 5 SEPTEMBER 2016 AT 6:30 PM

In the Chair : Councillor J Montgomery

Members Present : Aldermen - T Burns, P Barr, M Girvan
Councillors - N Kelly, T Hogg, M Goodman, R Lynch, M Magill,
V McWilliam, M Rea

Non-Committee Members Present : Councillors –N McClelland, L Clarke

Officers Present : Director of Operations - Ms G Girvan
Head of Arts and Culture - Ms U Fay
Head of Leisure – Mr I McMullan
Head of Environmental Health - Mr C Todd
Head of Waste Management – Mr M Laverty
Leisure Manager – Ms R Flaherty
ICT Officer – Mr J Higginson
Development Manager – Ms R O’Neill
MacMillan Move More Coordinator – Mr A McCausland
Member Services Officer - Mrs D Hynes

CHAIRMAN'S REMARKS

The Chairman welcomed everyone to the September Operations Committee Meeting and reminded all present of recording requirements.

On behalf of the Committee, he offered condolences to Councillor Cushman and his family on their recent bereavement and lead the meeting in a minute's silence.

The Chairman took this opportunity to highlight the excellent activities and events which had taken place across the Borough since the June Committee meeting and about which he had received positive feedback.

He went on to extend congratulations to Michael Lavery on recent appointment as Head of Waste Management.

1 APOLOGIES

Alderman J Smyth, Councillor J Blair, Councillor D Hollis, Councillor D Ritchie

2 DECLARATIONS OF INTEREST

Item 3.15 – Councillor N McClelland
Item 3.16 – Alderman T Burns

3.1 L/LEI/41 MACMILLAN CANCER CO-ORDINATOR POST - PRESENTATION

Members were reminded that approval was granted at October 2015 meeting to pilot a partnership scheme with MacMillan Cancer which aimed to establish a physical activity pathway for cancer patients in the Borough.

Funding of £119,824 (100%) had been agreed by MacMillan Cancer to fund the full-time co-ordinator post within Antrim and Newtownabbey Borough over a 3 year period. The successful candidate, Alan McCausland, started his role on the 1 July 2016 and is currently going through an extensive training programme with MacMillan Cancer. The programme is now moving towards the engagement stages.

The programme, known as the Move More Programme, will be available locally from 19 September 2016, followed by a regional launch by MacMillan Cancer on 18 October 2016.

As requested the co-ordinator delivered a brief presentation to Committee outlining the MacMillan project vision, benefits to patients and provided insight into the programme.

Alan responded to a number of enquiries from Members on the undernoted issues.

- GP Referrals
- Referral System
- Costs to clients

Members welcomed the presentation.

The Chairman thanked Alan McCausland for his presentation and he withdrew from the meeting at this point.

NO ACTION

Rosey O'Neill left the chamber at this point.

3.2 AC/ACG/11 ASTRONOMICAL AROUNDNORTH SOUND INSTALLATION

Astronomical aroundNorth is a sound installation which makes use of eight speakers positioned around the circumference of a large circle which uses the medium of sound to interpret the movement of the stars as they traverse the sky in real time. Details of the installation were circulated for Members' information.

Astronomical parameters such as star size, brightness, distance from the earth, temperature and colour are mapped to different sonic characteristics providing a mesmerising sound scape that surrounds its listeners and gives them a unique experience of the view on the near universe as Earth travels through time and space.

The work was originally created for Armagh Observatory by Robert Jarvis. Correspondence was received from Mr Jarvis in April advising that the Observatory had decided to fund a limited number of performances in October and were seeking partners who may be able to offer suitable venues for aroundNorth for one evening in October. Venues needed to be able to demonstrate the capability of hosting such a unique special event as well as capability of promoting the event to as wide an audience as possible.

Officers responded to the invitation by proposing a partnership involving Antrim Castle Gardens as a suitable venue and have now been advised that this venue has been chosen as one of a limited number of venues to host aroundNorth on 13 October 2016. The usual cost for such an event is £1,500 but given the funding arrangements in place a nominal charge of £200 only is being applied.

The unique experience that is aroundNorth has been described as "an extraordinary piece for extraordinary places". It was proposed that the invitation from Armagh Observatory to host aroundNorth at Antrim Castle Gardens on 13 October 2016 be accepted.

Proposed by Councillor Kelly
Seconded by Councillor Goodman and agreed that

the invitation from Armagh Observatory to host the Astronomical aroundNorth sound Installation at Antrim Castle Gardens on 13 October 2016 be accepted.

ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department

3.3 AC/GEN/18 WORLD MENTAL HEALTH DAY

Members were advised that correspondence had been received from Action Mental Health in Antrim, a copy of which was circulated for information. There were two requests being made by this organisation as follows:

1. That the Council hosts an art exhibition in Clotworthy House from 3 October to 14 October as part of World Mental Health Awareness Day on Monday 10 October 2016. The art pieces include framed pencil sketches, canvas art and postcards.
2. That one of the Council buildings be lit up purple to mark World Mental Health day on Monday 10 October 2016.

The theme for 2016 World Mental Health day focuses on Dignity. One in four people living in Northern Ireland are impacted upon by mental ill health and

when matched to 17 other countries Northern Ireland had the second highest rates of mental ill health with prevalence of mental illness in Northern Ireland being 25% higher than the rest of the UK.

It is proposed to accommodate an art exhibition in Clotworthy House from 3 to 14 October and also to light up Antrim Civic Centre, Mossley Mill and Ballyclare Town Hall purple on 10 October 2016 to show support from World Mental Health Day.

This 'Light Up' will be accompanied by a photo call, where representatives from the association would be invited to join the Mayor to show support for this awareness campaign.

Light Up requests are facilitated by both the Property Services and Arts and Culture teams by using existing lighting with appropriate coloured filters. There is a limited cost incurred by resourcing these requests, in terms of staff time, which is kept to a minimum. Members are advised that a policy in relation to light up requests which have become regular is being developed and will be brought to a future meeting of the committee.

Proposed by Alderman M Girvan
Seconded by Councillor Kelly and agreed that

(a) the hosting of an arts exhibition in Clotworthy House from 3 October to 14 October 2016, as part of World Mental Health Day, be approved.

(b) Antrim Civic Centre, Mossley Mill and Ballyclare Town Hall be lit purple on Monday 10 October 2016 to show support for World Mental Health day.

ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department

3.4 AC/GEN/12 MADD MUSIC

Members were reminded that MADD Music ('Musicians of Antrim District Development') was formed in 1996 as a musicians collective and had been supported in partnership by both Council and legacy Antrim Borough Council through the Arts and Cultural Service. MADD is funded through both income generation and funding and principally by support from the Arts Council Northern Ireland (ACNI).

MADD Music organises a range of music training and workshops throughout the Borough with their programme expanding in 2015/16 to cover the new council area. Their activities have been facilitated by a part funded Community Arts Officer post within the legacy Arts and Culture structure.

Members were advised at the September 2015 meeting of the committee that MADD had been awarded £27,750 from the ACNI National Lottery Fund which represented an increase of £3,500 from the previous year.

A further application was submitted this year and correspondence has been received from the Arts Council NI advising that MADD Music are being offered a grant of £27,750 again this year. Provision for ongoing support for MADD has been made in the new Arts and Culture staff structure.

A range of options for a future partnership between the Council and MADD Music are being explored alongside implementation of the staff structure. Completion of the structure and filling of posts in the next few months will enable a range of options for continued partnership arrangements, including a partnership agreement and staff support, to be explored further with options to be reported to a future meeting of the committee.

Proposed by Councillor Kelly

Seconded by Councillor Lynch and agreed that

(a) the award of £27,750 to MADD Music from Arts Council of Northern Ireland be noted.

(b) a range of options for a future partnership between the Council and MADD Music be reported to a future meeting of the committee.

ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department

3.5 AC/EV/8 100 YEAR ANNIVERSARY BATTLE OF THE SOMME

Members were reminded that the Council had formulated a working group with the task of commemorating the 100 year anniversary of the Battle of The Somme. The final programme of activities and events launched on 1 June and would run until the 18 November. The programme included a range of activities and initiatives such as drama, music, exhibitions and some legacy initiatives including the production of a publication and creation of an art piece with a total budget of £50,000 approved.

Since the commencement of the programme officers had become aware of specially designed memorial benches available for purchase this year to mark the Somme centenary. An image of the bench was circulated for Members' information, and the cost is £900 per bench. Savings had been identified from within the Somme programme budget, which enabled one such bench to be purchased and it was proposed to install this bench at the replica trench in Campbell Memorial Garden, Mossley Mill.

Members were advised that there were a further 8 council owned war memorials in the Borough located as follows: Alexander Irvine Park, Antrim Town Market Square, Ballyclare War Memorial Park, Ballynure War Memorial Park, Crumlin, Lilian Bland Community Park Glengormley, Jordanstown Loughshore Park Whiteabbey and Randalstown. In view of this members may wish to consider purchase of additional benches, 8 in total at a cost of £7,200, to be located at each of these war memorials as an additional act of commemoration during this the Somme Centenary year. Savings could be made from the Parks budgets to meet the cost of the 8 benches.

Proposed by Councillor McWilliam

Seconded by Councillor Rea and agreed that

(a) the purchase of a Somme Centenary Memorial Bench to be located at the WWI replica trench in the Campbell memorial Garden Mossley Mill at a cost of £900 be approved.

(b) the purchase of up to 8 memorial benches, to be located at each war memorial throughout the Borough at a cost of £7,200 be considered.

(c) Officers to establish if there are any particular areas in the Borough which have particular association with the Battle of the Somme and which present opportunities for additional benches to be put in place. A report to come to Committee in due course.

ACTION BY: Ursula Fay, Head of Arts and Culture

3.6 AC/GEN/10 BOROUGH ARTS AND CULTURAL ADVISORY PANEL

Members were reminded that the Borough Arts and Cultural Advisory Panel was established in 2015 and a schedule of quarterly meetings agreed in March 2016, with meetings to be held in February, June, October and December in line with the programming schedule for the arts and culture service. The June meeting of the Panel was held in Mossley Mill on Wednesday 22 June 2016 (minutes circulated). The spring 2016 programme was reviewed with ideas for the spring 2017 programme discussed. The proposed autumn 2016 theatres programme was presented to and agreed by the Panel. Copies of the programmes were circulated for Members' information.

The Chair raised the issue of attendance at Panel meetings for discussion. Given that the Panel meets only four times per year it was agreed that a minimum level of attendance at meetings was required and such a recommendation be brought to committee. It is proposed that a condition of continued membership of the Panel is a minimum attendance of at least two consecutive meetings per year for both elected and independent members and that the Borough Arts and Cultural Panel constitution be updated to include this amendment. An amended constitution was circulated for Members' consideration and approval (See point 2 Membership).

The Chair also informed the Panel that one of the independent members Mrs Patricia Mc Nally passed away on 1 July 2016 with all Panel members being informed by officers.

The loss of Mrs Mc Nally coincides with a request from an independent member to stand down due to time pressures and notification from one other independent member of their inability to attend meetings for the foreseeable future. The constitution allows for up to 12 independent members so it is proposed to carry out a recruitment exercise to appoint up to three non-elected independent members, representative of the local arts community, to ensure there is a full compliment of independent membership on the Panel.

Proposed by Councillor Hogg

Seconded by Councillor Kelly and agreed that

(a) the minutes of the meeting of 22 June 2016 and the autumn 2016 programmes for The Old Courthouse Theatre, Theatre at The Mill and The Courtyard Theatre be noted.

(b) the amended constitution, which requires a minimum attendance of two consecutive meetings per year by all Panel members, be approved.

(c) the recruitment of up to 3 independent members to serve for the remaining term of the Council be approved.

ACTION BY: Ursula Fay, Head of Arts & Culture, Operations Department

3.7 L/GEN/41 & L/GEN/43 ALLOTMENT DEVELOPMENT – CRUMLIN

Background

Members were reminded that in March 2016 following consideration of an allotment audit, approval was given for allotments to be developed at 5 locations in the Borough which were assessed as having potential;

Orchard Way, Antrim

Burney's Lane, Glengormley

Cidercourt Road, Crumlin

Rathcoole

Allen Park

Officers were taking a phased approach to the development of allotments and earlier in the year Members may recall that following a public consultation the land at Burney's Lane was discounted as an option. Two further locations are currently being explored;

- (i) Knockenagh Avenue, Rathfern (as part of a larger scheme) and,
- (ii) Cidercourt Road in Crumlin

Knockenagh Avenue

Legacy Newtownabbey Borough Council was progressing a scheme to provide open space facilities to the rear of Rathfern Community Centre (*this is the subject of a separate report*). The scheme which included allotment provision was budgeted for through the then Capital Programme Budget, increased to allow for the issue of Japanese Knotweed to be addressed. Development of the scheme had been through the community Planning and Regeneration committee to date and it would be taken forward from this point through Operations Committee. In summary, approval had been given for a scheme estimated to cost £286,000 to include allotments.

Cidercourt Road, Crumlin

The land at Cidercourt Road which is adjacent to Crumlin Glen is currently owned by NI Water, who have indicated that they would give favourable consideration to transferring this land to Council whilst wishing to retain ownership of the access road and actual pumping station. At this stage there is

no indication of the valuation on the land nor the terms of any transfer. The existing pumping station is currently under consideration for upgrading and possible expansion within the existing fenced area (highlighted in black in Appendix 1). NI Water will update Council once they have more definite information on the future plans.

Proposal

The proposal was to develop an initial allotment phase of approximately one acre in size, to include 30 plots and 10 car parking spaces. There are currently 12 people from the Crumlin area on Council's waiting list for an allotment and a further call for expressions of interest may increase this list. Budgetary provision has been agreed in the Capital Programme for the provision of new allotment sites (approximately £50,000 each), while an additional £10,000 has been set aside from the DEA funding programme (2016/17) to finance the work required to ensure the feasibility of the site and for the design. Prior to proceeding with the feasibility study, Officers intend to meet with NI Water to determine underground infrastructure and to seek approval for land quality testing.

Proposed by Alderman T Burns
Seconded by Councillor Kelly and agreed that

Council approves initial land testing and evaluation and completion of a feasibility study in parallel with initiation of discussions regarding terms for the potential transfer of the land from NI Water for allotments in Crumlin. A further report to come to Committee in due course.

ACTION BY: Elaine Upton, Countryside & Physical Activity Development Manager

3.8 L/P/31 USE OF HAZELBANK PARK FOR CYCLOCROSS RACE ON 1 JANUARY 2017

Correspondence had been received from Glenn Kinning, Chairperson of Kinning Cycles, requesting permission to hold a cyclocross race in Hazelbank Park on New Year's Day, Sunday 1 January 2017 from 10am to 3pm. Cyclocross is a form of bike racing featuring a variety of terrains; paths, grass, wooded trails, hills etc.

The event would require use of grass sections, the woodland area and a section of the beach. The Parks Manager has met with the organiser to identify which areas the group would like to use and which will cause least disruption to other users if approval is given. The group will have their own stewards on the day and the route will be signed that morning and removed afterwards. A small area can be set aside for them to serve teas and coffees. The organiser requires access onto the grass section with a van for set up purposes and an area has been identified to accommodate this. Insurances would be checked if approved.

Proposed by Councillor Lynch
Seconded by Councillor McWilliam and agreed that

permission be granted to Kinning Cycles to hold a cyclocross race at Hazelbank Park on Sunday 1 January 2017.

ACTION BY: Mark Wilson, Parks Manager

3.9 L/LEI/177 BALLYCLARE COMRADES FOOTBALL CLUB

Members were reminded that approval was given for capital grant of £20,000 for the development of a community sports facility by Ballyclare Comrades FC. The scheme costs of £600,000 were to be met through funding applications to the Department of Communities and to BIFFA as well as Council. Having received its Letter of Offer from Council the Club has requested that the first payment of grant (£10,000) is carried over into the 2017-2018 financial year to allow time to secure the other funding.

If approved the grant would be carried forward and would not impact on that year's budget allocation for capital projects.

Proposed by Alderman M Girvan
Seconded by Councillor McWilliam and agreed that

approval is given for the first payment of capital grant to Ballyclare Comrades FC, totalling £10,000 to be accrued to 2017/2018 financial year.

ACTION BY: Ivor McMullan, Head of Service

3.10 WM/WM/09 NORTHERN IRELAND LANDFILL ALLOWANCE SCHEME TRANSFER REQUEST

The Northern Ireland Landfill Allowance Scheme (NILAS) was introduced to ensure Councils reduced the amount of biodegradable waste landfilled and to assist the UK in meeting the European Union Landfill Directive.

The NILAS Regulations place an obligation on the Monitoring Authority (NIEA) to prepare a draft reconciliation in relation to each Council, no later than 5 months after the end of the scheme year. This has just been produced by the NIEA with the relative position as follows:

Council	2015/16 Allocation (tonnes)	Actual BMW Landfilled (tonnes)	Actual Amount as % of Allocation (%)
Antrim & Newtownabbey BC	21,148	18,873	89.24%
Ards & North Down BC	23,956	27,484	114.73%
Belfast CC	50,753	45,087	88.84%
Lisburn & Castlereagh CC	20,716	17,715	85.51%
Mid & East Antrim DC	20,644	19,022	92.14%
Newry, Mourne & Newry DC	26,396	16,211	61.42%

arc21 Total	163,613	144,392	88.25%
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The draft reconciliation confirms that the NILAS target for 2015/16 was met by both Antrim & Newtownabbey Borough Council and arc21 at the collective group level. However, one arc21 Council has exceeded their annual allocation i.e. Ards & North Down Borough Council by approx. 3,528 tonnes.

It is important to stress this is a draft reconciliation produced by NIEA and the actual amounts may be subject to some alteration depending on the outcome of an ongoing audit process.

arc21 developed a NILAS Transfer Protocol in 2008 which was formally adopted by all 11 constituent councils, and was last used in August 2015. The principle of the protocol is for any constituent Council with excess allowances in any given scheme year to make them available for transfer to any other constituent Councils should they require them to meet their allocation.

The adoption and implementation of the protocol ensures that arc21 Councils maximise excess allowances in any time of need and is a tangible example of the benefits of Councils working together through arc21.

This protocol gives all arc21 Councils some protection in the event they do not meet their allocation for whatever reason e.g. difficulties with a specific scheme, collective capacity management in the interests of efficiency and best value.

In view of the draft reconciliation, it is recommended that the arc21 NILAS Transfer Protocol, as agreed by all arc21 Councils, be initiated. The proportion of populations to be assigned to the allocation of transfers is as set out in the table below:

Council	Indicative Proportion by Population to be Transferred (%)	Indicative Amount of Excess Allowance to be Transferred to Ards (tonnes)
Antrim & Newtownabbey BC	15.1%	535
Belfast CC	36.4%	1,260
Lisburn & Castlereagh CC	14.9%	528
Mid & East Antrim BC	14.7%	521
Newry, Mourne & Down DC	18.9%	664

In agreeing to transfer their proportion of excess allowances, it will be necessary for each Council to recognise the final definitive amount required may slightly vary from the above indicative amounts.

The formal transfer procedure requires that any transfer request must be made to the NIEA before 30th September 2016. The NIEA has agreed to advise arc21 of the definitive reconciliation position as soon as possible following completion of the audit process which would be immediately notified to the relevant Council representatives to enable the formal request form to be duly completed with the insertion of the respective final definitive number of allowances pertinent to that Council.

The transfer of allowances has been approved by the arc21 Steering Group and Joint Committee.

Proposed by Councillor Rea
Seconded by Councillor Hogg and agreed that

Council endorse the transfer of approximately 535 tonnes of allowances as per the arc21 NILAS Transfer Protocol.

ACTION BY: Michael Laverty, Environment Manager, Acting Head of Waste Management

3.11 WM/GEN/3 REQUEST FOR ECO-SCHOOLS SUPPORT 2016-17

Keep Northern Ireland Beautiful (KNIB) had submitted a funding request for the Eco-Schools Programme for 2016-17. KNIB, formerly Tidy Northern Ireland, is an environmental charity with the stated aim of making Northern Ireland a cleaner and more pleasant place in which to live. One of the programmes that they co-ordinate is the Eco-Schools scheme, which aims to combine pupils learning with action on improving the environmental performance of school.

The Eco-Schools Programme is extremely popular in the Borough with all 76 schools registered in the scheme. This includes three schools who have been identified as exemplar Eco-Schools and they have been awarded Ambassador Eco-Schools status, Loanends Primary School, Fairview Primary School and Ballycraigy Primary School.

In order to maintain the Eco-Schools programme, KNIB had requested funding support from Councils. Council's contribution is £1,500 for 2016/17, the same level of funding was approved last year.

The funding is required for programme admin support and will allow Keep Northern Ireland Beautiful staff to provide assistance to schools for meetings, media requests, and the provision of the monthly Eco-Schools newsletter and website.

Proposed by Councillor Kelly
Seconded by Councillor Lynch and agreed that

Council approves the request for £1,500 of financial support for Keep Northern Ireland Beautiful's Eco-Schools Programme in 2016/17.

ACTION BY: Michael Laverty, Environment Manager, Acting Head of Waste Management

3.12 L/LEI/191 EVERYBODY ACTIVE 2020 PILOT PROJECT

Background

Members were reminded that Everybody Active 2020 is a Sport Northern Ireland programme delivered by Council that employs a network of full time and part time coaches and leaders to deliver physical activity programmes in community and club settings. The programme increases quality opportunities for targeted groups and aims to develop and sustain participation in sport across key-life transitions. Targeted groups are: People with a disability, high social need, women/girls, older people and sustained participation.

Pilot Project Proposal

In relation to this programme Sport N.I. has invited 6 councils (the other five being, Belfast, Mid and East Antrim, Armagh City, Banbridge and Craigavon, Fermanagh and Omagh and Causeway Coast and Glens), to participate in a 6 month pilot project 'Understanding the Impact of Social Change through Sport'. This project would be assisted by a sports charity called "Sported" (one of the leading sports charities in the UK). Sported support over 3,000 community clubs and groups to use the power of sport for social change transforming the lives of disadvantaged young people.

This project 'Understanding the Impact of Social Change through Sport' would be six months in duration (October-March 2016). Sported would work with the six councils, with one group from each council area going through the 3 stage project outlined below. The selected group must be based in the Borough and involved in Council's Everybody Active Programme, must be using sport for social change and be working with young people aged 11-25.

The Pilot Programme has three stages as set out below:

Stage 1 - Discover

- Identify and recruit groups to participate (1 per Council)*
- Groups apply for Sported membership

Stage 2 – Engage

- Code and Principles of Good Impact Practice
- Groups pledge support to the Code of Good Impact Practice.

Stage 3 – Learn

- Complete Measuring Up. Develop an impact practice action plan
- Shared learning session with other groups, Sport NI and Councils

*Officers have enquired if it would be possible for 2 groups from the Borough to participate but the pilot will only involve 1 group per participating Council.

There is no cost for this programme beyond facilitating meeting room space for meetings and workshops.

With the Programme for Government and community planning moving to a more outcomes-based approach, this is an opportune time for Council to engage in this type of project. As this programme is aligned to the Programme for Government and has a strong community planning ethos it will be ideal in determining how to measure the impact of sport on social change.

Proposed by Alderman P Barr

Seconded by Councillor Lynch and agreed that

approval is given to participate in the six month pilot programme “Understanding the impact of Social Change through Sport” in partnership with Sports N.I. and Sported.

ACTION BY: Rosey O’Neill, Development Manager Physical Activity Programmes

3.13 L/CP/2 FARMLEY CAR PARK – FORMALISING OPENING HOURS

Following complaints about anti-social behaviour from local residents, Legacy Newtownabbey Borough Council agreed to install barriers between the Farmley and Movie House car parks. The Farmley car park transferred to Council in 2015.

Following further reports of anti-social behaviour, earlier in the summer, consultations were arranged at short notice with local traders. The car park is now opened at 8am and closed at 10pm. This has reduced the anti-social behaviour, satisfying residents and arrangements have been made with those traders requiring flexibility of access.

Current arrangements are being monitored and appear to be working well. Members of the Glengormley DEA have been kept apprised of the situation as it unfolded.

Proposed by Councillor Hogg
 Seconded by Councillor Goodman and agreed that

retrospective approval is given for the opening hours of Farmley Car Park: 8am to 10pm, with officer discretion to facilitate occasional requests for late opening to accommodate traders, and for Movie House and Flamingo Bingo to retain keys to the barrier for use in exceptional circumstances.

Noted: Councillor Hogg thanked Ivor McMullan and his team for the quick response and arrangements put in place which have been effective for residents and traders.

ACTION BY: Ivor McMullan, Head of Leisure

3.14 LS.E.158 ENTERTAINMENTS LICENCE – CRUMLIN UNITED FOOTBALL & SOCIAL CLUB

An application had been received for the grant of Entertainment Licence for the following premises.

Licensee	Location of Premises	Type(s) and hours of Entertainment	File No.	New Application Or Renewal
Thomas McPeake	Crumlin United Football & Social Club 26 Mill Road, Crumlin BT29 4XL	Dancing, singing, music or other similar entertainment Monday – Saturday 11.30am -01.00am	LS.E. 158	New

		Sunday – 12.30pm until Midnight		
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Proposed by Alderman T Burns
Seconded by Councillor Kelly and agreed that

the Council grant the above Entertainment Licence.

ACTION BY: Clifford Todd, Head of Environmental Health

Councillor McClelland declared an interest for Item 3.15 and left the chamber at this point.

3.15 L/P/19 GRASS MANAGEMENT SUBGROUP

Introduction

The Grass Management sub group met in June and July and met on 5 September prior to Operations Committee. The following was an update on progress during the summer in the key areas.

Traffic Management Regulations - Roundabouts and Verges

New working arrangements have been in place for more than a year in order to comply with Traffic Regulations. These arrangements mean that in all but 7 locations. Council teams are able to access and cuts are on a fortnightly schedule. The outstanding 7 locations (Appendix 1 circulated) have been cut monthly with TNI providing traffic management access - the remaining cut is scheduled for September. In the longer term, proposed improvements to the designs and layouts will reduce reliance on Transport NI.

Timetable for Programming of Hard Landscaping

Officers continue to work on developing a timetable for improvement works to roundabouts and verges. Completion of the timetable is dependent upon scheduling of the works on the A8 being carried out through Transport NI - an update on the range of works has just been received which facilitate completion of the full improvement timetable to be developed for these to include the ten Antrim roundabouts discussed at the sub group meeting on 5 September.

Options for enhancing Sandyknowes Roundabout and Castle Street, Antrim, will also be considered further at that meeting. With proposals brought to the Operations Committee in due course.

Urban Grass Cutting

The 5 urban cuts approved by Council are progressing well.

Best Kept Gardens

The judging has taken place over July and August with winners identified in both categories:

1. Community Garden/Street:

- Joint Silver: Randalstown Town Centre and Ballycraigy Community Gardening Group
- Gold: Cornerstone Garden, Woman's Aid, Antrim

2. Private Garden

- Joint Silver: 17 Abboycroft Drive, Newtownabbey and 2 Millhouse View, Antrim
- Gold: 28 Ahoghill Road, Randalstown

Report on winners, photographs and judges' recommendations were circulated as Appendix 2.

Flax Harvesters

Transport NI approved a traffic control permit to allow relocation of the flax harvesters at Coleman's corner at the beginning of August. The artwork is now in place and officers are seeking to improve maintenance arrangements and presentation on this roundabout over the next month.

Accreditations

All Thirteen Green Flag locations had been successful and the Ulster in Bloom results will be announced on 14 September at the Royal Court Hotel, Portrush.

Roundabout Sponsorship

The updated position on sponsorship was circulated as Appendix 3. Opportunities for sponsorship for those roundabouts which are currently un-sponsored will be further explored through the PR and marketing team which now manage sponsorship.

Proposed by Councillor McWilliam
Seconded by Alderman M Girvan and agreed that

approval is given for changes to the Best Kept Garden Competition from 2017 to include:-

- (i) the addition of a tallest sunflower competition (children's category) to the end of September to allow schools to participate (Gold, Silver and Bronze – three prizes)**
- (ii) Community Garden/Street Category to one winner and runner up in Borough. (Gold and Silver) (total two prizes)**
- (iii) Inclusion of Best Kept Small, medium and large garden categories for each DEA, with the winner in each DEA in each category going forward for overall Gold, Silver and Bronze for the Borough nine prizes)**

(iv) Inclusion of Best Kept school category Borough wide (Winner and Runner Up – two prizes)

ACTION BY: Ivor McMullan, Head of Leisure

Councillor McClelland returned at this point of the meeting.

Alderman T Burns declared an interest for Item 3.16 and left the chamber at this point.

3.16 L/LEI/2 LEISURE GRANT AID

Thirty two requests for leisure grant aid funding had been received since the end of the last call. Grants for individuals and clubs, events and bursaries remain on schedule to utilise the budget allocated. Capital grants and Minor Works grants were under-subscribed primarily due to lack of grants available from outside funders, eg Sport NI by way of match funding. It was expected that applications would increase when funding such as Peace IV becomes available.

Applications

Leisure Grant Aid applications had been scored and recommendations were circulated.

All recommended awards were based upon 50% of eligible listed costs.

Grant Aid request Totals – June and September 2016

Grant	Received to date	Overall Budget Available	June 16 Call	September 16 Call
Capital grants for sports clubs (£20,000)	0	4 x £20,000 grants awarded annually (£10k p.a. for 2 yrs) = £40,000	No requests received	No requests received
Club Minor Works Grants – between £5,000 - £20,000	2	£50,000	£8,525	No requests received
Grants to individuals and clubs	38	£35,000	£7,303	£11,813
Events Grant (exceptional/regional)	2	£25,000	£6,000	£9,275
Events Grant (local)	1	£20,000	No requests received	£950
Elite Athlete training bursary	10	12 Available	4	6
TOTAL		£170,000	£21,828	£22,038

Proposed by Alderman P Barr
Seconded by Councillor McWilliam and agreed that

Members approve proposed awards as detailed in Appendix 1

ACTION BY: Richard Stewart, Development Manager – Sport and Physical Activity

Alderman T Burns returned at this point of the meeting.

3.17 L/SAP/8 COUNCIL SPORTS AWARDS

Members were reminded that a sub-group, one member from each party, was established to progress council's first Sports Awards event, planned for Thursday 23rd February 2017.

Following a call for Expressions of interest from the sporting community locally, six representatives responded and were deemed suitable. The minutes of the second meeting of the initial group of members were circulated.

Proposed by Councillor McWilliam
Seconded by Councillor Goodman and agreed that

the minutes be approved.

ACTION BY: Ivor McMullan, Head of Leisure

3.18 AC/GEN/37 ARTS AND CULTURE GRANT AID

Members were reminded that the Arts and Culture Grant Aid Programme was approved in May 2015. The purpose of the grant programme was to provide financial assistance to individuals and groups in the Borough for a range of arts and heritage purposes. To be successful applicants must score a minimum of 50% in their application and proposed awards are subject to the receipt of all relevant supporting documentation or the offer of funding will be withdrawn.

A public call for individuals and groups wishing to apply for arts grants was made in June 2016 with a total of 2 applications, requesting a total of £1,000 received by the closing date. Having been assessed by officers these applications were summarised as follows:

Ref	Group Individual	Funding Stream	Funding Purpose	Score	Amount Requested	Amount Awarded
2363		Showing excellence in chosen art form	to have a professional printed publication showing the artist's participatory & professional art	85%	£500	£500
2225		Short Training and Study Courses to	Three week residential course in the	80%	£630	£500

		develop individual expertise or promote the arts	Donegal Gaeltacht at Machaire Rabhartaigh			
TOTAL						£1,000.00

The total budget available for arts grants for 2016/17 was £14,500 and there have been awards to the value of £5,700 in the current financial year. The total amount proposed for award in this call was £1,000 leaving a balance of £7,800 to fund any future applications.

Proposed by Councillor Magill
 Seconded by Alderman M Girvan and agreed that

the above grants be approved and that Officers to conduct a review of the Scheme at this point.

ACTION BY: Bernard Clarkson, Arts Service Manager and Ursula Fay, Head of Arts and Culture

3.19 AC/ACG/5 ULSTER PIPE BAND AND DRUM MAJORS CHAMPIONSHIPS – ANTRIM CASTLE GARDENS

Correspondence had been received from Mr Ray Hall, Chairman of the Royal Scottish Pipe Band Association, Northern Ireland Branch expressing very complimentary thanks and appreciation for the support that Council and Council Officers gave to the 65th Ulster Pipe Band and Drum Majors Championships which was held in Antrim Castle Gardens on 23 July 2016 (copy letter was circulated).

Proposed by Councillor Kelly
 Seconded by Councillor Rea and agreed that

the correspondence be noted and that the Royal Scottish Pipe Band Association be invited to hold the 2017 event at Antrim Castle Gardens and V36 in 2018.

Any request for financial support to be considered by committee in the normal way.

ACTION BY: Ursula Fay, Head of Arts and Culture

3.20 AC/HE/1 14 – 18 NOW EXPRESSION OF INTEREST TO HOST POPPIES 2017

Members were reminded that it was agreed to submit an expression of interest to 14 – 18 NOW to host one of the "Poppies" installations at Antrim Castle Garden in 2017. 14 – 18 NOW is a programme of extraordinary arts and cultural experiences connecting people with the First World War. 14 – 18 NOW had contacted all local authorities in the UK advising of the opportunity to host one of these artworks in 2017.

Correspondence had been received, a copy of which was circulated for Members' information, from 14 -18 NOW advising that the application had not been successful. Officers have requested feedback but to date have only been advised that the organisation was overwhelmed with the interest and the selection process hugely competitive. The selected locations for display of "Poppies" throughout the UK in 2017 will be announced in the autumn and this information reported to committee.

Proposed by Councillor Kelly
Seconded by Alderman M Girvan and agreed that

the report be noted.

NO ACTION

Noted: The Chairman thanked Ursula Fay for all the hard work she had done in processing this application.

3.21 WM/WM/15 REFUSE CONTAINER PRICES

At June Committee it was requested that Officers provide more information on the price of a 240l wheeled bin and a breakdown of the charged cost to the public.

The price for Council to purchase a 240l black wheeled bin reduced in June 2016 from £18.41 to £15.95. Council currently charges £30 for a black 240l refuse container, which includes administration and delivery charges.

Officers are currently reviewing the pricing schedule for all containers and collections as part of its annual price review and will bring a future report to Committee.

Proposed by Councillor Magill
Seconded by Alderman M Girvan and agreed that

the report be noted.

NO ACTION

3.22 WM/GEN/7 RECYCLE WEEK – FOR INFORMATION

Now in its 13th year Recycle Week is a UK wide celebration of recycling, with this year's theme being 'The Unusual Suspects'. The aim of the week is to encourage people to think about all those items that often are forgotten about when recycling at home.

This year September would be a month of action to encourage people to recycle more, waste less and take up the challenge for sustainable living. Recycle Week runs from 12- 18 September.

Officers have planned a range of activities to include:

- A 'Green Butler' experience at the five Recycling Centres during the week. Customers will be welcomed by the attendants in tuxedos, and will get the 'green carpet' treatment, with prizes and giveaways to encourage better recycling and awareness of waste issues.
- A radio promotion and competition- running throughout Recycle Week based on the unusual suspects.
- A billboard campaign in prominent sites across the borough
- Press releases to local papers.
- Various promotions via social media.

Proposed by Councillor Kelly
 Seconded by Councillor Lynch and agreed that

that the report be noted.

NO ACTION

3.23 WM/GEN/7 REUSE UPDATE

This report was to update Members on future waste re-use schemes in the Borough. Council currently works with a few re-use enterprises at the Recycling Centres e.g. East Belfast Mission, Rotary club - bike re-use and were keen to extend the range of materials separated from the waste stream for re-use.

Officers are currently working through a tender process and propose to award the re-use of materials at the Recycling Centres in material lots i.e. furniture, bric-a-brac, bicycles, white goods, books, toys etc. to successful bidders with re-use/ refurbishment being the focus.

In addition, the bulky waste collection service is currently being reviewed and re-use of these items would be given consideration.

Further re-use workshop initiatives/ projects involving the community are being developed for consideration and a report will be brought to Committee in due course.

Proposed by Councillor Lynch
 Seconded by Alderman P Barr and agreed that

the report be noted.

NO ACTION

3.24 EH/EHS/2 WELFARE OF ANIMALS UPDATE

At the June 2016 meeting of the Operations Committee, it was requested that a quarterly update be provided of enforcement activity under the Welfare of Animals Act (NI) 2011.

The circulated statistical reports provided a full breakdown for the first quarter of the current financial year for both Northern Ireland and the area covered by

Animal Welfare Officers serving the Northern Area (Antrim and Newtownabbey Borough Council, Mid and East Antrim Borough Council and Causeway Coast and Glens Borough Council).

This period saw a total of 98 complaints relating to the borough which equates to 6% of the total for Northern Ireland. Of these, 79 cases were found to fall under the Welfare of Animals (NI) Act and to date 77 have been resolved. Dogs made up 70% of reported cases with equine species (horses or donkeys) being the second largest group at 21%. One animal was seized and one Improvement Notice issued. All other cases were successfully resolved without the need to revert to formal action in line with the Animal Welfare Enforcement Policy.

Proposed by Councillor Kelly
Seconded by Alderman P Barr and agreed that

this report be noted.

Noted: Councillor Kelly commended Clifford Todd and his staff on the excellent work on Animal Welfare Enforcement.

ACTION BY: Clifford Todd, Head of Environmental Health

3.25 EH/EHS/5 NORTHERN IRELAND CIVIC PRIDE PROGRAMME – LIVE HERE LOVE HERE

Following Council's continued participation in the Keep Northern Ireland Beautiful 'Live Here Love Here' programme, a further 6 groups from across the Borough have been awarded a total of £10,500 under the small grants scheme. This sum is made available each year to applicants from across the borough and represents a 50% return on the council's overall contribution to the scheme. Details of this year's successful groups were circulated.

Council actively promotes the programme and the associated Small Grants Scheme across the borough through community groups and the voluntary sector. In addition, 'Live Here, Love Here' is promoted at events held within the borough such as the hugely successful Garden Show Ireland event at Castle Gardens in May 2016.

Further information about the 'Live Here Love Here' campaign along with an opportunity to pledge support and get involved can be found at www.liveherelovehere.org

Proposed by Councillor Kelly
Seconded by Councillor Lynch and agreed that

this report be noted.

NO ACTION

3.26 C/GM/86 GREEN FLAG RESULTS 2016

The Green Flag Award is an internationally recognised award and this achievement demonstrated a high level of management, maintenance and community involvement in open spaces. Participation in the scheme created opportunities for both staff and local communities to become more heavily involved in their space and encouraged management for biodiversity alongside traditional horticultural methods.

In 2016, 13 applications were made for Green Flag for a variety of sites across the borough. All sites have been successful in achieving an award demonstrating a high level of maintenance and community involvement.

Site	Award
Ballyclare Cemetery	Green Flag
Six Mile Water Park	Green Flag
Ballynure Cemetery	Green Flag
Kilbride cemetery	Green Flag
Lilian Bland park	Green Flag
Mallusk Cemetery	Green Flag
Rashee Cemetery	Green Flag
Belmont Cemetery	Green Flag
Newtownabbey Way Includes Global Point, Mossley Park, Three Mile Water Conservation Park, Monkstown Wood, The Glen, Jordanstown Loughshore Park, Hazelbank Park, Gideons Green, Glas-na-braden, V36 and Valley Park	Green Flag
Sentry Hill	Heritage Green Flag
Antrim Castle Gardens	Heritage Green Flag
Antrim Castle Gardens – Community Garden	Community Green Flag
Ballyeaston Ruin	Community Green Flag

In addition to the site awards, Kenny McFall, Cemeteries Supervisor was awarded Green Flag Employee of the Year and Paul Edge, Ballyeaston Community Development Group was awarded Green Flag Volunteer of the Year. Both awards have been introduced for the first time in 2016.

A number of sites will be selected for flag raising events. Members will be advised of the details in due course.

Proposed by Councillor McWilliam
Seconded by Councillor Kelly and agreed that

the report is noted.

NO ACTION

3.27 L/P/22 COMMEMORATIVE PROGRAMME - UPDATE

Six commemorative benches had been installed over the period 01 June to 31 August 2016. The installation sites were as follows:

- Jordanstown Loughshore Park – 3 benches
- Carnmoney Cemetery – 2 benches
- Hazelbank Park – 1 bench.

Trees can only be planted during the period November to February each year.

All requests were compliant with Council policy.

Proposed by Alderman M Girvan
Seconded by Councillor McWilliam and agreed that

the report is noted.

NO ACTION

3.28 AC/EV/1 SPOOKED OUT AT V36 2016

Members were reminded that it was agreed in June 2015 to relocate the Spooked Out at The Mill Halloween Event and Fireworks Display to V36 from Mossley Mill given that V36 had significantly increased capacity and a purpose built event space. The event was held on Saturday 31 October 2015 and proved to be a huge success with an estimated 5,000 attending this first large scale event to be held in the then new V36 facility.

It was proposed to hold Spooked Out at V36 on Saturday 29 October, as part of the Council Halloween programme of activities and events. The event format would be similar to last year with free family fun in the form of fairground type activities, a fancy dress competition and radio roadshow all culminating with a large scale fireworks display. This event would complement the Borough's other large scale family event featuring fireworks, Spooktacular, which was planned once again for Junction One on Thursday 27 October, with a similar format and theme. Cost of £15,000 have been budgeted for further events.

Proposed by Councillor Kelly
Seconded by Councillor Hogg and agreed that

the report is noted.

NO ACTION

ANY OTHER RELEVANT BUSINESS

- (1) Councillor Goodman on behalf of Councillor Logue requested that a meeting be arranged to discuss maintenance and other issues at Crumlin Glen.

Alderman Burns also requested to attend.

NOTED: Meeting to be arranged.

ACTION: Ivor McMullan, Head of Leisure, Michael Laverty, Head of Waste Management

The Chairman asked members to contact officers directly rather than bringing issues such as this up at Committee meetings.

- (2) Councillor Kelly requested further information on progress made on Sunday Opening Hours at Antrim Forum.

NOTED: a report to be brought to Committee.

ACTION: Ivor McMullan, Head of Leisure

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Alderman M Girvan
Seconded by Councillor Hogg that

that the following Committee business be taken In Confidence.

The Chairman advised that audio-recording would cease at this point.

ITEMS IN CONFIDENCE

3.29 IN CONFIDENCE L/LEI/AP/8 ALLEN PARK – GOLF COURSE IRRIGATION SYSTEM

The golf course irrigation system at Allen Park, installed in 1996, is reaching the end of its useful life. It was estimated that a replacement system would cost approximately £[REDACTED]

As irrigation system is essential to maintain a quality playing surface, particularly during summer periods to protect against dehydration. It maintains healthy turf and a quality playing surface. Due to the age of the system maintenance costs will rise and any downtime for repairs presents a risk to the condition of the turf.

Economic Appraisal Pro Forma and Business Case for a replacement system were circulated.

Costs can be met from the Leisure capital budget.

Proposed by Alderman T Burns
Seconded by Councillor Kelly and agreed that

approval is given for the replacement of the Irrigation System at Allen Park at an estimated cost of £[REDACTED]

Noted: Officers to bring a timetable for the replacement of plant and machinery to Committee for Members' information.

ACTION BY: Marie Agnew, Centre Manager & Ivor McMullan, Head of Leisure

3.30 IN CONFIDENCE AC/GEN/38 CONTRACT FOR PROVISION OF CATERING SERVICES THE OLD COURTHOUSE ANTRIM

Members were reminded that it was agreed at the February 2016 meeting of the Committee that the contract for the catering service at The Old Courthouse, with CBC Catering Ltd, be extended for a further two years to 31 March 2018 at the current rate.

Members were advised that whilst legal contract documents were being drawn up it was highlighted that this two year extension actually attracts an increased rate to the Council of £6,400 in 2016/17 and £6,900 in 2017/18. The contract rate to the end of March 2016 being £5,800.

Proposed by Councillor Kelly
Seconded by Councillor Lynch and agreed that

the report be noted.

NO ACTION

3.31 IN CONFIDENCE WM/WM/5 ARC21 JOINT COMMITTEE PAPERS

As agreed at the November meeting of Council, the papers for the arc21 Joint Committee Meeting were circulated for:

- June 2016
- July 2016

Members were reminded that these documents are confidential and may be legally privileged or otherwise protected from disclosure so therefore Members should not disclose this information to any third party and the information must be kept secure.

Proposed by Councillor Kelly
Seconded by Councillor Goodman and agreed that

the papers be noted.

NO ACTION

3.32 IN CONFIDENCE L/LEI/AF/13 ANTRIM FORUM ESSENTIAL MAINTENANCE AND POOL CLOSURE

The pool tanks at Antrim Forum are of a unique design that sit above ground with a steel padded construction which requires careful inspection. Inspections are carried out along with associated plant, fixtures and fittings. Remedial and essential works to the surrounding areas are also conducted at this time and require the pools to be drained of water. This work is now due in 2016.

A list of inspections and identified works were detailed and circulated in Appendix A.

It was proposed that the work was carried out during the Christmas period as follows; Leisure Pool 12th to the 26th December 2016 inclusive and the Main Pool 17th to 26th December 2016 inclusive (pending unforeseen circumstances)

Essential planned works

The filtration tanks that serve the pools in Antrim Forum were installed in 2009. The filtration media is now due for replacement and the condition of the tanks inspected and serviced.

Work to the filtration tanks is estimated to cost in the region of £[REDACTED] per tank (4 tanks). In preparation for this essential maintenance £[REDACTED] was included in the 16/17 budget (revenue) estimates.

Proposed by Councillor Hogg
Seconded by Councillor Kelly and agreed that

essential Antrim Forum pool and filter maintenance is carried out in December 2016, as set out above, at an estimated cost in the region of £[REDACTED].

ACTION BY: Roberta Flaherty, Leisure Services Manager

3.33 IN CONFIDENCE L/GEN/42 PUBLIC RIGHT OF WAY – RIVERSIDE TO CUNNINGHAM WAY

Complaints had been received regarding the poor condition of the first 100 metres of path that runs from Riverside to Cunningham Way (map Appendix 1 circulated). The path is approximately 2.5 metres wide is also an access for vehicles for two domestic properties (Appendix 2 circulated).

In 2003 legacy Antrim Borough Council asserted this path from Riverside to Cunningham Way as a public right of way under the Access (NI) Order 1983.

The following is relevant background information

- Asserting the path as a Public Right of Way in isolation does not increase any liability on the part of Council where this assertion has not been accompanied by any improvement works.
- Council does however have the power to maintain the path under this legislation if it so wishes and has been maintaining the entire stretch (cut back of overgrowing vegetation, clearing debris, leaf litter, broken glass etc.), where there has been a hazard walkers.
- Officers have been unable to identify ownership of this 100 metre section and the remainder of the path is on land owned previously by the Department of Social Development. The Department have in recent years indicated that they do not plan to upgrade paths in this area, and under the legislation are not bound to upgrade the path in any case.
- As part of the Six Mile Water Mill housing scheme, the section of the path adjacent was upgraded by the Developer (i.e. Moylena Grove to Cunningham Way *(Circulated - Appendix 1: see orange section on map)* and the remaining first 100m *(in red)* remained untouched.

Although Council is not obliged to maintain a public right of way, strategically the path is an important access point from Antrim on to the Mill Race Trail, a 2.7 km riverside walk developed in 2005 at a total cost of £465,000.

The paths in this area are now used regularly by pedestrians and cyclists as well as parents with prams and buggies. In order to bring the pathway into an acceptable standard to suit these users additional drainage and surfacing would be required. These works had been estimated to cost in the region of £[REDACTED] and the path would subsequently need to be added to the list of Council facilities to be inspected and maintained.

Proposed by Councillor Kelly
Seconded by Councillor Lynch and agreed that

Council approves the upgrade and ongoing maintenance of the path from Riverside to Cunningham way at an initial cost in the region of £[REDACTED]

ACTION BY: Elaine Upton, Countryside Recreation Officer

3.34 IN CONFIDENCE FI/PRO/TEN/63 TENDER FOR THE SUPPLY, INSTALLATION & SERVICING OF A BOX OFFICE TICKETING SYSTEM FOR MULTIPLE SITES

Members were reminded that it was agreed at the December 2015 meeting of the committee that as part of ongoing service convergence, that a tender exercise to identify a suitable new box office, ticketing system for installation in the arts and culture facilities including the council's three theatres be carried out.

Tenders for the supply, installation and servicing of a box office ticketing system were opened via the E-Sourcing NI Portal on the 1st August 2016 and referred to the Evaluation Panel for assessment. The tenders were evaluated on a two stage basis as follows:

STAGE 1 – SELECTION STAGE

The tenders were evaluated using criteria such as tenderers' professional conduct, insurances, previous relevant experience and declarations and form of tender. All tenders met the requirements of Stage 1 of the assessment and proceeded to Stage 2.

STAGE 2 – AWARD STAGE

Technical/Commercial Assessment

The tenders were evaluated on the basis of technical assessment (90%) and cost assessment (10%). Details of the stage 2 assessment are as follows:

Service Provider	Total Cost for up to 3 years (using current printers) (£)(Excl. VAT)	Score Achieved %
Ticketsolve	57,000.00	90%
[REDACTED]	[REDACTED]	[REDACTED]

Proposed by Councillor McWilliam
Seconded by Councillor Lynch and agreed that

having achieved the highest score of 90% at a total cost of £57,000.00 (Excl. VAT) (for up to three years and using the Council's current printers), Ticketsolve be appointed to supply, install and service a box office and ticketing system in Antrim and Newtownabbey Council's arts and culture facilities.

ACTION BY: Julia Clarke, Bernard Clarkson, Paul Allan and Paul Townsend

3.35 IN CONFIDENCE FI/PRO/TEN/15 TENDER FOR THE SUPPLY AND DELIVERY OF CLEANING PRODUCTS CONTRACT PERIOD: 1 MAY 2016 TO 30 APRIL 2017 (WITH AN OPTION BY THE COUNCIL TO EXTEND FOR A FURTHER TWO PERIODS OF 12 MONTHS)

Tenders for Supply and Delivery of Cleaning Products for the period 1 May 2016 to 30 April 2017 were opened via the E-Sourcing NI Portal on the 23 October 2015 and referred to officers for report.

Members were reminded that at the Council Meeting on 25 April 2016 the majority of the items on the cleaning products tender were approved. This item was not included in the previous report due to additional information required from two tenderers regarding pack size, cost per litre and the proposed equivalent offered.

One tenderer's proposed equivalent did not meet Council requirements and the one remaining tender scored as follows:

Details are as follows:

Description	Supplier	% Score Achieved
Lot 1 – Pool Items HTH Easiflow	Northern Cryogenics Ltd	100%

Proposed by Councillor Kelly
Seconded by Councillor Goodman and agreed that

**the tender for the supply and delivery of HTH Easiflow, detailed above, be approved for the remainder of the contract period.
Officers to consider use of eco-friendly products.**

ACTION BY: Julia Clarke, Senior Procurement Officer

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor McWilliam
Seconded by Councillor Hogg that

the remainder of Committee business be taken in Open Session.

The Chairman advised that audio-recording would recommence at this point.

There being no further committee business the Chairman thanked everyone for their attendance. The meeting concluded at 7.22pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 1998 and legal advice.

