



28 February 2018

Committee Chair: Councillor N Kelly

Committee Vice-Chair: Councillor M Rea

Committee Members: Aldermen – W Ball, M Girvan, J Smyth, R Swann  
Councillors – A Ball, J Blair, L Clarke, R Foster, M Goodman, M Magill, J Montgomery, N McClelland and D Ritchie

Dear Member

**MEETING OF THE OPERATIONS COMMITTEE**

A meeting of the Operations Committee will be held in the **Round Tower Chamber, Antrim Civic Centre on Monday 5 March 2018 at 6.30pm.**

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA  
**Chief Executive, Antrim & Newtownabbey Borough Council**

**For any queries please contact Member Services:**

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- 3 Report on Business to be considered:

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- 3.17 "Don't Mess with Our Place" Litter Campaign
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**REPORT ON BUSINESS TO BE CONSIDERED AT THE  
OPERATIONS COMMITTEE MEETING ON  
MONDAY 5 MARCH 2018**

**ITEMS FOR DECISION**

**ARTS AND CULTURE**

**3.1 AC/GEN/031 REQUEST FOR FILMING AT REPLICA TRENCH MOSSLEY MILL**

Members are advised that a request to film at the Mossley Mill replica trench has been received from a small group of Queens University Graduates who are making a short film about the Belfast Blitz. They have indicated that they would require only a few hours to complete the scenes and have given an assurance that if granted permission they will not be intrusive and take the utmost care whilst filming.

It is proposed to grant permission for this filming to take place with a suitable date to be agreed with the group.

**RECOMMENDATION: that the request to film at the Mossley Mill Replica Trench on a suitable date yet to be agreed be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Agreed by: Geraldine Girvan, Director of Operations

### 3.2 AC/EV/11 SUMMER SUNDAY MUSIC PROGRAMME

Members are reminded that a new outdoor music programme branded Summer Sunday Music was approved March 2017. The programme was a combination of the previous Sunday Treats and Summer Band Concert programmes and from June to August 2017 a total of 23 summer band concerts and 8 contemporary music concerts were delivered across various facilities in the Borough. The full 2017 programme is enclosed for members' information.

A review of this inaugural Summer Sunday Music Programme has been carried out with the following findings:

- Antrim Castle Gardens and Jordanstown Loughshore Park were by far the most popular venues attracting healthy audiences of between 60 and up to 1200. Both facilities benefit from access to purpose built bandstand facilities.
- Feedback from the Concert Bands that played at V36 at The Valley indicates that the facility was not suitable for this type of concert. Numbers were low at each performance.
- The contemporary music concerts held in Theatre at The Mill failed to attract any spectators over and above the usual coffee shop visitors yet drew large numbers in Antrim Castle Gardens for the outdoor concerts.
- Lilian Bland Park whilst benefitting from a performance space, also failed to attract any more than small numbers of spectators.

Having considered the outcome of the review of the 2017 programme it is proposed to deliver Summer Sunday Music 2018 on the following basis:

- Concerts to be held only in the two venues that attract larger audience numbers namely Antrim Castle Gardens and Jordanstown Loughshore Park, each Sunday from 13 May until 26 August.
- Concerts programmed in May will be contemporary acts with the traditional band concerts commencing in both venues from Sunday 3 June.
- All Concerts will be held from 3pm to 4pm

The total costs for the delivery of 6 contemporary music concerts and 26 summer band concerts across both venues is £8,200.

The Band of H.M. Royal Marines is on tour in Northern Ireland in June 2017 and has offered to play a free concert in Antrim Castle Gardens on Sunday 17 June. It is proposed to include this within the 2018 Summer Sunday Music programme. There is a requirement to control admission to this concert, as requested by the PSNI, which can be achieved through advance booking so that the required level of security at the Parterre can be put in place by controlling admissions by tickets for which there will be no charge.

**RECOMMENDATION: that the delivery of the proposed Summer Sunday Music 2018 programme as outlined, at a cost of £8,200, be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Agreed by: Geraldine Girvan, Director of Operations

### 3.3 AC/MU/3 MUSEUM ACCREDITATION

Members are reminded that the Museum Accreditation Scheme sets nationally agreed standards for museums in the UK. There are currently just under 1800 museums participating in the scheme, demonstrating their commitment to managing collections effectively for the enjoyment and benefit of users.

The scheme is administered by Arts Council England in partnership with CyMAL: Museum, Archives, Libraries Wales; Museums Galleries Scotland and the Northern Ireland Museums Council. Sentry Hill Historic House and Visitor Centre achieved full accreditation in 2007, submitted a successful accreditation return in 2011 and in 2014 again achieved full accreditation to a revised version of the scheme. Museum at The Mill achieved full accreditation in 2015.

The Accreditation award is valid for three years at which point participating museums are invited to provide evidence that they continue to maintain the Accreditation Standard. The Accreditation returns for both Sentry Hill and Museum at The Mill are to be submitted by 31 March 2018. Members are advised that the following policy documents, copies of which are enclosed for Members' information, have been updated to reflect Council reorganisation and that these require approval as part of the Accreditation process:

Museums Service Access Policy  
Museums Service Environment Policy  
Museums Service Documentation Policy  
Museums Service Conservation Policy  
Museums Service Collection Development Policy

In addition, a Forward Plan is required. A draft Museum Service Forward Plan is also enclosed, which in summary sets the strategic context within which the service will be delivered and identifies the policies which will guide this service delivery. In addition, the Plan sets out the 4 strategic aims of the service and corresponding objectives.

Members are reminded that there is a statutory obligation on the Council under Section 75 of the Northern Ireland Act (1998) to undertake a screening of each new policy or programme to establish if an Equality Impact Assessment (EQIA) is required. The screening exercise has concluded that, as these policies will have no adverse impact on any of the Section 75 categories, a full equality impact assessment is not required. The screening form for the above policies is enclosed.

**RECOMMENDATION: that the museums' policy documents, required as part of the accreditation process for Museum at The Mill and Sentry Hill, be approved together with the Section 75 screening form.**

Prepared by: Samantha Curry, Culture and Heritage Manager and Ursula Fay, Head of Arts and Culture

Agreed by: Geraldine Girvan, Director of Operations

### 3.4 AC/MU/9 COLLECTION OF WILLIAMITE COINS

Members are advised that a local coin collector has offered the Council a collection of coins from the Williamite period for purchase. There are 25 coins in total covering the historical periods of James II, William III, and William and Mary. The seller has indicated that he would accept in the region of £2,300 for the collection. A list of the coin collection is enclosed for members' information.

In general, the condition of the coins would fall into the categories of 'Fine' and 'Very Fine' and they are valued by the latest Spink guide as having a combined value of approximately £2,500. The Spink Guide is produced by Spink and Son Ltd, which is the world's premier collectables auction house. It specialises in the auctioning and private sales of stamps, coins, banknotes, medals, bonds & shares, autographs, books and fine wines.

This coin collection has strong links to the history of the White House Visitor Centre and, as such, its purchase would contribute very positively to the White House visitor offering. In general, purchase of the collection would also contribute to the Museums Service aim to collect, preserve and interpret the history of the Borough of Antrim and Newtownabbey. There is provision within existing budgets for the purchase of this collection.

**RECOMMENDATION: that the purchase of the collection of Williamite coins, at a cost of £2,300, be approved.**

Prepared by: Samantha Curry, Culture and Heritage Manager

Agreed by: Geraldine Girvan, Director of Operations

### 3.5 AC/GEN/37 ARTS AND CULTURE GRANT AID

Members are reminded that the purpose of the Arts and Culture Grant Aid programme is to provide financial assistance to individuals and groups in the Borough for a range of arts and heritage purposes.

To be successful applicants must score a minimum of 50% in their application and proposed awards are subject to the receipt of all relevant supporting documentation.

The grants are delivered on a rolling funding programme linked to the financial year or until the funding for the year is exhausted. Three applications have been assessed by officers under the appropriate funding category. A summary of the applications are set out below along with the proposed awards:

Ref	Group Individual	Funding Category	Funding Purpose	Score	Amount Awarded
3715	Maya Reilly-Stewart	The attendance at or participation in an arts event either by invitation or qualification	To attend Ulster Youth Orchestra Summer Course and Concert Tour 2018 in Bratislava	60%	£500
3726	Erin Peel	The attendance at or participation in an arts event either by invitation or qualification	To attend Ulster Youth Orchestra Summer Course and Concert Tour 2018 in Bratislava	90%	£500
3732	Ballyclare Musical Festival	Delivery of an event or festival, which must be held in the Borough and open to the public.	To deliver Ballyclare Musical Festival March 2018	75%	£1000

The remaining budget available for arts grants in 2017/2018 is £5,115. The total amount proposed for this report is £2,000 leaving a balance of £3,115 to fund any applications in the current financial year.

**RECOMMENDATION: that the Arts and Culture Grant Awards set out above be approved.**

Prepared by: Karen Smyth, Arts Development Officer, Operations Department

Agreed by: Ursula Fay, Head of Arts and Culture

Approved by: Geraldine Girvan, Director of Operations

### 3.6 AC/GEN/01 ARTS AND CULTURE PRICING SCHEDULE 2018/2019

The proposed schedule of charges for implementation on 1 April 2018 for Councils Arts and Culture Services is **enclosed**.

A review of the Arts and Culture Schedule of Charges has been carried out and some changes are proposed with the following points to be noted:

- Changes proposed aim to reduce further any differentials arising from legacy council pricing arrangements to reflect pricing consistency across all facilities.
- Changes proposed aim to ensure a uniform approach to pricing for similar facilities across all arts and culture venues.
- Benchmarking with other conferencing and meeting room facilities in the area has been carried out as part of the review to ensure rates remain competitive.
- Changes proposed should ensure the differential between standard rates and community rates is further aligned across all facilities to reflect the ratio of community rates that are approximately two thirds of the standard rate.
- Based on the above ratio community hire charges for Mossley Mill conferencing and meeting rooms have been introduced for the first time.
- In order to achieve all of the above many rates remain unchanged

**RECOMMENDATION: That the Arts and Culture pricing schedule for 2018/2019 is approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Geraldine Girvan, Director of Operations

## ENVIRONMENTAL HEALTH

### 3.7 EH/EHS/006 SERVICE LEVEL AGREEMENT BETWEEN THE DEPARTMENT OF JUSTICE AND ANTRIM AND NEWTOWNABBEY BOROUGH COUNCIL – THE MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS (NI) 2006 (AS AMENDED), AND THE EXPLOSIVES (FIREWORKS) REGULATIONS (NI) 2002 (AS AMENDED).

Prior to 1 April 2015, Councils in Northern Ireland carried out work on behalf of the Department of Justice in relation to the inspection of premises where explosives, namely fireworks and flares are stored and sites where fireworks displays are staged.

Following Local Government Reform and formation of the new Councils, a new Service Level Agreement has been drawn up. This will allow the Department of Justice to request Warranted Officers (Environmental Health Officers) from the Council to carry out an initial site inspection to ensure that explosive materials are stored in accordance with guidance contained in approved Code of Practice. Councils must then provide a written report to the Department within three weeks of receipt of the request. The site must then be inspected twice by the Council within the following five year period.

The Service Level Agreement (**enclosed**), sets out arrangements including; how Council will receive payment from the Department of Justice for works carried out by Council Officers.

#### Premises

- A fee of £195 will be paid to the Council for work performed relating to the registration of a business premises where fireworks are to be stored. This fee will cover an initial inspection by Environmental Health Officers and the two other inspections that are required to be carried out within the first five years.
- Where a business wishes to renew its registration, a fee of £139 will be charged. This will cover the review inspection and the two additional inspections within the subsequent five years.
- The Service Level Agreement requires the Department to review these fees annually with any increase coming into effect from 1st April.

#### Firework Display Sites

- In relation to inspecting display sites, the Department will pay for mileage to and from the site, currently 65 pence per mile.
- The hourly rate for the Council Officer's time spent at the site will also be paid. In line with other Councils in Northern Ireland, this rate has been calculated at £30 per hour.

#### **RECOMMENDATION: that the following are approved:**

- (i) **the Service Level Agreement with the Department of Justice for The Manufacture and Storage of Explosives Regulations (NI) 2006, and The Explosives (Fireworks) Regulations (NI) 2002 is approved, and;**

**(ii) proposed costs for work completed on behalf of the Department of Justice are as set out on the report.**

Prepared by: Colin Kelly, Environmental Health Manager  
(Commercial)

Approved by: Clifford Todd, Head of Environmental Health

Agreed by: Geraldine Girvan, Director of Operations

## LEISURE

### 3.8 L/GEN/5 SCHEDULE OF CHARGES 2018-2019

A proposed schedule of changes for the implementation on 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 for Parks and Leisure is **enclosed**. Prices are reviewed annually.

#### **Points to note:**

Following the recently introduced More Membership and review of Pay as You Go prices, no price increases are recommended.

It is proposed to introduce a new product for users of the Driving ranges and Golf Simulator. At a cost of £30 for a 4-week period, this would entitle the holder to unlimited balls at the golf driving ranges as well as use of the Golf Simulator at Allen Park a maximum of 12 times over the 4-week period. In line with other pricing this will be reviewed annually.

#### **Pricing Policy**

The Pricing Policy, together with the relevant Section 75 Screening Form is **enclosed**.

**RECOMMENDATION: that the Schedule of Charges for 2018/2019, Pricing Policy and Section 75 Screening Form be approved.**

Prepared by: Geraldine Girvan, Director of Operations

### 3.9 L/GEN/56 FACILITY CLOSURES

A schedule for the closure arrangements on Bank/Public Holiday times during 2018/2019 is enclosed for:

- Leisure Centres
- Arts and Heritage Venues
- Pavillions
- Recycling Centres

**RECOMMENDATION: that the arrangements for closures of Operations facilities as set out in the schedule for 2018/2019 be approved.**

Prepared by: Geraldine Girvan, Director of Operations

### 3.10 L/LEI/001: REDUCTION IN AGE RESTRICTION IN FITNESS SUITES

Due to the ongoing success of the “More” membership scheme, there have been multiple requests and feedback from users to reduce the age limit for which an individual can access fitness suites within the leisure centres. Currently in all of Councils fitness suites, a young person has to be 16 years of age to use the facilities.

Officers have conducted extensive research across both private and public sector, as well as considering UK Active (UK wide partnership organisation which provides recommendations and best practice for Sport and Leisure) advice for age restrictions in fitness suites. In addition, relevant council officers have been consulted concerning health and safety and, safeguarding.

This research indicated that across Northern Ireland, a number of Councils currently allow fitness suite usage by young people who are over 14 years old.

UK Active indicates that use of fitness suites is permissible for young people over 14 years of age. UK Active also recommend that appropriately trained staff are present and that safeguarding measures are put in place. Members should note that Council fitness staff are already appropriately qualified to instruct this age group.

Based on research, officers propose that the lower age limit for access to council fitness suites is reduced from 16 to 14 years old. In order to meet safeguarding guidelines, users must be accompanied by a parent or guardian. This change, if approved, would be effective from 1<sup>st</sup> April 2018.

**RECOMMENDATION: that the lower age limit for access to Council fitness suites will be reduced from 16 to 14 years of age (accompanied by a parent), effective from 1<sup>st</sup> April 2018.**

Prepared by: Matt McDowell, Head of Leisure

Agreed by: Geraldine Girvan, Director of Operations

## **PARKS**

### **3.11 PK/CP/001/VOL4 CENTRAL CAR PARK ANTRIM**

Members are reminded that the programme of resurfacing works for the 11 transferred car parks is due to start in August.

PHASE 1 includes Harrier Way, Ballyclare, Central Antrim and Bridge St, Antrim.

Following appointment of a consultant in October 2017 the delivery programme is being fully developed and tender documents drafted for the Contractor Framework, through the Capital Projects team.

#### **CAR PARK OPERATIONS DURING WORKS**

It will be necessary for all or part of the car parks to be closed for a short period whilst works are undertaken. The objective will be to keep these closures to a minimum. Officers will work with relevant traders and changes will be highlighted well in advance for customers and visitors to the towns. Committee will receive information in a timely way.

#### **EMERGENCY WORKS**

Due to the recent severe weather conditions the surface at Central Car Park, Antrim has deteriorated and emergency works are required – remaining car parks are currently satisfactory. Officers are progressing these works and it is hoped that they will be completed by the end of March or early April. A detailed report on works to car parks including emergency works will be considered at the March meeting of the Community Planning and Regeneration Committee.

In relation to the emergency works at Central Car Park, Officers will work with the contractor to explore the potential for the car park to operate whilst works are ongoing rather than having to close it down. However, in the event of closure being required, approval will be needed to effect this.

**RECOMMENDATION: that should it be required, that approval is given for full or part closure of Central Car Park, Antrim during emergency works at a date or dates to be confirmed, at the end of March/start of April 2018.**

Prepared by: Geraldine Girvan, Director of Operations

### **3.12 PK/GEN/035/VOL2 GRASS MANAGEMENT**

The Grass Management sub group met on Monday 5<sup>th</sup> February 2018, and officers updated Members on a range of issues. In summary, Members were updated on roundabout improvements, grass cutting, seasonal planting proposed, action plans for Glengormley, Ballyclare and Straid, community engagement action plans and the Best Kept Garden Competition. Minutes of the meeting and community engagement action plans are **enclosed**, and the specific recommendations arising from the meeting are set out below.

**RECOMMENDATION: that:**

- (i) The additional seasonal planting, flower beds and hanging baskets at Straid, Ballyclare and Glengormley is progressed and**
- (ii) That officers progress with delivery of the village and towns action plans.**

Prepared by: Ivor McMullan, Head of Parks

Agreed by: Geraldine Girvan, Director of Operations

## **WASTE MANAGEMENT**

### **3.13 WM/WM/37 WASTE PRESENTATION FROM DAERA**

Officers are currently carrying out a review of Waste Management Strategy and in particular how glass should be collected from the kerbside in the legacy Antrim area. Potential collection options will be presented to Council next month which will take into account economic, environmental, and legal compliance considerations.

With regards to the legal compliance and possible future legislative targets, Members may wish to invite a representative from the Department of Agriculture, Environment, & Rural Affairs's Waste Policy section at the April meeting for a presentation. This official would be able to give an overview of strategic waste issues, possible Brexit implications, and highlight best practice case studies.

**RECOMMENDATION: that a representative from DAERA's Waste Policy section gives a presentation to Members on strategic waste issues at a future meeting of Committee.**

Prepared by: Michael Lavery, Head of Waste Management

Approved by: Geraldine Girvan, Director of Operations

## **ITEMS FOR INFORMATION**

### **3.14 EH/EHS/2 ANIMAL WELFARE SERVICE**

Members are reminded that since April 2015, the Department for Agriculture, Environment and Rural Affairs funded Animal Welfare Service has been delivered through a four-centre model with Fermanagh and Omagh District Council taking the Lead Regional Council role. Governance arrangements exist through the Animal Welfare Project Board and Service Level Agreements between the Sub-regional Lead Council and constituent Councils. Mid and East Antrim acts as a Sub-regional Lead Council for delivery of the service across the Mid and East Antrim, Causeway Coast and Glens , and Antrim and Newtownabbey Borough Council areas.

Due to staffing issues, the Project Board has had to withdraw on call cover for the Animal Welfare Service provided by Councils at weekends with effect on Friday 16th February 2018.

A further review of the situation will take place before end March and cover will be in place on the Bank Holidays up to and including Easter.

Antrim and Newtownabbey Borough Council website has been updated to reflect this new arrangement. (Animal Welfare Web Information **enclosed**)

Mid and East Antrim Borough Council have advised that the issue of on call cover will form part of a wider review of the Animal Welfare Delivery Model to commence shortly in light of anticipated funding pressures.

**RECOMMENDATION: that the report be noted.**

Prepared by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations

### **3.15 CE/OA/017 DRIVER AND VEHICLE LICENSING AGENCY**

Members are reminded that a contract exists between Council and the Driver and Vehicle Licensing Agency (DVLA) for use of the Web Enabled Enquiry (WEE) Service.

This service assists Council in the enforcement of legislation such as that controlling litter and dog fouling through identification of the registered owner of a vehicle.

As part of the governance arrangements for the contract, audits are carried out by DVLA to ensure that the data obtained is used and stored appropriately. The latest audit took place on 23 January 2018 and resulted in a Green Rating, indicating a high level of compliance.

**RECOMMENDATION: that the report be noted.**

Prepared by: Clifford Todd, Head of Environmental Health

Approved by: Geraldine Girvan, Director of Operations

### 3.16 L/LEI/501: QUEST ACCREDITATION

In February 2018 Antrim Forum underwent assessment to retain Quest accreditation which was successfully achieved. Quest is a quality assurance scheme and continuous improvement tool for leisure facilities and sports development teams. Quest is supported by Sport England, Sport Wales, Sport Scotland and Sport Northern Ireland as well as organisations like CIMSPA, (Chartered Institute for the Management of Sport and Physical Activity) ukactive, Chief Leisure Officers' Association and SPORTA.

Members are reminded that at the November meeting of Committee, the Head of Leisure presented priorities for the service for the next 12 months, with one of the priorities being that all centres achieve Quest accreditation. Officers are keen to evidence the high quality, operational and service standards at each of the Leisure Centres within the Borough and additionally the accreditation for Sport and Play Development. These accreditations will address a key challenge within the Leisure Strategy to offer 'continuous improvement in a challenging economic climate'.

In addition to Antrim Forum which retains accreditation, Allen Park, Ballyearl LC, Crumlin LC, Sixmile LC and Valley LC will be working towards QUEST accreditation in 2018/2019 with a view to assessment taking place in early 2019.

**RECOMMENDATION: that the report be noted.**

Prepared by: Matt McDowell, Head of Leisure

Agreed by: Geraldine Girvan, Director of Operations

3.17 WM/SC/4 "DON'T MESS WITH OUR PLACE" LITTER CAMPAIGN

At the October Operations Committee meeting, Members approved a targeted litter campaign based on the "Don't Mess With Our Place" message using the existing Live Here Love Here campaign artwork.

The campaign activities were held over a two-week period from 5 February 2018 with advertising billboards, below, displayed in Glengormley, Jordanstown, Dunsilly, Antrim, Ballyclare, and Newtownabbey.



Envirolab educational shows were also held for local school children. During the week, over 850 children from 13 schools attended the shows at locations across the Borough and the initial feedback from the teachers has been extremely positive and some are listed below together with images from the shows.

The Envirolabs targeted issues like littering, dog fouling and recycling and their impact on human health, flora & fauna, and the local & global environment.

"Thank you for visiting the school yesterday afternoon, I heard your talk was fantastic!! .... THANKYOU - for a fantastic, informative afternoon!!" - Creavery Primary School

"We were very lucky to receive a visit from Scientific Sue and her Envirolab today. Sue carried out lots of experiments; such as making slime and making bottles of cola explode! We also learned about the environment and how important it is to recycle and to keep our Earth clean and tidy. We all had great fun and we also learnt a lot." - Ashgrove Primary School



Further feedback is being sought from local schools to ascertain whether further Envirolab sessions based litter and recycling should be organised. The sessions are very interactive and practical based and may be very useful to engage secondary level students.

All aspects of the litter campaign will be assessed for their effectiveness and replicated, if appropriate, in future campaigns. It is envisaged that future campaigns will use the Live Here Love Here artwork, which Council is licensed to use, with the "Don't Mess With Our Place" strapline to add local context. Officers will continue to keep Members informed of potential litter campaigns at future meetings.

**RECOMMENDATION: that the Report be noted.**

Prepared by: Michael Laverty, Head of Waste Management

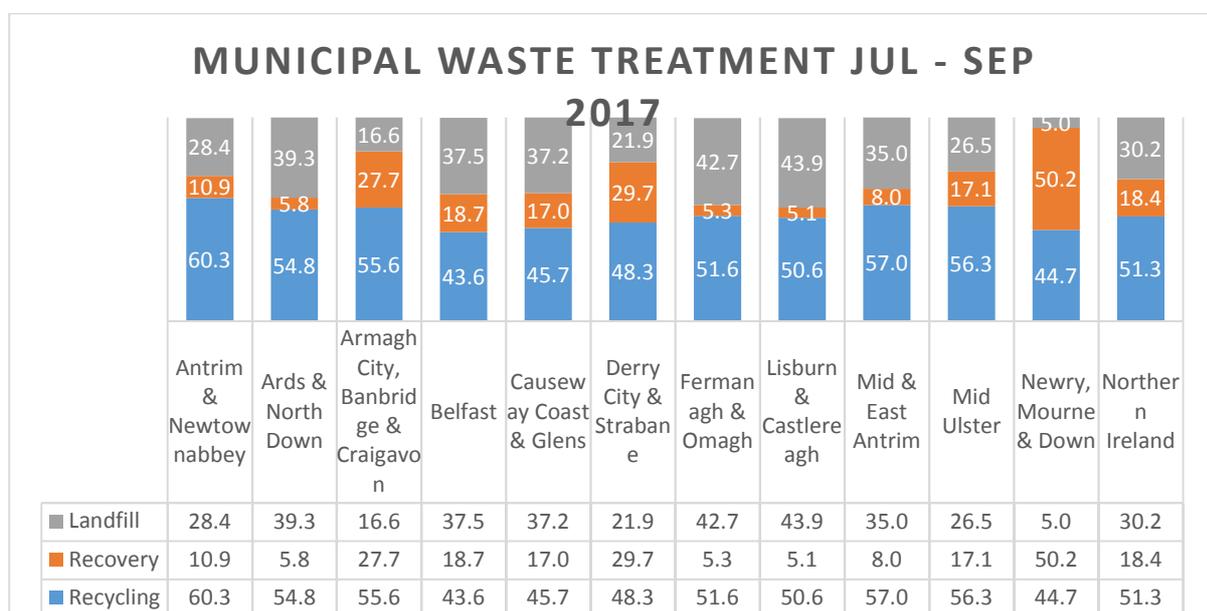
Agreed by: Geraldine Girvan, Director of Operations

### 3.18 WM/WM/37 WASTE MANAGEMENT PERFORMANCE REPORT JUL – SEP 2017

#### WASTE TREATMENT:

The provisional Northern Ireland local authority collected municipal waste management statistics report (enclosed) for July to September 2017 has been published by the Department of Agriculture, Environment and Rural Affairs. The report provides information on local authority collected municipal waste from household and non-household sources and recycling and landfill rates in Northern Ireland.

The report shows that Council continued to achieve the highest recycling rate for municipal waste in Northern Ireland during the second quarter of the year, as we did in the first quarter of 2017/18. Municipal waste is ALL the waste that the Council collects i.e. commercial, street sweepings, recycling centres as well as household waste.



Council has two statutory waste targets that have to be complied with and they are as follows:

1. Recycle 50% of all household waste by 2020;
2. Limit the landfilling of biodegradable waste to no more than 16,358 tonnes in 2020.

The household recycling rate for the same period was 56.8% and Council has used 31% of its annual landfill allowance allocation (NILAS). The improved performance is due to additional organic waste recycling and a reduction in waste to landfill.

**RECOMMENDATION: that the Report be noted.**

Prepared by: Michael Laverty, Head of Waste Management

Agreed by: Geraldine Girvan, Director of Operations

**3.19 PK/CEM/004 REQUEST FOR MEMORIAL STONE – VICTORIA CROSS RECIPIENT**

Correspondence has been received (**enclosed**) requesting Council to consider erecting a memorial stone to Major Hugh Colvin VC.

Major Colvin served with The Cheshire Regiment in the British Army, during the First World War (namely The Battle of Passchendaele). He subsequently received the prestigious Victoria Cross Medal for his bravery, after successfully rescuing numerous colleagues whilst under fire. After surviving the First World War, he resided in Newtownabbey after retiring, and died at the age of 75.

Major Colvin is buried at Carnmoney Cemetery; the request is for a memorial stone to be erected at the foot of the Cross of Sacrifice, located at the entrance to the Cemetery.

Location, cost, design etc. will be established and a report brought to Committee in April 2018.

**RECOMMENDATION: that the report be noted.**

Prepared by: Geraldine Girvan, Director of Operations