



31 October 2018

Committee Chair: Councillor D Ritchie

Committee Vice-Chair: Councillor J Greer

Committee Members: Aldermen – A Ball, T Burns, M Girvan, J Smyth  
Councillors – L Clarke, S Flanagan, R Foster, N Kelly, A Logue,  
N McClelland, J McGrath, J Montgomery and M Rea

Dear Member

**MEETING OF THE OPERATIONS COMMITTEE**

A meeting of the Operations Committee will be held in the **Round Tower Chamber, Antrim Civic Centre on Monday 5 November 2018 at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**For any queries please contact Member Services:**

Tel: 028 9034 0098 / 028 9448 1301 [memberservices@antrimandnewtownabbey.gov.uk](mailto:memberservices@antrimandnewtownabbey.gov.uk)

## **A G E N D A**

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- 2 Declarations of Interest
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# REPORT ON BUSINESS TO BE CONSIDERED AT THE OPERATIONS COMMITTEE MEETING ON MONDAY 5 NOVEMBER 2018

## PRESENTATION

### 3.1 L/LEI/041 MACMILLAN MOVE MORE PROGRAMME

#### **Introduction**

Members are reminded that at the October meeting of Committee, a report requesting a funding contribution for the continuation of the Macmillan Move More Scheme was discussed and deferred to allow for a presentation on the benefits of the programme to date.

Alan McCausland, Move More Co-Ordinator for the Borough, Diarmaid McAuley, Macmillan Services Programme Manager, Dr Fiona Stewart, Service User and Anna Boyle, Council's Sport and Physical Activity Development Manager will be in attendance at the meeting.

#### **Background**

As previously reported, a pilot a partnership scheme with Macmillan Cancer was approved in 2016 which aimed to establish a physical activity pathway for cancer patients in the Borough. Based on evidence that being physically active can help prevent and manage some of the side effects of cancer treatment, such as fatigue, depression, muscle wasting and risks to heart health, a full time

Macmillan Physical Activity co-ordinator post was funded by Macmillan Cancer. A total of £119,000 was awarded to Council to fully fund the post for the Borough over a 3-year period. Alan McCausland was appointed, taking up post in June 2016. As the programme moves into its final year, Macmillan Cancer in September has indicated that it remains committed to the programme with a reduced funding formula.

#### **Funding**

Following completion of the 3-year pilot, funding will be on a sliding scale. As set out below, funding for the Co-ordinator, post will reduce from 75% in year one to 25% in year 3. The proposal by Macmillan for the new 3-year programme is as follows:

	Salary (inc. on costs)	Macmillan Contribution		Council Contribution	
Yr 1: 2019/20	£39,421	75%	£29,565	25%	£9,855
Yr 2: 2020/21	£40,168	50%	£20,084	50%	£20,084
Yr 3: 2021/22	£40,931	25%	£10,233	75%	£30,698
<b>Total</b>	<b>£120,520</b>	<b>Total</b>	<b>£59,882</b>	<b>Total</b>	<b>£60,638</b>

Points to note:

- Current programme is estimated to be underspent by £10,000. Council is awaiting written confirmation that this can carry forward to the new three-year programme.
- Council's financial year runs from 1<sup>st</sup> April until 31<sup>st</sup> March. The current three-year pilot runs from 1<sup>st</sup> July 2016 until 30 June 2019. Macmillan Cancer's contribution of £59,882 includes £12,000 for the final quarter of the current three-year pilot.
- Upon confirmation of £10,000 underspend there will be no cost to Council in year 1 of the new 3 year programme which means that Council's contribution starts in year 2 of £20,084 and £30,698 in year 3.

Should Council approve the funding the Physical Activity Co-ordinator post and programme costs will be provided in partnership with MacMillan Cancer for the three years 2019 - 2022. The contribution required by Council is expected to be met through ongoing efficiencies within the Leisure Service, and will not result in an increase in the overall net cost of service.

**RECOMMENDATION: that following consideration of the presentation, approval be given to co fund the Macmillan 'Move More' programme in the Borough from 2019- 2022 in partnership with Macmillan Cancer, with a contribution from Council of £50,638 subject to confirmation of carry-over of £10,000 underspend over the three years. MacMillan Cancer's contribution being £59,882.**

Prepared by: Anna Boyle, Sport and Physical Activity Development  
Manager, Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

## **ITEMS FOR DECISION**

### **LEISURE**

#### **3.2 L/LEI/VLC/1 CLOSURE OF THE VALLEY LEISURE CENTRE FOR THE LOCAL COUNCIL ELECTION COUNT FROM 2-4 MAY 2019**

Council approval is sought for the closure of the Valley Leisure Centre from 2 May to 4 May 2019 inclusive to accommodate the Local Council Election Count.

The Centre would be affected as follows:

- a) The main sports hall and ancillary halls to be closed from 6.30am on Thursday 2 May 2019 to allow set up of the required equipment.
- b) Total closure of the centre on Friday 3 May 2019 and Saturday 4 May 2019 inclusive.
- c) The Centre would re-open from 9.00am on Sunday 5 May 2019.

V36, mini soccer pitches and 3G pitches would remain open as these could operate from the pavilion. Fitness members would be informed of the alternate facilities available at Antrim Forum, Crumlin, Sixmile and Ballyearl Leisure Centres.

**RECOMMENDATION: that approval is granted for the closure of the Valley Leisure Centre to accommodate the Local Council Election Count from 2-4 May 2019 as set out above.**

Prepared by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

### 3.3 L/SAP/8 SPORTS AWARDS 2019

Members are reminded that the inaugural Antrim and Newtownabbey Sports Awards were held at Theatre at the Mill in February 2017. It was previously agreed that the awards take place every two years and the venue would alternate between legacy Antrim and Newtownabbey.

In preparation for the 2019 awards, it is proposed that once again a working group should be established. The working group for the 2017 awards consisted of one member from each of the six political parties as well as six representatives from local sport (enclosed).

In line with the 2017 model, it is proposed that an equivalent number of representatives from the political parties and local sports representatives be recruited.

It is proposed that the awards for 2019 be held in a venue in Antrim in 2019.

#### **RECOMMENDATION: that**

- a) The 2019 Sports Awards take place in November 2019**
- b) One representative from each political party is nominated to join the Sports Awards Working Group**
- c) An expression of interest is used to recruit six representatives from local sport to join the Sports Awards Working Group**

Prepared by: Anna Boyle, Sport and Physical Activity Programmes Manager

Agreed by: Matt McDowell, Head of Service, Leisure

Approved by: Geraldine Girvan, Director of Operations

### 3.4 L/LEI/2 LEISURE GRANT AID

A total of 70 leisure grant applications have been received to date for the 2018/2019 financial year, with an additional 11 applications received in this call. Applications received between July 2018 and October 2018 have been scored and recommendations are (enclosed).

Approved to date				Applications July – October 18		Funding Balance
Grant	No. of apps.	Annual budget	Approved spend to date 18/19	No. of apps.	Requests (£)	
Capital Grants for Sports Clubs	1	£40,000 (adjusted to £20,000)	• Flight Gymnastics Payment 2 (£10k)	0	£0	£10,000
Club Minor Works Grants	4	£45,000 (adjusted to £46,747)	£40,050	0	£0	£6,697
Grants to Individuals and Clubs	44	£35,000 (adjusted to £44,257)	£40,984	9	£3,395	-£122.00 [£4,877.67]
Events Grant (Exceptional/ Regional)	7	£25,000 (adjusted to £33,996)	£27,329	0	£0	£6,666
Events Grant (Local)	2	£20,000	£1875	0	£0	£18,125 [£13,125]
Defibrillator Grant	2	£5,000	£2083	0	£0	£2917
<b>Totals</b>		<b>£170,000</b>				
Total spend to date including this call, if approved: <b>£122,321</b>						
Elite Athlete Training Bursary	18		<b>7</b>	<b>2</b>		9 Remaining

A high volume of applications continues to be received. In order to meet current need, it is proposed that the amount of £5,000 of funding is reallocated from the 'Events grant, Local' category to cover the over spend in the 'Grants to Individuals and Clubs' category.

\*Figures in red show adjustments if the reallocation is approved.

**RECOMMENDATION: that:**

**(a) The grant awards as detailed are approved.**

**(b) The amount of £5,000 of funding is reallocated from the 'Events grant, Local' category to cover the over spend in the 'Grants to Individuals and Clubs' category to enable applications to be submitted for the remainder of the financial year.**



Prepared by: Janine Beazley, Grants and Special Projects Officer

Agreed by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations

### 3.5 L/LEI/418 LEISURE GRANT AID: EVERY BODY ACTIVE GRANTS

Every Body Active (EBA) grant opened for applications July 2018. Members are reminded that these grants from Sport Northern Ireland are to support the development of new physical activity projects up to March 2019.

Projects can apply for funding up to a maximum £1000 for activities that meet outcomes of the Community Plan. Priority will be given to projects that aim to increase participation among traditionally underrepresented groups that include: Women and girls, People with a disability; and, those living in areas of greatest social need (specifically people living within the top 25% of wards designated by NI Multiple Deprivation Measure Index 2010).

A total of 14 Every Body Active (EBA) applications received between July 2018 and October 2018 have been scored and the recommendations are (to follow). The EBA grants continue to be publicised through Council and Sport Northern Ireland staff and websites, and social media channels.

Every Body Active 2020 Small grants	2018/2019 Budget	14 Applications this call (July - October 2018)		
		No.of apps.	Proposed funding award this call	Funding balance after approvals
	£31,426	14	£13,050	£18,376
Total spend to date including this call, if approved: <b>£13,050</b>				

#### Number of participants benefitting from funding, including this call.

Women and Girls	384
People with a Disability	43
People from areas of High social Need	328
<b>Total number of Participants</b>	<b>569</b>

**RECOMMENDATION: that the grant awards as detailed are approved.**

Prepared by: Janine Beazley, Grants and Special Projects Officer

Approved by: Geraldine Girvan, Director of Operations

## PARKS

### 3.6 PK/CP/001/VOL4 CAR PARK ARRANGEMENTS – 2018/2019

Members are reminded that council's transferred car parks are managed by a regional contract through the Department for Infrastructure. Council is required to inform the Department of planned non-charging in order that the contractor can be advised to avoid issuing parking tickets.

#### 1. Carpark Closures – Christmas lighting and Christmas market, Ballyclare

The Christmas market and Christmas lighting switch on is planned for Saturday 24 November at the Square, Ballyclare. To facilitate this event, it is proposed that the car park is closed from 6.00am to 10.00pm.

#### 2. Free Car Parking in December, Ballyclare

In recent years, parking has been free on Saturdays in December in Ballyclare to promote Christmas shopping in the town. Local traders have indicated that this initiative does encourage people to both visit the town and stay for longer and it is therefore proposed that free parking is offered each Saturday in December in both Harrier Way car park and The Square car park from 6.00am to 6.00pm inclusive.

#### 3. General Carpark arrangements for Christmas 2018 and 2019

Within the contract there are non-deployment days. These are days where there will be no routine operational deployment of traffic attendants. These days are designated as non-charging and free to the public.

The days detailed for the year ahead are:

- Tuesday 1 January 2019
- Monday 22 April 2019
- Friday 13 July and Saturday 14 July 2019.

#### **RECOMMENDATION: that approval is given for:**

- i. Temporary closure of the carpark at the Square, Ballyclare on Saturday 24 November 2018 from 6.00am until 10.00pm to facilitate Christmas lights switch on and market event.**
- ii. Free car parking at Harrier Way carpark and The Square carpark, Ballyclare on Saturdays 1, 8, 15, 22 and 29 December 2018, and**
- iii. Free car parking on non-deployment days: Tuesday 1 January, Monday 22 April, Friday 13 July and Saturday 14 July 2019.**

Prepared by: Ivor McMullan, Head of Parks and Cemeteries

Approved by: Geraldine Girvan, Director of Operations

### 3.7 PK/GEN/087 IMPROVEMENT PROJECTS – RANDALSTOWN

Members are reminded that due to Randalstown's success in Ireland's Best Kept town awards, Council received a cheque in the amount of €5,000. The Grass Management sub group has recommended that the €5,000 is invested in projects in Randalstown through Officers working with the Tidy Randalstown Group (subject to ratification at October Council). A proposal for how this money should be spent is set out below together with two other

In addition, Tidy Randalstown (TR) has been successful in three funding bids to carry out improvement works to areas in the town.

The following proposals have been developed by Tidy Randalstown in consultation with Council officers.

Prize Money		Proposed project	
Ireland's Best Kept Town Prize Funding allocation (€5,000 award to Council) £4,600		It is proposed that the prize money is used enhance areas of the town between Moore's Lane and along Neillsbrook Road (location enclosed) by replacement of an existing fence with a more aesthetically please fence and installation of a plaque	
Project Name	Funding body	Budget secured	Brief
Community Kitchen Garden Project	Live here Love Here	£2,500	The proposed Kitchen Garden would be located on Council land at the New Street entrance to the viaduct. It is proposed that it will feature culinary herbs, herbaceous plants and apple trees, and TR aims to preserve the traditional skills of gardening for food and also provide a focus on eating for health (Location enclosed).
Maine Burn Rejuvenation Project	Enkalon Foundation	£15,500	The proposal for this project includes the installation of 2 cast iron seats with adjacent planters, sustainable planting, directional signage and planting of cherry trees near the fold at Neillsbrook on land partially owned by council (Location enclosed).
TR have confirmed that any works completed will be maintained by the group.  TR will manage expenditure and timely completion of each project where funding has been secured. The Parks team will provide support as requested.			

In addition, Members may wish to note that the Group has secured funding of £2,000 from Peace IV to work with Fold Residents and Schoolchildren to create and plant simple low beds. The beds in this project, entitled Discovering Peace through Reflection and Connectivity, will be located along Neillsbrook Road (Location enclosed).

**RECOMMENDATION: that approval is given to:**

- i) For the £4,600 (€5,000) prize money from Randalstown's win at Ireland's Best Kept Town competition to be invested in enhancements between Moore's Lane and Neillsbrook Road as set out above.**
- ii) Progress with the two projects on Council Property at Maine Burn and the entrance to the Viaduct**

Prepared by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

### **3.8 PK/GEN/022 NORTHERN IRELAND AMENITY COUNCIL BEST KEPT AWARDS CEREMONY 2018**

The Northern Ireland Amenity Council Best Kept Awards ceremony 2018 was held on 16<sup>th</sup> October 2018 in Enniskillen.

Randalstown was placed 1<sup>st</sup> in the small town category resulting in prize money of £150 and Antrim Town was runner up in the town category with prize money of £75.

It is proposed that the prize money is invested in the respective towns, in consultation with the groups, Tidy Randalstown and Antrim Town Development Company.

The Parks Team's annual workshop event attended by local groups interested in enhancing their area is scheduled for 6 November. At the workshop all groups attending will develop action plans for their areas and in these cases the prize money could be used as a contribution to some of the actions.

**RECOMMENDATION: that the prize money from the Northern Ireland Amenity Council Awards is invested in Antrim and Randalstown, in consultation with Antrim Town Development Company and Tidy Randalstown.**

Prepared by: Lindsay Houston, Parks Development Officer

Agreed by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

## WASTE

### 3.9 WM/WM/33 REQUEST FOR ECO-SCHOOLS SUPPORT 2019-20

Keep Northern Ireland Beautiful (KNIB) has submitted a funding request for the Eco-Schools Programme for 2019-20. KNIB is an environmental charity with their stated aim of making Northern Ireland a cleaner and more pleasant place in which to live. One of the programmes that they co-ordinate is the Eco-Schools scheme, which aims to combine pupils learning with action on improving the environmental performance of the school.

The Eco-Schools Programme is extremely popular in Borough with 75 schools in the Borough registered in the scheme, 7 with Bronze certificates, 33 with silver ones and 18 holding the highest level, Green Flag accreditation. At a recent Eco-Schools meeting in the Civic Centre, 29 schools attended to hear presentations from a range of environmental speakers.

In order to maintain the Eco-Schools programme, KNIB has requested funding support from Councils. Council's contribution is £1,650 for 2018/19, which is an increase of £150 on the level of funding approved last year.

The funding is required for programme admin support and will allow Keep Northern Ireland Beautiful staff to provide assistance to schools for meetings, media requests, and the provision of the monthly Eco-Schools newsletter and website.

**RECOMMENDATION: that Council approves the request for £1,650 of financial support for Keep Northern Ireland Beautiful's Eco-Schools Programme in 2019/20.**

Prepared by: Michael Laverty, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

## **ITEMS FOR INFORMATION**

### **3.10 EH/PHWB/8 INTERNATIONAL HEALTHY CITIES CONFERENCE**

Members are reminded that the World Health Organisation Healthy Cities International Conference was held in the Belfast Waterfront and Conference Hall from 1<sup>st</sup> - 4<sup>th</sup> October 2018. Marking thirty years of the Healthy Cities Network, the theme of this year's conference was "Changing Cities to Change the World".

Alison Briggs, Principal Environmental Health Officer and Wendy Brolly, Environmental Health Manager made a presentation of their work as part of the Learning Through Practice Session: Co-production Enhancing Sustainable Communities. The presentation was well received by academic, community and local authority representatives. A full update and next steps following the conference will be brought to a future meeting of the Operations committee.

**RECOMMENDATION: that the report be noted.**

Prepared by: Wendy Brolly, Environmental Health Manager  
(Health and Wellbeing)

Agreed by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations



### 3.11 PK/BIO/011 GLOBAL GOALS, GLOBAL ACTION CONFERENCE

A Conference is planned to support and encourage Sustainable Development on 23<sup>rd</sup> November 2018 at Bangor Town Hall. Elected members may be interested in attending. The conference has been named "Global Goals, Local Action" (**enclosed**)

This conference will enable participants to learn about sustainable development and how it can be used as a framework to deliver wellbeing locally, in partnership with government.

This conference will specifically highlight practical ways that local authorities and their partners can help implement UN Sustainable Development Goals at a local level, and contribute to building a sustainable, prosperous and resilient society.

The conference will address:-

- What is sustainable development and how it can be used to deliver wellbeing.
- Why the Sustainable Development Goals are relevant in local planning and decision-making.
- How local government and others can implement sustainable development, highlighting practical examples of best practice.

The venue is Coffee Cure at the Museum, Town Hall Bangor on 23<sup>rd</sup> November 2018 from 9.30 - 13.30 concluding with a networking lunch.

A Parks Officer will be in attendance.

**RECOMMENDATION: that the report be noted.**

Prepared by: Lindsay Houston, Parks Development Officer

Agreed by: Ivor McMullan, Head of Parks

Approved by: Geraldine Girvan, Director of Operations

### 3.12 WM/WM/37 WASTE MANAGEMENT PERFORMANCE UPDATE REPORT Q1 2018-19

#### WASTE TREATMENT:

Council has two statutory waste targets that have to be complied with and they are as follows:

1. Recycle 50% of all household waste by 2020;
2. Limit the landfilling of biodegradable waste to no more than 16,358 tonnes in 2020.

Under the Landfill Regulations (Northern Ireland) 2003, Council submits waste data returns to the Northern Ireland Environment Agency. These are completed on a quarterly basis throughout the year and are used by the NIEA to calculate Council's recycling rate and compliance with the landfill diversion targets i.e. Northern Ireland Landfill Allowance Scheme (NILAS).

The waste data submission for Quarter 1 2018-19 has been submitted and the waste data for the year is shown below compared to the same period in 2017-18:

	Q1 2017-18		Q1 2018-19	
<b>Total Household Waste Arisings</b>	20,707		22,677	10%
Household Waste Arisings to Recycling	11,188	54%	13,185	58%
Household Waste Arisings to Recovery	2,428	12%	3,403	15%
Household Waste Arisings to Landfill	7,090	34%	6,088	27%
<b>Total Local Authority Collected Municipal Waste Arisings</b>	24,683		27,403	11%
Municipal Waste Arisings to Recycling	14,696	60%	17,080	62%
Municipal Waste Arisings to Recovery	2,479	10%	3,582	13%
Municipal Waste Arisings to Landfill	7,508	30%	6,740	25%

\* Local Authority Collected Municipal Waste is ALL the waste that the Council collects i.e. commercial, street sweepings, recycling centres as well as household waste.

A number of key points are set out below:

- The overall increase in municipal waste arisings is 11% for Quarter 1 and while this may indicate continuing economic prosperity, it does have an adverse impact on the Council's budgets as we handle and treat more waste. The increased waste handled by Council is being recycled rather than landfilled and therefore treated/disposed of in the most economically advantageous way;
- Significant increases in tonnages/percentages of both household and municipal waste recycled, with rates up 2-4% for both household and municipal waste;
- Energy recovery continues to be an important element of waste treatment and reduces Council dependency on landfill disposal;
- Significant reduction in the amount of waste landfilled.

In Quarter 1 of 2018-19 Council landfilled 2,752 tonnes of biodegradable waste which equates to 15% of its NILAS allocation.

Note – Council's waste data return for Quarter 1 of 2018-19 still has to be verified by DAERA and may be subject to change.

**MISSED BINS:**

Council has a Key Performance Indicator to ensure that 99% of bins are collected on the correct day. Every day Council and its contractors complete approximately 21,000 container and bin collections and this equates to nearly 1.4 million per quarter. During Quarter 1 2018-19 Council collected approximately 99.9% of bins on the designated day.

Those bins recorded as missed are where the Council is deemed at fault and the bins will have been collected by the Waste Section or our contractors if the resident reports the issue within 24 hours of their designated collection day.

**WASTE MANAGEMENT SURVEY:**

Surveys of residents through Borough Life and face to face have been carried out in year. The key findings from the surveys were as follows:

- 81% of the respondents felt the waste and recycling collections were "good" or "very good";
- 61% of the respondents felt that the cleanliness of the roads and streets were "good" or "very good";
- 81% of the respondents felt the bulky waste collection service was "good" or "very good".
- 81% of residents who did use the online systems felt they were "good" or "very good".

As a result of the survey and the additional comments submitted, a set of actions have been developed and are currently being implemented to address the individual concerns of the respondents.

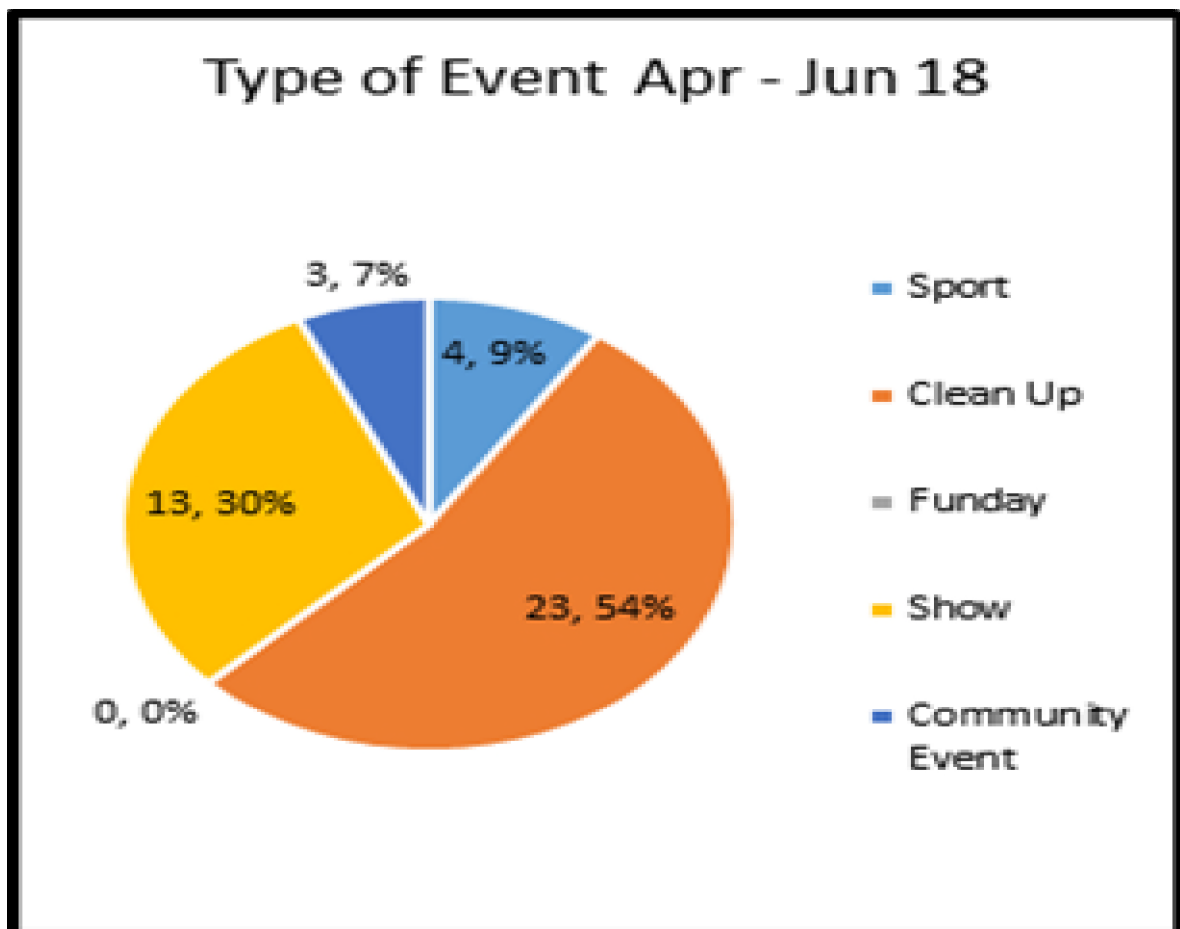
**SUPPORT IN KIND REQUESTS:**

The Waste Management section operates a Support in Kind scheme for local organisations or individuals. Members are reminded that this service provides litter pickers, black bags, gloves, etc for community clean-ups, assistance at events, etc. The applications generally relate to requests for waste collection and disposal activities, although portable toilets are also included in the scheme.

In Quarter 1 of 2018-19, a total of 43 Support in Kind requests were approved, which was an increase of 9 events supported in the same period in 2017-2018. The approximate cost of the Support in Kind scheme this quarter was approximately £9,600.

The costs accrued are mainly from the provision of non-returnable items such as gloves and bags, cost of waste disposal, post event sweepers and the hire of portaloos. The cost of delivering and collecting items, i.e. fuel and staff costs, are not included in this total.

The graph below shows the breakdown of the type of events that were supported through the Support in Kind scheme in Quarter 1, with the largest proportion of the requests for assistance with environmental clean-ups in the Borough.



**RECOMMENDATION:** that the Report is noted.

Prepared by: Michael Lavery, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

### **3.13 WM/COMMS/01 WASTE & ENVIRONMENTAL AWARENESS UPDATE REPORT Q2 2018-19**

In order to increase public participation in Council's recycling schemes, Officers carry out a range of awareness and promotional activities. This report has been developed to inform Members of the initiatives that have occurred in the last quarter (July – September 2018).

#### **Recycling Messages**

- 21 Social Media Posts;
- 3 press releases;
- 5 Internal communications during Recycle Week;
- 3 Borough Life articles;
- 5 #iRecycleRight Billboards;
- 6 #iRecycleRight Adshells;

#### **Awareness Visits**

- 1 Community Group Visits (Parish Development Association);
- 1 school visit (Ballyhenry PS);
- 15 schools booked for the arc21 education bus later in the year;
- 2 church visits (Church of the Good Shepherd & Church of the Good Shepherd Fun Day);

#### **Eco-Schools**

All 78 schools in the Borough have been contacted to ascertain their levels of engagement in the Eco-Schools Programme and to offer the assistance of Council Officers on various topics including waste, Fairtrade, and biodiversity. To date we have had responses from 45 Schools, of which 44 are interested in actively participating with the Eco-Schools programme.

#### **Eco-School Cluster Group**

Given the interest in the Eco-Schools Programme, Officers set up an Eco-School Cluster Group meeting and invite eco-coordinators from local schools in the Borough. The meeting informed the eco-coordinators about the Programme, upcoming campaigns and competitions that they may wish to participate in during the current academic year. It also provided attending teachers with an opportunity to network, share ideas with other schools and access support and advice from the Council Officers and Eco-Schools staff.

The event was one of the best attended Cluster Group meetings in Northern Ireland, with representatives from 29 schools there. Officers provided information on the assistance offered by Council on the issues of waste, Fairtrade and biodiversity and there were also presentations from the following organisations:

- Eco-Schools;
- RSPB;
- SUSTRANS;
- Habitat for Humanity.

The schools that were represented are listed below:

- Antrim Grammar School;
- Ballyclare Primary School;
- Ballyclare Secondary School;

- Ballyhenry Primary School;
- Ballynure Primary School;
- Crumlin Integrated Primary School;
- Doagh Primary School;
- Fairview Primary School;
- Greystone Primary School;
- Groggan Primary School;
- Hill Croft Special School;
- King's Park Primary School;
- Mossley Nursery School;
- Mossley Primary School;
- Mount St Michael's Primary School;
- Parkhall Integrated College;
- Parkhall Primary School;
- Rosstulla Special School;
- St Bernard's Primary School;
- St MacNissi's Primary School;
- St Mary's on-the-Hill Primary School;
- St Oliver Plunkett's Primary School;
- Steeple Nursery School;
- Straid Primary School;
- Straidhavern Primary School;
- The Thompson Primary School;
- Thornfield House Special School;
- Tir-na-Nog Primary School;
- Whiteabbey Primary School.
- 1 Local Authority Recycling Officers meeting;
- 4 Central/Local Government NCAP meetings.

### **Inter Government Meetings**

Officers work with colleagues from both Central Government and other local authorities, participation in the National Communications Advisory Panel. This Panel brings together local authority waste communication officers to share information and best practice and provides an opportunity for local authorities to input on the strategic development of the national waste communications campaigns.

The new Waste Strategy and Contract Manager, Lynsey Daly, commenced employment with Council on 1 November and is currently developing a new Waste Comms Plan and this will be presented to Committee in the coming months.

**RECOMMENDATION: that the Report be noted.**

Prepared by: Michael Laverty, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

### **3.14 L/LEI/AP/5 ALLEN PARK RESTAURANT FRANCHISE**

Members are reminded that the franchise opportunity for Allen Park Restaurant was out for tender in October 2018.

The tender process has now been completed and no bids were received.

A review of the catering service provision will be carried out, and a report will be brought to Committee again in due course.

**RECOMMENDATION: that the report be noted.**

Prepared by: Matt McDowell, Head of Leisure

Approved by: Geraldine Girvan, Director of Operations