



**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE COUNCIL HELD IN
MOSSLEY MILL ON MONDAY 29 JUNE 2015 AT 6:30 PM**

- In the Chair** : The Deputy Mayor (Councillor J Blair)
- Members Present** : Aldermen - W Ball, P Barr, T Burns, M Cosgrove, W DeCourcy, M Girvan and J Smyth
Councillors - D Arthurs, A Ball, T Beatty, J Bingham, P Brett, L Clarke, H Cushinan, B Duffin, T Girvan, M Goodman, P Hamill, D Hollis, N Kelly, A Logue, R Lynch, M Magill, M Maguire, N McClelland, V McWilliam, P Michael, M Rea, D Ritchie, S Ross, J Scott, R Swann and B Webb
- In Attendance** : Transport NI Representatives:
Deidre Mackle, Divisional Manager
Colin Campbell, Section Engineer
- Officers Present** : Chief Executive - Mrs J Dixon
Deputy Chief Executive & Director of Finance & Governance
Mrs C McFarland
Director of Organisational Development - Mrs A McCooke
Director of Operations - Ms G Girvan
Head of Governance - Mrs L Johnston
Legal Advisor - Mr P Casey
Health, Safety and Well Being Advisor - Mrs D Irwin
Senior Mayor/Member Services Officer - Mrs K Smyth

1 BIBLE READING, PRAYER AND WELCOME

The meeting opened with a Bible reading and prayer by Rev. Campbell Dixon MBE.

Councillors Cushinan, Goodman, Kelly and Logue joined the Meeting.

2 APOLOGIES

The Mayor, Councillor T Hogg
Aldermen - F Agnew, T Campbell
Councillors - N Kells and B Kelso

DEPUTY MAYOR'S REMARKS

Sympathy and well wishes were extended to all those families injured and affected by events in California and Tunisia. Condolences were extended to Mr Andy Stewart, former Chairman of the Antrim Borough Arts and Heritage Committee, on the recent death of his wife June.

The Deputy Mayor was delighted to report that out of 700 hundred entries across the entire island of Ireland, Antrim had been crowned the number one Best Kept Large Urban Centre at Ireland's Best Kept Town Awards, with Randalstown coming fourth in the Best Kept Small town awards. Congratulations were extended to all those involved.

Congratulations from the Deputy Mayor, Group Leaders and other Members present were extended to:

- Councillor Billy Webb on his recent award of MBE.
- Hugh Kelly, former Acting Chief Executive of Newtownabbey Borough Council on his "Leader of the Year" IIP Award.
- Alderman Adrian Cochrane-Watson on his recent appointment to MLA.

Councillor Magill was welcomed back to the Chamber following a period of illness.

HEALTH & SAFETY BRIEFING

The Health, Safety and Well Being Officer provided an update for Members on evacuation procedures for Mossley Mill in the event of a fire.

3 DECLARATIONS OF INTEREST

Councillor Ross declared an interest in the Policy and Governance Committee Minutes (Item 6).

The Deputy Mayor referred to Lough Neagh Partnership (item 9.27) and confirmed he would not absent from the meeting as a declaration was unnecessary.

4 MINUTES OF THE ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL MEETING

Moved by Alderman Smyth
Seconded by Councillor Ritchie and

RESOLVED - that the Minutes of the proceedings of Antrim and Newtownabbey Borough Council Meeting of 26 May 2015 be taken as read and signed as correct.

NO ACTION.

5 MINUTES OF THE OPERATIONS COMMITTEE MEETING

Moved by Alderman Smyth
Seconded by Councillor Ritchie and

RESOLVED - that the Minutes of the proceedings of the Operations Committee of 1 June 2015 be approved and adopted.

NO ACTION.

6 MINUTES OF THE POLICY AND GOVERNANCE COMMITTEE

Moved by Councillor Arthurs
Seconded by Alderman Barr and

RESOLVED - that the Minutes of the proceedings of the Policy and Governance Committee of 2 June 2015 be approved and adopted.

NO ACTION.

7 MINUTES OF THE COMMUNITY PLANNING AND REGENERATION COMMITTEE

Moved by Councillor Scott
Seconded by Councillor Brett and

RESOLVED - that the Minutes of the proceedings of the Community Planning and Regeneration Committee of 8 June 2015, be approved and adopted.

NO ACTION.

8(a) MINUTES OF THE PLANNING COMMITTEE, PART 1

Moved by Councillor Swann
Seconded by Councillor Beatty and

RESOLVED - that the Minutes of the proceedings of the Planning Committee of 15 June 2015, Part 1 be taken as read and signed as correct.

NO ACTION.

8(b) MINUTES OF THE PLANNING COMMITTEE, PART 2

Moved by Councillor Swann

Seconded by Councillor Beatty and

RESOLVED - that the Minutes of the proceedings of the Planning Committee of 15 June 2015, Part 2 be approved and adopted.

NO ACTION.

9.1 OA/RD/1 ATTENDANCE BY TRANSPORT NI - PRESENTATION OF ANNUAL REPORT 2015/16 TO ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL

At the April Meeting of Council Members had agreed to extend an invitation to Transport NI to present their Northern Division 2014/15 Annual Report to the June Council Meeting. A copy of the Annual Report was circulated and Members were advised that Deidre Mackle (Divisional Manager) and Colin Campbell (Section Engineer) would be in attendance to present the report.

The Deputy Mayor welcomed and introduced the two representatives and asked Members to keep their questions related to regional, strategy or policy matters and advised that individual constituency queries could be submitted and responded to separately.

Ms Mackle spoke to the Annual Report summarising their expenditure profile 2014/15, strategic road improvements, network maintenance, network development, network planning and responded to a number of enquiries from Members.

The Deputy Mayor thanked Transport NI representatives for their attendance and they withdrew from the meeting.

9.2 SEALING OF DOCUMENTS

Members had been advised of the undernoted items for signing and sealing by Council:

- Phase 1 Landscaping Works, Loughshore Park, Antrim.
- Development of Valley Park, Newtownabbey - Shared Process and Community Engagement (SPCE Project).
- Catering Franchise - Antrim Forum.

Moved by Councillor Bingham
Seconded by Councillor Arthurs and

RESOLVED - that the sealing of documents as listed as listed in the register of documents sealed be approved.

NO ACTION.

9.3 PERFORMANCE MANAGEMENT FRAMEWORK & EMPLOYEE ENGAGEMENT PLAN

Members were advised that a Performance Management Framework and an Employee Engagement Plan for 2015/16 had been developed.

The Performance Management Framework provides a timetable which supports the business planning and performance management process. The Employee Engagement Plan entitled 'Engage & Deliver' outlined a range of projects and interventions designed to:

- Enhance the value of the contribution made by every employee;
- Focus employee contribution on organisational priorities;
- Deliver improved organisational performance; and
- Ultimately improve employee engagement.

Both documents were circulated for Members' approval.

A short powerpoint presentation on the Performance Management Framework was also delivered by the Chief Executive at the meeting.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED: that the Performance Management Framework and Employee Engagement Plan be approved.

ACTION BY: Jacqui Dixon / Helen Hall.

Alderman Barr and Councillor Hamill withdrew from the Meeting during the above item.

9.4 BUSINESS PLANS

Members were advised that Business Plans had been produced for 2015/2016, copies of which were circulated for Members' attention.

Councillor Webb suggested that Elected Members be given the opportunity to attend the Staff Roadshows.

Moved by Councillor Duffin
Seconded by Councillor Kelly and

RESOLVED - that the 2015/2016 Business Plans be approved

ACTION BY: Jacqui Dixon / Helen Hall.

9.5 PC/152 STANDING ORDERS

Non-Members of a Committee

Members were advised that Standing Orders do not address the situation where non-Members of a Committee wish to remain in the room if the Committee goes "into Committee." There were no regulations or departmental guidance on this matter. This is a matter for Members to decide upon.

It was suggested that Members consider the following matters:

1. This matter did not arise in the legacy Councils. In Newtownabbey Council all Members were Members of Committees and in Antrim non-Committee Members were allowed to be present during all parts of Committee meetings.
2. The Planning Committee had the full delegated authority of the Council and therefore the minutes of the Planning Committee which deal with part 1 matters on the Planning Committees agenda are not open for discussion by Members at the full Council. Within those said minutes the Planning Committee may discuss matters "in Committee" and those matters will also not be open for discussion by the Full Council. Members of the Planning Committee exercise a quasi-judicial role as they are the decision makers in relation to planning matters. Therefore they should be free to exclude non-Members of the Committee when they are discussing these matters in private.
3. The minutes of all other Committees would be open for discussion at the Full Council and that includes "in Committee" matters.

Moved by Councillor Scott
Seconded by Councillor Kelly and

RESOLVED - that the Standing Orders be amended to determine that all Councillors can attend all parts of Committee meetings with the exception of Part 1 of the Planning Committee.

ACTION BY: Paul Casey.

9.6 CE/STC/29 NILGA REVIEW

Members were reminded that the Council agreed to subscribe to membership of NILGA in the 2015/16 financial year, subject to the completion of an Independent Review. The Review was currently underway and would be conducted by Solace Enterprises UK. The Chief Executive met with Solace Enterprises UK on Wednesday 17 June 2015 to discuss the Council's position in relation to the future of NILGA.

The Chief Executive would wish to confirm the Council's position and formally communicate this to Solace Enterprises UK.

Members were therefore asked to consider the following by the way of a response:

The Council recognises the need for a strong Local Government Association within the new context of the 11 Council model which will require significant changes to NILGA.

The role of a Local Government Association in the future needs to be more focussed.

The role should be to advocate strongly and effectively on behalf of Local Government on regionally significant policy issues following consultation with or representation by Councils and facilitate engagement with the NI Executive and Central Government Departments on such issues relevant to Local Government.

As such, the Council recognises the role that NILGA will play in administering the Partnership Panel.

NILGA should also provide individual Councils with the opportunity to explore Best Practice via its contacts with other Local Government Associations in other jurisdictions.

The Council acknowledges that the two legacy Councils did not require or avail of all of the support available from NILGA.

In the future, the new Council intends to deliver the majority of its Member capacity building "in house" but would value regional networking opportunities for Councillors as well as recognition events for the sector.

The Council would also value the role of NILGA in providing independent assessment of Councils in relation to the Members Development Charter.

The new Council will have a range of expertise "in house" with regards to policy and communications.

The Council believes that in the future NILGA should offer the Councils the opportunity to take up a membership subscription to support the core activities outlined above and then allow Councils to buy in other support from a menu of activities.

With regards to the NIJC, the Council believes that further consideration should be given to the industrial relations framework for NI Local Government within the context of 11 new Councils. This should take account of the "in house" expertise that Councils have in relation to HR & OD.

The Council would request that the Independent Review should be forwarded to the Council for comment prior to consideration by the NILGA Executive.

Moved by Councillor Brett
Seconded by Alderman Cosgrove and

RESOLVED - that, subject to the Chief Executive reviewing paragraph 10, the Council constitutes a formal response in relation to the NILGA review as outlined above.

ACTION BY: Jacqui Dixon.

9.7 L/P/14 FLORAL DISPLAY REQUESTS

Introduction

Council had received two requests for the provision of summer logo flowerbeds on behalf of the Antrim Choral Society (40th anniversary) and the 1st Muckamore Scouts in Antrim (90th anniversary). The two organisations asked Council to consider incorporating a logo supporting their organisations in one of Council's flowerbeds.

Location

It was proposed that the sloping flowerbeds at Alexander Irvine Park, Antrim be utilised during the summer of 2015.

Requests to Date

Council had previously provided commemorative flowerbeds for a range of charitable and community based organisations.

Cost

It was estimated that the cost of providing and maintaining the flowerbeds would be in the region of £600. If approved, the request could be provided within the current Parks budget.

Moved by Councillor Bingham
Seconded by Councillor Kelly and

RESOLVED - that the provision of two flowerbeds, Antrim Choral Society and the 1st Muckamore Scouts Summer 2015 be approved.

ACTION BY: Ivor McMullan / Geraldine Girvan.

9.8 AC/CUL/6 WEDDING PHOTOGRAPHY POLICY FOR ANTRIM CASTLE GARDENS AND SENTRY HILL

BACKGROUND

Members were reminded that it was agreed to bring back a further report on a proposed Wedding Photography Policy for Antrim Castle Gardens and Sentry Hill following submission of an initial report to the June Operations Committee Meeting.

Members were advised that a report was brought in order to address the visitor and traffic management issues at Antrim Castle Gardens, which had arisen as a result of a much increased frequency of and demand for wedding photography and the popularity of the Gardens with visitors and residents. There were a number of wedding photographers who take the time to notify staff at the Gardens of details of wedding photography they plan to take. Members were advised that much of this demand presented itself without advance notification or booking. These problems were highlighted in recent weeks when a large wedding party arrived on site and advised staff that a helicopter was due to land presenting a significant operational and logistical problem to the staff without notice.

Proposed Options For Consideration

Having taken on board discussions at Committee the following options were presented for consideration.

OPTION 1 - Make no changes to existing arrangements at Antrim Castle Gardens (and Sentry Hill). However this will not address the problems outlined.

OPTION 2 - Introduce a policy for both Antrim Castle Gardens and Sentry Hill as outlined in Appendix 1 (circulated) with a charge of £50 per booking. Bookings will be limited to one per hour for Antrim Castle Gardens with such restrictions not necessary for Sentry Hill given the much smaller frequency and demand for this service.

OPTION 3 - Introduce a policy as above with a charge of £25 per booking. However it should be noted that wedding photography requests for Sentry Hill are often outside opening hours and therefore incur additional staff costs to facilitate.

OPTION 4 - Introduce a policy for both Antrim Castle Gardens and Sentry Hill as outlined in Appendix 1 with another charge as proposed by members.

OPTION 5 - Introduce a permit/booking system without any charge.

Members are advised that while Antrim Castle Gardens does operate as a public park and is largely free to use it does however have a range of charges for specific booking types, which were approved within the Arts and Culture Schedule of charges at the March meeting of the Shadow Policy, Resources and Service Convergence meeting (circulated).

Policy Implementation

Should implementation of a Wedding Photography Policy be approved then the following actions are proposed in relation to its implementation:

1. Existing bookings would be honoured without any application of a charge.
2. The policy would be communicated to local and regional wedding photographers and wedding planners who are frequently those who recommend the venue for wedding photography as well as to residents and visitors using a variety of media including the Council's web site.
3. A booking system for wedding photography would be implemented to ensure that bookings are limited as proposed.

Further benchmarking had identified that management of wedding photography at other similar venues such as historic houses and grounds operated by both the Council and the National Trust is well established with fees ranging from £18 per places such as Botanic Gardens Belfast through to £200 for Mount Stewart and Castle Ward. Fees for wedding photography are usually in the region of £1,000 to £5,000 per wedding and photographers consulted have expressed no concern about the introduction of a fee and welcome a booking system.

Moved by Alderman Cosgrove
Seconded by Councillor Kelly and

RESOLVED - that Council proceed with Option 5 (to introduce a permit/booking system without any charge) as a trial and subject to review/monitoring. In addition, wedding parties be asked to make a small donation to charity with officers bringing back a report on the cost of opening Sentry Hill outside normal opening hours specifically for the purpose of wedding photography.

ACTION BY: Ursula Fay / Geraldine Girvan.

9.9 AC/GEN/9 REQUEST TO OPEN THE OLD COURTHOUSE CAFÉ ON MONDAY 13 JULY 2015.

Members were reminded that holiday closures for 2015/16 for the Arts and Culture facilities were agreed at the February Meeting of the Shadow Policy, Resources and Service Convergence Committee. The Old Courthouse, Antrim was scheduled to be closed on Monday 13 July 2015.

A request had been received from The Old Courthouse catering franchisee, Mann's Café, to open for business on Monday 13 July from 8am until 3pm. Antrim town would be hosting the twelfth of July celebrations this year and the franchisee had identified this as a business opportunity. It was also an opportunity for the Council to facilitate an enhanced visitor offering within the town centre for those attending the twelfth celebrations.

It was proposed to approve this request and grant permission to Mann's Cafe to open The Old Courthouse Café on Monday 13 July 8am until 3pm with the following conditions:

- Access within the building would be restricted to the ground floor café and public toilets.
- Catering staff would be responsible for regular inspection and cleaning of the public toilets throughout opening.

Moved by Councillor Beatty
Seconded by Councillor Scott and

RESOLVED - that the request from Mann's Cafe to open The Old Courthouse, Antrim on Monday 13 July from 8am to 3pm, subject to the conditions outlined, be approved.

ACTION BY: Ursula Fay / Geraldine Girvan.

9.10 AC/GEN/8 REQUEST FOR FREE USE ARTS AND CULTURE FACILITIES RE: 25TH ANNIVERSARY CELEBRATION OF HOME START - REQUEST FOR USE OF THE OLD COURTHOUSE

Members were advised that correspondence had been received from the Antrim Home Start Group requesting free use of The Old Courthouse auditorium for a celebrity event to mark their 25th Anniversary on Thursday 1 October 2015.

A copy of the correspondence was circulated for information.

The usual charge for this would be £260 as Home Start are eligible for the reduced community hire rate. Home Start have advised that they require the standard theatre style format so there are limited additional resource implications associated with this event.

Moved by Councillor McClelland
Seconded by Alderman Smyth and

RESOLVED - that the request from Antrim Home Start Group to use The Old Courthouse Auditorium on Thursday 1 October 2015 free of charge be approved.

ACTION BY: Ursula Fay / Geraldine Girvan.

9.11 AC/GEN/4 ARTS AND CULTURE SERVICE - MEETING ROOM BOOKING POLICY

Members were advised that the Arts and Culture Service had a range of meeting rooms, function rooms and event spaces in its facilities, which were available for corporate and community hire, including Antrim Civic Centre and Mossley Mill.

Newtownabbey Borough Council previously operated a policy in relation to use of rooms for political purposes and by elected members, and Antrim Borough Council, whilst not having a formal policy did apply similar booking terms and conditions. In general terms small rooms in these facilities were available for non-party political use by members free of charge for constituency business and available for hire at the standard rate for political purposes. In addition leisure centres and pavilions of both legacy councils were not available for political use but could be booked free of charge for non-party political use by elected members for constituency business subject to availability.

As part of the ongoing convergence it was proposed to introduce a similar policy in relation to any such requests to use council facilities for political purposes, which includes requests from Elected Members.

The following policy was proposed:

- i. Smaller meeting rooms in arts and culture facilities including Antrim Civic Centre and Mossley Mill would be available for non-party political use by Elected Members, free of charge for constituency business, subject to availability and booking in advance.
- ii. Larger meeting rooms and event spaces such as the Linen Suite, Mossley Mill and the Auditorium at the Old Courthouse would be available for non-party political use by Elected Members free of charge for constituency business, subject to the approval of the Chief Executive and on the basis that such constituency business would be issue based and the meeting open to all Members.
- iii. All meetings rooms and event spaces at Arts and Culture facilities, including Antrim Civic Centre and Mossley Mill, could be made available at a charge for political purposes and the standard hire rate should apply to such bookings.

- iv. With respect to the council chambers in Antrim Civic Centre and Mossley Mill, all bookings for these spaces, outside of normal council business, were subject to the approval of the Chief Executive.
- v. All costs for hospitality are fully chargeable and must be booked in advance using specific arrangements for individual sites in relation to hospitality.
- vi. The council's leisure centres and pavilions cannot be booked for political purposes, however the larger rooms and halls in these facilities could be booked for non-party political use by Members for constituency business free of charge subject to the approval of the Chief Executive and on the basis that such constituency business would be issue based and that the meeting would be open to all Members.

Moved by Councillor McWilliam
 Seconded by Councillor Duffin and

RESOLVED - that the Meeting Room Booking Policy be approved.

ACTION BY: Ursula Fay / Geraldine Girvan.

9.12 P/EH/EHS/5 LIVE HERE LOVE HERE

Members were reminded that an update was to be provided on the Keep Northern Ireland Beautiful Civic Pride Programme entitled "Live Here Love Here" following a review of the first year of delivery.

Following discussions with Keep Northern Ireland Beautiful, it was proposed that participation in the programme which saw almost £7,000 being awarded to community groups across the borough be continued with some revisions to the original format.

Namely:-

- Flexibility in awarding grants to projects being identified after the closing date;
- Funds being made more readily available to groups to facilitate project start up.

In 2014 both Antrim and Newtownabbey Borough Councils agreed to fund the programme for 3 years subject to approval of the new council. The total contribution for the coming year would be £21,000.

Moved by Councillor Scott
 Seconded by Councillor Duffin and

RESOLVED - that the Live Here Love Here programme be approved subject to further review for 2016/2017, with the contribution of £21,000 being paid from existing budget.

ACTION BY: Clifford Todd / Geraldine Girvan.

9.13 ES/EHS/LR/1 ENTERTAINMENT LICENCE REVIEW

Members were reminded that notification was given of the Department of the Environment Northern Ireland review of Entertainment Licensing at the June meeting of the Operations Committee, a copy of the consultation document being circulated.

Staff from Environmental Health have worked with colleagues across all councils in Northern Ireland to consider the proposals and how specifically they would impact on licensing in the borough.

A copy of the draft response was also circulated for Members' attention.

Moved by Councillor Webb
Seconded by Councillor Hollis and

RESOLVED - that the draft response to the consultation on the Report of the Entertainment Licensing Review Group be adopted.

ACTION BY: Clifford Todd / Geraldine Girvan.

9.14 CE/STC/104 SCHEME OF DELEGATION

Members were advised that due to the recent addition and revision of legislation for which Environmental Health has responsibility, it was necessary to update the scheme of delegated functions for the Director of Operations and the Head of Environmental Health.

Copies of the revised schedules were circulated.

Moved by Councillor Scott
Seconded by Councillor McWilliam and

RESOLVED - that the schedule of delegated functions for the Director of Operations, Geraldine Girvan and Head of Environmental Health, Clifford Todd be adopted.

ACTION BY: Clifford Todd / Geraldine Girvan.

9.15 LS.E.168 ENTERTAINMENTS LICENCE APPLICATION - OUTDOOR MUSICAL EVENT

An application was received from Macmillan Cancer Care in respect of a proposed outdoor charity fund raising musical event to be held at Barnaby's, 153 Ballyrobert Road, Ballyclare. The musical event is on Saturday 18th July 2015 between 7:00 pm and 11:00 pm.

No PSNI objections were anticipated and following a Public Notice in a local newspaper, no objections had to date been received.

Moved by Councillor Webb
Seconded by Councillor Lynch and

RESOLVED - that the Entertainments Licence from Macmillan Cancer Care be granted subject to no objections being received.

ACTION BY: Clifford Todd / Geraldine Girvan.

9.16 L/LEI/2 TREVOR LORIMER MEMORIAL EVENT MOSSLEY HOCKEY CLUB 1 AUGUST 2015

Members may recall that the Chairman of Mossley Hockey Club, Trevor Lorimer, passed away after a short illness in January of this year. He was a highly influential figure in local and international hockey in Ireland. In his memory the club hope to hold a memorial day on Saturday 1 August 2015 at Mossley Hockey Club culminating in a match between a full Ireland international side and a Mossley Hockey Club select team. The game would be part of an Irish training camp during the weekend and will raise awareness and funds for the Clic Sargent charity. The club had a long association with the Council and had jointly held several events including the 4 nation's international event in 2013, the Irish interprovincial event in 2013 and the 4 nation's international event in 2014.

The club had requested that the Council assist the event with the following:

- A Mayor's reception for approximately 60 on the Saturday evening for the players, officials and Lorimer family.
- The production of a programme for the event.
- Loan of outdoor chairs and four wheelie bins for the event (support in kind application to be completed).

The associated costs could be met within current budgets.

Members acknowledged the service to the Borough from Trevor Lorimer and were fully supportive of the request.

Moved by Councillor Arthurs
Seconded by Councillor Bingham and

RESOLVED - that

- (i) Council hosts a reception for around 60 people at Mossley Mill on the evening of Saturday 1 August;**
- (ii) produces and prints a programme for the event;**
- (iii) provides outdoor chairs and 4 wheelie bins for the event.**

ACTION BY: Dean Holmes / Geraldine Girvan.

9.17 L/LEI/2 REQUEST FOR ASSISTANCE: OPHIR RUGBY FOOTBALL CLUB

A request was received from OPHIR Rugby Football Club seeking support for a 7's tournament event on 7th and 8th August 2015. The event would have an U18's tournament on Friday evening and an U16's tournament on the Saturday.

This event had been supported in the past and the organiser also seeks support with winner and runner up trophies, programme design and print, flyers and posters as well as an official launch of the event with the Mayor. The event would also involve the hire of an event caravan and have entertainment for children by way of face painting, bouncy castles, etc.

The organisers had indicated that the cost for the event would be in the region of £2,500.

As this request did not fall within the new grant scheme, Members may wish to consider making a contribution in the region of 50% of costs.

Moved by Councillor Brett
Seconded by Councillor Arthurs and

RESOLVED - that Council provide assistance in the region of 50% to OPHIR Rugby Football Club towards costs associated with their event on 7th and 8th August 2015.

ACTION BY: Ivor McMullan / Geraldine Girvan.

9.18 AC/ACG/5 REQUEST TO HOST ULSTER PIPE BAND CHAMPIONSHIP 2016 - ANTRIM CASTLE GARDENS

Members were advised that the Royal Scottish Pipe Band Association (RSPBA) had contacted the Council regarding the potential for Antrim Castle Gardens to host the 2016 Ulster Pipe Band Championships in July 2016.

They had identified a number of possible host venues for the year ahead and invite 'bids' from host organisations to secure the event with the highest bid usually successful. In addition to this fee they required suitable venues to deliver 'in kind' support in the form of -

- Litter picking and waste collection
- Adequate toilet facilities
- Local car parking
- Crowd control barriers and stewarding
- Event support staff
- Seating for spectators

Antrim Castle Gardens was suitable for such an event and could provide the infrastructure and required resources to successfully deliver a Pipe Band Championship. The RSPBA indicated that they anticipate up to 50 bands and a total of 1,500 competitors participating with a further 3,000 spectators expected. Pipe band events tend to have a loyal following of spectators with competitors friends and family attending the summer circuit of events held throughout Northern Ireland and Scotland each year. For this reason they tend to remain within the host venue limiting the economic impact of their visit to the surrounding area.

At a recent meeting the RSPBA indicated that a bid from the Council in the region of £12,000 would be sufficient to secure the 2016 Ulster Championships in Antrim Castle Gardens as outlined. They also advised they would expect the 'in

kind' support listed above in addition to this financial contribution, which is estimated at a cost of £5,000. Should the Council wish to support and host this event in partnership with RSPBA then the estimated total cost would be £17,000.

The Council had committed to supporting a number of other events run by external groups with a view to attracting visitors to the Borough and the economic and social benefits they bring. Members were reminded of the partnership with Garden Show Ireland and support provided to the Irish Game Fair with £15,000 and £10,000 respectively being invested by the Council to deliver the events, which attract approximately 25,000 visitors each.

Moved by Councillor Rea
Seconded by Councillor Lynch and

RESOLVED - that Council support the request to host and provide in-kind support for the Ulster Pipe Band Championship 2016 in Antrim Castle Gardens.

ACTION BY: Ursula Fay / Geraldine Girvan.

9.19 L/LEI/3 REVIEW OF LEISURE MEMBERSHIP SCHEME

Members approved the introduction of a new leisure membership scheme from 1st April 2015. This scheme gave access to leisure facilities, for a monthly fee of £13.00. The uptake for the scheme was very encouraging with 172 memberships to date.

Various opportunities had been made available for staff to feedback on the scheme. These were detailed below with suggested ideas for Members to consider.

Staff Feedback	Recommendation
Would it be possible for staff to be granted access to exercise class spaces that are vacant much earlier than the current one hour?	Staff bookings to be aligned with customer membership scheme (to be reviewed in 6 months).
Would it be possible for franchisees who have a fixed or long term contract arrangement with Council to avail of the membership scheme?	That staff members/employees of organisations who have a contractual lease or franchise are granted a membership of £18 per month for the period of the franchise/agreement (limited to the site where the service is provided). (This arrangement would affect catering franchises at the Valley, Antrim Forum, etc, as well as the golf professional at Ballyearl).
Would it be possible for casual workers to be granted access to the membership scheme?	It would be disproportionate to grant access to the full shift scheme for casual workers, especially those who work a limited or low number of hours. In recognition of their role however, it is recommended that a scheme could be introduced where a casual worker would be granted one exercise opportunity for each day or part day employed at the

	respective site, per week and approved by the relevant site Duty Manager.
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Moved by Councillor Arthurs
 Seconded by Councillor Beatty and

RESOLVED - that

- (a) **staff bookings for exercise classes to be aligned with customer membership scheme (to be reviewed in 6 months).**
- (b) **staff/employees of organisations who have a lease/franchise are granted a membership of £18 per month for the period of the franchise/agreement (limited to the site where the service is provided).**
- (c) **approval is granted for a scheme to be introduced for casual workers on the basis of one exercise opportunity for each day or part day employed at the respective site, per week.**

ACTION BY: Ursula Fay / Geraldine Girvan.

9.20 VALLEY PARK PRICING & FACILITY BOOKINGS

The above report was deferred to the July Council Meeting.

ACTION BY: Ivor McMullan / Geraldine Girvan.

9.21 M/199 KNOCKAGH MONUMENT JOINT COMMITTEE

A letter was received from Mid and East Antrim Borough Council advising of their intention to continue with the Knockagh Monument Joint Committee and seeking nominations of 2 Members from each Council sit on same. A copy of the letter was circulated for Members' attention.

Moved by Councillor Brett
 Seconded by Alderman Cosgrove that

Alderman W Ball and Councillor Bingham be nominated.

Moved by Councillor Arthurs
 Seconded by Councillor Hollis that

Councillor Hollis be nominated.

Moved by Alderman Cosgrove
 Seconded by Councillor Scott and

RESOLVED - that Knockagh Monument Joint Committee be asked to accept the above 3 nominations.

ACTION BY: Member Services.

9.22 G/MSMO/8 AD HOC JOINT COMMITTEE ON THE MENTAL CAPACITY BILL

Correspondence had been received from the Northern Ireland Assembly advising that The Mental Capacity Bill was introduced into the Assembly on 8 June 2015, a copy of which was circulated.

The Ad Hoc Joint Committee would welcome view/comments on the contents of the Bill, the closing date for written submissions being 7 July 2015.

Members may note the correspondence, respond on an individual/party political basis or formulate a corporate response on behalf of the Council.

Moved by Councillor Kelly
Seconded by Councillor Brett and

RESOLVED - that Members respond to the above correspondence on an individual/party political basis.

NO ACTION.

9.23 CE/STC/SC/46 APSE SEMINAR - THE CHALLENGES AND SOLUTIONS FOR NEW COUNCILS

Members were advised that details had been received of an APSE Seminar on "The Challenges and Solutions for new Councils" to be held on Friday 3 July 2015 at the Braid Town Hall, Museum and Arts Centre, 29 Bridge Street, Ballymena. The Seminar Notification was circulated for Members' information.

Non-members delegate fee - £175 + VAT.

Moved by Councillor Brett
Seconded by Councillor Webb and

RESOLVED - that the above correspondence be noted.

NO ACTION.

9.24 G/GEN/1 CHANGES TO MALLUSK POST OFFICE

Correspondence was received from the Post Office advising of proposed changes to Mallusk Post Office, Unit 8-9 Building 10, Central Mallusk Park, Mallusk Road, Newtownabbey. Proposals were to change the branch to one of the new style local branches with Post Office services offered from two tills on the retail counter in a modern open plan branch.

Responses would be accepted up to and including 28 July 2015 and a copy of the correspondence was circulated for Members' information.

Members noted that a map had not been issued by Post Office.

Moved by Alderman Cosgrove
Seconded by Councillor Logue and

RESOLVED - that

- Council corporately respond to the Post Office requesting that maps be included in any future consultation correspondence and highlighting the lack of post boxes in new housing developments in Mallusk including health and safety access concerns for pedestrians, particularly elderly residents;
- Post Office representatives be invited to address a future Community Planning & Regeneration Committee Meeting.

ACTION: Jacqui Dixon.

9.25 G/MSMO/8 CONSULTATION - DRAFT NORTHERN IRELAND HUMAN TRAFFICKING AND EXPLOITATION STRATEGY 2015/16

Consultation correspondence was received from The Department of Justice seeking views on a draft Northern Ireland Human Trafficking and Exploitation Strategy for 2015/16, a copy of which was circulated.

Section 12 of the Human Trafficking and Exploitation (Criminal Justice and Support for Victims) Act (Northern Ireland) 2015 places a requirement on the Department of Justice (DOJ) to produce an annual strategy on offences under section 1 and 2 of the Act (slavery, servitude and forced or compulsory labour and human trafficking). The draft strategy which we are consulting on has been developed by the Department after extensive engagement with both civil society partners on the DOJ's Human Trafficking Engagement Group and statutory partners on the Organised Crime Task Force's (OCTF) Immigration and Human Trafficking Subgroup. It builds on the work that has already been progressed under the 2013/14 and 2014/15 human trafficking action plans for Northern Ireland.

In line with section 12 of the Act, the purpose of the draft strategy would be to raise awareness of human trafficking and slavery-like offences in Northern Ireland and to contribute to a reduction in the number of such offences.

The overarching aim of the draft strategy is: *"To equip Northern Ireland to drive out human trafficking, slavery and forced labour"*.

This aim is underpinned by four strategic priorities:

- Pursue (effective detection, disruption, investigation and prosecution of offenders);
- Protect and support (provision of effective protection and support and improved identification of victims);
- Prevent (prevent and reduce risk of human trafficking and exploitation in Northern Ireland); and
- Partnership (effective partnership response to human trafficking and exploitation).

These priorities were in turn supported by a number of key objectives and SMART actions which the DOJ and its partners have committed to delivering during 2015/16. Comments were welcomed on the appropriateness of the proposed strategic aim and priorities as well as on the proposed objectives and actions that have been identified and responses were to be emailed to htconsultation@dojni.x.gsi.gov.uk or posted to the following address:

Human Trafficking Team
Protection and Organised Crime Division
Department of Justice
Room B4.20
Castle Buildings
Stormont Estate
Belfast
BT4 3SG
Telephone: 028 9052 0759
Textphone: 028 9052 7668

An electronic version of this document was available in the consultation section of the Department of Justice website (www.dojni.gov.uk) and the closing date was 21 August 2015.

Members may note the correspondence, respond on an individual/party political basis or formulate a corporate response on behalf of Council.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that Members respond to the above consultation on an individual/party political basis.

NO ACTION.

9.26 CE/OA/RD/1 SPEED LIMIT REVIEW B59 AND B90 (MOSSLEY TO CARRICKFERGUS)

Correspondence was received from Transport NI advising of a review of the existing speed limits in place along the above section of road between the A8 and Beltoy Road. A brief summary of both the existing and proposed speed limits were outlined in the correspondence, a copy of which had been circulated.

Moved by Councillor Brett
Seconded by Councillor Ross and

RESOLVED - that Council broadly welcomes the speed limit review and associated proposals from Transport NI regarding B59 and B90 (Mossley to Carrickfergus).

ACTION: Jacqui Dixon.

9.27 CE/STC/SC/79 LOUGH NEAGH PARTNERSHIP

Members were reminded that it was agreed at the April Council meeting that Councillors Beatty, Cushman and Duffin be nominated to serve on the Lough Neagh Partnership.

Correspondence had been received from the Lough Neagh Partnership advising that the Partnership had agreed to offer each Council up to five places i.e. a further 2 places.

Moved by Councillor Arthurs
Seconded by Councillor Scott that

Councillor Hollis be nominated.

Moved by Alderman Cosgrove
Seconded by Councillor Scott that

Councillor Swann be nominated.

RESOLVED - that the above two additional nominations be submitted to Lough Neagh Partnership.

ACTION: Jacqui Dixon.

9.28 CP/GEN/1 LIGHTSOURCE RENEWABLE ENERGY

Lightsource Renewable Energy had submitted 4 planning applications for solar farms within the Antrim and Newtownabbey Council area (T/2014/0460/F, T/2015/0094/F, LA03/2015/0021/F and LA03/2015/0025/F) which they advised represents tens of millions of pounds of investment in the area. They had made a request to address the Council instead of the Planning Committee, to answer questions from and provide information to all Elected Members.

Members were aware that similar requests had been facilitated through arranged briefing meetings which all Members had been invited to attend.

Moved by Councillor Scott
Seconded by Councillor Bingham and

RESOLVED - that a briefing meeting by Lightsource Renewable Energy be arranged to which all Elected Members be invited.

ACTION: John Linden.

9.29 G/MSMO/9 COMMITTEE FOR JUSTICE EVIDENCE EVENT ON PROPOSALS BY THE NI COURTS AND TRIBUNALS SERVICE FOR THE RATIONALISATION OF THE COURTS ESTATE

Members were advised that correspondence had been received from the Northern Ireland Assembly Committee for Justice, which was considering proposals by the NI Courts and Tribunals Service for the rationalisation of the Courts Estate in Northern Ireland, including the closure of a number of courthouses.

Members may refer to the proposals at <http://www.dojni.gov.uk/index/public-consultations/archive-consultations/consultation-on-proposals-for-the->

[rationalisation-of-the-court-estate.htm](#). A copy of the consultation document was also circulated for Members' information.

Members were further advised that specific to the North Eastern Division, which incorporated Antrim and Newtownabbey, it was proposed to close Ballymena Courthouse and transfer magistrates' court level business to Antrim. Antrim and Ballymena county court business would transfer to Coleraine.

The Committee for Justice had agreed to hold an evidence event and to invite all Councils to attend to discuss potential court closures with Committee Members, and the possible effect on those courthouses that would remain. This event would take place on Thursday 2 July at 2.00 pm in Parliament Buildings with a maximum of 3 representatives from the Council invited to attend.

Moved by Alderman Cosgrove
Seconded by Councillor Magill and

RESOLVED - that the above correspondence and report be noted.

NO ACTION.

9.30 G/MSMO/7 PRESENTATION REQUEST - FIRMUS ENERGY

Members were advised of receipt of a request from Firmus Energy to address Elected Members at a future Council Meeting regarding their 5 year strategic plan for the Borough.

Moved by Councillor Beatty
Seconded by Councillor Arthurs and

RESOLVED - that an invitation be extended to Firmus Energy to present to the August Council Meeting.

NOTED: prior to the above presentation implications for Planning Committee Members to be clarified.

ACTION: Majella McAlister / Member Services.

9.31 CCS/EDP/3 DRAFT DISABILITY ACTION PLAN

Under Section 49a of the Disability Discrimination Act 1995, as amended by the Disability Discrimination (Northern Ireland) Order 2006, public authorities when carrying out their functions must have due regard to the need to:

- promote positive attitudes towards disabled people; and
- encourage participation by disabled people in public life.

The two duties are collectively referred to as "the disability duties".

An interim Disability Action Plan was prepared which included actions being carried forward by the former Antrim and Newtownabbey Borough Councils for the period to November 2015. In order to meet Equality Commission

requirements, the interim Disability Action Plan went out to consultation on 8 January 2015 for a twelve week period. The only response received was from Action on Hearing Loss and this was a generic response which did not specifically refer to Antrim and Newtownabbey's interim Disability Action Plan.

The Audit of Inequalities Working Group has prepared a draft Disability Action Plan for Antrim and Newtownabbey Borough Council moving forward, a copy of which was circulated. This draft Disability Action Plan must now go out to consultation for a period of at least 12 weeks.

Moved by Alderman M Girvan
Seconded by Councillor Clarke and

RESOLVED - that the Council approves the draft Disability Action Plan for consultation.

ACTION BY: Laura Campbell / Andrea McCooke.

9.32 CCS/CPR/1 CORPORATE WORKSHOP 2015

Members were reminded that at the Policy & Governance Committee on 2 June it was agreed that an online survey should be completed with all Elected Members to indicate a suitable date for the Corporate Workshop.

An online survey of Members was carried out and of the responses received the results were as follows:

Wednesday 4 November	27%
Friday 6 November	67%
Tuesday 10 November	6%

Members were reminded that the only suitable and available room for a full day workshop was the Linen Suite, Mossley Mill.

Moved by Councillor Beatty
Seconded by Councillor Arthurs and

RESOLVED - that the 2015 Corporate Workshop be held on Friday 6 November in the Linen Suite, Mossley Mill.

ACTION BY: Laura Campbell / Andrea McCooke.

9.33 CE/STC/SC/63 CONSULTATION ON 'CO-OPERATING TO SAFEGUARD CHILDREN AND YOUNG PEOPLE'

Members were advised that correspondence had been received from the Department of Health, Social Services and Public Safety (DHSSPS) advising of the launch for public consultation of the draft policy 'Co-operating to Safeguard Children and Young People in Northern Ireland'.

The draft policy had been revised and updated in collaboration with representatives from other Northern Ireland government departments to reflect

changes in structures and legislation since the last child safeguarding policy was published in May 2003. It outlined how communities, organisations and individuals could work to ensure children and young people were safeguarded.

The consultation documents were available on the DHSSPS website at www.dhsspsni.gov.uk/current_consultations and the consultation exercise closes on 21 August 2015.

Moved by Councillor Webb
Seconded by Alderman M Girvan and

RESOLVED - that that a draft response to the consultation is prepared and reported to the Council for consideration in July 2015.

ACTION BY: Laura Campbell / Andrea McCooke.

9.34 CPR/PBS/PS/1 EXTENSION OF EXISTING GAS SUPPLY CONTRACTS TO ALLOW FOR THE PROCUREMENT PROCESS TO BE COMPLETED FOR A NEW AMALGAMATED CONTRACT.

Council Officers were currently working to amalgamate Natural Gas Supply contracts from the former Antrim and Newtownabbey Borough Councils, while also exploring opportunities to collaborate with other Councils in order to maximise the potential benefits through economies of scale.

There were currently three contracts to supply natural gas to Council premises, all currently with Firmus Energy.

1. The Supply of Natural Gas to the former Newtownabbey Borough Council which ends on the 31st July 2015.
2. The Supply of Natural Gas to the Combined Heat & Power Plant (CHP) at Antrim Forum Leisure Centre which ends on the 31st July 2015.
3. The Supply of Natural Gas to the Former Antrim Borough Council which ends on the 30th June 2016.

In order to facilitate the necessary work to amalgamate these contracts, and to allow a potential collaboration with other Councils, an extension of six months was required for contracts 1 and 2 (above). Provision would be made in any new collaborative gas contract to incorporate contract 3 when it ends in 2016.

The current cost for supply was considered to be competitive and therefore no financial disadvantage to extending contracts was expected.

Moved by Councillor Beatty
Seconded by Councillor Bingham and

RESOLVED - that the two Natural Gas Contracts as specified between the former Newtownabbey and Antrim Borough Councils and Firmus Energy be extended for a period of 6 months after their end date of 31st July 2015 to facilitate the procurement timetable and work to establish the potential benefits of a collaborative tender with other Councils.

ACTION BY: Bronagh Doonan.

9.35 CP/CD/21 CARMONEY PRIMARY SCHOOL CHOIR COMPETITION

Members were advised that Carnmoney Primary School Choir had won the regional stage of a national competition called Talentfest UK. The school was now through to the finals in Blackpool on Sunday 27 September 2015. It was proposed that 50 pupils aged 8-9 years, 5 adults and a number of parents attend the event. The school plans to travel to and from Blackpool on the same day therefore accommodation was not required. Fundraising had commenced and the Council had been asked to contribute towards the costs.

Members were advised that a similar request was received by Newtownabbey Borough Council from Ballyclare High School when pupils reached the finals of the Big Bang Fair in Birmingham in March 2015. In that instance funding of approximately £1,000 was granted for 3 students to attend. The estimated cost of the Carnmoney Primary School Choir attending the finals in Blackpool is £6,300.

The breakdown of the total cost is as follows:

- Flights - £4,100
- Coach hire - £1,000
- Subsistence - £1,000
- T-shirts - £200

Moved by Councillor McClelland
Seconded by Councillor Scott and

RESOLVED - that the Council contributes £1,000 towards the cost of flights and/or subsistence and issues a letter of congratulations, noting the school's success and extending good luck for the finals.

ACTION BY: Karen Jones.

9.36 CP/PCSP/10 COMMUNITY SAFETY WARDEN SCHEME FUNDING

Members were advised that the Community Safety Warden Scheme had been operated by the Antrim Policing and Community Safety Partnership since July 2010 and within the Antrim and Newtownabbey Borough since March 2015. The purpose of the scheme was to address low level anti-social behaviour and neighbourhood disturbance through routine high visibility patrols, community engagement and participation at community events targeting identified areas. The scheme underwent an independent evaluation in 2013 which indicated general resident satisfaction with its performance and that it continued to make a positive contribution towards reducing anti-social behaviour whilst improving relationships between statutory agencies and communities.

The total annual budget for the Community Safety Warden scheme for 2015-16 as included in the estimates is £40,000 (Council £16,000, PCSP £24,000) with officers seeking any additional funding opportunities that may arise throughout the year. PCSP officers recently submitted a successful application for £27,000 of additional funding from the Northern Ireland Housing Executive towards the expansion of the scheme within the 2015-16 financial year. It was intended that the additional

funding would be used to increase Warden patrols in other areas of the Borough where anti-social behaviour was being reported.

Members welcomed the additional funding.

Moved by Councillor Logue
Seconded by Councillor Webb and

RESOLVED - that additional funding be accepted from the Northern Ireland Housing Executive towards the expansion of the Community Safety Warden Scheme in 2015/16.

ACTION BY: Andrea Irwin / Paul Kelly.

9.37 CPR/PBS/BC/1 ENERGY PERFORMANCE OF BUILDINGS REGULATIONS (NORTHERN IRELAND) 2008 (AS AMENDED 2009, 2013) - ENFORCEMENT PROTOCOL AND SERVICE LEVEL AGREEMENT

Correspondence was received from Belfast City Council who, as Members were aware, act as the facilitating authority for the above legislation on behalf of the other 10 Councils. The Enforcement Protocol between the Department of Finance and Personnel (DFP) and Belfast City Council sets out the role of Belfast in co-ordinating and supporting enforcement with the other 10 Councils and reporting back to the DFP on the enforcement activities of all the other Councils. The DFP advise that Northern Ireland has been able to demonstrate effective enforcement of the above legislation through the protocol and the Service Level Agreement (SLA) which will exclude it from the potential EU infraction proceedings in the remainder of the United Kingdom.

The Service Level Agreement (SLA) between Belfast City Council (as the facilitating authority) and the other Councils clarifies the roles and responsibilities of the Enforcement of Building Regulations (EPB) team and the Councils in meeting the requirements of the EPB regulations. The SLA is a means of supporting and sustaining the enforcement of EPB regulations across all Councils.

Officers have considered the SLA, a copy of which was circulated, and consider it would act as a good framework for the working arrangements between Antrim and Newtownabbey Borough Council and Belfast City Council for the enforcement of EPB throughout the Borough.

Moved by Councillor Bingham
Seconded by Councillor T Girvan and

RESOLVED - that Council support the Energy Performance of Buildings Regulations (Northern Ireland) 2008 (as amended 2009, 2013) - Enforcement Protocol & Service Level Agreement as a means of enforcing the required legislation and promoting consistency of approach across all 11 Councils.

ACTION BY: Bronagh Doonan.

9.38 CPRD/CD/3 BONFIRE MANAGEMENT PROGRAMME 2015

Members were advised that requests had been received from bonfire builders in Parkmount, Mallusk and Abbeytown, Square, in Monkstown seeking inclusion in this years' Bonfire Management Programme.

On Friday 17 April 2015 Council Officers met with representatives from 7 sites across the Newtownabbey area to finalise the areas for inclusion in the Bonfire Management Programme in 2015. All 7 sites agreed to 'sign up' to the protocol at that stage. Unfortunately at that time Abbeytown Square was unable to make a commitment to the Programme and the Parkmount site was at a very early stage of development.

Members were reminded that all groups signing up to the Bonfire Management Agreement are assisted to host a community festival/fun day for their area. This event would be administered and services paid for by the Council up to a maximum of £2,000 per event.

Over recent weeks Council Officers had inspected both sites with the relevant statutory partners in attendance and were able to confirm that both of the aforementioned sites have met the required standards as detailed in the Bonfire Management Agreement, however Parkmount has yet to provide written evidence of permission from the landowner in relation to the site on which they hope to run their festival. A constituted group for the Parkmount area must also sign up to the written Bonfire Management Agreement in order to avail of the festival/event funding. Members were advised that the area of land in Parkmount on which the bonfire would be located was in private ownership which may result in a greater level of risk in terms of the Council's involvement.

As the Parkmount and Abbeytown Square sites wish to enter the Bonfire Management Programme at such a late stage it's proposed that financial assistance of up to a maximum of £1,200 be awarded to each group subject to the receipt of the necessary supporting documentation including Constitution, Insurance, Risk Assessment and written landowner permission for the festival site.

The amount proposed was based upon similar awards made by the former Newtownabbey Borough Council to groups in Queenspark and Old Mossley under the Bonfire Management Programme in 2010 and 2011, when they joined the programme at a later stage.

Moved by Councillor Hollis
Seconded by Alderman Cosgrove and

RESOLVED - that Council proceeds with financial assistance of £1,200 to both Parkmount and Abbeytown Square Bonfire Groups, subject to receipt of the necessary supporting documentation as outlined above by the end of this week.

ACTION BY: Jonathan Henderson / Elaine Manson.

9.39 CP/GR/2 GOOD RELATIONS SUMMER INTERVENTION GRANT AID PROGRAMME

Members were reminded that due to an increase in the funding allocation to the Council's Good Relations Programme from the Office of the First Minister and Deputy First Minister (OFMDFM) the Council, at its meeting in May, agreed to re-open the Summer Intervention Programme for the four groups that failed to reach the 50% pass threshold under the first call.

Officers had provided additional support to assist groups that wished to re-apply. Applications for the second call opened on 10 June and closed on the 19 June. All four groups resubmitted applications requesting a total of £9,190. Members were advised that if the full amount was awarded there would be no further budget under the Summer Intervention Programme 2015/16.

A summary of all the applications received and the proposed award recommendations and an overview of the assessment and funding details were circulated for members' consideration. Members were advised that an issue had been raised regarding the Rathcoole Regeneration Group which is currently being investigated. Until this matter is resolved, it was proposed that the funding award be postponed.

Moved by Councillor Beatty
Seconded by Councillor Arthurs and

RESOLVED - that the proposed funding awards be approved.

ACTION BY: Valerie Crozier / Claire Fox / Elaine Manson.

9.40 CP/PCSP/1 RECONSTITUTION OF POLICING AND COMMUNITY SAFETY PARTNERSHIPS - INTERIM ACTION PLAN

Members were reminded that it was reported at the Community Planning and Regeneration Committee meeting in January that budget allocations for Policing and Community Safety Partnerships (PCSPs) for 2015/16 had been agreed and were to be calculated using a new funding model based on a set amount (30%) which would be supplemented by additional amounts based on population (45%) and deprivation (25%). Based on this new formula the Antrim and Newtownabbey budget, including match funding from the Council for 2015/16, would be approximately £441,769, made up of £333,831 from the Joint Committee and £107,938 from the Council.

Members were further reminded that, based on this amount, an Interim Action Plan for the period 1 April-30 September 2015 was agreed at the February Community Planning and Regeneration Committee meeting and included an extension to programmes delivered as part of the 2014/15 Action Plan in order to avoid a gap in operational delivery whilst the new PCSP was established. Subsequently, and in the context of the further delays in PCSP recruitment the Council at its meeting in May approved a further 6 month extension to the Interim Action Plan up to 31 March 2016. The Interim Action Plan was submitted to the Joint Committee in February however a formal letter of offer remains outstanding.

Further correspondence was received from the Joint Committee on 9 June advising that due to political issues and financial uncertainty facing the Northern Ireland Executive it was very likely that there would be a need for significant in-year budget cuts. Although the scale of potential cuts cannot yet be quantified, PCSPs have been advised to fund only 'inescapable or contractual commitments' and to suspend entering into any new commitments that would require funding from the Joint Committee.

In light of the Council's decision in February to extend 2014/15 programmes, and based on the assumption that Joint Committee funding would be forthcoming, PCSP officers had proceeded to inform delivery agents of the inclusion of their programmes in the Interim Action Plan for a six month period until 30 September 2015. As a result programme delivery has continued. In response to the correspondence from the Joint Committee on 9 June (referred to above) officers have advised the Joint Committee that this should be considered as 'inescapable or contractual commitments' to the programme delivery agents. However, with the uncertainty surrounding the impact on the PCSP budget allocation the Council may wish to consider a funding commitment to these programmes for a period of 6 months to 30 September, this would cover delivery that will have already taken place in the first quarter of the financial year and delivery planned for the second quarter.

The 6 month Interim Action Plan, if delivered in its entirety, would equate to £220,884.50 however this was based on the assumption that the PCSP would be established in June. Given the fact that the PCSP was not likely to be operational until the Autumn officers have reviewed the Plan and scaled it down accordingly and were content that, in the absence of the PCSP, basic programme delivery can be maintained with a total budget of £175,833 for the 6 month period. A copy of the revised 6 month Interim Plan was circulated for Members' approval.

This would require a further funding commitment from the Council of £67,895 in addition to the £107,938 match funding already approved. Savings during the 6 month period from 1 April -30 September have been identified in the following areas:

- Members' travel.
- Administration.
- Action plan development.
- Operation of the PCSP (meetings, hospitality etc).
- Local Engagement/Consultation (includes public meetings).
- Additional youth interventions (to fund reactionary projects as need is identified).
- Publicity and awareness raising.

Should the full amount of funding £333,831, as indicated to the PCSP in January, become available from the Joint Committee some of these elements could be re-inserted into the Interim Action Plan as appropriate.

Following receipt of further correspondence from the Joint Committee relating to budgets, it was confirmed that Council was not required to proceed with additional funding at this point in time, therefore approval of item (b) contained in the recommendation was no longer necessary.

(b) the Committee approves an additional £67,895 to support on-going programme delivery whilst awaiting the outcome of the budget review by

the Joint Committee.

Moved by Councillor Bingham
Seconded by Councillor McClelland and

RESOLVED - that Council approves the original PCSP Interim Action Plan for the period 1 April - 30 September 2015, at a cost of £220,884.50.

ACTION BY: Elaine Manson.

9.41 CP/CD/8 AREAS AT RISK ANTRIM ACTION PLAN

Members were reminded of the decision at the January Council meeting to commit £120,000 from the Community Planning and Regeneration budget to implement the Areas at Risk Antrim pilot programme in Farranshane, Ballycraigy and Steeple Super Output Areas from 1 April 2015 to 31 March 2016.

Brendan Smith Consultancy was appointed in April to manage the consultation and action planning process for this Programme. This included initial consultation with Council Members representing the relevant District Electoral Areas and an update consultation including feedback in May. In depth consultation also took place with statutory agencies, schools, community groups, sports clubs and church groups to identify needs, as well as possible projects, within these three Super Output Areas. A public consultation exercise was also completed on 19 May.

Following completion of this consultation process, an action plan had been drawn up by Brendan Smith Consultancy, a copy of which was circulated for Members' approval, detailing a range of proposed projects totalling £109,960. The remainder of this budget would meet the consultancy fees. The Action Plan links these projects to the overarching needs for the area based on socio-economic deprivation and matches them to appropriate delivery agents. Projects within the Action Plan cover each of the three Super Output Areas, catering for a wide range of activities and target groups.

Moved by Councillor Lynch
Seconded by Councillor Beatty and

RESOLVED - that

- **the Areas at Risk Antrim Action Plan be approved, subject to the Director clarifying proposals for the Steeple area with Alderman Smyth, a further report be brought to the July Council Meeting if necessary;**
- **a report be brought to the July Council Meeting regarding short term rental leases for community groups in NIHE properties;**
- **concerns regarding policy inconsistencies associated with usage of domestic properties by community groups to be directed to the Northern Ireland Housing Executive.**

ACTION BY: Connor O'Dornan / Elaine Manson.

9.42 CAR PARKING - ANTRIM TOWN CENTRE

Members were advised of receipt of correspondence from Transport NI regarding the management of car parking functions on Council's behalf.

There were two car parks within Antrim, Railway Street Car park which are 'pay and display' and **Central Car Park** which is 'pay on foot'. Previously on the Twelfth of July (13th July this year), **Central car park** would have been open to the public but **not charged**. Council was asked to confirm whether the undernoted arrangements could remain the same this year, namely -

Central Car Park Antrim

Monday 13th July, open but not charged

Tuesday 14th July, normal hours of operation.

Moved by Councillor Kelly
Seconded by Councillor Lynch and

RESOLVED - that Central Car Park, Antrim be open for use on Monday 13th July 2015 free of charge, with normal hours of operation resuming on Tuesday 14th July 2015.

ACTION BY: Geraldine Girvan.

9.43 AC/ART/4 ARTISTIC BOARD / BOROUGH ARTS AND HERITAGE COMMITTEE

Members were reminded that a meeting had to be held including both former independent Members and Elected Members of legacy arts bodies, plus Councillor Goodman, to consult on arts programming for the Autumn.

Members were advised that this meeting was held on Monday 15 June in the Theatre at The Mill and was well attended by former Members of both bodies. Minutes of this meeting, along with the autumn programmes for the Council's three performing arts venues, Theatre at The Mill, The Old Courthouse and The Courtyard Theatre, agreed at this meeting, were circulated for information.

Moved by Alderman Cosgrove
Seconded by Councillor Webb and

RESOLVED - that the report be noted, with the undernoted Members being nominated to the new Board:

- **Councillor B Webb**
- **Councillor D Arthurs**
- **Councillor N McClelland**
- **Councillor M Goodman**
- **Councillor M Rea**
- **Councillor P Brett**

ACTION BY: Ursula Fay / Geraldine Girvan.

9.44 PSB/BC/2 BUILDING CONTROL MATTERS - FOR THE PERIOD 1 MAY TO 31 MAY 2015

Building Regulations

The following submissions under Regulation 9, 10, 11, 12 & 13 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications

Full Applications 47
Building Notices 93
Regularisation Certificate Applications 42

Recommendations

Approvals 29
Rejected 44

Regularisation Certificate

28 Regularisation Certificates issued this month under Regulation 13 of the Building Regulations (Northern Ireland) 2012 (as amended)

Building Notices

35 Completion Certificates issued on Applications received under Building Notices

Cancellations

3 Applications for cancellation this month under Article 10 of the Building Regulations

Inspections

A total of 764 inspections were carried out during the month, these include both interim and statutory inspections as required by Regulation 12 of the Building Regulations

Commencements & Completions

Work commenced on 266 projects during the month
Work completed on 182 projects during the month

Property Certificates

A search was carried out for issued notices under Building Regulations, on 148 property enquiries from Solicitors

Income for May 2015

Plan Fees received for month £10,642.25
Inspection Fees invoiced for month £23,024.46
Building Notice Fees invoiced for month £5430.00
Regularisation Fees invoices for month £4,912.80
Property Certificate Fees received for month £11,940.00
Non-statutory fees received for month £50.00

Elected Members requiring more detailed information were asked to contact the Building Control Section.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the above building control matters be noted.

NO ACTION.

9.45 CP/CD/12 NORTHERN IRELAND FIRE & RESCUE SERVICE

Members were advised of correspondence received from the Northern Ireland Fire & Rescue Service advising of the retirement of Chief Fire Officer, Chris Kerr and the appointment of temporary Chief Fire Officer, Dale Ashford, a copy of the letter being circulated for Members' information.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the correspondence be noted.

NO ACTION.

9.46 AC/EV/4 AMBITION AND OPPORTUNITY: A STRATEGY FOR PUBLIC LIBRARIES IN SCOTLAND 2015-2020

Correspondence had been received advising that Scotland's first national strategy for public libraries [Ambition and Opportunity: A Strategy for Public Libraries in Scotland 2015-2020](#) had been published.

The strategy was informed by a process of stakeholder and user engagement. This included independent deliberative research, a questionnaire to gather views and a series of visits to public libraries. The Strategic Group heard a clear and consistent set of messages:

- Libraries must continue to be focused on reading and literacy but embrace the opportunities of new technology.
- They must work with partners but be clear about their unique selling point.
- They must better understand and promote both their direct impact and their contribution to our collective wellbeing.
- They must remain a local service but find a stronger centre to lead future development and promotion of their work.

The strategy sets out six strategic aims and eighteen recommendations, clearly linked to the Scottish Government's National Performance Framework and Local Government's Community Planning Partnership outcomes. It outlines the following vision and mission for library services:

- Vision: Scotland's public libraries are trusted guides connecting all of our people to the world's possibilities and opportunities.
- Mission: Scotland's public libraries are part of a shared civic ambition to fulfil the potential of individuals and communities.

The strategy and the background research reports that informed the strategy are now available to download on the [Scottish Library and Information Council's website](#) . For more information please contact Amina Shah, CEO, SLIC (a.shah@scottishlibraries.org).

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the correspondence be noted.

NO ACTION.

9.47 G/GEN/1 CHANGES TO MONKSTOWN POST OFFICE

Correspondence had been received from the Post Office advising of proposed modernisation changes to Monkstown Post Office, 197 Jordanstown Road, Newtownabbey. Proposals were to change the branch to one of the new main style branches scheduled to open at the current location on Monday 27 July 2015 - the branch would need to close for refurbishment on Monday 20 July at 17.30. A copy of the correspondence had been circulated.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the correspondence be noted.

NO ACTION.

9.48 CE/OA/RD/1 APPLICATIONS FOR NEW AND RENEWAL OF ROAD SERVICE LICENCES

Members were advised of correspondence received from the Driver & Vehicle Agency regarding applications for new and renewal of Road Service Licences, a copy of which was circulated.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the correspondence be noted.

NO ACTION.

9.49 AC/GEN/7 ARTS AND CULTURE STAFFING - SECONDMENT

Members were advised that the current Duty Manager (Arts) Ballyearl, Alister Bell, had accepted a secondment offered by Mid and East Antrim Borough Council to the position of Operations and Development Manager at the Gobbins, Islandmagee, the latest Heritage and Visitor Attraction in the region due to open this summer.

This request had been approved by the Corporate Leadership Team. The secondment, due to commence on 1 July 2015 for an initial twelve month period with the possibility of extension, represents a promotion and increase in responsibility and provides an opportunity for the officer to develop professional skills and knowledge for the future benefit of the Council. In addition there was an opportunity for the Council to work in partnership with the Gobbins and Mid

and East Antrim Borough Council to develop and promote a regional heritage and visitor offering with mutual benefits for all parties

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the secondment report be noted.

ACTION BY: Andrea McCooke.

9.50 AC/ART/3 ARTS BURSARIES

Members were reminded that it was agreed at the May 2015 Operations Committee that a bursary of £350 to attend the John Hewitt International Summer School and a bursary of £500 to attend the Tyrone Guthrie Centre be offered to arts practitioners resident in the Council area. It was also agreed that the outcome of these bursaries be reported to the June Council meeting.

These opportunities were widely advertised with the closing date for receipt of applications being the 19 June 2015. Three applications were received and following assessment the following bursary awards were successful.

Bursary	Applicant	Purpose	Amount
John Hewitt International Summer School.	Maura O'Reilly	To devise community drama scripts following the Summer School.	£350
Tyrone Guthrie Centre.	Sandra Weir	To write a 3 act play set in 1950's Belfast.	£500

It was proposed to award the two bursaries as outlined at a total cost of £850, provision for which exists in the 2015/16 Arts and Culture Grant Aid Budget.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the Arts Bursaries report be noted.

ACTION BY: Ursula Fay / Geraldine Girvan.

MOTION TO PROCEED 'IN COMMITTEE'

Moved by Councillor Hollis
Seconded by Councillor McWilliam and

RESOLVED - to conduct the remainder of Council business 'In Committee'.

COUNCIL 'IN COMMITTEE'

9.51 TENDER FOR THE SUPPLY AND OPERATION OF SECURITY SERVICES AT COUNCIL SITES WITHIN ANTRIM AND NEWTOWNABBEY (pm/ten/159)

Moved by Councillor Webb
Seconded by Councillor McWilliam and

RESOLVED - that following verification of all documentation and certificates, the tender from Securitas Security Services be accepted with the following terms:

- **Manned Security & CCTV Monitoring Operative: 2 year term (with option for 12 month extension)**
- **Mobile Patrol: 6 months term (with option for 6 month extension.)**
- **Key Holding Antrim locations: 2 year term (with option for 12 month extension)**
- **Key Holding Newtownabbey locations: 6 month term (with option for 6 month extension.)**

ACTION BY: Rhonda Gourley / Catherine McFarland.

9.52 TENDER FOR THE PROVISION OF INTERNAL AUDIT SUPPORT SERVICES (FI/PRO/TEN/2)

Moved by Councillor Webb
Seconded by Councillor McWilliam and

RESOLVED - that the tender from PricewaterhouseCoopers be accepted for a period of 12 months with an option by Council to extend for a further 12 months.

ACTION BY: Rhonda Gourley / Catherine McFarland.

9.53 WM/FM/1 VEHICLE MAINTENANCE

Moved by Councillor Webb
Seconded by Councillor McWilliam and

RESOLVED - that the contracts for the provision of vehicle maintenance be extended for a further period of 2 months to 31 August 2015 to facilitate the tender process and implementation of the new contract.

ACTION BY: Sharon Logue / Geraldine Girvan.

COUNCIL 'IN COMMITTEE'

9.54 WM/FM/3 TENDER FOR ONE RIDE-ON FOLDING WING ROTARY MOWER (FI/PRO/TEN/3)

Moved by Councillor Webb
Seconded by Councillor McWilliam and

RESOLVED - that the tender from R.D. Mechanical Services Ltd for the supply and delivery of one ride-on folding wing rotary mower including anti-scalping blades in the sum of £49,800.00 (excl. VAT) and total cost of tax in the sum of £230.00 (excl. VAT) be accepted.

ACTION BY: Julia Clarke / Lynda Gregg / Geraldine Girvan.

Alderman Cosgrove withdrew from the meeting.

9.55 LAND AT ORCHARD WAY, ANTRIM (arc21)

Moved by Councillor Brett
Seconded by Councillor Scott and

RESOLVED - that Council
(a) approves the lease of part of 6a Orchard Way to arc21;
(b) grants arc21 a 3 month rent free period to allow time for the works to be carried out to the building to make it operational.

ACTION BY: Jacqui Dixon.

9.56 GATEWAY CENTRE TENDER

A verbal update was provided by the Chief Executive on the Gateway Centre Tender.

Moved by Councillor Brett
Seconded by Councillor Scott and

RESOLVED - that a market testing exercise be undertaken in relation to the three lettable areas in the Antrim Gateway Centre.

ACTION BY: Jacqui Dixon.

COUNCIL 'IN COMMITTEE'

9.57 LAND FOR GRAZING IN RANDALSTOWN

Moved by Councillor T Girvan
Seconded by Councillor Scott and

RESOLVED - that Council approves the letting of lands for the 2015 grazing season at Church Road, Randalstown to Mr Sam Cameron at £75 per acre and the land at Ballylurgan Road, Randalstown to Mr William McGuckian at £130 per acre.

ACTION BY: Liz Johnston / Catherine McFarland.

9.58 NUTTS CORNER

A verbal update was provided by the Chief Executive on developments related to the noise abatement case ongoing against Nutts Corner Motor Sports Centre.

Moved by Councillor Webb
Seconded by Councillor Scott and

RESOLVED - that the verbal update regarding Nutts Corner be noted.

ACTION BY: Jacqui Dixon.

9.59 L/P/2 GRASS CUTTING - UPDATE

Moved by Alderman Smyth
Seconded by Councillor Brett and

RESOLVED - that Council proceed with Option 3 for grass cutting as outlined above, with firm contractor quotations being presented when available.

ACTION BY: Ivor McMullan / Geraldine Girvan.

Councillor Arthurs left the meeting during discussion of the above item.

9.60 CE/STC/88 ORGANISATION STRUCTURE

A confidential report was tabled regarding final structures for Governance, Communication & Customer Services, Property & Building Services and Arts & Culture and proposed structures for Human Resources and Governance (Messenger, Porter and Chauffeur Services).

Moved by Councillor Brett
Seconded by Councillor McClelland and

COUNCIL 'IN COMMITTEE'

RESOLVED - that Council approves

- a) **the final structures for Governance, Communication & Customer Services, Property & Building Services and Arts & Culture;**
- b) **in principle, and subject to consultation with staff and Trade Unions, for the Human Resources and Governance (Messenger, Porter and Chauffeur Services) Structures.**

ACTION BY: Andrea McCooke.

9.61 CE/STC/88 ORGANISATION DESIGN - VOLUNTARY SEVERANCE APPLICATIONS

A confidential report was tabled regarding applications for voluntary severance within the Community Planning & Regeneration, Finance & Governance, Organisation Development and Operations Departments.

Moved by Councillor Hollis
Seconded by Councillor Duffin and

RESOLVED - that the formal applications for voluntary severance be approved, with a suitable termination date to be agreed with the post holders.

ACTION BY: Andrea McCooke.

In response to enquiries from Councillor Maguire regarding the tender report for the provision of Internal Audit Support Services (item 9.52) being presented to the Audit Committee and the Internal Audit reporting structure, the Chief Executive referred to the Procurement Strategy and confirmed that each tender report required the approval of Council and confirmed that the Internal Audit reporting structure had previously been presented to and approved by Council.

Moved by Councillor Beatty
Seconded by Councillor Brett and

RESOLVED - that the update provided by the Chief Executive be noted and that the meeting return to 'Open Session'.

There being no further business the Deputy Mayor thanked everyone for their attendance and the meeting concluded at 9.50pm.

DEPUTY MAYOR