



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE  
COMMUNITY PLANNING AND REGENERATION COMMITTEE HELD IN MOSSLEY MILL ON  
MONDAY 12 SEPTEMBER 2016 AT 6.30 PM**

- In the Chair** : Councillor P Brett
- Committee Members Present** : Alderman W Ball,  
Councillors - A Ball, L Clarke, N Kells, N Kelly, R Lynch,  
A Logue, P Michael, J Montgomery and V McWilliam
- Non Committee Members Present** : Alderman J Smyth  
Councillors - D Arthurs, T Beatty, B Duffin, T Hogg,  
N McClelland, S Ross and W Webb
- Officers Present** : Director of Community Planning and Regeneration -  
M McAlister  
Head of Property and Building Services - B Doonan  
Head of Economic Development - P Kelly  
Head of Community Planning - L Moore  
Head of Capital Development - R Hillen  
ICT Officer - A Cole  
Media & Marketing Officer - J Coulter  
Senior Admin Officer - S McAree

**CHAIRMAN'S REMARKS**

The Chairman welcomed Members to the September meeting of the Community Planning & Regeneration Committee and reminded all present of the audio recording protocol.

The Chairman expressed condolences to Councillor Cushinan and his family on behalf of the Committee.

He offered congratulations to Michael McKillop on winning a gold medal at the Paralympics.

## 1 APOLOGIES

The Mayor, Councillor J Scott  
Alderman M Cosgrove  
Councillor J Blair

## 2 DECLARATIONS OF INTEREST

None.

### 3.1 ED/ED/31 STUDENT EXCHANGE PROGRAMME WITH GILBERT ARIZONA 2017

Members were reminded that two students from Antrim and Newtownabbey, Julie Knipe and Rebecca McMinn took part in the 2016 Student Exchange Programme along with Jessica Gentry and Josie Landers from our Sister City, Arizona. Feedback from the students participating on this year's programme had been very positive.

On 22 July 2016, the American students and their hosts, members of the Community Planning & Regeneration Committee and past participants, attended a BBQ and treasure hunt at Clotworthy House. The event was an opportunity to welcome the American students to the Borough.

The Sister Cities Student Exchange Programme is a cross-community programme that aims to provide four students, two from Antrim and Newtownabbey and two from Gilbert, Arizona with an opportunity to develop an understanding of a different country, its culture and people through a family living experience. The programme lasts approximately six weeks with half the time spent in Gilbert and half in Antrim and Newtownabbey. Prior to the exchange, the successful Antrim and Newtownabbey applicants are required to take part in a social benefit project in co-operation with Volunteer Now.

Officers are currently in the process of designing the 2017 Sister Cities Student Exchange Programme. It is intended to advertise the programme to schools and youth organisations starting in November 2016, with a selection process taking place in January 2017.

Proposed by Councillor Kells  
Seconded by Councillor Lynch and agreed that

**Officers commence the marketing and selection process for the 2017 Antrim and Newtownabbey Sister Cities Student Exchange Programme.**

*ACTION BY: Louise Moore, Head of Community Planning*

**3.2 ED/TOU/28 'HALLOWEEN SPOOKTACULAR' AT JUNCTION ONE 2016**

Members were reminded that a 'Halloween Spooktacular' event takes place annually at the Junction One International Outlet Centre in Antrim attracting an estimated 10,000 spectators. It is proposed to hold this year's event on Thursday 27 October, as part of the Council's Halloween programme of activities and events. The event format would be similar to last year and would feature a range of family entertainment, Halloween themed attractions, Halloween grotto, a radio roadshow and finishing with a fireworks display.

The Halloween Spooktacular is organised in partnership with Junction One which contributes £8,500 towards the costs of children's entertainment and the fireworks display and the total cost to the Council is £18,000. Halloween Spooktacular will complement the Borough's other large scale family event, 'Spooked Out', which is to be held at V36 on Saturday 29 October, with a similar format and theme.

Proposed by Councillor Montgomery  
 Seconded by Councillor Lynch and agreed that

**the Halloween Spooktacular event at Junction One International Outlet Centre on 27 October 2016 be approved, up to a maximum cost of £18,000, provision for which exists in the Economic Development budget.**

*ACTION BY: Paul Kelly, Head of Economic Development*

**3.3 ED/ED/53 RURAL DEVELOPMENT PROGRAMME: VILLAGE AND HAMLET PLANS**

Members were reminded that the Council agreed in June 2016 to support the updating of existing village plans in the Borough and also the production of new plans, where required, for those villages that requested it. The intention was to prepare for an expected call for applications by GROW South Antrim under the NI Rural Development Programme and to provide practical assistance to those villages intending to bring forward their applications for funding. Following recent consultations, it was anticipated that 4 existing plans would need to be updated and up to 5 new plans produced.

Through the previous Rural Development Programme (2007-13), with support from both former legacy Councils, plans were produced for the following villages and for one hamlet:

Ballynure	Ballyrobert	Cogry/Kilbride	Doagh
Templepatrick	Parkgate	Toome	Dunadry

The villages and hamlets in the Borough without a current plan in place are:

Ballyeaston	Straid	Groggan	Moneyglass
Milltown	Creggan-Cranfield	Killead	

As previously agreed by the Council the total cost of this work was estimated at £8,000 however, following consultation with the villages and

hamlets significantly more work will be required than originally anticipated. A procurement exercise has been undertaken and the cost to complete all of the work that is required and will be reported to the Committee meeting. As expenditure on village plans is an eligible cost under the current GROW South Antrim Programme, there is an opportunity for the Council to make its own application to GROW under the upcoming Village Renewal application call. It is therefore proposed that the Council applies for 75% grant aid towards the total costs of creating new and updating existing plans. The £8,000 already agreed can be directed towards the required 25% match funding to support the preparation of funding applications. It is anticipated that 4 existing plans will need to be updated and up to 5 new plans produced and all of these areas will be eligible for 75% funding from GROW.

Proposed by Councillor McWilliam  
Seconded by Councillor Lynch and agreed that

- 1. The Council agrees to make an application to GROW South Antrim for 75% of the costs to support the updating of existing village plans and the creation of new village/hamlet plans within the Borough;**
- 2. The Council agrees that the £8,000 already approved in June is directed towards the 25% match funding of the application to GROW and to support the preparation of funding applications.**
- 3. The Chairman asked that clarification be provided in relation to Mallusk and Aldergrove and their possible inclusion.**
- 4. Officers to report back on why Aldergrove and Mallusk have not been included**

*ACTION BY: Paul Kelly, Head of Economic Development*

### **3.4 ED/TOU/9 LOWER BANN TOURISM AND RECREATIONAL STUDY**

Members were reminded that the Council agreed in December 2015 to collaborate with Waterways Ireland, the Irish Society, Causeway Coast & Glens, Mid & East Antrim and Mid Ulster Councils in a tourism and recreation study for the Lower Bann River; Waterways Ireland is the Navigational Authority for the Lower Bann and directly responsible for its upkeep and sustainable development. The study is now complete and a copy of the Executive Summary setting out the recommended vision and actions was circulated for Members' to review. The vision for the Lower Bann was defined as creating:

***"A wonderful and accessible river corridor that generates and sustains a vibrant and healthy community and economy"***

A number of over-arching objectives had been identified to realise the proposed vision for the Lower Bann as follows:

- An integrated approach to the management of the river
- Raise the profile to promote tourism
- Improve water quality and sustainability
- Encourage new enterprises and develop the private sector
- Develop a 'Blueway' concept (promoting canoeing, walking and cycling)
- Increase participation in sport and recreation
- Improve access to the river
- Protect the natural environment

The particular focus for Antrim and Newtownabbey was the stretch of the Lower Bann that runs through Toome, however the holistic development of the river is of strategic importance to tourism and recreational opportunities along the entire Lower Bann corridor from Coleraine and into Lough Neagh. Toome was identified in the study as one of 8 potential 'tourism and recreation hubs' and there are already key projects being developed in the village by TIDAL, the local community enterprise group, including the restoration of the former Lockkeepers Cottage and the construction of a new boat park (subject to funding being secured).

The study proposed that each of the 8 identified hubs offer a minimum standard of facilities and amenities for both residents and visitors including:

- Public toilets (including disabled) and changing facilities
- Information, interpretation, orientation and signage
- Refreshments
- Broadband/4G connectivity
- Outdoor amenity space
- Mooring and parking spaces
- High amenity design standards

A number of potential sources of funding had also been identified in the final report to support the implementation of the proposed actions and Waterways Ireland intends to pursue these once the final report is endorsed by the Councils and the other partners. A formal launch of the study's recommendations is planned for a later date and Members will be notified of the arrangements as soon as they are known.

Proposed by Councillor Lynch  
 Seconded by Councillor Kells and agreed that

**the Council endorses the recommended vision and action plan for the Lower Bann River as set out in the final report produced for Waterways Ireland.**

*ACTION BY: Paul Kelly, Head of Economic Development*

### **3.5 CP/CP/8 EXTENSION OF SECONDMENT OF NISRA STATISTICIAN**

Members were reminded that in May 2015, approval was granted to appoint a statistician on secondment from the Northern Ireland Statistics and Research Agency (NISRA) for a 12 month period.

The Council was working collaboratively with Lisburn and Castlereagh City Council and the individual appointed works between the two Councils to support Community Planning and Local Development Planning. The current 12 month secondment arrangement comes to an end on 26 October 2016.

As the Community Planning process is still ongoing, it was proposed that the secondment arrangement be extended to 31 March 2017 to enable to task of producing the evidence base for the Community Plan to be completed. The cost of the extension for this period would be £22,700 and would be shared with Lisburn and Castlereagh City Council on a 50/50 basis as per the current arrangement. The arrangement would be reviewed again in February 2017 as organisational structures continue to be confirmed.

Proposed by Councillor Lynch  
Seconded by Councillor Kells and agreed that

**the secondment agreement with NISRA and Lisburn and Castlereagh City Council be extended to 31 March at a cost of £11,350 provision for which exists within current budgets.**

*ACTION BY: Louise Moore, Head of Community Planning*

### **3.6 CP/CP/9 CARNEGIEUK TRUST CONFERENCE - TOWARDS A WELLBEING FRAMEWORK: FROM OUTCOMES TO ACTIONS**

Members were advised that an invitation had been received to attend the Carnegie Trust conference Towards a Wellbeing Framework: From Outcomes to Actions on Wednesday 28<sup>th</sup> September from 10.00am to 4.00pm at Girdwood Community Hub, Belfast.

The conference, the invitation to which was circulated, would reflect on the opportunities and challenges of the Programme for Government and speakers include Rolf Alter, Director of Public Governance at the OECD as well as a range of academics and stakeholders from Northern. There was no charge for attendance at the event.

Proposed by Councillor Kells  
Seconded by Councillor McWilliam and agreed that

**the Chairperson or Vice Chairperson of the Community Planning & Regeneration Committee or their nominee(s) and an appropriate Officer attend the event.**

*ACTION BY: Louise Moore, Head of Community Planning*

### **3.7 CP/CP/13 GREATER MONKSTOWN PLACE SHAPING**

Members were reminded of the pilot Place Shaping study undertaken in the greater Monkstown area earlier this year.

Funded through the DEA programme and co-funded by the Housing Executive, **Place** were commissioned to develop a high level spatial plan for the Greater Monkstown area based on a structured engagement process with public bodies, private interests and in particular the community. The purpose of the study was to understand from a spatial planning perspective what can be achieved across this area, underpinned by a structured engagement process.

The study examined the strengths, changes, challenges and opportunities in the area and how the community and statutory agencies can maximise the benefit to the area of any future development.

The study identified a number of key strategic themes:

**Community** – a clear sense of identity and affinity with Monkstown amongst its residents

**Housing** – real and perceived housing need to include a more sustainable mix of housing type

**Facilities** – a relatively good range of services and facilities in comparison to adjacent, predominantly residential suburban areas

**Centres** – an evolution of small but important neighbourhood centres, currently the 'Village Centre' and Jennings Park and previously Abbeytown Square

**Health** – concern over health issues, including addiction and associated behaviours

**Fragmentation** – divisions and inequalities across income, health, education, housing tenures and cultural identities. Physical barriers caused by transport, street networks, natural features and landuse.

**Perceptions** – some negative, largely external, perceptions of Monkstown influenced by the past, perceived anti-social behaviour and the physical environment (inc. vacancy, litter, murals and flags.)

**Landscape** – a major natural resource on the doorstep of Monkstown, although local usage influenced by perceptions of safety.

**Opportunities** – specific sites with development potential, including housing areas, Moylinney House, Abbeytown Square and Village Square allotment site.

From the strategic themes, a number of objectives are proposed:

**Cohesive Community:** Re-imagining; Nurturing Collaboration; Sustaining Support; Programming Events; Balancing Housing

**Strengthened Core:** Promoting Monkstown; Developing Mixed Use; Establishing Civic Space; Managing for Flexibility; Growing services and Investment; Planning the Future

**Positive Connections:** Growing the Greenway; Improving Communication; Welcoming Gateways; Improving Links; Linking Opportunities

**Enriched Landscape:** Loving the Landscape; Building Skills; Making Destinations; Harnessing Creativity

A copy of the full report was circulated for Member's consideration. Members for the Threemilewater DEA ringfenced £50,000 of DEA funding towards the implementation of actions arising from the study in the current financial year and a further £20,000 towards developing the facilities at Hollybank Primary for school and community use.

Throughout the study there was active and positive engagement on the part of residents and stakeholders. It is therefore proposed that this engagement continues into the next phase of the process.

It was suggested that the next step to advance the outworkings of the study is to develop a Place Shaping Forum for the Greater Monkstown area to include a broad range of stakeholders such as local businesses, churches, residents, community and voluntary groups, statutory agencies, schools etc as well as elected members. It was not intended that this should be a formal constituted group but rather a mechanism to bring people together, share information and plan a way forward. This group would use the findings of the study to begin to identify relevant actions and projects for the area.

The first meeting of the group will be held in early October and all Members for the DEA are invited to attend.

Proposed by Alderman W Ball  
 Seconded by Councillor Lynch and agreed that

**a Place Shaping forum is facilitated in the Greater Monkstown area to identify and progress potential actions and projects as a result of the study.**

*ACTION BY: Louise Moore, Head of Community Planning*

### **3.8 CP/GEN/14 COMMUNITY DEVELOPMENT GRANT AID PROGRAMME 2017/18**

Members were reminded that funding under the current Community Development Grant Aid Programme closes on 31 March 2017 and it is anticipated that a public call will be made in October 2016 and close in December 2016 in order to assess applications and seek approval to commence Community Development Grants from 1 April 2017. Members were reminded that the total budget for the Community Development Grant Aid Programme included in the 2016/17 estimates was £180,000 (£148,638 ANBC/£31,362 DSD) and for Festivals £79,600 (£50,000 ANBC/ £29,600 DCAL). As in previous years, information sessions will be organised in both Antrim and Newtownabbey for those groups interested in submitting applications to the 2017/18 Programme.

Members were advised that the existing grant aid programme is currently being reviewed taking into consideration feedback from local groups regarding issues including ease of access to the on-line Grant Manager System, support and advice on the quality of applications and timeframes for the issuing of letters of offer. Officers will present the proposed changes to the Programme to Members in September for consideration prior to the public call in October 2016.

It is proposed to include the following categories again in the 2017/18 Programme:

#### **Current Grant Categories**

<b>Grant Scheme</b>	<b>Grant Type</b>	<b>Rolling / Call</b>	<b>Maximum Award</b>
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Small Grants	Seeding Grant and/or Insurance	Rolling programme	£500
	Activity Grant and/or Insurance	Rolling programme	£500
Community Development Grants	Insurance	Public Call	£500
	Outreach and Involvement	Public Call	£2,000
	Summer Schemes	Public Call	£1,500
	Technical Assistance	Public Call	£3,000
Premises Grants		Public Call	£3,500
Good Relations Grants		Rolling programme	£2,500
Festivals Grants		Public Call	£5,000

Whilst funding from Central Government, is not yet confirmed it is recommended to proceed with the launch of the programme in order to allow appropriate time for communities to apply prior to the Christmas period. Officers are currently preparing an estimates report for Members approval based on 2016-17 spend which will include potential funding from Department for Communities (DFC) and Department of Culture, Arts and Leisure (DCAL). As per previous years the release of letters of offer will be subject to approved and secured budgets being in place.

Proposed by Councillor Logue  
 Seconded by Councillor Kells and agreed that

**Members approve the public call for Community Development Grant Aid programme 2017-18 which will open in October 2016 and closes in December 2016 subject to budget approval.**

*ACTION BY: Louise Moore, Head of Community Planning*

### **3.9 CP/CD/67 NEW MOSSLEY COMMUNITY HUB BUSINESS CASE**

Members were reminded that the New Mossley Community Group was awarded £10,000 through the 2013-15 Newtownabbey Areas at Risk Programme to complete a community unit refurbishment. This investment was insufficient to make the project viable and remained unspent. The funding allocation was increased to £25,000 for the 2015/16 scheme (£15,000 from the Department for Communities and £10,000 from Antrim and Newtownabbey Borough Council). The Council worked closely with the group to progress this project but capital works could not be completed within the 2015/16 programme period. The Department for Communities granted a request from the Council to re-allocate up to £5,000 of this budget to complete a robust business case for the community unit by 31 March 2016.

Members were reminded of their decision in February 2016 to commission Locus Management to develop a Business Case for the New Mossley Community Hub facility. This business case had been completed and a copy was circulated for Member's consideration.

Recommendations made in the New Mossley Community Hub Business Case determined that redevelopment of the community hub facility was not a viable option for a number of reasons including;

- There was a 50% shortfall in funding required to refurbish the unit to a basic standard which would make it usable and functional. Additional funding would be required to establish and facilitate any community activities or programmes on an ongoing basis, including funding to cover utilities and basic running costs.
- Through the consultation process, it was identified that the current New Mossley Community Group was no longer fit for purpose. The group has been in existence for more than 20 years and has gone through a recent transition period, with volunteer recruitment very low, and programme delivery at a minimum.

Within the Business Case, the viability of developing the Community Hub was assessed and it was determined that this venture would not be appropriate at this time. Instead, the consultant working closely with the group had made recommendations to develop a bespoke capacity building programme for the New Mossley Community Group. This programme would include recruitment, training and development of a new committee, recruitment of new volunteers, development of key policies and procedures, establish the new group's strategic direction and complete an action planning process for future programmes and activities.

Officers are currently exploring the development of a bespoke programme to encompass the needs of the group. The Department for Communities has requested a full breakdown of any proposed programme before confirming if the 2016/17 Areas at Risk budget could be utilised to complete this exercise. The cost of developing a bespoke capacity building programme is expected to be up to £25,000, however it may be appropriate to structure this in incremented phases to reflect the progress which the group makes over an agreed period.

Proposed by Alderman W Ball  
Seconded by Councillor Ball and agreed that

**the Council explores development options for a bespoke Capacity Building Programme with New Mossley Community Group up to the value of £25,000, which will be subject to funding.**

*ACTION BY: Louise Moore, Head of Community Planning*

**3.10 CP/P4/1 PEACE IV PROGRAMME ACTION PLAN AND STAGE II SUBMISSION**

Members were reminded of the report to Council in August 2016 which noted the successful PEACE IV Stage I application to the Special European Union Programmes Body (SEUPB). Members will be aware that the Council was subsequently invited to submit a Stage II application to SEUPB which includes a full business case and action plan for the PEACE IV local action plan delivery in the Borough. The overall indicative allocation for Antrim and Newtownabbey is approximately £3,330,422 of which the programme budget under three key themes is £2,863,557.76:

- Children and Young People (£601,781.21)
- Shared Spaces and Services (£1,016,799.83)
- Building Positive Relations (£1,244,966.72)

(N.B. The final budgets are subject to change based on the European Commission exchange rate as of 1 September 2016).

Final consultation and engagement sessions had been completed over the summer period and development of the business case and local action plan to accompany the Stage II Application is complete. The proposed programmes under each theme had been developed based on extensive desktop research, learning from previous PEACE programmes, identified need and specific consultation findings and feedback. A copy of the draft plan was circulated.

The programmes and identified actions within the plan will form the basis of the application to be submitted to SEUPB. Members were advised that correspondence received from SEUPB on 24 August 2016 states that the deadline for business plan applications is 14 September 2016 at 3pm, in order to gain approval at the SEUPB November 2016 Steering Committee. Given this tight timeframe, it was recommended that members approve the attached draft action plan in order to submit a full application to SEUPB and provide any additional information as requested by SEUPB following submission.

Members were advised that further correspondence, a copy of which was circulated was received from SEUPB on 24 August 2016 which detailed the following key considerations:

- Given the recent UK Treasury announcement on EU Programmes dated 12 August 2016, there are two distinct challenges for SEUPB:
  - o All funding sources must be present for the programme to exist;
  - o The condition within the Treasury statement that only guarantees funding for projects approved before the Autumn statement.
- **All claims for expenditure must be submitted to the European Commission by 31 December 2018.**

- Projects will be assessed up to 2020, however a robust two year break clause must be set out within letters of offer for financial assistance, to be enacted in the Autumn of 2018 if required.

Members were also reminded that parallel to the action planning process a Peace IV Partnership is being established and is due to meet on Monday 12 September in order to consider the plan and recommend it for approval to the Council's Community Planning and Regeneration Committee, if Members are in agreement with the content.

Members will be aware that eleven elected members have been nominated to the Peace IV Partnership as listed below. A public call for Social Partners was made on 21 July 2016 and it is anticipated that the social partner assessment process will be completed by Friday 9 September 2016. Four key statutory partners (Education Authority, NI Housing Executive, Police Service NI and the Public Health Agency) have also been asked to nominate a representative to the PEACE IV Partnership.

A report detailing the social and statutory partners of the Peace IV Partnership for Antrim and Newtownabbey Borough Council was tabled at the meeting.

Proposed by Councillor Montgomery  
Seconded by Councillor Kells and agreed that

- (a) the draft Peace IV Stage II Action Plan be approved for submission to SEUPB on 14th September 2016.**
- (b) the recommended social partners, namely, Ken Nelson, Kathy Wolff, David Crooks and Michelle Harris, be approved to serve on the Peace IV Partnership**
- (c) the statutory partners be approved to serve on the Peace IV Partnership**
- (d) the staff involved be congratulated.**

*ACTION BY: Louise Moore, Head of Community Planning*

### **3.11 CP/CD/110 COMMUNITY CAPACITY BUILDING PROGRAMME 2016/2017**

Members were reminded that provision was made in the estimates for a Community Capacity Building Programme to be delivered in 2016/2017. The purpose of this Programme was to develop the capacity and skills of individuals and groups within the Borough, to enable them to participate more fully in society and have a positive impact on the number and quality of successful community development projects delivered across the Borough.

Following an extensive skills audit of community and voluntary groups in 2015 and feedback from other community development practitioners, a new capacity building programme had been developed which will address some of the gaps in skills and knowledge identified. The total budget for the Community Capacity Building Programme for 2016/2017 is £26,450. Phase One of this Programme is detailed in the table below and equates to a total of £15,700. The remaining budget of £10,750 will be utilised for Phase Two which will include further relevant

courses/training, details of which will be reported to Members at a future meeting. The proposed Programme seeks to deliver a two pronged approach through direct delivery/support by Officers and more specialist training/courses from external delivery agents.

Courses would be delivered from October 2016 to the end of March 2017. The new Programme would be advertised and promoted through the Council's website and through an electronic and direct marketing campaign to all community and voluntary groups within the Borough. Places would be allocated on a first come first served basis and a non-refundable deposit of £5.00 would be required to secure a place.

<b>COURSE</b>	<b>Estimated</b>
Committee Skills	£0
Introduction to Community Development	£0
Health & Safety/Risk Assessments	£0
Environmental Health Level II Award in Food Safety in Catering x 2 courses	£2,050
Child Protection Training x 2 courses	£1,800
First Aid x 2 courses	£2,000
Social Media	£450
Innovative Ways to Engage Your Community	£1,500
Registering as a Charity	£450
Community Ask Programme (a tailored mentoring/coaching	£5,000
Celebrating Success Event, 21 September 2016	£1,000
Hospitality	£250
Materials	£1,200
<b>Total</b>	<b>£15,700</b>

Proposed by Alderman W Ball  
 Seconded by Councillor Kelly and agreed that

**that the draft Phase One Capacity Building Programme at a cost of £15,700 be approved**

*ACTION BY: Louise Moore, Head of Community Planning*

### **3.12 CP/GR/38 GOOD RELATIONS GRANT AID**

Members were reminded that the annual Good Relations Action Plan submitted to The Executive Office contained a budget of £25,000 for the implementation of a Good Relations Grant Aid Programme to support community and race relations locally. This is a rolling Programme open until November 2016 subject to budget availability.

A summary of the Good Relations application received in August and an overview of the assessment and funding detail was provided for information. Members were made aware that a pass threshold of 50% for Good Relations Grant Aid applications was agreed at the Community Planning and Regeneration Committee in November 2014. One application was received requesting a total amount of £2,300 leaving a current remaining budget of £8,408.

	<b>Group Name/ Project Promoter</b>	<b>Project Description/Title</b>	<b>Scored (%)</b>	<b>Amount Awarded</b>
1	Beyond Skin	One Project in Antrim and one project in Glengormley. 15 young people will complete the Understanding Diversity course with optional OCN level 2 accreditation. This will promote greater understanding of cultural norms, traditions and rituals of various communities; greater understanding of what comprises identity; greater understanding of the concepts of global citizenship and interdependence; greater understanding of the concepts of human rights and equality and greater understanding of how music, arts and dance can be used to promote respect for diversity and personal wellbeing.	60	£2,300
		<b>TOTAL AMOUNT AWARDED</b>		<b>£2,300.00</b>

Proposed by Councillor Lynch  
 Seconded by Councillor Kelly and agreed that

**the proposed funding award be approved.**

*ACTION BY: Louise Moore, Head of Community Planning*

### **3.13 CD/PM/51 CARNVIEW CHILDRENS HOME RATHFERN**

Carnview Children's Home (Knockenagh Avenue, Newtownabbey), owned by the Northern Trust, was constructed in the late 1970's and was operated as a care home up until early 2009. Following its closure in 2009 the building was secured and all windows boarded up in 2011.

Members recalled that £5,000 was agreed at the February Council meeting as a contribution towards the research required to explore development options for the Carnview Children's Home facility. The need for this research emerged from a

desire expressed by the Rathfern Community Regeneration Group to investigate the option of Community Asset Transfer of the building to the group. Such a transfer is a new mechanism introduced by central government to maximise the potential use and benefits to be accrued from surplus assets for community gain. Development Trusts NI and the North Belfast Ethical Investment Fund have also committed £5,000 each towards the research, stage one of which has now been completed. A copy of the feasibility study (stage one) produced by Venturei is enclosed for members consideration. As identified within the report the preferred option at this stage in the research process is a phased development approach to encompass short term accommodation, a childcare facility, community healthy living centre and the potential for a health project of regional significance to be based at the centre.

A further key need which could be addressed through the centre was skills development for unemployed and underemployed people focused in particular on the tourism and hospitality sector and taking advantage of the location at the foot of Carnmoney Hill.

The Northern Trust who currently the building had been provided with a copy of the study and had indicated that they wish to progress to the next stage, with key officers playing a role on a Reference or Working Group. In anticipation of a positive response, Rathfern Community Regeneration Group applied for funding for a part time worker to advance the project and this has now been secured from the North Belfast Ethical Investment Fund.

In order to move forward Development Trusts NI submitted a draft project outline to the Northern Trust, a copy of which was circulated. Whilst this draft is high level and subject to a range of factors, it is considered appropriate that a Reference/Working Group be established to move the proposal to the next stage.

Proposed by Alderman W Ball  
Seconded by Councillor Ball and agreed that

**(a) the feasibility study be approved 'in principle';**

**(b) the Council participates in a Reference/Working Group as appropriate.**

*ACTION BY: Majella McAlister, Director of Community Planning & Regeneration*

### **3.14 CP/CP/10**

#### **PUBLIC HEALTH AGENCY THEMATIC ACTION PLAN (MENTAL AND EMOTIONAL WELLBEING AND SUICIDE PREVENTION)**

Members were advised that the Public Health Agency (PHA) had recently published its 2016-2017 Thematic Action Plan for Mental and Emotional Wellbeing and Suicide Prevention for the Northern Area.

Actions within the plan, which was circulated for members' information, were focused on the following thematic areas:

- Building Capacity & Resilience
- Early Recognition of signs & symptoms
- Appropriate & Accessible Services & Support
- Crisis Response and Postvention
- Using and Building Evidence
- Leadership & Coordination /Sharing good practice

Proposed by Councillor Kells  
 Seconded by Councillor Kelly and agreed that

**the report be noted.**

*NO ACTION*

### **3.15 CP/CP/27 DEPARTMENT FOR COMMUNITIES – ORGANISATIONAL STRUCTURE**

Following the reform of the Central Government Departments of the Northern Ireland Executive, the Department for Communities was established. The circulated report provided an organisational chart of senior staff and a summary of the role of each function.

Proposed by Councillor Kells  
 Seconded by Councillor Kelly and agreed that

**the report be noted.**

*NO ACTION*

### **3.16 PBS/BC/2 BUILDING CONTROL MATTERS FOR THE PERIOD 1 TO 31 JULY 2016**

#### **Building Regulations**

The following submissions under Regulation 9, 10, 11, 12 & 13 of the Building Regulations (Northern Ireland) 2012 were received.

#### **Applications**

Full Applications – 55  
 Building Notices – 114  
 Regularisation Certificate applications – 40

#### **Recommendations**

Approvals – 48  
 Rejected – 61

#### **Regularisation Certificate**

27 Regularisation Certificates issued under Regulation 13 of the Building Regulations (Northern Ireland) 2012 (as amended).

#### **Building Notice**

72 Completion Certificates issued on Applications received under Building Notices.



### **Inspections**

A total of 559 Site Inspections were carried out, these include both interim and statutory inspections as required by Regulation 12 of the Building Regulations.

### **Commencements and Completions**

171 Applications commenced.

137 Applications completed.

### **Property Certificates**

A search was carried out for outstanding notices under Building Regulations, on 247 property enquiries from Solicitors.

### **Income for JULY 2016**

Plan Fees Received for Month	£8422.88
Inspection Fees Invoiced for Month	£38946.91
Building Notice Fees Received for Month	£9714.00
Regularisation Fees Received for Month	£5112.00
Property Certificate Fees Received for Month	<u>£18625.00</u>
<b>Total</b>	<b>£80,820.79</b>

Proposed by Councillor Kells

Seconded by Councillor Kelly and agreed that

**the report be noted.**

*NO ACTION*

### **3.17 ED/ED/30 BALLYCLARE HIGH SCHOOL: LETTER OF THANKS**

Members were reminded that the Council agreed to sponsor 3 students from Ballyclare High School to take part in the 'Big Bang Fair 2016' in Birmingham following their success in the Northern Ireland Young Engineers Award.

A letter of thanks to the Council a copy of which was circulated had been received from the school in appreciation of the support provided.

Proposed by Councillor Kells

Seconded by Councillor Kelly and agreed that

**the report be noted.**

*NO ACTION*

**COMMUNITY PLANNING & REGENERATION SECTION - PARTNERSHIP  
MINUTES**

Members were advised that the quarterly update Partnership Minutes as listed below can be viewed in the new electronic folder called "**Partnership Minutes for Members Information**" on your Ipads.

<b>Community Development</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Partnership</b>
D/Gen/91	19 January 2016 19 April 2016  19 January 2016 19 April 2016	Citizens Advice Bureau – Antrim Monitoring Committee  Citizens Advice Bureau – Newtownabbey Monitoring Committee
D/CSP/48	30 March 2016 25 May 2016 22 June 2016	PCSP Partnership  PCSP Public Meeting
D/DP/67	12 April 2016 14 June 2016	Rathcoole Neighbourhood Renewal Partnership
CP/CD/41	-	Joint Community Centre Advisory Committee
D/DP/67	16 March 2016	Grange Neighbourhood Renewal Partnership
CP/GEN/5	27 October 2015 5 April 2016	Community Planning Partnership

<b>Economic Development</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Partnership</b>
ED/MI/25 0	8 April 2016 13 May 2016	GROW Local Action Group Meeting

<b>Tourism, Town Centres</b>		
<b>File Ref</b>	<b>Date of Meeting</b>	<b>Name of Partnership</b>
ED/TC/5	2 December 2015 2 March 2016	Glengormley Town Teams
ED/TC/5	19 February 2016	Ballyclare Town Teams

Proposed by Councillor Kells  
Seconded by Councillor Kelly and agreed that

**the Partnership Minutes be noted.**

NO ACTION

The undernoted supplementary item was considered at this point.

**ED/ED/14 CO-OPERATION IRELAND CONFERENCE: REVITALISING SMALL TOWNS ACROSS THE ISLAND OF IRELAND – THE ROLE OF LOCAL GOVERNMENT**

Members were advised that an invitation had been received from Co-operation Ireland for the Council to send representatives to attend a half day conference on Thursday 27 October 2016 at the Hillgrove Hotel in Monaghan. The central theme of the event is reinvigorating small towns and regenerating the communities that live and work in them. There is no conference fee and a copy of the programme was enclosed.

Proposed Councillor McWilliam  
Seconded by Alderman W Ball and agreed that

**the Chair and Vice Chair of the Community Planning & Regeneration Committee, or their nominees, attend the Co-operation Ireland as an approved duty, along with appropriate officers.**

*ACTION BY: Member Services*

**PROPOSAL TO PROCEED 'IN CONFIDENCE'**

Proposed by Councillor Kells  
Seconded by Councillor Lynch and agreed that

**the following Committee business be taken 'In Confidence'.**

The Chairman advised that audio-recording would cease at this point.

**3.19 FI/PRO/TEN/83 IN COMMITTEE TENDER REPORT FOR THE INSTALLATION AND OPERATION OF FESTIVE LIGHTING & DECORATION BACKGROUND**

Following adherence to the Council's Procurement Procedures, three tenders for the installation and operation of festive lighting and decoration at various sites throughout the Borough were opened via the E-Sourcing NI Portal on 22 August 2016 and referred to the Evaluation Panel for assessment. The tenders were evaluated on a two stage basis as follows:

**STAGE 1 – SELECTION STAGE**

The Tenders were evaluated using criteria such as tenderers' professional conduct, economic and financial standing, management systems and practices,

previous relevant experience, NICEIC membership and declarations and form of tender. One of the tenders did not meet the requirements of the Selection Stage and therefore did not proceed to Award Stage.

## **STAGE 2 – AWARD STAGE**

### **Commercial Assessment**

The remaining two tenders proceeded to be evaluated on the basis of cost assessment (100%). Details of the stage 2 assessment are as follows:

Service Provider	Total Overall Cost (£) (excl. VAT)	Score Achieved %
AJC Electrical	123,425.00	100.00%
[REDACTED]	[REDACTED]	[REDACTED]

Proposed by Councillor McWilliam  
Seconded by Councillor Kells and agreed that

**having achieved the higher score of 100.00%, at a total cost of £123,425.00 (excl. VAT), AJC Electrical be appointed to install and operate festive lighting and decoration.**

*ACTION BY: Sharon Logue, Procurement Manager*

### **PROPOSAL TO PROCEED OUT OF 'IN CONFIDENCE'**

Proposed by Councillor Kells  
Seconded by Councillor Lynch and agreed that

**any remaining Committee business be taken in Open Session.**

The Chairman advised that audio-recording would re-commence at this point.

There being no further business the meeting concluded at 6.45pm

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**MAYOR**