



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE OPERATIONS COMMITTEE HELD
IN ANTRIM CIVIC CENTRE ON MONDAY 5 NOVEMBER 2018 AT 6:30 PM**

- In the Chair** : Councillor D Ritchie
- Members Present** : Alderman - A Ball, T Burns, M Girvan, J Smyth,
Councillors - L Clarke, S Flanagan, R Foster, N Kelly, J Greer,
A Logue, J Montgomery, N McClelland, J McGrath and
M Rea
- Non Committee Members** : Councillors – D Arthurs, D Hollis, B Webb
- In Attendance** : McMillan Cancer Support – Mr D McAuley
Move More Service User - Dr F Stewart
- Officers Present** : Director of Operations - Ms G Girvan
Head of Leisure – Mr M McDowell
Head of Parks - Mr I McMullan
Head of Waste – Mr M Laverty
ICT Officer – Mr J Higginson
Media and Marketing Officer – Mrs J Heasley
Sports Development Manager – Mrs A Boyle
Move More Co-ordinator – Mr A McCausland
Member Services – Mrs V Lisk
Member Services - Mrs S Fisher
Member Services – Ms S Boyd

CHAIRPERSON'S REMARKS

The Chair welcomed everyone to the November Operations Committee meeting and reminded all present of recording requirements. He particularly welcomed Stephanie Boyd and Suzie Fisher from Members Services who were accompanying Victoria Lisk to their first Operations Committee Meeting.

The Chair extended his congratulations to Mark Allen on his success at the International Snooker Championship in China following so close on his win at the

Masters in January. He also wished Mark well in the NI Open which will be held shortly in the Waterfront Hall.

1 APOLOGIES

None

2 DECLARATIONS OF INTEREST

None

3. REPORT ON BUSINESS TO BE CONSIDERED

Councillors Rea and Logue arrived during the next item.

3.1 L/LEI/041 MACMILLAN MOVE MORE PROGRAMME

Introduction

Members were reminded that at the October meeting of Committee, a report requesting a funding contribution for the continuation of the Macmillan Move More Scheme was discussed and deferred to allow for a presentation on the benefits of the programme to date.

Alan McCausland, Move More Co-Ordinator for the Borough, Diarmaid McAuley, Macmillan Services Programme Manager, Dr Fiona Stewart, Service User and Anna Boyle, Council's Sport and Physical Activity Development Manager attended the meeting.

Background

As previously reported, a pilot a partnership scheme with Macmillan Cancer was approved in 2016 which aimed to establish a physical activity pathway for cancer patients in the Borough. Based on evidence that being physically active can help prevent and manage some of the side effects of cancer treatment, such as fatigue, depression, muscle wasting and risks to heart health, a full time Macmillan Physical Activity co-ordinator post was funded by Macmillan Cancer.

A total of £119,000 was awarded to Council to fully fund the post for the Borough over a 3-year period. Alan McCausland was appointed, taking up post in June 2016. As the programme moves into its final year, Macmillan Cancer in September has indicated that it remains committed to the programme with a reduced funding formula.

Funding

Following completion of the 3-year pilot, funding will be on a sliding scale. As set out below, funding for the Co-ordinator, post will reduce from 75% in year one to 25% in year 3. The proposal by Macmillan for the new 3-year programme is as follows:

| | Salary (inc. on costs) | Macmillan Contribution | | Council Contribution | |
|---------------|------------------------|------------------------|---------|----------------------|---------|
| Yr 1: 2019/20 | £39,421 | 75% | £29,565 | 25% | £9,855 |
| Yr 2: 2020/21 | £40,168 | 50% | £20,084 | 50% | £20,084 |
| Yr 3: 2021/22 | £40,931 | 25% | £10,233 | 75% | £30,698 |
| | | | | | |
| Total | £120,520 | Total | £59,882 | Total | £60,638 |

Points to note:

- Current programme is estimated to be underspent by £10,000. Council is awaiting written confirmation that this can carry forward to the new three-year programme.
- Council's financial year runs from 1 April until 31 March. The current three-year pilot runs from 1 July 2016 until 30 June 2019. Macmillan Cancer's contribution of £59,882 includes £12,000 for the final quarter of the current three-year pilot.
- Upon confirmation of £10,000 underspend there will be no cost to Council in year 1 of the new 3 year programme which means that Council's contribution starts in year 2 of £20,084 and £30,698 in year 3.

Members were advised that should Council approve the funding the Physical Activity Co-ordinator post and programme costs will be provided in partnership with MacMillan Cancer for the three years 2019 - 2022. The contribution required by Council was expected to be met through ongoing efficiencies within the Leisure Service, and will not result in an increase in the overall net cost of service.

The Chairperson and some Members thanked Dr Stewart, Mr McAuley and Mr McCausland for their presentation and congratulated Mr McCausland on the excellent service provided, and they left the meeting.

Proposed by Councillor Montgomery
Seconded by Councillor Flanagan and

RESOLVED: that approval be given to co fund the Macmillan 'Move More' programme in the Borough from 2019- 2022 in partnership with Macmillan Cancer, with a contribution from Council of £50,638 subject to confirmation of carry-over of £10,000 underspend over the three years. MacMillan Cancer's contribution being £59,882.

ACTION BY: Matt McDowell, Head of Leisure

3.2 L/LEI/VLC/1 CLOSURE OF THE VALLEY LEISURE CENTRE FOR THE LOCAL COUNCIL ELECTION COUNT FROM 2-4 MAY 2019

Council approval was sought for the closure of the Valley Leisure Centre from 2 May to 4 May 2019 inclusive to accommodate the Local Council Election Count.

The Centre would be affected as follows:

- a) The main sports hall and ancillary halls to be closed from 6.30am on Thursday 2 May 2019 to allow set up of the required equipment.
- b) Total closure of the centre on Friday 3 May 2019 and Saturday 4 May 2019 inclusive.
- c) The Centre would re-open from 9.00am on Sunday 5 May 2019.

V36, mini soccer pitches and 3G pitches would remain open as these could operate from the pavilion. Fitness members would be informed of the alternate facilities available at Antrim Forum, Crumlin, Sixmile and Ballyearl Leisure Centres.

Proposed by Alderman Smyth
Seconded by Councillor Kelly and

RESOLVED: that approval is granted for the closure of the Valley Leisure Centre to accommodate the Local Council Election Count from 2-4 May 2019 as set out above.

ACTION BY: Matt McDowell, Head of Leisure

3.3 L/SAP/8 SPORTS AWARDS 2019

Members were reminded that the inaugural Antrim and Newtownabbey Sports Awards were held at Theatre at the Mill in February 2017. It was previously agreed that the awards take place every two years and the venue would alternate between legacy Antrim and Newtownabbey.

In preparation for the 2019 awards, it was proposed that once again a working group should be established. The working group for the 2017 awards consisted of one member from each of the six political parties as well as six representatives from local sport (circulated).

In line with the 2017 model, it was proposed that an equivalent number of representatives from the political parties and local sports representatives be recruited.

It was proposed that the awards for 2019 be held in a venue in Antrim in 2019.

Proposed by Councillor Clarke
Seconded by Councillor Kelly and

RESOLVED: that

- a) the 2019 Sports Awards take place in November 2019
- b) Group leaders provide the Director of Operations with nominations for one representative from each party to join the Sports Awards Working Group
- c) an expression of interest be used to recruit six representatives from local sport to join the Sports Awards Working Group

ACTION BY: Matt McDowell, Head of Service, Leisure

3.4 L/LEI/2 LEISURE GRANT AID

A total of 70 leisure grant applications had been received to date for the 2018/2019 financial year, with an additional 11 applications received in this call. Applications received between July 2018 and October 2018 had been scored and recommendations were circulated.

| Approved to date | | | | Applications July – October 18 | | Funding Balance |
|---|----------------|--------------------------------------|--------------------------------------|-----------------------------------|-----------------|-----------------------------|
| Grant | No.of apps. | Annual budget | Approved spend to date 18/19 | No.of apps. | Requests (£) | |
| Capital Grants for Sports Clubs | 1 | £40,000 (adjusted to £20,000) | • Flight Gymnastics Payment 2 (£10k) | 0 | £0 | £10,000 |
| Club Minor Works Grants | 4 | £45,000 (adjusted to £46,747) | £40,050 | 0 | £0 | £6,697 |
| Grants to Individuals and Clubs | 44 | £35,000 (adjusted to £44,257) | £40,984 | 9 | £3,395 | -£122.00 [£4,877.67] |
| Events Grant (Exceptional/ Regional) | 7 | £25,000 (adjusted to £33,996) | £27,329 | 0 | £0 | £6,666 |
| Events Grant (Local) | 2 | £20,000 | £1875 | 0 | £0 | £18,125 [£13,125] |
| Defibrillator Grant | 2 | £5,000 | £2083 | 0 | £0 | £2917 |
| Totals | | £170,000 | | | | |
| Total spend to date including this call, if approved: £122,321 | | | | | | |
| Elite Athlete Training Bursary | 18 | | 7 | 2 | | 9 Remaining |

A high volume of applications continues to be received. In order to meet current need, it was proposed that the amount of £5,000 of funding be reallocated from the 'Events grant, Local' category to cover the over spend in the 'Grants to Individuals and Clubs' category.

*Figures in red showed adjustments if the reallocation was approved.

Proposed by Councillor Logue
Seconded by Councillor Kelly and

RESOLVED: that

(a) the grant awards as detailed be approved.

(b) the amount of £5,000 of funding be reallocated from the 'Events Grant, Local' category to cover the over spend in the 'Grants to Individuals and Clubs' category to enable applications to be submitted for the remainder of the financial year.

ACTION BY: Matt McDowell, Head of Leisure

3.5 L/LEI/418 LEISURE GRANT AID: EVERY BODY ACTIVE GRANTS

Every Body Active (EBA) grant was opened for applications in July 2018. Members were reminded that these grants from Sport Northern Ireland are to support the development of new physical activity projects up to March 2019.

Projects can apply for funding up to a maximum of £1000 for activities that meet outcomes of the Community Plan. Priority would be given to projects that aim to increase participation among traditionally underrepresented groups that include: Women and girls, People with a disability; and, those living in areas of greatest social need (specifically people living within the top 25% of wards designated by NI Multiple Deprivation Measure Index 2010).

A total of 14 Every Body Active (EBA) applications were received between July 2018 and October 2018 had been scored and the recommendations were circulated. The EBA grants continued to be publicised through Council and Sport Northern Ireland staff and websites, and social media channels.

| Every Body Active 2020 Small grants | 2018/2019 Budget | 14 Applications this call (July - October 2018) | | |
|--|------------------|---|----------------------------------|---------------------------------|
| | | No.of apps. | Proposed funding award this call | Funding balance after approvals |
| | £31,426 | 14 | £13,050 | £18,376 |
| Total spend to date including this call, if approved: £13,050 | | | | |

Number of participants benefitting from funding, including this call.

| | |
|---------------------------------------|-----|
| Women and Girls | 384 |
| People with a Disability | 43 |
| People from areas of High social Need | 328 |

| | |
|-------------------------------------|------------|
| Total number of Participants | 569 |
|-------------------------------------|------------|

Proposed by Alderman Girvan
Seconded by Councillor Clarke and

RESOLVED: that the grant awards as detailed be approved and that Officers provide a breakdown of the number of participants by category for the Deputy Mayor.

ACTION BY: Janine Beazley, Grants and Special Projects Officer

3.6 PK/CP/001/VOL4 CAR PARK ARRANGEMENTS – 2018/2019

Members were reminded that council's transferred car parks are managed by a regional contract through the Department for Infrastructure. Council is required to inform the Department of planned non-charging in order that the contractor can be advised to avoid issuing parking tickets.

1. Carpark Closures – Christmas lighting and Christmas market, Ballyclare

The Christmas market and Christmas lighting switch on is planned for Saturday 24 November at the Square, Ballyclare. To facilitate this event, it is proposed that the car park is closed from 6.00am to 10.00pm.

2. Free Car Parking in December, Ballyclare

In recent years, parking has been free on Saturdays in December in Ballyclare to promote Christmas shopping in the town. Local traders have indicated that this initiative does encourage people to both visit the town and stay for longer and it is therefore proposed that free parking is offered each Saturday in December in both Harrier Way car park and The Square car park from 6.00am to 6.00pm inclusive.

3. General Carpark arrangements for Christmas 2018 and 2019

Within the contract there are non-deployment days. These are days where there will be no routine operational deployment of traffic attendants. These days are designated as non-charging and free to the public.

The days detailed for the year ahead are:

- Tuesday 1 January 2019
- Monday 22 April 2019
- Friday 13 July and Saturday 14 July 2019.

Proposed by Alderman Girvan
Seconded by Councillor Flanagan and

RESOLVED: that approval be given for:

- i. **temporary closure of the car park at the Square, Ballyclare on Saturday 24 November 2018 from 6.00am until 10.00pm to facilitate Christmas lights switch on and market event.**
- ii. **free car parking at Harrier Way carpark and The Square car park, Ballyclare on Saturdays 1, 8, 15, 22 and 29 December 2018, and**
- iii. **free car parking on non-deployment days: Tuesday 1 January, Monday 22 April, Friday 13 July and Saturday 14 July 2019.**

ACTION BY: Ivor McMullan, Head of Parks and Cemeteries

3.7 PK/GEN/087 IMPROVEMENT PROJECTS – RANDALSTOWN

Members were reminded that due to Randalstown's success in Ireland's Best Kept town awards, Council received a cheque in the amount of €5,000. The Grass Management sub group had recommended that the €5,000 be invested in projects in Randalstown through Officers working with the Tidy Randalstown Group (subject to ratification at October Council). A proposal for how this money should be spent was set out below together with two other

In addition, Tidy Randalstown (TR) has been successful in three funding bids to carry out improvement works to areas in the town.

The following proposals had been developed by Tidy Randalstown in consultation with Council Officers.

| Prize Money | | Proposed project | |
|---|---------------------|---|--|
| Ireland's Best Kept Town Prize Funding allocation (€5,000 award to Council) £4,600 | | It is proposed that the prize money is used enhance areas of the town between Moore's Lane and along Neillsbrook Road (location enclosed) by replacement of an existing fence with a more aesthetically please fence and installation of a plaque | |
| Project Name | Funding body | Budget secured | Brief |
| Community Kitchen Garden Project | Live here Love Here | £2,500 | The proposed Kitchen Garden would be located on Council land at the New Street entrance to the viaduct. It is proposed that it will feature culinary herbs, herbaceous plants and apple trees, and TR aims to preserve the traditional skills of gardening for food and also provide a focus on eating for health (Location enclosed). |

| | | | |
|--|--------------------|---------|---|
| Maine Burn Rejuvenation Project | Enkalon Foundation | £15,500 | The proposal for this project includes the installation of 2 cast iron seats with adjacent planters, sustainable planting, directional signage and planting of cherry trees near the fold at Neillsbrook on land partially owned by council (Location enclosed) |
| TR have confirmed that any works completed will be maintained by the group. | | | |
| TR will manage expenditure and timely completion of each project where funding has been secured. The Parks team will provide support as requested. | | | |

In addition, Members noted that the Group had secured funding of £2,000 from Peace IV to work with Fold Residents and Schoolchildren to create and plant simple low beds. The beds in this project, entitled Discovering Peace through Reflection and Connectivity, would be located along Neillsbrook Road (Location circulated).

Proposed by Councillor Clarke
Seconded by Councillor Greer and

RESOLVED: that approval is given:

- i) **for the £4,600 (€5,000) prize money from Randalstown's win at Ireland's Best Kept Town competition to be invested in enhancements between Moore's Lane and Neillsbrook Road as set out above.**
- ii) **to progress with the two projects on Council Property at Maine Burn and the entrance to the Viaduct**

ACTION BY: Ivor McMullan, Head of Parks

3.8 PK/GEN/022 NORTHERN IRELAND AMENITY COUNCIL BEST KEPT AWARDS CEREMONY 2018

The Northern Ireland Amenity Council Best Kept Awards ceremony 2018 was held on 16th October 2018 in Enniskillen.

Randalstown was placed 1st in the small town category resulting in prize money of £150 and Antrim Town was runner up in the town category with prize money of £75.

It was proposed that the prize money is invested in the respective towns, in consultation with the groups, Tidy Randalstown and Antrim Town Development Company.

The Parks Team's annual workshop event, attended by local groups interested in enhancing their area is scheduled for 6 November. At the workshop all groups attending will develop action plans for their areas and in

these cases the prize money could be used as a contribution to some of the actions.

Proposed by Alderman Smyth
Seconded by Councillor Kelly and

RESOLVED: that the prize money from the Northern Ireland Amenity Council Awards is invested in Antrim and Randalstown, in consultation with Antrim Town Team and Tidy Randalstown.

ACTION BY: Ivor McMullan, Head of Parks

3.9 WM/WM/33 REQUEST FOR ECO-SCHOOLS SUPPORT 2019-20

Keep Northern Ireland Beautiful (KNIB) has submitted a funding request for the Eco-Schools Programme for 2019-20. KNIB is an environmental charity with their stated aim of making Northern Ireland a cleaner and more pleasant place in which to live. One of the programmes that they co-ordinate is the Eco-Schools scheme, which aims to combine pupils learning with action on improving the environmental performance of the school.

The Eco-Schools Programme is extremely popular in Borough with 75 schools in the Borough registered in the scheme, 7 with Bronze certificates, 33 with silver ones and 18 holding the highest level, Green Flag accreditation. At a recent Eco-Schools meeting in the Civic Centre, 29 schools attended to hear presentations from a range of environmental speakers.

In order to maintain the Eco-Schools programme, KNIB has requested funding support from Councils. Council's contribution is £1,650 for 2018/19, which is an increase of £150 on the level of funding approved last year.

The funding is required for programme admin support and will allow Keep Northern Ireland Beautiful staff to provide assistance to schools for meetings, media requests, and the provision of the monthly Eco-Schools newsletter and website.

In response to a query the Head of Waste Management confirmed that 75 of the 76 schools in the Borough were registered for this programme.

Proposed by Councillor Logue
Seconded by Alderman Smyth and

RESOLVED: that Committee approves the request for £1,650 of financial support for Keep Northern Ireland Beautiful's Eco-Schools Programme in 2019/20.

ACTION BY: Michael Laverty, Head of Waste Management

ITEMS FOR INFORMATION

3.10 EH/PHWB/8 INTERNATIONAL HEALTHY CITIES CONFERENCE

Members were reminded that the World Health Organisation Healthy Cities International Conference was held in the Belfast Waterfront and Conference Hall from 1st - 4th October 2018. Marking thirty years of the Healthy Cities Network, the theme of this year's conference was "Changing Cities to Change the World".

Alison Briggs, Principal Environmental Health Officer and Wendy Brolly, Environmental Health Manager made a presentation of their work as part of the Learning Through Practice Session: Co-production Enhancing Sustainable Communities. The presentation was well received by academic, community and local authority representatives. A full update and next steps following the conference will be brought to a future meeting of the Operations committee.

Proposed by Councillor Kelly
Seconded by Councillor Logue and

RESOLVED: that the report be noted.

The Chair to send a letter to the two Officers on behalf of the Committee to commend them on a very well received presentation.

ACTION BY: Geraldine Girvan, Director of Operations

3.11 PK/BIO/011 GLOBAL GOALS, GLOBAL ACTION CONFERENCE

A Conference is planned to support and encourage Sustainable Development on 23rd November 2018 at Bangor Town Hall. Elected members may be interested in attending. The conference has been named "Global Goals, Local Action" (circulated)

This conference would enable participants to learn about sustainable development and how it can be used as a framework to deliver wellbeing locally, in partnership with government.

This conference would specifically highlight practical ways that local authorities and their partners can help implement UN Sustainable Development Goals at a local level, and contribute to building a sustainable, prosperous and resilient society.

The conference would address:-

- What is sustainable development and how it can be used to deliver wellbeing.
- Why the Sustainable Development Goals are relevant in local planning and decision-making.
- How local government and others can implement sustainable development, highlighting practical examples of best practice.

The venue is Coffee Cure at the Museum, Town Hall Bangor on 23rd November 2018 from 9.30 - 13.30 concluding with a networking lunch.

Members were advised that a Parks Officer would be in attendance.

Proposed by Alderman Girvan
Seconded by Councillor Flanagan and

RESOLVED: that the report be noted.

NO ACTION

3.12 WM/WM/37 WASTE MANAGEMENT PERFORMANCE UPDATE REPORT Q1 2018-19

WASTE TREATMENT:

Members were advised that Council has two statutory waste targets that have to be complied with and they are as follows:

1. Recycle 50% of all household waste by 2020;
2. Limit the landfilling of biodegradable waste to no more than 16,358 tonnes in 2020.

Under the Landfill Regulations (Northern Ireland) 2003, Council submits waste data returns to the Northern Ireland Environment Agency. These are completed on a quarterly basis throughout the year and are used by the NIEA to calculate Council's recycling rate and compliance with the landfill diversion targets i.e. Northern Ireland Landfill Allowance Scheme (NILAS).

The waste data submission for Quarter 1 2018-19 had been submitted and the waste data for the year is shown below compared to the same period in 2017-18:

| | Q1 2017-18 | | Q1 2018-19 | |
|---|-------------------|-----|-------------------|-----|
| Total Household Waste Arisings | 20,707 | | 22,677 | 10% |
| Household Waste Arisings to Recycling | 11,188 | 54% | 13,185 | 58% |
| Household Waste Arisings to Recovery | 2,428 | 12% | 3,403 | 15% |
| Household Waste Arisings to Landfill | 7,090 | 34% | 6,088 | 27% |
| | | | | |
| Total Local Authority Collected Municipal Waste Arisings | 24,683 | | 27,403 | 11% |
| Municipal Waste Arisings to Recycling | 14,696 | 60% | 17,080 | 62% |
| Municipal Waste Arisings to Recovery | 2,479 | 10% | 3,582 | 13% |
| Municipal Waste Arisings to Landfill | 7,508 | 30% | 6,740 | 25% |

* Local Authority Collected Municipal Waste is ALL the waste that the Council collects i.e. commercial, street sweepings, recycling centres as well as household waste.

A number of key points are set out below:

- The overall increase in municipal waste arisings is 11% for Quarter 1 and while this may indicate continuing economic prosperity, it does have an adverse impact on the Council's budgets as we handle and treat more waste. The increased waste handled by Council is being recycled rather than landfilled and therefore treated/disposed of in the most economically advantageous way;
- Significant increases in tonnages/percentages of both household and municipal waste recycled, with rates up 2-4% for both household and municipal waste;
- Energy recovery continues to be an important element of waste treatment and reduces Council dependency on landfill disposal;
- Significant reduction in the amount of waste landfilled.

In Quarter 1 of 2018-19 Council landfilled 2,752 tonnes of biodegradable waste which equates to 15% of its NILAS allocation.

Note – Council's waste data return for Quarter 1 of 2018-19 still has to be verified by DAERA and may be subject to change.

MISSED BINS:

Council has a Key Performance Indicator to ensure that 99% of bins are collected on the correct day. Every day Council and its contractors complete approximately 21,000 container and bin collections and this equates to nearly 1.4 million per quarter. During Quarter 1 2018-19 Council collected approximately 99.9% of bins on the designated day.

Those bins recorded as missed are where the Council is deemed at fault and the bins will have been collected by the Waste Section or our contractors if the resident reports the issue within 24 hours of their designated collection day.

WASTE MANAGEMENT SURVEY:

Surveys of residents through Borough Life and face to face have been carried out in year. The key findings from the surveys were as follows:

- 81% of the respondents felt the waste and recycling collections were "good" or "very good";
- 61% of the respondents felt that the cleanliness of the roads and streets were "good" or "very good";
- 81% of the respondents felt the bulky waste collection service was "good" or "very good".
- 81% of residents who did use the online systems felt they were "good" or "very good".

As a result of the survey and the additional comments submitted, a set of actions had been developed and were currently being implemented to address the individual concerns of the respondents.

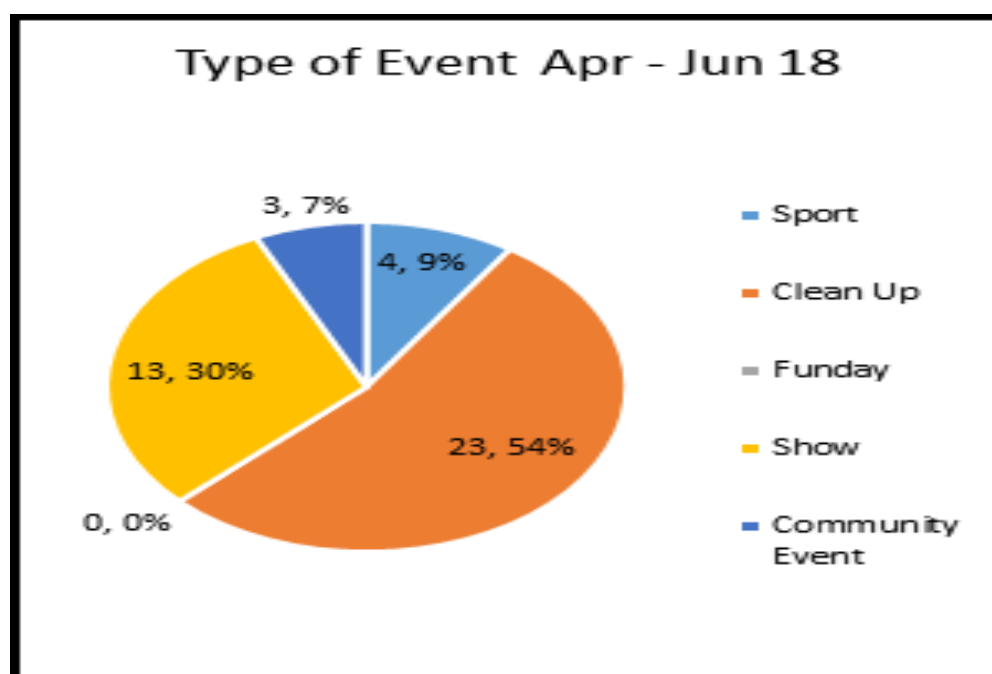
SUPPORT IN KIND REQUESTS:

The Waste Management section operates a Support in Kind scheme for local organisations or individuals. Members were reminded that this service provides litter pickers, black bags, gloves, etc for community clean-ups, assistance at events, etc. The applications generally related to requests for waste collection and disposal activities, although portable toilets were also included in the scheme.

In Quarter 1 of 2018-19, a total of 43 Support in Kind requests were approved, which was an increase of 9 events supported in the same period in 2017-2018. The approximate cost of the Support in Kind scheme this quarter was approximately £9,600.

The costs accrued were mainly from the provision of non-returnable items such as gloves and bags, cost of waste disposal, post event sweepers and the hire of portaloos. The cost of delivering and collecting items, i.e. fuel and staff costs, were not included in this total.

The graph below shows the breakdown of the type of events that were supported through the Support in Kind scheme in Quarter 1, with the largest proportion of the requests for assistance with environmental clean-ups in the Borough.



The Chairperson and Members thanked the Head of Waste for organising an informative visit to a recycling centre recently and requested that his thanks

be passed on to the Chief Executive of the Antrim Transfer Facility and requested that Officers arrange a further visit.

Proposed by Councillor McClelland
Seconded by Councillor Logue and

RESOLVED: that the report be noted and that a further visit to the Antrim Transfer Facility be arranged.

ACTION BY: Michael Lavery, Head of Waste Management

3.13 WM/COMMS/01 WASTE & ENVIRONMENTAL AWARENESS UPDATE REPORT Q2 2018-19

In order to increase public participation in Council's recycling schemes, Officers carry out a range of awareness and promotional activities. This report had been developed to inform Members of the initiatives that had occurred in the last quarter (July – September 2018).

Recycling Messages

- 21 Social Media Posts;
- 3 press releases;
- 5 Internal communications during Recycle Week;
- 3 Borough Life articles;
- 5 #iRecycleRight Billboards;
- 6 #iRecycleRight Adshells;

Awareness Visits

- 1 Community Group Visits (Parish Development Association);
- 1 school visit (Ballyhenry PS);
- 15 schools booked for the arc21 education bus later in the year;
- 2 church visits (Church of the Good Shepherd & Church of the Good Shepherd Fun Day);

Eco-Schools

All 78 schools in the Borough had been contacted to ascertain their levels of engagement in the Eco-Schools Programme and to offer the assistance of Council Officers on various topics including waste, Fairtrade, and biodiversity. To date we have had responses from 45 Schools, of which 44 are interested in actively participating with the Eco-Schools programme.

Eco-School Cluster Group

Given the interest in the Eco-Schools Programme, Officers set up an Eco-School Cluster Group meeting and invite eco-coordinators from local schools in the Borough. The meeting informed the eco-coordinators about the Programme, upcoming campaigns and competitions that they may wish to participate in during the current academic year. It also provided attending teachers with an opportunity to network, share ideas with other schools and access support and advice from the Council Officers and Eco-Schools staff.

The event was one of the best attended Cluster Group meetings in Northern Ireland, with representatives from 29 schools there. Officers provided information on the assistance offered by Council on the issues of waste, Fairtrade and biodiversity and there were also presentations from the following organisations:

- Eco-Schools;
- RSPB;
- Sustrans;
- Habitat for Humanity.

The schools that were represented are listed below:

- Antrim Grammar School;
- Ballyclare Primary School;
- Ballyclare Secondary School;
- Ballyhenry Primary School;
- Ballynure Primary School;
- Crumlin Integrated Primary School;
- Doagh Primary School;
- Fairview Primary School;
- Greystone Primary School;
- Groggan Primary School;
- Hill Croft Special School;
- King's Park Primary School;
- Mossley Nursery School;
- Mossley Primary School;
- Mount St Michael's Primary School;
- Parkhall Integrated College;
- Parkhall Primary School;
- Rosstulla Special School;
- St Bernard's Primary School;
- St MacNissi's Primary School;
- St Mary's on-the-Hill Primary School;
- St Oliver Plunkett's Primary School;
- Steeple Nursery School;
- Straid Primary School;
- Straidhaven Primary School;
- The Thompson Primary School;
- Thornfield House Special School;
- Tir-na-Nog Primary School;
- Whiteabbey Primary School.
- 1 Local Authority Recycling Officers meeting;
- 4 Central/Local Government NCAP meetings.

Inter Government Meetings

Officers work with colleagues from both Central Government and other local authorities, participation in the National Communications Advisory Panel. This Panel brings together local authority waste communication officers to share

information and best practice and provides an opportunity for local authorities to input on the strategic development of the national waste communications campaigns.

The new Waste Strategy and Contract Manager, Lynsey Daly, commenced employment with Council on 1 November and is currently developing a new Waste Comms Plan and this will be presented to Committee in the coming months.

Proposed by Alderman Smyth
Seconded by Councillor Clarke and

RESOLVED: that the report be noted.

ACTION BY: Michael Lavery, Head of Waste Management

3.14 L/LEI/AP/5 ALLEN PARK RESTAURANT FRANCHISE

Members were reminded that the franchise opportunity for Allen Park Restaurant was out for tender in October 2018.

The tender process has now been completed and no bids were received.

A review of the catering service provision will be carried out, and a report will be brought to Committee again in due course.

Proposed by Councillor Clarke
Seconded by Alderman Smyth and

RESOLVED: that the report be noted.

NO ACTION

ANY OTHER RELEVANT BUSINESS

- (1) Councillor Logue asked the Director to review the gritting schedule for the paths around the Clock Tower in Crumlin.

ACTION BY: Geraldine Girvan, Director of Operations

PROPOSAL TO PROCEED 'IN CONFIDENCE'

Proposed by Councillor Rea
Seconded by Alderman Smyth and

RESOLVED: that the following Committee business be taken In Confidence.

ITEMS IN CONFIDENCE

3.15 IN CONFIDENCE WM/arc21/4 arc21 JOINT COMMITTEE PAPERS

As agreed at the November (2015) meeting of Council, the papers for the arc21 Joint Committee Meeting were (circulated) for:

- October 2018

Members were reminded that these documents are confidential and may be legally privileged or otherwise protected from disclosure so therefore Members should not disclose this information to any third party and the information must be kept secure.

Proposed by Councillor Flanagan
Seconded by Councillor Greer and

RESOLVED: that the papers be noted.

NO ACTION

3.16 IN CONFIDENCE L/LEI/VLC/1 VALLEY LEISURE CENTRE: WATER DISCHARGE

Members were reminded that in December 2017, Committee approved an estimated £[REDACTED] for the installation of a 30m³ water storage tank at the Valley Leisure Centre. The installation of the tank will ensure that Council complies with consents required by the Northern Ireland Environment Agency. 'The Consent to Discharge', is required to discharge pool water from the swimming pool at the Valley Leisure Centre.

The Property Services Team has subsequently indicated that further to the appointment of a consultant, the estimated cost has increased to £[REDACTED]. A further report on the tendered amount will be brought to committee in due course.

A revised Economic Appraisal was circulated.

Proposed by Alderman Smyth
Seconded by Councillor Kelly and

RESOLVED: that approval is given for the amended estimated cost of £[REDACTED] for the water storage tank and associated pipe work for the Valley Leisure Centre, and for the Economic Appraisal provided.

ACTION BY: Matt McDowell, Head of Leisure

3.17 IN CONFIDENCE PK/GEN/078 CRUMLIN GLEN – PEACE IV

Introduction:

Following a report to Committee in September 2018 regarding the funding package for paths, fences, and access improvements, £[REDACTED] had been

secured through Peace IV for a standalone project to complement the infrastructure scheme.

Initial discussions with the funder would indicate that the natural play element of the short list highlighted in the "Development Opportunities at Crumlin Glen" report is likely to be of interest. This report was reported to the February 2017 meeting of the Operations Committee.

Proposal:

A natural play area could provide an ideal setting where families can play, learn and develop an affinity with nature (and subsequently, the Glen). This could be similar to that which was recently installed in the National Trust property at Mount Stewart (circulated). Staff and volunteers undertook the majority of works in-house using materials already on the site, and a local sculptor was appointed to produce a number of woodcarvings relevant to the history of the site.

A natural play area provides a number of opportunities for children, encouraging:

- (i) problem-solving;
- (ii) assessment of risk and risk-taking (in a controlled environment);
- (iii) an understanding of physical limits and capabilities;
- (iv) an improvement in motor skills and stimulates imagination and self-led play;
- (v) engagement with their natural surroundings;
- (vi) sociability;
- (vii) the creation of imaginary worlds;
- (viii) an affinity with the natural environment.

Meantime, for Council the benefits are:

- (i) improving facilities for children in Crumlin Glen;
- (ii) increasing usage of the site;
- (iii) encouraging residents to get outdoors and closer to nature.

Location:

Taking into account the improvements scheduled to be implemented through the improved access scheme, proximity of car parking and seating, it was proposed to locate the natural play area near the car park. (map circulated)

Project Components:

If approved, consideration would need to be given to robust materials in order to ensure their longevity on the site. Ideally, most of the materials could be sourced in the Glen itself – e.g. storm damaged trees, crown reductions of veteran trees, or removal of non-native species such as Sycamore, as part of woodland management.

Natural play obstacles could include; low and high level balance beams, stepping logs, traversing beams, a tree cave, a themed climbing frame and a den building and group gathering area. The level of obstacles would be pitched in a progressive way, to promote repeat visits but also to encourage parental/whole family involvement.

Officers planned to work with schools in the area to encourage them to "adopt an area" of the Glen to promote local ownership and improve connections with the Glen.

It was proposed that the following approach be taken:

1. Appointment of facilitators to deliver cross-community brainstorming workshops with local community groups and/or schools - e.g. Groundwork NI or The Conservation Volunteers (CVNI). This would allow the young people to agree on the theme(s) for this play area, and to design up the sculptures to be included. The sense of ownership, pride and shared space that would emerge from this approach, could help address the ongoing issues of vandalism and anti-social behaviour experienced in the Glen;
2. Construction and installation of play area
3. Signage

It was estimated that this project could be delivered for the £[REDACTED] available through Peace IV.

An economic appraisal had been completed (circulated), and a pre-screening exercise had confirmed that an Equality Impact Assessment was not required.

Some Members asked that consideration be given to making the areas as robust as possible.

Proposed by Councillor McClelland
Seconded by Councillor Logue and

RESOLVED: that approval is given for the development of a natural play area in Crumlin Glen as set out above at an estimated cost of £[REDACTED], to be funded through Peace IV, and for the associated Economic Appraisal and screening form.

ACTION BY: Ivor McMullan, Head of Leisure

3.18 IN CONFIDENCE PK/GEN/041& PK/GEN/085 CRUMLIN AND RATHCOOLE ALLOTMENTS

Provision of an estimated £[REDACTED] each was made for development of allotments in Rathcoole and Crumlin in the capital programme approved in November 2017. A site has been approved for each location and economic

appraisals have been completed for each project and were (circulated) for consideration.

Rathcoole

The preferred option for Rathcoole Allotments is part of a gravel pitch owned by the Education Authority (EA). The layout of the site is such that a portion of the gravel pitch will be undeveloped. Development of this site therefore will be partial in the first instance (map circulated) with 38 allotments proposed, the estimated cost of which is £[REDACTED]. This option comprises, steel mesh internal fencing and concrete internal paths and will require soils to be brought on site. Further to approval in principle to acquire the site from the EA in September 2018 at a cost of £[REDACTED] for a restricted lease for an allotment facility, the following will be necessary in order to access this site:

- i. Provide carpark access off the main road, in order to meet planning requirements (estimated at £[REDACTED]);
- ii. Provide additional raised beds at the local primary school as required by the EA as a condition of land transfer (estimated at £[REDACTED]);
- iii. Fence off the remainder of the land parcel, in order to secure Council ownership (estimated at £[REDACTED]).

Crumlin

The preferred option has been costed at £[REDACTED]. It includes 33 plots, steel mesh internal fencing and concrete internal paths. Section 75 Screening Forms have been completed for both proposals and are (circulated). An EQIA is not required for either project.

Proposed by Councillor Foster
Seconded by Councillor Rea and

RESOLVED: that:

- (i) **the Economic Appraisals and Equality Screening Forms for both Rathcoole and Crumlin allotment projects are approved;**
- (ii) **the preferred option for Crumlin is progressed at an estimated cost of £[REDACTED]**
- (i) **the preferred option for Rathcoole is progressed at a total estimated cost of £[REDACTED] (reflecting the cost to develop allotments at £[REDACTED], land acquisition at £[REDACTED] and additional access costs of £[REDACTED]).**

ACTION BY: Ivor McMullan, Head of Parks

PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'

Proposed by Councillor Rea
Seconded by Councillor Foster and agreed that

the remainder of Committee business be taken in Open Session.

The Chairperson advised that audio-recording would recommence at this point.

There being no further committee business the Chairperson thanked everyone for their attendance. The meeting concluded at 7.57 pm.

MAYOR

Council Minutes have been redacted in accordance with the Freedom of Information Act 2000, the Data Protection Act 2018, the General Data Protection Regulation, and legal advice.