



4 November 2020

Chairman: Councillor M Cooper

Vice Chairman: Councillor M Goodman

Committee Members: Aldermen - J McGrath and P Michael
Councillors - P Dunlop, G Finlay, N McClelland, V McWilliam,
M Magill, N Ramsay, V Robinson, S Ross, L Smyth, M Stewart,
and R Wilson

Dear Member

MEETING OF THE COMMUNITY PLANNING COMMITTEE

A remote meeting of the Community Planning Committee will be held in the **Council Chamber, Mossley Mill on Monday 9 November at 6.30 pm**

All Members are asked to attend the meeting via "Zoom".

To ensure social distancing, it is only possible to facilitate 11 Members in the Council Chamber. Priority admission will be given to Committee Members on a first come, first served basis. This does not affect the rights of any Member participating in the meeting.

You are requested to attend.

Yours sincerely

A handwritten signature in black ink that reads "Jacqui Dixon".

Jacqui Dixon, BSc MBA
Chief Executive, Antrim & Newtownabbey Borough Council

PLEASE NOTE: no refreshments will be available

For any queries please contact Member Services:

Tel: 028 9034 0048/028 9448 1301

memberservices@antrimandnewtownabbey.gov.uk

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PRESENTATION BY FIRMUS ENERGY

4 ITEMS FOR DECISION

- 4.1 Access and Inclusion Programme
- 4.2 Areas at Risk Proposals for 2021-22
- 4.3 BT "Adopt A Kiosk" Scheme
- 4.4 Elected Members Membership Community Planning Outcome Delivery Groups
- 4.5 Good Relations Audit & Strategy 2020-25 Engagement Outline
- 4.6 Multi Agency Support Hub - Funding
- 4.7 Ulster Scots Virtual Tours
- 4.8 Elected Member Representation on the Thrive Project Board
- 4.9 UDR Memorial, Ballyclare
- 4.10 Correspondence received from The Department for Infrastructure Urban Clearway – A2 Shore Road, Greenisland/Newtownabbey
- 4.11 Antrim Castle Gardens – Car Parking
- 4.12 Correspondence from Department of Health – Making Life Better

5 ITEMS FOR INFORMATION

- 5.1 PCSP Minutes
- 5.2 Building Control Matters for the Period August and September 2020
- 5.3 Development of the Peace Plus Programme
- 5.4 Correspondence received from DFC - Partnership Response to COVID-19 Pandemic during Autumn/Winter 2020
- 5.5 Mental Health & Wellbeing Programme Delivery

- 5.6 Amendment To Antrim And Newtownabbey Peace IV Partnership Agreement
- 5.7 Correspondence From Department For Infrastructure re Part-Time Speed Limits at Schools in Antrim and Newtownabbey Council Area
- 5.8 Good Relations Reminiscence Project

6 ITEMS IN CONFIDENCE

- 6.1 Ballyclare Town Hall Renewal of Lease
- 6.2 Strategic Asset Management, Land at Church Road, Randalstown
- 6.3 Community Centres – Modernising Service Pilot Community Centre Bookings Systems
- 6.4 Replacement of Defective Render Bands, Mossley Mill, Newtownabbey

7 ANY OTHER RELEVANT BUSINESS

REPORT ON BUSINESS TO BE CONSIDERED AT THE COMMUNITY PLANNING COMMITTEE MEETING ON MONDAY 9 NOVEMBER 2020

3 PRESENTATION BY FIRMUS ENERGY

Members are advised that, as was agreed at the September 2020 Council meeting, firmus energy will be in attendance to brief Members. A copy of the firmus energy Stakeholder Report 2019-2020 is **enclosed** for Members' information.

Michael Scott, Managing Director and Paul Stanfield, Director of Sales, Marketing & Customer Services will be joining the meeting via Zoom.

4 ITEMS FOR DECISION

4.1 AC/GEN/065 ACCESS AND INCLUSION PROGRAMME

Members are reminded that applications to the Department for Communities (DfC) Access and Inclusion Programme 2020/2021 for accessible and sensory gardens at Hazelbank Park and Antrim Castle Gardens, replacement doors to Museum at The Mill and accessibility trails at Valley Park, Rea's Wood and Threemilewater Park, to a total value of £150,000, were retrospectively approved at the September Community Planning Meeting.

These applications had been informed by community consultation carried out in August. This funding programme is offering 100% funding in 2020/21 for successful projects with the condition that projects are delivered by end March 2021.

Members are advised that correspondence has been received from DfC to advise that 5 of the 6 applications have been successful as follows:

- Hazelbank Park Sensory Garden £30,000
- Antrim Castle Gardens Sensory Garden £30,000
- Threemilewater Park Accessibility Trail £30,000
- Valley Park Accessibility Trail £30,000
- Mossley Mill Automatic Doors £8,000

The application for Rea's Wood was unfortunately unsuccessful with DfC advising that they felt the project related to maintenance, repair and operations and therefore was not eligible under this programme.

Letters of Offer for the successful projects will be issued shortly by DfC and it is proposed that once received these Letters of Offer be accepted.

RECOMMENDATION: that outcome of applications to the DfC's Access and Inclusion Programme 2020/21 be noted and once Letters of Offer have been received funding offers for Hazelbank Park Sensory Garden, Antrim Castle Gardens Sensory Garden, Accessibility Trails at Valley Park and Threemilewater Park and Museum at The Mill automatic doors to a total value of £128,000 be accepted.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.2 CP/CD/350 AREAS AT RISK PROPOSALS FOR 2021-22

Members are reminded that at the Council Meeting held on Monday 24 August 2020 it was requested that a review of the method of allocating Areas at Risk (AAR) funding be carried out for the next financial year.

Members are further reminded that the AAR is delivered across six Super Output Areas in Antrim and Newtownabbey. Historically the Newtownabbey AAR Programme is part funded by the Department for Communities (DfC) and Council, whilst the Antrim AAR Programme is fully funded by Council. A summary of the 2019/20 and 2020/21 breakdown of the funding is outlined below:

	DfC contribution	Council Contribution	Totals
Newtownabbey AAR	£66,750	£60,170	£126,920
Antrim AAR	£0	£111,210	£111,210
Totals	£66,750	£171,380	£238,130

Initial discussions have taken place between Council officers and DfC staff, who have indicated that whilst there is no scope for increases to be made to the total amount of funding available from DfC or for changes to be made to the overall aims of the Newtownabbey Programme, they are willing to consider an alternative delivery method, especially if this will prove more beneficial within the area.

Following these discussions, Council officers have put together a proposal, detailed in the **enclosed** document, which would align the allocation of AAR funding into a similar competitive process to that used for other Community funding within Council.

This proposal will allow the fund to become accessible to new organisations and projects operating within, or in close proximity to, the designated areas and will also allow existing organisations to amend their plans to better meet the current needs in the relevant communities, whilst still meeting the requirements of the DfC funding. It is also intended that awards will be for three years with year one a formal Letter of Offer and the next two years indicative awards, subject of DfC confirmation of funding.

RECOMMENDATION: that the proposal to move to a competitive application process be approved for 2021-22.

Prepared by: Lara Townsend, Tackling Deprivation Coordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.3 CP/CD/373 BT “ADOPT A KIOSK” SCHEME

Members were advised that British Telecom (BT) have launched an ‘Adopt a Kiosk’ scheme. The growth of the mobile phone industry has inevitably meant phone box usage has dropped dramatically, and nearly half of the phone boxes in the UK have been removed, but there are still around 5,000 red phone boxes which can be adopted.

The ‘Adopt a Kiosk’ scheme enables communities to retain its iconic red kiosk. The cost to adopt a phone box £4. The scheme is open to the following bodies:

- Recognised local authority (e.g. District/Borough Council)
- Parish/Community/Town Council or equivalent
- Registered charity
- Private land owner. (Anyone who has telephone box on their land)

The ‘Adopt a Kiosk’ scheme has been successful in transforming unused payphone kiosks and preserves the heritage of the red kiosk, particularly in rural locations. Red kiosks can be adopted, subject to certain criteria such as low use and those not required for our own future plans. More than 5,000 communities across the UK have seized the opportunity to do something wonderful with local phone boxes that had little or no usage.

Examples for adapting a box could include, installation of defibrillators, mobile phone charging points, transformation into miniature art galleries, showcasing the work of local artists or youth projects.

The phone boxes in the Borough are:

POSTCODE	POST OFFICE	TOWN
BT41 3AB	P.O. PCO1 MAIN STREET RANDALSTOWN ANTRIM	RANDALSTOWN
BT41 3LD	SUB P.O. PCO1 STAFFORDSTOWN ROAD RANDALSTOWN ANTRIM	RANDALSTOWN
BT41 3PY	CROSSKEYS P.O. CROSSKEYS ROAD, TOOMEBRIDGE, ANTRIM	TOOMEBRIDGE
BT39 9SL	MEHARGS CORNER LOWER BALLYBOLEY ROAD BALLYCLARE	BALLYCLARE

RECOMMENDATION: that Council promotes the opportunity to “Adopt a Kiosk” to local community groups in the above locations.

Prepared by: Ruthanne Fawcett, Neighbourhood Renewal Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by Nick Harkness, Director of Community Planning

4.4 CP/CP/143 ELECTED MEMBERS MEMBERSHIP COMMUNITY PLANNING OUTCOME DELIVERY GROUPS

In 2019 the Antrim and Newtownabbey Community Planning Partnership structure underwent a review and the resulting structure (enclosed at A) was approved by the Partnership on 10 December 2019 and by Community Planning Committee on 11 November 2019. This was developed further at the Partnership Workshop in March 2020.

The changes to the Community Planning Partnership Structure included a reduction in the number of Outcome Delivery Groups (ODGs) from six to three ODGs. The three new ODGs are designed to align to the Council's Corporate Plan as follows:-

- Our People
- Our Place
- Our Prosperity

The Outcome Delivery Groups have been further discussed at a series of virtual meetings with the Community Planning Partners to determine membership and ensure the Community Planning actions were aligned with the right ODG. This revised structure was presented at a recent Partnership meeting on 15 September 2020.

In the structural review it was agreed to include Elected Members in the ODGs. On 11 November 2019 Council agreed the following Councillors to be nominated to the Community Planning Partnership:

	PARTY	NOMINATION
1	DUP	Cllr S Ross
2	UUP	Cllr L Smyth
3	Alliance	Ald J McGrath
4	DUP	Cllr M Cooper (Chair)
5	Sinn Fein	Cllr A Logue
6	DUP	Ald M Girvan
7	UUP	Cllr V McWilliam
8	SDLP	Cllr R Wilson
9	Alliance	Cllr G Finlay
10	DUP	Cllr M Magill

It is proposed that Members of the Community Planning Committee are invited to attend each of the ODG meetings.

The Strategic Economic Working Group, chaired by Alderman Mark Cosgrove, will continue to engage with other partners and members of the Community Planning Committee as appropriate.

Members may wish to appoint chairs to the Outcome Delivery Groups as follows:

Outcome Delivery Group	Lead Director	Chair
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Our People	Nick Harkness	TBC
Our Place	Geraldine Girvan	TBC
Our Prosperity	Majella McAlister	Ald Mark Cosgrove

RECOMMENDATION: that the report be noted and that

- 1. Members of the Community Planning Committee are invited to attend Outcome Delivery Groups;**
- 2. Members appoint Chairs to the Our People and Our Place Outcome Delivery Groups.**

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.5 CP/GR/118 GOOD RELATIONS AUDIT & STRATEGY 2020-25 ENGAGEMENT OUTLINE

Good Relations Action Plan 2020/21 includes a budget of £10,000 to commission the delivery of the Good Relations Audit & Strategy 2020-2025, and associated Action Plan 2020-21.

The strategy developed through this process will reflect the Government's commitment to improving community relations and continuing the journey towards a more united and shared society. It outlines how the Government, community and individuals will work together to build a united community and achieve change against the following key priorities:

- Our children and young people
- Our shared community
- Our safe community
- Our cultural expression

Sector 3 Solutions were appointed through a procurement process and will deliver the commission utilising the following process:

1. Development of a draft survey for circulation- August 2020
2. Desktop research - August/ September 2020
3. Survey distributed (wide online distribution) - October 2020
4. Survey feedback analysed – October/November 2020
5. Facilitation of 7 DEA based events (public event through registration, likely a virtual/online event) - October/ November 2020
6. Engagement with elected representatives and other key stakeholders (direct individual contact via telephone or Zoom) - October/ November 2020
7. Final Good Relations Audit & Strategy 2020-2025, and associated Action Plan 2021-22; to include presentation of findings and recommendations – December 2020.

Engagement with Elected Members from each party is now anticipated and Members may like to advise on how they would wish this to happen. Options could include cross party or party specific zoom or telephone consultations.

Sector 3 Solutions are proposing that engagement with nominees will take the form of a telephone or zoom interview lasting approx. 30mins. Questions will be provided in advance for member's consideration and will be focussed on the following key areas:

- Reviewing previous/existing GR activities
- Where we are now? What are the GR needs/ priorities?
- What type of activities would/could work going forward?
- What GR outcomes would they like to see?

RECOMMENDATION: Members instructions are requested as to how they would like to be consulted by Sector 3 Solutions on the subject of the Good Relations Audit & Strategy 2020-25.

Prepared by: Jen Cole, Good Relations Officer

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.6 CP/CP/074 MULTI AGENCY SUPPORT HUB - FUNDING

Members are reminded that on 14 September 2020 officers reported communications from the Department for Justice (DoJ) reporting an end to the annual funding of £3,600 for the Multi Agency Support Hub.

Members are further advised of the **enclosed** more recent correspondence from DoJ confirming an extension of the funding to the value of £1,800 for the period October 2020 to March 2021 and indicating the likely future direction to subsume the work of the Support Hubs within the overall PCSP Action Plans and budgets.

RECOMMENDATION: that the report be noted and that officers are authorised to confirm that the Council intends to avail of the extended funding offer for the remainder of the 2020/21 financial year.

Prepared by: Lynda Kennedy, Peace IV Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.7 AC/HE/030 ULSTER SCOTS VIRTUAL TOURS

Correspondence has been received from Virtual Visit Tours advising that they have been commissioned by the Ulster Scots Agency to produce a Virtual Reality (VR) field trip, immersing viewers in the heritage, culture and history of the places in Ulster with an Ulster Scots connection. Mossley Mill, Sentry Hill and Pogues Entry have been identified locations with special Ulster Scots significance in the Borough.

The project involves 360VR Photography at each location identified, capturing the real-world surroundings, with a focus on the areas/objects with Ulster Scots relevance. Virtual Visit Tours has requested access to these sites on 19 November to carry out initial filming which will take place across Northern Ireland over the coming months. As well as general views of each site (exterior & interior), the specific areas to be focused for this project have been identified as:

- Mossley Mill
 - Chimney and mill pond
 - Skelton Rainey artwork
 - Entrepreneurs exhibition
 - Wet spinning frame
- Sentry Hill
 - Commemorative Jug, inscribed with James McKinney's name
 - Old image of Crambo Cave in study
 - Four Session Books of Carnmoney Presbyterian Church
- Pogues Entry
 - Memorial garden
 - Lit turf fire
 - Ashes photos (two photographs showing the ashes of Dr Irvine being borne through Antrim)
 - Dresser

The final product will be delivered via a custom built WebVR (Virtual Reality in the browser) Application which the Council will be able to use on its digital platforms to promote these facilities and the Ulster Scots tourism offer. There is no cost to the Council for facilitating this project and production of this VR product has benefits for the Council's Arts and Culture and Tourism services.

RECOMMENDATION: that provision of access to Mossley Mill, Sentry Hill and Pogues Entry for filming by Virtual Visit Tours on 19 November 2020 be noted.

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning

4.8 CP/CP/113 ELECTED MEMBER REPRESENTATION ON THE THRIVE PROJECT BOARD

The vision of the THRiVE project is "To support families living in Rathcoole and Monkstown with the ambition to improve outcomes and life chances for children and young people."

Members are reminded that on 11 November 2019, after a presentation to the Community Planning Committee, the Council decided to invest £15,000 in support of the THRiVE project in 2020/21. Officers are currently working with the project to progress this investment.

More recently the **enclosed** correspondence has been received from the THRiVE Project Officer requesting elected "Members from Macedon and Threemilewater DEA to identify a representative to contribute to THRiVE Project Board... It would be valuable to agree one Councillor from each area if possible".

Members' instructions are requested

Prepared by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

4.9 AC/HE/027 UDR MEMORIAL, BALLYCLARE

Members are reminded that at the January 2020 Council Meeting the motion that this Council resolves to recognise the 50th Anniversary of the formation of the Ulster Defence Regiment by the hosting of a civic event and placing in Ballyclare Memorial Park a permanent memorial to the UDR was carried.

The following form of words for the memorial has been proposed in consultation with local representatives of the UDR Association and agreed by the Ballyclare DEA Elected Members.

**ULSTER DEFENCE REGIMENT C.G.C.
BALLYCLARE
1970 ————— 1992
IN REMEMBRANCE OF THOSE MEN AND WOMEN WHO SERVED WHEN DANGER
THREATENED
SOME MADE THE SUPREME SACRIFICE
LEST WE FORGET**

An image of the proposed memorial, which will cost £1100, is enclosed for Members' Information and the design is intended to be in keeping with the Councils existing War Memorial in Ballyclare War Memorial Park. The memorial will also carry regiment insignia and badges.

It is proposed to conduct a COVID -19 compliant service of dedication at the time of installation of the memorial but to delay the agreed civic event until restrictions on indoor gatherings are sufficiently relaxed.

Members are advised that Section 75 Equality Screening has been carried out, and is enclosed for Members' information. An Equality Impact Assessment is not recommended.

RECOMMENDATION: that

- (a) the proposed wording on the UDR Memorial, to be permanently installed in Ballyclare War Memorial Park, be approved with a COVID-19 compliant dedication ceremony to be held at the time of installation;**
- (b) the Civic Event is delayed until restrictions on indoor gatherings are sufficiently relaxed to enable such an event;**
- (c) the outcome of the Section 75 Screening Exercise which recommends that an Equality Impact Assessment is not carried out be approved.**

Prepared by: Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning

4.10 CORRESPONDENCE RECEIVED FROM THE DEPARTMENT FOR INFRASTRUCTURE URBAN CLEARWAY – A2 SHORE ROAD, GREENISLAND/NEWTOWNABBEY

Members are advised that correspondence and a site plan have been received from the Department of Infrastructure dated 12 October 2020 (a copy of which is **enclosed**), in relation to the Urban Clearway times at the A2 Shore Road, Greenisland/ Newtownabbey.

Members' instructions are requested.

Prepared & Approved by: Nick Harkness, Director of Community Planning

4.11 AC/GEN/012 ANTRIM CASTLE GARDENS CAR PARKING

Members are aware that Antrim Castle Gardens is a visitor attraction of regional significance with an annual footfall of 450,000, which has grown significantly since formation of the Council in 2015. In 2019 the venue was awarded the prestigious Tourism Northern Ireland (TNI) Best Experience (Site Based) Award and retained the excellent TNI four-star visitor grading in 2020.

The Gardens closed on 18 March 2020 as part of the closure of all non-essential Council services however remained accessible to pedestrians throughout lockdown and proved popular with residents as a destination for daily exercise.

As Covid 19 restrictions started to relax the main car park opened on 27 May 2020. The Coffee Shop then reopened on Friday 3 July and at the July Council meeting the general recovery of additional visitor services was approved including the reopening of overflow parking.

In 2015 there was around 200,000 visitors to the Gardens annually, which has grown to just under half a million. There are however only 98 main car parking spaces with a further 30 available in the overflow parking area on the event field. This parking was intended to support additional events as overflow only but has become in effect an extension of parking in use almost on a daily basis. The popularity of the venue has led to ongoing car park capacity issues however these have been managed over the years through staffing of car parking to ensure visitors park responsibly and when there is no capacity are redirected to the town centre car parks. An ongoing communications plan has supported this and events such as Enchanted Winter Garden by using Town Centre car parking and access to the Gardens through the Barbican Gate has also attempted to educate visitors to the proximity and convenience of town centre car parks to the venue.

The number of visitors coming to the Gardens throughout recovery has grown significantly and to be expected given the ongoing restrictions to normal life due to Covid 19, the outdoor nature of the site and quality of visitor experience offered. However, given parking limits and reduced staff resource due to the emergency financial plan, parking has become more and more problematic with visitors behaving in a more irresponsible manner than previously experienced.

Officers have conducted site meetings to review the situation and are proposing range of short, medium, and long terms options for Members consideration with the intention of alleviating some of the issues both in the short term as restrictions and furlough continue but also longer term as the limited capacity of on-site parking will remain challenging beyond Covid 19 restrictions.

The following is a summary of actions proposed, their estimated costs and status. Members will note than many short term actions have been completed and they are asked to approve officers to progress the

development of medium and longer terms actions where there is a significant cost associated for more detailed consideration in the future:

Short-term actions

	Action Proposed	Desired Outcome	Status
1.	Yellow lines to be completed by Road Service free of charge	To prevent dangerous parking along driveway and kerbs	Completed
2.	Coach parking to be lined out for cars	Increase parking capacity	Completed
3.	Mark out zebra crossing and install speed ramps at Parterre Entrance on service road.	Reduce any safety risk to pedestrian from those accessing coach park	Completed
4.	Install speed ramps and caution signs on service road as above.	As above	Completed
5.	Deploy security to car park marshalling until staff return from furlough.	To enforce safe parking, manage visitors and redirect to town centre.	Completed
6.	Prepare a brief and a map for security to give to drivers sending them to Central Car Park when ACG is full	To assist as above.	Completed
7.	Large stones to be placed on grass either side of drive to prevent parking	To prevent dangerous parking along driveway and kerbs	Completed
8.	Apply gravel to existing overflow car park to improve surface and reduce water pooling.	To improve condition of overflow parking	Completed
9.	Obtain cost for drive on matting to extend capacity of overflow car park	To increase capacity of overflow parking	Estimated at £11.5k Per 100m sq Total Cost £30/£57k depending on options

Possible Medium Term Actions

	Possible Action	Desired Outcome	Status
1.	Consider redesign of signage around approach to Gardens in and in	Create more public awareness of access to ACG from various car parks	Estimated Cost to be Obtained

	town centre to include ACG Car Park 1, 2, 3 etc to various car parks in town		
2.	Improve aesthetics of access route to ACG from Stadium Car Park	Utilise a nearby additional overflow option and create a welcoming pedestrian route to ACG from Stadium car park	Estimated Cost to be Obtained
3.	Install a new path to the immediate left of the drive to encourage pedestrians off the road	Separate pedestrians and vehicle traffic	Estimated Cost of £20K
4.	Construct a hard surface access road to and through the overflow car park to prevent cutting up and keep cars on a defined route	To improve overflow parking provision	Estimated Cost of £15K
5.	Construct a second hard surface drive to an extended reinforced overflow parking area	To improve overflow parking provision	Estimated Cost of £15K

Possible Long Term Actions

	Possible Action	Desired Outcome	Status
1.	Convert 'Hospital Field' and access road to a permanent car park. Potential for up to 80/100 parking spaces	This could add significant capacity to the main car park but has the potential to be an expensive option and could have planning issues.	Capital Projects Team to obtain cost estimate.
2.	Electronic live data car park capacity sign at entrance to The Gardens	To achieve proactive management of parking and link to town centre car park redirection strategy.	Property Services Team to obtain cost estimate.

In addition, residents have been reporting on an ongoing basis much increased parking by visitors to Castle gardens in adjacent residential areas in particular Castle Park. This was a significant problem back in 2015 but a

number of measures including use of cones to prohibit parking during events as well as staff management of parking and redirection of visitors to the town centre car parks had largely resolved the issue. All of the above actions should once again resolve this issue and in addition engagement with local PSNI has been ongoing on the matter with the PSNI posting on their social media channels and also increasing patrols. Customer services have been alerted to advise residents to report any illegal parking to the PSNI at their request.

RECOMMENDATION: that Members note the ongoing actions in relation to improving the management of car parking at Antrim Castle Gardens and approve development of medium and long term actions with an update to be brought to a future meeting of the Committee.

Prepared by: Ursula Fay Head of Arts and Culture

Approved by: Nick Harkness, Director of Community Planning

4.12 CP/CD/374 CORRESPONDENCE FROM DEPARTMENT OF HEALTH – MAKING LIFE BETTER

Members are advised that correspondence has been received from the Department of Health in relation to a consultation on the new strategy “Making Life Better – Preventing Harm and Empowering Recovery: A Strategic Framework to Tackle the Harm from Substance Use”.

RECOMMENDATION: that Members are invited to reply on an individual or party basis.

Prepared & Approved by: Nick Harkness, Director of Community Planning

5. ITEMS FOR INFORMATION

5.1 CP/PCSP/070 PCSP MINUTES

The minutes of the PCSP meeting held on 30 September 2020 are enclosed for Members' to note.

RECOMMENDATION: that the PCSP minutes be noted.

Prepared by: Lynda Kennedy, Peace IV Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

5.2 PBS/BC/002 Vol 2 BUILDING CONTROL MATTERS FOR THE PERIOD AUGUST & SEPTEMBER 2020

BUILDING REGULATIONS

The following submissions under Regulation 9, 10, 11, 12, 13 & 14 of the Building Regulations (Northern Ireland) 2012 (as amended) were received.

Applications Received

	AUGUST	SEPTEMBER
Full Plans	28	47
Building Notices	121	169
Regularisation Certificates	214	54

Full Plans

	AUGUST	SEPTEMBER
Approvals	33	26
Rejected applications requiring resubmissions	33	38

Commencements, Completions & Inspections

	AUGUST	SEPTEMBER
Commencements	230	286
Completions	232	230

Inspections

	AUGUST	SEPTEMBER
Total Site Inspections were carried out	839	964

Regularisation Certificate

	AUGUST	SEPTEMBER
Regularisation Certificates issued	60	87

Building Notice

	AUGUST	SEPTEMBER
Completion Certificates issued	80	91

Property Certificates

	AUGUST	SEPTEMBER
Number Received	286	308
Number Issued	254	265

Income

	AUGUST	SEPTEMBER
Plan Fees Received for Month	£8884.50	£10186.13
Inspection Fees Invoiced for Month	£24512.40	£21570.33
Building Notice Fees Received for Month	£8784.00	£11442.00
Regularisation Fees Received for Month	£4564.80	£4992.00
Property Certificate Fees Received for Month	<u>£20020.00</u>	<u>£21445.00</u>
TOTAL	£66765.70	£69635.46

	Projected Income To Date	Year to Date Actual Income
AUGUST	£324,312	£236,124
SEPTEMBER	£408,725	£306,301

Postal Numbering & Development Naming

	AUGUST	SEPTEMBER
Numbers of official postal numbers issued	131	387

LPS Partnership

	AUGUST	SEPTEMBER
Property details surveys completed	30	28

RECOMMENDATION: that the report be noted.

Prepared by Vicky Jordan, Business Support Officer

Agreed by: Bronagh Doonan, Head of Property & Building Services

Approved by Nick Harkness, Director of Community Planning

5.3 CP/P4/047 DEVELOPMENT OF THE PEACE PLUS PROGRAMME

Members are advised of the enclosed correspondence from The Special EU Programmes Body (SEUPB) updating Councils on the ongoing development of the PEACE PLUS Programme.

Officers will develop an approach to design a new Peace Action Pan and will report back to Members in due course.

RECOMMENDATION: that the report be noted.

Prepared by: Lynda Kennedy, Peace IV Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by Nick Harkness, Director of Community Planning

**5.4 CP/CD/354 CORRESPONDENCE RECEIVED FROM DFC - PARTNERSHIP
RESPONSE TO COVID-19 PANDEMIC DURING AUTUMN/WINTER 2020**

Members are advised that correspondence has been received from the Department for Communities regarding a continued partnership response to the COVID-19 pandemic (copy enclosed). Officers have a plan in place to respond accordingly.

RECOMMENDATION: that the report be noted

Prepared & Approved by Nick Harkness, Director of Community Planning

5.5 CP/GEN/038 MENTAL HEALTH & WELLBEING PROGRAMME DELIVERY

Members are reminded of the Mental Health and Wellbeing Programme agreed in July 2020 the aim of providing a greater understanding of mental health issues and suicide within the community and to build confidence amongst community representatives to assist people expressing emotional distress.

Over recent months Council Officers have secured an offer from the NHSCT & PHA to deliver two Mental Health and Suicide Awareness Courses to community and voluntary groups across the Borough free of charge. These courses will help participants to recognise the symptoms of mental health problems, how to provide initial help to someone with a developing mental health problem or in a mental health crisis, and how to signpost a person to appropriate professional help.

Both courses will be delivered via Zoom at no cost to the Council and registration for both courses will be online via the Council website:

Connections - Link Life Programme

Mental Health and Suicide Awareness, had been scheduled for Wednesday 18 November 2020 from 10am until 12 noon (12 places). However, officers have recently received notification from Fresh Minds Education to say that they need to defer this session due to funding issues. They hope to be able to reschedule for December.

Mental Health First Response Programme

Dealing with someone who is in emotional or mental distress, Monday 4 – Thursday 7 January 2021 from 10am until 11.30am each day (16 places).

Courses will be actively promoted via Council's promotional and social media platforms. Community & Voluntary Groups including sports clubs, churches and special interest groups will be invited to apply for up to a maximum of one place each. Officers will work to encourage a wide geographical spread of participants.

Officers are also working to map out the entire Mental Health & Wellbeing activities of the Council both internal and external facing for the Members' information.

RECOMMENDATION: that the report be noted.

Prepared by: Jonathan Henderson, Community Services Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

5.6 CP/P4/003 VOL 3 AMENDMENT TO ANTRIM AND NEWTOWNABBEY PEACE IV PARTNERSHIP AGREEMENT

Members are advised that at a recent meeting of the Antrim and Newtownabbey Peace IV Partnership, Members approved an amendment to the Partnership Agreement, Addendum No 3, reducing the number of Peace IV Full Partnership meetings from bi-monthly to quarterly, and the number of working group meetings from bi-monthly to quarterly. It was agreed that this frequency of meetings is sufficient at this advanced stage of the Peace IV Programme.

Members also approved a date for an AGM of 3 November, giving the required 14 days' notice.

RECOMMENDATION: that the report be noted.

Prepared by: Lynda Kennedy, Peace IV and PCSP Co-ordinator

Agreed by: Ronan McKenna, Community Planning Manager

Approved by: Nick Harkness, Director of Community Planning

5.7 CP/CD/ CORRESPONDENCE FROM DEPARTMENT FOR INFRASTRUCTURE RE PART-TIME SPEED LIMITS AT SCHOOLS IN ANTRIM AND NEWTOWNABBEY COUNCIL AREA

Members are advised that correspondence has been received from the Department of Infrastructure dated 17 September 2020 (a copy of which is enclosed), in relation to part-time speed limits at schools in Antrim and Newtownabbey Council Area.

RECOMMENDATION: that the report be noted.

Prepared & Approved by: Nick Harkness, Director of Community Planning

5.8 CP/GR/120 GOOD RELATIONS REMINISCENCE PROJECT

Members are reminded that the 2020/21 Good Relations Action Plan submitted to The Executive Office, includes a budget of £6,000 for the delivery of Good Relations Events under the T:BUC theme of Our Cultural Expression.

Through the Good Relations Events Programme funding of £1,000 was issued to Century 21 Theatre Company (c21) for the delivery of a Reminiscence Project – 'Through The Glass' with local care homes. This project is supported by the Arts Council NI and Antrim and Newtownabbey Borough Council as part of a regional parent programme, with localised delivery through District Councils.

The 'Reminiscence Project' worked with local care homes throughout September and October 2020, working within COVID-19 guidelines and utilising distance engagement tools and key contacts within the care homes. The project explored a shared past through the creation of bespoke short films based on residents own stories and memoirs from across Northern Ireland. Resident's stories will feature in the films and will be complimented with music, poetry and visuals. The project explores key themes that include: Home, Community, Going Out, School and Work.

Delivery within Antrim and Newtownabbey Borough includes;

- The development of one bespoke film based on local residents stories and memoirs – filmed at Sentry Hill
- Post-Video Memory Box - objects from yesteryear placed in each participating care home
- Poetry Collection created from residents stories
- The film launched 23rd Nov - Dec 2020

There is an opportunity to build upon the outcomes of the Reminiscence Project through links to the NI Centenary activity within the theme of Reflecting on our past, providing additional content for the following NI Centenary elements;

- Centenary Scripts – a collection of poetry and verse
- Centenary Collection – a collection of centenary items for display
- Centenary Veterans – recognition of residents who turn 100 years old during 2021

RECOMMENDATION: that the report be noted.

Prepared by: Jen Cole, Good Relations Officer

Agreed by: Ronan McKenna, Community Planning Manager/ Ursula Fay, Head of Arts and Culture

Approved by Nick Harkness, Director of Community Planning